

REPORTCOMMITTEE OF THE  
WHOLEJune 25, 2018

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on June 25, 2018 from 5:32 p.m. to 7:03 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese, G. P. Ryan, J. Caul and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer (5:32-5:32 and 6:47-7:03), T. Rob, Manager of Operations & Facilities (5:32-5:32 and 6:47-7:03) and J. Kabel, Manager of Community Services (5:32-5:32 and 6:47-7:03).

**1. Call to Order at 5:32 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**

**3. Disclosure of pecuniary interest and the general nature thereof.**

Councillor Albanese disclosed an interest in item 4.1 from this agenda as he has a family member who is employed by one of the Agency One bands.

**4. In-Camera:**

4.1 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Matters (5:32 p.m. to 6:40 p.m.) A verbal update was provided by M. McCaig, Consultant, W. Derksen, Solicitor and R. Avis, Mayor. Direction was provided. Councillor Albanese disclosed an interest in this item as he has a family member who is employed by one of the Agency One bands. He left the room while discussion took place.

325 Albanese - Perry: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- a proposed or pending acquisition or disposition of land by the municipality or local board; more specifically Item 4.2 Portage Avenue North and Item 4.3 Property Update
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.1 Agency One Matters

CARRIED

4.2 A proposed or pending acquisition or disposition of land by the municipality or local board: Portage Avenue North (6:02 p.m. to 6:15 p.m.) A brief summary was provided by the Clerk. A lengthy discussion took place. Direction was provided.

4.3 A proposed or pending acquisition or disposition of land by the municipality or local board: Property Update (6:15 p.m. to 6:40 p.m.) A verbal update was provided by R. Avis, Mayor. Direction was provided.

**5. Public Session Resumes in Council Chambers at 6:47 p.m.**

**6. Council Reports on Board & Committee Activity:**

6.1 Mayor Roy Avis - No verbal update

Councillor Doug Kitowski - No verbal update

Councillor Ken Perry - No verbal update

Councillor G. P. Ryan - No verbal update

## **7. Consent Agenda:**

- 7.1 Move Handicap Parking Stall in 300 BLK Scott Street (RBC)  
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to authorize that an amendment by-law be prepared for signing by Mayor & Clerk.
- 326 Perry - Albanese: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 and 7.9.
- CARRIED
- 7.2 Temporary Traffic Control By-law amendment for Mill Road Overpass Reconstruction  
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to authorize that a by-law be prepared for signing by the Mayor & Clerk.
- 7.3 Watten Volunteer Fire Department  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Watten Fire Department donation in the amount of \$300.00.
- 7.4 Memorandum of Understanding - Naloxone Agreement with the Northwestern Health Unit  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize a Memorandum of Understanding be signed by the Mayor, and that a by-law be prepared accordingly.
- 7.5 Request for Reconsideration Minutes of Settlement (MOS) re: Various  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to process the Minutes of Settlement for properties located at 5 Mile Dock Road West (2018); 731 Riverview Drive (2018); 1044 Cornwall Avenue North (2018); 512 Church Street (2018); 1210 Olde Shambles Rd (2018); 1287 Idylwild Drive (2018) as received.
- 7.6 Amended Property Assessment Notice re: Various Properties  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Amended Property Assessment Notices for properties located at 1012 Victoria Avenue (2018); 1167 River Road West (2018); 1008 Walker Avenue (2018); 353 Scott Street (2018); 605 McIrvine Road (2018); 375 Scott Street (2018); 740 Sixth Street West (2018) for the 2018 taxation year as received from MPAC.
- 7.7 Addition of Modules for Financial Software  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to add eSend and Virtual City Hall modules, as components of the Microsoft Dynamics GP Diamond financial software with the amount of \$30,690 shall be funded utilizing the Corporate Projects Reserve fund with the annual costs of \$4620 funded through the treasury operating budget.
- 7.8 Collection (Accounts Receivable, Taxation and Water and Sewer) Policy Update  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve Policy Number 1.9 as presented.
- 7.9 Violence and Harassment Policy - Annual Review

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Workplace Violence and Workplace Harassment Policies.

**8. Operations and Facilities Division:**

- 8.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.
- 8.2 Drinking Water Quality Management System - Management Review  
- approval of this report will agree to the recommendation of Administration that Council review the information and accept the six action items as outlined in the report.

**9. Information:**

The following five items were received.

- 9.1 Fort Frances Fire & Rescue Service - May 2018 Report.
- 9.2 Town of Fort Frances (Operating) Summary for the Five Months Ending Thursday, May 31, 2018.
- 9.3 Town of Fort Frances Capital Financial Statement for the Five Months Ending May 31, 2018.
- 9.4 Town of Fort Frances Water & Sewer Fund (Operating) Summary for the Five Months Ending Thursday, May 31, 2018.
- 9.5 May 2018 - Building Statistics

**10. Non-agenda items - None.**

**11. ADJOURNMENT**

- 11.1 The meeting adjourned at 7:03 p.m.

327 Albanese - Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk