



OF # 20 - Minutes

OPERATIONS & FACILITIES EXECUTIVE COMMITTEE

REPORT

NOVEMBER 9, 2011

A meeting of the Operations & Facilities Executive Committee was held on Wednesday, November 9th, 2011 at 7:30 a.m.

PRESENT: Paul Ryan
Rick Wiedenhoeft
Ken Perry
Roy Avis
Mark McCaig
Doug Brown

REGRETS:

GUESTS: Faye Flatt, Municipal Planner – 8:30 a.m. to 9:05 a.m.

1. Called to order at 7:30 a.m.
2. Non-agenda items which, because of urgency, cannot be referred to subsequent meeting, identified to be considered later in the meeting:
 - a) Update on 2012 Operating and Capital Budget

3. Disclosure of pecuniary interest and general nature thereof – none.
4. Approve Minutes from October 5th, 2011 Operations & Facilities Executive Committee Meeting. The minutes were approved as circulated.
5. TENDERS/CAPITAL/DEVELOPMENT/ENGINEERING SERVICES
 - Processing the Ontario Power Authority (OPA) Grant Application for Energy Auditing Work – the Administration report was reviewed and will be forwarded to Council for approval.
 - 2011 Capital Project – Portage Avenue Underpass Storm Sewer Pumping System - the Administration report was reviewed and will be forwarded to Council for approval.
 - Acceptance of the New Official Plan Document Prepared by Hynde Paul Associates - the Administration report was reviewed and will be forwarded to Council for approval.
 - Developing a Work Plan to Develop Residential Building Lots within the Community in the Future – Faye Flatt, Municipal Planner joined the meeting @ 8:30 where she explained the approach decided on at the Planning & Development Executive Committee meeting on Monday, November 7th, 2011. The Operations & Facilities Executive Committee endorses the approach taken by the Planning & Development Executive Committee where Planning & Development will prepare a report to go to Council at the November 14th, 2011 Council meeting. No report required from the Operations & Facilities Executive Committee. Faye left the meeting at 9:05 a.m.

6. WATER

Water Treatment Plant

Water Distribution System

- Jennifer Kivimaki-Jordan Fournier – 819 Church Street – Requested Rebate on Water Portion of the Water and Sewer Bill – the Administration report was reviewed where the report will be revised to include the following recommendations;
 - 1) That Jennifer Kivimaki-Jordan Fournier of 819 Church Street East will be credited or reimbursed for 100 % of the water portion of her water and sanitary sewer service costs from November of 2010 to November of 2011. The total amount of credit or reimbursement is \$ 424.24.
 - 2) That on-going forward Jennifer Kivimaki-Jordan Fournier of 819 Church Street East will not be charged for the water portion of her water and sanitary sewer service costs from November of 2011 to until the new looping watermain is installed and fully operational in the Shevlin Wood Yard. This work is to be completed by mid-June of 2012 or earlier.

The revised report will be forwarded to Council for approval.

- September 2011 Drinking Water Systems Monthly Summary Report - the Administration report was reviewed and will be forwarded to Council for approval.

7. SEWER

- Sewer & Water Data for 2011 - October 2011 – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.

Sewage Treatment Plant

- Wastewater Treatment Facility Monthly Report – September 2011 – the OCWA monthly report was reviewed and will be forwarded to Council as information only. No action required.

8. TRANSPORTATION

Traffic Safety Advisory Committee

9. WASTE MANAGEMENT

- 2011 Tonnage at Landfill Site – October 2011 – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.

10. AIRPORT

- Airport Monthly Statistics – October 2011 - the spreadsheets were reviewed and will be forwarded to Council as information only. No action required.

11. PARKS & CEMETERIES


12. INFORMATION REPORTS

13. NON-AGENDA ITEMS

a) Update on 2012 Operating and Capital Budget – the Operations & Facilities Manager informed all the Operations & Facilities Executive Committee members that the 2012 Operations & Facilities Division budget documents will be distributed on

Thursday, November 10th, 2011 by 4:00 p.m. where it will be discussed in detail at the November 23rd, 2011 Operations & Facilities Executive Committee meeting. Just a heads up.

There being no further matters before this committee at this time; this meeting was adjourned at 9:15 a.m.


Chairman
Operations & Facilities Executive
Committee


Manager Operations & Facilities

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