

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. # 73

July 3, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on July 3, 2018 from 12:02 p.m. to 12:46 p.m.

PRESENT: Councillor K. Perry, Chair, Mayor R. Avis, Councillor W. Brunetta

ALSO PRESENT: D. Brown, CAO, D. Galusha, Deputy Treasurer, T. Moffitt, Fire Chief/CEMC (12:02 p.m. to 12:35 p.m.), J. Forbes, Human Resources Coordinator (12:20 p.m. to 12:46 p.m.) and K. Lawson, Secretary

REGRETS: Councillor G.P. Ryan, L. Lindberg, Treasurer

**1. Call to Order - 12:02 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified**

**3. Disclosure of pecuniary interest and the general nature thereof - none identified**

**4. Approval of Previous Committee Minutes**

4.1 Session No. 72 dated June 19, 2018.

Brunetta-Avis: Approved as presented.

CARRIED

**5. In-Camera - no items identified**

**6. Items Referred from Council**

6.1 Belluz Concrete and Rentals Ltd.

- this item will be moved to Outstanding Item to allow for additional input from the Operations and Facilities Executive Committee.

**7. New Business**

7.1 Automatic Aid Agreement with the Townships of Chapple, Emo and LaVallee.

- T. Moffitt, Fire Chief/CEMC was in attendance to speak to this matter. He advised committee members that Alberton Township was not interested in entering into an agreement with the other Towns/Townships at this time. Committee recommended moving forward with an Updated Automatic Aid Agreement with the Townships of La Vallee, Emo and Chapple for the receipt and provision of fire protection services by their respective fire departments.

7.2 Automatic Aid Agreement with Couchiching First Nation.

- T. Moffitt, Fire Chief/CEMC was in attendance to speak to this matter. Committee recommended that the Town move forward with an Updated Automatic Aid Agreement with the Couchiching First Nations for the receipt and provision of fire protection services by both respective fire departments.

7.3 Municipal Alcohol Policy (for review and comments).

- committee reviewed the policy and recommended comments were forwarded to J. Kabel, Mgr. Community Services to be included in his final report to Council.

**8. Non-agenda Items - none identified**

**9. Information**

- 9.1 BDO Canada LLP - Final report to Mayor and Council (2017 Audited Financial Statements).  
- received as information.

**10. Adjourn 12:46 p.m. / Next Meeting Date - August 7, 2018**

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Executive Committee Chair

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D. Brown, CAO