

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #45

July 3, 2018

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on July 3, 2018 from 8:05 a.m. to 9:10 a.m.

PRESENT: D.Kitowski, Chair, J. Caul, Councillor, J. Albanese, Councillor, R. Avis, Mayor.

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner, D. Galusha, Deputy Treasurer, P. Briere, Secretary.

**1. Call to Order - 0805am**  
Session #45

**2. Disclosure of pecuniary interest and the general nature thereof**  
None.

**3. Approval of Previous Committee Minutes**

- 3.1 Approval of June 18th, 2018 meeting minutes.  
- Approved as presented.

**4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**  
Mayor Avis - Non-Agenda Item 10.1 - Heavy Trucks on Second Street.  
Councillor Albanese - Non-Agenda Item 10.2 - Huffman Court.

**5. In-Camera**  
None.

**6. Items Referred from Council**  
None.

**7. New Business**

- 7.1 CSEC Request for Input - Municipal Alcohol Policy #2.1.  
- An overview of this item was provided and after a discussion was had on a couple of sections within the policy the Planning and Development Executive Committee is recommending to make a wording change to shooter provision within Section 6.16. The current wording at the end of Section 6.16 is as follows: "The sale of shooters is prohibited." The proposed wording is "Shooters are prohibited." The secretary of the Committee will forward the Planning & Developments input to the Community Services Executive Committee.
- 7.2 Front & Minnie Residential Development Site Plan Control Agreement.  
- An overview of the Site Plan and a larger site plan map were provided to the Committee. The Planning & Development Executive Committee is recommending to approve the report as presented.

**8. Outstanding Items**

- 8.1 Rainy Lake Square Parking Meters.  
- An update on the additional information that was requested at the previous meeting was provided to the Committee by Administration. The Planning & Development Executive Committee is directing Administration to amend the Parking Meter Rate in the User Fee By-Law. The new rate proposed is \$1.25/hour.

**9. Information**

- 9.1 By-Law Enforcement 2nd Quarter Activities Report.
  - The report was received as information.

**10. Non-agenda Items**

- 10.1 Heavy Trucks on Second Street.
  - A discussion was had about enforcement of Heavy Trucks operating on Second Street and not on the Truck Route and whose responsibility it was to enforce. It was decided that Administration was to follow up with the OPP to set up the annual By-Law Agreement Review to further discuss enforcement concerns like this.
- 10.2 Huffman Court.
  - A discussion was had in regards to property standards with the properties within Huffman Court as well as the catch basin in the being covered in the laneway. It was decided that this item be resolved through the complaint process and directed to Operations & Facilities for resolution.

**11. Adjourn / Next Meeting Date - 0910am**  
Tuesday August 7th, 2018.

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Executive Committee Chair

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Secretary, Planning & Development Executive Committee