

TOWN OF FORT FRANCES

Administration & Finance Executive Committee

AGENDA - September 18, 2018 - 8:30 A.M. (Note Time Change)

MEETING - Committee Room, Civic Centre

Session #76

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
 - 4.1 Session No. 75 dated September 4, 2018. 3 - 5
5. **In-Camera**
6. **Items Referred from Council**
 - 6.1 Tour de Fort Sponsorship Request. 6 - 7
 - 6.2 Royal Canadian Legion Manitoba/NW Ontario Command Advertising. 8 - 12
7. **New Business**
 - 7.1 Fibre Network Agreement with TBay Tel. 13 - 22
 - 7.2 Doug Brown, CAO - Purchase Card Expenses. 23 - 32
 - 7.3 Consumer Price Index (CPI) Increase for 2019 User Fees. 33 - 34
8. **Non-agenda Items**
9. **Information**
 - 9.1 Fire & Rescue Service - August 2018 Report. 35 - 36
 - 9.2 Town of Fort Frances Capital Financial Statement for Eight Months Ending Friday, August 31, 2018. 37 - 42
 - 9.3 Town of Fort Frances General Fund (Operating) Summary for Eight Months Ending Friday, August 31, 2018. 43 - 44
 - 9.4 Town of Fort Frances Water and Sewer Fund (Operating) Summary for Eight Months Ending Friday, August 31, 2018. 45

10. Adjourn / Next Meeting Date - October 2nd, 2018

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 75

September 4, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on September 4, 2018 from 12:06 p.m. to 12:56 p.m.

PRESENT: Councillor K. Perry, Chair, Mayor R. Avis, Councillor W. Brunetta and Councillor G.P. Ryan

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, J. Forbes, Human Resources Coordinator (12:06 p.m. to 12:21 p.m.), T. Moffitt, Fire Chief/CEMC (12:06 p.m. to 12:17 p.m.) and K. Lawson, Secretary

REGRETS:

1. Call to Order 12:06 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

3. Disclosure of pecuniary interest and the general nature thereof

3.1 Councillor Wendy Brunetta disclosed an interest in agenda item 7.6 as the AMO Conference Travel and Per Diem Claims were hers. She did not participate in any discussion when the matter was discussed.

3.2 Councillor Ken Perry disclosed an interest in agenda item 7.7 as the AMO Conference Travel and Per Diem Claims were his. He turned the chair over to Councillor G.P. Ryan and did not participate in any discussion when the matter was discussed.

3.3 Mayor Roy Avis disclosed an interest in agenda item 7.8 as the AMO Conference Travel and Per Diem Claims were is. He did not participate in any discussion when the matter was discussed.

4. Approval of Previous Committee Minutes

4.1 Session No. 74 dated August 7, 2018.

Brunetta-Ryan: Approved as presented.

CARRIED

5. In-Camera - none identified

6. Items Referred from Council

- 6.1 Riverside Foundation for Health Care Fundraising Gala Event.
 - committee recommended approval of a "Mild Sponsorship" in the amount of \$600.00 for the Riverside Foundation for Health Care "Fiesta" Annual Fall Gala event taking place on October 20th, 2018.
- 6.2 Royal Canadian Legion Community Safety Net Partnership.
 - committee recommended receiving the financial partnership opportunity request from the Royal Canadian Legion Branch 20 for the Community Safety Net for their drug safety initiative and that no further action be taken at this time.

7. New Business

- 7.1 Policy Update - Student Employment.
 - committee recommended
- 7.2 Policy Update - Workplace Incident Reporting.
 - committee recommended
- 7.3 Northwestern Ontario Sports Hall of Fame Advertising Request.
 - committee recommended authorizing a 1/2 page advertisement to congratulate Scott Fawcett in the Northwestern Ontario Sports Hall of Fame and Museum's 37th Annual Induction Dinner Souvenir Program in the amount of \$250.00 plus hst.
- 7.4 Doug Brown, CAO - AMO Travel Expense Claim.
 - committee recommended approval of the Travel Expense Claim in the total amount of \$277.00 as submitted by Doug Brown, CAO for his attendance at the AMO Conference in Ottawa from August 19th to 22nd, 2018.
- 7.5 Request for Reconsideration MOS re: 333 Third Street West (2018).
 - committee recommended processing of Minutes of Settlement (MOS) for property located at 333 Third Street West as received.
- 7.6 Councillor Wendy Brunetta - AMO Conference Travel & Per Diem Claims.
 - committee recommended approval of the Travel Expense and Per Diem Claims in the total amount of \$1,914.32 as submitted by Councillor Wendy Brunetta for her attendance at the NOMA Conference in Ottawa from August 19th to 22nd, 2018.
- 7.7 Councillor Ken Perry - AMO Conference Travel & Per Diem Claims.
 - L. Lindberg, Treasurer provided a revised report. Committee recommended approval of the Travel Expense and Per Diem Claims in the total amount of \$2,209.15 as submitted by Councillor Ken Perry for his attendance at the NOMA Conference in Ottawa from August 19th to 22nd, 2018.

- 7.8 Mayor Roy Avis - AMO Conference Travel & Per Diem Claims.
- committee recommended approval of the Travel Expense and Per Diem Claims in the total amount of \$1,001.05 as submitted by Mayor Roy Avis for his attendance at the NOMA Conference in Ottawa from August 19th to 22nd, 2018.

8. Non-agenda Items

- 8.1 One Fund Investment.
L. Lindberg, Treasurer gave provided an overview of the report materials. Committee recommended

9. Outstanding Items

- 9.1 Fire Protection Agreements - Nanicost Corporation Ltd. and Rusty Myers Flying Service.
- committee recommended approval of the report as presented which authorizes utilizing the updated Fire Protection Fees, the new protocols and fee structure as laid out in the report, and further that Mayor and Clerk be authorized to execute an Updated Fire Protection Agreement with Nanicost Corporation Ltd. & Rusty Myers Flying Service.

10. Information

- 10.1 Fort Frances Fire & Rescue Service - July 2018 Report.
- received as information.

11. Adjourn - 12:56 p.m. / Next Meeting Date - September 18, 2018 (8:30 a.m.)

Executive Committee Chair

D. Brown, CAO

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: September 12, 2018

SUBJECT: Tour De Fort Sponsorship Request

BACKGROUND

At the September 10th, 2018 Council Meeting, the letter received from Lisa Brockie, Tour De Fort Sponsorship Coordinator was referred to the Administration & Finance Executive Committee for recommendation.

Last year, the Town of Fort Frances was a Silver level sponsor in the amount of \$500.00. This provided 2 complementary tickets to the concert series.



Exceptional Performances • www.tourdefort.com



20 August 2018

Mayor and Council
Town of Fort Frances
320 Portage Ave.
Fort Frances, ON P9A 1C9

Dear Mayor Avis and Members of Council,

On behalf of the volunteer committee of the Tour de Fort concert series, thank you very much for your sponsorship of the 2017/18 season. It was a very successful year, with passports selling out a month before the first performance and great crowds for all the shows. The talent, headlined by Glass Tiger, was incredible and we hope you enjoyed the shows as much as we did. We couldn't have done it without the generosity of sponsors like you!

We are excited about the lineup for the 2018/2019 season, which will feature an intimate, unplugged performance by Canadian icons 54-40; Irish Mythen; Boreal; The Harpoonist & The Axe Murderer; Don Ross & Calum Graham; and Ryan McNally. We hope you will join us as a sponsor once again in order to help us continue to provide this exceptional entertainment to our community. Support from local sponsors is critical to the ongoing success of the series, allowing us to keep passport prices affordable and accessible to the widest possible audience.

As a sponsor, the Town of Fort Frances will be acknowledged during the introduction of each of the six performances of the series, and your name and/or logo will be included on printed materials, the Tour de Fort website, and the pre-show slide show. You will also receive tickets to each performance and exclusive invitations to the post-show receptions to meet the artists. Despite the fact that passport prices have increased slightly this year, the sponsorship fees remain \$1,500+ for the Platinum level (which includes 6 tickets to each show), \$1,000 for Gold (4 tickets), and \$500 for Silver (2 tickets).

Thank you again for your support. If you have any questions or concerns about your sponsorship, please do not hesitate to contact me at 807-271-0073 or lbrockie@yahoo.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lisa Brockie".

Lisa Brockie
Sponsorship Coordinator

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: September 12, 2018

SUBJECT: Royal Canadian Legion Manitoba/NW Ontario Command Advertising

BACKGROUND

At the September 10, 2018 Council Meeting the letter received from the Royal Canadian Legion Manitoba/NW Ontario Command requesting advertising consideration in the printing of the "Military Service Recognition Book" was referred to the Administration & Finance Executive Committee for recommendation.

This book is designed to recognize and honour many of Manitoba/NW Ontario's brave Veterans on an individual basis who have served our Country so well. The publication is intended to help the legion in their role as the "Keepers of Remembrance".

A rate sheet is enclosed for consideration of levels of advertising. In 2016, Council received the request with no further action taken. In 2017, an advertisement of 1/10m page (Business Card) size advertisement in the "Military Service Recognition Book" was approved.

From: Holly Williston
To: [Dawn Galusha](#)
Cc: [Lisa Slomke](#)
Subject: Manitoba / NW Ontario Command of the Royal Canadian Legion "Military Service Recognition Book"
Date: Thursday, September 6, 2018 11:42:28 AM
Attachments: [image11.png](#)
[image003.png](#)
[rates09.pdf](#)
Importance: High

Hello, Dawn;

I am also sending this to Lisa as you suggested! Thank you for taking care of this for me!

I want to first thank all of you for your support of our veterans! It is greatly appreciated!
I have included your previous support space below....

Here is the information regarding our the **10th Annual "Military Service Recognition Book"**.
You can view our previous books at: www.mbnwo.ca

This annual publication recognizes those brave individuals who sacrificed so much for the freedoms that we enjoy today. Thousands of copies will be distributed free of charge to all Legion Branches and advertisers, select schools and libraries, and will be available on-line for anyone to view or print.

We are profoundly indebted to our Veterans. Their extraordinary service and commitment have afforded us the rights and freedoms that are merely a dream to millions of people around the globe!

The Royal Canadian Legion has honoured these deserving citizens with unwavering support. This year is the **100th. Anniversary of Remembrance Day**. The **Military Service Recognition Book** is a fitting tribute to our Veterans and will be an invaluable resource to our young people, whose pride and character will be enhanced by learning about the very important role played by our Veterans, the Royal Canadian Legion, and the contributions of its members and supporters.

We are truly grateful for the ongoing support of the business community!

We would be honoured to include the **Corporation of the Town of Fort Frances** once again, in this years recognition book.



I have included the **“Official Letter of Request”** along with this years **graphic ad rate sheet**.

If you have any questions or to be in this years book, please do not hesitate to contact me at my number listed below, or simply by replying to this email.

Otherwise I will speak with you after your meetings.

Thank you again for your support! It really does make a difference!

Sincerely,

Holly Williston

Military Service Recognition Book

Project Office

Manitoba / NW Ontario Command of the Royal Canadian Legion

☎ 1-855-559-5056





The Royal Canadian Legion Manitoba/NW Ontario Command

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Manitoba/NW Ontario Command** and the local **Veterans**. Please consider this our written request for your support as per our recent telephone conversation.

Our **Command** is very pleased to be printing our **“Military Service Recognition Book”**, which is designed to recognize and honour many of **Manitoba/NW Ontario’s** brave **Veterans** on an individual basis who have served our Country so well in the past three major world conflicts (WW1, WW2 and the Korean War) and recent conflicts such as Afghanistan. This publication will go a long way to help our Legion in our role as the **“Keepers of Remembrance”**.

It will be distributed to school and university libraries, Legion branches, and many other public facilities in Manitoba and NW Ontario.

We would like to have your organization’s support for this milestone project of our **Manitoba/NW Ontario Command Legion**, by purchasing an advertisement space in our **“Military Service Recognition Book”**. Proceeds raised from this important project will allow us to make this unique publication available throughout the Province and will also benefit the many ongoing community activities of our Legion Command including **Scholarships, Youth Sponsored Programs** and, of course, our ongoing tireless support for **Manitoba/NW Ontario’s Veterans** and their dependants.

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be sincerely appreciated. For further information please contact our **Manitoba/NW Ontario Command Military Service Recognition Book Office** toll free at **1-855-559-5056**.

Thank you for your consideration and/or support.

Sincerely,

**Ronn Anderson
President
The Royal Canadian Legion Manitoba/NW Ontario Command**

**The Royal Canadian Legion
Manitoba/NW Ontario Command
“Military Service Recognition Book”**

Advertising Prices

<u>AD SIZE</u>	<u>PRICE</u>	<u>GST</u>	<u>TOTAL</u>
Full Color Outside Back Cover	\$1,495.24	+ \$74.76	= \$1,570.00
Inside Front/Back Cover (Full Colour)	\$1,295.24	+ \$64.76	= \$1,360.00
2 Page Full Colour Spread 15.25x9.735	\$1,990.48	+ \$99.52	= \$2,090.00
Full Page (Full Colour) 7x4.735	\$995.24	+ \$49.76	= \$1,045.00
Full Page 7x9.625	\$795.24	+ \$39.76	= \$835.00
½ Page (Full Colour) 7x4.735	\$595.24	+ \$29.76	= \$625.00
½ Page 7x4.735	\$495.24	+ \$24.76	= \$520.00
¼ Page (Full Colour) 3.375x4.735	\$395.24	+ \$19.76	= \$415.00
¼ Page 3.375x4.735	\$295.24	+ \$14.76	= \$310.00
1/10 Page (B/Card Full Colour) 3.375x1.735	\$223.81	+ \$11.19	= \$235.00
1/10 Page (Business Card) 3.375x1.735	\$195.24	+ \$9.76	= \$205.00

G.S.T. Registration # 107933665RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of the Military Service Recognition Book will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation.



PLEASE MAKE CHEQUE PAYABLE TO:

MB/NW Ontario Command
The Royal Canadian Legion
(MB RCL)
P.O.Box 1967 Stn. Main
Winnipeg, MB R3C 3R2
Tel (Toll Free): 1-855-559-5056



DATE September 12, 2018

Report To: Administration and Finance Executive Committee

From: Shane Freamo, Information Technology Manager

SUBJECT: Fibre Network Agreement with Tbaytel

Currently, buildings within the Town of Fort Frances are connected through wireless point to point connections over microwave. These connections provide both computer network access and phone services. The Civic Centre acts as the main hub where all other buildings connect. The proposed fibre network would replace these existing wireless connections, with the Civic Centre remaining as the main hub.

History

Tbaytel officially announced their fibre network in December 2016. Discussions began at that time about connecting Town of Fort Frances facilities and FFPC facilities by leveraging the new fibre network. FFPC had previously undertaken a fibre project with Riverside Healthcare Facilities and was looking to expand on that project to connect other facilities by creating their own fibre network. After preliminary discussions with Tbaytel, the plan was changed due to Tbaytel being able to leverage the network they were building to offer the service to the Town of Fort Frances and FFPC. The type of network and service Tbaytel has proposed has been through many iterations before arriving at the solution we have today.

Proposed Network

The network that Tbaytel has proposed involves having fibre ran to all the buildings listed. Each facility will have aerial, buried or a combination of both to bring the fibre service to them. Tbaytel would like to get the project started as soon as possible to ensure the underground work is complete before there is frost in the ground. The proposed go-live date for Tbaytel's portion of the network is December 1, 2018. Facilities will be phased onto the new network after that time.

Tbaytel will install networking equipment at each site along with the required equipment at their Central Office on Sixth Street. This network will be a private Local Area Network that only the Town of Fort Frances can access. All internet traffic will be routed from facilities back to the Civic Centre and leave through the firewall and out a separate internet connection. As part of the capital budget that was approved for 2018, new networking equipment will be purchased for use at all facilities to take advantage of this new fibre network.

Additional Facilities Included

The first facilities that were included as part of the fibre network were those with existing connections, but several others were added. These include the Water

Tower, both cemeteries, the Sorting Gap Marina, and the Sister Kennedy Centre. In FFPC's case, their switching station was added to the list.

All of the additional facilities were added taking future requirements and growth into account as now is the time to complete the work required. The marina is a perfect example of this. With the recent acquisition of the Shevlin woodyard, having a reliable network connection there opens up more possibilities for any future development in that area and the services that can be offered to the citizens of Fort Frances.

The airport is not part of this project due to the fibre services required not being available in that area. However, the Water Tower acts as a connection point currently for the airport and having fibre installed there will add more stability to the connection.

Issues with Current Network

The current wireless network has issues that affect its reliability. The change of seasons affects how the equipment operates. During winter, wireless dishes can ice up causing communication issues. There is also an issue in the spring when vegetation is blooming which causes a loss of connection due to the blocked line of sight. These wireless connections are also susceptible to interference from other wireless connections operated through the Town. The number of hops for a connection to reach the Civic Centre also introduces latency and more opportunity for the connection issues listed above.

As an example, Public Works originally connected to the Water Tower, which connects to the Memorial Sports Centre and then connects back to the Civic Centre. Having these hops is necessary due to the requirement of a direct line of sight. The connection at Public Works was temporarily replaced by an internet connection utilising a virtual private network (VPN) to connect back to the Civic Centre. This temporary connection was necessary because the connection issues experienced at Public Works were affecting their ability to conduct routine business.

The daycare faces similar connection issue which has caused issues primarily with their phone system. Temporary measures are being worked on to fix the ongoing issues at the daycare. The solution is very similar to what was done at Public Works, setting up a new internet connection with a VPN.

Using VPN connections works well as a short-term solution, but they add a level of insecurity due to the connection being established over the internet. Also, if there is an issue establishing an internet connection these VPN connections may not operate, effectively cutting off the facility from the rest of the network. The temporary internet connections would be cancelled once the proposed fibre network is up and running.

Cost Implications

The 2018 capital budget was set at \$150,000 between installing fibre optic services to facilities and purchasing new computer networking equipment. A tender will be prepared for the purchase of computer networking equipment that

will be deployed at the facilities listed in the proposal. Between the one-time fee and the projected cost of new computer networking equipment, this project will remain within the set budget.

The monthly reoccurring costs are outlined for each facility in Tbaytel's proposal. There is a one-time fee of \$50,000 to offset the work and equipment required to get the network up and running along with the installation at each facility. The fee also reduced the monthly recurring costs at all the facilities. Below is a breakdown of cost sharing between FFPC and the Town of Fort Frances. FFPC will be responsible for the monthly recurring costs of their sites and a percentage of the one-time fee and the recurring monthly cost for the Civic Centre connection.

One-Time Fee	
Town	\$42,307.69
FFPC	\$7,692.31
Total	<u>\$50,000.00</u>
Civic Centre Monthly Recurring	
Town	\$ 270.77
FFPC	\$ 49.23
Total	<u>\$ 320.00</u>

Tbaytel's proposal is a standard five-year agreement to provide wireline, or fibre services in this case to a business. Two additional clauses were added to the agreement. The first allows the Town of Fort Frances to cancel the connection at the Daycare without penalty after 24 months. The second allows the bandwidth to be adjusted down at any facility so long as the monthly cost is not reduced more than 25% at that facility. There may be a requirement in the future to adjust bandwidth requirements at facilities due to demand at those facilities. The bandwidths set are being used as a baseline and will be adjusted accordingly.

It is recommended that Council support entering into the attached agreement with Tbaytel to provide fibre network services to Town of Fort Frances' facilities.

Respectfully submitted,



Shane Freamo
Information Technology Manager

Tbaytel Wireline Business Proposal



Town Of Fort Frances
740 Scott St
Fort Frances, ON P9A 1H8

Dear Doug Brown,

On behalf of Tbaytel, I would like to thank you for giving us the opportunity to work together to customize the right telecommunications solutions for the unique needs of your business. We are confident Tbaytel's suite of products and services will be the right decision to keep your business moving in the right direction.

For over 110 years, Tbaytel has recognized the importance of evolution and innovation helping us to grow to become the largest independently owned telecommunications provider in Canada. Our team of employees strive to deliver best in class service throughout our extensive products and services including Internet, Voice, Wireless, TV and Security.

Our team of dedicated Customer Relationship Managers focus on more than just sales. We are committed to learning and understanding the needs of your business to find the solution that's right for you, plus we will be there for you the entire way; before, during and after the sale.

Enclosed in your Business Proposal package, you will find your service agreement that was created based on our initial assessments of your business objectives as well as our associated Terms and Conditions. Please review all documents carefully and ensure you let your dedicated Account Manager know if you have any questions or concerns.

Sincerely,



Justin Nucci
Director – Sales
Tbaytel

Business Service Agreement

Town Of Fort Frances hereinafter called the Customer, requests Tbaytel to furnish the service, equipment and/or facilities specified on Schedule "A", attached hereto and forming part of this Agreement, on the premises of the Customer at the locations listed on Schedule "A".

TERMS AND CONDITIONS SPECIFIC TO THIS AGREEMENT:

Services as listed on Schedule "A" are for a term of **(60)** months (the "Contract Term"). This Agreement will take effect once service(s) have been installed or upgraded.

1. Early Termination by Customer

- 1.1 The Customer may terminate this Agreement at any time before the end of the Contract Term by giving notice to Tbaytel at least thirty (30) days before the proposed early termination date. If a customer terminates the agreement early, the Customer shall pay to Tbaytel one hundred percent (100%) of all fees and taxes listed in the attached schedule for the remaining months of the Contract Term.
- 1.2 Should the Customer's wired services be terminated due to business closure, relocation outside of Tbaytel's serving territory or deactivated due to minimal use, Tbaytel at its sole discretion may consider the waiving of penalties or termination charges. It is noted that the service to be installed at 1150 Portage Avenue North may not be required for the full term of this agreement and therefore Tbaytel will allow cancellation of this service without penalty after 24 months of service.

2. Moves/Adds/Changes

- 2.1 For services provided on Fibre, should the Customer relocate to another office space within Tbaytel's Fibre serving territory during the Contract Term, the terms and conditions of this Agreement will remain in force. If the customer relocates to a location that does not currently support Fibre, Tbaytel will make an effort to provide the same level of service at the new location with the following requirements;
 - 1.1.1 The Customer will provide Tbaytel with at least a 6 month lead time at the onset of construction season to complete any necessary outside work; and
 - 1.1.2 The Customer may be responsible for additional build costs in the event they exceed the maximum subsidized amount by Tbaytel.

If Tbaytel cannot provide Fibre at the new location or if the cost to provide Fibre cannot be absorbed by the customer, Tbaytel will transfer this Agreement to Tbaytel services delivered over Copper infrastructure.

- 2.2 For services provided on Copper, should the customer move to an area with Fibre available and would like Fibre services, Tbaytel will make an effort to migrate the customer to a Fibre solution at the new location with the following requirements;

- 2.2.1 The Customer will provide Tbaytel with at least a 6 month lead time at the onset of construction season to complete any necessary outside work; and
- 2.2.2 The Customer may be responsible for additional build costs in the event they exceed the maximum subsidized amount by Tbaytel.

Pricing and Changes

- 2.3 The Customer is entitled to an annual pricing review upon request. During this time, if Tbaytel pricing of the same or directly equivalent wired service has decreased, the rate will be adjusted for future months based on execution of a new Contract Term.
- 2.4 Tbaytel may change the terms of this Agreement, including the rates, by giving the Customer at least 30 days' notice in writing, unless the Customer is in a fixed pricing agreement if or otherwise specified.
- 2.5 If the customer is interested in migrating to an alternative or new Tbaytel wired solution that is offered at different rates, Tbaytel at its sole discretion may consider renegotiating the terms of this Agreement.
- 2.6 Tbaytel will reduce bandwidth and related monthly pricing to a new rate that is no more than 25% less than the existing monthly rate at the Customer's request with 30 days' notice.

4. Equipment

- 4.1 If the Customer terminates service, the Customer must return any rented equipment in working condition. If the equipment is not returned to Tbaytel, Tbaytel reserves the right to charge the Customer the replacement costs of the equipment. This includes additional rental equipment added after signing this Agreement associated with the services outlined in Schedule A.

5. Successors and Assigns


- 5.1 This Agreement may not be assigned by Customer without the prior written consent of Tbaytel, such consent not to be unreasonably withheld. Tbaytel may, without consent, assign this Agreement in connection with a corporate reorganization or merger or to any entity that controls, is controlled by or is under common control with Tbaytel or to a purchaser of all or substantially all of its assets or business, and in any such event, Tbaytel shall be released from its obligations here under to the extent they are assumed by the assignee.

6. Terms of Service

- 6.1 By signing this Agreement, the Customer understands that they are bound by Tbaytel's Business Service Terms of Service, which form part of this Agreement and can be found at <http://www.tbaytel.net/termsofservice>. Tbaytel reserves the right to amend the Terms of Service from time to time and it is the Customer's responsibility to check the website regularly for updates.

Customer Initials _____

Tbaytel

Signature 
Justin Nucci
Printed Name

2018-09-12
Date
Director – Sales
Title

Customer

I agree to all of the terms and conditions set out in this Agreement and have reviewed Tbaytel's Business Service Terms of Service.

(If the customer is a corporation) I confirm that I am an officer of the Corporation and have the authority to bind the Corporation and this contract has been approved by the Corporation's Board of Directors.

Signature
Printed Name

Date
Title (Duly Authorized)

Signature
Printed Name

Date
Title (Duly Authorized)

Schedule A: Business Service Agreement

CONTRACT BUSINESS NAME:	Town Of Fort Frances
CONTRACT TERM:	5 Years
CONTRACT START DATE:	December 1, 2018 or date to be determined
CONTRACT END DATE:	60 months from start date
CUSTOMER ACCOUNT #:	53028035
BILLING ADDRESS:	320 Portage St. Fort Frances, ON P9A 3P9

PRICING GRID – Promotional, fixed term, or contracted pricing effective upon execution of agreement

Service Description	Location	Duration	Regular Monthly Rate	Monthly Discount	Final Monthly Rate (per service)
200Mbps LAN Extension	320 Portage Ave. Fort Frances Civic Centre	60 months	\$692.00	\$370.00	\$320.00
50Mbps LAN Extension	900 Wright Ave. Fort Frances Public Works	60 months	\$464.00	\$249.00	\$215.00
50Mbps LAN Extension	740 Scott St. Fort Frances Memorial Arena	60 months	\$464.00	\$249.00	\$215.00
30Mbps LAN Extension	259 Scott St. Fort Frances Museum	60 months	\$426.00	\$231.00	\$195.00
30Mbps LAN Extension	1150 Portage Ave. N. Fort Frances Children's Complex	60 months	\$426.00	\$231.00	\$195.00
15Mbps LAN Extension	901 Colonization Rd. E. Water Treatment Plant	60 months	\$321.00	\$176.00	\$145.00
5Mbps LAN Extension	1319 Colonization Rd W. Riverview Cemetary	60 months	\$243.00	\$128.00	\$115.00
5Mbps LAN Extension	220 McIrvine Rd. Water Tower	60 months	\$243.00	\$128.00	\$115.00
5Mbps LAN Extension	600 King's Hwy Fort Frances Cemetary	60 months	\$243.00	\$128.00	\$115.00
10Mbps LAN Extension	401 Nelson St. Sister Kennedy Centre	60 months	\$282.00	\$152.00	\$130.00
10Mbps LAN Extension	101 Front St. Sorting Gap Marina	60 months	\$282.00	\$152.00	\$130.00
15Mbps LAN Extension	939 Wright Ave. N. Fort Frances Power Corporation Operations Centre	60 months	\$321.00	\$176.00	\$145.00
5Mbps LAN Extension	1151 Walker Ave. Fort Frances Power Corporation Switching Station	60 months	\$243.00	\$128.00	\$115.00
10Mbps LAN Extension	601 Reid Ave. Fort Frances Library	60 months	\$282.00	\$152.00	\$130.00

Contracted rates reflect current in market rates. Unless on a Fixed Term rate, rates will be subject to change and reflect current in market rates.

SERVICE CHARGES

Description of Non-recurring Costs	Installation of Fibre Optic cable, Hardware and Engineering services to deliver a Private Layer 2 Network for the Town of Fort Frances	
Total One-time Costs		\$50,000

Customer Initials _____



ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/108

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: September 12, 2018
SUBJECT: Doug Brown, CAO – Purchase Card Expenses

BACKGROUND

Attached are copies of the Purchase Card expenses, as submitted by Doug Brown for the periods July 6 to August 6, and August 6 to September 6, 2018 related to travel costs.

July 6 to August 6	\$ 260.05
August 6 to September 6	<u>2,722.57</u>
Total	<u>\$2,982.62</u>

All costs are hotel, gas, airline and taxi fees in compliance with Town of Fort Frances Travel Policy Number 3.11.

July 6 - Aug 6/18

Transaction D:	Posting Date	Reference Number	Merchant Name	Merchant City	Prov/St	Amount
2018/07/20	2018/07/23	74064498202820112291118	HOLIDAY INN EXPRESS THUND	THUNDER BAY	ON	\$202.27
2018/07/20	2018/07/24	74064498204920142681979	SHELL 4794 HWY 11 & 17	KAKABEKA FALL	ON	\$57.78
DOUG BROWN Total						\$260.05

10 - 020 - 0262 - 1500 - 71532

Doug B



4

07-20-18

Doug Brown x Fort Frances ON P9A 3P9 Canada	Folio No. : A/R Number : Group Code : Company : Government Canada Membership No. : Invoice No. :	Room No. : 322 Arrival : 07-19-18 Departure : 07-20-18 Conf. No. : 41292781 Rate Code : IMCGV Page No. : 1 of 1
--	---	--

Date	Description	Charges	Credits
07-19-18	*Accommodation 322 Doug Brown		
07-19-18	HST 322 Doug Brown	179.00	
07-20-18	Visa	23.27	
			202.27
	Total	202.27	202.27
	Balance	0.00	

Guest Signature:

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

How was your visit?
When you get home,
please review us on TripAdvisor.
www.tripadvisor.ca/reviewit

10-020-0262-1500-71532

SHELL CANADA PRODUCTS
4794 HIGHWAY 11 & 17
Kakabeka Falls, ON P0T 1W0
(807) 577-8767

Tax Description	Qty	Amount
-----------------	-----	--------

H Bronze No1		
39.333 L @ \$1.469/ L		\$57.78

Sub Total	\$57.78
13.0% HST tax on	\$0.00
5.0% HST-F tax on	\$0.00
TOTAL	\$57.78
VISA:	\$57.78
Change	\$0.00

Fuel Includes HST	13.0%	\$5.65
Fuel Includes HST-F	5.0%	\$0.00
HST - Fuel - ON No. 863700670RT0001		

01 APPROVED - THANK YOU 001

VISA

XXXXXXXXXXXX4124
TERMINAL No. 89221551
C

PURCHASE

INV No. 2215612630

Visa Credit

AID A0000000031010

TVR 0080206000

TSI E800

x Day B #10 069523

Cardholder will pay card issuer above
amount pursuant to Cardholder Agreement

IMPORTANT
retain this copy for your records

10-020-0262-1500-71532

685.71
57.78

743.49

Aug 6/18-Sept 6/18

Due to A/P September 24/18

Transaction Date	Posting Date	Reference Number	Merchant Name	Merchant City	Prov/St	Amount
2018/08/19	2018/08/21	74500018232624478487928	BLUE LINE 1075 TAXITAB	OTTAWA	ON	\$40.00 ✓
2018/08/19	2018/08/21	74529008231900384867307	BEARSKIN147 6322164629918	THUNDER BAY	ON	\$729.21 ✓
2018/08/19	2018/08/21	74529008231900384867406	BEARSKIN147 6322164629919	THUNDER BAY	ON	\$729.21 ✓
2018/08/19	2018/08/22	74537888233100388216212	AIR CAN* 0142199178824	AIRCANADA.COM	MB	\$28.25 ✓
2018/08/19	2018/08/22	74537888233100388220578	AIR CAN* 0142199292091	AIRCANADA.COM	MB	\$28.25 ✓
2018/08/19	2018/08/22	74537888233100388220586	AIR CAN* 0142199292091	AIRCANADA.COM	MB	\$39.55 ✓
2018/08/19	2018/08/22	74537888233100388359418	AIR CAN* 0142199292091	AIRCANADA.COM	MB	\$516.55 ✓
2018/08/19	2018/08/22	74537888233100388359426	AIR CAN* 0142199292092	AIRCANADA.COM	MB	\$516.55 ✓
2018/08/22	2018/08/24	74064498235820236428985	THUNDER BAY AIRPORT	THUNDER BAY	ON	\$55.00 ✓
2018/08/22	2018/08/24	74500018235624486400423	BLUE LINE 1531 TAXITAB	OTTAWA	ON	\$40.00 ✓
DOUG BROWN Total						\$2,722.57

→ 10-020-0240-1500-71531

Doug Brown

Sept 11/18



AIRPORT FEE RECEIPT
TICKET NO:0142199178824

NAME:ROY/JOEYMR

DATE OF ISSUE: 19AUG2018

PNR RECLOC:
ISSUED BY :

Q7XJPR
YAMCM

	AMOUNT	TAX	TOTAL
FIRST BAGGAGE FEE	25.00	03.25RC	28.25

GRAND TOTAL	25.00	03.25	28.25
-------------	-------	-------	-------

FORM OF PAYMENT: IN CANADIAN DOLLARS VI*****4124
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE

10-020-0240-1500

- 71531



AIRPORT FEE RECEIPT
TICKET NO:0142199292091

NAME:BROWN/DOUGNR

DATE OF ISSUE: 19AUG2018

PNR RECLOC:
ISSUED BY :

RPU7SM
YAMCM

	AMOUNT	TAX	TOTAL
FIRST BAGGAGE FEE	25.00	03.25RC	28.25

GRAND TOTAL	25.00	03.25	28.25
-------------	-------	-------	-------

FORM OF PAYMENT: IN CANADIAN DOLLARS VI*****4124
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE

10-020-0240-1500-7153



AIRPORT FEE RECEIPT
TICKET NO:0142199292091

NAME:BROWN/DOUGNR

DATE OF ISSUE: 19AUG2018

PNR RECLOC:
ISSUED BY :

RPU7SM
YAMCM

	AMOUNT	TAX	TOTAL
SECOND BAGGAGE FEE	35.00	04.55RC	39.55

GRAND TOTAL	35.00	04.55	39.55
-------------	-------	-------	-------

FORM OF PAYMENT: IN CANADIAN DOLLARS VI*****4124
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE

10-020-0240-1500-7153

Doug Brown

From: Ticket copy and usage <tusage@aircanada.ca>
Sent: Tuesday, August 28, 2018 12:00 PM
To: Doug Brown
Subject: ticket receipts

Please find your receipts below.

10-020-0240-1500-71531

Electronic Ticket		AIR CANADA		CONJUNCTIVE TICKETS		2199292092					
ENDORSEMENTS / RESTRICTIONS AC ONLY / NONREF / CHGFEE -BG AC				DATE OF ISSUE 19Aug18		ORIGIN / DESTINATION YAM/YOW - SITI					
PASSENGER NAME AVIS/ROY MR				NOT TRANSFERABLE		BOOKING REFERENCE RPU7SM					
				ISSUED IN EXCHANGE FOR		AIR CANADA THUNDER BAY AIRPORT THUNDER BAY, ON 6799025 YOTTR					
O/R	FROM	CARRIER	FLIGHT	CLASS	DATE	TIME	STATUS	FARE BASIS / TICKET DESIGNATOR	NOT VALID BEFORE	NOT VALID AFTER	ALLOW
X	SAULT STE. MARIE/YAM	AC	8326	Q	19Aug18	16:45:00	OK	00ZPBTG	19Aug18	19Aug19	
	TORONTO/YYZ	AC	0464	Q	19Aug18	19:10:00	OK	00ZPBTG	19Aug18	19Aug19	
	OTTAWA/YOW										
				IF EXTENDED PAYMENT DESIRED CIRCLE NUMBER OF MONTHS 3 6 9 12				NUMBER OF PIECES ALLOWED			
FARE CAD 426.00		FARE CALCULATION 19AUG18YAM AC X/YTO Q18.00AC YOW R408.00CAD426.00 END ROE1.00									
EQUIV. FARE PAID											
TAX CA	7.12										
TAX RC	59.43										
TAX SO	24.00										
TOTAL FARE CAD	516.55										
FORM OF PAYMENT VI471516XXXXXX4124 06/22		APPROVAL CODE 044249		YOUR CODE							
CPN	AIRLINE CODE	FORM	SERIAL NUMBER	CK	ORIGINAL ISSUE INFO						
	014	2199292092	4		ISSUE 014	CK	COMMISSION 0.00	TAX	COMM RATE 0.00		
DO NOT MARK OR WRITE IN THE WHITE AREA ABOVE											

10-020-0240-1500-71531

Electronic Ticket		AIR CANADA		CONJUNCTIVE TICKETS		2199292091	
ENDORSEMENTS / RESTRICTIONS AC ONLY/NONREF/CHGFEE -BG AC				DATE OF ISSUE 19Aug18		ORIGIN / DESTINATION YAM/YOW - SITI	
PASSENGER NAME BROWN/DOUG MR				NOT TRANSFERABLE		THUNDER BAY AIRPORT THUNDER BAY, ON	
A				6799025		YOTTR	
FROM	CARRIER	FLIGHT	CLASS	DATE	TIME	STATUS	FARE BASIS / TICKET DESIGNATOR
SAULT STE. MARIE/YAM	AC	8326	Q	19Aug18	16:45:00	OK	Q0ZPBTG
TORONTO/YYZ	AC	0464	Q	19Aug18	19:10:00	OK	Q0ZPBTG
OTTAWA/YOW							
IF EXTENDED PAYMENT DESIRED CIRCLE NUMBER OF MONTHS				3 6 9 12		NUMBER OF PIECES ALLOWED	
FARE CAD 426.00		FARE CALCULATION 19AUG18YAM AC X/YTO Q18.00AC YOW R408.00CAD426.00 END ROE1.00					
EQUIV. FARE PAID							
TAX CA 7.12							
TAX RC 59.43							
TAX SO 24.00							
TOTAL FARE CAD 516.55							
FORM OF PAYMENT VI471516XXXXXX4124 06/22				APPROVAL CODE 044249		YOUR CODE	
CPC AIRLINE CODE FORM SERIAL NUMBER CR				ORIGINAL ISSUE INFO			
014 2199292091 3				ISSUE CR COMMISSION TAX COMM RATE		014 0.00 0.00 0.00	
DO NOT MARK OR WRITE IN THE WHITE AREA ABOVE							

Electronic Ticket		AIR CANADA		CONJUNCTIVE TICKETS		2199292091	
ENDORSEMENTS / RESTRICTIONS AC ONLY/NONREF/CHGFEE -BG AC				DATE OF ISSUE 19Aug18		ORIGIN / DESTINATION YAM/YOW - SITI	
PASSENGER NAME BROWN/DOUG MR				NOT TRANSFERABLE		THUNDER BAY AIRPORT THUNDER BAY, ON	
A				6799025		YOTTR	
FROM	CARRIER	FLIGHT	CLASS	DATE	TIME	STATUS	FARE BASIS / TICKET DESIGNATOR
SAULT STE. MARIE/YAM	AC	8326	Q	19Aug18	16:45:00	OK	Q0ZPBTG
TORONTO/YYZ	AC	0464	Q	19Aug18	19:10:00	OK	Q0ZPBTG
OTTAWA/YOW							
IF EXTENDED PAYMENT DESIRED CIRCLE NUMBER OF MONTHS				3 6 9 12		NUMBER OF PIECES ALLOWED	
FARE CAD 426.00		FARE CALCULATION 19AUG18YAM AC X/YTO Q18.00AC					
EQUIV. FARE PAID							
TAX CA 7.12							
TAX RC 59.43							
TAX SO 24.00							
TOTAL FARE CAD 516.55							
FORM OF PAYMENT VI471516XXXXXX4124 06/22				APPROVAL CODE 044249		YOUR CODE	
CPC AIRLINE CODE FORM SERIAL NUMBER CR				ORIGINAL ISSUE INFO			
014 2199292091 3				ISSUE CR COMMISSION TAX COMM RATE		014 0.00 0.00 0.00	
DO NOT MARK OR WRITE IN THE WHITE AREA ABOVE							

Excess Baggage - 1st Piece
\$28.25 CAD
Fee \$25.00 HST \$3.25
August 19, 2018
paid by card ending with 4124

10-020-0240-1500-71531

THUNDER BAY
INTERNATIONAL AIRPORT
www.tbairport.on.ca

**** TICKET ****

LANE/VOIE: West 1 Pay Station
Entered/Arrivee:
2018/08/19 09:48

Ticket/Billet#: 58461277
Dur/Duree: 84:18:54
Paid On/Paye Le:
2018/08/22 21:56

Paid/Paye:\$ 55.00
Original Fee:\$ 55.00
HST:\$ 6.88

Change:\$ 0.00
VISA
SC:\$ 0.00

Merchant ID: 00351395
*****4124
Visa Credit
VISA
Seq# 0013230490 66263254 C
Purchase/Sale 18/08/22 21:56:16
Auth# 009137

A0000000031010
TUR: 0080000000 TSI: F800

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

--IMPORTANT--
Retain this copy for your records

CUSTOMER COPY

10-020-0240-1500-71531

BLUE LINE TAXI
(613) 238-1111

TERMINAL ID: 314-651-930
MERCHANT ID: 4325790A
VEHICLE ID: 1531
DRIVER ID: 00055183

TRIP NUMBER: 1138
PASSENGERS: 1

08/22/2018
START: 13:15 END: 13:16

FARE AMOUNT: \$ 40.00

TOTAL : \$ 40.00

VISA SALE : *****4124

APPROVAL NUMBER : 097746

PASSENGER COPY

CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXITAB.COM
TAXITAB



TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: September 18, 2018

SUBJECT: Consumer Price Index (CPI) Increase for 2019 User Fees

BACKGROUND

User Fees are an important part of the operational budget preparation for the coming year. In the past few years we have endeavored to pass the user fees, with the exception of water and sewer rates, for the upcoming year in early December.

The first step in this process is to provide the Ontario Provincial Consumer Price Index (CPI) and the Canada Consumer Price index as guide for the user fee increases for the coming calendar year. The Ontario CPI indicates inflationary increase of 3.1% change for the period of July 2017 to July 2018 and the Federal CPI indicates 3.0% change for the same period as published by Statistics Canada, of which is attached for your information.

Administration is seeking direction for the inflationary increase for the 2019 user fees. Divisions will bring user fee schedules forward to their respective executive committees in November or December.



Statistics
Canada

Statistique
Canada

[Home](#) → [Data](#) → [Consumer Price Index, monthly, not seasonally adjusted](#)

→ Consumer Price Index by geography, all-items, monthly, not seasonally adjusted, Canada, provinces, Whitehorse, Yellowknife...

Consumer Price Index by geography, all-items, monthly, not seasonally adjusted, Canada, provinces, Whitehorse, Yellowknife and Iqaluit^{1 2}

Frequency: Monthly

[How to use the data tables](#)

Table: 18-10-0004-02 (formerly CANSIM 326-0020)

[Tips on data tables for CANSIM users](#)

Geography: Canada, Census subdivision, Province or territory

Add/Remove data



Download

Geography	Products and product groups ³	July 2017	June 2018	July 2018	June 2018 to July 2018	July 2017 to July 2018
Canada (map)		2002=100			Percentage change	
	All-items	130.4	133.6	134.3	0.5	3.0
Newfoundland and Labrador (map)	All-items	135.5	138.1	139.1	0.7	2.7
Prince Edward Island (map)	All-items	133.4	137.3	138.0	0.5	3.4
Nova Scotia (map)	All-items	132.4	135.3	136.0	0.5	2.7
New Brunswick (map)	All-items	131.2	134.0	134.8	0.6	2.7
Quebec (map)	All-items	126.7	129.2	129.7	0.4	2.4
Ontario (map)	All-items	131.9	135.3	136.0	0.5	3.1
Manitoba (map)	All-items	130.1	133.7	134.4	0.5	3.3
Saskatchewan (map)	All-items	133.9	137.5	138.0	0.4	3.1
Alberta (map)	All-items	137.0	140.7	141.8	0.8	3.5
British Columbia (map)	All-items	125.6	128.6	129.7	0.9	3.3
Whitehorse, Yukon ⁴ (map)	All-items	127.2	131.0	131.9	0.7	3.7
Yellowknife, Northwest Territories ⁴ (map)	All-items	132.9	136.2	137.3	0.8	3.3
Iqaluit, Nunavut ⁵ (map)	All-items	126.0	129.6	131.7	1.6	4.5

How to cite: Statistics Canada. [Table 18-10-0004-02 Consumer Price Index by geography, all-items, monthly, not seasonally adjusted, Canada, provinces, Whitehorse, Yellowknife and Iqaluit](#)

Related information

► Source (Surveys and statistical programs)

► Related products

► Subjects and keywords



FIRE & RESCUE SERVICE

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



AUGUST 2018 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Total Hours: Incidents; Training; and Public Service	Training Sessions:	Public Ed & Prevention; Public Events; Public Service:	Fire Safety Standards Enforcement Inspections:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss estimated values in Dollars:
65.95	8	0	3	0	0	1	\$ 0
Alarm Calls:	MVC Calls:	Ice / Water Calls:	(CO) Carbon Monoxide / Gas Leak Calls:	Hazmat Calls:	Mutual Aid Calls:	Other Calls:	Tickets Issued:
11	2	0	1	0	0	2	0

TEAM MEMBERS RESPONDED TO 17 EMERGENCY RESPONSE CALLS DURING AUGUST 2018.

Total Hours:

A total of **11.95 Hours** was spent on responding to emergency incidents, and a total of **54 Hours** was spent on training.

Time of Day:

During this month, **65%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **35%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

Fire Prevention Inspections / Re-inspections:

3 (three) inspections / re-inspections were completed in August, which brings our total to **144** inspections / re-inspections completed since January 1st, of this year. **Note:** July and August are the months where our fulltime personnel schedule most of their vacation.

Emergency Medicals Service (EMS) Response Calls:

There were **0 (zero)** Emergency Medical Service (EMS) requests.

Fire Response Calls:

There was **1 (one)** Fire Response Call. An electrical pole was struck by lightning, which resulted in a pole fire.

Fire Alarms:

There were **11 (eleven)** False Fire Alarm calls this month.

MVC (Motor Vehicle Crashes):

There were **2 (two)** MVC Calls, which occurred in the Town of Fort Frances.



FIRE & RESCUE SERVICE

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



AUGUST 2018 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

(CO) Carbon Monoxide / Gas Leak Calls:

There was **1 (one)** False (CO) Carbon Monoxide call this month.

Other Calls:

We responded to a report of a possible smoke alarm with a strobe light going off. However, it ended up being a LED light flickering.

As well, we responded to multiple downed powerlines and trees on August 27th, after a strong storm came through the Town of Fort Frances.

Thanks goes out to all six of our Fulltime Firefighters and nine Volunteer Firefighters who responded. As well, the leadership provided by all six of our Fulltime Firefighters ensured all the areas of the down powerlines throughout the Town of Fort Frances were safely blocked off and secured ... so our Fort Frances Power Corporation and Public Works personnel could safely respond and deal with the situation.

Public Fire Safety Education / Public Events / Public Service / Highlights:

Weekly Fire Safety Tips continues in the Thursday edition of the Fort Frances Bulletin. As well, Fire & Life Safety Tips on our towns official Facebook Page continues onward.

Training:

Wayne Riches and Doug Wright attended the Grimsby Regional Training Centre in Grimsby, Ontario for a NFPA 1033 Fire Investigator course. This was a huge opportunity for our team; there were no openings at the Ontario Fire College or anywhere in Ontario. Two openings became available, and we seized the opportunity.

This NFPA 1033 Fire Investigator course was endorsed by the Ontario Fire College.



TOWN OF FORT FRANCES
Capital Financial Statement
For the Eight Months Ending Friday, August 31, 2018

		Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
MARKET SQUARE DEVELOPMENT						
Contribution From Reserves	20-020-0251-0490-40952	-	(\$70,000.00)	(\$70,000.00)	0.00%	
Market Square Development (2017 Carryover)	20-020-0251-9286-71523	67,976.71	70,000.00	2,023.29	97.11%	
Total Market Square Development		67,976.71	0.00	(67,976.71)		
ADMINISTRATION						
Gen Government Land Purchase	20-020-0240-9100-70000	1,571.00	-	(1,571.00)	0.00%	
Provincial Grant	20-020-0253-0490-40412	-	(9,307.00)	(9,307.00)	0.00%	
Contribution from Others	20-020-0253-0490-40437	-	(585.00)	(585.00)	0.00%	
Contribution From Reserves	20-020-0253-0490-40952	-	(26,899.00)	(26,899.00)	0.00%	
Conversion Lighting to LED Bulbs	20-020-0253-9127-71523	-	16,791.00	16,791.00	0.00%	
Sound and IT Equipment- Committee Room and Council Chambers	20-020-0253-9210-71523	17,479.06	20,000.00	2,520.94	87.40%	
Contribution from Reserve Fund	20-020-0263-0490-40952	-	(28,797.00)	(28,797.00)	0.00%	
New Administration Vehicle	20-020-0263-9133-71471	27,966.78	28,797.00	830.22	97.12%	
Contribution From Reserves	20-020-0265-0490-40952	-	(215,500.00)	(215,500.00)	0.00%	
Computer Hardware/Backups/Hard drives/DAS	20-020-0265-9109-71471	41,552.29	65,500.00	23,947.71	63.44%	Additional storage still to be purchased, iPads, laptops, ongoing
Treasury Financial Software	20-020-0265-9109-71503	3,415.32	-	(3,415.32)		
Ethernet Switches	20-020-0265-9112-71471	-	100,000.00	100,000.00	0.00%	Tender to follow Tbaytel fibre network approval
Fibre Optic to Town Facilities	20-020-0265-9125-71471 + 20-0	4,022.12	50,000.00	45,977.88	8.04%	Proposed fibre network, December 1st
Total Administration		96,006.57	-	(96,006.57)		
EMERGENCY SERVICES						
Contribution From Reserves	20-040-0410-0490-40952	-	(57,009.00)	(57,009.00)	0.00%	
Bunker Gear (7 Sets)	20-040-0410-9120-71480	13,486.09	12,000.00	(1,486.09)	112.38%	All 7 Sets have been purchased.
SCBA & Air Cylinders	20-040-0410-9122-75363	5,427.90	5,500.00	72.10	98.69%	All equipment purchased.
GIS Capital Upgrade	20-040-0410-9123-71471	28.83	509.00	480.17	5.66%	
Rescue Tool Extracation Cutters & Spreaders	20-040-0410-9239-71431	34,761.69	39,000.00	4,238.31	89.13%	Additional equipment to complete order has arrived. With tax it comes to \$3,975.34
Contribution from Others	20-040-0450-0490-40437	-	(125,000.00)	(125,000.00)	0.00%	No contribution from Others.
Contribution From Reserves	20-040-0450-0490-40952	-	(125,000.00)	(125,000.00)	0.00%	
Backup Generator- Secondary Evacuation Centre	20-040-0450-9260-71471	-	250,000.00	250,000.00	0.00%	Still investigating size and costs.
Total Emergency Services		53,704.51	0.00	(53,704.51)		

			Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
Building/Planning							
Contribution From Reserves	20-180-1810-0490-40952		-	(9,923.00)	(9,923.00)	0.00%	
Software, Camera and Tablet device for on-site building permit insp	20-180-1810-9109-71471		709.73	9,160.00	8,450.27	7.75%	
GIS Capital	20-180-1810-9123-71471		-	763.00	763.00	0.00%	
Total Building/Planning			709.73	0.00	(709.73)		
PUBLIC WORKS							
Transporation							
Federal Grant	20-060-0611-0490-40400		-	(572,240.00)	(572,240.00)	0.00%	
Provincial Grant	20-060-0611-0490-40412		(281,517.00)	(449,695.00)	(168,178.00)	62.60%	
Contribution From Reserves	20-060-0611-0490-40952		-	(433,134.00)	(433,134.00)	0.00%	
Third Street from Williams to Colonization Road E (2017 Tender)	20-060-0611-9267-71523		-	1,277,678.00	1,277,678.00	0.00%	Pipe work completed starting road base preparation and sidewalk
Phair Ave- 3rd to 5th Cont Works	20-060-0611-9271-71523		595,015.85	-	(595,015.85)	0.00%	
Nelson Street Reconstruction from Mosher Ave west to mid block-	20-060-0611-9272-71523		6,283.92	68,923.00	62,639.08	9.12%	Paving complete June 2018
Nelson Street- Mosher Ave W to Mid Blk- Roads	20-060-0611-9274-71523		60,043.54	-	(60,043.54)	0.00%	
Second Street E. Reconstruction between Mowat Ave & Portage Av	20-060-0611-9275-71523		73,514.33	108,468.00	34,953.67	67.78%	Paving Complete June 2018
Federal Grant	20-060-0614-0490-40400		-	(62,250.00)	(62,250.00)	0.00%	
Contribution From Reserves	20-060-0614-0490-40952		-	(43,000.00)	(43,000.00)	0.00%	
Public Works Small Equipment	20-060-0614-9105-71471		1,183.68	8,000.00	6,816.32	14.80%	Ongoing
Asset Management Plan	20-060-0614-9115		56,519.88	62,250.00	5,730.12	90.79%	Ongoing
Replace 5 Overhead Doors	20-060-0614-9127-71471		-	35,000.00	35,000.00	0.00%	Work awarded to Hanover
Provincial Grant	20-060-0616-0490-40412		-	(1,860,323.00)	(1,860,323.00)	0.00%	
Contribution From Reserves	20-060-0616-0490-40952		-	(206,703.00)	(206,703.00)	0.00%	
Kings Hwy- Wright-York-Cont Works	20-060-0616-9273-71523		20,376.19	-	(20,376.19)	0.00%	
Mill Road Overpass Reconstruction	20-060-0616-9303		387,471.80	2,067,026.00	1,679,554.20	18.75%	Ongoing Bridge work 50% complete working on stage 2 road, storm and bridge
Provincial Grant	20-060-0617-0490-40412		-	(42,599.00)	(42,599.00)	0.00%	
Contribution from Others	20-060-0617-0490-40437		-	(15,000.00)	(15,000.00)	0.00%	
Contribution From Reserves	20-060-0617-0490-40952		-	(351,615.00)	(351,615.00)	0.00%	
Third Street from Williams to Colonization Road E (2017 Tender)	20-060-0617-9267-71523		-	76,714.00	76,714.00	0.00%	
Phair Ave- 3rd to 5th Sidewalk	20-060-0617-9271-71523		8,237.19	-	(8,237.19)	0.00%	
Nelson St- Butler-Shevin Sidewalk	20-060-0617-9272-71523		858.51	-	(858.51)	0.00%	
Kings Hwy- Wrigh to York Sidewalk	20-060-0617-9273-71523		246.43	-	(246.43)	0.00%	
Nelson Street - Butler Ave. to Shevlin Ave.- Sidewalk	20-060-0617-9289-71523		-	30,000.00	30,000.00	0.00%	
Kings Hwy/McIrvine Sidewalk	20-060-0617-9274-71523		-	-	-	0.00%	
Replace interlocking bricks along 300 block of Scott Street based on	20-060-0617-9299-71523		137.38	302,500.00	302,362.62	0.05%	Half of sidewalk excavated brick layed over 25%
Contribution From Reserves	20-060-0619-0490-40952		-	(330,000.00)	(330,000.00)	0.00%	
Attachments for New track loader (Brush cutter, Cold Planer)	20-060-0619-4514-71471		-	30,000.00	30,000.00	0.00%	John Deere held prices from Tender - Attachments ordered

		Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
Replace 1999 E205 Grader (c/w new plow and wing)	20-060-0619-4516-71471	-	300,000.00	300,000.00	0.00%	Tender out close September 25
Contribution From Reserves	20-060-0623-0490-40952	-	(207,000.00)	(207,000.00)	0.00%	
20 - Waterfront Walkway Poles	20-060-0623-9135-71471	20,192.33	30,000.00	9,807.67	67.31%	At FFPC awaiting installation
Replace 5 Traffic Signal Controllers and Pedestrian Upgrades	20-060-0623-9136-71471	38,215.17	177,000.00	138,784.83	21.59%	Keating and Kings complete. Remaining intersections reviewed Econolite to provide recommendations
Contribution From Reserves	20-060-0624-0490-40952	-	(763.00)	(763.00)	0.00%	
Engineering GIS Capital Upgrade	20-060-0624-9123-71471	43.24	763.00	719.76	5.67%	Ongoing
Total Transportation		986,822.44	0.00	(986,822.44)		
Airport						
Contribution From Reserves	20-060-0660-0490-40952	0.00	(42,000.00)	(42,000.00)	0.00%	
New 4x4 Crew Cab Truck	20-060-0660-9133	40,892.90	42,000.00	1,107.10	97.36%	Complete
Airport Tractor Repairs	20-060-0660-9174-71471	13,312.14	0.00	(13,312.14)	0.00%	Complete
Total Airport		54,205.04	0.00	(54,205.04)		
Parks						
Trade-In Value	20-160-1610-0490-40589	-	(7,000.00)	(7,000.00)	0.00%	
Contribution From Reserves	20-160-1610-0490-40952	-	(46,750.00)	(46,750.00)	0.00%	
Small Equipment Replacement (Mowers & whipper snippers)	20-160-1610-9105-71471	2,564.20	6,250.00	3,685.80	41.03%	Ongoing
Side By Side Utility Vehicle	20-160-1610-9174-71471	39,990.60	47,500.00	7,509.40	84.19%	Complete
Contribution from Reserves	20-160-1611-0490-40952	-	(20,000.00)	(20,000.00)	0.00%	
Replace roof- Point Park Garage	20-160-1611-9127-71523	-	20,000.00	20,000.00	0.00%	Awarded to Ed Kaun and Sons
Total Parks		42,554.80	0.00	(42,554.80)		
Cemeteries						
Contribution from Reserve Fund	20-100-1040-0490-40952	-	(250,000.00)	(250,000.00)	0.00%	
Exterior Renovations and addition to Garage & Storage Building at t	20-100-1040-9127	24,232.37	250,000.00	225,767.63	3.68%	Awarded to Kauns
Contribution from Reserve Fund	20-100-1041-0490-40952	-	(22,000.00)	(22,000.00)	0.00%	Was to be completed by Tradesperson
Foundation Works- New Columbarium at Riverview Cemetery	20-100-1041-9620-71471	-	22,000.00	22,000.00	0.00%	Deferred to 2019
Total Cemeteries		24,232.37	0.00	(24,232.37)		
LIONS MILLENIUM PARK						
Donations	20-160-1613-0430-40632	(4,860.00)	-	4,860.00	0.00%	
Contracted Works	20-160-1613-9232-71523	5,214.33	-	(5,214.33)	0.00%	
Total Lions Millenium Park		354.33	-	(354.33)		
Landfill						
Contribution From Reserves	20-080-0860-0490-40952	-	(75,000.00)	(75,000.00)	0.00%	
Landfill Site Expansion - 2018 RFP and 1st Phase Design activities	20-080-0860-9238-71523	2,760.24	75,000.00	72,239.76	3.68%	Awaiting Decision from MOECC - Trying to get conference call setup Week of Sept 10
Total Landfill		2,760.24	-	(2,760.24)		
Total Public Works		1,110,929.22	-	(1,110,929.22)		

COMMUNITY SERVICES

Fort Frances Senior's Centre

Provincial Grant	20-120-1220-0490-40412
Small Capital Purchases	20-120-1220-9105-71471
Total Fort Frances Senior's Centre	

Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
(5,850.05)	-	5,850.05		
6,227.71	-	(6,227.71)		Billiard tables & door completed
377.66	-	(377.66)	-	

Day Care

RRDSSAB Health & Safety Grant	20-120-1230-0490-40436
Kitchen Replacements	20-120-1230-9106-71471
Preschool Washroom Update	20-120-1230-9127-71523
Parking Lot	20-120-1230-9131-71523
Sidewalks	20-120-1230-9232-71523
Total Day Care	

-	(164,892.00)	(164,892.00)	0.00%	
-	42,500.00	42,500.00	0.00%	Make-up air unit approved, waiting on date from Kaun's
-	38,000.00	38,000.00	0.00%	Completed
-	66,392.00	66,392.00	0.00%	Not approved by RRDSSAB
-	18,000.00	18,000.00	0.00%	Not approved by RRDSSAB
-	-	-		

MSC/Recreation

One Time Funding Grant	20-160-1614-0490-40448
Contribution From Reserves	20-160-1614-0490-40952
Small Capital Purchase (for Moffat Grant)	20-160-1614-9105-71471
Sunny Cove Upgrades (5-year Plan)	20-160-1614-9108-71523
Provincial Grant	20-160-1620-0490-40412
Contribution From Reserves	20-160-1620-0490-40952
Fitness Equipment (annual) & Aqua Spin Bikes	20-160-1620-9624-71471
Contribution from Reserves	20-160-1631-0490-40952
Sorting Gap Marina- Dock Replacement	20-160-1631-9627-71471
Contributions from Others	20-160-1634-0490-40437
Contribution From Reserves	20-160-1634-0490-40952
Fitness Lobby Flooring & Ladies Changeroom	20-160-1634-9127-71523
Squash Court #2	20-160-1634-9626-71523
IFK Compressor #2 Rebuild	20-160-1634-9633-71471
52 Canadian Arena- Capital	20-160-1634-9637-71523
Auditorium Flooring	20-160-1634-9638-71523
IFK Brine Pump Filter Rebuild	20-160-1634-9639-71523
East End Hall	20-160-1634-9640-71523
REAL ICE Water Purifications for Zamboni	20-160-1634-9641-71471
MSC Pool- Roof Repairs and Insulation	20-160-1634-9642-71523
Tennis Courts	20-160-1636-9294-71523
Total MSC/Recreation	

(11,197.89)	0	11,197.89	0.00%	
0.00	(8,000.00)	(8,000.00)	0.00%	
1,399.95	0.00	(1,399.95)	0.00%	To be determined by SunnyCove Advisory Committee at Fall meeting
5,945.41	8,000.00	2,054.59	74.32%	Town carpenter to start repair in Mens bathhouse will be postponed to 2019 and remaining portion will cover damage cleanup
(24,437.00)	(30,548.00)	(6,111.00)	80.00%	
0.00	(13,395.00)	(13,395.00)	0.00%	
9,662.31	43,943.00	34,280.69	21.99%	Spin Bikes arrived, spin course being held Sept. 14-16
0.00	(48,000.00)	(48,000.00)	0.00%	
0.00	48,000.00	48,000.00	0.00%	Docks being built by McMunn & Yates 3rd & 4th week of Sept.
0.00	(3,601.00)	(3,601.00)	0.00%	
0.00	(274,299.00)	(274,299.00)	0.00%	
0.00	38,600.00	38,600.00	0.00%	September 17th – October 4th
0.00	56,000.00	56,000.00	0.00%	Waiting on options
0.00	40,000.00	40,000.00	0.00%	Completed
32,317.00	0.00	(32,317.00)	0.00%	Completed
0.00	40,300.00	40,300.00	0.00%	September 17th – October 4th
0.00	5,000.00	5,000.00	0.00%	October - November install, waiting on date from Cimco
343.43	10,000.00	9,656.57	3.43%	Completed
0.00	48,000.00	48,000.00	0.00%	May not go ahead due to grant advice by Thunder Bay Hydro
0.00	40,000.00	40,000.00	0.00%	Completed
5,465.00	0.00	(5,465.00)	0.00%	Contributions plaque to be installed by PW 3rd or 4th week of Sept.
19,498.21	0.00	(19,498.21)		

TOWNSHEND THEATRE

Contribution from Reserves 20-160-1635-0490-40952
 Powered Projector Screen & Projector 20-160-1635-9105-71471

Total Townshend Theatre

LIBRARY

Other Sources of Revenue 20-160-1640-0490-40437
 Contribution From Reserves 20-160-1640-0490-40952
 Maker Space Equipment 20-160-1640-9105-71471
 Computer Upgrades 20-160-1640-9109-71471
 Storage Garage 20-160-1640-9114-71523
 New Library- Capital 20-160-1640-9165
 Surveillance Upgrade 20-160-1640-9220-71471
 Total Library

MUSEUM

Federal Grant 20-160-1645-0490-40400
 Provincial Grant 20-160-1645-0490-40412
 Donations 20-160-1645-0490-40632
 Contribution from Reserve Fund 20-160-1645-0490-40952
 Owandem Project Capital Work 20-160-1645-9116-71523
 Hallett Repairs 20-160-1645-9117
 Accessible Washroom and Front Entrance Ramp 20-160-1645-9127-71523
 Total Museum
 Total Community Services

SANITARY SEWER

Contributions from Revenue Fund 20-080-0811-0490-40954
 Sanitary Sewer Tools & Equipment 20-080-0811-9105-71471
 GIS Capital Upgrades 20-080-0811-9123-71471
 Refurbish Manholes 20-080-0811-9138-71523

 Third Street from Williams to Colonization Road E. 20-080-0811-9267-71523
 Phair Ave- 3rd to 5th- Sewer 20-080-0811-9271-71523
 Nelson St- Butler to Shevlin- Sewer 20-080-0811-9272-71523
 Nelson St- Mosher Ave W to mid blk- sanitarty sewer 20-080-0811-9274-71523
 Second St E- btw Mowat & Portage- Sanitary Sewer 20-080-0811-9274-71523
 Church Street Liftstation Overflow Valve 20-080-0811-9281-71523
 Scott Street, White Pine Liftstation Capacity Study 20-080-0811-9288-71523
 Design for Infrastructure Renewal Project for 2018 Construction Wc 20-080-0811-9293-71523
 Total Sanitary Sewer

SEWAGE TREATMENT PLANT

Contributions from Revenue Fund 20-080-0812-0490-40954
 Misc. Capital Upgrades 20-080-0812-9105-71471
 Honeywell Improvements at STP including Street lighting 20-080-0812-9280-71523
 Sludge Dewatering Equipment 20-080-0812-9290-71523
 Total Sewage Treatment Plant

Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
-	(11,000.00)	(11,000.00)	0.00%	
-	11,000.00	11,000.00	0.00%	
-	-	-		Completed, waiting on invoice from RRDSB
-	(25,000.00)	(25,000.00)	0.00%	
-	(25,000.00)	(25,000.00)	0.00%	
3,407.73	5,000.00	1,592.27	68.15%	
2,375.75	15,000.00	12,624.25	15.84%	
-	25,000.00	25,000.00	0.00%	
906.13	4,000.00	3,093.87	22.65%	
-	1,000.00	1,000.00	0.00%	
6,689.61	0.00	(6,689.61)		
(43,246.07)	(45,426.00)	(2,179.93)	95.20%	
(53,194.52)	(45,871.00)	7,323.52	115.97%	
(50.00)	-	50.00	0.00%	
-	(27,405.00)	(27,405.00)	0.00%	
-	-	-	0.00%	Completed
853.77	22,600.00	21,746.23	3.78%	To be completed later in September
96,496.39	96,102.00	(394.39)	100.41%	Completed
859.57	0.00	(859.57)		
27,425.05	0.00	(27,425.05)		
-	(625,148.00)	(625,148.00)	0.00%	
1,498.49	12,000.00	10,501.51	12.49%	Ongoing
43.24	763.00	719.76	5.67%	Ongoing
34,871.01	110,000.00	75,128.99	31.70%	Top Shot to be coming this fall. Prioritized list to them.
-	419,885.00	419,885.00	0.00%	
38,212.41	-	(38,212.41)	0.00%	
111.45	-	(111.45)	0.00%	
3,178.17	-	(3,178.17)	0.00%	
3,751.28	-	(3,751.28)	0.00%	
15,012.62	10,000.00	(5,012.62)	150.13%	Complete
-	35,000.00	35,000.00	0.00%	Awarded to KGS - 50% complete
13,736.34	37,500.00	23,763.66	36.63%	Ongoing
110,415.01	-	(110,415.01)		
-	(170,406.00)	(170,406.00)	0.00%	
59,851.33	120,000.00	60,148.67	49.88%	Ongoing
4,241.76	50,406.00	46,164.24	8.42%	
				scheduled for completion September/October
27,735.14	-	(27,735.14)	0.00%	complete
91,828.23	-	(91,828.23)	0.00%	

WATER TREATMENT PLANT

Contributions from Revenue Fund	20-080-0831-0490-40954
Misc. Small Capital Equipment	20-080-0831-9105-71471
Total Water Treatment Plant	

Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
-	(60,000.00)	(60,000.00)	0.00%	
54,740.96	60,000.00	5,259.04	91.23%	Ongoing
54,740.96	-	(54,740.96)	0.00%	

WATERWORKS ADMINISTRATION

Contributions from Revenue Fund	20-080-0832-0490-40954
Miscellaneous Tools/Equipment	20-080-0832-9105-71471
GIS Capital Upgrades	20-080-0832-9123-71471
Renovations to Water Distribution Operator's Office	20-080-0832-9127-71523
Replacing Main Line Water Valves/Hydrants (to be included in 2018)	20-080-0832-9137-71523
Watermain Loop- Frenette from 1st to 2nd	20-080-0832-9139-71523
Third Street from Williams to Colonization Road E (2017 Tender)	20-080-0832-9267-71523
Phair Ave- 3rd to 5th- Water Works	20-080-0832-9271-71523
Nelson Street- Mosher W to mid blk- Water	20-080-0832-9274-71523
Looping of the Watermain from First Street to Second Street along I	20-080-0832-9275-71523
Design for Infrastructure Renewal 2018 Construction Work	20-080-0832-9293-71523
Mill Road Overpass Reconstruction	20-080-0832-9303
Total Waterworks Administration	

-	(904,341.00)	(904,341.00)	0.00%	
2,797.35	12,000.00	9,202.65	23.31%	Ongoing
86.46	1,526.00	1,439.54	5.67%	Ongoing
-	6,000.00	6,000.00	0.00%	awarded to Ed Kaun and sons
76,869.75	100,000.00	23,130.25	76.87%	Complete
52,899.43	0.00	(52,899.43)		Complete
-	370,513.00	370,513.00	0.00%	
218,029.90	0.00	(218,029.90)	0.00%	
203.52	0.00	(203.52)	0.00%	
-	75,000.00	75,000.00	0.00%	
13,736.33	37,500.00	23,763.67	36.63%	Ongoing
49,857.87	301,802.00	251,944.13	14.27%	Ongoing
414,480.61	-	(414,480.61)	0.00%	

Total Capital

2,028,216.60	0.00	(2,028,216.60)		
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TOWN OF FORT FRANCES
General Fund (Operating) Summary
For the Eight Months Ending Friday, August 31, 2018

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
CORPORATE				
Municipal Tax Levy	(\$10,640,354.88)	(\$10,640,354.00)	\$0.88	100.00%
Education Tax Levy	(1,577,997.96)	(1,578,831.00)	(833.04)	99.95%
Supp/Omit Municipal Tax Levy	(51,771.20)	-	51,771.20	0.00%
Supp/Omit Education Tax Levy	(6,860.97)	-	6,860.97	0.00%
W/O Municipal	68,393.02	226,140.00	157,746.98	30.24%
W/O Education	41,894.06	21,007.00	(20,887.06)	199.43%
OMPF	(2,506,575.00)	(3,342,100.00)	(835,525.00)	75.00%
Payments-in-Lieu	(736,847.47)	(805,416.00)	(68,568.53)	91.49%
Sale of Land	(197,500.00)	-	197,500.00	0.00%
Mayor & Council	408,846.80	742,045.00	333,198.20	55.10%
Contribution to Reserves & Reserve Funds	-	1,400,000.00	1,400,000.00	0.00%
Long Term Debt	329,515.30	506,884.00	177,368.70	65.01%
Election	7,350.96	34,750.00	27,399.04	21.15%
Riverside Health Care/Dr Recruitment	68,000.00	68,000.00	-	100.00%
Clinic Financing Interest	-	4,000.00	4,000.00	0.00%
RR DSSAB	1,212,491.63	1,950,715.00	738,223.37	62.16%
Northwestern Health Unit	276,610.05	368,814.00	92,203.95	75.00%
Economic Development	79,667.56	167,268.00	87,600.44	47.63%
Travel Information Centre	17,358.35	2,870.00	(14,488.35)	604.82%
Solar Panel Project	(17,234.02)	(17,619.00)	(384.98)	97.81%
English Public School Board	654,440.53	1,291,575.00	637,134.47	50.67%
English Separate School Board	132,981.22	262,261.00	129,279.78	50.71%
French Public School Board	637.74	1,276.00	638.26	49.98%
French Separate School Board	1,356.23	2,712.00	1,355.77	50.01%
Total Corporate	<u>(12,435,598.05)</u>	<u>(9,334,003.00)</u>	<u>3,101,595.05</u>	<u>133.23%</u>
ADMINISTRATION AND FINANCE				
Other Unassigned Revenue	(165,964.32)	(296,576.00)	(130,611.68)	55.96%
Administration	235,575.88	398,572.00	162,996.12	59.10%
Admin Vehicle	2,553.56	3,333.00	779.44	76.61%
Municipal Buildings	7,908.56	7,710.00	(198.56)	102.58%
HR Department	29,251.02	98,500.00	69,248.98	29.70%
Clerk	126,625.12	201,520.00	74,894.88	62.84%
Treasury	114,543.19	403,658.00	289,114.81	28.38%
FFPC Administration	86,910.72	145,054.00	58,143.28	59.92%
Total Administration and Finance	<u>437,403.73</u>	<u>961,771.00</u>	<u>524,367.27</u>	<u>45.48%</u>
EMERGENCY SERVICES				
Emergency Services	615,037.37	1,004,305.00	389,267.63	61.24%
Emergency Measures	8,926.19	14,871.00	5,944.81	60.02%
911 Service	14,166.60	8,420.00	(5,746.60)	168.25%
Police Revenue	(19,423.92)	(24,000.00)	(4,576.08)	80.93%
Police Services Board	13,489.08	20,454.00	6,964.92	65.95%
Police Administration	1,413,565.90	2,029,798.00	616,232.10	69.64%
Total Emergency Services	<u>2,045,761.22</u>	<u>3,053,848.00</u>	<u>1,008,086.78</u>	<u>66.99%</u>
COMMUNITY SERVICES				
Sister Kennedy Centre	45,673.06	54,291.00	8,617.94	84.13%
Fort Frances Children's Complex	93,922.77	33,932.00	(59,990.77)	276.80%
Best Start Hub	(22,871.99)	7,562.00	30,433.99	(302.46%)
Day Care Resource Teachers	(11,257.06)	-	11,257.06	0.00%
Handi-Transit System	35,730.96	102,989.00	67,258.04	34.69%
Townshend Theatre	(7,020.46)	-	7,020.46	0.00%

TOWN OF FORT FRANCES
General Fund (Operating) Summary
For the Eight Months Ending Friday, August 31, 2018

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Recreation Facilities	443,082.29	634,627.00	191,544.71	69.82%
Recreation Programs	99,219.92	145,396.00	46,176.08	68.24%
Community Services	78,557.34	136,385.00	57,827.66	57.60%
Sunny Cove Camp	(10,678.14)	22,117.00	32,795.14	(48.28%)
Fort Frances Public Library	344,635.74	496,712.00	152,076.26	69.38%
Museum	154,483.79	152,617.00	(1,866.79)	101.22%
Waterfront Development/Marina	16,931.25	38,593.00	21,661.75	43.87%
Total Community Services	<u>1,260,409.47</u>	<u>1,825,221.00</u>	<u>564,811.53</u>	<u>69.06%</u>

OPERATIONS AND FACILITIES

PW Administration	(458,273.94)	(125,233.00)	333,040.94	365.94%
PW Buildings & Yards	70,158.32	122,627.00	52,468.68	57.21%
Municipal Roads	890,646.62	1,412,704.00	522,057.38	63.05%
Public Parking Lots	937.30	17,042.00	16,104.70	5.50%
Sidewalks	65,395.71	103,334.00	37,938.29	63.29%
Private Works Charges	10,767.85	46,921.00	36,153.15	22.95%
Private Crossing Charges	45,628.24	21,171.00	(24,457.24)	215.52%
PW Vehicles	129,853.18	212,801.00	82,947.82	61.02%
PW Equipment	130,664.94	245,380.00	114,715.06	53.25%
PW Stores	57,477.34	71,996.00	14,518.66	79.83%
Traffic Signal Maintenance	8,513.23	9,053.00	539.77	94.04%
Streetlight Maintenance	34,225.25	103,197.00	68,971.75	33.16%
Garbage Collection	(117,973.54)	(236,244.00)	(118,270.46)	49.94%
Recycling Services	132,775.77	228,976.00	96,200.23	57.99%
Sanitary Landfill	(124,377.17)	7,268.00	131,645.17	(1711.30%)
Engineering	20,889.95	35,339.00	14,449.05	59.11%
Airport	(3,066.25)	(48,407.00)	(45,340.75)	6.33%
Airport Building Maintenance	25,579.11	47,135.00	21,555.89	54.27%
Airport Grounds Maintenance	22,191.21	68,292.00	46,100.79	32.49%
Parks & Cemeteries Maintenance	118,519.78	183,880.00	65,360.22	64.45%
Fort Frances Cemetery	56,222.44	133,864.00	77,641.56	42.00%
Riverview Cemetery	114,649.58	183,764.00	69,114.42	62.39%
Point Park	17,556.77	19,531.00	1,974.23	89.89%
Parks - Outdoor Facilities	209,906.55	264,557.00	54,650.45	79.34%
RLSquare	3,381.57	14,039.00	10,657.43	24.09%
Lions Millennium Park	2,904.48	12,463.00	9,558.52	23.30%
Total Operations and Facilities	<u>1,465,154.29</u>	<u>3,155,450.00</u>	<u>1,690,295.71</u>	<u>46.43%</u>

PLANNING AND DEVELOPMENT

Civic Centre	82,734.00	116,625.00	33,891.00	70.94%
By-Law Enforcement	93,808.64	151,843.00	58,034.36	61.78%
Animal Shelter	2,169.00	7,749.00	5,580.00	27.99%
Building Official	2,280.99	6,532.00	4,251.01	34.92%
Planning & Zoning	20,176.10	54,964.00	34,787.90	36.71%
Total Planning and Development	<u>201,168.73</u>	<u>337,713.00</u>	<u>136,544.27</u>	<u>59.57%</u>

Sub-Total General Fund (Operating)	<u>(7,025,700.61)</u>	<u>-</u>	<u>7,025,700.61</u>	<u>0.00%</u>
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TOTAL BUDGET- Revenue	(19,586,214.25)	(22,324,295.00)	(2,738,080.75)	87.73%
TOTAL BUDGET- Expenditures	<u>12,560,513.64</u>	<u>22,324,295.00</u>	<u>9,763,781.36</u>	<u>56.26%</u>
	<u>(7,025,700.61)</u>	<u>-</u>	<u>7,025,700.61</u>	<u>0.00%</u>

TOWN OF FORT FRANCES

Water and Sewer Fund (Operating) Summary
For the Eight Months Ending Friday, August 31, 2018

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Water and Sewer Fund				
WATER				
Waterworks Administration	(\$1,181,978.59)	(\$743,621.00)	\$438,357.59	158.95%
Water Treatment Plant	366,032.28	617,958.00	251,925.72	59.23%
Water Storage Facility	102,810.75	125,663.00	22,852.25	81.81%
	<u>(713,135.56)</u>		<u>713,135.56</u>	<u>0.00%</u>
SEWER				
Sanitary Sewer Administration	(1,272,786.07)	(762,101.00)	510,685.07	167.01%
Sewage Treatment Plant	475,307.00	762,101.00	286,794.00	62.37%
	<u>(797,479.07)</u>		<u>797,479.07</u>	<u>0.00%</u>