

TOWN OF FORT FRANCES

AGENDA - September 24, 2018

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 135) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 Personal Matters about an identifiable individual, including municipal or local board employees: Governance Matter
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Mayor Avis - Verbal Update
Councillor Albanese - Verbal Update
Councillor Brunetta - Verbal Update
Councillor Caul - Verbal Update
7. **Consent Agenda:**
 - 7.1 Request Letter from Mr. T. Ross - Construct a 10 Foot Fence. 5 - 6
- approval of this report will agree with the recommendation of the Planning and Development Executive Committee to approve the building of a 9 foot maximum height fence for this location.
 - 7.2 Tour de Fort Sponsorship Request. 7 - 8
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve a Tour de Fort Sponsorship at the Silver level in the amount of \$500.00 for 2018.
 - 7.3 Royal Canadian Legion Manitoba/NW Ontario Command Advertising. 9 - 13
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve an advertisement of a 1/10 page (Business Card) size in the "Military Recognition Book" in the amount of \$205.00.

	Page
7.4 Doug Brown, CAO - Purchase Card Expenses.	14 - 23
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the purchase card expense claim in the total amount of \$2,982.62 as submitted by Doug Brown, CAO for the periods July 6 to August 6 and August 6 to September 6, 2018.	
7.5 Collections (Accounts Receivable, Tax, Water & Sewer) - Policy 1.9	24
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee that the Collections (Accounts Receivable, Tax Water & Sewer) - Policy 1.9 continue to be adhered to and that an announcement be placed on the Town website as outlined in the report.	
7.6 Fibre Network Agreement with TBay Tel.	25 - 32
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to enter into a five (5) year agreement with Tbaytel to provide Fibre network services to the Town of Fort Frances.	
7.7 Request for Landfill Use - Naotkamegwaning First Nation.	33 - 34
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that	
1) the Town engages with the Ministry of the Environment and Climate Change (MOECC); and	
2) the Town enters into an agreement if able to do so to provide landfill and recycle services to the Community of Naotkamegwaning (Whitefish Bay) First Nation.	
7.8 July 2018 Drinking Water Systems Monthly Summary Report.	35 - 44
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to accept the July 2018 report prior to it being made available to the general public.	
7.9 August 2018 Drinking Water Systems Monthly Summary Report.	45 - 53
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to to accept the August 2018 report prior to it being made available to the general public.	
7.10 Local Improvement Fees - Water Service Connections Kings Highway from Pit Road #1 and Pit Road #2.	54 - 56
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that fees can not be charged to the property owners fronting Kings Highway from Pit Road	

	Page
#1 to Pit Road #2 to tie into the watermain along Kings Highway, other than the costs associated with the service installation.	
7.11 Tender 18-OF-11 - Three (3) Year Equipment/Vehicle Rental.	57 - 67
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to ensure that the hourly rental rates for Construction Equipment and Vehicles are in place for a three (3) year period until September 12, 2021 as tendered and as laid out in the report.	
7.12 Strategic Plan Item 42 - Investigation of Green Space Plan.	68 - 69
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to ensure that greenspace changes as described per Strategic Plan item #42, and the addition additional labour be considered as part of the 2019 budget process.	
8. <u>Operations and Facilities Division:</u>	
8.1 Verbal Update on Capital Projects	
9. <u>General:</u>	
9.1 Municipal Accommodation Tax	70 - 85
- approval of this report will agree to the recommendation of the Economic Development Advisory Committee to impose a Municipal Accommodation Tax on January 1, 2019 as outlined in the report.	
10. <u>Information:</u>	
10.1 350 Pit Road - Severance to Enlarge Lot 15 Pit Road.	86
10.2 1525 Colonization Road West - Consent for a New Residential Lot.	87
10.3 Town of Fort Frances Capital Financial Statement for Eight Months Ending Friday, August 31, 2018.	88 - 93
10.4 Town of Fort Frances General Fund (Operating) Summary for Eight Months Ending Friday, August 31, 2018.	94 - 95
10.5 Town of Fort Frances Water and Sewer Fund (Operating) Summary for Eight Months Ending Friday, August 31, 2018.	96
10.6 Fire & Rescue Services - August 2018 Report.	97 - 98
10.7 Building Department - Stats Canada Report - Town of Fort Frances - August 2018.	99 - 101
10.8 Operations and Facilities Division - Environmental Area - Operations Statistics - May 2018.	102 - 105

	Page
10.9 Operations and Facilities Division - Environmental Area - Operations Statistics - June 2018.	106 - 109
10.10 Fort Frances Airport Statistics as of September 12, 2018.	110 - 111
10.11 Sewer and Water Data for 2018 - updated September 12, 2018.	112
10.12 September 2018 Fort Frances Museum & Cultural Centre Newsletter - Issue #27.	113 - 120
11. <u>Non-agenda items:</u>	
12. <u>ADJOURNMENT</u>	

Date: September 4th, 2018

Report To: Mayor & Council.

From: Patrick Briere, By-Law Enforcement Officer

Re: Request Letter from Mr. T. Ross – Construct a 10 Foot Fence.

Mayor & Council will recall that at the regular meeting of Council held on July 9th, 2018, a request letter from Mr. T. Ross to construct a 10 foot fence was received by Council and referred to the Planning & Development Executive Committee for recommendation.

The Planning & Development Executive Committee at their regular meeting held on September 4th, 2018, reviewed this request and found that the Fence By-Law #40/17 allows for Commercial & Industrial Properties to build at a maximum height of 9 feet. It was discussed to amend the request letter to only allow a 9 foot fence to be constructed. The Committee and Administration felt that this 9 foot maximum height would be sufficient to rectify the issues identified within the request letter and remain consistent with the Fence By-Law.

With this stated, the Planning & Development Executive Committee is recommending that Council approve a 9 foot maximum height fence for this location.

Respectfully submitted,

Original Signed By

Patrick Briere
By-Law Enforcement Officer

<p>Council approval of this report will: approve a 9 foot maximum height fence for this location.</p>
--

TO whom it concern

My name is Terry Ross and I own a double lot
1115 2nd E for 8 going on 9 years now. The houses next
to me are both rental's west owned by Sonja Ratta
and east native housing by Neil Cable. I wish to build
a new higher 10' fence between the rental properties
and my own. There is an existing fence that is old and
in need of repair as well as way two short 5'6" or so.
For the reasons below I would like to request to build
a 10' fence - The west side neighbor has been warned
by police and since then town by-law has been involved
as well as the landlord. She throws dog feces, hair, garbage
over the fence, comments to me and my company, telling
me not to look over there and turn around etc... to the
point of throwing hot coffee on me, threatening to kill my
dog, have me beat up ... using my fence as a clothes
hanger when she has an existing line. She has a 3' step
at the back of her house close to my fence for her to
see over, her kitchen window matches mine at the same
height over 6'. I cannot close my kitchen window
for the smell of dog feces, urine and marijuana
is overpowering. As the East side is native housing in
which is vacant till repairs from the last tenant have
been complete, I need not say more for obvious
reasons. Having a taller fence would let my dog run free
in the backyard supervised like always.

I don't think this is an unreasonable request, thank you
for your time and consideration in this matter

Terry Ross



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/106**

TO: Mayor Avis & Member of Council
FROM: Dawn Galusha, Deputy Treasurer
DATE: September 18, 2018
SUBJECT: Tour De Fort Sponsorship Request

BACKGROUND

At the September 10th, 2018 Council Meeting, the letter received from Lisa Brockie, Tour De Fort Sponsorship Coordinator was referred to the Administration & Finance Executive Committee for recommendation.

Last year, the Town of Fort Frances was a Silver level sponsor in the amount of \$500.00. This provided 2 complementary tickets to the concert series.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council approve a Tour De Fort Sponsorship at the Silver level in the amount of \$500.00 for 2018.

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to approve a Tour De Fort Sponsorship at the Silver level in the amount of \$500.00 for 2018.
--



Exceptional Performances • www.tourdefort.com



20 August 2018

Mayor and Council
Town of Fort Frances
320 Portage Ave.
Fort Frances, ON P9A 1C9

Dear Mayor Avis and Members of Council,

On behalf of the volunteer committee of the Tour de Fort concert series, thank you very much for your sponsorship of the 2017/18 season. It was a very successful year, with passports selling out a month before the first performance and great crowds for all the shows. The talent, headlined by Glass Tiger, was incredible and we hope you enjoyed the shows as much as we did. We couldn't have done it without the generosity of sponsors like you!

We are excited about the lineup for the 2018/2019 season, which will feature an intimate, unplugged performance by Canadian icons 54-40; Irish Mythen; Boreal; The Harpoonist & The Axe Murderer; Don Ross & Calum Graham; and Ryan McNally. We hope you will join us as a sponsor once again in order to help us continue to provide this exceptional entertainment to our community. Support from local sponsors is critical to the ongoing success of the series, allowing us to keep passport prices affordable and accessible to the widest possible audience.

As a sponsor, the Town of Fort Frances will be acknowledged during the introduction of each of the six performances of the series, and your name and/or logo will be included on printed materials, the Tour de Fort website, and the pre-show slide show. You will also receive tickets to each performance and exclusive invitations to the post-show receptions to meet the artists. Despite the fact that passport prices have increased slightly this year, the sponsorship fees remain \$1,500+ for the Platinum level (which includes 6 tickets to each show), \$1,000 for Gold (4 tickets), and \$500 for Silver (2 tickets).

Thank you again for your support. If you have any questions or concerns about your sponsorship, please do not hesitate to contact me at 807-271-0073 or lbrockie@yahoo.com.

Sincerely,

Lisa Brockie
Sponsorship Coordinator



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/107**

TO: Mayor Avis & Members of Council

FROM: Dawn Galusha, Deputy Treasurer

DATE: September 18, 2018

SUBJECT: Royal Canadian Legion Manitoba/NW Ontario Command Advertising

BACKGROUND

At the September 10, 2018 Council Meeting the letter received from the Royal Canadian Legion Manitoba/NW Ontario Command requesting advertising consideration in the printing of the "Military Service Recognition Book" was referred to the Administration & Finance Executive Committee for recommendation.

This book is designed to recognize and honour many of Manitoba/NW Ontario's brave Veterans on an individual basis who have served our Country so well. The publication is intended to help the legion in their role as the "Keepers of Remembrance".

A rate sheet is enclosed for consideration of levels of advertising. In 2016, Council received the request with no further action taken. In 2017, an advertisement of 1/10 page (Business Card) size advertisement in the "Military Service Recognition Book" was approved.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of an advertisement of 1/10 page (Business Card) size in the "Military Service Recognition Book" in the amount of \$205.00.

Council Approval of this Report will agree to the Administration & Finance Executive Committee to approve an advertisement of 1/10 page (Business Card) size in the "Military Service Recognition Book" in the amount of \$205.00.



The Royal Canadian Legion Manitoba/NW Ontario Command

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Manitoba/NW Ontario Command** and the local **Veterans**. Please consider this our written request for your support as per our recent telephone conversation.

Our **Command** is very pleased to be printing our **“Military Service Recognition Book”**, which is designed to recognize and honour many of **Manitoba/NW Ontario’s** brave **Veterans** on an individual basis who have served our Country so well in the past three major world conflicts (WW1, WW2 and the Korean War) and recent conflicts such as Afghanistan. This publication will go a long way to help our Legion in our role as the **“Keepers of Remembrance”**.

It will be distributed to school and university libraries, Legion branches, and many other public facilities in Manitoba and NW Ontario.

We would like to have your organization’s support for this milestone project of our **Manitoba/NW Ontario Command Legion**, by purchasing an advertisement space in our **“Military Service Recognition Book”**. Proceeds raised from this important project will allow us to make this unique publication available throughout the Province and will also benefit the many ongoing community activities of our Legion Command including **Scholarships, Youth Sponsored Programs** and, of course, our ongoing tireless support for **Manitoba/NW Ontario’s Veterans** and their dependants.

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be sincerely appreciated. For further information please contact our **Manitoba/NW Ontario Command Military Service Recognition Book Office** toll free at **1-855-559-5056**.

Thank you for your consideration and/or support.

Sincerely,

Ronn Anderson
President
The Royal Canadian Legion Manitoba/NW Ontario Command



The Royal Canadian Legion Manitoba/NW Ontario Command “Military Service Recognition Book” Advertising Prices

<u>AD SIZE</u>	<u>PRICE</u>	<u>GST</u>	<u>TOTAL</u>
Full Color Outside Back Cover	\$1,495.24	+ \$74.76	= \$1,570.00
Inside Front/Back Cover (Full Colour)	\$1,295.24	+ \$64.76	= \$1,360.00
2 Page Full Colour Spread 15.25x9.735	\$1,990.48	+ \$99.52	= \$2,090.00
Full Page (Full Colour) 7x4.735	\$995.24	+ \$49.76	= \$1,045.00
Full Page 7x9.625	\$795.24	+ \$39.76	= \$835.00
½ Page (Full Colour) 7x4.735	\$595.24	+ \$29.76	= \$625.00
½ Page 7x4.735	\$495.24	+ \$24.76	= \$520.00
¼ Page (Full Colour) 3.375x4.735	\$395.24	+ \$19.76	= \$415.00
¼ Page 3.375x4.735	\$295.24	+ \$14.76	= \$310.00
1/10 Page (B/Card Full Colour) 3.375x1.735	\$223.81	+ \$11.19	= \$235.00
1/10 Page (Business Card) 3.375x1.735	\$195.24	+ \$9.76	= \$205.00

G.S.T. Registration # 107933665RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of the Military Service Recognition Book will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation.



PLEASE MAKE CHEQUE PAYABLE TO:

MB/NW Ontario Command
The Royal Canadian Legion
(MB RCL)
P.O.Box 1967 Stn. Main
Winnipeg, MB R3C 3R2
Tel (Toll Free): 1-855-559-5056



From: Holly Williston
To: [Dawn Galusha](#)
Cc: [Lisa Slomke](#)
Subject: Manitoba / NW Ontario Command of the Royal Canadian Legion "Military Service Recognition Book"
Date: Thursday, September 6, 2018 11:42:28 AM
Attachments: [image11.png](#)
[image003.png](#)
[rates09.pdf](#)
Importance: High

Hello, Dawn;

I am also sending this to Lisa as you suggested! Thank you for taking care of this for me!

I want to first thank all of you for your support of our veterans! It is greatly appreciated!
 I have included your previous support space below....

Here is the information regarding our the **10th Annual "Military Service Recognition Book"**.
 You can view our previous books at: www.mbnwo.ca

This annual publication recognizes those brave individuals who sacrificed so much for the freedoms that we enjoy today. Thousands of copies will be distributed free of charge to all Legion Branches and advertisers, select schools and libraries, and will be available on-line for anyone to view or print.

We are profoundly indebted to our Veterans. Their extraordinary service and commitment have afforded us the rights and freedoms that are merely a dream to millions of people around the globe!

The Royal Canadian Legion has honoured these deserving citizens with unwavering support. This year is the **100th. Anniversary of Remembrance Day**. The **Military Service Recognition Book** is a fitting tribute to our Veterans and will be an invaluable resource to our young people, whose pride and character will be enhanced by learning about the very important role played by our Veterans, the Royal Canadian Legion, and the contributions of its members and supporters.

We are truly grateful for the ongoing support of the business community!

We would be honoured to include the **Corporation of the Town of Fort Frances** once again, in this years recognition book.



I have included the **“Official Letter of Request”** along with this years **graphic ad rate sheet**.

If you have any questions or to be in this years book, please do not hesitate to contact me at my number listed below, or simply by replying to this email.

Otherwise I will speak with you after your meetings.

Thank you again for your support! It really does make a difference!

Sincerely,

Holly Williston

Military Service Recognition Book

Project Office

Manitoba / NW Ontario Command of the Royal Canadian Legion

☎ 1-855-559-5056





**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/108**

TO: Mayor Avis & Members of Council

FROM: Dawn Galusha, Deputy Treasurer

DATE: September 18, 2018

SUBJECT: Doug Brown, CAO – Purchase Card Expenses

BACKGROUND

Attached are copies of the Purchase Card expenses, as submitted by Doug Brown for the periods July 6 to August 6, and August 6 to September 6, 2018 related to travel costs. All costs are hotel, gas, airline and taxi fees in compliance with Town of Fort Frances Travel Policy Number 3.11.

July 6 to August 6	\$ 260.05
August 6 to September 6	<u>2,722.57</u>
Total	<u>\$2,982.62</u>

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Purchase Card expense claim in the total amount of \$2,982.62 as submitted by Doug Brown, CAO for the periods July 6 to August 6 and August 6 to September 6, 2018.

Council Approval of this Report will agree to the Administration & Finance Executive Committee to approve the purchase card expense claim in the total amount of \$2,982.62 as submitted by Doug Brown, CAO for the periods July 6 to August 6 and August 6 to September 6, 2018.

July 6 - Aug 6/18

Transaction D:	Posting Date	Reference Number	Merchant Name	Merchant City	Prov/St	Amount
2018/07/20	2018/07/23	74064498202820112291118	HOLIDAY INN EXPRESS THUND	THUNDER BAY	ON	\$202.27
2018/07/20	2018/07/24	74064498204920142681979	SHELL 4794 HWY 11 & 17	KAKABEKA FALL	ON	\$57.78
DOUG BROWN Total						\$260.05

10 - 020 - 0262 - 1500 - 71532

Doug B



4

07-20-18

Doug Brown	Folio No. :	Room No. : 322
x	A/R Number :	Arrival : 07-19-18
Fort Frances ON P9A 3P9	Group Code :	Departure : 07-20-18
Canada	Company : Government Canada	Conf. No. : 41292781
	Membership No. :	Rate Code : IMCGV
	Invoice No. :	Page No. : 1 of 1

Date	Description	Charges	Credits
07-19-18	*Accommodation 322 Doug Brown		
07-19-18	HST 322 Doug Brown	179.00	
07-20-18	Visa	23.27	
			202.27
	Total	202.27	202.27
	Balance	0.00	

Guest Signature:

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

How was your visit?
 When you get home,
 please review us on TripAdvisor.
www.tripadvisor.ca/reviewit

10-020-0262-1500-71532

SHELL CANADA PRODUCTS
4794 HIGHWAY 11 & 17
Kakabeka Falls, ON P0T 1W0
(807) 577-8767

Tax Description	Qty	Amount
H Bronze No1		
39.333 L @ \$1.469/ L		\$57.78

Sub Total	\$57.78
13.0% HST tax on	\$0.00
5.0% HST-F tax on	\$0.00
TOTAL	\$57.78
VISA:	\$57.78
Change	\$0.00

Fuel Includes HST	13.0%	\$5.65
Fuel Includes HST-F	5.0%	\$0.00
HST - Fuel - ON No. 863700670RT0001		

01 APPROVED - THANK YOU 001

VISA

XXXXXXXXXXXX4124
TERMINAL No. 89221551
C

PURCHASE

INV No. 2215612630

Visa Credit

AID A0000000031010

TVR 0080206000

TSI E800

x Day B #10 069523

Cardholder will pay card issuer above
amount pursuant to Cardholder Agreement

IMPORTANT
retain this copy for your records

10-020-0262-1500-71532

685.71
57.78

743.49

Aug 6/18-Sept 6/18

Due to A/P September 24/18

Transaction Date	Posting Date	Reference Number	Merchant Name	Merchant City	Prov/St	Amount
2018/08/19	2018/08/21	74500018232624478487928	BLUE LINE 1075 TAXITAB	OTTAWA	ON	\$40.00 ✓
2018/08/19	2018/08/21	74529008231900384867307	BEARSKIN147 6322164629918	THUNDER BAY	ON	\$729.21 ✓
2018/08/19	2018/08/21	74529008231900384867406	BEARSKIN147 6322164629919	THUNDER BAY	ON	\$729.21 ✓
2018/08/19	2018/08/22	74537888233100388216212	AIR CAN* 0142199178824	AIRCANADA.COM	MB	\$28.25 ✓
2018/08/19	2018/08/22	74537888233100388220578	AIR CAN* 0142199292091	AIRCANADA.COM	MB	\$28.25 ✓
2018/08/19	2018/08/22	74537888233100388220586	AIR CAN* 0142199292091	AIRCANADA.COM	MB	\$39.55 ✓
2018/08/19	2018/08/22	74537888233100388359418	AIR CAN* 0142199292091	AIRCANADA.COM	MB	\$516.55 ✓
2018/08/19	2018/08/22	74537888233100388359426	AIR CAN* 0142199292092	AIRCANADA.COM	MB	\$516.55 ✓
2018/08/22	2018/08/24	74064498235820236428985	THUNDER BAY AIRPORT	THUNDER BAY	ON	\$55.00 ✓
2018/08/22	2018/08/24	74500018235624486400423	BLUE LINE 1531 TAXITAB	OTTAWA	ON	\$40.00 ✓
DOUG BROWN Total						\$2,722.57

→ 10-020-0240-1500-71531

Doug Brown

Sept 11/18



BLUE LINE TAXI	
(613) 238 - 1411	
TERMINAL ID:	324-363-450
MERCHANT ID:	43250206
VEHICLE ID:	1075
DRIVER ID:	00052720
TRIP NUMBER:	9584
PASSENGERS:	1
08/19/2018	END: 23:21
Start: 23:21	
FARE AMOUNT:	\$ 31.00
TIP AMOUNT:	\$ 9.00
TOTAL:	\$ 40.00
VISA SALE:	*****24
APPROVAL NUMBER:	036354
*****PASSENGER COPY*****	
CUSTOMER SERVICE 1-800-443-2812	
MAILING@BLTLINEX.COM	
TAXI#8	

BROWN/DOUG MR

THUNDER BAY ON

JV 384 Y 19AUG Y/CD10

AVLJCG/JV

YQT JV YAM Q15.00Q3.00Q14.50 605.70CAD638.20END

GAD	638.20
-----	--------

VIXXXXXXXXXXXXX4124 XXXX 060510

CA 7.12

RC 83.89

632 2164629918 4

CAD	729.21
-----	--------

NOT VALID FOR TRAVEL
632 2164629918 4

AVIS/ROY MR

THUNDER BAY ON

JV 384 Y 19AUG Y/CB10

AVLJGG/JV

VQT JV YAM Q15.00Q3.00Q14.50 605 70CAD638.20END

CAD 638.20

VIXXXXXXXXXXXX4124 XXXX 060510

CA 3.12

PG 83.89

632 2164629919 5

CAD	729.21
-----	--------

NOT VALID FOR TRAVEL
632 2164629919 5



AIRPORT FEE RECEIPT
TICKET NO:0142199178824

NAME:ROY/JOEYMR
DATE OF ISSUE: 19AUG2018

PNR RECLOC:
ISSUED BY :

Q7XJPR
YAMCM

ATTENTION #74

	AMOUNT	TAX	TOTAL
FIRST BAGGAGE FEE	25.00 03.25RC		28.25

10-020-0240-1500

- 71531

GRAND TOTAL	25.00	03.25	28.25
-------------	-------	-------	-------

FORM OF PAYMENT: IN CANADIAN DOLLARS VI*****4124
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE



AIRPORT FEE RECEIPT
TICKET NO:0142199292091

NAME:BROWN/DOUGNR
DATE OF ISSUE: 19AUG2018

PNR RECLOC:
ISSUED BY :

RPU7SM
YAMCM

	AMOUNT	TAX	TOTAL
FIRST BAGGAGE FEE	25.00 03.25RC		28.25

10-020-0240-1500-7153

GRAND TOTAL	25.00	03.25	28.25
-------------	-------	-------	-------

FORM OF PAYMENT: IN CANADIAN DOLLARS VI*****4124
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE



AIRPORT FEE RECEIPT
TICKET NO:0142199292091

NAME:BROWN/DOUGNR
DATE OF ISSUE: 19AUG2018

PNR RECLOC:
ISSUED BY :

RPU7SM
YAMCM

	AMOUNT	TAX	TOTAL
SECOND BAGGAGE FEE	35.00 04.55RC		39.55

10-020-0240-1500-7153

GRAND TOTAL	35.00	04.55	39.55
-------------	-------	-------	-------

FORM OF PAYMENT: IN CANADIAN DOLLARS VI*****4124
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE

Doug Brown

From: Ticket copy and usage <tusage@aircanada.ca>
Sent: Tuesday, August 28, 2018 12:00 PM
To: Doug Brown
Subject: ticket receipts

Please find your receipts below.

10-020-0240-1500-71531

Electronic Ticket		AIR CANADA		CONJUNCTIVE TICKETS		2199292092	
ENDORSEMENTS / RESTRICTIONS AC ONLY / NONREF / CHGFEE -BG AC				DATE OF ISSUE 19Aug18		ORIGIN / DESTINATION YAM/YOW - SITI	
PASSENGER NAME AVIS/ROY MR				NOT TRANSFERABLE		BOOKING REFERENCE RPU7SM	
				ISSUED IN EXCHANGE FOR		AIR CANADA	
				A		THUNDER BAY AIRPORT	
						THUNDER BAY, ON	
						6799025 YOTTR	
O/R	FROM	CARRIER	FLIGHT	CLASS	DATE	TIME	STATUS
X	SAULT STE. MARIE/YAM	AC	8326	Q	19Aug18	16:45:00	OK
	TO						
	TORONTO/YYZ	AC	0464	Q	19Aug18	19:10:00	OK
	TO						
	OTTAWA/YOW						
	TO						
				IF EXTENDED PAYMENT DESIRED		NUMBER OF PIECES ALLOWED	
				CIRCLE NUMBER OF MONTHS		3 6 9 12	
FARE		FARE CALCULATION					
CAD 426.00		19AUG18YAM AC X/YTO Q18.00AC YOW R408.00CAD426.00 END ROE1.00					
EQUIV. FARE PAID							
TAX	CA	7.12					
TAX	RC	59.43					
TAX	SO	24.00					
TOTAL FARE		CAD 516.55					
		FORM OF PAYMENT		APPROVAL CODE		YOUR CODE	
		V1471516XXXXXX4124 06/22		044249			
CPN	AIRLINE CODE	FORM	SERIAL NUMBER	CK	ORIGINAL ISSUE INFO		
	014		2199292092	4	ISSUE	CK	COMMISSION
					014		0.00
					TAX	COMM RATE	
						0.00	
DO NOT MARK OR WRITE IN THE WHITE AREA ABOVE							

Electronic Ticket		AIR CANADA		CONJUNCTIVE TICKETS		2199292091	
ENDORSEMENTS / RESTRICTIONS AC ONLY/NONREF/CHGFEE -BG AC				DATE OF ISSUE 19Aug18		ORIGIN / DESTINATION YAM/YOW - SITI	
PASSENGER NAME BROWN/DOUG MR				NOT TRANSFERABLE		THUNDER BAY AIRPORT THUNDER BAY, ON	
FROM SAULT STE. MARIE/YAM				CARRIER AC		FLIGHT 8326	
TO TORONTO/YYZ				CLASS Q		DATE 19Aug18	
TO OTTAWA/YOW				TIME 16:45:00		STATUS OK	
IF EXTENDED PAYMENT DESIRED CIRCLE NUMBER OF MONTHS				3 6 9 12		NUMBER OF PIECES ALLOWED	
FARE CAD 426.00				FARE CALCULATION 19AUG18YAM AC X/YTO Q18.00AC YOW R408.00CAD426.00 END ROE1.00			
EQUIV. FARE PAID							
TAX CA 7.12							
TAX RC 59.43							
TAX SO 24.00							
TOTAL FARE CAD 516.55							
FORM OF PAYMENT VI471516XXXXXX4124 06/22				APPROVAL CODE 044249			
CPR AIRLINE CODE 014				SERIAL NUMBER 2199292091			
CR 3				ORIGINAL ISSUE INFO			
ISSUE 014				COMMISSION 0.00			
TAX				COMM RATE 0.00			
DO NOT MARK OR WRITE IN THE WHITE AREA ABOVE							

Electronic Ticket		AIR CANADA		CONJUNCTIVE TICKETS		2199292091	
ENDORSEMENTS / RESTRICTIONS AC ONLY/NONREF/CHGFEE -BG AC				DATE OF ISSUE 19Aug18		ORIGIN / DESTINATION YAM/YOW - SITI	
PASSENGER NAME BROWN/DOUG MR				NOT TRANSFERABLE		THUNDER BAY AIRPORT THUNDER BAY, ON	
FROM SAULT STE. MARIE/YAM				CARRIER AC		FLIGHT 8326	
TO TORONTO/YYZ				CLASS Q		DATE 19Aug18	
TO OTTAWA/YOW				TIME 16:45:00		STATUS OK	
IF EXTENDED PAYMENT DESIRED CIRCLE NUMBER OF MONTHS				3 6 9 12		NUMBER OF PIECES ALLOWED	
FARE CAD 426.00				FARE CALCULATION 19AUG18YAM AC X/YTO Q18.00AC			
EQUIV. FARE PAID							
TAX CA 7.12							
TAX RC 59.43							
TAX SO 24.00							
TOTAL FARE CAD 516.55							
FORM OF PAYMENT VI471516XXXXXX4124 06/22				APPROVAL CODE 044249			
CPR AIRLINE CODE 014				SERIAL NUMBER 2199292091			
CR 3				ORIGINAL ISSUE INFO			
ISSUE 014				COMMISSION 0.00			
TAX				COMM RATE 0.00			
DO NOT MARK OR WRITE IN THE WHITE AREA ABOVE							

Excess Baggage - 1st Piece
\$28.25 CAD
Fee \$25.00 HST \$3.25
August 19, 2018
paid by card ending with 4124

10-020-0240-1500-71531

THUNDER BAY
INTERNATIONAL AIRPORT
www.tbairport.on.ca

**** TICKET ****

LANE/VOIE: West 1 Pay Station
Entered/Arrivee:
2018/08/19 09:48

Ticket/Billet#: 58461277
Dur/Duree: 84:18:54
Paid On/Paye Le:
2018/08/22 21:56

Paid/Paye:\$ 55.00
Original Fee:\$ 55.00
HST:\$ 6.88

Change:\$ 0.00
VISA
SC:\$ 0.00

Merchant ID: 00351395

*****4124

Visa Credit

VISA

Seq# 0019230490 66263254 C

Purchase/Sale 18/08/22 21:56:16

Auth# 009137

A0000000031010

TUR: 0080000000 TSI: F800

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

--IMPORTANT--

Retain this copy for your records

CUSTOMER COPY

10-020-0240-1500-71531

BLUE LINE TAXI
(613) 238-1111

TERMINAL ID: 314-651-930
MERCHANT ID: 4325790A
VEHICLE ID: 1531
DRIVER ID: 00055183

TRIP NUMBER: 1138
PASSENGERS: 1

08/22/2018
START: 13:15 END: 13:16

FARE AMOUNT: \$ 40.00

TOTAL : \$ 40.00

VISA SALE : *****4124

APPROVAL NUMBER : 097746

PASSENGER COPY

CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXITAB.COM
TAXITAB





**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/109**

TO: Mayor Avis & Members of Council

FROM: Dawn Galusha, Deputy Treasurer

DATE: September 18, 2018

SUBJECT: Collections (Accounts Receivable, Tax, Water & Sewer)- Policy 1.9

BACKGROUND

At the September 18, 2018 Administration and Finance Executive Committee Meeting there was a discussion surrounding the recent Tax Reminder Notices that were sent out. There have been complaints by residents who paid their tax bills online or at the bank, on the due date and received late charges. It is important for those paying online or at the bank to allow time for the bank to process their payment and for the money to be received in the Town's bank account.

The Collections policy states that the Town of Fort Frances credits a payment to your account on the day it is received by our office (over-the-counter, drop box, mail or deposited into our bank account) by the end of the business day being 4:30 p.m. during the months of January to June and September to December and 4:00 p.m. during the summer months of July and August.

There was a discussion regarding the wording on the tax statements and the Administration & Finance Executive Committee found the wording appropriate based on the policy. The policy can be found by going to www.fortfrances.ca, choosing Town, then under the Human Resources heading, choose Policy Manual. The Collections (Accounts Receivable, Tax, Water & Sewer) is Policy 1.9.

Additionally, there was a discussion regarding placing an announcement on the Town website.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that the Collections (Accounts Receivable, Tax, Water & Sewer)- Policy 1.9 continue to be adhered to and that an announcement be placed on the Town website.

Council Approval of this Report will agree to the Administration & Finance Executive Committee that the Collections (Accounts Receivable, Tax, Water & Sewer)- Policy 1.9 continue to be adhered to and that an announcement be placed on the Town website.

REPORT TO: Mayor and Council

FROM: Shane Freamo, Information Technology Manager

DATE: September 18, 2018

SUBJECT: **Fibre Agreement with Tbaytel**

Background

A report was submitted to the Administration & Finance Executive Committee recommending entering into a 5-year service agreement with Tbaytel to provide fibre network services to the Town of Fort Frances.

The proposed fibre network would replace the current wireless point to point network that connects Town facilities currently.

Recommendation

The Administration & Finance Executive Committee supports entering into a 5-year service agreement with Tbaytel to provide fibre network services for the Town of Fort Frances.

Respectfully submitted,



Shane Freamo
Information Technology Manager

Council approval of this report will: agree to the recommendation of the Administration & Finance Executive Committee to enter into a 5-year agreement with Tbaytel to provide fibre network services to the Town of Fort Frances.

Tbaytel Wireline Business Proposal



tbaytel



Town Of Fort Frances
740 Scott St
Fort Frances, ON P9A 1H8

Dear Doug Brown,

On behalf of Tbaytel, I would like to thank you for giving us the opportunity to work together to customize the right telecommunications solutions for the unique needs of your business. We are confident Tbaytel's suite of products and services will be the right decision to keep your business moving in the right direction.

For over 110 years, Tbaytel has recognized the importance of evolution and innovation helping us to grow to become the largest independently owned telecommunications provider in Canada. Our team of employees strive to deliver best in class service throughout our extensive products and services including Internet, Voice, Wireless, TV and Security.

Our team of dedicated Customer Relationship Managers focus on more than just sales. We are committed to learning and understanding the needs of your business to find the solution that's right for you, plus we will be there for you the entire way; before, during and after the sale.

Enclosed in your Business Proposal package, you will find your service agreement that was created based on our initial assessments of your business objectives as well as our associated Terms and Conditions. Please review all documents carefully and ensure you let your dedicated Account Manager know if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Nucci". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Justin Nucci
Director – Sales
Tbaytel



Business Service Agreement

Town Of Fort Frances hereinafter called the Customer, requests Tbaytel to furnish the service, equipment and/or facilities specified on Schedule "A", attached hereto and forming part of this Agreement, on the premises of the Customer at the locations listed on Schedule "A".

TERMS AND CONDITIONS SPECIFIC TO THIS AGREEMENT:

Services as listed on Schedule "A" are for a term of **(60)** months (the "Contract Term"). This Agreement will take effect once service(s) have been installed or upgraded.

1. Early Termination by Customer

- 1.1 The Customer may terminate this Agreement at any time before the end of the Contract Term by giving notice to Tbaytel at least thirty (30) days before the proposed early termination date. If a customer terminates the agreement early, the Customer shall pay to Tbaytel one hundred percent (100%) of all fees and taxes listed in the attached schedule for the remaining months of the Contract Term.
- 1.2 Should the Customer's wired services be terminated due to business closure, relocation outside of Tbaytel's serving territory or deactivated due to minimal use, Tbaytel at its sole discretion may consider the waiving of penalties or termination charges. It is noted that the service to be installed at 1150 Portage Avenue North may not be required for the full term of this agreement and therefore Tbaytel will allow cancellation of this service without penalty after 24 months of service.

2. Moves/Adds/Changes

- 2.1 For services provided on Fibre, should the Customer relocate to another office space within Tbaytel's Fibre serving territory during the Contract Term, the terms and conditions of this Agreement will remain in force. If the customer relocates to a location that does not currently support Fibre, Tbaytel will make an effort to provide the same level of service at the new location with the following requirements;
 - 1.1.1 The Customer will provide Tbaytel with at least a 6 month lead time at the onset of construction season to complete any necessary outside work; and
 - 1.1.2 The Customer may be responsible for additional build costs in the event they exceed the maximum subsidized amount by Tbaytel.

If Tbaytel cannot provide Fibre at the new location or if the cost to provide Fibre cannot be absorbed by the customer, Tbaytel will transfer this Agreement to Tbaytel services delivered over Copper infrastructure.

- 2.2 For services provided on Copper, should the customer move to an area with Fibre available and would like Fibre services, Tbaytel will make an effort to migrate the customer to a Fibre solution at the new location with the following requirements;



- 2.2.1 The Customer will provide Tbaytel with at least a 6 month lead time at the onset of construction season to complete any necessary outside work; and
- 2.2.2 The Customer may be responsible for additional build costs in the event they exceed the maximum subsidized amount by Tbaytel.

Pricing and Changes

- 2.3 The Customer is entitled to an annual pricing review upon request. During this time, if Tbaytel pricing of the same or directly equivalent wired service has decreased, the rate will be adjusted for future months based on execution of a new Contract Term.
- 2.4 Tbaytel may change the terms of this Agreement, including the rates, by giving the Customer at least 30 days' notice in writing, unless the Customer is in a fixed pricing agreement if or otherwise specified.
- 2.5 If the customer is interested in migrating to an alternative or new Tbaytel wired solution that is offered at different rates, Tbaytel at its sole discretion may consider renegotiating the terms of this Agreement.
- 2.6 Tbaytel will reduce bandwidth and related monthly pricing to a new rate that is no more than 25% less than the existing monthly rate at the Customer's request with 30 days' notice.

4. Equipment

- 4.1 If the Customer terminates service, the Customer must return any rented equipment in working condition. If the equipment is not returned to Tbaytel, Tbaytel reserves the right to charge the Customer the replacement costs of the equipment. This includes additional rental equipment added after signing this Agreement associated with the services outlined in Schedule A.

5. Successors and Assigns


- 5.1 This Agreement may not be assigned by Customer without the prior written consent of Tbaytel, such consent not to be unreasonably withheld. Tbaytel may, without consent, assign this Agreement in connection with a corporate reorganization or merger or to any entity that controls, is controlled by or is under common control with Tbaytel or to a purchaser of all or substantially all of its assets or business, and in any such event, Tbaytel shall be released from its obligations here under to the extent they are assumed by the assignee.

6. Terms of Service

- 6.1 By signing this Agreement, the Customer understands that they are bound by Tbaytel's Business Service Terms of Service, which form part of this Agreement and can be found at <http://www.tbaytel.net/termsofservice>. Tbaytel reserves the right to amend the Terms of Service from time to time and it is the Customer's responsibility to check the website regularly for updates.

Customer Initials _____


Tbaytel

Signature 
 Justin Nucci
 Printed Name

2018-09-12
 Date
 Director – Sales
 Title

Customer

I agree to all of the terms and conditions set out in this Agreement and have reviewed Tbaytel's Business Service Terms of Service.

(If the customer is a corporation) I confirm that I am an officer of the Corporation and have the authority to bind the Corporation and this contract has been approved by the Corporation's Board of Directors.

Signature _____
 Printed Name _____

Date _____
 Title (Duly Authorized) _____

Signature _____
 Printed Name _____

Date _____
 Title (Duly Authorized) _____



Schedule A: Business Service Agreement

CONTRACT BUSINESS NAME:	Town Of Fort Frances
CONTRACT TERM:	5 Years
CONTRACT START DATE:	December 1, 2018 or date to be determined
CONTRACT END DATE:	60 months from start date
CUSTOMER ACCOUNT #:	53028035
BILLING ADDRESS:	320 Portage St. Fort Frances, ON P9A 3P9

PRICING GRID – Promotional, fixed term, or contracted pricing effective upon execution of agreement

Service Description	Location	Duration	Regular Monthly Rate	Monthly Discount	Final Monthly Rate (per service)
200Mbps LAN Extension	320 Portage Ave. Fort Frances Civic Centre	60 months	\$692.00	\$370.00	\$320.00
50Mbps LAN Extension	900 Wright Ave. Fort Frances Public Works	60 months	\$464.00	\$249.00	\$215.00
50Mbps LAN Extension	740 Scott St. Fort Frances Memorial Arena	60 months	\$464.00	\$249.00	\$215.00
30Mbps LAN Extension	259 Scott St. Fort Frances Museum	60 months	\$426.00	\$231.00	\$195.00
30Mbps LAN Extension	1150 Portage Ave. N. Fort Frances Children's Complex	60 months	\$426.00	\$231.00	\$195.00
15Mbps LAN Extension	901 Colonization Rd. E. Water Treatment Plant	60 months	\$321.00	\$176.00	\$145.00
5Mbps LAN Extension	1319 Colonization Rd W. Riverview Cemetery	60 months	\$243.00	\$128.00	\$115.00
5Mbps LAN Extension	220 McIrvine Rd. Water Tower	60 months	\$243.00	\$128.00	\$115.00
5Mbps LAN Extension	600 King's Hwy Fort Frances Cemetery	60 months	\$243.00	\$128.00	\$115.00
10Mbps LAN Extension	401 Nelson St. Sister Kennedy Centre	60 months	\$282.00	\$152.00	\$130.00
10Mbps LAN Extension	101 Front St. Sorting Gap Marina	60 months	\$282.00	\$152.00	\$130.00
15Mbps LAN Extension	939 Wright Ave. N. Fort Frances Power Corporation Operations Centre	60 months	\$321.00	\$176.00	\$145.00
5Mbps LAN Extension	1151 Walker Ave. Fort Frances Power Corporation Switching Station	60 months	\$243.00	\$128.00	\$115.00
10Mbps LAN Extension	601 Reid Ave. Fort Frances Library	60 months	\$282.00	\$152.00	\$130.00

Contracted rates reflect current in market rates. Unless on a Fixed Term rate, rates will be subject to change and reflect current in market rates.

SERVICE CHARGES

Description of Non-recurring Costs	Installation of Fibre Optic cable, Hardware and Engineering services to deliver a Private Layer 2 Network for the Town of Fort Frances
Total One-time Costs	\$50,000

Customer Initials _____

September 19, 2018

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Request for Landfill Use – Naotkamegwanning First Nations

At the September 10 meeting of Council a request for landfill use agreement was received and referred to the Operations and Facilities Executive Committee from Naotkamegwanning First Nations (Whitefish Bay).

Currently the Town accepts materials from within Fort Frances and Alberton and we have a 10-year agreement with MNRF to receive materials from Mine Centre. Whitefish Bay is looking to be depositing one 30-yard truck per week of materials which may be reduced once they develop a recycle program within the community. They are also looking to bring recyclable materials to our transfer station.

The Town landfill is approaching its capacity and the Town will be looking to expand in the near future, however 30 yards per week is a minimal amount of materials compared to what is currently brought daily to the landfill. Secondly the Town transfer station was developed with the ability to accept out of Town recyclables in mind.


With the MNRF agreement we charge at the landfill the tipping fee, as set out in the user fee by-law plus mark up and with recyclables we charge the actual per tonne cost plus markup, which is determined at the end of year.

Before we can accept materials from Whitefish Bay we need to develop an agreement with them and consult with the MOECC to ensure we are in compliance with applicable regulations.

It is the recommendation of the Operations and Facilities Executive Committee that:

1. we engage the MOECC to ensure compliance with applicable regulations
2. we enter into an agreement if able to do so to provide landfill and recycle services to the community of Naotkamegwanning (Whitefish Bay) First Nations.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that:

1. we engage the MOECC to ensure compliance with applicable regulations
2. we enter into an agreement if able to do so to provide landfill and recycle services to the community of Naotkamegwanning (Whitefish Bay) First Nations.

Manager of Operations and Facilities



1800 Pawitik Street
Pawitik, Ontario P0X 1L0

Email: naotkam@bellnet.ca

CHIEF:
Howard Kabestra

COUNCILLORS:
Kirby Paul
Arthur Paypompee
Conrad Tom
Rene White

Thursday, September 6, 2018

Mayor & Council
The Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9
(807)274-5323 (p)
(807)274-8479 (f)
town@fort-frances.com


Good Morning,


Hi, my name is Kurtis Medecine, Solid Waste MTSA Coordinator, for Naotkamegwaning First Nation. We are currently in the process of decommissioning our solid waste landfill site with no anticipation of creating a new site. During this decommission process, our main task is to secure a Municipal-Type Service Agreement for solid waste. Indigenous Services Canada no longer wants the maintenance capacity of retaining an on-reserve landfill.

Throughout our MTSA study, we found that The Town of Fort Frances is our best option. We are requesting that:

1. We enter into a short-term 1-2 year Solid Waste MTSA Agreement, gradually moving into a long-term agreement greater than 5 years.
2. We deliver approximately 30cu.yd. once per week of solid waste only, eventually to include recycled material(excluding paper) after the first 4 months, or once notice of permission is given.
3. If Council of Fort Frances approve the request, Naotkamegwaning First Nation and The Town of Fort Frances develop contractual agreement terms.
4. Naotkamegwaning First Nation will be requested to fill out a credit application.
5. Naotkamegwaning First Nation anticipate to begin delivering solid waste to Fort Frances Landfill Mid-End October 2018, or at a later date agreed by Mayor & Council of Fort Frances.

In the meantime, if you have further questions and/or concerns, please do not hesitate to contact me at (807)226-5411. I look forward to hearing your response.


Kurtis Medecine,
Solid Waste MTSA Coordinator


Howard Kabestra
Chief of Naotkamegwaning



Telephone: 807-226-5411 Facsimile: 807-226-5389

ANISHINAABE UNITY AND HARMONY WITH MOTHER EARTH

August 20, 2018

Report To: Mayor & Council

From: Travis Rob, Manager of Operations & Facilities

SUBJECT: July 2018 Drinking Water Systems Monthly Summary Report

Please find attached the July 2018 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the July 2018 report as presented.

Respectfully submitted,
Operations & Facilities Division

Travis Rob, P. Eng.
Manager of Operations & Facilities

Council approval of this report will accept the July 2018 report prior to it being made available to the general public.

c.c. – Craig Miller, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

03CouncilwaterreportMarch 2015

July 2018

**Monthly Summary Report
Water Systems**

**Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator**

Dated: August 17, 2018

1) **Introduction:**

This report contains the major maintenance activities and operational events that occurred during the month of May 2018 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works No. 849N7DGE0 (Precedes Airport Groundwater Well Water Works No. 26002736). This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

A NEW drinking water system at the Airport was put into service August 01, 2017. The system is classified as a Small Drinking Water System, System No. 849N7DGE0 which falls under the requirements of Ontario Regulation 319/08 – Small Drinking Water Systems. The old drinking water system, Airport Groundwater Well Water Works # 26002736 has been decommissioned.

2) **Flow Data:**

Water Treatment Plant: See attached spreadsheet.

Airport Groundwater Well – Raw water flow data: 72.5 m3 as of June 4, 2018. (7.4 m3 used in May).

3) **Microbiological (Health Related) Water Analysis - Main Water System No. 220000978:**

Water Treatment Plant (treated): 4 samples taken no adverse results

Water Treatment Plant (raw): 4 samples taken no adverse results

Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count (HPC) - no adverse results.

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

Water distribution samples taken at the following locations:

- | | | | |
|-----------------------|-----------------------|---------------------|--------------|
| 1. 1111 First St. E. | 2. 1104 Church St | 3. 901 Wright Ave. | 4. W. Tower |
| 5. 740 Scott St. | 6. 1036 Victoria Ave. | 7. 901 Wright Ave. | 8. W. Tower |
| 9. 740 Scott St. | 10. 320 Portage Ave. | 11. 901 Wright Ave. | 12. W. Tower |
| 13. 1111 First St. E. | 14. 1104 Church St. | 15. 740 Scott St. | 16. W. Tower |

4) Microbiological (Health Related) Water Analysis - Airport Groundwater Well No. 849N7DGE0:

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater tested negative for bacteria.

The Airport drinking water system is to be sampled and tested for bacteria once every three (3) months in accordance with Section 25 – Microbiological Sampling and Testing of the Small Drinking Water Systems Regulation, O. Reg. 319/08.

Water distribution sample taken April 10, 2018 – no adverse results.

5) Free Available Chlorine Residual (FAC) - Main Water System No. 220000978:

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine Residual (FAC) - Airport Groundwater Well System No. 849N7DGE0:

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater well tested negative for bacteria.

7) Maintenance Activities at the WTP:

July 3rd - flushed poly lines from pumps to the clarifiers

July 4th - Greased clarifiers, chains, bearings and gears

July 5th - calibrated distribution chlorine analyzer
Took grab samples off the filters
Flushed the alum line from pump to inline mixer
Cleaned top and bottom tanks on the poly unit
Cleaned the four check valves on the poly unit

July 6th - cleaned out the soda ash line
Calibrated the distribution chlorine analyzer

July 9th - cleaned the valve positioners in the pipe galley

July 10th - worked on filter #3

July 11th - cleaned the inline mixer

July 22nd - calibrated the distribution chlorine analyzer

- July 23rd - installed new soda ash pump
- July 24th - calibrated distribution chlorine analyzer
Took grab samples off the filters
- July 26th - repaired the calcium hypo pump at the tower
- July 27th - cleaned top and bottom tanks on the poly unit
Cleaned all four check valves on the poly unit
- July 30th - ran standby generator for one hour

8) **Water Complaints:**

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

9) **Other Miscellaneous Information:**

- July 3rd - routine micro sample collection
Water main repair samples Wright Avenue – 2nd set
- July 9th - routine micro samples collection
Took micro samples at Sunny Cove Camp
Took micro samples at the Airport
- July 11th - took 1st set of samples on new main on Frenette Avenue
Took 1st set of samples on new hydrant on Frenette Avenue
- July 12th - took 2nd set of samples on new main on Frenette Avenue
Took 2nd set of samples on new hydrant on Frenette Avenue
Took 1st set of samples on valve repair – 800 Calder Drive
- July 16th - routine micro sample collection
Took 2nd set of samples on valve repair – 800 Calder Drive
- July 18th - took 1st set of samples – 5th Street East – tie in
- July 19th - took 2nd set of samples – 5th Street East – tie in
- July 23rd - routine micro sample collection
Took 1st set of new main samples Frenette Avenue
- July 24th - took 2nd set of new main samples on Frenette Avenue

Took first set of samples on tie in on Shevlin Avenue

July 25th - took 2nd set of samples on tie in on Shevlin Avenue

July 26th - took DWSP samples at the Plant and Water Tower

July 30th - routine micro sample collection

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: _____
- Craig Miller, Environmental & Facilities Supt.: _____
- Travis Rob, Manager of Operations & Facilities: _____
- Doug Brown, CAO: _____
- Paul Ryan, Chair O& F Exec Committee: _____
- Roy Avis, Mayor: _____
- June Caul, Councillor: _____
- John Albanese, Councillor: _____
- Wendy Brunetta, Councillor: _____
- Doug Kitowski, Councillor: _____
- Ken Perry, Councillor: _____

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report May 2018

Town of Fort Frances - WTP - 220000978
2015/2016 vs. July 2017
Flow and Operating Data

Flow Data	JULY	Units	2016		2017		2018	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water		m ³		179150		205490		163390
Raw Maximum Day		m ³	Saturday 09th	6320	Sunday 23rd	6950	Sunday 15th	5460
Raw Minimum Day		m ³	Monday 04th	5360	Monday 24th	6370	Thursday 5th	4870
Raw Average Daily Consumption		m ³		5780		6630		5270
Total Treated Water		m ³		126030		126300		125810
Treated Water Maximim Day Consumption		m ³	Friday 29th	5680	Saturday 29th	5420	Tuesday 24th	5100
Treated Water Minimim Day Consumption		m ³	Saturday 02nd	3320	Tuesday 04th	3040	Monday 2nd	3400
Treated Water Average Day Consumption		m ³		4070		4070		4060
Daily Average Per Household Consumption Rate		m ³		1.08		1.08		1.07
* Daily Average Per Person Consumption Rate		m ³		0.51		0.51		0.51
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			2.07		2.15		2.12
Total Chlorine Residual - Treated Water	mg/L			2.31		2.31		2.37
Aluminum Sulphate - Raw Water	mg/L			35.0		35.0		35.0
Aluminum Sulphate - Treated Water Residual	mg/L			0.03		0.02		0.02
Fluoride - Treated Water	mg/L			0.67		0.65		0.75
Soda Ash - Raw Water	mg/L			35.0		35.0		35.0
PH - Adjusted	mg/L			7.26		7.31		7.03
Temperature	C			20.4		20.1		21.7
Quantity of Chemical Used:								
Aluminum Sulphate	kg			6270.3		7192.2		4473.9
Polyelectrolyte	kg			100.0		75.0		100.0
Chlorine Gas	kg			890.0		1002.0		848.0
Soda Ash - Used for PH Adjustment	kg			6270.3		7192.2		5718.7
Fluoride	kg			558.0		643.0		503.0

* The Canadian Average is 450 Litres (0.45 m³) per day.

* Population is 7986

* Number of Households is 3783

Town of Fort Frances - WTP - 220000978
August 2015/2016 vs. August 2018 Flow and Operating Data

Flow Data	August	Units	2016		2017		2018	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water		m ³		178410		204690		185980
Raw Maximum Day		m ³		6010	Monday 28th	6900	Sunday 19th	6740
Raw Minimum Day		m ³	Thursday 11th		Sunday 13th	6290	Mon 6th & Sat 11th	5280
Raw Average Daily Consumption		m ³	Wednesday 24th	5760		6600		6000
Total Treated Water		m ³		137500		123420		132730
Treated Water Maximim Day Consumption		m ³	Wednesday 03rd		Tuesday 01st	5680	Monday 13th	5780
Treated Water Minimim Day Consumption		m ³	Sunday 07th		Sunday 27th	3300	Monday 6th	3340
Treated Water Average Day Consumption		m ³		4440		3980		4280
Daily Average Per Household Consumption Rate		m ³		1.17		1.05		1.13
* Daily Average Per Person Consumption Rate		m ³		0.56		0.50		0.54
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			2.24		2.25		2.16
Total Chlorine Residual - Treated Water	mg/L			2.50		2.43		2.42
Aluminum Sulphate - Raw Water	mg/L			35.0		35.0		35.0
Aluminum Sulphate - Treated Water Residual	mg/L			0.02		0.02		0.02
Fluoride - Treated Water	mg/L			0.63		0.70		0.72
Soda Ash - Raw Water	mg/L			35.0		35.0		35.0
PH - Adjusted	mg/L			7.19		7.31		6.97
Temperature	C			22.2		21.5		21.7
Quantity of Chemical Used:	kg							
Aluminum Sulphate	kg			6244.4		7164.2		6509.3
Polyelectrolyte	kg			75.0		75.0		75.0
Chlorine Gas	kg			894		1036		919
Soda Ash - Used for PH Adjustment	kg			6244.4		7164.2		6509.3
Fluoride	kg			542		654		656

* The Canadian Average is 450 Litres (0.45 m³) per day.

* Population is 7986

* Number of Households is 3783

Town of Fort Frances - Water treatment Plant - Water Works # 220000978
Monitoring Record
July 2018

Operating Data	Units	*MAC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
		or Range																																	
Flow rates																																			
Raw Water	10³ M³	17	5.28	5.27	4.93	4.94	4.87	5.27	5.01	5.29	5.39	5.21	5.35	5.14	5.35	5.36	5.46	5.14	5.30	5.35	5.38	5.36	5.32	5.31	5.44	5.41	5.34	5.32	5.25	5.26	5.33	5.39	5.37	163.39	5.27
Peak Instantaneous - Raw Water	L/s	n/a	62.03	62.01	60.76	60.77	59.23	60.69	60.76	60.64	60.64	60.94	80.94	62.60	62.51	62.27	62.26	62.35	62.13	62.42	62.67	62.60	62.71	62.80	63.34	63.68	63.28	62.11	62.12	62.20	62.32	62.30	62.36	76.80	62.59
Treated Water	10³ M³	17	3.79	3.40	3.77	3.72	4.24	3.92	4.40	4.09	4.22	4.06	4.17	4.42	3.93	4.15	4.58	3.58	3.74	4.03	4.52	4.08	4.54	3.68	4.01	5.10	4.47	3.73	4.02	3.45	3.69	3.80	4.51	125.81	4.06
Peak Instantaneous - Treated Water	L/s	n/a	81.93	82.64	81.53	590.08	87.40	87.91	91.42	82.34	82.88	98.62	82.38	87.45	86.78	86.11	84.28	82.61	80.11	88.54	87.15	84.37	88.64	80.08	91.98	90.75	89.07	88.83	92.11	79.75	83.09	83.61	86.36	3170.80	102.28
BackWash Water	10³ M³	n/a	0.243	0.000	0.479	0.384	0.000	0.361	0.000	0.000	0.351	0.278	0.272	0.232	0.279	0.262	0.236	0.272	0.267	0.238	0.276	0.270	0.261	0.282	0.271	0.234	0.277	0.270	0.234	0.283	0.000	0.278	0.235	7.325	0.236
Fluoride Information																																			
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.75	0.79	0.78	0.79	0.78	0.79	0.79	0.79	0.65	0.67	0.68	0.66	0.68	0.66	0.70	0.71	0.70	0.71	0.76	0.79	0.79	0.79	0.79	0.81	0.80	0.80	0.78	0.76	0.78	0.70	0.69	23.12	0.75
Turbidity Information																																			
Raw Water	NTU	n/a	1.55	1.77	1.63	1.88	1.96	1.87	1.94	1.99	1.91	1.87	1.81	1.88	1.99	1.85	1.88	1.85	1.93	1.79	1.72	1.88	1.81	1.96	1.95	1.87	1.90	1.92	1.75	1.86	1.94	1.87	1.88	57.66	1.86
Settled Water	NTU	n/a	0.17	0.15	16.00	0.14	0.12	0.11	0.12	0.11	0.11	0.14	0.14	0.12	0.14	0.14	0.12	0.14	0.14	0.14	0.13	0.14	0.14	0.14	0.13	0.14	0.13	0.13	0.13	0.14	0.11	0.13	0.12	19.96	0.64
Treated Water	NTU	1	0.10	0.10	0.11	0.09	0.09	0.08	0.07	0.07	0.06	0.09	0.09	0.07	0.10	0.09	0.07	0.08	0.07	0.08	0.07	0.07	0.08	0.07	0.08	0.08	0.07	0.08	0.06	0.06	0.05	0.05	0.06	2.39	0.08
Other Operating Parameters																																			
pH - Treated Water	no units	6.5 to 8.5	7.07	7.07	7.03	7.11	7.02	6.91	6.94	6.99	7.01	7.10	7.15	7.17	7.07	7.00	7.15	7.17	6.95	7.00	7.01	7.03	7.06	7.02	7.02	7.00	7.01	6.94	6.97	6.92	6.99	6.96	6.99	210.76	7.03
pH - Settled water	no units	n/a	6.16	6.14	6.09	6.09	6.06	6.11	6.06	6.11	6.14	6.15	6.17	6.09	6.21	6.25	6.15	6.21	6.17	6.25	6.26	6.25	6.12	6.26	6.26	6.26	6.32	6.21	6.22	6.18	6.24	6.18	6.23	191.60	6.18
pH - Raw Water	no units	n/a	6.94	6.89	6.92	6.98	6.96	6.94	6.98	7.02	7.00	7.10	7.07	7.12	7.17	7.21	7.07	7.00	6.87	6.95	6.95	7.00	6.98	7.04	6.91	6.87	6.85	6.86	6.93	6.97	6.96	6.92	6.99	216.42	6.98
FAC - Treated Water	mg/l	0.2 to 4	0.66	1.64	2.01	2.20	2.28	2.30	2.44	2.32	2.36	2.01	2.07	2.11	2.20	2.24	2.16	2.17	2.14	2.13	2.08	2.01	2.06	1.97	2.18	2.11	2.15	2.19	2.32	2.30	2.28	2.20	2.34	65.63	2.12
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.00	2.07	2.22	2.46	2.56	2.54	2.72	2.56	2.62	2.22	2.20	2.28	2.38	2.42	2.24	2.36	2.46	2.28	2.38	2.28	2.20	2.36	2.34	2.38	2.42	2.30	2.48	2.48	2.42	2.44	2.46	73.53	2.37
Temperature	C	15	22.0	21.0	23.0	22.0	22.0	20.0	22.0	20.0	20.0	21.0	22.0	22.0	21.0	22.0	22.0	22.0	21.0	21.0	22.0	23.0	23.0	23.0	23.0	24.0	22.0	21.0	21.0	21.0	21.0	22.0	22.0	674.0	21.7
Fluoride used (Total Daily Consumption)	kg	n/a	15.0	15.0	15.0	13.0	13.0	12.0	12.0	14.0	19.0	20.0	20.0	17.0	14.0	15.0	16.0	14.0	15.0	15.0	17.0	21.0	19.0	18.0	19.0	18.0	17.0	17.0	16.0	16.0	17.0	17.0	503.0	16.2	
Chlorine used (Total Daily Consumption)	kg	n/a	26.0	27.0	27.0	26.0	25.0	28.0	26.0	28.0	28.0	24.0	28.0	27.0	28.0	27.0	28.0	27.0	28.0	27.0	28.0	28.0	28.0	28.0	28.0	29.0	28.0	27.0	27.0	28.0	28.0	28.0	28.0	848.0	27.4
Soda ash (Total Daily Consumption)	kg	n/a	184.8	184.5	172.6	172.9	170.5	184.5	175.4	185.2	188.7	182.4	187.3	179.9	187.3	187.6	191.1	179.9	185.5	187.3	188.3	187.6	186.2	185.9	190.4	189.4	186.9	186.2	183.8	184.1	186.6	188.7	188.0	5718.7	184.5
Soda Ash - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0
Alum residual - (Total Daily Consumption)	kg	n/a	0.0	0.0	0.0	0.0	0.1	0.0	0.0	185.2	188.7	182.4	187.3	179.9	187.3	187.6	191.1	179.9	185.5	187.3	188.3	187.6	186.2	185.9	190.4	189.4	186.9	186.2	183.8	184.1	186.6	188.7	188.0	4473.9	144.3
Alum residual - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0
Alum residual - Treated Water	mg/l	0.1	0.01	0.01	0.01	0.04	0.06	0.02	0.02	0.01	0.04	0.06	0.04	0.04	0.04	0.01	0.01	0.01	0.02	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.03	0.01	0.02	0.03	0.01	0.64	0.02
Poly bags added (25 kg bags)	kg				0.5			0.5						0.5				0.5								0.5			0.5				0.5	100.0	

September 5, 2018

Report To: Mayor & Council

From: Travis Rob, Manager of Operations & Facilities

SUBJECT: August 2018 Drinking Water Systems Monthly Summary Report

Please find attached the August 2018 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the August 2018 report as presented.

Respectfully submitted,
Operations & Facilities Division

Travis Rob, P. Eng.
Manager of Operations & Facilities

Council approval of this report will accept the August 2018 report prior to it being made available to the general public.

c.c. – Craig Miller, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

03CouncilwaterreportMarch 2015

August 2018

**Monthly Summary Report
Water Systems**

**Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator**

Dated: September 5, 2018

1) Introduction:

This report contains the major maintenance activities and operational events that occurred during the month of May 2018 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works No. 849N7DGE0 (Precedes Airport Groundwater Well Water Works No. 26002736). This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

A NEW drinking water system at the Airport was put into service August 01, 2017. The system is classified as a Small Drinking Water System, System No. 849N7DGE0 which falls under the requirements of Ontario Regulation 319/08 – Small Drinking Water Systems. The old drinking water system, Airport Groundwater Well Water Works # 26002736 has been decommissioned.

2) Flow Data:

Water Treatment Plant: See attached spreadsheet.

Airport Groundwater Well – Raw water flow data: 72.5 m3 as of June 4, 2018. (7.4 m3 used in May).

3) Microbiological (Health Related) Water Analysis - Main Water System No. 220000978:

Water Treatment Plant (treated): 4 samples taken no adverse results

Water Treatment Plant (raw): 4 samples taken no adverse results

Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count (HPC) - no adverse results.

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

Water distribution samples taken at the following locations:

- | | | | |
|-----------------------|-----------------------|---------------------|--------------|
| 1. 1111 First St. E. | 2. 1104 Church St | 3. 901 Wright Ave. | 4. W. Tower |
| 5. 740 Scott St. | 6. 1036 Victoria Ave. | 7. 901 Wright Ave. | 8. W. Tower |
| 9. 740 Scott St. | 10. 320 Portage Ave. | 11. 901 Wright Ave. | 12. W. Tower |
| 13. 1111 First St. E. | 14. 1104 Church St. | 15. 740 Scott St. | 16. W. Tower |

4) Microbiological (Health Related) Water Analysis - Airport Groundwater Well No. 849N7DGE0:

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater tested negative for bacteria.

The Airport drinking water system is to be sampled and tested for bacteria once every three (3) months in accordance with Section 25 – Microbiological Sampling and Testing of the Small Drinking Water Systems Regulation, O. Reg. 319/08.

Water distribution sample taken April 10, 2018 – no adverse results.

5) Free Available Chlorine Residual (FAC) - Main Water System No. 220000978:

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine Residual (FAC) - Airport Groundwater Well System No. 849N7DGE0:

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater well tested negative for bacteria.

7) Maintenance Activities at the WTP:

Aug 2nd - cleaned top and bottom tanks on the poly unit
Cleaned all 4 check valves on the poly unit

Aug 7th - changed filters on soda ash dust collector

Aug 8th - calibrated distribution chlorine analyzer

Aug 15th - took grab samples off the filters

Aug 20th - annual calibrations by Lakeside Controls

Aug 22nd -annual calibrations by Lakeside Controls

Aug 23rd - annual calibrations by Lakeside Controls

Aug 27th - calibrated distribution chlorine analyzer

Aug 28th - calibrated fluoride analyzer

Aug 30th - cleaned top and bottom tanks on the poly unit

Cleaned all 4 check valves on the poly unit

Aug 31st - ran standby generator for 1 hour

8) **Water Complaints:**

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

9) **Other Miscellaneous Information:**

Aug 3rd - valve replacement samples – Lake Road – 1st set

Aug 7th - routine micro sample collection
Valve replacement samples – Lake Road – 2nd set

Aug 9th - hydrant removed – Lakeview Trailer Park – 1st set

Aug 13th - routine micro samples collection
Hydrant removed – Lakeview Trailer Park – 2nd set

Aug 16th - received a load of soda ash

Aug 20th - routine micro sample collection

Aug 22nd - took micro and quarterly samples at Sunny Cove

Aug 27th - routine micro sample collection

Aug 29th - new main samples – Third St and Williams Ave – 1st set

Aug 30th - new main samples – Third St and Williams Ave – 2nd set
New main samples overpass – 1st set

Aug 31st - new main samples – overpass – 2nd set

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: _____
- Craig Miller, Environmental & Facilities Supt.: _____
- Travis Rob, Manager of Operations & Facilities: _____
- Doug Brown, CAO: _____
- Paul Ryan, Chair O& F Exec Committee: _____
- Roy Avis, Mayor: _____
- June Caul, Councillor: _____
- John Albanese, Councillor: _____
- Wendy Brunetta, Councillor: _____
- Doug Kitowski, Councillor: _____
- Ken Perry, Councillor: _____

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Town of Fort Frances - WTP - 220000978
 2015/2016 vs. July 2017
 Flow and Operating Data

Flow Data	JULY	Units	2016		2017		2018	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water		m ³		179150		205490		163390
Raw Maximum Day		m ³	Saturday 09th	6320	Sunday 23rd	6950	Sunday 15th	5460
Raw Minimum Day		m ³	Monday 04th	5360	Monday 24th	6370	Thursday 5th	4870
Raw Average Daily Consumption		m ³		5780		6630		5270
Total Treated Water		m ³		126030		126300		125810
Treated Water Maximim Day Consumption		m ³	Friday 29th	5680	Saturday 29th	5420	Tuesday 24th	5100
Treated Water Minimim Day Consumption		m ³	Saturday 02nd	3320	Tuesday 04th	3040	Monday 2nd	3400
Treated Water Average Day Consumption		m ³		4070		4070		4060
Daily Average Per Household Consumption Rate		m ³		1.08		1.08		1.07
* Daily Average Per Person Consumption Rate		m ³		0.51		0.51		0.51
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			2.07		2.15		2.12
Total Chlorine Residual - Treated Water	mg/L			2.31		2.31		2.37
Aluminum Sulphate - Raw Water	mg/L			35.0		35.0		35.0
Aluminum Sulphate - Treated Water Residual	mg/L			0.03		0.02		0.02
Fluoride - Treated Water	mg/L			0.67		0.65		0.75
Soda Ash - Raw Water	mg/L			35.0		35.0		35.0
PH - Adjusted	mg/L			7.26		7.31		7.03
Temperature	C			20.4		20.1		21.7
Quantity of Chemical Used:								
Aluminum Sulphate	kg			6270.3		7192.2		4473.9
Polyelectrolyte	kg			100.0		75.0		100.0
Chlorine Gas	kg			890.0		1002.0		848.0
Soda Ash - Used for PH Adjustment	kg			6270.3		7192.2		5718.7
Fluoride	kg			558.0		643.0		503.0

* The Canadian Average is 450 Litres (0.45 m³) per day.

* Population is 7986

* Number of Households is 3783

Town of Fort Frances - WTP - 220000978
August 2015/2016 vs. August 2018 Flow and Operating Data

Flow Data	August	Units	2016		2017		2018	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water		m ³		178410		204690		185980
Raw Maximum Day		m ³		6010	Monday 28th	6900	Sunday 19th	6740
Raw Minimum Day		m ³	Thursday 11th		Sunday 13th	6290	Mon 6th & Sat 11th	5280
Raw Average Daily Consumption		m ³	Wednesday 24th	5760		6600		6000
Total Treated Water		m ³		137500		123420		132730
Treated Water Maximim Day Consumption		m ³	Wednesday 03rd		Tuesday 01st	5680	Monday 13th	5780
Treated Water Minimim Day Consumption		m ³	Sunday 07th		Sunday 27th	3300	Monday 6th	3340
Treated Water Average Day Consumption		m ³		4440		3980		4280
Daily Average Per Household Consumption Rate		m ³		1.17		1.05		1.13
* Daily Average Per Person Consumption Rate		m ³		0.56		0.50		0.54
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			2.24		2.25		2.16
Total Chlorine Residual - Treated Water	mg/L			2.50		2.43		2.42
Aluminum Sulphate - Raw Water	mg/L			35.0		35.0		35.0
Aluminum Sulphate - Treated Water Residual	mg/L			0.02		0.02		0.02
Fluoride - Treated Water	mg/L			0.63		0.70		0.72
Soda Ash - Raw Water	mg/L			35.0		35.0		35.0
PH - Adjusted	mg/L			7.19		7.31		6.97
Temperature	C			22.2		21.5		21.7
Quantity of Chemical Used:	kg							
Aluminum Sulphate	kg			6244.4		7164.2		6509.3
Polyelectrolyte	kg			75.0		75.0		75.0
Chlorine Gas	kg			894		1036		919
Soda Ash - Used for PH Adjustment	kg			6244.4		7164.2		6509.3
Fluoride	kg			542		654		656

* The Canadian Average is 450 Litres (0.45 m³) per day.

* Population is 7986

* Number of Households is 3783

Operating Data	Units	*MAC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
		or Range																																	
Flow rates																																			
Raw Water	10^3 M^3	17	5.38	5.34	5.34	5.43	5.33	5.28	5.30	5.37	5.33	5.35	5.28	5.33	5.51	5.96	6.45	6.44	6.57	6.35	6.74	6.45	6.47	6.52	6.52	6.58	6.64	6.49	6.22	6.49	6.36	6.68	6.48	185.98	6.00
Peak Instantaneous - Raw Water	L/s	n/a	62.45	62.44	62.61	62.40	62.36	62.75	62.42	62.57	62.66	62.55	62.77	62.43	65.69	70.66	75.80	75.77	76.21	76.43	76.39	76.19	75.96	76.26	76.22	76.04	75.71	75.65	75.83	75.75	75.66	75.61	75.59	2177.83	70.25
Treated Water	10^3 M^3	17	4.37	3.84	4.38	3.96	3.58	3.34	3.61	4.35	4.45	4.50	4.56	5.03	5.78	5.25	5.34	4.83	5.61	5.17	4.64	3.59	4.14	4.11	4.09	4.84	4.09	3.59	3.47	3.54	3.38	3.69	3.61	132.73	4.28
Peak Instantaneous - Treated Water	L/s	n/a	84.33	84.13	87.33	83.86	81.71	79.73	79.36	83.14	97.69	92.49	85.51	86.37	84.67	####	84.43	85.29	85.15	84.54	83.49	80.93	81.22	83.54	82.36	103.72	87.40	81.26	79.72	81.93	80.14	80.96	80.31	2651.65	85.54
BackWash Water	10^3 M^3	n/a	0.275	0.268	0.239	0.282	0.268	0.237	0.280	0.270	0.239	0.283	0.270	0.238	0.275	0.000	0.000	0.270	0.235	0.277	0.000	0.269	0.285	0.200	0.271	0.237	0.279	0.273	0.273	0.284	0.267	0.519	0.269	7.632	0.246
Fluoride Information																																			
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.66	0.68	0.69	0.70	0.70	0.69	0.70	0.71	0.71	0.72	0.72	0.71	0.71	0.71	0.73	0.73	0.72	0.74	0.76	0.76	0.78	0.81	0.80	0.81	0.80	0.80	0.80	0.63	0.63	0.63	0.63	22.37	0.72
Turbidity Information																																			
Raw Water	NTU	n/a	1.95	1.89	1.99	1.81	1.86	1.88	1.83	1.91	1.93	1.97	1.88	1.90	1.81	1.87	1.89	1.92	1.78	1.88	1.79	1.81	1.91	1.50	1.47	1.61	1.52	1.55	1.47	1.60	1.58	1.63	1.68	55.07	1.78
Settled Water	NTU	n/a	0.14	0.12	0.14	0.12	0.10	0.12	0.13	0.12	0.14	0.13	0.14	0.13	0.14	0.14	0.13	0.13	0.14	0.12	0.14	0.14	0.14	0.27	0.17	0.14	0.14	0.12	0.14	0.14	0.14	0.12	0.14	4.27	0.14
Treated Water	NTU	1	0.07	0.05	0.08	0.07	0.07	0.08	0.07	0.08	0.08	0.08	0.08	0.07	0.07	0.08	0.08	0.08	0.07	0.06	0.06	0.07	0.06	0.06	0.06	0.07	0.09	0.07	0.06	0.07	0.08	0.08	0.09	2.24	0.07
Other Operating Parameters																																			
pH - Treated Water	no units	6.5 to 8.5	7.10	7.07	7.12	7.03	7.05	7.12	6.98	6.98	6.98	6.97	7.08	7.04	7.01	6.90	6.92	6.94	6.86	6.99	7.07	6.78	6.87	6.97	7.00	6.79	7.01	7.00	6.86	6.89	6.91	6.91	6.90	216.10	6.97
pH - Settled water	no units	n/a	6.22	6.18	6.27	6.15	6.12	6.15	6.23	6.37	6.37	6.38	6.29	6.30	6.26	6.16	6.21	6.36	6.24	6.17	6.22	6.09	6.20	6.41	6.38	5.99	6.21	6.19	6.12	6.10	6.18	6.24	6.12	192.88	6.22
pH - Raw Water	no units	n/a	7.01	7.07	7.00	6.92	6.99	7.00	7.02	6.97	6.91	6.95	7.01	6.97	6.93	6.98	6.95	6.94	6.82	6.87	6.91	6.85	6.82	6.86	6.91	6.81	7.00	7.00	6.96	6.98	7.00	7.03	7.05	215.49	6.95
FAC - Treated Water	mg/l	0.2 to 4	2.36	2.33	2.42	2.16	1.97	2.22	2.30	2.24	2.30	2.26	2.15	2.34	2.42	2.54	2.34	2.13	2.21	2.21	2.14	2.15	2.11	1.83	1.63	2.18	2.00	1.82	2.19	1.93	1.84	1.93	2.32	66.97	2.16
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.52	2.54	2.62	2.32	2.19	2.46	2.56	2.58	2.58	2.56	2.64	2.70	2.68	2.80	2.66	2.28	2.52	2.48	2.36	2.28	2.34	2.30	2.13	2.48	2.19	1.99	2.34	2.20	2.04	2.13	2.40	74.87	2.42
Temperature	C	15	22.0	22.0	22.0	21.0	21.0	22.0	22.0	22.0	21.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	23.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	20.0	20.0	20.0	20.0	672.0	21.7
Fluoride used (Total Daily Consumption)	kg	n/a	18.0	20.0	19.0	20.0	20.0	19.0	19.0	19.0	19.0	19.0	18.0	18.0	19.0	20.0	22.0	21.0	22.0	21.0	22.0	20.0	24.0	25.0	25.0	24.0	25.0	24.0	22.0	24.0	22.0	24.0	22.0	656.0	21.2
Chlorine used (Total Daily Consumption)	kg	n/a	28.0	28.0	28.0	28.0	25.0	28.0	28.0	28.0	27.0	29.0	27.0	28.0	29.0	32.0	32.0	31.0	32.0	31.0	32.0	32.0	31.0	31.0	31.0	31.0	31.0	30.0	29.0	30.0	29.0	29.0	33.0	919.0	29.6
Soda ash (Total Daily Consumption)	kg	n/a	188.3	186.9	186.9	190.1	186.6	184.8	185.5	188.0	186.6	187.3	184.8	186.6	192.9	208.6	225.8	225.4	230.0	222.3	235.9	225.8	226.5	228.2	228.2	230.3	232.4	227.2	217.7	227.2	222.6	233.8	226.8	6509.3	210.0
Soda Ash - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0
Alum residual - (Total Daily Consumption)	kg	n/a	188.3	186.9	186.9	190.1	186.6	184.8	185.5	188.0	186.6	187.3	184.8	186.6	192.9	208.6	225.8	225.4	230.0	222.3	235.9	225.8	226.5	228.2	228.2	230.3	232.4	227.2	217.7	227.2	222.6	233.8	226.8	6509.3	210.0
Alum residual - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0
Alum residual - Treated Water	mg/l	0.1	0.03	0.01	0.05	0.05	0.04	0.05	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.02	0.01	0.03	0.04	0.01	0.01	0.01	0.02	0.06	0.04	0.01	0.01	0.01	0.01	0.01	0.01	0.63	0.02
Poly bags added (25 kg bags)	kg				0.5					0.5						0.5				0.5				0.5									0.5	75.0	

September 19, 2018

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Local Improvement Fees – Water Service Connections Kings Highway from Pit Road #1 Pit Road #2

In the Spring of 2018 the owners of 1530 Kings Highway approached the Operations and Facilities division looking for a water service connection for their property. Due to the location of the watermain and a need to keep from digging up the entire roadway in this area, we included this installation in the Capital Tender for 2018. During the time when this was being tendered, it was noted that the watermain in this area was installed under a Local Improvement type of arrangement.

A great deal of research was conducted into this and the costs to be borne by the residents. The By-Law that was passed for this 6/92 - D, copy attached to this report. The original project was to install a watermain from Pit Road #2 to Oakwood Road and Oakwood Road to Lyndy Place North for a loop of the main to improve pressure and water quality to Lyndy Place and the end of Colonization Road West. The By-Law is specific to those limits, however during the construction the project limits were extended from Pit Road #2 to Pit Road #1. The local improvement By-Law was never amended to reflect this change in project extents, and it is unclear if the extended length was intended to be funded in this fashion. To date no property owner from Pit Road #1 to Lyndy Place North have paid the fees to connect to this main, even though there are a number of properties with connections between Pit Road #1 and Pit Road #2.

Given the contents of the By-Law and the historical information that was gathered, Administration does not feel that any fees can be charged to the property owners fronting Kings Highway from Pit Road #1 to Pit Road #2 to tie into the watermain along Kings Highway, other than the costs associated with the service installation.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of Administration that fees can not be charged to the property owners fronting Kings Highway from Pit Road #1 to Pit Road #2 to tie into the watermain along Kings Highway, other than the costs associated with the service installation.

Manager of Operations and Facilities

TOWN OF FORT FRANCESBY-LAW NO. 6/92-D

(Being a by-law to fix charges for installation of water service pipes/connections from a certain new watermain to the street line along King's Highway and Oakwood Road - the Local Improvement Act, R.S.O. 1990, c.L.26, the Municipal Act, R.S.O. 1990, c.M.45, the Public Utilities Act, R.S.O. 1990, c.P.52:)

WHEREAS by By-Law No. 24/96 enacted May 13, 1996, Council approved the construction of a certain new watermain along a portion of King's Highway and a portion of Oakwood Road;

AND WHEREAS Section 2 of By-Law No. 24/96 provides for construction of private water service pipes from the watermain to the street line on either or both sides of said watermain and are to be specially assessed upon the particular lot for or in connection with which they are constructed;

AND WHEREAS by resolution passed May 13, 1996, Council directed that this by-law be prepared;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:-

1. That Town of Fort Frances By-Law No. 6/92, as amended, be now further amended as follows:

1) By the addition of a new section as follows:

2.1. That with respect to private water service pipes/connections constructed to the street line from a main constructed under authority of Town of Fort Frances By-Law No. 24/96, along King's Highway from Pit Road No. 2 to Oakwood Road and along Oakwood Road from King's Highway to Lindy Place North, the owner(s) of the property for or in connection with which said private water service pipes/connections are constructed shall pay, in addition to those costs set out in Section 2., an amount calculated as a pro rata share of the actual costs of constructing said watermain expressed as a metre frontage rate applied against the total frontage of their property abutting the work.

Payment of the frontage charge shall be effected by the property owners in one of the following three methods:


1. They may commute, by payment in full, within 30 days from the date of a notice from the Town that the construction is completed and showing the amount of the charges payable;
2. They may elect to transfer their total costs as a one time levy to their tax account to be paid similar to taxes;
3. They may elect to have the costs levied in the same manner as taxes over fifteen (15) years in equal annual installments including interest calculated at 8% annually.

This by-law shall come into force and take effect on the final passing thereof.

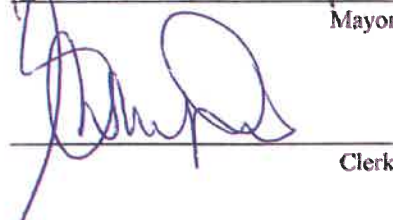
Town of Fort Frances

By-Law No. 6/92-D

READ THREE TIMES and finally passed in open Council this 10th day of June, 1996.



Mayor



Clerk

September 19, 2018

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of Tender 18-OF-11 – Three (3) Year Equipment/Vehicle Rental

Please find attached a report prepared by Milt Strachan, Transportation Superintendent outlining the hourly rental rates for various pieces of equipment and vehicles. Most pieces of equipment have several contractors who are able to supply the equipment, where the hourly rental rates vary among the contractors.

These hourly rental rates are in place from September 12, 2018 to September 12, 2021 (three year term).

It is recommended by the Operations & Facilities Executive Committee that Council approve the hourly rental rates for equipment and vehicles as submitted for a three-year period until September 12, 2021.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will ensure that hourly rental rates for Construction Equipment and Vehicles are in place for a three (3) year period until September 12, 2021 as tendered.

Manager of Operations and Facilities

2018Sept Tender 18-OF-11 Equipment rentals

September 14, 2018

Report To: Travis Rob, Manager of Operations and Facilities

From: Milt Strachan, Transportation Superintendent

Re: Tender No. 18-OF-11, Three (3) Year Equipment/Vehicle Rental

The tender for the equipment/vehicle rentals closed on September 11, 2018.

Four (4) tenders were submitted, Tom Veert Contracting, George Armstrong Company Ltd., Daryl's Custom Landscapes Ltd. And Roling Lake Holdings Ltd.

The attached spreadsheet contains all of the information for each class of equipment/vehicle in the tender in order from the lowest price to the highest.

I have sent all of the participating Company's a copy of the spreadsheet so that they will know where they are in the pecking order when we need rentals

It is my recommendation that Tender No. 18-OF-11, Three Year Vehicle/Equipment Rental be accepted as presented.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Milt Strachan', is positioned above the printed name.

Milt Strachan,
Transportation Superintendent

TENDER NO. 18-OF-11

TOWN OF FORT FRANCES
OPERATIONS AND FACILITIES DIVISION

EQUIPMENT/VEHICLE RENTAL RATES

Effective September 12, 2018 to September 12, 2021

*NOTE: All prices are per hour with operator unless otherwise indicated.

ITEM #1 HYDRAULIC BACKHOE - CRAWLER

(A) Minimum Operating Weight - 15,000 kg.

Contractor	Description	Price
Rolling Lake Holdings Ltd.	Case 210CX (2006) – 1.0 m3 Bucket	\$120.00
Tom Veert Contracting	John Deere 135 (2012) – 1 ½ yd. Bucket	\$140.00
Daryl's Custom Landscapes Ltd.	Case CX 210 (2004) – 1 ½ yd. Bucket	\$140.00

(B) Minimum Operating Weight – 23,000 kg.

Contractor	Description	Price
George Armstrong Co. Ltd.	Cat 325BL (1997) – 2 yd. Bucket	\$129.00
George Armstrong Co. Ltd.	Cat 329EL (2014) – 2.5 yd. – 72" Ditch.	\$130.00
Rolling Lake Holdings Ltd.	Yutani 240 (1989) – 1.3 m3 Bucket	\$130.00
Tom Veert Contracting	John Deere 245 (2018) – 2 yd. Bucket	\$195.00

(C) Minimum Operating Weight - 44,000 kg.

Contractor	Description	Price
George Armstrong Co. Ltd.	Cat 235C (1992) - 3 yd. Bucket & Ripper	\$150.00
George Armstrong Co. Ltd.	Cat 235D (1993) - 3.5 yd. Bucket & Ripper	\$165.00
George Armstrong Co. Ltd.	Cat 349EL (2015) - 3.5 yd. Bucket & Ripper	\$250.00
Tom Veert Contracting	John Deere 470 (2015) - 4 yd. Bucket	\$285.00

ITEM #2 HYDRAULIC BACKHOE - RUBBER

(A) Minimum Operating Weight - 11,000 kg.

Contractor	Description	Price
Daryl's Custom Landscapes Ltd.	Kubota KX080 - (2014) - ¼ & 1 yd. Buckets	\$100.00
Tom Veert Contracting	John Deere 310 (2013) - 1 ½ yd. Bucket	\$125.00

(B) Minimum Operating Weight - 18,000 kg.

Contractor	Description	Price
Rainy Lake Holdings Ltd.	Cat 224 (1985) - 1 m3	\$140.00

ITEM #3 FRONT END LOADER - CRAWLER

(A) Minimum Operating Weight - 6500 kg.

No Bids Submitted

(B) Minimum Operating Weight - 10,000 kg.

No Bids Submitted

(C) Minimum Operating Weight - 13,500 kg.

Contractor	Description	Price
Tom Veert Contracting	John Deere 755C (2010) – 3 ½ yd.	\$185.00

ITEM #4 TRACTOR BULLDOZER - CRAWLER

(A) Minimum Net Flywheel Power 160 kw

Contractor	Description	Price
George Armstrong Co. Ltd.	Cat D6C (1974) - Winch	\$115.00
George Armstrong Co. Ltd.	Cat D5G(LGP) - (2007) – 6 Way	\$115.00
Tom Veert Contracting	Cat D6T - 2010	\$180.00

(B) Minimum Net Flywheel Power 210kw

--	--	--

Contractor	Description	Price
Rolling Lake Holdings Ltd.	Dresser TD25-C (1979)	\$170.00
Tom Veert Contracting	Cat D8T (2010)	\$265.00

ITEM #5 - FRONT END LOADER - 4WD RUBBER**(A) Minimum Operating Weight - 10,500 kg**

Contractor	Description	Price
Rolling Lake Holdings Ltd.	Komatsu WA250 (1997) – 1.9 m ³	\$90.00
Rolling Lake Holdings Ltd.	Cat 938G (1998) – 2.4 m ³	\$90.00
George Armstrong Co. Ltd.	Cat IT28B (1991) – 2.4 yd. – Forks, Boom, Snow Bucket, Snow Blade	\$100.00
George Armstrong Co Ltd.	Cat IT28G (1998) – 2.6 yd. – Forks, Boom, Snow Bucket, Snow Blade	\$100.00
George Armstrong Co. Ltd.	Cat 924K (2014) – 2.6 yd. – Forks, Boom, Snow Bucket, Snow Blade	\$100.00
Tom Veert Contracting	John Deere 624K – 2012 – 4 yd. Bucket	\$155.00

(B) Minimum Operating Weight - 14,000 kg

Contractor	Description	Price
Tom Veert Contracting	Komatsu 400 (1999) – 4 ½ yd. Bucket	\$170.00

(C) Minimum Operating Weight - 16,500 kg

Contractor	Description	Price
Tom Veert Contracting	Cat 966 (1998) – 5 yd. Bucket	\$180.00

(D) Minimum Operating Weight - 20,000 kg

Contractor	Description	Price
Daryl's Custom Landscapes Ltd.	John Deere 524K (2015) – 2.75 cu. yd.	\$115.00
Rolling Lake Holdings Ltd.	Komatsu WA450 – 4.6 m3	\$125.00
Tom Veert Contracting	John Deere 824 (2010) – 6 yd. Bucket	\$195.00

(E) Minimum Operating Weight - 28,000 kg

Contractor	Description	Price
George Armstrong Co. Ltd.	Cat 980C (1989) – 6 yd.	\$125.00
Rolling Lake Holdings Ltd.	Cat 980C (1985) – 5.5 m3	\$125.00
George Armstrong Co. Ltd.	Cat 980G (1998) – 6.75 yd.	\$130.00
George Armstrong Co. Ltd.	Cat 980H (2007) – 7.25 Yd.	\$155.00
Tom Veert Contracting	John Deere 844J (2015) – 8 yd.	\$250.00

ITEM #6 - MOTOR GRADER**(A) Minimum Operating Weight - 11,500 kg.**

Contractor	Description	Price
Tom Veert	John Deere 772 (1998) – 14' Moldboard,	\$140.00

(B) Minimum Operating Weight - 15,500 kg.

Contractor	Description	Price
Rolling Lake Holdings Ltd.	Cat 140H (2002)	\$110.00

Rolling Lake Holdings Ltd.	Cat 140H (2004)	\$110.00
George Armstrong Co. Ltd.	Cat 14G (1986) – 16' Moldboard	\$120.00
Tom Veert Contracting	John Deere (2010) – 14' Moldboard	\$150.00

ITEM #7 TANDEM TRUCKS - See back for Listing**ITEM #8 - LOADER/BACKHOE COMBINATION**

(A) Minimum Power - 30 k

Contractor	Description	Price
Rolling Lake Holdings Ltd.	Bobcat 763 (1998) - .49 m3	\$65.00
Tom Veert Contracting	John Deere 310 (2013) – 1 ½ yd.	\$125.00

(B) Minimum Power - 45 kw

Contractor	Description	Price
Rolling Lake Holdings Ltd.	Bobcat 864 (2001) - .76 m3	\$75.00
Daryl's Custom Landscapes Ltd.	Cat 416 (1992) – 1.25 m3	\$85.00

ITEM #9 FRONT END LOADER - SKID STEER

(A) Minimum Bucket Size - 0.5 Cu. M

Contractor	Description	Price
George Armstrong Co. Ltd.	Cat 257B (2003) – Bucket, Forks, Broom, Brusher	\$ 95.00

(B) Minimum Bucket Size - 0.75 Cu. M

Contractor	Description	Price
George Armstrong Co. Ltd.	Cat 299DXHP (2013) – Bucket, Forks, Broom, Brusher	\$100.00
Tom Veert Contracting	John Deere 323 (2018)	\$125.00

ITEM #10 - AIR COMPRESSOR WITH HAMMER

Contractor	Description	Price
Tom Veert	Sullair 180 (2010) 10 lb to 150 lb hammer	\$50.00

ITEM #11 - OTHER EQUIPMENT

Contractor	Description	Price
Tom Veert Contracting	Trench Box – Empire 814 (1993) 8' x 14'	\$300.00 per day
George Armstrong Co. Ltd.	Generator/Light Tower – Mobilight 16.5 kw (2006)	\$30.00
George Armstrong Co. Ltd.	Air Compressor – Ingersoll 375HP (2010)	\$40.00
George Armstrong Co. Ltd.	4x4 Rock Wagon – Cat D35HP (1987) – 35 Ton Capacity	\$125.00
George Armstrong Co. Ltd.	4x4 Rock Wagon – Cat D35HP (1987) – 35 Ton Capacity	\$125.00
George Armstrong Co. Ltd.	Steel Vibratory Packer – Ingersoll SD100 (1988) – 84" Drum	\$115.00
George Armstrong Co. Ltd.	75 Ton Lowbed Float – KW W900 (2000)	\$150.00
George Armstrong Co. Ltd.	Water Truck/Fire Truck – Sterling 9530 (2001) – 4400 gallons	\$100.00
George Armstrong Co. Ltd.	50 Ton Crane – Peterbilt (2015)-110' Boom	\$285.00

Daryl's Custom Landscapes Ltd.	Dozer – John Deere 550J IGP (2006) – 10' Blade	\$85.00
Daryl's Custom Landscapes Ltd.	Mini Ex. – Kubota KX 41 – 1.5 cu. ft. – 12' reach	\$95.00
Daryl's Custom Landscapes Ltd.	Mini Ex. – Kubota KX 121 – 1.5 cu.ft. – 18' reach	\$95.00

Daryl's Custom Landscapes Ltd.	Mini Ex. – Kubota KX 33 – 1.5 cu.ft. – 16 ' reach	\$95.00
Daryl's Custom Landscapes Ltd.	Mini Skid Steer – Vermeer 5800TX (2010) - .5 yd. – Lots of Tools	\$80.00
Daryl's Custom Landscapes Ltd.	Utility Vehicle – Toolcat 5600 (2017) – Lots of Tools	\$85.00

ITEM #7 Tandem Trucks

NAME	MAKE/MODEL	LIC PLATE NO.	Box Capacity	ALL GROSS WEIGHT (KG)	VEH. TARE WEIGHT (KG)	Inspection Certificate Expiry Date	PRICE/HOUR INCL. H.S.T.		WINTER OPERATION
Rolling lake Holdings Ltd.	Ford LT9513 1998	AC87629	15.3 m3	34400		?	\$85.00		Yes
Rolling Lake Holdings Ltd.	WSTR 4900 1996	9068LF	15.3 m3	35490		?	\$85.00		Yes
Rolling Lake Holdings Ltd.	Peterbilt 359 2007	AE81354	15.3 m3	34400		?	\$85.00		Yes
Rolling Lake Holdings Ltd.	Sterling 9522 2004	AH22527	15.3 m3	34400		?	\$85.00		Yes
Tom Veert Contracting	KW 880 2016	AK66343	24 yd3	36000		19-05-17	\$105.00		Yes
Tom Veert Contracting	KW 880 2016	AK66344	24 yd3	36000		19-05-24	\$105.00		Yes
Tom Veert Contracting	Peterbilt 365 2015	AD80795	24 yd3	36000		19-04-05	\$105.00		Yes

September 19, 2018

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Strategic Plan Item 42 – Investigation of Green Space Plan

As we draw to a close on the current term of Council and with the changes to the properties currently owned and maintained by the Town of Fort Frances Operations and Facilities Division, an update on the Town's Green Space is timely. At the start of the current term of council the Town maintained 36 properties totalling 125.148 acres of green space.

Since that time, there have been a few properties that have been removed from that listing:

1. Huffman School Property, known as Huffman Court Subdivision: 1.51 acres
2. Property East of Shevlin Wood Yard: 0.42 acres
3. Front Street Condo Property: 1.09 acres
4. 990/992 Kings Highway (Private Lots not included in the 35 properties): 0.755 acres
5. 821 Kings Highway (Private Lots not included in the 35 properties): 0.415 acres

Total Lost: 4.19 acres

Coming into the 2019 cutting season there are some other changes that we are anticipating

1. Addition of the Shevlin Wood Yard: 22.20 acres
2. Addition of 420 Mowat Avenue (Nurses Station): 0.06 acres
3. End of the Contractor Care at the Rainy Lake Square: maintenance only
4. Addition of Care of the Museum courtyard (Summer): maintenance only
5. Addition of Care of the MSC/Library Yard: 1.50 acres
6. Removal of new OPP Detachment Lot: 5.56 acres

Total Gained: 18.20 acres

Many of the properties that we are losing were cut with the large gang mower and many of the properties we are gaining will require smaller equipment and more manpower to maintain. In 2017, as a budgetary saving measure, the Parks Summer Student crew was reduced from 13 to 12 with the proposed removal of the Tourist Information building, reduction in Huffman Lots and sale of the condo property on Front Street. With the additional properties acquired starting in the 2019 season, and the continued operation of the Tourist Information Building, the 2019 budget will include the addition of 1 additional student for the Parks and Cemeteries area for consideration.

It is the recommendation of the Operations and Facilities Executive Committee that the greenspace changes as described per Strategic Plan Item 42 be accepted, and the addition of additional labour be considered as part of the 2019 budget process.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Travis Rob', written in a cursive style.

Travis Rob, P.Eng

Council approval of this report will ensure that greenspace changes as described per Strategic Plan Item 42 be accepted, and the addition of additional labour be considered as part of the 2019 budget process.

Manager of Operations and Facilities

2018Sept Greenspace Planning Strat Plan



Report to Council Municipal Accommodation Tax

Date: September 20, 2018

From: Tannis Drysdale, Economic Development Consultant

At the regular meeting of the Economic Development Advisory Committee on September 10th, 2018, the matter of Municipal Accommodation Tax was discussed. The following are a list of recommendations arising from the discussion of the matter, which the Committee requested be sent to Council for their consideration.

Background and Legislative Authority to Impose a Municipal Accommodation Tax

The Ontario Budget of 2017 provided municipalities with a new tool to support tourism development and marketing through the Transient Accommodation Regulation 435/17. This allowed municipalities to impose a Municipal Accommodation Tax (MAT).

The tax rate for each MAT is determined by the municipalities, but can be no greater than four percent (4%). The MAT may replace a voluntary Destination Marketing Fee (DMF) in those jurisdictions that previously had a one (example Thunder Bay).

The Municipal Accommodation Tax can be charged to guests by any accommodation provider who provides accommodation for less than 30 days. These include; hotels, motels, bed and breakfasts, resorts, outposts, floating lodges, AirBNB's, tent and trailer sites, and individual accommodators.

Those exempt from the Municipal Accommodation Tax include school boards, universities and colleges, post-secondary institutions, hospitals, long-term care homes/hospices, accommodations provided as shelter, and any other accommodator which the municipality deems exempt.

Under Regulation 435/17, the municipalities' portion, which is fifty percent (50%) of the total revenue raised from the Municipal Accommodation Tax, is unrestricted. The remaining fifty percent (50%) must go to a not-for-profit organization promoting tourism.

Sample of Room Tax Rates in other Jurisdictions

Ontario:

City of Ottawa (4%)
 City of Thunder Bay (4%)
 Sudbury (4%)
 Mississauga (4%)
 Kingston (4%)
 Toronto (4%)
 Cornwall (4%)
 Markham (4%)
 Barrie (4%)
 Niagara Falls (4%) (pending)

Brockville (4%)
 Sault Ste. Marie (4%)
 St. Catharines (4%)
 Hamilton (3%)
 Windsor (4%)
 North Bay (4%)
 Kenora (4%)
 Sioux Lookout (4%)
 Cochrane (4%)
 London (4%)

Manitoba:

Winnipeg (5%)
 Flin Flon (5%)
 Thompson (5%)
 The Pas (5%)
 Brandon (5%)
 Dauphin (5%)
 Portage La Prairie (5%)

Alberta:

Calgary (3%)
 Edmonton (3%)
 Jasper (2%)
 Canmore (3%)
 Lethbridge (2%)
 Medicine Hat (2%)
 Camrose (1%)
 Slave Lake (1%)

Saskatchewan:

Regina (2%)
 Saskatoon (2%)
 Prince Albert (2%)

Quebec:

Province of Quebec (3.5%)

East Coast:

City of St. John's (4%)
 Miramichi (2%)
 Charlotte County (2%)
 Halifax Regional Municipality (2%)
 City of Charlottetown (3%)

British Columbia:

Victoria (3%)
 Vancouver (3%)
 Kelowna (3%)
 Kamloops (3%)

Minnesota:

Bloomington (7%)
 Minneapolis (3% fewer than 50 rooms, 5.625% 50 or more rooms)
 Duluth (5.5%)
 Rochester (4%)
 St. Paul (3.0% fewer than 50 rooms, 6.0% 50 more rooms)
 St. Cloud (5%)
 Towns of Tofte, Lutsen, and Schroeder (2%)
 Winona (1%)
 Roseville (2%)
 Two Harbours (1%)
 Newport (4.0% facilities with 25 or more rooms)
 Giant's Ridge (2%)
 Marshall (4.5%)
 International Falls (3%)

Financial Projections for Fort Frances Municipal Accommodation Tax Revenue

Ontario and NWO Occupancy (Most recent for each quarter)

Quarter	Occupancy Rate Ontario	Occupancy Rate NWO
Q1	58%	57%
Q2	71%	74%
Q3	81%	86%
Q4	66%	62%
Average	69%	50%

Estimated Fort Frances Occupancy

Quarter	Occupancy Rate at \$120 Average night	Gross Sales	Occupancy Rate at \$60 Average night	Revenue
Q1	65%	\$1,544,400	50%	\$ 72,900
Q2	75%	\$1,801,800	70%	\$103,194
Q3	80%	\$1,943,040	70%	\$104,328
Q4	70%	\$1,700,160	60%	\$ 89,424
Revenue @4%	4%	\$ 279,576	62.5%	\$ 14,794

AirBNB and informal and Camp MTA Revenue **\$3,500**

Total Annual Revenue is Conservatively Approx. **\$300,000**

Uses for Revenue from Municipal Accommodation Tax

50% towards Destination Marketing / Tourism

- Fort Frances Tourism Information Center
- Marketing and promotion
- Rainy Lake Square programming
- Wayfinding Signage

50% towards Infrastructure and Development

- Fund to assist small festivals, sporting tournaments and events
- Studies and reports related to tourism development
- Rainy Lake Square, Parks and waterfront development
- Shevlin Woodyard Economic Development feasibility study
- Beautification projects

ADDITIONAL CONSIDERATIONS

a) Possible Reduction in Total Room Night Demand

Price Elasticity of Demand: The demand for any product or service may change in response to a price change. Increasing taxes (or any price inflation) could cause a reduction in demand. For travellers this could lead to consideration of other options, reducing stays or staying further away.

b) i) Accommodation rates in Fort Frances vs. International Falls

As at September 18, 2018

Fort Frances Accommodation (above 2 star Expedia rating) - (rates \$119 to \$144)
 $\$144(\text{room rate}) + \$18.72 (\text{hst}) + \$5.76 (\text{MAT}) + (.86\text{¢ hst on MAT}) = \169.30 CDN

Similar US Hotel International Falls

$\$164.33(\text{room rate}) + \$16.11 (\text{MN taxes and room tax}) = \180.44 CDN

b) ii) Cost in Fort Frances vs Fishing/Hunting Holiday Package Rates

Travellers who cross the border in Fort Frances are typically attending a destination holiday at a fishing/hunting camp.

To compare rates in Fort Frances vs rates currently charged at 2 sample camps on Rainy Lake

Camp One

Cabin only \$804 pp per week - (each per person) x2 = \$1,608 \$229 per night plus tax
 Full American Plan with boat - \$312pp per night plus tax

Camp Two

2 days of fishing and accommodation/food pp \$1,622 \$811 per night plus tax

c) Accommodation Industry Health Data

Room tax reporting will provide the Town with real time data that will provide valuable insight into the health of the accommodation industry in Fort Frances, and the relative success of promotional strategies.

d) Barriers to Development

Fort Frances currently has records lower than average room rates and higher than average occupancy rates. This should make Fort Frances an attractive location for a hotel expansion. The two major barriers for hotel corporations that have been consistently expressed to the RRFDC as a reason for reluctance to invest are: **a)** distance from current operations; **b)** concern that room occupancy is tied to mine development and thus concerns about mine life/single industry. Increasing total tourism marketing will allow us to create a more verifiable, stable, longer term occupancy pattern.

Recommendation:

- That Council adopt a Municipal Accommodation Tax (MAT) on January 1, 2019 which implements a four percent (4%) tax on all accommodation that is less than 30 days in the Town of Fort Frances.
- That the bylaw reflect that Bed and Breakfasts and American Plan Lodges may charge the Municipal Accommodation Tax on only seventy five percent (75%) of the room rate, understanding that the other twenty five percent (25%) of the rate is considered a meal cost.
- That Council name an internal auditor who will regularly inspect and verify remittances.
- That Council set out an interest charge, remittance schedule and fine schedule.
- That Council direct staff to request a verifiable list of current reservations made on or before September 24, 2018 for the period of January 1, 2019 to August 31, 2019 and these reservations be deemed grandfathered out of the MAT Tax. This list is to be provided no later than October 24, 2018.
- That Council allow for a compensation (one time) fund of up to \$10,000 to be used as a grant to any hospitality establishment who must upgrade or purchase new software to charge or remit taxes.
- That Council designate the Rainy River Future Development Corporation as the Town's partner as the Designated Marketing Organization.
- That Council target the 50% municipal portion to generalized economic development activities and tourism infrastructure programming and partnerships.



MUNICIPAL ACCOMMODATION TAX

2017 ONTARIO BUDGET

- Ontario Regulation 435/17
- Granted Municipalities the authority to impose Municipal Accommodation Tax (MAT)

WHAT IS MUNICIPAL ACCOMMODATION TAX?

- Also known as MAT
- Is a Tax which the Municipality has the authority to impose on all accommodators with a room renting consecutive room nights of under 30 days.

WHO IS ELIGIBLE TO COLLECT MAT?

- Hotels
- Motels
- Bed & breakfasts
- Resorts
- AirBnB or VRBO
- Tent and Trailer sites
- Outposts and Floating lodges

REVENUE

50% goes to the municipality to support:

Possible Funding Uses: Capital Improvements

Annual Rent at Tourism Center

Services (Marina, New Space at Woodlot, Rink)

Economic Development related to Tourism

Small Grant Program to support events

50% goes to DMO (RRFDC)

Possible Funding Uses:

Market Square Events and Promotion

Marketing and Promotion

TOTAL ESTIMATED REVENUES OTHERS

SIoux LOOK OUT MAT 4%

Hotels	\$411,208
Resorts	\$ 87,054
Outposts- Floating	<u>\$262,139</u>
Total Revenue	<u>\$760,402</u>

Thunder Bay MAT 4%

Hotels \$2,000,000

Kenora MAT 4%

Hotels and Resorts \$450,000

TOTAL ESTIMATED REVENUES

Quarter	Occupancy Rate at \$120 Average night	Gross Sales	Occupancy Rate at \$60 Average night	Revenue
Q1	65%	\$1,544,400	50%	\$ 72,900
Q2	75%	\$1,801,800	70%	\$103,194
Q3	80%	\$1,943,040	70%	\$104,328
Q4	70%	\$1,700,160	60%	\$ 89,424
Revenue @4%	4%	\$ 279,576	62.5%	\$ 14,794

AirBnB, Campgrounds and Camp Revenue @4% \$3,500

TOTAL APPROX TAX REVUE \$300,000

Examples: MUNICIPALITIES SUPPORTING OR ASSESSING MAT

Passed & Supported

- Mississauga
- Sudbury
- Ottawa
- London
- Toronto
- Brockville
- Sioux Lookout
- Kenora
- Kingston
- Barrie
- Thunder Bay
- North Bay
- Niagara Region
- International Falls 3%
- Winnipeg 5%
- Vancouver 5%
- Entire Province Quebec
- Windsor
- Sault Ste Marie
- Dryden – Report in late June (assessing)

HOW THIS AFFECTS BUSINESSES

- **Tax Collection**

- Acting as agents for the municipality to collect the tax.

- **Invoice labelling**

- Required to show the tax as a separate item on every invoice/receipt.
- Label it as “Municipal Accommodation Tax” or “Fort Frances Accommodation Tax”

- **Remittance**

- A Municipal Accommodation Tax Return form will be made available to all providers and will be required to be remitted with payment by the end of each month for the tax collected in the previous month.
- This will align with the timing of the CRA and monthly HST remittance.

HOW THIS AFFECTS BUSINESSES

Municipalities may:

- **Charge for Late Payments**
- **Set Fines & Other Enforcement**
- **Request an Audit**

Recommendations

- That Council adopt a Municipal Accommodation Tax (MAT) on January 1, 2019 which implements a four percent (4%) tax on all accommodation that is less than 30 days in the Town of Fort Frances.
- That the bylaw reflect that Bed and Breakfasts and American Plan Lodges may charge the Municipal Accommodation Tax on only seventy five percent (75%) of the room rate, understanding that the other twenty five percent (25%) of the rate is considered a meal cost.
- That Council name an internal auditor who will regularly inspect and verify remittances.
- That Council set out an interest charge, remittance schedule and fine schedule.
- That Council direct staff to request a verifiable list of current reservations made on or before September 24, 2018 for the period of January 1, 2019 to August 31, 2019 and these reservations be deemed grandfathered out of the Tourism Tax. This list is to be provided no later than October 24, 2018.
- That Council allow for a compensation fund of up to \$10,000 to be used as a grant to any hospitality establishment who must upgrade or purchase new software to charge or remit taxes.
- That Council designate the Rainy River Future Development Corporation as the Town's partner as the Designated Marketing Organization.
- That Council target the 50% municipal portion to generalized economic activities and tourism infrastructure programming and partnerships.

Date: September 17, 2018

Report To: Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: 350 Pit Road Severance to enlarge Lot 15 Pit Road

On July 31, 2018 the Committee of Adjustment which has been given consent authority by Council, met to discuss the possible severance of 350 Pit Road to enlarge adjacent property, Lot 15, to allow for more residential development. Dave and Angela Petsnick are the owners of both pieces of land. The proposed frontages of the two properties will be 26.6m (350 Pit Road) and 26.1m (Lot 15).

The Planning and Development department received decision from the Committee of Adjustment approving the severance at 350 Pit Road with conditions imposed. The department will work with Dave and Angela Petsnick to ensure conditions are met within the one-year time frame. Conditions include:

1. That the Municipal Planner be provided with a deposited reference plan bearing the seal of the Land Registrar depicting the severed property a part thereon or a Letter of Exemption from the Land Registrar or proper legal description endorsed by evidence of approval of the Land Registrar.
2. That the Municipal Planner be provided with the legal description of the severed property for the issuance of the Certificate of Official
3. That a minor variance application is received and approved by the Committee of Adjustment to recognize any applicable deficiencies on the subject lands, including finalization of conditions imposed thereto.
4. To obtain approval from the Operations and Facilities division of the Town of Fort Frances on an approved plan for municipal sewer and water connection
5. To obtain approval from the Operations and Facilities division of the Town of Fort Frances to have a separate driveway installed on the property.

No appeals were submitted, and all documentation has been filed. If conditions are met within the one-year time frame, a Certificate of Official will be given by the Municipal Planner at that time.

Respectfully submitted,

Originally Signed By,

Tyson Dennis, Chief Building Official / Municipal Planner.

Date: September 17, 2018

Report To: Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: 1525 Colonization Road Consent for new residential lot

On July 31, 2018 the Committee of Adjustment, which has been given consent authority by Council, met to discuss the possible severance of 1525 Colonization Road West to create a new lot to the west of it allowing for more residential development. Dave and Angela Petsnick are the owners of property.

The Planning and Development department received decision from the Committee of Adjustment approving the severance and lot creation at 1525 Colonization Road west with conditions imposed. The department will work with Dave and Angela Petsnick to ensure conditions are met within the one-year time frame. Conditions include:

1. That the Municipal Planner be provided with a deposited reference plan bearing the seal of the Land Registrar depicting the severed property a part thereon or a Letter of Exemption from the Land Registrar or proper legal description endorsed by evidence of approval of the Land Registrar.
2. That the Municipal Planner be provided with the legal description of the severed property for the issuance of the Certificate of Official
3. To obtain approval from the Operations and Facilities division of the Town of Fort Frances on an approved plan for municipal sewer and water connection
4. To obtain approval from the Operations and Facilities division of the Town of Fort Frances to have a separate driveway installed on the property as well as the existing property known as 1525 Colonization Road.
5. For park land fees of 5% of the value of the newly created lot on Colonization Road West to be collected and paid to the Town of Fort Frances as per Ontario Planning Act.

No appeals were submitted, and all documentation has been filed. If conditions are met within the one-year time frame, a Certificate of Official will be given by the Municipal Planner at that time.

Respectfully submitted,

Originally Signed By,

Tyson Dennis, Chief Building Official / Municipal Planner.

TOWN OF FORT FRANCES
Capital Financial Statement
For the Eight Months Ending Friday, August 31, 2018

		Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
MARKET SQUARE DEVELOPMENT						
Contribution From Reserves	20-020-0251-0490-40952	-	(\$70,000.00)	(\$70,000.00)	0.00%	
Market Square Development (2017 Carryover)	20-020-0251-9286-71523	67,976.71	70,000.00	2,023.29	97.11%	
Total Market Square Development		67,976.71	0.00	(67,976.71)		
ADMINISTRATION						
Gen Government Land Purchase	20-020-0240-9100-70000	1,571.00	-	(1,571.00)	0.00%	
Provincial Grant	20-020-0253-0490-40412	-	(9,307.00)	(9,307.00)	0.00%	
Contribution from Others	20-020-0253-0490-40437	-	(585.00)	(585.00)	0.00%	
Contribution From Reserves	20-020-0253-0490-40952	-	(26,899.00)	(26,899.00)	0.00%	
Conversion Lighting to LED Bulbs	20-020-0253-9127-71523	-	16,791.00	16,791.00	0.00%	
Sound and IT Equipment- Committee Room and Council Chambers	20-020-0253-9210-71523	17,479.06	20,000.00	2,520.94	87.40%	
Contribution from Reserve Fund	20-020-0263-0490-40952	-	(28,797.00)	(28,797.00)	0.00%	
New Administration Vehicle	20-020-0263-9133-71471	27,966.78	28,797.00	830.22	97.12%	
Contribution From Reserves	20-020-0265-0490-40952	-	(215,500.00)	(215,500.00)	0.00%	
Computer Hardware/Backups/Hard drives/DAS	20-020-0265-9109-71471	41,552.29	65,500.00	23,947.71	63.44%	Additional storage still to be purchased, iPads, laptops, ongoing
Treasury Financial Software	20-020-0265-9109-71503	3,415.32	-	(3,415.32)		
Ethernet Switches	20-020-0265-9112-71471	-	100,000.00	100,000.00	0.00%	Tender to follow Tbaytel fibre network approval
Fibre Optic to Town Facilities	20-020-0265-9125-71471 + 20-0	4,022.12	50,000.00	45,977.88	8.04%	Proposed fibre network, December 1st
Total Administration		96,006.57	-	(96,006.57)		
EMERGENCY SERVICES						
Contribution From Reserves	20-040-0410-0490-40952	-	(57,009.00)	(57,009.00)	0.00%	
Bunker Gear (7 Sets)	20-040-0410-9120-71480	13,486.09	12,000.00	(1,486.09)	112.38%	All 7 Sets have been purchased.
SCBA & Air Cylinders	20-040-0410-9122-75363	5,427.90	5,500.00	72.10	98.69%	All equipment purchased.
GIS Capital Upgrade	20-040-0410-9123-71471	28.83	509.00	480.17	5.66%	
Rescue Tool Extracation Cutters & Spreaders	20-040-0410-9239-71431	34,761.69	39,000.00	4,238.31	89.13%	Additional equipment to complete order has arrived. With tax it comes to \$3,975.34
Contribution from Others	20-040-0450-0490-40437	-	(125,000.00)	(125,000.00)	0.00%	No contribution from Others.
Contribution From Reserves	20-040-0450-0490-40952	-	(125,000.00)	(125,000.00)	0.00%	
Backup Generator- Secondary Evacuation Centre	20-040-0450-9260-71471	-	250,000.00	250,000.00	0.00%	Still investigating size and costs.
Total Emergency Services		53,704.51	0.00	(53,704.51)		

		Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
Building/Planning						
Contribution From Reserves	20-180-1810-0490-40952	-	(9,923.00)	(9,923.00)	0.00%	
Software, Camera and Tablet device for on-site building permit insp	20-180-1810-9109-71471	709.73	9,160.00	8,450.27	7.75%	
GIS Capital	20-180-1810-9123-71471	-	763.00	763.00	0.00%	
Total Building/Planning		709.73	0.00	(709.73)		
PUBLIC WORKS						
Transporation						
Federal Grant	20-060-0611-0490-40400	-	(572,240.00)	(572,240.00)	0.00%	
Provincial Grant	20-060-0611-0490-40412	(281,517.00)	(449,695.00)	(168,178.00)	62.60%	
Contribution From Reserves	20-060-0611-0490-40952	-	(433,134.00)	(433,134.00)	0.00%	
Third Street from Williams to Colonization Road E (2017 Tender)	20-060-0611-9267-71523	-	1,277,678.00	1,277,678.00	0.00%	Pipe work completed starting road base preparation and sidewalk
Phair Ave- 3rd to 5th Cont Works	20-060-0611-9271-71523	595,015.85	-	(595,015.85)	0.00%	
Nelson Street Reconstruction from Mosher Ave west to mid block-	20-060-0611-9272-71523	6,283.92	68,923.00	62,639.08	9.12%	Paving complete June 2018
Nelson Street- Mosher Ave W to Mid Blk- Roads	20-060-0611-9274-71523	60,043.54	-	(60,043.54)	0.00%	
Second Street E. Reconstruction between Mowat Ave & Portage Av	20-060-0611-9275-71523	73,514.33	108,468.00	34,953.67	67.78%	Paving Complete June 2018
Federal Grant	20-060-0614-0490-40400	-	(62,250.00)	(62,250.00)	0.00%	
Contribution From Reserves	20-060-0614-0490-40952	-	(43,000.00)	(43,000.00)	0.00%	
Public Works Small Equipment	20-060-0614-9105-71471	1,183.68	8,000.00	6,816.32	14.80%	Ongoing
Asset Management Plan	20-060-0614-9115	56,519.88	62,250.00	5,730.12	90.79%	Ongoing
Replace 5 Overhead Doors	20-060-0614-9127-71471	-	35,000.00	35,000.00	0.00%	Work awarded to Hanover
Provincial Grant	20-060-0616-0490-40412	-	(1,860,323.00)	(1,860,323.00)	0.00%	
Contribution From Reserves	20-060-0616-0490-40952	-	(206,703.00)	(206,703.00)	0.00%	
Kings Hwy- Wright-York-Cont Works	20-060-0616-9273-71523	20,376.19	-	(20,376.19)	0.00%	
Mill Road Overpass Reconstruction	20-060-0616-9303	387,471.80	2,067,026.00	1,679,554.20	18.75%	Ongoing Bridge work 50% complete working on stage 2 road, storm and bridge
Provincial Grant	20-060-0617-0490-40412	-	(42,599.00)	(42,599.00)	0.00%	
Contribution from Others	20-060-0617-0490-40437	-	(15,000.00)	(15,000.00)	0.00%	
Contribution From Reserves	20-060-0617-0490-40952	-	(351,615.00)	(351,615.00)	0.00%	
Third Street from Williams to Colonization Road E (2017 Tender)	20-060-0617-9267-71523	-	76,714.00	76,714.00	0.00%	
Phair Ave- 3rd to 5th Sidewalk	20-060-0617-9271-71523	8,237.19	-	(8,237.19)	0.00%	
Nelson St- Butler-Shevin Sidewalk	20-060-0617-9272-71523	858.51	-	(858.51)	0.00%	
Kings Hwy- Wright to York Sidewalk	20-060-0617-9273-71523	246.43	-	(246.43)	0.00%	
Nelson Street - Butler Ave. to Shevin Ave.- Sidewalk	20-060-0617-9289-71523	-	30,000.00	30,000.00	0.00%	
Kings Hwy/McIrvine Sidewalk	20-060-0617-9274-71523	-	-	-	0.00%	
Replace interlocking bricks along 300 block of Scott Street based on	20-060-0617-9299-71523	137.38	302,500.00	302,362.62	0.05%	Half of sidewalk excavated brick layed over 25%
Contribution From Reserves	20-060-0619-0490-40952	-	(330,000.00)	(330,000.00)	0.00%	
Attachments for New track loader (Brush cutter, Cold Planer)	20-060-0619-4514-71471	-	30,000.00	30,000.00	0.00%	John Deere held prices from Tender - Attachments ordered

		Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
Replace 1999 E205 Grader (c/w new plow and wing)	20-060-0619-4516-71471	-	300,000.00	300,000.00	0.00%	Tender out close September 25
Contribution From Reserves	20-060-0623-0490-40952	-	(207,000.00)	(207,000.00)	0.00%	
20 - Waterfront Walkway Poles	20-060-0623-9135-71471	20,192.33	30,000.00	9,807.67	67.31%	At FFPC awaiting installation
Replace 5 Traffic Signal Controllers and Pedestrian Upgrades	20-060-0623-9136-71471	38,215.17	177,000.00	138,784.83	21.59%	Keating and Kings complete. Remaining intersections reviewed Econolite to provide recommendations
Contribution From Reserves	20-060-0624-0490-40952	-	(763.00)	(763.00)	0.00%	
Engineering GIS Capital Upgrade	20-060-0624-9123-71471	43.24	763.00	719.76	5.67%	Ongoing
Total Transportation		986,822.44	0.00	(986,822.44)		
Airport						
Contribution From Reserves	20-060-0660-0490-40952	0.00	(42,000.00)	(42,000.00)	0.00%	
New 4x4 Crew Cab Truck	20-060-0660-9133	40,892.90	42,000.00	1,107.10	97.36%	Complete
Airport Tractor Repairs	20-060-0660-9174-71471	13,312.14	0.00	(13,312.14)	0.00%	Complete
Total Airport		54,205.04	0.00	(54,205.04)		
Parks						
Trade-In Value	20-160-1610-0490-40589	-	(7,000.00)	(7,000.00)	0.00%	
Contribution From Reserves	20-160-1610-0490-40952	-	(46,750.00)	(46,750.00)	0.00%	
Small Equipment Replacement (Mowers & whipper snippers)	20-160-1610-9105-71471	2,564.20	6,250.00	3,685.80	41.03%	Ongoing
Side By Side Utility Vehicle	20-160-1610-9174-71471	39,990.60	47,500.00	7,509.40	84.19%	Complete
Contribution from Reserves	20-160-1611-0490-40952	-	(20,000.00)	(20,000.00)	0.00%	
Replace roof- Point Park Garage	20-160-1611-9127-71523	-	20,000.00	20,000.00	0.00%	Awarded to Ed Kaun and Sons
Total Parks		42,554.80	0.00	(42,554.80)		
Cemeteries						
Contribution from Reserve Fund	20-100-1040-0490-40952	-	(250,000.00)	(250,000.00)	0.00%	
Exterior Renovations and addition to Garage & Storage Building at t	20-100-1040-9127	24,232.37	250,000.00	225,767.63	3.68%	Awarded to Kauns
Contribution from Reserve Fund	20-100-1041-0490-40952	-	(22,000.00)	(22,000.00)	0.00%	Was to be completed by Tradesperson
Foundation Works- New Columbarium at Riverview Cemetery	20-100-1041-9620-71471	-	22,000.00	22,000.00	0.00%	Deferred to 2019
Total Cemeteries		24,232.37	0.00	(24,232.37)		
LIONS MILLENIUM PARK						
Donations	20-160-1613-0430-40632	(4,860.00)	-	4,860.00	0.00%	
Contracted Works	20-160-1613-9232-71523	5,214.33	-	(5,214.33)	0.00%	
Total Lions Millenium Park		354.33	-	(354.33)		
Landfill						
Contribution From Reserves	20-080-0860-0490-40952	-	(75,000.00)	(75,000.00)	0.00%	
Landfill Site Expansion - 2018 RFP and 1st Phase Design activities	20-080-0860-9238-71523	2,760.24	75,000.00	72,239.76	3.68%	Awaiting Decision from MOECC - Trying to get conference call setup Week of Sept 10
Total Landfill		2,760.24	-	(2,760.24)		
Total Public Works		1,110,929.22	-	(1,110,929.22)		

COMMUNITY SERVICES**Fort Frances Senior's Centre**

Provincial Grant	20-120-1220-0490-40412
Small Capital Purchases	20-120-1220-9105-71471
Total Fort Frances Senior's Centre	

Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
(5,850.05)	-	5,850.05		
6,227.71	-	(6,227.71)		Billiard tables & door completed
377.66	-	(377.66)	-	

Day Care

RRDSSAB Health & Safety Grant	20-120-1230-0490-40436
Kitchen Replacements	20-120-1230-9106-71471
Preschool Washroom Update	20-120-1230-9127-71523
Parking Lot	20-120-1230-9131-71523
Sidewalks	20-120-1230-9232-71523
Total Day Care	

-	(164,892.00)	(164,892.00)	0.00%	
-	42,500.00	42,500.00	0.00%	Make-up air unit approved, waiting on date from Kaun's
-	38,000.00	38,000.00	0.00%	Completed
-	66,392.00	66,392.00	0.00%	Not approved by RRDSSAB
-	18,000.00	18,000.00	0.00%	Not approved by RRDSSAB
-	-	-		

MSC/Recreation

One Time Funding Grant	20-160-1614-0490-40448
Contribution From Reserves	20-160-1614-0490-40952
Small Capital Purchase (for Moffat Grant)	20-160-1614-9105-71471
Sunny Cove Upgrades (5-year Plan)	20-160-1614-9108-71523
Provincial Grant	20-160-1620-0490-40412
Contribution From Reserves	20-160-1620-0490-40952
Fitness Equipment (annual) & Aqua Spin Bikes	20-160-1620-9624-71471
Contribution from Reserves	20-160-1631-0490-40952
Sorting Gap Marina- Dock Replacement	20-160-1631-9627-71471
Contributions from Others	20-160-1634-0490-40437
Contribution From Reserves	20-160-1634-0490-40952
Fitness Lobby Flooring & Ladies Changeroom	20-160-1634-9127-71523
Squash Court #2	20-160-1634-9626-71523
IFK Compressor #2 Rebuild	20-160-1634-9633-71471
52 Canadian Arena- Capital	20-160-1634-9637-71523
Auditorium Flooring	20-160-1634-9638-71523
IFK Brine Pump Filter Rebuild	20-160-1634-9639-71523
East End Hall	20-160-1634-9640-71523
REAL ICE Water Purifications for Zamboni	20-160-1634-9641-71471
MSC Pool- Roof Repairs and Insulation	20-160-1634-9642-71523
Tennis Courts	20-160-1636-9294-71523
Total MSC/Recreation	

(11,197.89)	0	11,197.89	0.00%	
0.00	(8,000.00)	(8,000.00)	0.00%	
1,399.95	0.00	(1,399.95)	0.00%	To be determined by SunnyCove Advisory Committee at Fall meeting
5,945.41	8,000.00	2,054.59	74.32%	Town carpenter to start repair in Mens bathhouse will be postponed to 2019 and remaining portion will cover damage cleanup
(24,437.00)	(30,548.00)	(6,111.00)	80.00%	
0.00	(13,395.00)	(13,395.00)	0.00%	
9,662.31	43,943.00	34,280.69	21.99%	Spin Bikes arrived, spin course being held Sept. 14-16
0.00	(48,000.00)	(48,000.00)	0.00%	
0.00	48,000.00	48,000.00	0.00%	Docks being built by McMunn & Yates 3rd & 4th week of Sept.
0.00	(3,601.00)	(3,601.00)	0.00%	
0.00	(274,299.00)	(274,299.00)	0.00%	
0.00	38,600.00	38,600.00	0.00%	September 17th – October 4th
0.00	56,000.00	56,000.00	0.00%	Waiting on options
0.00	40,000.00	40,000.00	0.00%	Completed
32,317.00	0.00	(32,317.00)	0.00%	Completed
0.00	40,300.00	40,300.00	0.00%	September 17th – October 4th
0.00	5,000.00	5,000.00	0.00%	October - November install, waiting on date from Cimco
343.43	10,000.00	9,656.57	3.43%	Completed
0.00	48,000.00	48,000.00	0.00%	May not go ahead due to grant advice by Thunder Bay Hydro
0.00	40,000.00	40,000.00	0.00%	Completed
5,465.00	0.00	(5,465.00)	0.00%	Contributions plaque to be installed by PW 3rd or 4th week of Sept.
19,498.21	0.00	(19,498.21)		

TOWNSHEND THEATRE

Contribution from Reserves	20-160-1635-0490-40952
Powered Projector Screen & Projector	20-160-1635-9105-71471

Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
-	(11,000.00)	(11,000.00)	0.00%	
-	11,000.00	11,000.00	0.00%	
-	-	-		Completed, waiting on invoice from RRDSB

Total Townshend Theatre

LIBRARY

Other Sources of Revenue	20-160-1640-0490-40437
Contribution From Reserves	20-160-1640-0490-40952
Maker Space Equipment	20-160-1640-9105-71471
Computer Upgrades	20-160-1640-9109-71471
Storage Garage	20-160-1640-9114-71523
New Library- Capital	20-160-1640-9165
Surveillance Upgrade	20-160-1640-9220-71471

-	(25,000.00)	(25,000.00)	0.00%
-	(25,000.00)	(25,000.00)	0.00%
3,407.73	5,000.00	1,592.27	68.15%
2,375.75	15,000.00	12,624.25	15.84%
-	25,000.00	25,000.00	0.00%
906.13	4,000.00	3,093.87	22.65%
-	1,000.00	1,000.00	0.00%
6,689.61	0.00	(6,689.61)	

Total Library

MUSEUM

Federal Grant	20-160-1645-0490-40400
Provincial Grant	20-160-1645-0490-40412
Donations	20-160-1645-0490-40632
Contribution from Reserve Fund	20-160-1645-0490-40952
Owandem Project Capital Work	20-160-1645-9116-71523
Hallett Repairs	20-160-1645-9117
Accessible Washroom and Front Entrance Ramp	20-160-1645-9127-71523

(43,246.07)	(45,426.00)	(2,179.93)	95.20%	
(53,194.52)	(45,871.00)	7,323.52	115.97%	
(50.00)	-	50.00	0.00%	
-	(27,405.00)	(27,405.00)	0.00%	
-	-	-	0.00%	Completed
853.77	22,600.00	21,746.23	3.78%	To be completed later in September
96,496.39	96,102.00	(394.39)	100.41%	Completed
859.57	0.00	(859.57)		
27,425.05	0.00	(27,425.05)		

Total Museum

Total Community Services

SANITARY SEWER

Contributions from Revenue Fund	20-080-0811-0490-40954
Sanitary Sewer Tools & Equipment	20-080-0811-9105-71471
GIS Capital Upgrades	20-080-0811-9123-71471
Refurbish Manholes	20-080-0811-9138-71523

-	(625,148.00)	(625,148.00)	0.00%	
1,498.49	12,000.00	10,501.51	12.49%	Ongoing
43.24	763.00	719.76	5.67%	Ongoing
34,871.01	110,000.00	75,128.99	31.70%	Top Shot to be coming this fall. Prioritized list to them.
-	419,885.00	419,885.00	0.00%	
38,212.41	-	(38,212.41)	0.00%	
111.45	-	(111.45)	0.00%	
3,178.17	-	(3,178.17)	0.00%	
3,751.28	-	(3,751.28)	0.00%	
15,012.62	10,000.00	(5,012.62)	150.13%	Complete
-	35,000.00	35,000.00	0.00%	Awarded to KGS - 50% complete
13,736.34	37,500.00	23,763.66	36.63%	Ongoing
110,415.01	-	(110,415.01)		

Third Street from Williams to Colonization Road E.

Phair Ave- 3rd to 5th- Sewer

Nelson St- Butler to Shevlin- Sewer

Nelson St- Mosher Ave W to mid blk- sanitarty sewer

Second St E- btw Mowat & Portage- Sanitary Sewer

Church Street Liftstation Overflow Valve

Scott Street, White Pine Liftstation Capacity Study

Design for Infrastructure Renewal Project for 2018 Construction Wc

Total Sanitary Sewer

SEWAGE TREATMENT PLANT

Contributions from Revenue Fund	20-080-0812-0490-40954
Misc. Capital Upgrades	20-080-0812-9105-71471
Honeywell Improvements at STP including Street lighting	20-080-0812-9280-71523

-	(170,406.00)	(170,406.00)	0.00%	
59,851.33	120,000.00	60,148.67	49.88%	Ongoing
4,241.76	50,406.00	46,164.24	8.42%	
				scheduled for completion September/October
27,735.14	-	(27,735.14)	0.00%	complete
91,828.23	-	(91,828.23)	0.00%	

Sludge Dewatering Equipment

Total Sewage Treatment Plant

WATER TREATMENT PLANT

Contributions from Revenue Fund	20-080-0831-0490-40954
Misc. Small Capital Equipment	20-080-0831-9105-71471
Total Water Treatment Plant	

Actual	Budget	Variance	% Variance	Progress to Date (Notes as of August 31/18)
-	(60,000.00)	(60,000.00)	0.00%	
54,740.96	60,000.00	5,259.04	91.23%	Ongoing
54,740.96	-	(54,740.96)	0.00%	

WATERWORKS ADMINISTRATION

Contributions from Revenue Fund	20-080-0832-0490-40954
Miscellaneous Tools/Equipment	20-080-0832-9105-71471
GIS Capital Upgrades	20-080-0832-9123-71471
Renovations to Water Distribution Operator's Office	20-080-0832-9127-71523
Replacing Main Line Water Valves/Hydrants (to be included in 2018)	20-080-0832-9137-71523
Watermain Loop- Frenette from 1st to 2nd	20-080-0832-9139-71523
Third Street from Williams to Colonization Road E (2017 Tender)	20-080-0832-9267-71523
Phair Ave- 3rd to 5th- Water Works	20-080-0832-9271-71523
Nelson Street- Mosher W to mid blk- Water	20-080-0832-9274-71523
Looping of the Watermain from First Street to Second Street along I	20-080-0832-9275-71523
Design for Infrastructure Renewal 2018 Construction Work	20-080-0832-9293-71523
Mill Road Overpass Reconstruction	20-080-0832-9303
Total Waterworks Administration	

-	(904,341.00)	(904,341.00)	0.00%	
2,797.35	12,000.00	9,202.65	23.31%	Ongoing
86.46	1,526.00	1,439.54	5.67%	Ongoing
-	6,000.00	6,000.00	0.00%	awarded to Ed Kaun and sons
76,869.75	100,000.00	23,130.25	76.87%	Complete
52,899.43	0.00	(52,899.43)		Complete
-	370,513.00	370,513.00	0.00%	
218,029.90	0.00	(218,029.90)	0.00%	
203.52	0.00	(203.52)	0.00%	
-	75,000.00	75,000.00	0.00%	
13,736.33	37,500.00	23,763.67	36.63%	Ongoing
49,857.87	301,802.00	251,944.13	14.27%	Ongoing
414,480.61	-	(414,480.61)	0.00%	

Total Capital

2,028,216.60	0.00	(2,028,216.60)		
---------------------	-------------	-----------------------	--	--

TOWN OF FORT FRANCES

General Fund (Operating) Summary
For the Eight Months Ending Friday, August 31, 2018

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
CORPORATE				
Municipal Tax Levy	(\$10,640,354.88)	(\$10,640,354.00)	\$0.88	100.00%
Education Tax Levy	(1,577,997.96)	(1,578,831.00)	(833.04)	99.95%
Supp/Omit Municipal Tax Levy	(51,771.20)	-	51,771.20	0.00%
Supp/Omit Education Tax Levy	(6,860.97)	-	6,860.97	0.00%
W/O Municipal	68,393.02	226,140.00	157,746.98	30.24%
W/O Education	41,894.06	21,007.00	(20,887.06)	199.43%
OMPF	(2,506,575.00)	(3,342,100.00)	(835,525.00)	75.00%
Payments-in-Lieu	(736,847.47)	(805,416.00)	(68,568.53)	91.49%
Sale of Land	(197,500.00)	-	197,500.00	0.00%
Mayor & Council	408,846.80	742,045.00	333,198.20	55.10%
Contribution to Reserves & Reserve Funds	-	1,400,000.00	1,400,000.00	0.00%
Long Term Debt	329,515.30	506,884.00	177,368.70	65.01%
Election	7,350.96	34,750.00	27,399.04	21.15%
Riverside Health Care/Dr Recruitment	68,000.00	68,000.00	-	100.00%
Clinic Financing Interest	-	4,000.00	4,000.00	0.00%
RR DSSAB	1,212,491.63	1,950,715.00	738,223.37	62.16%
Northwestern Health Unit	276,610.05	368,814.00	92,203.95	75.00%
Economic Development	79,667.56	167,268.00	87,600.44	47.63%
Travel Information Centre	17,358.35	2,870.00	(14,488.35)	604.82%
Solar Panel Project	(17,234.02)	(17,619.00)	(384.98)	97.81%
English Public School Board	654,440.53	1,291,575.00	637,134.47	50.67%
English Separate School Board	132,981.22	262,261.00	129,279.78	50.71%
French Public School Board	637.74	1,276.00	638.26	49.98%
French Separate School Board	1,356.23	2,712.00	1,355.77	50.01%
Total Corporate	<u>(12,435,598.05)</u>	<u>(9,334,003.00)</u>	<u>3,101,595.05</u>	<u>133.23%</u>
ADMINISTRATION AND FINANCE				
Other Unassigned Revenue	(165,964.32)	(296,576.00)	(130,611.68)	55.96%
Administration	235,575.88	398,572.00	162,996.12	59.10%
Admin Vehicle	2,553.56	3,333.00	779.44	76.61%
Municipal Buildings	7,908.56	7,710.00	(198.56)	102.58%
HR Department	29,251.02	98,500.00	69,248.98	29.70%
Clerk	126,625.12	201,520.00	74,894.88	62.84%
Treasury	114,543.19	403,658.00	289,114.81	28.38%
FFPC Administration	86,910.72	145,054.00	58,143.28	59.92%
Total Administration and Finance	<u>437,403.73</u>	<u>961,771.00</u>	<u>524,367.27</u>	<u>45.48%</u>
EMERGENCY SERVICES				
Emergency Services	615,037.37	1,004,305.00	389,267.63	61.24%
Emergency Measures	8,926.19	14,871.00	5,944.81	60.02%
911 Service	14,166.60	8,420.00	(5,746.60)	168.25%
Police Revenue	(19,423.92)	(24,000.00)	(4,576.08)	80.93%
Police Services Board	13,489.08	20,454.00	6,964.92	65.95%
Police Administration	1,413,565.90	2,029,798.00	616,232.10	69.64%
Total Emergency Services	<u>2,045,761.22</u>	<u>3,053,848.00</u>	<u>1,008,086.78</u>	<u>66.99%</u>
COMMUNITY SERVICES				
Sister Kennedy Centre	45,673.06	54,291.00	8,617.94	84.13%
Fort Frances Children's Complex	93,922.77	33,932.00	(59,990.77)	276.80%
Best Start Hub	(22,871.99)	7,562.00	30,433.99	(302.46%)
Day Care Resource Teachers	(11,257.06)	-	11,257.06	0.00%
Handi-Transit System	35,730.96	102,989.00	67,258.04	34.69%
Townshend Theatre	(7,020.46)	-	7,020.46	0.00%

TOWN OF FORT FRANCES

General Fund (Operating) Summary
For the Eight Months Ending Friday, August 31, 2018

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Recreation Facilities	443,082.29	634,627.00	191,544.71	69.82%
Recreation Programs	99,219.92	145,396.00	46,176.08	68.24%
Community Services	78,557.34	136,385.00	57,827.66	57.60%
Sunny Cove Camp	(10,678.14)	22,117.00	32,795.14	(48.28%)
Fort Frances Public Library	344,635.74	496,712.00	152,076.26	69.38%
Museum	154,483.79	152,617.00	(1,866.79)	101.22%
Waterfront Development/Marina	16,931.25	38,593.00	21,661.75	43.87%
Total Community Services	<u>1,260,409.47</u>	<u>1,825,221.00</u>	<u>564,811.53</u>	<u>69.06%</u>

OPERATIONS AND FACILITIES

PW Administration	(458,273.94)	(125,233.00)	333,040.94	365.94%
PW Buildings & Yards	70,158.32	122,627.00	52,468.68	57.21%
Municipal Roads	890,646.62	1,412,704.00	522,057.38	63.05%
Public Parking Lots	937.30	17,042.00	16,104.70	5.50%
Sidewalks	65,395.71	103,334.00	37,938.29	63.29%
Private Works Charges	10,767.85	46,921.00	36,153.15	22.95%
Private Crossing Charges	45,628.24	21,171.00	(24,457.24)	215.52%
PW Vehicles	129,853.18	212,801.00	82,947.82	61.02%
PW Equipment	130,664.94	245,380.00	114,715.06	53.25%
PW Stores	57,477.34	71,996.00	14,518.66	79.83%
Traffic Signal Maintenance	8,513.23	9,053.00	539.77	94.04%
Streetlight Maintenance	34,225.25	103,197.00	68,971.75	33.16%
Garbage Collection	(117,973.54)	(236,244.00)	(118,270.46)	49.94%
Recycling Services	132,775.77	228,976.00	96,200.23	57.99%
Sanitary Landfill	(124,377.17)	7,268.00	131,645.17	(1711.30%)
Engineering	20,889.95	35,339.00	14,449.05	59.11%
Airport	(3,066.25)	(48,407.00)	(45,340.75)	6.33%
Airport Building Maintenance	25,579.11	47,135.00	21,555.89	54.27%
Airport Grounds Maintenance	22,191.21	68,292.00	46,100.79	32.49%
Parks & Cemeteries Maintenance	118,519.78	183,880.00	65,360.22	64.45%
Fort Frances Cemetery	56,222.44	133,864.00	77,641.56	42.00%
Riverview Cemetery	114,649.58	183,764.00	69,114.42	62.39%
Point Park	17,556.77	19,531.00	1,974.23	89.89%
Parks - Outdoor Facilities	209,906.55	264,557.00	54,650.45	79.34%
RLSquare	3,381.57	14,039.00	10,657.43	24.09%
Lions Millennium Park	2,904.48	12,463.00	9,558.52	23.30%
Total Operations and Facilities	<u>1,465,154.29</u>	<u>3,155,450.00</u>	<u>1,690,295.71</u>	<u>46.43%</u>

PLANNING AND DEVELOPMENT

Civic Centre	82,734.00	116,625.00	33,891.00	70.94%
By-Law Enforcement	93,808.64	151,843.00	58,034.36	61.78%
Animal Shelter	2,169.00	7,749.00	5,580.00	27.99%
Building Official	2,280.99	6,532.00	4,251.01	34.92%
Planning & Zoning	20,176.10	54,964.00	34,787.90	36.71%
Total Planning and Development	<u>201,168.73</u>	<u>337,713.00</u>	<u>136,544.27</u>	<u>59.57%</u>

Sub-Total General Fund (Operating)	<u>(7,025,700.61)</u>	<u>-</u>	<u>7,025,700.61</u>	<u>0.00%</u>
------------------------------------	-----------------------	----------	---------------------	--------------

TOTAL BUDGET- Revenue	(19,586,214.25)	(22,324,295.00)	(2,738,080.75)	87.73%
TOTAL BUDGET- Expenditures	<u>12,560,513.64</u>	<u>22,324,295.00</u>	<u>9,763,781.36</u>	<u>56.26%</u>
	<u>(7,025,700.61)</u>	<u>-</u>	<u>7,025,700.61</u>	<u>0.00%</u>

TOWN OF FORT FRANCES

Water and Sewer Fund (Operating) Summary
For the Eight Months Ending Friday, August 31, 2018

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Water and Sewer Fund				
WATER				
Waterworks Administration	(\$1,181,978.59)	(\$743,621.00)	\$438,357.59	158.95%
Water Treatment Plant	366,032.28	617,958.00	251,925.72	59.23%
Water Storage Facility	102,810.75	125,663.00	22,852.25	81.81%
	<u>(713,135.56)</u>		<u>713,135.56</u>	<u>0.00%</u>
SEWER				
Sanitary Sewer Administration	(1,272,786.07)	(762,101.00)	510,685.07	167.01%
Sewage Treatment Plant	475,307.00	762,101.00	286,794.00	62.37%
	<u>(797,479.07)</u>		<u>797,479.07</u>	<u>0.00%</u>



FIRE & RESCUE SERVICE

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



AUGUST 2018 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Total Hours: Incidents; Training; and Public Service	Training Sessions:	Public Ed & Prevention; Public Events; Public Service:	Fire Safety Standards Enforcement Inspections:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss estimated values in Dollars:
65.95	8	0	3	0	0	1	\$ 0
Alarm Calls:	MVC Calls:	Ice / Water Calls:	(CO) Carbon Monoxide / Gas Leak Calls:	Hazmat Calls:	Mutual Aid Calls:	Other Calls:	Tickets Issued:
11	2	0	1	0	0	2	0

TEAM MEMBERS RESPONDED TO 17 EMERGENCY RESPONSE CALLS DURING AUGUST 2018.

Total Hours:

A total of **11.95 Hours** was spent on responding to emergency incidents, and a total of **54 Hours** was spent on training.

Time of Day:

During this month, **65%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **35%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

Fire Prevention Inspections / Re-inspections:

3 (three) inspections / re-inspections were completed in August, which brings our total to **144** inspections / re-inspections completed since January 1st, of this year. **Note:** July and August are the months where our fulltime personnel schedule most of their vacation.

Emergency Medicals Service (EMS) Response Calls:

There were **0 (zero)** Emergency Medical Service (EMS) requests.

Fire Response Calls:

There was **1 (one)** Fire Response Call. An electrical pole was struck by lightning, which resulted in a pole fire.

Fire Alarms:

There were **11 (eleven)** False Fire Alarm calls this month.

MVC (Motor Vehicle Crashes):

There were **2 (two)** MVC Calls, which occurred in the Town of Fort Frances.



FIRE & RESCUE SERVICE

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



AUGUST 2018 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

(CO) Carbon Monoxide / Gas Leak Calls:

There was **1 (one)** False (CO) Carbon Monoxide call this month.

Other Calls:

We responded to a report of a possible smoke alarm with a strobe light going off. However, it ended up being a LED light flickering.

As well, we responded to multiple downed powerlines and trees on August 27th, after a strong storm came through the Town of Fort Frances.

Thanks goes out to all six of our Fulltime Firefighters and nine Volunteer Firefighters who responded. As well, the leadership provided by all six of our Fulltime Firefighters ensured all the areas of the down powerlines throughout the Town of Fort Frances were safely blocked off and secured ... so our Fort Frances Power Corporation and Public Works personnel could safely respond and deal with the situation.

Public Fire Safety Education / Public Events / Public Service / Highlights:

Weekly Fire Safety Tips continues in the Thursday edition of the Fort Frances Bulletin. As well, Fire & Life Safety Tips on our towns official Facebook Page continues onward.

Training:

Wayne Riches and Doug Wright attended the Grimsby Regional Training Centre in Grimsby, Ontario for a NFPA 1033 Fire Investigator course. This was a huge opportunity for our team; there were no openings at the Ontario Fire College or anywhere in Ontario. Two openings became available, and we seized the opportunity.

This NFPA 1033 Fire Investigator course was endorsed by the Ontario Fire College.



Stats Canada Report -TOWN OF FORT FRANCES 2018-August

Permit #	Roll #	Applicant	Applicant Address	Contractor	Property Address	Work Description	Building Code	Work Code	Units/Area	Value
2018-0053	591202000605100.00				911 VICTORIA AV N, FORT FRANCES	Demolition of existing dwelling. Construct new dwelling on property. Sewer and water, plumbing, HVAC, occupancy.	110	1	4800 Sq. Ft	\$400,000.00
2018-0062	591203000100450.00				201 Minnie Avenue, Fort Frances	Construct new fourplex family dwelling on site.	310	3	6253 Sq. Ft	\$970,400.00
2018-0063	591203000100450.00				201 Minnie Avenue, Fort Frances	Construct a three plex on the property.	310	3	7589 Sq. Ft	\$774,600.00
2018-0064	591201000701200.00				256 FIFTH ST E, FORT FRANCES	Construct new garage momo-slab, move existing garage to slab and construct 12x24 addition. Total garage size to be 24x40.	110	03, 01, 02	960.00 Sq. Ft	\$40,000.00
2018-0065	591203000701700.00				1144 SECOND ST E, FORT FRANCES	Construct new front deck. 6x22. Timber framed roof area.	310	3	132.00 Sq. Ft	\$2,200.00
2018-0066	591202000404700.00				438 THIRD ST E, FORT FRANCES	Construct new accessory building. 30x36 on the orth west corner of property.	110	03, 01, 02	1,080.00 Sq. Ft	\$30,000.00

2018-0067	591201000500200.00	1013 RIVER RD W, FORT FRANCES	Complete addition above garage. Roof repair and framing.	110	02, 03, 01	340.00 Sq. Ft	\$17,000.00
2018-0068	591203000408902.00	850 FOURTH ST E, FORT FRANCES	Construct new porch on front of dwelling. 22x6	110	1	132.00 Sq. Ft	\$3,900.00
2018-0069	591201000725800.00	1044 CORNWALL AV N, FORT FRANCES	Contruct new single family dwelling on existing lot.	110	1	0.00 Sq. Ft	\$300,000.00
2018-0070	591201000504202.00	1222 OLDE SHAMBLES ROADE, FORT FRANCES	Complete addition to dwelling.	110	3	1,240.00 Sq. Ft	\$35,000.00
2018-0071	591202000304900.00	606 PORTAGE AV, FORT FRANCES	Complete kitchen renovation. Remove and reinstall HVAC, Plumbing, cabinets and inspect insulation.	110	02, 03, 01	450.00 Sq. Ft	\$10,000.00
2018-0072	591203000106700.00	618 CHURCH ST, FORT FRANCES	Construct porch on rear of house. Covered.	110	3	42.00 Sq. Ft	\$2,000.00
2018-0073	591203000500400.00	1031 SCOTT ST, FORT FRANCES	Remove shingles and install tin. Proper installation with ice guards and underlay will be needed.	310	3	300.00 Sq. Ft	\$1,000.00
2018-0074	591203000113400.00	304 MOSHER AV, FORT FRANCES	Addition to dwelling. 12x12. Replace existing structure.	110	02, 03, 01	150.00 Sq. Ft	\$3,500.00
2018-0075	591203000502300.00	1003 FIRST ST E, FORT FRANCES		110	03, 01, 02	576.00 Sq. Ft	\$20,000.00

2018-0076	591203000507600.00	1032 SECOND ST E, FORT FRANCES	Demolish existing accessory building. The building is on 1032 and 1034 Sctt Street. Demolishing of the accessory building will make the property conform to the Zoning By- Law	02, 03, 110 01	432.00 Sq. Ft	\$1,000.00
2018-0077	591201000605000.00	1228 EMO RD, FORT FRANCES	Demolish rear carport. Attached to dwelling. Replace with landscaping.	03, 01, 110 02	400.00 Sq. Ft	\$1,000.00
2018-0078	591201000605000.00	1228 EMO RD, FORT FRANCES	Installation of sump pump/pit	02, 03, 110 01	100.00 Sq. Ft	\$1,000.00
2018-0079	591203000609900.00	1101 SECOND ST E, FORT FRANCES	Construct new accessory building.	02, 03, 110 01	644.00 Sq. Ft	\$30,000.00

TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
(May 2018)

STAFFING:

See Operations Statistics (May) 2018 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (May) 2018 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION:Water Main Breaks:

- Number of water main breaks: Three (3)
- 535 Webster Ave., Armit Ave. (400 blk.) and Reid Ave. at Gillon St.

Hydrant Repairs:

- Number of hydrant repairs: None

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: None

Main Valve Replacements:

- Number of water main valve replacements: One (1)
- Church St. at Armit Ave. (VAL 337)

Water Service Breaks:

- Number of water service breaks: None

Water Service Repairs:

- Number of water service repairs: Three (3)
- 275 First St. E., 1017 Patcin Ave. and 1007 Patcin Ave.

Water Service Installations (NEW):

- Number of water service installations: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Twenty-one (21)
 - 1404 King's Hwy., 516 Third St. E., 235 Scott St., 1525 Colonization Rd. W., 700 McIrvine Rd.
 - 515 Second St. E. (2), 413 First St. E., 401 King's Hwy., 400 Central Ave., 228 Third St. E.,
 - 1301 Calder Dr., 800 Calder Dr., 1271 Idywild Dr., 413 First St. E., 921 Second St. E. (2)
 - 602 Church St. (2), 816 Crowe Ave. and 237 Eight St. W. (W. Unit)

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: One (1)
 - 513 Portage Ave.

Backflow Preventer Installations/Replacements:

- Number of backflow preventer new installations: One (1)
 - 513 Portage Ave.

Backflow Preventer Annual Testing:

- Number of backflow preventer tested: Two (2)
 - 235 Scott St. and 513 Portage Ave.

Other Information:

- Sunny Cove Camp - re-assembling of the equipment for water system.
- Commenced with the valve exercising program (Area 3) and hydrant valve exercising.
- Replaced missing and faded markers on fire hydrants.
- Summarized final costs for invoicing of private works.
- Recorded locations of curb stops at various locations.
- May 15, 2018 - G. Wiedenhoeft, L. Carmody and B. Patterson attended a course on Traffic Control at the FFPC.
- May 22, 2018 - Bay City Contractors began construction of Third Street East and Makkinga Contracting on the Mill Road Overpass.
- May 29, 2018 - Connection inspection of the water service at 821 Huffman Ct.

WATER TREATMENT PLANT:

- May, 2018 - In receipt of the Water Treatment Facility Monthly Report.

SEWERAGE COLLECTION:Wastewater Main Backups:

- Number of wastewater main backup: None

Sewer Main Repairs:

- Number of sewer main repairs: None

Sewer Manhole Repairs:

- Number of sewer manhole repairs: None

Sewer Service Repairs:

- Number of sewer service repairs: Three (3)
 - 1017 Portage Ave., 1007 Portage Ave. and 1500 School Rd.

Sewer Service Replacements:

- Number of sewer service installations: None

Sewer Service Installations (NEW):

- Number of water service installations: None

Sewer Service Terminations:

- Number of water service terminations: None

Other Information:

- Cleaned sixteen (16) plugged sewer services at the following locations:
 - 1110 Nelson St., 1208 Olde Shambles Rd., 331 Second St. E., 523 Second St. E., 934 Victoria Ave. N.
 - 323 Third St. W., 1122 Third St. E., 314 Armit Ave., 834 Third St. E., 309 Armit Ave., 713 Webster Ave.
 - 825 Crowe Ave., 605 Crowe Ave., 1500 School Rd. (2) and 1318 Colonization Rd. W.
- Completed a television inspection of the sewer services at 320 Portage Ave. (OPP) and 1208 Olde Shambles Rd.
- Recorded locations of cleanouts at various locations.
- Sewer main flushing (Dead Ends)
- May 23, 2018 - Cambrian started flushing/cleaning and televising of the sanitary sewer mains.
- May 29, 2018 - Completed a connection inspection of the sewer services at 821 Huffman Ct.

WASTE-WATER TREATMENT FACILITY:

- May, 2018 - Received the Wastewater Treatment Facility Monthly Report.

WASTE MANAGEMENT:**Garbage Collection:**

- Number of complaints regarding garbage collection:
 - Town - 0 complaints, Asselin's - 2 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
 - 283,130 kgs (283.13 tonnes)
- Amount of ICI waste delivered to the landfill:
 - 406,850 kgs (406.85 tonnes)
- May 12, 2018 - Free tipping day at the landfill - Yard Waste Only (237 vehicles).
- May 24, 2018 - received a load of garbage from Mine Centre - 1.74 tonnes

Recycling:

- Number of complaints regarding recycled materials:

- Town - 0 complaints, Asselin's - 2 complaints
- Amount of recycled waste diverted from the landfill:
 - Emterra - May - no data.

Prepared By: _____

Environmental & Facilities Superintendent

Date: _____

TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
(June 2018)

STAFFING:

See Operations Statistics (June) 2018 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (June) 2018 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION:Water Main Breaks:

- Number of water main breaks: One (1)
- Sixth St. W. - 500 blk.

Hydrant Repairs:

- Number of hydrant repairs: One (1)
- Nelson St. at Crowe Ave.

Hydrant Replacements:

- Number of hydrant replacements: Four (4)
- Third St. E. at Reid Ave. (HYD226), 601 Crowe Ave. (HYD226), 1300 Fifth St. E. (HYD318)
- Keating Ave. at Morrison Cresc. (HYD135),

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: None

Main Valve Replacements:

- Number of water main valve replacements: Four (4)
- First St. E. at Reid Ave. (VAL454), Nelson St. at Armit Ave. (VAL332), Sinclair St. at Armit Ave. (VAL331)
- Wright Ave. at Third St. W. (VAL118)

Water Service Breaks:

- Number of water service breaks: None

Water Service Repairs:

- Number of water service repairs: None

Water Service Installations (NEW):

- Number of water service installations: None

Water Service Replacements:

- Number of water service replacements: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Ten (10)
 - 1144 Second St. E., 1043 Christie Ave. N. (2), 1201 Idylwild Dr., 755 Third St. W. (2), 237 Eighth St. W.
 - 335 Scott St. and 207 Sixth St. E. (2)

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: Two (2)
 - 1043 Christie Ave. N. and 740 Sixth St. W.

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: Two (2)
 - 1043 Christie Ave. N. and 740 Sixth St. W.

Backflow Prevention - Testing:

- Number of backflow preventers tested: Five (5)
 - 1043 Christie Ave. N., 740 Sixth St. W., Contractor's backflow flow device, 310 Scott St.
 - and 1031 King's Hwy.

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Continued with the valve exercising program (Area 3) and hydrant valve exercising.
- Recorded locations of curb stops at various locations.
- Worked in conjunction with Makkinga to isolate the existing water main, disinfect and test water quality before putting the mains back into service - replacement of four (4) fire hydrants and isolation valves..
- Replaced missing and faded markers on fire hydrants.

WATER TREATMENT PLANT:

- June, 2018 - In receipt of the Water Treatment Facility Monthly Report.
- June 15, 2018 - Sunset Protection Systems at plant to complete annual testing of fire system and extinguishers.

SEWERAGE COLLECTION:Wastewater Main Backups:

- Number of wastewater main backup: None

Wastewater Main Repairs:

- Number of wastewater main repairs: None

Wastewater Manhole Repairs:

- Number of wastewater manhole repairs: None

Sewer Service Repairs:

- Number of sewer service repairs: One (1)
- 561 Church St.

Sewer Service Replacements:

- Number of sewer service replacements: None

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Terminations:

- Number of water service terminations: None

Other Information:

- Cleaned thirteen (13) plugged sewer services at the following locations:
 - 500 Keating Ave., 511 Victoria Ave., 1509 School Rd., 425 First St. E., 433 King's Hwy., 1018 Crowe Ave.,
 - 1500 School Rd. (2), 411 Third St. E., 500 Front St., 145 Sixth St. E., 1014 Fifth St. E.
 - 618 Second St. E.
- June 5, 2018 - Connection inspection of the water service at 1455 Idylwild Dr.
- June 21, 2018 - Cambrian completed the cleaning and televising the sanitary sewer mains
- June 27 & 28, 2018 - G. Wiedenhoeft inspected the sanitary sewer service connection at 1300 Fifth St. E.
- Recorded locations of cleanouts at various locations.

WASTE-WATER TREATMENT FACILITY:

- June 2018 - In receipt of the Wastewater Treatment Facility Monthly Report.

WASTE MANAGEMENT:Garbage Collection:

- Number of complaints regarding garbage collection:
 - Town - 0 complaints, Asselin's - 2 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
 - 235,720 kgs (235.72 tonnes)
- Amount of ICI waste delivered to the landfill:
 - 392,930 kgs (392.93 tonnes)
- June 2018 - Bay City hauled material from their respective construction sites to the landfill - cover material.
- June 4 & 7, 2018 - K.J. Refrigeration on site to remove the refrigerants from the appliances.

Recycling:

- Number of complaints regarding recycled materials:
 - Town - 0 complaints, Asselin's - 2 complaints
- Amount of recycled waste diverted from the landfill:
 - Emterra - January - 58.00 tonnes, February - 32.87 tonnes, March - 38.65 tonnes, April - 43.69 tonnes & May - 31.42 tonnes

Prepared By: _____
Date: _____

Environmental & Facilities Superintendent

Aircraft Landings 2018
As of August 17, 2018 Statistics - Page 1/2

Month	Bearskin Flights			Bearskin- Passengers			Government			Private			Med-I-vacs			International			Commercial			Totals			Variance
	2018	2017	2016	2018	2017	2016	2018	2017	2016	2018	2017	2016	2018	2017	2016	2018	2017	2016	2018	2017	2016	2018	2017	2016	2018-2017
January	68	76	70	198	308	261	0	0	1	3	2	3	55	42	30	2	4	3	73	48	36	201	143	177	58
February	66	80	69	187	334	233	0	1	1	2	1	1	57	32	35	3	0	1	56	39	49	184	156	155	28
March	73	90	69	249	336	199	0	10	0	5	4	17	43	50	34	6	14	3	57	51	55	184	178	192	6
1/4 Total	207	246	208	634	978	693	0	11	2	10	7	21	155	124	99	11	18	7	186	138	140	569	477	524	92
April	77	67	81	270	289	288	0	0	7	7	18	8	42	40	47	6	4	3	42	41	40	174	186	201	-12
May	77	87	88	276	389	309	4	8	4	19	8	9	35	50	37	28	0	32	54	54	59	217	229	259	-12
June	68	82	76	219	324	273	4	10	0	24	16	30	36	38	38	70	14	77	49	63	52	251	273	328	-22
1/2 Total	429	482	453	1399	1980	1563	8	29	13	60	49	68	268	252	221	115	36	119	331	296	291	1211	1165	1312	46
July	74	70	72	228	224	221	10	3	2	40	26	48	38	52	51	79	76	66	41	54	47	282	286	324	-4
August	69	82	84	219	292	256	6	4	6	41	27	42	41	46	66	65	80	71	44	50	53	266	322	313	-56
September		79	78		267	277		7	1		14	15		40	40		42	45		39	51	0	230	249	-230
3/4 Total	572	713	687	1846	2763	2317	24	43	22	141	116	173	347	390	378	259	234	301	416	439	442	1759	2003	2198	-244
October		72	85		255	357		6	2		16	10		44	41		18	18		42	47	0	203	214	-203
November		71	72		281	328		0	3		2	20		28	28		0	7		40	38	0	168	146	-168
December		62	64		199	231		0	0		2	0		36	29		0	0		40	29	0	122	139	-122
Total	572	918	908	1846	3498	3233	24	49	27	141	136	203	347	498	476	259	252	326	416	561	556	1759	2496	2697	-737

Fort Frances Airport - Page 2/2 - Fuel Sales - As of September 12, 2018																			
Fuel Sales Recap - 2018									2018	2017	2016	2015	2014	2013	2012	2011	2010	9 year	Variance
Month	100LL		Jet Trk		Jet Cab		Month	Year	per	per	per	per	per	per	per	per	per	Average	per month
	Liters	Total	Liters	Total	Liters	Total	Total	Total	month	month	month	month	month	month	month	month	month	2018 to 2009	month
January	269	269	16,228	16,228	100	100	16,597	16,597	16,597	25,675	7,528	8,692	11,543	7,216	10,252	7,308	10,971	12,177	-9,078
February	363	632	15,923	32,151	0	100	16,286	32,883	16,286	12,503	11,904	11,231	12,304	6,197	6,918	3,687	5,782	9,995	3,783
March	226	858	9,572	41,723	0	100	9,798	42,681	9,798	21,928	13,255	17,795	10,508	12,077	9,329	10,390	15,539	13,023	-12,130
April	391	1,249	10,007	51,730	0	100	10,398	53,079	10,398	13,102	8,592	13,219	8,377	4,453	8,251	5,294	24,825	10,719	-2,704
May	2,919	4,168	21,920	73,650	0	100	24,839	77,918	24,839	21,362	24,681	16,161	29,753	18,350	21,891	19,790	25,375	22,624	3,477
June	3,138	7,306	27,675	101,325	0	100	30,813	108,731	30,813	27,380	26,015	45,698	30,789	22,786	23,537	25,723	27,768	28,290	3,433
July	4,329	11,635	19,132	120,457	0	100	23,461	132,192	23,461	24,642	29,002	28,150	14,441	19,232	32,650	19,124	30,455	24,608	-1,181
August	4,795	16,430	25,635	146,092	0	100	30,430	162,622	30,430	23,029	21,119	36,638	20,450	20,075	30,783	21,467	33,139	26,538	7,401
September		16,430		146,092		100	0	162,622		13,489	21,325	24,238	21,837	18,005	19,431	22,511	23,363	20,348	-13,489
October		16,430		146,092		100	0	162,622		16,604	30,655	8,216	15,472	13,109	11,325	13,677	15,033	16,155	-16,604
November		16,430		146,092		100	0	162,622		9,924	22,349	11,616	7,238	6,398	8,170	6,785	17,747	11,220	-9,924
December		16,430		146,092		100	0	162,622		6,560	13,797	7,592	6,849	2,028	8,179	2,446	7,641	6,965	-6,560
Total	16,430		146,092		100		162,622			216,198	230,222	229,246	189,561	149,926	190,716	158,202	237,638	202,663	-53576
								Jan to June	162,622	121,950	91,975	112,796	103,274	71,079	80,178	72,192	110,260	96,828	6,999

Lowest month in last 9 years

Highest month in last 9 years

Highest month

lowest month

Sewer & Water Data for 2018

up-dated September 12, 2018

Month	Days per month	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018-2017	2018-2017	2018	2018
		Total	daily	Couch.	Couch.	Couch.	Total	daily	Couch.	Couch.	Couch.	Diff	Diff	Difference	Infiltration
		Sewage	Sewage	Sewage	Sewage	Sewage	Treated	Treated	2 Water	2 Water	Water	Treated	Wastewater	STP-WTP	daily average
		STP	STP	Meters	Meters	%	WTP	WTP	Meters	Meters	%	WTP	STP		
		cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily		cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily					
January	31	169201	5458.10	10220	329.68	6.04%	119180	3844.5	8275	266.9	6.94%	4630.0	-5544.0	50021.0	1613.6
February	28	147497	5267.75	8365	298.75	5.67%	107410	3836.1	8275	295.5	7.70%	3730.0	-27459.0	40087.0	1431.7
March	31	167707	5409.90	10261	331.00	6.12%	124800	4025.8	8260	266.5	6.62%	11240.0	-55476.0	42907.0	1384.1
April	30	166292	5543.07	11686	389.53	7.03%	115850	3861.7	8260	275.3	7.13%	7520.0	-90467.0	50442.0	1681.4
May	31	210932	6804.26	12612	406.84	5.98%	112970	3644.2	9385	302.7	8.31%	-4020.0	-17619.0	97962.0	3160.1
June	30	205818	6860.60	13578	452.60	6.60%	119760	3992.0	9385	312.8	7.84%	5550.0	3904.0	86058.0	2868.6
July	31	183465	5918.23	13310	429.35	7.25%	132730	4281.6		0.0	0.00%	6430.0	-28799.0	50735.0	1636.6
August	31		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-123420.0	-181956.0	0.0	0.0
September	30		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-107620.0	-174796.0	0.0	0.0
October	31		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-109480.0	-183450.0	0.0	0.0
November	30		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-102850.0	-177999.0	0.0	0.0
December	31		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-105970.0	-171598.0	0.0	0.0
Total	365	1250912		80032			832700.0		51840.0			-535040.0	-1213666.0	418212.0	1145.8
Monthly Average		178701.7	3438.49	11433.14	219.81		118957.1	2290.5	8640.0	143.3		-42855.0	-92604.9	34851.0	1148.0



Fort Frances Museum & Cultural Centre

259 Scott Street
Fort Frances, ON P9A 1G8
P: 807 274-7891 F: 807 274-4103
www.fortfrances.ca/museum
sgeorge@fortfrances.ca

Find us on Instagram & Facebook!

Then vs Now — The Evolution of the Fort Frances Museum & Cultural Centre



Does this scene look familiar? It should! This photograph was taken in the early 1900s during the fair. In the background you can see the school house (AKA the Museum today) and the old curling rink beside it — both built in 1898. This year marks the 120th Anniversary of the Museum Building, and the 40th Anniversary of the Museum in this building! Exciting milestones we have achieved together as a community!

The building has seen the community grow, change, and thrive throughout its 120 years on Scott Street. It was built as a school when the little Red School House became too small to adequately serve the community's needs. Through the years, the facility was used by the legion, the police and Chamber of Commerce, and finally became the home of the museum in 1978. This building has seen many generations walk through its doors, and as the Fort Frances Museum & Cultural Centre, it will see many more—and still with its original mandate to educate, to uphold knowledge and to preserve the collective memory of our community.

Come, join us on September 19th from 4 to 7 p.m. to celebrate the opening of our 40th Anniversary Exhibit. Opening remarks at 4:30. Details on Page 2.

Issue 27

September 2018

Inside this issue:

Upcoming Exhibit 2

Museum Calendar & Updates 3

Workshops 4

Newspaper Digitization & Summer Successes 5

Historic Places Day 6

Notes from the Curator's Desk & Artifact of the Summer 7

Fibre Arts Entry Information 8

Special Dates of Interest

- Opening Night Reception for our new exhibit: the 40th Anniversary of the Fort Frances Museum September 19th from 4 to 7 p.m. Everyone welcome!
- Orange Shirt Day—remembering the impact of Residential Schools—is September 30th!
- Friends Fundraising Gala—date to be announced!

◆ JOIN US IN CELEBRATING ◆

40 YEARS

AT THE FORT FRANCES MUSEUM
& CULTURAL CENTRE

premiering this fall


WINE & CHEESE OPENING RECEPTION


celebrates the Museum's 40th! The building's 120th!

Grand opening of our new roof, accessible
washroom and ramp!

WEDNESDAY, SEPTEMBER 19th, 4-7 P.M.

opening remarks begin at 4:30

Ontario Trillium Foundation  Fondation Trillium de l'Ontario

FedNor 

Calendar of Events

Exhibits

We had an overwhelming response to our summer exhibit, **We Were Taught Differently: the Residential School Experience**. Thank you to everyone who supported this important story.

We celebrate the **Museum's 40th Anniversary** with an exhibit, featuring many historical photographs! We tell the story of our own museum – its growth and achievements – but also the story of world museums and where the future will take us and already has... virtual reality and more! If you can't make our opening, please stop by before closing October 31.

To end the year, staff are gathering the **stories of veterans** from our First Nations communities and plan to exhibit the results. If you have a story to share, please contact the museum by calling 274-7891 or by email museumc@fortfrances.ca

From February to April in our main floor gallery, we bring you **Fibre Content**, a travelling exhibition that features fibre arts and artists.

Upstairs, we will display local pieces submitted through our **Fibre Arts Festival**. Our first festival (2016) was so successful, we wanted more! So, if you work with textiles and haven't started, there is still time. Deadline to submit is January 15th. Call for more information.

Special Events

Check out workshops on page 4. Additional events will be posted in the newspaper and on Facebook. Register early as spots fill quickly!

Friends Gala

Friends of the Museum are busy planning their Fall Fundraising Gala. Last year was a sell-out so keep your eyes peeled and ears tuned to further updates! You don't want to miss it!

Museum Updates & More Renovations!

A HUGE thank-you to everyone in the community who is liking our Facebook and Instagram posts! Our engagement on our social media has increased this summer which is amazing! Please keep on giving us the awesome feedback and let us know what you would like us to post next!

Our ramp that bypasses the front steps is completed! Thank-you to our awesome community for understanding about our closed front courtyard entrance for July and August. Once again we thank FedNor and Trillium for the federal and provincial funding that allows us to grow as a community museum.



The town's 2018 capital budget includes repairs to the Hallett this fall — woohoo! This means that many windows and doors will be rebuilt, and the flooring replaced. For next season, the Hallett will be ship-shape!

Doesn't it look great?



The Tugboat Owandem News

Although fundraising for the Owandem has taken a short recess, work continues. If you would like to contribute to this cause, Owandem supporters say thank you! With still roughly \$13,000 to be raised (weather proofing & building a berth), we are still accepting contributions to the fund.



Indigenous Arts Workshop Series

A new workshop program is being developed through the networking and support of our community. The goal is to have different indigenous workshops that gets people traveling to different communities. It will be once a month, every second month. It is done with support from the Friends of the Fort Frances Museum, Kay-Nah-Chi-Wah-Nung Historical Centre, Fort Frances Library, 7 Generations Education Institute, Sunset Country Metis, Project Sunset, Gizhewaadiziwin Health Access Centre, and the multitude of other community members. A huge thank-you to TD Canada Trust and the Copper River Inn for their generous donations to our project.

Our first workshop will be held on **September 29th from 9:30 a.m. to 4 p.m.** at 7 Generations in the Nanicost Building in Classroom 1. The workshop will be **Ribbon Skirt Making** taught by Dorothy Friday. The cost to participate is **\$40** which includes all materials and lunch. You will need to preregister & prepay to attend. Spots are limited. Please contact the museum at 807-274-7891 to speak to our Community Engagement Coordinator Laura to sign up.



Fall & Winter Workshops at the Museum

Our workshops filled up very fast! We posted dates and times on our Facebook page, a few days before the newspaper release. Most filled up before it hit the paper! We apologize to those who were not able to get into the class they wanted. Clearly we didn't fully grasp their popularity! In future, we will ensure fairness by posting online the day after advertising.

If you did not make it into a workshop this fall, please contact us at the museum to be placed on a waiting list! Spots do open up as schedules change.

If you are signed up for a class, please prepay at the museum to hold your spot! Prepaying allows artists to ensure they have enough materials available for the workshops.

If you have any questions or concerns, please call us at 274-7891.

Fort Frances Museum & Cultural Centre

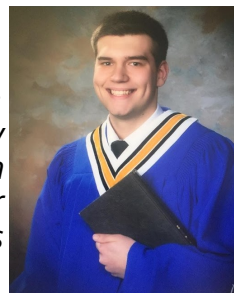
ADULT FALL WORKSHOPS

Sushi Making Instructor A. Sletmoen Sat. Sept. 8, 10 AM - 12 PM Cost \$45 - FULL	Bread Baking Instructor J. Kielczewski Sat. Sept. 29, 12 - 3 PM Cost \$15 - OPEN
Wood Burning Instructor H. Krenn Sat. Oct 13, 1 - 4 PM Cost \$5 - FULL	Felted Figures Instructor J. Nelson Sat. & Sun. Oct 20 & 21, 1 - 4 PM Cost \$25 - FULL
Fudge & Candy Making Instructor D. Ballard Sat. Nov. 3, 1 - 3 PM Cost \$12 - FULL	Fused Glass Ornaments Instructor C. Pruys Sat. Nov. 10, 1 - 4 PM Cost \$60 - FULL
Terrarium Instructor N. Lowey at From The Grind Up Wed. Nov. 14, 6 - 9 PM Cost \$65 - FULL	Christmas Center Pieces Instructor J. Coats Sat. Dec. 22, 1 - 3 PM Cost \$40 - FULL

PLEASE ASK OUR MUSEUM STAFF FOR MORE DETAILS
& TO BE ADDED TO A WAITING LIST

Newspaper Digitization

—article submitted by Chris Silvers, hired through a generous donation made anonymously. Once the next step is complete, our entire collection of weekly newspapers produced over 100 years plus will be available to the public in digital form! A BIG thank you to our donor, to Chris, Jeremy, our summer students and the Fort Frances Times for their important contributions to this significant community project!



Throughout my 10 months working at the museum, I have worked, progressed, and completed a multitude of tasks for the newspaper digitization program. When I started, the museum had files up until 1987, and I can happily say I have finished through to April 2018. This required a lot of hard work: taking pictures of every single page from 1987-1997 and renaming these files. I then had to run these files through both photoshop and docudirect scripts before they were ready to be posted on the website. For the 1998-2018 files, I got in contact with the Fort Frances Times, and they sent me their unnamed files. I looked through each and every file for colour, errors, and page numbers, and then named them accordingly so they were ready for upload to the server.

Other work: I also organized every page from everyday in the Times' files since 1998. This includes the daily bulletins as well. These Bulletins will only need to be named and then they will be ready for upload as well! I also worked at updating/improving the photoshop and docudirect scripts, and performed general maintenance on the device we set up to take pictures.

Next steps: The files I have completed are now handed over to another worker to upload to the museum server. I have kept track of the files that were either not here or at the Times and we will try to locate these files and update the database.

Thank you so much for your donation as it has made our database as up-to-date as we currently can be!



Children's Programming Successful

We started a new children's program — Tuesday's in the Rainy Lake Square! Themes mirrored classes taught to Rec'n Crew kids in the morning but soon expanded to include other subjects. Summer students developed and ran the program; response was great!

We also ran free drama workshops for youth, and hope to offer related programming this fall.

We had our 2nd Annual Night at the Museum in August and it was even more popular than last year! From making their name using the Egyptian Alphabet, discovering clues that Basil the Beaver left behind to find the tablet, mummy wrapping, and a movie with popcorn at the end! We are looking forward to running these events next summer!



Historic Places Day With the National Trust For Canada

Historic Places Day, run by the National Trust for Canada, is an event day created to raise awareness about the diversity of historic places across Canada! Participating sites received national exposure. This year was the 2nd year of the event, and we signed up to be one of their Historic Sites. We were placed on a map on their website, and were also provided tips and tricks to help our social media. In order to generate more participation in their event they developed a Selfie Contest where individuals could win \$1000 and so could the historic place they visited!

Historic Places Day was a great success here at the Fort Frances Museum! Thank-you to everyone who came out and participated! Due to our awesome community, the National Trust for Canada contacted us letting us know we had one of the most active social media feeds in Canada! Wow! Sadly, none of our visitors won the Selfie Contest, but we got some amazing photos of our community members in front of the Museum and down at the Hallett! Great job! Next year we will participate again to raise awareness of the amazing historical sites in Northwestern Ontario. Mark your calendars and get your camera ready for the 3rd Annual Historic Places Day on July 6th 2019!



Notes from the Curator's Desk...

Another summer gone! Wow! Our students arrived in early May and it's a headlong rush from day one... preparing for the tourist season, finalizing summer exhibits and developing the programming around them, planning summer events, and so on. The museum has been very fortunate to have a great group of young people working here over the years; they bring a lot of energy and new ideas, and leave us feeling somewhat bereft when they're gone. We thank Young Canada Works, Canada Summer Jobs and Summer Experience for the funding that allows us to hire student help to keep us going every summer.

I thank Laura Gosse for doing up our newsletter once again. She has also been key in expanding our social media presence. It's sometimes hard for someone of my generation to recognize the value in newer technologies, but just as we understand that young people are our future, so we must realize that the way to reach them is also vitally important.

Laura has also been working with various groups in a number of local communities to bring indigenous workshops to all corners of our district. This is a very important project, one that we're proud to be part of. Just as we've seen with our Saturday arts programming, adults in our area need something to do besides watching the tube. Workshops allow us to pass on the ways of our elders, to learn a new skill, to socialize with our friends and perhaps make new ones — also important in a country with wretchedly long winters! When we see how quickly our classes fill up, we know we're fulfilling a need in our communities.

So though I regret the end of summer, fall is ramping up. Please join us for another great season! And... as always, thank you for your continued support! —Sherry

Artifact of the Summer



Accessioning has begun! From all of the artifacts carefully photographed, labeled and catalogued this summer, a favorite item has been a child's petticoat. Estimates put it from the 1920s or 1930s. As is typical of the times, the item is hand-made. You can see on the back how the seams do not match up. On the front, there are patches where it has been very carefully mended — again, typical of the times as it was likely passed down to a second or third child. This item evokes a connection because *“you can see the love that went into this garment — you can see how loved the child was”*. The garment would have been made for a three- to four-year-old.

Do you quilt, cross-stitch, knit, sew, bead, hook, felt, spin, weave, or... in a word, **craft using textiles?**

If yes, we invite you to create and submit a piece to **Fibre Arts Festival 2019.**

Fibre Arts Festival 2019

will feature finished pieces submitted by artisans and crafters working with fibre. We are hoping to see some original designs, but also welcome pieces worked from a pattern.

Submitted pieces will be featured in the Museum's upstairs gallery from February to March 2019.



As in 2016, Fibre Arts Festival 2019 will be a juried exhibit, meaning pieces will be judged in the following categories: *Best Original Design*, *Best Pattern Piece*, *Best Use of Materials* and *People's Choice*. Judges will be decided at a later date. As we are including pieces created from a pattern, this will be an 'open' rather than themed event.

Entries must be complete, ready to be displayed and accompanied by any necessary hardware and display instructions. The artist's name, contact information and the title of the piece must be securely pinned to the back. Pieces must also be available for the duration, from the entry deadline of January 15, 2019 until exhibit closing on March 31, 2019.

Maximum number of entries per person is three. **Entry fees are as follows: \$15 for one submission, \$25 for two, \$30 for three pieces.** Fees will help cover administration costs.

The museum will insure pieces to include materials only unless accompanied by an appraised value. Any sales will be through direct contact with the artist.

Entry deadline is January 15th, 2018.

We are very excited to be able to offer this opportunity. Fibre art is colourful and creative, inspiring and innovative. Once again, we are confident we will see a wide diversity of entries in a variety of themes and subjects. For certain, fibre artists are singularly passionate about what they do!

