

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #010

August 8, 2018

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on August 8, 2018 from 8:30 a.m. to 9:20 a.m.

PRESENT: Paul Ryan, Chairperson, Ken Perry, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Roy Avis

#### **1. Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

#### **2. Disclosure of pecuniary interest and the general nature thereof**

2.1 None

#### **3. Approval of Previous Committee Minutes**

3.1 Approval of the July 4, 2018 Meeting Minutes - the minutes were approved as amended.

#### **4. Non-agenda Items**

4.1 Temporary Land Use Agreement - the administration report was approved as recommended.

#### **5. Items Referred from Council**

5.1 None

#### **6. New Business**

6.1 Emergency Un-Budgeted Capital Repair of the Airport Tractor - recommend to complete the work and pay by Reserves during year end audit.

6.2 Fourth License Extension - CBRE Lease of Airport Maintenance Garage bay - the administration report was approved as recommended.

6.3 Water Treatment Plant June 2018 Monthly Report - the administration report was

received as presented.

**7. Outstanding Items**

7.1 None

**8. Information**

- 8.1 Waste Water Treatment Plant June 2018 Monthly Report - the report was reviewed and will be forwarded to Council as information only. No action required.
- 8.2 Airport Landings and Fuel Sales to June 30, 2018 - the statistics were reviewed and will be forwarded to Council as information only. No action required.
- 8.3 Operations & Facilities - Public Works Area Operations Statistics - January 2018 - the Operations Statistics were reviewed for January 2018 and will be forwarded to Council as information only. No action required.
- 8.4 Operations & Facilities -Public Works Area Operations Statistics - February 2018 - the Operations Statistics were reviewed for February 2018 and will be forwarded to Council as information only. No action required.
- 8.5 Town of Fort Frances Operations Statistics - March 2018 - the Operations Statistics were reviewed for March 2018 and will be forwarded to Council as information only. No action required.
- 8.6 Town of Fort Frances Operations Statistics - April 2018 - the Operations Statistics for April 2018 were reviewed and will be forwarded to Council as information only. No action required.
- 8.7 Town of Fort Frances Operations Statistics - May 2018 - the Operations Statistics for May 2018 were reviewed and will be forwarded to Council as information only. No action required.

**9. Adjourn / Next Meeting Date**

The meeting adjourned at 9:20 a.m.

---

Executive Committee Chair

---

T. Rob, Manager of Operations & Facilities