

REPORTCOMMITTEE OF THE
WHOLESeptember 10, 2018

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on September 10, 2018 from 5:30 p.m. to 7:27 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese, G. P. Ryan, J. Caul and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, J. Forbes, Human Resources Coordinator (5:30-6:30 pm and 7:11-7:27 pm), T. Rob, Manager of Operations & Facilities (5:30-5:31 pm and 7:11-7:27 pm), J. Kabel, Manager of Community Services (5:30-5:31 pm and 7:11-7:27 pm) and D. Galusha, Deputy Treasurer (5:30-5:31 pm and 7:11-7:27 pm).

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Albanese disclosed an interest in Item 4.2 from this agenda as a member of his family is employed by one of the First Nation communities being discussed.

Councillor Perry disclosed an interest in Item 8.2 from this agenda as the travel expense and per diem claim being considered is his.

Mayor Avis disclosed an interest in Item 8.3 from this agenda as the travel expense and per diem claim being considered is his.

Councillor Brunetta disclosed an interest in Item 8.1 from this agenda as the travel expense and per diem claim being considered is hers.

Councillor Ryan disclosed an interest in Item 10.1 from this agenda as he is occasionally employed by one of the companies being awarded the contract.

4. In-Camera at 5:31 p.m.

4.1 Personal Matters about an identifiable individual, including municipal or local board employees: Governance Matter (5:31 to 6:30 pm)

J. Ruppenstein, FFPC President & CEO and L. Cousineau, FFPC Board Chair provided a verbal summary of the report provided. Items #1, #3, #4, #5 and #6 were supported as presented. Direction was provided with regard to Item #2 which will be brought back for Council's consideration.

333 Caul - Ryan: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.1 Governance Matter
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.2 Agency One Matters.

CARRIED

4.2 Litigation or Potential Litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Matters (6:30 to 7:08 pm)

Councillor Albanese disclosed an interest in this matter as a member of his family is employed by one of the First Nation communities being discussed. He left the room.

W. Derksen, Town Solicitor and M. McCaig, Consultant provided a verbal summary.

Direction was provided. All matters were not discussed due to time constraints and will be brought back to a future meeting.

5. Public Session Resumes in Council Chambers at 7:11 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor Avis - No Verbal Update provided.
- Councillor Kitowski - No Verbal Update provided.
- Councillor Perry - No Verbal Update provided.
- Councillor Ryan - A verbal update in regards to the Northwestern Health Unit was provided.

7. Consent Agenda:

- 7.1 Fire Protection Agreements - Nanicost Corporation Ltd. and Rusty Myers Flying Service.
 - approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the report as presented, which authorizes utilizing the updated Fire Protection Fees, the new protocols and fee structure as laid out in the report, and further that Mayor and Clerk be authorized to execute an Updated Fire Protection Agreement with Nanicost Corporation Ltd. & Rusty Myers Flying Service.
- 334 Caul - Ryan: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12 and ~~7.13~~.

CARRIED

- 7.2 Riverside Foundation for Health Care Fundraising Gala Event.
 - approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve a "Mild" Sponsorship in the amount of \$600.00 for the Riverside Foundation for Health Care "Fiesta" Annual Fall Gala event taking place on October 20th, 2018.
- 7.3 Royal Canadian Legion Community Safety Net Partnership.
 - approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to receive the financial partnership opportunity request from the Royal Canadian Legion Branch 29 for the Community Safety Net for their drug safety initiative and that no further action be taken at this time.
- 7.4 Policy Update - Student Employment.
 - approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the updated Student Employment Policy as presented.
- 7.5 Policy Update - Workplace Incident Reporting.
 - approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the Workplace Incident Reporting policy as presented.
- 7.6 Doug Brown, CAO - AMO Conference Travel & Per Diem Claim.
 - approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense claim in the total amount of \$277.00 as submitted by Doug Brown, CAO for his attendance at the AMO Conference in Ottawa from August 19th to 22nd, 2018.
- 7.7 Request for Reconsideration - Minutes of Settlement (MOS) re: 333 Third Street West (2018).
 - approval of this report will agree with the recommendation of the Administration and

Finance Executive Committee to process the Minutes of Settlement (MOS) for property located at 333 Third Street West as received.

7.8 One Fund Investments.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to authorize the \$378,269.19 accumulated surplus as at December 31, 2017 be allocated to the Reserve Fund in the amount of \$310,618.34 and Cemetery Fund in the amount of \$42,989.89 to cover the unrealized change in Money Market and Bond ONE Investment Program redemption and further that the remaining \$24,660.96 accumulated surplus balance be allocated to the Reserve Funds and Cemetery Fund proportionally as a partial recoupment of unrealized interest recorded to date for 2018.

7.9 Northwestern Ontario Sports Hall of Fame and Museum Financial Request.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to congratulate Scott Fawcett in the Northwestern Ontario Sports Hall of Fame and Museum's 37th Annual Induction Dinner and Souvenir Program in the amount of \$250.00 plus hst.

7.10 OSPCA Request Letter - Animals in Vehicles By-law

- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to accept the letter as information and take no further action.

7.11 Move a Handicap Parking Stall in the 300 BLK of Scott Street (RBC)

- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to authorize an amendment to by-law 21/14 which will be executed by Mayor and Clerk.

7.12 2018 Provincial Child Care Wage Enhancement Agreement (RRDSSAB)

- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the agreement with the Rainy River District Social Services Administration Board as presented and authorize execution by Mayor & Clerk.

7.13 Active Transportation - Strategic Plan Initiative #26

- approval of this report will agree to the recommendation of the Community Services Executive Committee to explore active transportation possibilities with any new road development done in the Town, seek active transportation opportunities with Resolute property that may become available and set a priority for active transportation with the new Council.

This item was pulled by Councillor Perry and a brief discussion took place.

8. Administration and Finance Division:

8.1 Councillor Wendy Brunetta - AMO Conference Travel and Per Diem.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the total amount of \$1,914.32 as submitted by Councillor Wendy Brunetta for her attendance at the NOMA Conference in Ottawa from August 19th to 22nd, 2018.

Councillor Brunetta disclosed an interest in this item as the travel expense and per diem claim being considered is hers. She did not speak to the matter. Councillor Kitowski chaired the meeting for this agenda item.

8.2 Councillor Ken Perry - AMO Conference Travel and Per Diem Claim.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the total amount of \$2,209.15 as submitted by Councillor Ken Perry for his attendance at the NOMA Conference in Ottawa from August 19th to 22nd, 2018.

Councillor Perry disclosed an interest in this item as the travel expense and per diem claim being considered is his. He did not speak to the matter.

8.3 Mayor Roy Avis - AMO Conference Travel and Per Diem Claims.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the total amount of \$1,001.05 as submitted by Mayor Roy Avis for his attendance at the NOMA Conference in Ottawa from August 19th to 22nd, 2018.

Mayor Avis disclosed an interest in this item as the travel expense and per diem claim being considered is his. He did not speak to the matter.

9. Planning and Development Division:

9.1 4 High Street (850 Kings Hwy) - Great Canadian Oil Change Site Plan Control

- approval of this report will agree to finalize the Site Plan Agreement between 4 High Street and the Town of Fort Frances and further that Mayor & Clerk be authorized to execute said agreement.

10. Operations and Facilities Division:

10.1 Award of Tender 18-OF-10 - Three Year supply & delivery of Granular Materials

- approval of this report will agree to award the supply & delivery of Granular 'A' material to George Armstrong Co. for each of the three years as tendered, and to award the supply & delivery of Granular 'B' material to Tom Veert Contracting for each of the three years as tendered.

Councillor Ryan disclosed an interest in this item as he is occasionally employed by one of the companies being awarded the contract.

10.2 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.

11. General - None.

12. Information:

12.1 Fort Frances Fire & Rescue Service - July 2018 Report.
Received.

12.2 Complaint Registers - June & July 2018
Received.

13. Non-agenda items - None.

14. ADJOURNMENT

14.1 The meeting adjourned at 7:27 p.m.

335 Ryan - Caul: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk