

# TOWN OF FORT FRANCES

## Administration and Finance Executive Committee

### AGENDA - October 2, 2018 - NOON

#### MEETING -Committee Room, Civic Centre

#### Session # 77

	Page
1. <u>Call to Order</u>	
2. <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u>	
3. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
4. <u>Approval of Previous Committee Minutes</u>	
4.1 Session No. 76 dated September 18, 2018.	3 - 4
5. <u>In-Camera</u>	
6. <u>Items Referred from Council</u>	
7. <u>New Business</u>	
7.1 Funding Application for Economic Development Feasibility Study for Two Properties Recently Acquired by the Town of Fort Frances.	5 - 6
7.2 Upcoming Committee and Council Meeting Dates for 2019.	7 - 10
7.3 Doug Brown, CAO - Travel Expense Claim - NWO CAO Group, OMAA/FedNor Roundtable.	11 - 13
7.4 357/358 Application for Tax Adjustment re: 911 Victoria Avenue N. (2018).	14 - 18
7.5 357/358 Application for Tax Adjustment re: 1880 McIrvine Road (2018).	19 - 23
7.6 357/358 Application for Tax Adjustment re: 907 Cornwall Avenue (2018).	24 - 28
7.7 Councillor Ken Perry NOMA Board Meeting & FedNor Round Table Meeting Per Diem Claims.	29 - 30
7.8 Councillor Wendy Brunetta NOMA Board Meeting & FedNor Round Table Meeting Per Diem Claims.	31 - 32
8. <u>Non-agenda Items</u>	

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<b>9.     <u>Information</u></b>	
9.1     2019 OPP Municipal Policing Annual Billing Statement.	33 - 51
<b>10.    <u>Adjourn / Next Meeting Date - November 6, 2018</u></b>	

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. # 76

September 18, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on September 18, 2018 from 8:28 a.m. to 8:56 a.m.

PRESENT: Councillor K. Perry, Chair; Mayor R. Avis, Councillor W. Brunetta and Councillor G.P. Ryan

ALSO PRESENT: D. Galusha, Deputy Treasurer, S. Freamo, IT Manager, T. Moffit, Fire Chief/CEMC (8:28 a.m. to 8:39 a.m.) and K. Lawson, Secretary

REGRETS: D. Brown, CAO, L. Lindberg, Treasurer

**1. Call to Order 8:28 a.m**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

2.1 D. Galusha re: Collection Policy 1.9 - Customer Banking Concerns.

**3. Disclosure of pecuniary interest and the general nature thereof - none identified**

**4. Approval of Previous Committee Minutes**

4.1 Session No. 75 dated September 4, 2018.

Brunetta-Ryan: Approved as amended.

CARRIED

**5. In-Camera - no items identified**

**6. Items Referred from Council**

6.1 Tour de Fort Sponsorship Request.

- committee recommended approving a Tour de Fort Sponsorship at the Silver Level in the amount of \$500.00 for 2018.

6.2 Royal Canadian Legion Manitoba/NW Ontario Command Advertising.

- committee recommended approving an advertisement of 1/10 page (Business Card) size in the "Military Service Recognition Book" in the amount of \$205.00.

**7. New Business**

7.1 Fibre Network Agreement with TBay Tel.

- Shane Freamo, IT Manager was in attendance to discuss the report. Committee recommended entering into a five (5) year agreement with Tbaytel to provide fibre network services to the Town of Fort Frances.

7.2 Doug Brown, CAO - Purchase Card Expenses.

- committee recommended approving the purchase card expense claim in the total amount of \$2,982.62 as submitted by Doug Brown, CAO for the period July 6 to August 6 and August 6 to September 6, 2018.

7.3 Consumer Price Index (CPI) Increase for 2019 User Fees.

- committee recommended that this item be deferred to the next regular meeting. Committee recommended that the User Fee Scheduled be discussed at the next regular

meeting in order that they can look at making recommendations respecting revised user fees for the incoming Council.

**8. Non-agenda Items**

- 8.1 Collections (Accounts Receivable, Tax Water & Sewer) Policy 1.9. - Customer Banking Concerns  
- D. Galusha, Deputy Treasurer provided an update on this matter. Committee recommended that the Collections (Accounts Receivable, Tax, Water & Sewer) Policy 1.9 be adhered to and that an announcement be placed on the Town website reminding customers that those paying online or at their banking institution allow sufficient time for their bank to process their payment and ensure their funds are received in the Town's bank account.

**9. Information**

- 9.1 Fire & Rescue Service - August 2018 Report - T. Moffit was in attendance to present this report - received as information.
- 9.2 Town of Fort Frances Capital Financial Statement for Eight Months Ending Friday, August 31, 2018 - received as information.
- 9.3 Town of Fort Frances General Fund (Operating) Summary for Eight Months Ending Friday, August 31, 2018 - received as information.
- 9.4 Town of Fort Frances Water and Sewer Fund (Operating) Summary for Eight Months Ending Friday, August 31, 2018 - received as information.

**10. Adjourn 8:56 a.m. / Next Meeting Date - October 2nd, 2018**

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Executive Committee Chair

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D. Brown, CAO

September 25, 2018

Report To: Mayor & Council

From: Doug Brown, CAO

**SUBJECT: Funding Application for Economic Development Feasibility Study for Two Properties Recently Acquired by the Town of Fort Frances**

**Background**

Rainy River Future Development Corporation (RRFDC) has prepared and submitted two funding applications to complete a Land Use /Economic Development Feasibility study for two properties recently transferred to the Town from Resolute Forest Products (Shevlin Wood Yard & 420 Mowat Avenue (old Nursing Station building)).

The Provincial Government's Rural Economic Development (RED) Program application was submitted prior to the deadline of September 28, 2018. The Federal Government's FedNor Program (phase 1) application was submitted on September 25, 2018.

The total estimated cost to complete the feasibility study is estimated at \$150,000 with the Town requesting funding of \$70,000 under the RED funding program and \$65,000 from FedNor. The Town's contribution is estimated to be \$15,000 plus the cost to prepare a RFP package to retain a Land Use/ Economic Development Consultant to complete the study.

The 2018 Operating budget includes \$100,000 for Enhanced Economic development initiatives and as of September 25, 2018 there have been expenditures of \$37,052. The feasibility study will be funded from the 2018 operating budget.

At this time, is recommended by the Administration and Finance Executive Committee that the Mayor and Clerk be authorized to execute the funding agreements under each funding program on behalf of the Corporation of the Town of Fort Frances should we be successful in our application processes.

Respectfully submitted,



Doug Brown, P. Eng.  
CAO

**Council approval of this report will** ensure the following;

1) Once the submitted funding application is approved, that Mayor and Clerk be authorized to execute the funding agreement with the Provincial Government under Rural Economic Development (RED) Program for a land use/economic development feasibility study for two recently acquired properties on behalf of the Corporation of the Town of Fort Frances;

and

2) Once the submitted funding application is approved, that Mayor and Clerk be authorized to execute the funding agreement with the Federal Government's FedNor Program for the completion of a land use/economic development feasibility study for two recently acquired properties on behalf of the Corporation of the Town of Fort Frances.

September 25, 2018

REPORT TO: Administration & Finance Executive Committee  
FROM: Elizabeth (Lisa) Slomke, Clerk  
SUBJECT: Upcoming Committee & Council Meeting Dates for 2019

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Committee of the Whole and Council meeting schedules on a yearly basis are quite busy and timelines and meeting dates become critical. Please consider the highlighted calendar distributed with your package for further discussion. The meeting dates proposed adhere to By-law 34/95, being a by-law to govern the proceedings of Council.

Having a year at a glance provides Management the ability to plan work projects and tender timelines accordingly.

This does not preclude the Mayor or a majority of Council from calling a Special Meeting should the need arise. Notice provisions must be adhered to.

## **TOWN OF FORT FRANCES**

### Committee of the Whole & Council Meeting Dates (January 2019 to December 2019)

#### Scheduled Dates

January 14, 2019

January 28, 2019 \*\*this conflicts with ROMA conference

February 11, 2019

February 25, 2019 \*\*this conflicts with OGRA conference

March 11, 2019

March 25, 2019

April 8, 2019

April 22, 2019

May 13, 2019

May 27, 2019

June 10, 2019

June 24, 2019

July 8, 2019 (\*summer schedule has been one meeting per month)

August 12, 2019 (\*summer schedule has been one meeting per month)

September 9, 2019

September 23, 2019

October 15, 2019 (Tuesday)

October 28, 2019

November 12, 2019 (Tuesday – office is closed November 11 for Remembrance Day)

November 25, 2019

December 9, 2019



Rural Ontario Municipal Association (ROMA)

January 27-29, 2019

Sheraton Centre Toronto Hotel, Toronto, ON

Ontario Good Roads Association (OGRA)

February 24-27, 2019

Sheraton Centre Toronto Hotel, Toronto, ON

Northwestern Ontario Municipal Association (NOMA)

April 24-26, 2018

TBA, Thunder Bay, ON

Association of Municipalities of Ontario (AMO)

August 16-19, 2019

The Shaw Convention Centre and Westin Hotel, Ottawa, ON



# Calendar 2019 Canada

Calendarpedia  
Your source for calendars

January						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
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27	28	29	30	31		

February						
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March						
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31						

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July						
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August						
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September						
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November						
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17	18	19	20	21	22	23
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December						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## Public Holidays 2019 Canada

Jan 1	New Year's Day	May 20	Victoria Day
Feb 18	Family Day	Jul 1	Canada Day
Apr 19	Good Friday	Aug 5	Civic Holiday
Sep 2	Labour Day	Nov 11	Remembrance Day
Oct 14	Thanksgiving		
Dec 25	Christmas Day		
Dec 26	Boxing Day		

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Data provided as a virtual warranty

**TO:** Administration & Finance Executive Committee

**FROM:** Dawn Galusha, Deputy Treasurer

**DATE:** September 25, 2018

**SUBJECT:** Doug Brown, CAO – Travel Expense claim- NWO CAO Group, OMAA/FedNor Roundtable

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**BACKGROUND**

Attached are copies of the Travel Expense claim, as submitted by Doug Brown for his travel to Thunder Bay for a NWO CAO Group meeting and OMAA/ FedNor Roundtable meeting on September 17-19, 2018. All costs are in compliance with Town of Fort Frances Travel Policy Number 3.11.

Meals	83.00
Per Diem	20.00
Gas	<u>88.43</u>
Total	<u>\$191.43</u>

**TOWN OF FORT FRANCES - SCHEDULE "B"  
TRAVEL EXPENSE STATEMENT**

1.	Attendee	DOUG BROWN							
2.	Conference/Seminar Attended	NWO CAO GROUP MEETING WITH OMAA/Fednor							
	Location (Facility and City)	ROUNDTABLE THUNDER BAY, VICTORIA Inn							
	Dates	SEPT 17/18/19							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation			142.20	KATY	VISA			142.20
	Transportation								
	Breakfast			13.00	0				13.00
	Lunch			0	0				0
	Dinner		35.00	35.00	0				70.00
	Per Diem		5.00	10.00	5.00				20.00
	Other			88.43	(MY VISA)				88.43
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
		n.a.		n.a.		n.a.		/	
5.	Town Used Vehicle	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Reason					Total
	Mileage Claimed	KM x \$0.47 =						n.a.	
6.	Approved						Total Expenses	333.63	
							Advance Received	/	
							Balance Claimed	191.43	
							Balance Refunded	191.43	

**The agenda must be attached to process payment**

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Sept 20/18  
Date

Doug B  
Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	10-020-0262-1500-71531	A / P	Cashier
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SHELL CANADA PRODUCTS  
1110 WEST ARTHUR STREET  
THUNDER BAY, ON P7E 6P9  
(807) 473-4325

Tax Description	Qty	Amount
-----------------	-----	--------

H Bronze	No1	
61.027 L @ \$1.449/ L		\$88.43

Sub Total	\$88.43
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13.0% HST tax on	\$0.00	\$0.00
------------------	--------	--------

5.0% HST-F tax on	\$0.00	\$0.00
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<b>TOTAL</b>	<b>\$88.43</b>
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VISA:	\$88.43
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Change	\$0.00
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Fuel Includes	HST	13.0%	\$10.17
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Fuel Includes	HST-F	5.0%	\$0.00
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HST - Fuel - ON	No.	137400032RT
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01 APPROVED - THANK YOU 001

VISA XXXXXXXXXXXX3059

TERMINAL No. 89203442

PURCHASE C

INV No. 2034422441

APPROVAL No. 07439I

VISA CREDIT

AID A0000000031010

TVR 8080008000

TSI 6800

**VERIFIED BY PIN**

IMPORTANT

retain this copy for your records

10-020-0262-1500-71531

AIR MILES

Card Num : XXXXXX1639

Terminal : 20344

Approval : 200901368020018091810052960

*Doug B*  
*Sept 20/18*

**TO:** Administration & Finance Executive Committee

**FROM:** Dawn Galusha, Deputy Treasurer

**DATE:** September 25, 2018

**SUBJECT:** 357/358 Applications for Tax Adjustment  
Re: 911 Victoria Ave N (2018) Roll# 5912-020-006-05100-0000

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## **BACKGROUND**

Attached is the 357/358 Applications for reconsideration of assessment and adjustment for 2018 taxes for the property located at 911 Victoria Ave North for the period September 10 - December 31, 2018 due to the house being demolished for rebuild.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to Council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant indicating notification that the public hearing is scheduled for Tuesday, October 9, 2018.

Administration & Finance Division  
Planning & Development Division  
Phone: 807-274-5323  
Fax: 807-274-8479

Mailing Address for All Divisions:  
Civic Centre  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9



Operations & Facilities Division  
Phone: 807-274-9893  
Fax: 807-274-7360

Community Services Division  
Phone 807-274-4561  
Fax: 807-274-3799

email: [town@fortfrances.com](mailto:town@fortfrances.com)  
[www.fort-frances.com](http://www.fort-frances.com)

September 19, 2018

Ryan Whalen  
911 Victoria Ave. N.  
Fort Frances, Ontario  
P9A 2E6

Dear Mr. Whalen:

**Re: Hearing to Consider Section 357/358 Application**

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 9, 2018 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider 2018 Section 357/358 Applications, including the application with regard to your property located at 911 Victoria Avenue North in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

*for* Laurie A. Lindberg, CMO  
Treasurer

Enc.

## SECTION 357/358 APPLICATION

Application/Appeal #

## TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year:

Municipality: TOWN OF FORT FRANCES Roll Number: S9-12-020-006-051-00  
 Property Address: 911 VICTORIA AVENUE Applicant Name: RYAN WHALEN  
 Owner Name: RYAN WHALEN Contact Number: 204-807-1985  
 Mailing Address: 911 VICTORIA AVENUE Alternative Num: RYAN-WHALEN-42.HOTMAIL.COM  
FORT FRANCES ON PQA 266

Reason for Application: (Check one box only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)  
☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)  
☒ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)  
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: HOUSE DEMOLISHED FOR REBUILD

Effective from: 09/10/18 to 12/31/18 Applicant Signature: [Signature] Date: 09/12/18  
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other				
		Enter Revisions Below		<input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTEP</u>			<u>101,000</u>					
Reason Original Assessment Revised:				Reason for Change (Assessor Comments): <u>House demolished</u>				

Assessor Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	(Days) Months	Tax Adjustment	Original Levy
<u>RTEP</u>	<u>-34,000</u>	<u>0.01822955</u>	<u>113</u>	<u>-191.88</u>	<u>1841.18</u>

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount -191.88

Comments: \_\_\_\_\_

Treasury Position: Deputy Treasurer Signature: [Signature] Date: 09/19/18

## COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 10/09/18

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: \_\_\_\_\_

Appeared for Applicant: \_\_\_\_\_ Appeared for Municipality: \_\_\_\_\_

Signature of Council/ARB Member: \_\_\_\_\_ Name/Title: \_\_\_\_\_



## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) WHALEN, RYAN DOUGLAS  
Roll number 5912-020-006-05100-0000  
Property location 911 VICTORIA AVE N  
Property description PLAN SM57 LOT 24 TO 26 PCL 20448  
Municipality/Local taxing authority FORT FRANCES TOWN

Application number  
Application reason Demolition/Razed by Fire  
Received date September 12, 2018  
Claim relief period From: September 10, 2018 - To: December 31, 2018  
Taxation year 2018

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	112,000	101,000	101,000	101,000	101,000	101,000
<b>Total</b>	<b>112,000</b>	<b>101,000</b>	<b>101,000</b>	<b>101,000</b>	<b>101,000</b>	<b>101,000</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR OT R T	74,297	67,000	67,000	67,000	67,000	67,000
<b>Total</b>	<b>74,297</b>	<b>67,000</b>	<b>67,000</b>	<b>67,000</b>	<b>67,000</b>	<b>67,000</b>

#### MPAC Remarks

MPAC confirmed residence demolished

MPAC Representative:

Mark Cawston

Date:

September 12, 2018

**2018 WRITE-OFF/TAX ACCOUNT ADJUSTMENTS**

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
113 Days	2018	2.6.05100	-34,000	RTEP	0.01652955	0.00170000	-173.99	-17.89						-191.88
357/358 Application							-173.99	-17.89	0.00	0.00	0.00	0.00	0.00	-191.88

**TO:** Administration & Finance Executive Committee

**FROM:** Dawn Galusha, Deputy Treasurer

**DATE:** September 25, 2018

**SUBJECT:** 357/358 Application for Tax Adjustment  
Re: 1880 McIrvine Rd (2018) Roll# 5912-010-004-13900-0000

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#### **BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2018 taxes for the property located at 1880 McIrvine Road due to several small farm outbuildings being removed from the property prior to the 2018 tax year.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to Council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant indicating notification that the public hearing is scheduled for Tuesday, October 9, 2018.

Administration & Finance Division  
Planning & Development Division  
Phone: 807-274-5323  
Fax: 807-274-8479

Mailing Address for All Divisions:  
Civic Centre  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9



Operations & Facilities Division  
Phone: 807-274-9893  
Fax: 807-274-7360

Community Services Division  
Phone 807-274-4561  
Fax: 807-274-3799

email: [town@fortfrances.com](mailto:town@fortfrances.com)  
[www.fort-frances.com](http://www.fort-frances.com)

September 19, 2018

Louise Caul  
RR#1, RMB 233  
Fort Frances, Ontario  
P9A 3M2

Dear Mrs. Caul:


**Re: Hearing to Consider Section 357/358 Application**

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 9, 2018 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider 2018 Section 357/358 Applications, including the application with regard to your property located at 1880 McIrvine Road in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

  
for Laurie A. Lindberg, CMO  
Treasurer

Enc.

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2018

Municipality: TOWN OF FORT FRANCES

Roll Number: 59-12-010-004-139-00

Property Address: 1880 MURVINE RD

Applicant Name: LOUISE CAUL

Owner Name: LOUISE & WM. CAUL

Contact Number: 807-275-8711

Mailing Address: RR #1 RMB 833

Alternative Number: 807-274-2374

FORT FRANCES ON P9A3MB Email Address: \_\_\_\_\_

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)  
☐ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)  
☒ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)  
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)  
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application:

SOME OUTBUILDINGS HAVE BEEN DEMOLISHED SINCE LAST PROPERTY REVIEW BY MPAC

Effective from: 01/01/18 to 12/31/18

Applicant Signature: Louise Caul

Date: 09/12/18  
(MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other <input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>FTEP</u>			<u>134,850</u>					
<u>RTEP</u>			<u>150,650</u>					
Revised:								
Reason Original Assessment Revised: _____				Reason for Change: <u>Several small outbuildings have been removed prior to 2018 tax year.</u>				

TREASURER'S REPORT ON TAX LIABILITY						
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy	
<u>FTEP</u>	<u>-2.13</u>	<u>0.00455739</u>	<u>365</u>	<u>-12.36</u>	<u>3360.85</u>	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount -12.36

Comments: \_\_\_\_\_

Treasury Position: Deputy Treasurer Signature: [Signature] Date: 09/19/18

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 10/09/18

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: \_\_\_\_\_

Appeared for Applicant: \_\_\_\_\_ Appeared for Municipality: \_\_\_\_\_

Signature of Council/ARB Member: \_\_\_\_\_ Name/Title: \_\_\_\_\_

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) CAUL, LOUISE ANNE  
CAUL WILLIAM PHILIP STEPHEN ESTATE  
Roll number 5912-010-004-13900-0000  
Property location 1880 MCIRVINE RD N  
Property description NW1/4 & SW1/4 SEC 32 PCLS 1542 & 5067  
Municipality/Local taxing authority FORT FRANCES TOWN  
  
Application number  
Application reason Demolition/Razed by Fire  
Received date September 12, 2018  
Claim relief period From: January 01, 2018 - To: December 31, 2018  
Taxation year 2018

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR FL F T	120,600	149,100	127,725	134,850	141,975	149,100
OWNR FRU R T	109,400	191,900	130,025	150,650	171,275	191,900
<b>Total</b>	<b>230,000</b>	<b>341,000</b>	<b>257,750</b>	<b>285,500</b>	<b>313,250</b>	<b>341,000</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR FL F T	118,173	146,100	125,155	132,137	139,118	146,100
OWNR FRU R T	109,400	191,900	130,025	150,650	171,275	191,900
<b>Total</b>	<b>227,573</b>	<b>338,000</b>	<b>255,180</b>	<b>282,787</b>	<b>310,393</b>	<b>338,000</b>

#### MPAC Remarks

MPAC confirmed several small farm outbuildings were removed from the property prior to 2018 tax year.

MPAC Representative:  
Date:

Mark Cawston  
September 12, 2018

**2018 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS**

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
357/358 Application	2018	1.4.13900	-2,713	FTEP	0.00413239	0.00042500	-11.21	-1.15						-12.36
							-11.21	-1.15	0.00	0.00	0.00	0.00	0.00	-12.36

**TO:** Administration & Finance Executive Committee

**FROM:** Dawn Galusha, Deputy Treasurer

**DATE:** September 25, 2018

**SUBJECT:** 357/358 Application for Tax Adjustment  
Re: 907 Cornwall Ave N (2018) Roll# 5912-010-007-22400-0000

---

#### **BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2018 taxes for the property located at 907 Cornwall Ave North where the CT portion has been removed due to no business taking place at this property.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to Council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant indicating notification that the public hearing is scheduled for Tuesday, October 9, 2018.



Administration & Finance Division  
Planning & Development Division  
Phone: 807-274-5323  
Fax: 807-274-8479

Mailing Address for All Divisions:  
Civic Centre  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9



Operations & Facilities Division  
Phone: 807-274-9893  
Fax: 807-274-7360

Community Services Division  
Phone 807-274-4561  
Fax: 807-274-3799

email: [town@fortfrances.com](mailto:town@fortfrances.com)  
[www.fort-frances.com](http://www.fort-frances.com)

September 19, 2018

Douglas Cuthbertson  
907 Cornwall Ave N  
Fort Frances, Ontario  
P9A 3G7

Dear Mr. Cuthbertson:

**Re: Hearing to Consider Section 357/358 Application**

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 9, 2018 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider 2018 Section 357/358 Applications, including the application with regard to your property located at 907 Cornwall Avenue North in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

*for* Laurie A. Lindberg, CMO  
Treasurer

Enc.

## SECTION 357/358 APPLICATION

Application/Appeal #

## TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year

2018

Municipality: TOWN OF FORT FRANCESRoll Number: 59-12-010-007-224-00Property Address: 907 CORNWALL AVE NApplicant Name: DOUGLAS CUTHBERTSONOwner Name: DOUGLAS CUTHBERTSONContact Number: 873-7256Mailing Address: 907 CORNWALL AVE N

Alternative Num: \_\_\_\_\_

FF ON PG 367

Reason for Application: (Check one box only)



Ceases to be liable for tax at rate it was taxed - 357(1)(a)



Sickness or extreme poverty - 357(1)(d.1)



Became exempt - 357(1)(c)



Mobile unit removed - 357(1)(e)



Razed by fire, demolition or otherwise - 357(1)(d)(i)



Gross or manifest clerical/factual error - 357(1)(f)



Damaged and substantially unusable - 357(1)(d)(ii)



Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason:

NO LONGER A BUSINESS AT THIS LOCATIONEffective from: 01.01.18 to 12.31.18

Applicant Signature: \_\_\_\_\_

Date: 12.09.18  
(MM/DD/YY)

## ASSESSMENT REPORT: MUNICIPALITY

## ASSESSOR

Assessment Roll  
As ReturnedRevised Since  
Roll Return

Enter Revisions Below

Assessment Report

School Bd:



Eng



Fr



Other

☐ No Change In Assessment☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CTN			4,300					
RTEP			118,700					
Revised:								

Reason for Change (Assessor Comments):

NO BUSINESS TAKING PLACE AT PROPERTY

Reason Original Assessment Revised: \_\_\_\_\_

Assessor Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy
CTN	-4,300	0.04209825	365	-181.02	3138.64
RTEP	4,300	0.01822935	365	78.39	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount -102.64

Comments: \_\_\_\_\_

Treasury Position: Deputy Treasurer Signature: [Signature] Date: 09.19.18

## COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 12.09.18

Approved



Amended &amp; Approved



Not Approved



Applicant Did Not Appear



Application Abandoned

Reason: \_\_\_\_\_

Appeared for Applicant \_\_\_\_\_ Appeared for Municipality \_\_\_\_\_

Signature of Council/ARB Member \_\_\_\_\_ Name/Title \_\_\_\_\_

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) CUTHBERTSON, DOUGLAS ALAN  
Roll number 5912-010-007-22400-0000  
Property location 907 CORNWALL AVE N  
Property description PLAN M74 BLK 11 LOT 15 TO 16 PCL 15546  
Municipality/Local taxing authority FORT FRANCES TOWN

Application number  
Application reason Classification Change  
Received date September 12, 2018  
Claim relief period From: January 01, 2018 - To: December 31, 2018  
Taxation year 2018

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	4,800	4,300	4,300	4,300	4,300	4,300
OWNR RU R T	197,200	178,700	178,700	178,700	178,700	178,700
Total	202,000	183,000	183,000	183,000	183,000	183,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	201,945	183,000	183,000	183,000	183,000	183,000
Total	201,945	183,000	183,000	183,000	183,000	183,000

MPAC Remarks

CT portion removed for 2018 tax year as no business taking place at this property. No application necessary for 2019 tax year.

MPAC Representative:  
Date:

Mark Cawston  
September 12, 2018

**2018 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS**

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
357/358 Application	2018	1.7.22400	-4,300	CT	0.03154300	0.01055525	-135.63	-45.39						-181.02
	2018	1.7.22400	4,300	RTEP	0.01652955	0.00170000	71.08	7.31						78.39
			-				-64.56	-38.08	0.00	0.00	0.00	0.00	0.00	-102.64



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2018/114**

**TO: Administration & Finance Executive Committee**

**FROM: Laurie Lindberg, Treasurer**

**DATE: September 26, 2018**

**SUBJECT: Councillor Ken Perry NOMA Board Meeting & FedNor Round Table Meeting Per Diem Claims**

---

**BACKGROUND**

Attached is a copy of the Town of Fort Frances Schedule "F" Travel Statement – Mayor/Council Honorarium per diem in the amount of \$320.00 to attend the Northern Ontario Municipal Association (NOMA) Board Meeting and the FedNor Round Table Meeting held in Thunder Bay on September 18 & 19, 2018 as submitted by Councillor Ken Perry.

The travel expenses and per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-D Schedule 'A'.

**TOWN OF FORT FRANCES - SCHEDULE "F"**  
**TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM**

Attendee <i>Ken Perry</i>	
Conference / Seminar Attended	<i>NamA Board Fednor round table</i>
Location <i>Thunder Bay</i>	<i>Victoria Inn</i>
Dates <i>Sept 18/19</i>	

**Details of Per Diem**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		<i>160<sup>00</sup></i>	<i>160<sup>00</sup></i>					<i>320<sup>00</sup></i>
Amount Date		<i>Sept 18</i>	<i>Sept 19</i>					

Name (Please Print) <i>Ken Perry</i>	Signature <i>Ken Perry</i>
Approved	Date

To be submitted to Payroll for processing when approved by Council



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2018/115**

**TO: Administration & Finance Executive Committee**

**FROM: Laurie Lindberg, Treasurer**

**DATE: September 26, 2018**

**SUBJECT: Councillor Wendy Brunetta NOMA Board Meeting & FedNor Round Table Meeting Per Diem Claims**

---

**BACKGROUND**

Attached is a copy of the Town of Fort Frances Schedule "F" Travel Statement – Mayor/Council Honorarium per diem in the amount of \$320.00 to attend the Northern Ontario Municipal Association (NOMA) Board Meeting and the FedNor Round Table Meeting held in Thunder Bay on September 18 & 19, 2018 as submitted by Councillor Wendy Brunetta.

The travel expenses and per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-D Schedule 'A'.

**TOWN OF FORT FRANCES - SCHEDULE "F"**  
**TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM**

Attendee	Wendy Brunetta
Conference / Seminar Attended	NOMA
Location	Thunder Bay
Dates	Sept. 18-19/18

**Details of Per Diem**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		Sept 18	Sept 19					
Amount		160 <sup>00</sup>	160 <sup>00</sup>					\$ 320

Name (Please Print)	Signature
Wendy Brunetta	Wendy Brunetta
Approved	Date
	Sept 24/18

To be submitted to Payroll for processing when approved by Council



Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6200  
Fax: 705 330-4191

Tél. : 705 329-6200  
Télec.: 705 330-4191

File Reference:

612-20

September 24, 2018

Dear CAO/Treasurer,

Please find attached the OPP municipal policing 2019 Annual Billing Statement package.

This year's billing package includes a statement for the 2017 year-end reconciliation. The final cost adjustment calculated as a result of the 2017 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2019 calendar year.

The OPPA Uniform and Civilian Collective Agreements expire on December 31, 2018 and negotiations are underway for the next agreement. Estimated salary rates incorporated in the 2019 municipal policing annual statements are set to reduce the risk of municipalities potentially incurring significant reconciliation adjustments. A 1.9% general salary rate increase has been estimated based on current trends of municipal policing salaries.

The final reconciliation of the 2019 annual costs will be included in the 2021 Annual Billing Statement.

For more detailed information on the 2019 Annual Billing Statement package please refer to resource material available on the internet, [www.opp.ca/billingmodel](http://www.opp.ca/billingmodel). Further, the Municipal Policing Bureau will be hosting a webinar information session in October. An e-mail invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please e-mail  
[OPP.MPB.Financial.Services.Unit@OPP.ca](mailto:OPP.MPB.Financial.Services.Unit@OPP.ca).

Yours truly,

M.M. (Marc) Bedard  
Superintendent  
Commander,  
Municipal Policing Bureau

## OPP 2019 Annual Billing Statement

### Fort Frances T

Estimated cost for the period January 1 to December 31, 2019

Please refer to [www.opp.ca](http://www.opp.ca) for 2019 Municipal Policing Billing General Information summary for further details.

			<b>Cost per Property \$</b>	<b>Total Cost \$</b>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	3,801		
	Commercial and Industrial	246		
	Total Properties	<u>4,047</u>	189.54	767,068
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	156,778,914		
	Municipal portion	0.8644%	334.86	1,355,162
<b>Overtime</b>	(see notes)		13.54	54,813
<b>Court Security</b>	(see summary)		84.40	341,547
<b>Prisoner Transportation</b>	(per property cost)		<u>2.27</u>	<u>9,187</u>
<b>2019 Estimated Cost before Phase-In Adjustment</b>			<b>624.61</b>	<b>2,527,777</b>
<b>2019 Phase-In Adjustment Billing Summary</b>				
<b>2018 Estimated Cost per Property</b>			541.41	
<b>2019 Estimated Cost per Property (see above)</b>			<u>624.61</u>	
<b>Cost per Property Variance</b>	(Increase)		83.19	
<b>2019 Cost Growth Amount (per property)</b>			10.31	
<b>2019 Adjustment Maximum is \$40 per property</b>	(Increase)		<u>40.00</u>	
<b>2019 Phase-In Adjustment</b>			32.88	<u>(133,068)</u>
<b>2019 Estimated Cost After Phase-In Adjustment</b>			<u><b>591.72</b></u>	<b>2,394,709</b>
<b>2017 Year-End Adjustment</b>	(see summary)			168,384
<b>Grand Total Billing for 2019</b>				<u><b>2,563,093</b></u>
<b>2019 Monthly Billing Amount</b>				<b>213,591</b>

## OPP 2019 Annual Billing Statement

### Fort Frances T

Estimated cost for the period January 1 to December 31, 2019

#### Notes to Annual Billing Statement

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2019 billing purposes the allocation of the municipal workload in detachments has been calculated to be 56.2 % Base Services and 43.8 % Calls for Service. The total 2019 Base Services and Calls for Service cost calculation is detailed on the *Base Services and Calls for Service Cost Summary* included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.54 estimated for 2019. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on *Base Services and Calls for Service Cost Summary* included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2014, 2015, 2016 and 2017 has been analyzed and averaged to estimate the 2019 costs. The costs incorporate the estimated 2019 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2019 hours and salary rates and included in the 2021 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. 2019 costs have been based on 2017 security activity. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. These costs will be reconciled to the actual cost of service required in 2019.

The Ministry of Community Safety and Correctional Services (MCSCS) has not finalized the 2019 municipal grant allocations and therefore the grant allocation has not been included in the annual billing statements. Municipalities will be notified of their 2019 grant allocation in the fall of 2018 and the 2019 municipal CSPT grants will be credited to municipalities in 2019, 25% in February and the remainder by September. Please note that a review of 2018 reconciled costs will need to be compared to the actual grant allocated for 2018. If the grant amount is more than the reconciled costs, an adjustment will be made to your 2019 grant allocation.

- 6) **Year-end Adjustments** - The 2017 adjustment accounts for the difference between the amount billed (excluding grants and revenue) based on the estimated cost in the *Annual Billing Statement* and the reconciled cost in the *Year-end Summary*. All costs in the *Annual Billing Statement* have a salary component. The delay in the settlement of the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements resulted in an estimate of the 2017 general salary rate increase. The actual weighted average cost of a uniform FTE decreased slightly (0.6%) from the estimated rate. The salary rate reconciliation impact on the cost of Base Services and Calls for Service costs of the municipality is minimal. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security. These costs are reconciled considering not only salary and benefit rate updates but also the extent of service provided during the year.

**OPP 2019 Estimated Base Services and Calls For Service Cost Summary**  
**For the Period January 1 to December 31, 2019**

**Salaries and Benefits**

Uniform Members	(Note 1)	Base		Total Base Services and Calls for Service		Base	Calls for
		FTE	%	\$/FTE	\$	Services	Service
Inspector .....		25.77	100.0	158,283	4,078,953	4,078,953	-
Staff Sergeant-Detachment Commander .....		11.41	100.0	141,618	1,615,861	1,615,861	-
Staff Sergeant .....		32.05	100.0	132,190	4,236,690	4,236,690	-
Sergeant .....		222.66	56.2	118,511	26,387,659	14,823,356	11,564,303
Constables .....		1,809.53	56.2	100,708	182,234,147	102,367,668	79,866,479
Part Time Constables .....		5.44	56.2	80,183	436,196	245,360	190,836
<b>Total Uniform Salaries</b>		<b>2,106.86</b>			<b>218,989,506</b>	<b>127,367,887</b>	<b>91,621,618</b>
Statutory Holiday Payout .....				3,564	7,489,461	4,315,256	3,174,205
Shift Premium .....				685	1,395,777	784,065	611,712
Benefits (Full-time 28.09%, Insp. 27.06%, Part-time 14.73%) .....					61,413,863	35,702,846	25,711,017
<b>Total Uniform Salaries &amp; Benefits</b>				<b>137,308</b>	<b>289,288,606</b>	<b>168,170,054</b>	<b>121,118,552</b>
<b>Detachment Civilian Members</b>	<b>(Note 1)</b>						
Court Officer .....		15.57	56.2	65,648	1,022,139	574,420	447,719
Detachment Administrative Clerk .....		173.14	56.2	64,693	11,200,946	6,292,041	4,908,905
Detachment Clerk Typist .....		0.44	56.2	57,362	25,239	14,341	10,899
Detachment Operations Clerk .....		1.67	56.2	63,077	105,339	59,292	46,046
Crime Stopper .....		0.81	56.2	60,159	48,729	27,673	21,056
<b>Total Detachment Civilian Salaries</b>		<b>191.63</b>			<b>12,402,392</b>	<b>6,967,767</b>	<b>5,434,625</b>
Benefits (26.10% of Salaries) .....					3,237,024	1,818,587	1,418,437
<b>Total Detachment Civilian Salaries &amp; Benefits</b>				<b>81,613</b>	<b>15,639,416</b>	<b>8,786,354</b>	<b>6,853,062</b>
<b>Support Staff (Salaries and Benefits)</b>	<b>(Note 2)</b>						
Communication Operators .....				6,564	13,829,429	7,967,711	5,861,718
Prisoner Guards .....				1,715	3,613,265	2,081,753	1,531,512
Operational Support .....				4,642	9,780,044	5,634,692	4,145,352
RHQ Municipal Support .....				2,477	5,218,692	3,006,706	2,211,986
Telephone Support .....				122	257,037	148,090	108,947
Office Automation Support .....				644	1,356,818	781,719	575,098
Mobile and Portable Radio Support .....				188	397,112	228,779	168,333
<b>Total Support Staff Salaries and Benefits</b>					<b>34,452,397</b>	<b>19,849,450</b>	<b>14,602,947</b>
<b>Total Salaries &amp; Benefits</b>					<b>339,380,420</b>	<b>196,805,859</b>	<b>142,574,561</b>
<b>Other Direct Operating Expenses</b>	<b>(Note 2)</b>						
Communication Center .....				182	383,449	220,921	162,528
Operational Support .....				811	1,708,663	984,432	724,231
RHQ Municipal Support .....				232	488,792	281,613	207,178
Telephone .....				1,373	2,892,719	1,666,616	1,226,103
Mobile Radio Equipment Maintenance .....				163	344,305	198,356	145,949
Office Automation - Uniform .....				2,140	4,508,680	2,597,639	1,911,041
Office Automation - Civilian .....				1,685	322,897	181,407	141,489
Vehicle Usage .....				8,351	17,594,388	10,136,861	7,457,527
Detachment Supplies .....				539	1,135,598	654,265	481,332
Uniform & Equipment .....				1,944	4,106,311	2,365,673	1,740,638
Uniform & Equipment Court officer .....				929	14,465	8,129	6,336
<b>Total Other Direct Operating Expenses</b>					<b>33,500,265</b>	<b>19,295,913</b>	<b>14,204,352</b>
<b>Total 2019 Municipal Base Services and Calls for Service Cost</b>					<b>372,880,686</b>	<b>216,101,772</b>	<b>156,778,914</b>
<b>Total OPP-Policed Municipal Properties</b>						<b>1,140,112</b>	
<b>Base Services Cost per Property</b>						<b>\$189.54</b>	

## **OPP 2019 Estimated Base Services and Calls For Service Cost Summary For the Period January 1 to December 31, 2019**

### **Notes**

Total Base Services and Call for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2014 through 2017. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 89.03 FTEs with a cost of \$14,357,486 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2019 salaries were estimated based on the 2018 rates set in the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements with an estimated overall general salary rate increase of 1.9% for 2019 applied. The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2018-19). Salary rates, Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 56.2% Base Services : 43.8% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2018 Municipal Policing Cost-Recovery Formula.

**OPP 2019 Calls for Service Billing Summary**  
**Fort Frances T**  
**Estimated cost for the period January 1 to December 31, 2019**

Calls for Service Billing Workgroups	Calls for Service Count					2019 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2019 Estimated Calls for Service Cost
	2014	2015	2016	2017	Four Year Average				
					A	B	C = A * B		
					(Note 1)		(Note 2)	(Note 3)	
Drug Possession	32	39	41	59	43	6.4	274	0.0171%	26,733
Drugs	4	3	5	6	5	37.0	167	0.0104%	16,269
Operational	1,017	1,083	1,097	1,291	1,122	3.6	4,039	0.2517%	394,670
Operational 2	379	438	330	410	389	1.3	506	0.0315%	49,444
Other Criminal Code Violations	192	194	257	321	241	7.9	1,904	0.1187%	186,030
Property Crime Violations	291	350	303	372	329	6.8	2,237	0.1394%	218,597
Statutes & Acts	156	173	145	196	168	3.3	553	0.0344%	54,009
Traffic	186	187	171	186	183	3.4	621	0.0387%	60,629
Violent Criminal Code	194	224	204	276	225	15.9	3,570	0.2225%	348,781
<b>Total</b>	<b>2,451</b>	<b>2,691</b>	<b>2,553</b>	<b>3,117</b>	<b>2,703</b>		<b>13,869</b>	<b>0.8644%</b>	<b>1,355,162</b>
<b>Provincial Totals</b>	<b>(Note 4)</b>	<b>381,258</b>	<b>363,779</b>	<b>364,615</b>	<b>368,194</b>	<b>369,462</b>	<b>1,604,533</b>	<b>100.0%</b>	<b>156,778,914</b>

**Notes to Calls for Service Billing Summary**

- 1) Showing no decimal places, for billing purposes the exact calculated numbers have been used
- 2) Showing 4 decimal places here, for calculations 9 decimal places have been used
- 3) Costs rounded to 0 decimals
- 4) Provincial Totals exclude data for both municipal dissolutions and amalgamations

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**OPP 2019 Calls for Service Details**  
**Fort Frances T**  
**For the Calendar Years 2014 to 2017**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2014	2015	2016	2017	
<b>Grand Total</b>	<b>2,451</b>	<b>2,691</b>	<b>2,553</b>	<b>3,117</b>	<b>2,703.00</b>
<b>Drug Possession</b>	<b>32</b>	<b>39</b>	<b>41</b>	<b>59</b>	<b>42.75</b>
DRUG Operation - Master Code	0	0	0	1	0.25
Drug Related Occurrence	4	11	19	27	15.25
Fail to disclose previous prescription (double doctoring)	0	1	0	0	0.25
Possession - Cannabis	17	9	14	13	13.25
Possession - Cocaine	1	0	0	1	0.50
Possession - Methamphetamine (Crystal Meth)	0	0	0	5	1.25
Possession - Other Controlled Drugs and Substances Act	10	18	8	12	12.00
<b>Drugs</b>	<b>4</b>	<b>3</b>	<b>5</b>	<b>6</b>	<b>4.50</b>
Drug Operation - Residential Grow Outdoor	1	0	0	0	0.25
Trafficking - Cannabis	3	0	0	1	1.00
Trafficking - Cocaine	0	1	2	1	1.00
Trafficking - Methamphetamine (Crystal Meth)	0	0	1	0	0.25
Trafficking - Other Controlled Drugs and Substances Act	0	2	2	4	2.00
<b>Operational</b>	<b>1,017</b>	<b>1,083</b>	<b>1,097</b>	<b>1,291</b>	<b>1,122.00</b>
Accident - non-MVC - Industrial	2	1	0	0	0.75
Accident - non-MVC - Master Code	0	0	1	0	0.25
Accident - non-MVC - Residential	0	0	0	1	0.25
Alarm - Master Code	2	2	2	1	1.75
Alarm - Others	2	4	5	1	3.00
Animal - Bear Complaint	7	11	23	16	14.25
Animal - Dog Owners Liability Act	3	8	6	3	5.00
Animal - Left in Vehicle	0	2	5	3	2.50
Animal - Master Code	5	3	0	0	2.00
Animal - Other	18	16	20	21	18.75
Animal Bite	2	4	1	2	2.25
Animal Injured	11	10	4	3	7.00
Animal Stray	11	3	1	7	5.50
Assist Fire Department	6	9	3	4	5.50
Assist Public	119	163	163	238	170.75
Bomb Threat	1	0	0	0	0.25
By-Law - Master Code	0	2	0	1	0.75
Child Neglect	1	0	0	1	0.50
Compassionate Message	0	3	0	0	0.75
Distressed / Overdue Motorist	1	1	0	4	1.50
Dogs By-Law	2	0	1	1	1.00
Domestic Disturbance	114	101	121	168	126.00
False Fire Alarm - Building	4	3	3	4	3.50
False Fire Alarm - Other	0	1	1	0	0.50
Family Dispute	67	62	85	68	70.50
Fire - Building	4	10	4	2	5.00
Fire - Master Code	0	1	0	0	0.25
Fire - Other	1	4	5	6	4.00
Fire - Vehicle	1	1	1	1	1.00
Found - Bicycles	17	15	19	16	16.75



**OPP 2019 Calls for Service Details**  
**Fort Frances T**  
**For the Calendar Years 2014 to 2017**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2014	2015	2016	2017	
Found - Computer, parts & accessories	0	0	0	4	1.00
Found - Domestic Appliances	0	0	0	1	0.25
Found - Gun	0	0	0	1	0.25
Found - Household Property	1	0	4	2	1.75
Found - Jewellery	0	1	0	1	0.50
Found - License Plate	1	0	0	0	0.25
Found - Machinery & Tools	3	0	0	1	1.00
Found - Others	7	3	14	14	9.50
Found - Personal Accessories	10	12	27	22	17.75
Found - Radio, TV, Sound-Reprod. Equip.	1	4	1	0	1.50
Found - Sporting Goods, Hobby Equip.	1	0	0	2	0.75
Found Property - Master Code	16	20	18	11	16.25
Homeless Person	0	0	0	1	0.25
Insecure Condition - Building	6	8	6	6	6.50
Insecure Condition - Others	0	1	0	0	0.25
Insecure Condition - Vehicle	0	0	1	0	0.25
Lost - Bicycles	1	0	1	2	1.00
Lost - Computer, parts & accessories	0	0	1	2	0.75
Lost - Household Property	1	1	0	0	0.50
Lost - Jewellery	0	0	1	1	0.50
Lost - License Plate	2	2	2	0	1.50
Lost - Machinery & Tools	0	0	0	1	0.25
Lost - Others	3	4	3	5	3.75
Lost - Personal Accessories	8	16	20	16	15.00
Lost - Radio, TV, Sound-Reprod. Equip.	3	4	4	2	3.25
Lost - Sporting Goods, Hobby Equip.	0	1	0	0	0.25
Lost Property - Master Code	17	21	9	8	13.75
Medical Assistance - Master Code	0	1	1	0	0.50
Medical Assistance - Other	2	4	8	10	6.00
Missing Person - Master Code	0	1	0	0	0.25
Missing Person 12 & older	22	14	34	36	26.50
Missing Person Located 12 & older	22	24	24	43	28.25
Missing Person Located Under 12	2	3	0	2	1.75
Missing Person under 12	3	1	2	1	1.75
Neighbour Dispute	44	45	40	49	44.50
Noise By-Law	17	9	7	2	8.75
Noise Complaint - Animal	14	7	6	2	7.25
Noise Complaint - Business	0	1	4	3	2.00
Noise Complaint - Master Code	6	7	4	4	5.25
Noise Complaint - Others	6	8	10	11	8.75
Noise Complaint - Residence	51	42	58	48	49.75
Noise Complaint - Vehicle	3	0	0	1	1.00
Other Municipal By-Laws	4	8	12	6	7.50
Phone - Master Code	8	6	1	4	4.75
Phone - Nuisance - No Charges Laid	18	18	14	12	15.50
Phone - Other - No Charges Laid	21	7	7	6	10.25

**OPP 2019 Calls for Service Details**  
**Fort Frances T**  
**For the Calendar Years 2014 to 2017**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2014	2015	2016	2017	
Phone - Text-related incident	1	2	2	0	1.25
Phone - Threatening - No Charges Laid	0	2	2	0	1.00
Sudden Death - Accidental	2	1	1	0	1.00
Sudden Death - Master Code	0	0	1	0	0.25
Sudden Death - Natural Causes	6	8	8	6	7.00
Sudden Death - Others	0	1	2	2	1.25
Sudden Death - Suicide	0	1	0	1	0.50
Suspicious Package	1	2	2	0	1.25
Suspicious Person	79	85	90	115	92.25
Suspicious vehicle	18	15	17	21	17.75
Taxi By-Law	1	0	0	0	0.25
Traffic By-Law	5	6	4	3	4.50
Trouble with Youth	96	105	83	93	94.25
Unwanted Persons	81	111	64	134	97.50
Vehicle Recovered - Automobile	2	0	2	0	1.00
Vehicle Recovered - Other	0	0	1	0	0.25
Vehicle Recovered - Trucks	0	0	0	1	0.25
<b>Operational 2</b>	<b>379</b>	<b>438</b>	<b>330</b>	<b>410</b>	<b>389.25</b>
911 call - Dropped Cell	0	9	9	29	11.75
911 call / 911 hang up	236	255	200	210	225.25
911 hang up - Pocket Dial	7	9	6	23	11.25
False Alarm - Accidental Trip	44	48	39	41	43.00
False Alarm - Cancelled	13	12	12	15	13.00
False Alarm - Malfunction	29	45	20	21	28.75
False Alarm - Others	5	14	8	19	11.50
False Holdup Alarm - Accidental Trip	3	3	2	1	2.25
False Holdup Alarm - Malfunction	2	0	0	3	1.25
Keep the Peace	40	43	34	48	41.25
<b>Other Criminal Code Violations</b>	<b>192</b>	<b>194</b>	<b>257</b>	<b>321</b>	<b>241.00</b>
Animals - Cruelty	3	0	4	2	2.25
Animals - Kill or injure	1	0	0	0	0.25
Animals - Others	1	0	0	0	0.25
Animals - Unnecessary suffering	1	1	0	0	0.50
Bail Violations - Appearance Notice	11	14	15	39	19.75
Bail Violations - Disobey Summons	7	7	8	9	7.75
Bail Violations - Fail To Appear	5	3	2	6	4.00
Bail Violations - Fail To Comply	65	77	88	113	85.75
Bail Violations - Master Code	1	0	1	4	1.50
Bail Violations - Others	2	4	8	4	4.50
Bail Violations - Promise To Appear	16	16	21	14	16.75
Bail Violations - Recognizance	4	2	0	0	1.50
Breach of Firearms regulation - Unsafe Storage	0	1	1	0	0.50
Breach of Probation	14	12	35	40	25.25
Child Pornography - Making or distributing	0	0	1	0	0.25
Child Pornography - Master Code	0	0	1	0	0.25
Child Pornography - Other	0	0	0	1	0.25

**OPP 2019 Calls for Service Details**  
**Fort Frances T**  
**For the Calendar Years 2014 to 2017**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2014	2015	2016	2017	
Child Pornography - Possess child pornography	0	1	0	0	0.25
Counterfeit Money - Others	1	0	0	1	0.50
Disobey court order / Misconduct executing process	0	1	0	0	0.25
Disturb the Peace	33	28	35	34	32.50
Fail to Attend Court	7	14	15	33	17.25
False Fire Alarm (C.C. Charge)	0	0	0	1	0.25
Indecent acts - exposure to person under 14	0	0	1	0	0.25
Indecent acts - Master Code	0	0	1	0	0.25
Indecent acts - Other	0	0	2	1	0.75
Nudity - public/private property	0	0	0	1	0.25
Obstruct Justice / Fabricate Evidence	1	0	0	0	0.25
Obstruct Public Peace Officer	2	2	2	3	2.25
Offensive Weapons - Careless use of firearms	1	0	0	0	0.25
Offensive Weapons - Other Offensive Weapons	1	0	1	2	1.00
Offensive Weapons - Other Weapons Offences	2	2	3	4	2.75
Offensive Weapons - Possession of Weapons	3	2	1	3	2.25
Offensive Weapons - Restricted	1	0	0	0	0.25
Offensive Weapons - Weapons Trafficking	1	0	0	0	0.25
Other Criminal Code * Sec.462 - Sec.753	2	1	4	1	2.00
Personate Peace Officer	0	1	0	0	0.25
Possession of Burglary Tools	0	1	0	1	0.50
Public Mischief - mislead peace officer	1	2	2	1	1.50
Public Morals	0	1	0	0	0.25
Trespass at Night	3	0	4	2	2.25
Utter Threats to damage property	0	0	1	0	0.25
Utter Threats to injure animal	0	1	0	1	0.50
Utter Threats to Property / Animals	1	0	0	0	0.25
Uttering Counterfeit Money	1	0	0	0	0.25
<b>Property Crime Violations</b>	<b>291</b>	<b>350</b>	<b>303</b>	<b>372</b>	<b>329.00</b>
Arson - Auto	0	2	0	0	0.50
Arson - Building	0	2	0	1	0.75
Arson - Master Code	0	0	1	0	0.25
Break & Enter	43	41	42	64	47.50
Break & Enter - Firearms	0	0	0	1	0.25
Fraud - False Pretence Over \$5,000	1	0	0	0	0.25
Fraud - False Pretence Under \$5,000	0	1	2	1	1.00
Fraud - Forgery & Uttering	1	0	2	0	0.75
Fraud - Fraud through mails	2	0	2	1	1.25
Fraud - Master Code	0	0	2	1	0.75
Fraud - Money/property/security Over \$5,000	1	2	3	4	2.50
Fraud - Money/property/security Under \$5,000	9	4	11	12	9.00
Fraud - Other	4	8	7	17	9.00
Fraud - Steal/Forge/Poss./Use Credit Card	2	1	0	2	1.25
Fraud - Welfare benefits	0	0	2	0	0.50
Identity Fraud	0	1	1	0	0.50
Identity Theft	0	0	1	1	0.50

**OPP 2019 Calls for Service Details**  
**Fort Frances T**  
**For the Calendar Years 2014 to 2017**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2014	2015	2016	2017	
Interfere with lawful use, enjoyment of property	2	4	2	7	3.75
Mischief - Master Code	80	93	63	94	82.50
Mischief Graffiti - Non-Gang Related	14	18	6	6	11.00
Mischief with Data	1	0	0	0	0.25
Personation with Intent (fraud)	1	3	2	1	1.75
Possession of Stolen Goods over \$5,000	0	0	0	1	0.25
Possession of Stolen Goods under \$5,000	5	4	2	5	4.00
Property Damage	8	3	6	4	5.25
Theft from Motor Vehicles Under \$5,000	19	22	17	8	16.50
Theft of - Automobile	4	1	2	0	1.75
Theft of - Other Motor Vehicles	0	1	0	0	0.25
Theft of - Snow Vehicles	1	1	0	0	0.50
Theft of - Trucks	0	2	0	1	0.75
Theft of Motor Vehicle	6	4	5	1	4.00
Theft Over \$5,000 - Bicycles	0	0	1	0	0.25
Theft Over \$5,000 - Mail	0	1	0	1	0.50
Theft Over \$5,000 - Master Code	1	1	0	0	0.50
Theft Over \$5,000 - Other Theft	1	1	4	1	1.75
Theft Over \$5,000 - Trailers	0	0	0	1	0.25
Theft Over \$5,000 Shoplifting	0	0	1	0	0.25
Theft Under \$5,000 - Bicycles	12	22	18	16	17.00
Theft Under \$5,000 - Building	1	1	0	1	0.75
Theft Under \$5,000 - Construction Site	0	0	2	3	1.25
Theft Under \$5,000 - Gasoline Drive-off	1	1	4	5	2.75
Theft Under \$5,000 - Master Code	10	12	9	23	13.50
Theft Under \$5,000 - Other Theft	42	57	55	51	51.25
Theft Under \$5,000 - Persons	0	3	5	3	2.75
Theft Under \$5,000 - Trailers	1	1	0	0	0.50
Theft Under \$5,000 Shoplifting	18	32	21	33	26.00
Unlawful in a dwelling house	0	0	2	1	0.75
<b>Statutes &amp; Acts</b>	<b>156</b>	<b>173</b>	<b>145</b>	<b>196</b>	<b>167.50</b>
Children's Law Reform Act	0	0	1	0	0.25
Children's Law Reform Act - Custody order	1	0	0	0	0.25
Custody Dispute	2	0	0	1	0.75
Family Law Act - Custody/Access order	0	1	1	0	0.50
Family Law Act - Other	0	1	1	0	0.50
Landlord / Tenant	15	18	24	27	21.00
Mental Health Act	43	37	17	25	30.50
Mental Health Act - Attempt Suicide	16	18	8	18	15.00
Mental Health Act - Placed on Form	0	0	2	10	3.00
Mental Health Act - Threat of Suicide	25	19	31	28	25.75
Mental Health Act - Voluntary Transport	2	4	7	10	5.75
Trespass To Property Act	51	74	52	74	62.75
Youth Criminal Justice Act (YCJA)	1	1	1	3	1.50
<b>Traffic</b>	<b>186</b>	<b>187</b>	<b>171</b>	<b>186</b>	<b>182.50</b>
MVC - Others (Motor Vehicle Collision)	0	2	1	0	0.75

**OPP 2019 Calls for Service Details**  
**Fort Frances T**  
**For the Calendar Years 2014 to 2017**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2014	2015	2016	2017	
MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision)	2	1	1	1	1.25
MVC - Personal Injury (Motor Vehicle Collision)	5	6	7	5	5.75
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	26	26	23	27	25.50
MVC - Prop. Dam. Non Reportable	38	38	45	66	46.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	115	112	92	87	101.50
MVC (Motor Vehicle Collision) - Master Code	0	2	2	0	1.00
Violent Criminal Code	194	224	204	276	224.50
Abduction Under 14 - Family	0	0	0	1	0.25
Aggravated Assault - Level 3	4	2	3	2	2.75
Arson - Disregard for Human Life	1	0	0	0	0.25
Assault - Level 1	103	113	91	145	113.00
Assault Peace Officer	11	5	6	4	6.50
Assault Peace Officer with weapon OR cause bodily harm	1	1	1	2	1.25
Assault With Weapon or Causing Bodily Harm - Level 2	18	25	24	26	23.25
Criminal Harassment	10	17	16	12	13.75
Criminal Harassment - Offender Unknown	1	1	0	0	0.50
Discharge Firearm with Intent	1	0	0	0	0.25
Extortion	0	0	1	1	0.50
Forcible confinement	0	1	0	4	1.25
Hostage Taking	0	0	1	0	0.25
Indecent / Harassing Communications	2	2	1	1	1.50
Invitation to Sexual Touching	0	0	0	1	0.25
Kidnapping	1	0	0	0	0.25
Murder 2nd Degree	0	0	0	1	0.25
Non-Consensual Distribution of Intimate Images	0	1	1	2	1.00
Other Criminal Code * against public order	1	0	1	0	0.50
Robbery - Master Code	0	2	2	1	1.25
Robbery - Other	1	0	1	1	0.75
Robbery - With Threat of Violence	3	2	1	1	1.75
Sexual Assault	12	18	19	21	17.50
Sexual Exploitation	0	0	1	0	0.25
Sexual Interference	4	2	2	5	3.25
Utter Threats - Master Code	1	0	2	2	1.25
Utter Threats to Person	19	31	26	42	29.50
Utter Threats to Person - Government Employee	0	0	2	0	0.50
Utter Threats to Person - Police Officer	0	0	2	1	0.75
Voyeurism	0	1	0	0	0.25

**OPP 2019 Court Security Cost Summary****Fort Frances T**

Estimated cost for the period January 1 to December 31, 2019

**2018 Cost-Recovery Formula****Salaries and Benefits**

<b>Uniform Members</b>	<b>(Note 1)</b>	<b>\$/FTE</b>	<b>Positions</b>	<b>\$</b>	<b>Sub-Total</b>	<b>Total</b>
Constables .....		100,708	1.75	176,434		
Total Uniform Salaries					176,434	
Statutory Holiday Payout .....		3,564			6,244	
Shift Premiums .....		685			1,200	
Benefits (Full-time 28.09%, Part-time 14.73%) .....					49,560	
<b>Total Uniform Salaries and Benefits</b>						<b>233,439</b>
<b>Detachment Civilian Members</b>						
Guards .....		59,103	0.73	43,328		
Total Detachment Civilian Salaries					43,328	
Benefits (26.10%, Part-time 19.77%) .....					8,566	
<b>Total Detachment Civilian Salaries and Benefits</b>						<b>51,894</b>
<b>Support Staff - Salaries and Benefits</b>	<b>(Note 2)</b>					
Communication Operators .....		6,564		11,500		
Prisoner Guards .....		1,715		3,005		
Operational Support .....		4,642		8,133		
RHQ Municipal Support .....		2,477		4,340		
Telephone Support .....		122		214		
Office Automation Support .....		644		1,128		
Mobile and Portable Radio Support .....		188		329		
<b>Total Support Staff Salaries and Benefits Costs</b>						<b>28,648</b>
<b>Total Salaries &amp; Benefits</b>						<b>313,980</b>
<b>Other Direct Operating Expenses</b>	<b>(Note 2)</b>					
Communication Center .....		182			319	
Operational Support .....		811			1,421	
RHQ Municipal Support .....		232			406	
Telephone .....		1,373			2,405	
Mobile Radio Equipment Repairs & Maintenance .....		163			286	
Office Automation - Uniform .....		2,140			3,749	
Vehicle Usage .....		8,351			14,630	
Detachment Supplies .....		539			944	
Uniform & Equipment .....		1,944			3,406	
<b>Total Other Direct Operating Expenses</b>						<b>27,567</b>
<b>Total 2019 Estimated Court Security Costs</b>	<b>(Note 3 - Grant information)</b>					<b>\$341,547</b>
<b>Total OPP Policed Municipal Properties</b>						<b>4,047</b>
<b>Cost per Property</b>						<b>\$84.40</b>

**OPP 2019 Court Security Cost Summary**  
**Fort Frances T**  
**Estimated cost for the period January 1 to December 31, 2019**

**Notes:**

- 1) Full-time equivalents (FTEs) are based on staffing required to provide court security based on the 2017 activity levels and requirements determined by servicing detachment staff. The 2019 salaries were estimated based on the 2018 rates set in the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements with an estimated overall general salary rate increase of 1.9% for 2019 applied. The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2018-19). Salary rates, Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.
- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2018 Municipal Policing Cost-Recovery Formula.
- 3) The Ministry of Community Safety and Correctional Services (MCSCS) had not finalized the 2019 municipal grant allocations at the time the 2019 annual billing statements were prepared and therefore the grant allocation has not been included in the annual billing statements.

**OPP 2017 Reconciled Year-End Summary**  
**Fort Frances T**  
**Reconciled cost for the period January 1 to December 31, 2017**

			<b>Cost per Property \$</b>	<b>Total Cost \$</b>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	3,815		
	Commercial and Industrial	269		
	<b>Total Properties</b>	<b>4,084</b>	<b>190.38</b>	<b>777,512</b>
<b>Calls for Service</b>				
	Total all municipalities	146,777,213		
	Municipal portion	0.7562%	271.78	1,109,957
<b>Overtime</b>			19.29	78,801
<b>Court Security</b>	(see summary)		79.35	324,085
<b>Prisoner Transportation</b>	(per property cost)		2.16	8,821
<b>Total 2017 Reconciled Cost</b>			<b>562.97</b>	<b>2,299,176</b>
<b>Year Over Year Variance (reconciled cost for the year is not subject to phase-in adjustment)</b>				
<b>2016 Reconciled Cost per Property</b>			584.56	
<b>2017 Reconciled Cost per Property (see above)</b>			562.97	
<b>Cost per Property Variance</b>	(Decrease)		21.59	
<b>2017 Billed Amount</b>				<b>(2,130,792)</b>
<b>2017 Year-End-Adjustment</b>				<b>168,384</b>

**Note**

The Year-End adjustment above will be included as an adjustment on the 2019 Billing Statement.  
This amount will be incorporated into the monthly invoice amount for 2019.



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**OPP 2017 Court Security Cost Summary**  
**Fort Frances T**  
**Reconciled cost for the period January 1 to December 31, 2017**

**2016 Cost-Recovery Formula**

**Salaries and Benefits**

(Note 1)

<b>Uniform Members</b>	<b>Positions</b>	<b>\$</b>	<b>Sub-Total</b>	<b>Total</b>
Constables .....	1.75	169,456		
Total Uniform Salaries			169,456	
Contractual Payout .....			6,368	
Shift Premiums .....			1,190	
Benefits (26.96% full-time, 14.68% part-time) .....			45,685	
<b>Total Uniform Salaries and Benefits</b>				<b>222,700</b>
<b>Detachment Civilian Members</b>				
Guards .....	0.73	41,767		
Total Detachment Civilian Salaries			41,767	
Benefits (25.17%, Part-time 19.44%) .....			8,119	
<b>Total Detachment Civilian Salaries and Benefits</b>				<b>49,886</b>
<b>Support Staff - Salaries and Benefits</b>				
				(Note 2)
Communication Operators .....		10,547		
Prisoner Guards .....		2,689		
Office Automation Support .....		936		
Telephone Support .....		210		
Operational Support .....		7,453		
<b>Total Support Staff Salaries and Benefits Costs</b>				<b>21,834</b>
<b>Total Salaries &amp; Benefits</b>				<b>294,421</b>

**Other Direct Operating Expenses**

(Note 2)

Communication Center .....	391
Operational Support .....	1,328
RHQ Municipal Support .....	4,012
Vehicle Usage .....	13,833
Telephone .....	2,151
Detachment Supplies .....	881
Uniform & Equipment .....	3,040
Mobile Radio Equipment Repairs & Maintenance .....	1,480
Office Automation - Uniform .....	2,547
<b>Total Other Direct Operating Expenses</b>	<b>29,664</b>
<b>Total 2017 Reconciled Court Security Costs</b>	<b>\$324,085</b>
<b>Total OPP Policed Municipal Properties</b>	<b>4,084</b>
<b>Cost per Property</b>	<b>\$79.35</b>

## **OPP 2017 Court Security Cost Summary**

### **Fort Frances T**

**Reconciled cost for the period January 1 to December 31, 2017**

#### **Notes**

- 1) Full-time equivalents (FTEs) are based on staffing required to provide court security based on the actual 2017 activity levels and requirements determined by servicing detachment staff. Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2017 salaries incorporate the January 1, 2017, 1.5%, and July 1, 2017, 0.4% , general salary rate increases set in the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements. The benefit rates are based on the rates set by the Treasury Board Secretariat, (2017-18).
- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2016 Municipal Policing Cost-Recovery Formula.