

TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - October 1, 2018 10:30 AM

MEETING - Museum

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1. <u>CALL TO ORDER (Session # 067)</u>	
2. <u>APPROVAL OF AGENDA (Call for non-agenda items)</u>	
3. <u>DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF</u>	
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TOWN OF FORT FRANCES

MINUTES

SESSION NO. #066

September 4, 2018

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on September 4, 2018 from 10:30 a.m. to 11:32 a.m.

PRESENT: Wendy Brunetta - Chairperson, John Albanese - Councillor, Doug Kitowski - Councillor, Roy Avis - Mayor, Doug Brown - CAO, Jason Kabel - Community Services Division Manager

ALSO PRESENT: Jordan Forbes - HR Coordinator

1 CALL TO ORDER (Session # 066)

Chairperson W. Brunetta called the meeting to order at 10:28 a.m.

2 APPROVAL OF AGENDA (Call for non-agenda items)

- J. Kabel - Added 'MSC Fire Alarm Panel' to the agenda (7.1)
- J. Forbes - Added 'Pay Equity' as an in-camera agenda item (7.2)

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

- 4.1 Community Services Executive Committee - August 8, 2018 - **Approved as circulated.**

5 ITEMS REFERRED FROM COUNCIL

5.1 - NIL

6 NEW BUSINESS

- 6.1 Children's Complex - Wage Enhancement Agreement - DSSAB - The Community Services Division recommends to Mayor & Council to endorse the agreement with the Rainy River District Social Services Administration Board (RRDSSAB) as presented and authorize execution by Mayor and Clerk.

- 6.2 Active Transportation - Strategic Plan Initiative #26 - The Community Services Executive Committee recommends to:

1) explore active transportation possibilities with any new road development done in the

Town.

2) seek active transportation opportunities with Resolute property that may become available.

3) set a priority for active transportation with the new Council.

7 NON-AGENDA ITEMS

7.1 MSC Alarm Panel - Replacement of the fire alarm panel and many devices was the chosen option to mitigate any recurrence of the existing trouble with the panel, rather than simply replacing the panel alone. The Committee recommended to move forward with Troy Life & Fire Safety as the lowest submitted quotation.

7.2 IN-CAMERA - Pay Equity - The committee recommends to proceed as directed with a letter of understanding.

8 INFORMATION

8.1 Next Meeting - September 17, 2018 - Fort Frances Museum

9 ADJOURNMENT

There being no further matters before the committee at this time, the meeting was adjourned at 11:32 a.m.

W. Brunetta, Executive Committee Chair

J. Kabel, Community Services Division Manager

REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Community Services Division Manager

DATE: September 28, 2018

RE: Adult Shinny Email – Bill Morrison, George Harnett

Preamble

Attached is an email from a regular patron to adult shinny at Memorial Sports Centre, Bill Morrison.

Bill, along with George Harnett have requested to meet with the Community Services Executive Committee to consider their request for an adjustment to the adult shinny fee.

Current Fees

Ice Surface Rentals

Prime time – Opening to 8am, 3:30pm to Close (Mon-Fri); Opening to Close (Sat-Sun)

Youth	\$99.10
Adult	\$148.75

Non – Prime time – 8am - 3:30pm (Mon-Fri) (Excluding Holidays, School Breaks & Tournaments)


Youth	\$68.65
Adult	\$105.20

<u>Daily Facility Use</u>	Resident	Non-resident
Child (5-12)	\$4.05	\$5.05
Student (13-17)	\$5.60	\$6.95
Adult (18-59)	\$7.20	\$9.05
Senior (60+)	\$5.55	\$6.90

Recommendation

Determine if there is a willingness to consider the request for a special fee for adult shinny as per Mr. Morrison's email.

Respectfully Submitted,



Jason Kabel

From: Bill Morrison
To: [Jason Kabel](#)
Subject: FF Adult Shinny
Date: Thursday, September 27, 2018 10:01:54 AM

> Dear Jason,
>
> In follow up to our conversation at the arena, I wanted to thank you
> for scheduling me to talk to the Town's Executive Committee on Monday
> regarding the Adult Shinny Hockey pricing.
>
> The Adult Shinny Hockey started with a few of us having a little
> scrimmage on the Tuesday and Thursday \$2 'Toonie Skate' in the Fall of
> 2015. All of us skaters were former hockey players and after skating
> in circles became boring, we shot a puck around and agreed amongst
> ourselves that we would put our sticks away if non-hockey players
> showed up just looking to skate; but it was always the same small
> group of us every Tuesday and Thursday. The arena staff was happy that
> the ice was being used at 9am in the morning as there typically wasn't
> anyone just showing up for 'Public Skating' to skate laps around the
> rink and after some discussion we were given the 9am slot on Monday,
> Weds. and Friday for '\$2 Adult Shinny' which ran from the winter of
> 2015/2016 through the winter of 2017/2018 and was also advertised in
> The Recreator paper as \$2 Adult Shinny.
>
> The \$2 Adult Shinny was ideal for us older skaters who didn't want to
> play in a competitive night league as we didn't require full equipment
> to play 'Shinny' and we didn't have any goalies so we would play
> "Posts"(puck on net post for a goal) or shoot on the plastic goalie we
> could tie to the nets. Sometimes we would have three or four players
> show up and play within one zone(net to blue line) and other times we
> would have 8 to 10 players show up and play 3 on 3 or 4 on 4 fun
> non-competitive hockey. I personally loved the non-competitive Shiny
> format as I had taken 20 years off of playing hockey due to health
> issues and was not able to play in the more competitive night
> leagues. The Shinny hockey league was mostly just a few guys skating
> and passing the puck around and getting great exercise and camaraderie
> in a fun way. With every game, it's always "last goal wins" whether
> it's against a post or a real goalie.
>
> We mostly had the same skaters show up week after week, but we had
> over 20 skaters for a few weeks this past January prior to a match-up
> between the Canada Border Services Officers and the local Paramedics.
> People began talking that we had a "\$2 hockey league" as we finally
> had enough players to play 5 on 5 and we had two goalies showing up
> regularly while the Customs and Paramedics were getting in shape for
> their big game, but once the Customs/Paramedic game was over we were
> back to playing Shinny with 8 to 12 guys and sometimes one goalie if
> we were lucky. The last few weeks of Shinny in March 2018 we
> struggled to get 6 to 8 players on the Mon, Weds and Friday and I was
> calling, texting and emailing daily just to get enough players for a
> fun 3 on 3 game to come out. Some newer players we acquired in the
> winter would show up and see if we had any goalies and wouldn't
> play(or pay) if we didn't have goalies or enough guys to play 4 on 4.
>

> This season (2017/2018) the price has increased for Adult Shinny from
> \$2 to \$8.15 and from my understanding from talking frequently with the
> arena staff when I use the weight room, there hasn't been a single
> person skate in the scheduled morning Adult Shinny since the price
> increase. The regular Shinny players would like to play hockey, but
> they aren't willing to pay \$8.15 only to find out there are only two
> or three skaters and no goalies as they would get the same exercise
> from the Tues/Thurs Toonie Skate. A few skaters have went back to the
> 'Toonie Skate' on Tues and Thursday, but there has only been one to
> three skaters at the Toonie Skate since the ice has been in. It seems
> a shame that the ice is now sitting empty on the scheduled Shinny
> skates and the players are looking at other options like playing at
> the Duke arena.

>

> On behalf of the Adult Shinny hockey players, I ask that the Town of
> Fort Frances please look at lowering the price of the Adult Shinny to
> keep the Town's taxpaying Shinny Hockey in the Town's arena and back
> on the rink that is currently sitting empty at 9am so we can all
> continue with our fun non-competitive Shinny hockey. I keep in touch
> with the regular Shinny players and all summer they looked forward to
> getting their 'fun exercise' on the 52 rink three mornings a week, but
> the price increase from \$6 per week the last three years to \$24.45 a
> week has proven to be too much for players who are mostly retired and
> on a fixed income. The majority of them are not interested in getting
> a membership as they do not use the other facilities.

>

> We appreciate any consideration you and the Town of Fort Frances can
> give us and look forward to any questions or comments you may have.

>

> Sincerely,

>

> Bill Morrison

>

> Cell: 807-275-5843

>

>

>

>

>

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Bill Morrison
Heavy Sports Inc- President
www.heavygrips.com

REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Community Services Division Manager

DATE: September 28, 2018

RE: Senior Active Living Centre Transfer Payment Agreement – Fort Frances Senior Centre

Preamble

The Community Services Division has received a letter (attached) from Hon. Raymond Cho, Minister for Seniors and Accessibility confirming that funding for the Fort Frances Senior Centre (SALC – Senior Active Living Centre) will continue in 2018-19 to support the centre.

The funding is as follows:


- Operating funding: \$42,700.00 (matching municipal funds required)
- Special Grant: \$9,359.66
- Pay equity amount: \$0.00

In 2014 the Town signed a Terms & Conditions document that has been in place until now to receive provincial funding, as the Ministry moves forward with modernizing the SALC program, we are now required to sign an updated transfer payment agreement which represents our contract with the province (attached).

Recommendation

The Community Services Executive Committee recommends to Mayor & Council to endorse the Ontario transfer payment agreement for the Seniors Active Living Centres Program at the Fort Frances Senior Centre and authorize execution of the agreement.

Respectfully Submitted,



Jason Kabel

**Minister for Seniors
and Accessibility**

Minister's Office

6th Floor
400 University Avenue
Toronto, ON M7A 2R9
Tel.: (416) 314-9710
Fax: (416) 325-4787

**Ministre des Services
aux aînés et de l'Accessibilité**

Bureau du Ministre

6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 314-9710
Télec.: (416) 325-4787



September 2018

Diane Maxey
Board Chair
Fort Frances Seniors Centre
401 Nelson Street
Fort Frances, Ontario P9A 1B3
magictouch1@shaw.ca

Dear Diane Maxey:

As you may know, in June this year, I was appointed as the Minister for Seniors and Accessibility. I am honoured that the Premier has entrusted me to take on this important role overseeing programs that impact seniors and providing information that can help them stay healthy, socially connected and independent.

Seniors Active Living Centres across Ontario are key partners in supporting Ontarians so that they can age with dignity, independence and choice. I am pleased to confirm funding will continue in 2018-19 to support your centre. The ministry will follow up shortly to provide you with specific funding information.

Our government values seniors for all that they have given and continue to give to our province, from raising families and helping to build the economy to making our communities better places to live.

Thank you for the valuable work you and your centre are doing to serve seniors in your community. I wish you all the best with your activities this year.

Sincerely,

A handwritten signature in black ink, appearing to read "Raymond Cho".

Raymond Cho
Minister

cc: Hon. Greg Rickford, MPP, Kenora-Rainy River

Minister for Seniors
and Accessibility

Minister's Office

6th Floor
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Septembre 2018

Diane Maxey
Board Chair
Fort Frances Seniors Centre
401 Nelson Street
Fort Frances, Ontario P9A 1B3
magictouch1@shaw.ca

Madame,

Vous savez peut-être qu'en juin de cette année, j'ai été nommé ministre des Services aux aînés et de l'Accessibilité. Je suis honoré que le premier ministre m'ait confié cette tâche importante qui consiste à prendre en charge les programmes destinés aux personnes âgées et à diffuser de l'information qui aide les personnes âgées à demeurer en santé, actives socialement et autonomes.

Les centres de vie active pour personnes âgées à travers l'Ontario sont des partenaires clés dans la prestation de services de soutien aux Ontariennes et aux Ontariens afin de leur permettre de vieillir avec dignité, autonomie et choix. Je suis heureux de pouvoir confirmer que votre centre continuera de bénéficier d'un financement de soutien en 2018-2019. Le ministère vous communiquera sous peu les renseignements précis relatifs au financement.

Notre gouvernement est reconnaissant aux personnes âgées pour tout ce qu'elles ont contribué et continuent de contribuer à la vie de notre province, que ce soit pour avoir fondé une famille, aidé à développer l'économie ou avoir fait de nos collectivités des lieux où il fait bon vivre.

Je vous remercie des précieux services que votre centre et vos collaborateurs offrez aux personnes âgées de votre région. Recevez mes meilleurs vœux de succès pour vos activités de cette année.

Veuillez agréer, Madame, l'expression de mes sentiments les meilleurs.

Raymond Cho
Ministre

c. c. Hon. Greg Rickford, députée/député Kenora-Rainy River

September 2018

Diane Maxey
Board Chair
Fort Frances Seniors Centre
401 Nelson Street
Fort Frances ON P9A 1B3

Dear Diane Maxey,

Re: Seniors Active Living Centres Program – 2018-19 Confirmation of Funding
Fort Frances Seniors Centre, Case 2018-03-1-767754975

Further to the letter you received from the Minister for Seniors and Accessibility which confirmed your Seniors Active Living Centre (SALC) program funding for 2018-19, I am pleased to inform you that your centre has been approved to receive:

- Operating funding: \$42,700.00
- Special Grant: \$9,359.66
- Pay equity amount: \$0.00

As we move forward with modernizing the program, you are now required to sign an updated transfer payment agreement (which represents your contract with the province), which will replace the Terms and Conditions your organization had signed in 2014.

Please review the agreement and return the signed agreement to your Regional Advisor within 15 business days. Once received, it will be signed by the ministry representative and a copy will be returned to you for your files.

The agreement remains in force until terminated by either the province or your organization. This Confirmation of Funding letter forms a part of the agreement, so it is important to keep a copy of this letter with your agreement for audit purposes.

Operating funding is provided to your organization on a monthly basis. Any changes to the approved operating funding amount will be pro-rated and reflected in subsequent monthly payments that you receive. If requested and approved, the project grant ("Special Grant") amount will be provided by October.

Funds must be used in accordance with your approved funding request. If you would anticipate any changes to your program or expenditures, please contact your Regional Advisor. It is important that you request any changes in writing (email is acceptable), and changes must be approved by the Regional Advisor before alternative programming and expenditures are made.

Your organization is required to submit an audited financial statement for the year funded. SALC funding received should be reported in the financial statement as a separate revenue line item, separate from other provincial and municipal funding.

As in previous years, funds provided by the ministry that are not used for an approved purpose are subject to recovery, and funds not spent by year-end will also be recovered.

It is important for your organization to keep this letter and the agreement for audit purposes. The rules that set out the details and practical application for this program are made under the authority of the Seniors Active Living Centres Act, 2017.

Should you have any questions about your funding, or questions related to compliance, please do not hesitate to contact your Regional Advisor, Heather Gushulak, (807) 468-2452, or Heather.Gushulak@ontario.ca.

Ontario is committed to providing the programs and services that seniors need to stay active and engaged.

We wish you all the best in operating your SALC program, and appreciate your efforts to improve the lives of Ontario's seniors.

Sincerely,

Kate Krestow

Manager, Public Education and Awareness
Seniors Policy and Programs Division

Attachment: SALC Transfer Payment Agreement (for your signature)

cc: Heather Gushulak, Regional Advisor
Jason Kabel, Community Services Division Manager

**ONTARIO TRANSFER PAYMENT AGREEMENT
SENIORS ACTIVE LIVING CENTERS PROGRAM**

THE AGREEMENT is effective as of the first day of May, 2018.

B E T W E E N :

**Her Majesty the Queen in right of Ontario
as represented by the Minister for Seniors and Accessibility**

(the “**Province**”)

- and -

Fort Frances Seniors Centre

(the “**Recipient**”)

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The agreement, together with:

Schedule “A” - General Terms and Conditions

Schedule “B” - Project Specific Information and Additional Provisions

and

any amending agreement entered into as provided for in section 4.1,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule “A”, the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule “A”; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule “A”, the Additional Provisions will prevail over the provisions in Schedule “A” to the extent of the inconsistency.

3.0 COUNTERPARTS

3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);
- (b) Her Majesty the Queen in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:

- (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project; and
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

- SIGNATURE PAGE FOLLOWS -

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF
ONTARIO as represented by the Minister for
Seniors and Accessibility**

Date

Kathleen Henschel, Director

Fort Frances Seniors Centre

Date

Name:
Title:

I have authority to bind the Recipient.

SCHEDULE "A"

GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 **Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 **Definitions.** In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means the terms and conditions set out in Schedule "B".

"Agreement" means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

"Budget" means the budget for expenses related to the Recipient's seniors active living centre program, as set out in the Funding Letter.

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A13.1.

"Funding Letter" means the letter(s) from the Province to the Recipient indicating the approved amount of the Funds to the Recipient for the Funding Year;

“Funding Year” means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees, and employees.

“Maximum Funds” means the maximum Funds set out in the Funding Letter.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A13.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A13.4.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Program Guidelines” means the Province’s program guidelines, issued April 2018, and revised from time to time by the Province, containing terms and conditions in respect of seniors active living centre program funding.

“Project” means the undertakings approved by the Province in accordance with the *Seniors Active Living Centres Act, 2017*, in support of the Recipient’s seniors active living centre program, as set out in the Funding Letter.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;

- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 Governance. The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 **Term.** The term of the Agreement will commence on the Effective Date and shall continue until terminated pursuant to Article A11.0, Article A12.0, or Article A13.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 **Funds Provided.** The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient at regular intervals determined by the Province, with notice to the Recipient, as set out in the Funding Letter; -; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 **Limitation on Payment of Funds.** Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A10.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
- (c) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.1; or
- (d) if, pursuant to the *Financial Administration Act* (Ontario), the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
 - (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project; or
 - (ii) terminate the Agreement pursuant to section A12.1.

- A4.3 **Use of Funds and Carry Out the Project.** The Recipient will do all of the following:
- (a) carry out the Project in accordance with the Agreement;
 - (b) use the Funds only for the purpose of carrying out the Project;
 - (c) spend the Funds only in accordance with the Budget;
 - (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.
- A4.4 **Interest Bearing Account.** If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest bearing account in the name of the Recipient at a Canadian financial institution.
- A4.5 **Interest.** If the Recipient earns any interest on the Funds, the Province may:
- (a) deduct an amount equal to the interest from any further instalments of Funds; or
 - (b) demand from the Recipient the payment of an amount equal to the interest.
- A4.6 **Rebates, Credits, and Refunds.** The Ministry will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.
- A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS**
- A5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will:
- (a) do so through a process that promotes the best value for money; and
 - (b) comply with the *Broader Public Sector Accountability Act, 2010* (Ontario), including any procurement directive issued thereunder, to the extent applicable.
- A5.2 **Disposal.** The Recipient will not, without the Province's prior written consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the

amount as provided for in Schedule “B” at the time of purchase.

A6.0 CONFLICT OF INTEREST

A6.1 **No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

A6.2 **Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient’s decisions,

has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient’s objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.3 **Disclosure to Province.** The Recipient will:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 **Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address referred to in section A17.1, an annual report in accordance with the Program Guidelines, or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A17.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that the annual report and any other reports are completed to the satisfaction of the Province; and
- (d) ensure that the annual report and any other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 **Record Maintenance.** The Recipient will keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.3 **Inspection.** The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project, or both.

A7.4 **Disclosure.** To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

A7.5 **No Control of Records.** No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 **Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province for the Project; and

- (b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

A8.2 Publication. The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 INDEMNITY

A9.1 Indemnification. The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 Recipient's Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage as provided for in section A10.1; or

- (ii) other proof that confirms the insurance coverage as provided for in section A10.1; and
- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.

A11.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 TERMINATION WHERE NO APPROPRIATION

A12.1 Termination Where No Appropriation. If, as provided for in section A4.2(d), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.

A12.2 Consequences of Termination Where No Appropriation. If the Province terminates the Agreement pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and

- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A12.2(b).

A12.3 **No Additional Funds.** If, pursuant to section A12.2(c), the Province determines that the costs to wind down the Project exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

A13.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A13.1 **Events of Default.** Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

A13.2 **Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;

- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A13.3 Opportunity to Remedy. If, in accordance with section A13.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A13.4 Recipient not Remediating. If the Province provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A13.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A13.2(a), (c), (d), (e), (f), (g), (h), and (i).

A13.5 **When Termination Effective.** Termination under Article will take effect as provided for in the Notice.

A14.0 FUNDS AT THE END OF A FUNDING YEAR

A14.1 **Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A13.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A15.0 FUNDS UPON EXPIRY

A15.1 **Funds Upon Expiry.** The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

A16.0 DEBT DUE AND PAYMENT

A16.1 **Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

A16.2 **Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the Province immediately, unless the Province directs otherwise.

A16.3 **Interest Rate.** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province

of Ontario on accounts receivable.

A16.4 **Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the “Ontario Minister of Finance” and delivered to the Province as provided for in Schedule “B”.

A16.5 **Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

A17.0 NOTICE

A17.1 **Notice in Writing and Addressed.** Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for Schedule “B”, or as either Party later designates to the other by Notice.

A17.2 **Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery, or fax, one Business Day after the Notice is delivered.

A17.3 **Postal Disruption.** Despite section A17.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or fax.

A18.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A18.1 **Consent.** When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A19.0 SEVERABILITY OF PROVISIONS

A19.1 **Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A20.0 WAIVER

A20.1 **Waiver Request.** Either Party may, in accordance with the Notice provision set out in Article A17.0, ask the other Party to waive an obligation under the Agreement.

A20.2 **Waiver Applies.** Any waiver a Party grants in response to a request made pursuant to section A20.1 will:

- (a) be valid only if the Party granting the waiver provides it in writing; and
- (b) apply only to the specific obligation referred to in the waiver.

A21.0 INDEPENDENT PARTIES

A21.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A22.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A22.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A22.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

A23.0 GOVERNING LAW

A23.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A24.0 FURTHER ASSURANCES

A24.1 **Agreement into Effect.** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains, and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A25.0 JOINT AND SEVERAL LIABILITY

A25.1 **Joint and Several Liability.** Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A26.0 RIGHTS AND REMEDIES CUMULATIVE

A26.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A27.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A27.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a “**Failure**”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A28.0 SURVIVAL

A28.1 **Survival.** The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 3.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.2(d), A4.5, section A5.2, section A7.1 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article A9.0, section A11.2, sections A12.2, A12.3, sections A13.1, A13.2(d), (e), (f), (g) and (h), Article A15.0, Article A16.0, Article A17.0, Article A19.0, section A22.2, Article A23.0, Article A25.0, Article A26.0, Article A27.0 and Article A28.0.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE “B”
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maintenance and Operating	See Ministry for Seniors and Accessibility Funding Letter
Special Grant	See Ministry for Seniors and Accessibility Funding Letter
Maximum Funds	See Ministry for Seniors and Accessibility Funding Letter
Expiry Date	Until terminated pursuant to Article A11.0, Article A12.0, or Article A13.0.
Amount for the purposes of section A5.2 (Disposal) of Schedule “A”	\$2,000
Insurance	\$2,000,000
Contact information for the purposes of Notice to the Province	<p>Name: Anita Koch</p> <p>Position: Senior Program Consultant</p> <p>Address: 777 Bay Street, 6th Fl, Toronto ON M5G 2C8</p> <p>Phone: 416-212-0491</p> <p>Email: anita.koch@ontario.ca</p>
Contact information for the purposes of Notice to the Recipient (Program management)	<p>Name: Jason Kabel</p> <p>Position: Community Services Division Manager</p> <p>Address: 401 Nelson Street, Fort Frances ON P9A 1B3</p> <p>Phone: 807-274-4561 x1719</p> <p>Email: jkabel@fortfrances.ca</p>

Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	Name: Laurie Lindberg Position: Treasurer Address: 320 Portage Avenue, Fort Frances ON P9A 3P9 Phone: 807-274-5523 Email: llindberg@fortfrances.ca
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Additional Provisions:

1. Objective

The Funds are provided for the objective of promoting active and healthy living, social engagement and learning for persons who are primarily seniors by providing them with activities and services. All Funds provided by the Province to the Recipient must be spent in support of this objective.

2. Program Guidelines

- a. The Recipient agrees to abide by all terms and conditions in the Program Guidelines in respect of the use of the Funds.
- b. The Province agrees to provide the Recipient with prompt notice of any revisions to the Program Guidelines.

- End -



REPORT

TO: Mayor Avis & Council
FROM: Jason Kabel, Community Services Division Manager
DATE: September 28, 2018
RE: Email received – Cynthia Donald – Canada Day Fundraiser Request

The Community Services Division has received an email from Cynthia Donald, Canada Day Committee Chairperson requesting use of the East End Hall on the following dates for one hour (5:30 – 6:30 p.m.) with the user fees being waived:

Wednesday, Oct. 24,
Wednesday, Nov. 7,
Wednesday, Nov. 14,
Wednesday, Nov. 21,
Wednesday, Nov. 28

Recommendation

The Community Services Executive Committee recommends to Mayor & Council to approve use of the East End Hall by the Canada Day Committee at no charge on the dates provided.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "JK", is written over the printed name "Jason Kabel".

Jason Kabel

From: Cynthia Donald
To: [Jason Kabel](#)
Subject: East End Hall
Date: Wednesday, September 26, 2018 1:34:30 PM

Dear Jason,

The FITS committee would like to use the East End Hall from 5:30-6:30 Wednesdays for a fundraiser. Our insurance will cover these events.

Wednesday Oct. 24, Nov. 7, 14, 21, 28. We are asking that the town waive the fees seeing that it is for a Canada event.

Thank you



REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Community Services Division Manager

DATE: September 28, 2018

RE: Letter Received from the Fort Frances Senior Centre Board of Management - Facility Acquisition

Prelude

At the September 24, 2018 regular meeting of Council the attached letter from Diane Maxey, Fort Frances Senior Centre Board of Management Chair was referred to the Community Services Executive Committee for recommendation.

The Fort Frances Senior Centre Board of Management is requesting, *consideration and support in principle in helping the Senior Centre to acquire a larger facility which would meet current and future programming needs.*

Recommendation

The Community Services Executive Committee recommends to Mayor and Council to support in principle, helping the Fort Frances Senior Centre to acquire a larger facility which would help meet current and future programming needs.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel

Fort Frances Senior Centre
401 Nelson Street
Fort Frances, ON P9A 3B1



Mayor and Council
Town of Fort Frances
320 Portage Ave.
Fort Frances, ON

September 17, 2018

Mayor and Council

Over the past few years activity at the Senior Centre has increased. In addition to card-playing and pool we now offer exercise programs, line dancing, bingo and a special lunch program one day a week. The Centre is also being used more frequently by the public for community events. As our population continues to age there is going to be more demand for a variety of activities.

We would like to expand our programming especially for small group activities such as book club, crafts, and discussion groups. However, the design of the current building is not conducive to additional activities as there is only one large space and no additional smaller rooms. As well, parking is a problem especially when the Centre offers special events such as the Senior Fair or the Senior Games.

We have investigated the cost of adding on to the building but it might be more efficient to erect a new building or to relocate to a different facility which could offer not only the space needed for programming but additional parking space as well.

This letter is being sent to you to ask for your consideration and support in principle in helping the Senior Centre to acquire a larger facility which would meet current and future programming needs.

Sincerely

Diane Maxey, Chair
Fort Frances Senior Centre Board of Management