

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #066

September 4, 2018

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on September 4, 2018 from 10:30 a.m. to 11:32 a.m.

PRESENT: Wendy Brunetta - Chairperson, John Albanese - Councillor, Doug Kitowski - Councillor, Roy Avis - Mayor, Doug Brown - CAO, Jason Kabel - Community Services Division Manager

ALSO PRESENT: Jordan Forbes - HR Coordinator

#### **1 CALL TO ORDER (Session # 066)**

Chairperson W. Brunetta called the meeting to order at 10:28 a.m.

#### **2 APPROVAL OF AGENDA (Call for non-agenda items)**

- J. Kabel - Added 'MSC Fire Alarm Panel' to the agenda (7.1)
- J. Forbes - Added 'Pay Equity' as an in-camera agenda item (7.2)

#### **3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**

- NIL

#### **4 APPROVAL OF PREVIOUS COMMITTEE MINUTES**

- 4.1 Community Services Executive Committee - August 8, 2018 - **Approved as circulated.**

#### **5 ITEMS REFERRED FROM COUNCIL**

- 5.1 - NIL

#### **6 NEW BUSINESS**

- 6.1 Children's Complex - Wage Enhancement Agreement - DSSAB - The Community Services Division recommends to Mayor & Council to endorse the agreement with the Rainy River District Social Services Administration Board (RRDSSAB) as presented and authorize execution by Mayor and Clerk.
- 6.2 Active Transportation - Strategic Plan Initiative #26 - The Community Services Executive Committee recommends to:
  - 1) explore active transportation possibilities with any new road development done in the Town.
  - 2) seek active transportation opportunities with Resolute property that may become available.
  - 3) set a priority for active transportation with the new Council.

#### **7 NON-AGENDA ITEMS**

- 7.1 MSC Alarm Panel - Replacement of the fire alarm panel and many devices was the chosen option to mitigate any recurrence of the existing trouble with the panel, rather than simply replacing the panel alone. The Committee recommended to move forward with Troy Life & Fire Safety as the lowest submitted quotation.
- 7.2 IN-CAMERA - Pay Equity - The committee recommends to proceed as directed with a letter of understanding.

**8 INFORMATION**

8.1 Next Meeting - September 17, 2018 - Fort Frances Museum

**9 ADJOURNMENT**

There being no further matters before the committee at this time, the meeting was adjourned at 11:32 a.m.

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W. Brunetta, Executive Committee Chair

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J. Kabel, Community Services Division Manager