

TOWN OF FORT FRANCES

AGENDA - October 9, 2018

MEETING - Council Chambers , Civic Centre

Page

1. COUNCIL MEETING

(Session No. 094) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

2. Delegations/Deputations:

2.1 Public Meeting re: 357/358 Application for Tax Adjustment re: 911 Victoria Avenue North (2018) 4 - 8

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2018 taxes under Section 357/358 of the Municipal Act for property located at 911 Victoria Ave. N. for the period Sept 10-Dec 31, 2018 due to the house being demolished for rebuild.

2.2 Public Meeting re: 357/358 Application for Tax Adjustment re: 1880 McIrvine Road (2018) 9 - 13

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2018 taxes under Section 357/358 of the Municipal Act for the property located at 1880 McIrvine Road due to several small farm outbuildings being removed from the property prior to the 2018 tax year.

2.3 Public Meeting re: 357/358 Application for Tax Adjustment re: 907 Cornwall Avenue (2018) 14 - 18

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2018 taxes under Section 357/358 of the Municipal Act for the property located at 907 Cornwall Ave. N. where the CT portion has been removed due to no business taking place at this property.

3. Consent Agenda:

3.1 Items Referred from Committee of the Whole

	Page
3.2 Letter dated September 28, 2018 from W. Friesen, The Sleepy Owl re: Maintenance and Repair of back alley - will be referred to the Operations & Facilities Executive Committee for recommendation.	19 - 20
3.3 Package received from Times Printing re: Advertising Opportunity - will be referred to the Administration & Finance Executive Committee for recommendation.	21 - 22
3.4 E-mail submitted by Cynthia Donald re: Signs on Bike Path - will be referred to the Operations & Facilities Executive Committee for recommendation.	23
3.5 Letter dated October 4, 2018 from J. Loerzel, Riverside Community Counselling Services re: Shine the Light proclamation and flag raising - will be advised of Council's proclamation and will coordinate flag raising with Mayor Avis' office.	24
4. <u>Approval of Council Minutes: *</u>	
4.1 Session No. 093 dated September 24, 2018	
5. <u>Approval of Committee of the Whole Minutes: *</u>	
5.1 Session Nos. 134 and 135 both dated September 24, 2018	
6. <u>Resolutions from tonight's Committee meeting</u>	
7. <u>By-Laws:</u>	
7.1 By-law 53/18 being a by-law to approve a Business Service Agreement with Tbaytel.	25 - 32
7.2 By-law 54/18 being a by-law to authorize a Data Sharing Agreement for purposes of utilization of the Town's geospatial data with Ontario Provincial Police.	33 - 39
7.3 By-law 09/15-D being a by-law to authorize an extension to a license agreement with the Minister of Infrastructure for purposes of leasing storage space at the airport garage.	40 - 44
8. <u>Information Correspondence:</u>	
8.1 Association of Municipalities of Ontario (AMO) Communications dated September 26th re: Province to Introduce Private Cannabis Retail Legislation - With Municipal Opt Out; September 28th re: Changes to other Acts related to the Use and Sale of Cannabis; and October 3rd, 2018 re: AMO Briefing: Municipal Governments in the Ontario Recreational Cannabis Framework.	45 - 49

	Page
8.2 Association of Municipalities of Ontario (AMO) Watchfile dated September 27, 2018.	50 - 51
8.3 Correspondence dated September 30, 2018 from Stewardship Ontario re: Industry Funding for Municipal Blue Box Recycling for the second quarter of the 2018 Program Year.	52
8.4 Resolution as passed September 4, 2018 from the Township of Montague re: Request to Provincial Government to undertake consultation with municipalities prior to modifying legislation that effects municipal governments.	53
8.5 Resolution as passed September 12, 2018 from the Township of Amaranth re: Licensing Process to Take Water for Commercial Water Bottling Facilities.	54
9. <u>Minutes:</u>	
9.1 Administration and Finance Executive Committee dated September 18, 2018.	55 - 56
9.2 Community Services Executive Committee dated September 4, 2018.	57 - 58
9.3 Operations and Facilities Executive Committee dated September 19, 2018.	59 - 60
9.4 Downtown Business Improvement Area Board of Management Meeting dated August 8, 2018.	61 - 63
9.5 Planning and Development Executive Committee dated September 17, 2018.	64 - 65
9.6 Economic Development Advisory Committee dated September 10, 2018.	66 - 77
10. <u>Non-agenda Items</u>	
11. <u>ADJOURNMENT</u>	
12. <u>* Previously distributed to Council</u>	
13. <u>** Items can be viewed by contacting the Clerk</u>	



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/111**

TO: Mayor Avis & Members of Council

FROM: Dawn Galusha, Deputy Treasurer

DATE: October 3, 2018

SUBJECT: 357/358 Applications for Tax Adjustment
Re: 911 Victoria Ave N (2018) Roll# 5912-020-006-05100-0000

BACKGROUND

Attached is the 357/358 Applications for reconsideration of assessment and adjustment for 2018 taxes for the property located at 911 Victoria Ave North for the period September 10 - December 31, 2018 due to the house being demolished for rebuild.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to Council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant indicating notification that the public hearing is scheduled for Tuesday, October 9, 2018.

Recommendation

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2018 taxes under Section 357/358 of the *Municipal Act* for the property located at 911 Victoria Ave North for the period September 10 - December 31, 2018 due to the house being demolished for rebuild.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2018 taxes under Section 357/358 of the *Municipal Act* for property located at 911 Victoria Ave North for the period September 10 - December 31, 2018 due to the house being demolished for rebuild.

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

September 19, 2018

Ryan Whalen
911 Victoria Ave. N.
Fort Frances, Ontario
P9A 2E6

Dear Mr. Whalen:

Re: Hearing to Consider Section 357/358 Application

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 9, 2018 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider 2018 Section 357/358 Applications, including the application with regard to your property located at 911 Victoria Avenue North in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

for Laurie A. Lindberg, CMO
Treasurer

Enc.

SECTION 357/358 APPLICATION

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #

Taxation Year:

Municipality: TOWN OF FORT FRANCES Roll Number: S9-12-020-006-051-00
 Property Address: 911 VICTORIA AVENUE Applicant Name: RYAN WHALEN
 Owner Name: RYAN WHALEN Contact Number: 204-807-1985
 Mailing Address: 911 VICTORIA AVENUE Alternative Num: RYAN-WHALEN-42.HOTMAIL.COM
FORT FRANCES ON PEAZEE

Reason for Application: (Check one box only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)
☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)
☒ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: HOUSE DEMOLISHED FOR REBUILD

Effective from: 09/10/18 to 12/31/18 Applicant Signature: [Signature] Date: 09/12/18
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other				
		Enter Revisions Below		<input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTEP</u>			<u>101,000</u>					
Reason Original Assessment Revised:				Reason for Change (Assessor Comments): <u>House demolished</u>				

Assessor Name: _____ Signature: _____ Date: ____/____/____

TREASURER'S REPORT ON TAX LIABILITY						
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	(Days) Months	Tax Adjustment	Original Levy	
<u>RTEP</u>	<u>-34,000</u>	<u>0.01822955</u>	<u>113</u>	<u>-191.88</u>	<u>1841.18</u>	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount -191.88

Comments:

Treasury Position: Deputy Treasurer Signature: [Signature] Date: 09/19/18

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 10/09/18

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant _____ Appeared for Municipality _____

Signature of Council/ARB Member _____ Name/Title _____

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s)	WHALEN, RYAN DOUGLAS
Roll number	5912-020-006-05100-0000
Property location	911 VICTORIA AVE N
Property description	PLAN SM57 LOT 24 TO 26 PCL 20448
Municipality/Local taxing authority	FORT FRANCES TOWN
Application number	
Application reason	Demolition/Razed by Fire
Received date	September 12, 2018
Claim relief period	From: September 10, 2018 - To: December 31, 2018
Taxation year	2018

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	112,000	101,000	101,000	101,000	101,000	101,000
Total	112,000	101,000	101,000	101,000	101,000	101,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR OT R T	74,297	67,000	67,000	67,000	67,000	67,000
Total	74,297	67,000	67,000	67,000	67,000	67,000

MPAC Remarks

MPAC confirmed residence demolished

MPAC Representative:

Mark Cawston

Date:

September 12, 2018

2018 WRITE-OFF/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
113 Days	2018	2.6.05100	-34,000	RTEP	0.01652955	0.00170000	-173.99	-17.89						-191.88
357/358 Application							-173.99	-17.89	0.00	0.00	0.00	0.00	0.00	-191.88



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/112**

TO: Mayor Avis & Members of Council

FROM: Dawn Galusha, Deputy Treasurer

DATE: October 3, 2018

SUBJECT: 357/358 Applications for Tax Adjustment
Re: 1880 McIrvine Rd (2018) Roll# 5912-010-004-13900-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2018 taxes for the property located at 1880 McIrvine Road due to several small farm outbuildings being removed from the property prior to the 2018 tax year.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to Council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant indicating notification that the public hearing is scheduled for Tuesday, October 9, 2018.

Recommendation

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2018 taxes under Section 357/358 of the *Municipal Act* for the property located at 1880 McIrvine Road due to several small farm outbuildings being removed from the property prior to the 2018 tax year.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2018 taxes under Section 357/358 of the *Municipal Act* for the property located at 1880 McIrvine Road due to several small farm outbuildings being removed from the property prior to the 2018 tax year.

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

September 19, 2018

Louise Caul
RR#1, RMB 233
Fort Frances, Ontario
P9A 3M2

Dear Mrs. Caul:


Re: Hearing to Consider Section 357/358 Application

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 9, 2018 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider 2018 Section 357/358 Applications, including the application with regard to your property located at 1880 McIrvine Road in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,


for Laurie A. Lindberg, CMO
Treasurer

Enc.

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2018

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-010-004-139-00
Property Address: 1880 MURVINE RD Applicant Name: LOUISE CAUL
Owner Name: LOUISE & WM. CAUL Contact Number: 807-275-8711
Mailing Address: RR #1 RMB 833 Alternative Number: 807-274-2374
FORT FRANCES ON P9A3MB Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input checked="" type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: SOME OUTBUILDINGS HAVE BEEN DEMOLISHED SINCE LAST PROPERTY REVIEW BY MPAC
Effective from: 01/01/18 to 12/31/18 Applicant Signature: Louise Caul Date: 09/12/18
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other <input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>FTEP</u>			<u>134,850</u>					
<u>RTEP</u>			<u>150,650</u>					
Revised:								
Reason Original Assessment Revised: _____				Reason for Change: <u>Several small outbuildings have been removed prior to 2018 tax year.</u>				

TREASURER'S REPORT ON TAX LIABILITY						
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy	
<u>FTEP</u>	<u>-2.13</u>	<u>0.00455739</u>	<u>365</u>	<u>-12.36</u>	<u>3360.85</u>	

Recommended : ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount -12.36

Comments: _____

Treasury Position: Deputy Treasurer Signature: [Signature] Date: 09/19/18

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): 10/09/18

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s)	CAUL, LOUISE ANNE CAUL WILLIAM PHILIP STEPHEN ESTATE
Roll number	5912-010-004-13900-0000
Property location	1880 MCIRVINE RD N
Property description	NW1/4 & SW1/4 SEC 32 PCLS 1542 & 5067
Municipality/Local taxing authority	FORT FRANCES TOWN
Application number	
Application reason	Demolition/Razed by Fire
Received date	September 12, 2018
Claim relief period	From: January 01, 2018 - To: December 31, 2018
Taxation year	2018

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR FL F T	120,600	149,100	127,725	134,850	141,975	149,100
OWNR FRU R T	109,400	191,900	130,025	150,650	171,275	191,900
Total	230,000	341,000	257,750	285,500	313,250	341,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR FL F T	118,173	146,100	125,155	132,137	139,118	146,100
OWNR FRU R T	109,400	191,900	130,025	150,650	171,275	191,900
Total	227,573	338,000	255,180	282,787	310,393	338,000

MPAC Remarks

MPAC confirmed several small farm outbuildings were removed from the property prior to 2018 tax year.

MPAC Representative:
Date:

Mark Cawston
September 12, 2018

2018 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
357/358 Application	2018	1.4.13900	-2,713	FTEP	0.00413239	0.00042500	-11.21	-1.15						-12.36
							-11.21	-1.15	0.00	0.00	0.00	0.00	0.00	-12.36



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/113**

TO: Mayor Avis & Members of Council

FROM: Dawn Galusha, Deputy Treasurer

DATE: October 3, 2018

SUBJECT: 357/358 Applications for Tax Adjustment
Re: 907 Cornwall Ave N (2018) Roll# 5912-010-007-22400-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2018 taxes for the property located at 907 Cornwall Ave North where the CT portion has been removed due to no business taking place at this property.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to Council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant indicating notification that the public hearing is scheduled for Tuesday, October 9, 2018.

Recommendation

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2018 taxes under Section 357/358 of the *Municipal Act* for the property located at 907 Cornwall Ave North where the CT portion has been removed due to no business taking place at this property.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2018 taxes under Section 357/358 of the *Municipal Act* for the property located at 907 Cornwall Ave North where the CT portion has been removed due to no business taking place at this property.

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

September 19, 2018

Douglas Cuthbertson
907 Cornwall Ave N
Fort Frances, Ontario
P9A 3G7

Dear Mr. Cuthbertson:

Re: Hearing to Consider Section 357/358 Application

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 9, 2018 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider 2018 Section 357/358 Applications, including the application with regard to your property located at 907 Cornwall Avenue North in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

for Laurie A. Lindberg, CMO
Treasurer

Enc.

SECTION 357/358 APPLICATION

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #

Taxation Year

Municipality: TOWN OF FORT FRANCESRoll Number: 59-12-010-007-224-00Property Address: 907 CORNWALL AVE NApplicant Name: DOUGLAS CUTHBERTSONOwner Name: DOUGLAS CUTHBERTSONContact Number: 873-7256Mailing Address: 907 CORNWALL AVE N

Alternative Num: _____

FF ON PQA 347

Reason for Application: (Check one box only)

- ☒ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)
- ☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)
- ☐ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)
- ☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: NO LONGER A BUSINESS AT THIS LOCATIONEffective from: 01.01.18 to 12.31.18Applicant Signature: [Signature]Date: 12.09.18

ASSESSMENT REPORT: MUNICIPALITY

ASSESSOR

Assessment Roll
As ReturnedRevised Since
Roll Return ☐

Enter Revisions Below

Assessment Report

School Bd: ☐ Eng ☐ Fr ☐ Other☐ No Change In Assessment☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CTN			4,300					
RTEP			118,700					
Revised:								

Reason for Change (Assessor Comments):

NO BUSINESS TAKING PLACE AT PROPERTY

Reason Original Assessment Revised: _____

Assessor Name: _____ Signature: _____ Date: ____/____/____

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy
CTN	-4,300	0.04209825	365	-181.02	3138.64
RTEP	4,300	0.01822935	365	78.39	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount: -102.64

Comments: _____

Treasury Position: Deputy Treasurer Signature: [Signature] Date: 09.19.18

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 12.09.18

- ☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s)	CUTHBERTSON, DOUGLAS ALAN
Roll number	5912-010-007-22400-0000
Property location	907 CORNWALL AVE N
Property description	PLAN M74 BLK 11 LOT 15 TO 16 PCL 15546
Municipality/Local taxing authority	FORT FRANCES TOWN
Application number	
Application reason	Classification Change
Received date	September 12, 2018
Claim relief period	From: January 01, 2018 - To: December 31, 2018
Taxation year	2018

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	4,800	4,300	4,300	4,300	4,300	4,300
OWNR RU R T	197,200	178,700	178,700	178,700	178,700	178,700
Total	202,000	183,000	183,000	183,000	183,000	183,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	201,945	183,000	183,000	183,000	183,000	183,000
Total	201,945	183,000	183,000	183,000	183,000	183,000

MPAC Remarks

CT portion removed for 2018 tax year as no business taking place at this property. No application necessary for 2019 tax year.

MPAC Representative:
Date:

Mark Cawston
September 12, 2018

2018 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
357/358 Application	2018	1.7.22400	-4,300	CT	0.03154300	0.01055525	-135.63	-45.39						-181.02
	2018	1.7.22400	4,300	RTEP	0.01652955	0.00170000	71.08	7.31						78.39
			-				-64.56	-38.08	0.00	0.00	0.00	0.00	0.00	-102.64

Wade Friesen
 The Sleepy Owl Downtown
 325 Scott St
 Fort Frances, On
 P9A 1H1

September 28, 2018

Dear Town Council,

Since buying our hotel in February (formerly known as The Makabi Inn), our team has been constantly thinking of ways to improve our business and market our hotel to travelers. We do this not only for the direct business, but also because we believe that our town should be a destination spot.

We recently invested in a 2 ½ minute commercial that showcases our town in a beautiful way.
 In short we believe in Fort Frances and think it has a lot of potential to offer travelers.

We have also have done: moderate landscaping (hoping to do more in a later phase), upgrade our internet service, offer free breakfast to guests, and discussions in getting more involved with the community events/causes.

One of the first things we did, was buy the building next to ours, for the purpose of creating a better parking situation for our guests. As you know, the parking in town, (and specifically in our parking lot) is really congested. During our fully occupied nights, it wouldn't be uncommon to see lots of vehicles parked on Scott St. We are hoping to eliminate some of this burden for the town as well as provide a better service to our guests.

We have already went through the process of finding a contractor, and paying for having the demolition plans made up to do this.

The problem we are running into now, is what to do with our water drainage, once the building of 335 Scott St is removed. Currently the water is pumping out of the back of the building into the alleyway on top of the pavement and running west to the nearest grate. (See attached photos on next page). This is acceptable under current code. However, as soon as the building comes down this will be out of compliance with newest standards from what I've been told.

I was just at the last town council meeting where a new law was voted in for the hotels in town to charge an extra 4% to our guests. It was stated that the purpose of this was for town improvement and to ultimately bring in more tourists and therefore more revenue into our hotels.

If that is the will of the council then I purpose the following:

By the looks of it, the alleyway between Church St and Scott St on the 300 block needs upgrading done sooner than later. It is full of pot holes and bumps and needs fresh paving.

The drainage plan required, as part of my demolition project, requires that the alley behind the hotel be dug up in order to install pipe, and then covered back up and paved. This was estimated around \$20,000 from 2 different contractors. I am already paying a separate contractor to dig and lay pipe from the middle of my property to the alleyway. Why wouldn't we work together and improve that area. My suggestion, the town fixes and repaves the road from at least midpoint (behind RBC) to the post office parking lot. And during that renovation project, I can pay to have my water pipe installed from the drainage point to the designated point in the alleyway. We can work together and really improve our town, as well as travelers impression of our downtown core.

Let's meet and discuss this further.



Wade Friesen, The Sleepy Owl
 (807) 275 5683
themakabiinn@gmail.com





To your
right...

you will find the locations
of the best fishing in
Northwestern Ontario.

Truth be told,
there is a good chance
those red dots mark some
of the best fishing spots
in all of Canada!

On behalf of all who
support this map, have
a great time in Canada!

Ad Legend

AS...Aircraft Service
AF...American Plan
B&B...Bed & Breakfast
CC...Convention Centre
HC...Homecoming
M...Motel
ML...Motor Inn
DR...Dining Room
TR...Trailer & Camping
CO...Canoes Outfitting
PF...Package Plan
R&B...Rent by the Hour
FO...Fly-In Outpost
HL...Hostel
HA...Homebased
WA...Winter Accommodation



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FREE MAP 2018



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FORT FRANCES, ON, CANADA

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Reserve now! Complete this form or go to www.nwontario.com and click on the map. All ads are printed in full colour on a high quality coated stock! Ads include location marker on map. Panel ads also include identification bar and location marker in map listing. Distribution of the map is 40,000 copies. Your **FREE nwontario.com listing** also provides another 20,000 potential visitors to your website.



RESERVE YOUR AD SIZE

☐ Repeat last year's ad

MAP ADS

☐ Single:\$299

☐ Double:\$560

☐ Triple:\$775

PANEL ADS

☐ 1/4 panel:\$1199

☐ 1/2 panel:\$2025

☐ Full panel\$2650

☐ Outside
back panel:.....\$2999

13% H.S.T. not included

AD SIZES

Single: 2 1/4" W x 1" H

Double: 2 1/4" W x 2" H

Triple: 2 1/4" W x 3" H

1/4 panel: 3 3/8" W x 4" H

1/2 panel: 7 1/4" W x 4" H

1/2 panel: 3 3/8" W x 8" H

Full panel: 7 1/8" W x 8" H

Yes, _____
(business name) will advertise in the 2019 edition of the Map.

Please indicate your preference on the list to the left, along with any special instructions and return via regular mail, fax or email.

Invoice in: ☐ December 2018 or ☐ January 2019

Payment method: ☐ Visa ☐ MasterCard ☐ Invoice my account ☐ Cheque

Comments/Changes: _____

Authorized by: _____
(please print and sign above)

Date: _____

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Atikokan, ON: White Otter Inn, Chamber of Commerce, Atikokan Economic Development Corporation, Marr's Perch Lake Lodge, Town of Atikokan

Balmertown, ON: Balmer Motor Motel

Barwick, ON: Township of Chapple, Barwick Restaurant

Devlin, ON: Dev-Lynne's, Lake Despair Lodge

Dryden, ON: Chamber of Commerce, Dryden Development Corporation

Ear Falls, ON: Four Seasons Sport Shop, Wilson's Fine Foods

Emo, ON: Village Variety, Tompkins Home Hardware, J.D. Junction, Borderland Esso, Cloverleaf, Norlund Oil, DeGagne Equipment, Emo Inn, Ross' Camp, True North Outpost, Pipestone Lodge, Gateway North, Hideaway Lodge

Fort Frances, ON: Heron Landing, The Harbourage, Sorting Gap Marina, The Great Bear, C.C. Complex, Rusty Myers Flying Service, La Place Rendez-Vous, Bayview Motel, Rainy Lake Sports & Tackle, MNR, Service Ontario, Sportsplex, Makabi Inn, Chamber of Commerce, Fort Duty Free, BIA, La Verendrye Hospital Tuck Shop, Fort Frances Museum, Rainy River Future Development, Northwoods Gallery & Gifts, The Beer Store, LCBO Fort Frances, Badiuk Equipment, Webb's, Rainbow Motel, Super 8 Motel, Copper River Inn, Fort Frances Airport, Canadian Tire, Fort Frances Husky, Boston Pizza, Travel Information Centre, North-Air, Canada Customs, Wasaw Business Enterprises

Hearst, ON: Chamber of Commerce

International Falls, MN: AmericInn, Barajas Mexican Grill, Chamber of Commerce, Thunderbird Lodge, Days Inn, Chocolate Moose, Sportsmen's Service, Ronning's, Holiday, America's Best Value Inn, Sha Sha's, Falls International Airport

Kenora, ON: Tourism Kenora, Ontario Sunset Travel Association, Boston Pizza, Super 8

Morson, ON: J & J General Store, Morson Tourism Association, Ontario Wilderness Houseboats

Nestor Falls, ON: Nestor Falls Hotel, Northwest Flying, Nestor Falls Fly-In Outposts, Dalseg's IGA, Nestor Falls Bait & Tackle, Angler's Pro Shop, Helliar's, Nestor Falls Marine, Arrowhead Resort & Motel, Lawg Cabin, Larsson's Camp, Little Pine Lake Park, Parkview RV Park, Big Pine Lake Camp, Al Meline, C&C Motel, Green's BBQ, Canadian Haven, Sunset Cove Resort, Gates Bait & Convenience, Coutts Camp, Red Deer, Onegaming Gas & Convenience Store, Hanson's Hideaway Lodge, Lakeview Lodge, Black Bear Camp, Boreal Bay Lodge, Halverson's Camp, Allen's Crow Lake Lodge, Muskie Bay Resort, Vic & Dot's Camp, Lecuyer's Tru-Tail Lodge, White Pine Lodge

Perrault Falls, ON: Dutchie's

Rainy River, ON: Beaver Mills Market, Marmus Shell, Rainy River Record, Walla Walla Inn, Town of Rainy River

Red Lake, ON: Howey Bay Motel, Lakeview Restaurant, Norseman Inn, Red Lake Inn, Red Lake Tourism Bureau, Bayview Esso, Howey Bay Service, Red Lake Regional Heritage Centre, Sunset Lodge on Red Lake, Mitchell's Sandy Beach Lodge

Sioux Lookout, ON: Sioux Lookout Travel Centre, Chamber of Commerce, Forest Inn & Conference Centre, Morgan Esso, Fred & Dee's Corner, Lampighter Motel, Sunset Inn, Sioux Lookout MNR

Sioux Narrows, ON: Gill's Trading Post, Crystal Harbour, Can-Op/Sioux Narrows Gift Shop, White Pine Lodge, Indianhead Lodge, Shingwak Resort, Regina Bay Lodge, Tomahawk Resort, White Birch Lodge, Totem Lodge, Crawford's Camp, Rod & Reel, Red Indian Lodge, The Narrows

Stratton, ON: Kay-Nah-Chi-Wah-Nung Historical Centre, Stratton Cafe, Stratton Service, Stratton Equipment

Terrace Bay, ON: Township of Terrace Bay

Thunder Bay, ON: Chaltrek, Old Fort William Historical Park

Winnipeg, MB: Viscount Gort Hotel

The Vacation Guide is a highly detailed map of Northwestern Ontario.

It covers **Lake of the Woods** from the west, **Red Lake** to the North, **Quetico Provincial Park** in the East, and the **Canadian/American Border** on the south. Services of each town are listed in iconographic form by town names. Resorts, Provincial Parks, and First Nation Reserves are marked on the map along with paved, gravel and logging roads.

Need More Info?

116 First Street East, Fort Frances, ON P9A 1K2

Ph: 807-274-5373

Fax: 807-274-7286

TF: 1-800-465-8508



printing@fortfrances.com
www.fortfrances.com

First Name: Cynthia
Last Name: Donald
Address: 1117 5th St. E

1. Can we have a few signs up regarding the bike path? Apparently many people feel like they don't have to yield to bikers when they are on the bike path. Also, if you come up behind a walker who is listening to music on the bike path then you have no choice but to go around them sometimes trying to avoid trees and benches. If you are more on the Senior side of life then this can be a little daunting. I'm sure a few signs up would help.



October 4, 2018

Dear Mayor Avis and Fort Frances Town Council,

November is woman abuse awareness and prevention month and Riverside Community Counselling Services, a program of Riverside Health Care (RHC), is pleased to announce the sponsorship of the Shine the Light Campaign.

The Shine the Light Campaign was initiated in London, Ontario by the London Abused Women's Centre to increase awareness of woman abuse to the public. We are pleased to be one of many communities across the province helping to bring recognition to this issue through the Shine the Light Campaign. The Campaign's signature colour purple is used to symbolize courage, survival and honour. November 15, 2018 will be the official "Wear Purple Day" to honour and stand in solidarity with those women who have experienced and endured abuse.

On behalf of the Shine the Light Campaign, I would be honoured if Mayor Avis and the Fort Frances Town Council would assist in shining a light on the issue of woman abuse by proclaiming the month of November as Woman Abuse Awareness and Prevention Month for the town of Fort Frances, and in doing so, would be willing to raise our campaign flag for the month of November.

I thank you very much for your time and consideration.

Respectfully,

Jacquee Loerzel, M.S.W., R.S.W.
 Community Family Violence Counsellor
 Riverside Community Counselling Services
 Riverside Health Care Facilities
 (807)-274-4807(1)



TOWN OF FORT FRANCES

BY-LAW NO. xx/18

(Being a by-law to approve a Business Service Agreement with Tbaytel)

WHEREAS on September 24, 2018, Council approved a report from S. Freamo, Information Technology Manager to enter into an agreement with Tbaytel to provide fibre network services to the Town of Fort Frances;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

- 1. That the following agreement in the form of the schedule A attached to this by-law be approved for the Clerk & Mayor to sign and affix the Corporate Seal thereto:

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 9th day of October 2018.

R. Avis, Mayor

E. Slomke, Clerk

Tbaytel Wireline Business Proposal



tbaytel



Town Of Fort Frances
740 Scott St
Fort Frances, ON P9A 1H8

Dear Doug Brown,

On behalf of Tbaytel, I would like to thank you for giving us the opportunity to work together to customize the right telecommunications solutions for the unique needs of your business. We are confident Tbaytel's suite of products and services will be the right decision to keep your business moving in the right direction.

For over 110 years, Tbaytel has recognized the importance of evolution and innovation helping us to grow to become the largest independently owned telecommunications provider in Canada. Our team of employees strive to deliver best in class service throughout our extensive products and services including Internet, Voice, Wireless, TV and Security.

Our team of dedicated Customer Relationship Managers focus on more than just sales. We are committed to learning and understanding the needs of your business to find the solution that's right for you, plus we will be there for you the entire way; before, during and after the sale.

Enclosed in your Business Proposal package, you will find your service agreement that was created based on our initial assessments of your business objectives as well as our associated Terms and Conditions. Please review all documents carefully and ensure you let your dedicated Account Manager know if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to be "Justin Nucci", written over a light blue circular background.

Justin Nucci
Director – Sales
Tbaytel



Business Service Agreement

Town Of Fort Frances hereinafter called the Customer, requests Tbaytel to furnish the service, equipment and/or facilities specified on Schedule "A", attached hereto and forming part of this Agreement, on the premises of the Customer at the locations listed on Schedule "A".

TERMS AND CONDITIONS SPECIFIC TO THIS AGREEMENT:

Services as listed on Schedule "A" are for a term of **(60)** months (the "Contract Term"). This Agreement will take effect once service(s) have been installed or upgraded.

1. Early Termination by Customer

- 1.1 The Customer may terminate this Agreement at any time before the end of the Contract Term by giving notice to Tbaytel at least thirty (30) days before the proposed early termination date. If a customer terminates the agreement early, the Customer shall pay to Tbaytel one hundred percent (100%) of all fees and taxes listed in the attached schedule for the remaining months of the Contract Term.
- 1.2 Should the Customer's wired services be terminated due to business closure, relocation outside of Tbaytel's serving territory or deactivated due to minimal use, Tbaytel at its sole discretion may consider the waiving of penalties or termination charges. It is noted that the service to be installed at 1150 Portage Avenue North may not be required for the full term of this agreement and therefore Tbaytel will allow cancellation of this service without penalty after 24 months of service.

2. Moves/Adds/Changes

- 2.1 For services provided on Fibre, should the Customer relocate to another office space within Tbaytel's Fibre serving territory during the Contract Term, the terms and conditions of this Agreement will remain in force. If the customer relocates to a location that does not currently support Fibre, Tbaytel will make an effort to provide the same level of service at the new location with the following requirements;
 - 1.1.1 The Customer will provide Tbaytel with at least a 6 month lead time at the onset of construction season to complete any necessary outside work; and
 - 1.1.2 The Customer may be responsible for additional build costs in the event they exceed the maximum subsidized amount by Tbaytel.

If Tbaytel cannot provide Fibre at the new location or if the cost to provide Fibre cannot be absorbed by the customer, Tbaytel will transfer this Agreement to Tbaytel services delivered over Copper infrastructure.

- 2.2 For services provided on Copper, should the customer move to an area with Fibre available and would like Fibre services, Tbaytel will make an effort to migrate the customer to a Fibre solution at the new location with the following requirements;



- 2.2.1 The Customer will provide Tbaytel with at least a 6 month lead time at the onset of construction season to complete any necessary outside work; and
- 2.2.2 The Customer may be responsible for additional build costs in the event they exceed the maximum subsidized amount by Tbaytel.

Pricing and Changes

- 2.3 The Customer is entitled to an annual pricing review upon request. During this time, if Tbaytel pricing of the same or directly equivalent wired service has decreased, the rate will be adjusted for future months based on execution of a new Contract Term.
- 2.4 Tbaytel may change the terms of this Agreement, including the rates, by giving the Customer at least 30 days' notice in writing, unless the Customer is in a fixed pricing agreement if or otherwise specified.
- 2.5 If the customer is interested in migrating to an alternative or new Tbaytel wired solution that is offered at different rates, Tbaytel at its sole discretion may consider renegotiating the terms of this Agreement.
- 2.6 Tbaytel will reduce bandwidth and related monthly pricing to a new rate that is no more than 25% less than the existing monthly rate at the Customer's request with 30 days' notice.

4. Equipment

- 4.1 If the Customer terminates service, the Customer must return any rented equipment in working condition. If the equipment is not returned to Tbaytel, Tbaytel reserves the right to charge the Customer the replacement costs of the equipment. This includes additional rental equipment added after signing this Agreement associated with the services outlined in Schedule A.

5. Successors and Assigns


- 5.1 This Agreement may not be assigned by Customer without the prior written consent of Tbaytel, such consent not to be unreasonably withheld. Tbaytel may, without consent, assign this Agreement in connection with a corporate reorganization or merger or to any entity that controls, is controlled by or is under common control with Tbaytel or to a purchaser of all or substantially all of its assets or business, and in any such event, Tbaytel shall be released from its obligations here under to the extent they are assumed by the assignee.

6. Terms of Service

- 6.1 By signing this Agreement, the Customer understands that they are bound by Tbaytel's Business Service Terms of Service, which form part of this Agreement and can be found at <http://www.tbaytel.net/termsofservice>. Tbaytel reserves the right to amend the Terms of Service from time to time and it is the Customer's responsibility to check the website regularly for updates.

Customer Initials _____

**Tbaytel**

Signature 

Justin Nucci

Printed Name

2018-09-12

Date

Director – Sales

Title

Customer

I agree to all of the terms and conditions set out in this Agreement and have reviewed Tbaytel's Business Service Terms of Service.

(If the customer is a corporation) I confirm that I am an officer of the Corporation and have the authority to bind the Corporation and this contract has been approved by the Corporation's Board of Directors.

Signature

Date

Printed Name

Title (Duly Authorized)

Signature

Date

Printed Name

Title (Duly Authorized)



Schedule A: Business Service Agreement

CONTRACT BUSINESS NAME:	Town Of Fort Frances
CONTRACT TERM:	5 Years
CONTRACT START DATE:	December 1, 2018 or date to be determined
CONTRACT END DATE:	60 months from start date
CUSTOMER ACCOUNT #:	53028035
BILLING ADDRESS:	320 Portage St. Fort Frances, ON P9A 3P9

PRICING GRID – Promotional, fixed term, or contracted pricing effective upon execution of agreement

Service Description	Location	Duration	Regular Monthly Rate	Monthly Discount	Final Monthly Rate (per service)
200Mbps LAN Extension	320 Portage Ave. Fort Frances Civic Centre	60 months	\$692.00	\$370.00	\$320.00
50Mbps LAN Extension	900 Wright Ave. Fort Frances Public Works	60 months	\$464.00	\$249.00	\$215.00
50Mbps LAN Extension	740 Scott St. Fort Frances Memorial Arena	60 months	\$464.00	\$249.00	\$215.00
30Mbps LAN Extension	259 Scott St. Fort Frances Museum	60 months	\$426.00	\$231.00	\$195.00
30Mbps LAN Extension	1150 Portage Ave. N. Fort Frances Children's Complex	60 months	\$426.00	\$231.00	\$195.00
15Mbps LAN Extension	901 Colonization Rd. E. Water Treatment Plant	60 months	\$321.00	\$176.00	\$145.00
5Mbps LAN Extension	1319 Colonization Rd W. Riverview Cemetery	60 months	\$243.00	\$128.00	\$115.00
5Mbps LAN Extension	220 McIrvine Rd. Water Tower	60 months	\$243.00	\$128.00	\$115.00
5Mbps LAN Extension	600 King's Hwy Fort Frances Cemetery	60 months	\$243.00	\$128.00	\$115.00
10Mbps LAN Extension	401 Nelson St. Sister Kennedy Centre	60 months	\$282.00	\$152.00	\$130.00
10Mbps LAN Extension	101 Front St. Sorting Gap Marina	60 months	\$282.00	\$152.00	\$130.00
15Mbps LAN Extension	939 Wright Ave. N. Fort Frances Power Corporation Operations Centre	60 months	\$321.00	\$176.00	\$145.00
5Mbps LAN Extension	1151 Walker Ave. Fort Frances Power Corporation Switching Station	60 months	\$243.00	\$128.00	\$115.00
10Mbps LAN Extension	601 Reid Ave. Fort Frances Library	60 months	\$282.00	\$152.00	\$130.00

Contracted rates reflect current in market rates. Unless on a Fixed Term rate, rates will be subject to change and reflect current in market rates.

SERVICE CHARGES

Description of Non-recurring Costs	Installation of Fibre Optic cable, Hardware and Engineering services to deliver a Private Layer 2 Network for the Town of Fort Frances
Total One-time Costs	
\$50,000	

Customer Initials _____

TOWN OF FORT FRANCES

BY-LAW NO. xx/18

(Being a by-law to authorize a Data Sharing Agreement for purposes of utilization of the Town’s geospatial data with Ontario Provincial Police)

WHEREAS on July 9, 2018, Council approved a report from T. Rob, Manager of Operations & Facilities as recommended by the Operations and Facilities Executive Committee to approve a Geospatial Data Share agreement with the Ontario Provincial Police to allow for usage of the Town’s geospatial data and further that the fees associated be waived.

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

- 1. That the license agreement with Ontario Provincial Police, in the form of Schedule “A” attached to this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This By-Law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 9th day of October 2018.

R. Avis, Mayor

E. Slomke, Clerk



DATA SHARING AGREEMENT

THIS AGREEMENT (the “**Agreement**”) dated this 1st day of October, 2018 (the “**Effective Date**”).

BETWEEN:

The Town of Fort Frances (hereinafter referred to as the “**Municipality**”)

AND:

Her Majesty the Queen in in Right of Ontario as represented by the Minister of Community Safety and Correctional Services, operating as the Ontario Provincial Police (hereinafter referred to as the “**Province**”)

BACKGROUND

The Municipality holds Data that would assist Ontario in maintaining information required for its emergency services and policing operations.

The Province has made a request to the Municipality for access to such Data.

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, the Municipality and the Province covenant and agree as follows:

Section 1: Definitions.

- 1.1 The following words and expressions when used in the Agreement have the following meanings, unless the context otherwise requires:
 - (a) “**Data**” means the data fields as further as further described in Schedule A.
 - (b) “**Documentation**” means all documentation, whether in printed or electronic form, including installation guides, instructional materials, maintenance materials, manuals, system documentation, user guides and any other materials relating to the Data and includes all development and modifications to the foregoing and as further described in Schedule A.
 - (c) “**Ontario**” means Her Majesty the Queen in right of Ontario.
 - (d) “**Party**” means either the Municipality or the Province; and “**Parties**” means both of them.
 - (e) “**Permitted Use**” has the meaning ascribed to in Schedule A

Section 2: Term and Termination.

- 2.1 The Agreement shall commence on the Effective Date and remain in effect for 5 years unless earlier terminated pursuant to section 2.2.
- 2.2 Either Party may terminate the Agreement for any reason upon 60 Days prior written notice.

Section 3: Licence.

- 3.1 The Municipality hereby grants to Ontario a non-exclusive, transferable, perpetual, irrevocable, world-wide, fully paid-up, royalty-free licence to use, copy, modify, adapt, translate and distribute the Data and its corresponding Documentation for the Permitted Use and to authorize others, including its subcontractors and agents, to do so on behalf of Ontario. The Municipality reserves all of its copyright, intellectual property rights, and other rights in and to the Data that are not expressly granted by this Agreement. Ontario's licence and right shall be limited to modifying the Data for the purposes of converting or integrating the Data into databases held by Ontario in support of public safety & emergency service operations.
- 3.2 The Province agrees that any suggestions, recommendations or contributions made by Ontario relating to the Data or any possible improvements or changes thereto (collectively the "Suggestions") will not give or grant Ontario any right, title, or interest in the Suggestions, and to the extent that any intellectual property rights in and to the Suggestions do not immediately vest in the Municipality, Ontario assigns to the Municipality any and all of Ontario's right, title, and interest (including all intellectual property rights) in and to the Suggestions. Upon request by the Municipality, Ontario will execute any document, registration, or filing required to give effect to the foregoing assignment.

Section 4: Disclosure of Data.

- 4.1 Unless the Parties expressly set out a different frequency upon which to provide the Data in Schedule A, the Municipality shall provide the Data to the Province on a quarterly basis or at such other times as may be agreed to by the Parties. The Province understands that each time the Municipality is to provide Data to the Municipality; it will issue a licence to Ontario for this purpose. The Parties agree that any such licence, once issued, shall form part of this Agreement, even if not physically attached to it. The Municipality shall provide the Data in the format set out in Schedule A.
- 4.2 The Municipality acknowledges that the Province may provide the Data to other ministries and agencies of the government of Ontario for the Permitted Use.

Section 5: No promise.

- 5.1 The Municipality provides the Data "as is" and makes no guarantees, representations or warranties of any kind concerning the Data, either express or implied, arising by law or otherwise, including but not limited to, the accuracy, completeness and reliability of the Data, warranties of merchantability and fitness for a particular purpose, other than it is the owner of the Data (including all

intellectual property rights therein) and has the legal authority to enter into the Agreement and to provide Ontario with the Data for the Permitted Use.

Section 6: Errors and Omissions.

- 6.1 The Province shall use reasonable efforts to bring to the attention of the Municipality any errors and omissions detected in the Data.

Section 7: Notices.

- 7.1 Notices under the Agreement shall be in writing and delivered by email, postage-prepaid mail, personal delivery or fax and addressed to the other Party as provided below or as a Party shall later designate to the other Party in writing.

To the Province:

S/Sgt Derek Oates
Manager - RMS/GIS Application
Support Unit - ITTS

777 Memorial Avenue
Orillia, Ontario
L3V 7V3

Phone: 705.329.6648
Email: Geomatics.Unit@opp.ca

To the Municipality:

Travis Rob
Manager of Operations and Facilities
Town of Fort Frances

320 Portage Road
Fort Francis, Ontario
P9A 3P9

Phone: (807)274-9893 ext 1316
Email: trob@fortfrances.ca

Section 8: Entire Agreement.

- 8.1 The Agreement constitutes the entire agreement between the Parties with respect to the subject matter and supersedes any prior agreements or understandings, collateral, oral or otherwise, between the Parties with respect to the subject matter of the Agreement.

Section 9: Contract Binding.

- 9.1 The Agreement shall inure to the benefit of and be binding upon the Parties and their successors, executors, administrators and their permitted assigns.

Section 10: Further assurances.

- 10.1 The Parties agree to do or cause to be done all acts and things necessary to implement and carry into effect the Agreement to its full extent.

Section 11: Counterparts.

- 11.1 The Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Section 12: Freedom of Information and Protection of Privacy Act

- 12.1 The Municipality acknowledges that the Province is bound by the *Freedom of Information and Protection of Privacy Act* ("FIPPA") and that the Data and any information provided to the Province in connection with the Agreement may be subject to disclosure in accordance with FIPPA.

Section 13: General

- 13.1 The relationship between the Parties is that of independent contractors and does not create any right or authority of any Party to act on behalf of the other Party.
- 13.2 No amendment or modification of the Agreement shall be valid or binding on the Parties unless made in writing and signed on behalf of each of the Parties by their respective duly authorized officers or representatives.
- 13.3 Should any provision of the Agreement be held to be invalid by a court of competent jurisdiction, then that provision will be enforced to the extent permissible, and all other provisions will remain in effect and are enforceable by the Parties.
- 13.4 Neither the Agreement nor the performance of the obligations under the Agreement will be assigned by a Party without the prior written consent of the other Party.
- 13.5 The Agreement is to be governed by and construed in all respects in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein, and the Parties agree to submit to the non-exclusive jurisdiction of the courts located in the Province of Ontario.

Section 14: Costs/Fees

- 14.1 There are no fees payable by the Province in return for the grant of the right to use the Data provided by the Municipality.

IN WITNESS WHEREOF the Parties have executed the Agreement on the dates set out below.

The Town of Fort Frances

Signature: _____


Name: _____

Title: _____

Date: _____

I have the authority to bind the Municipality.

Her Majesty the Queen in in Right of Ontario as represented by the Minister of Community Safety and Correctional Services, operating as the Ontario Provincial Police

Signature: A/S/Sgt.  12724

Name: A/S/Sgt. Derek Oates

Title: Manager – RMS/GIS Application Support Unit - ITTS

Date: 01 OCT 2019

SCHEDULE A
Roads Covered by Municipal Data;
Municipal Data Format, Structure and Other Technical Details

1. Permitted Use

Ontario will use the Data for the purposes of supporting the delivery of emergency services and ensuring the public safety of Ontarians. Ontario will use the Data to add to, modify or replace Ontario's existing data, geo-based decision support, analytics and reporting. Data use will be restricted solely to public safety agencies in the Province of Ontario (the "Ontario GIS Databases").

2. Provision of Data

A. Data Format

The Municipality will provide the Data (all or portions thereof) in formats that are both readily available and convenient to the Municipal extraction process. Unless otherwise agreed, the Municipality shall provide the Data as set out below.

The Data shall represent the current street network, parcel fabric, and address information.

The Data can be provided in either digital or hard copy formats and by any one or more of the following delivery methods: FTP Site, CD/DVD, Email, Paper Maps, Faxes, and/or such other means as may be agreed to among the Parties. If sending digital files, the full data set should have an updated identifier, either a non-repeating unique identifier or (preferably) a date create/modify filed and be of the following format:

ESRI (Shapefile)*, ESRI GeoDatabase
 ESRI Change History File, AutoCAD (DXF), Intergraph Microstation (DGN)

*ESRI Shapefiles should have a defined projection.

Data delivery method, format and layers being supplied as per above specification:

B. Roads Covered By Municipal Data

The Data includes the following roads developed or administered by the Municipality:

[instruction: The Municipality to describe the roads developed or administered by it that the Data covers. ie regional roads, city streets, planned subdivisions, resource roads, etc.]

C. Positional Accuracy – Single Line Road Network (SLRN) Data

The positional accuracy of the Data can be described as:

10 metres or less	
more than 10 metres	
Varies by road segment	
Unknown	

If the positional accuracy is more than 10 metres the SLRN Data may only use the geometry to update attribution. If the positional accuracy is 10 metres or less, the Municipality will briefly list the collection method and/or technology used. This information is used to determine the suitability of the Data, i.e. direction integration or change detection of future update projects to improve the positional accuracy of a road.

D. Documentation

The Municipality will list below any technical documents (specifications, database field descriptions, etc) that will be provided to the Province along with the Data.

--

E. Data Content

Attributes listed below are preferred for use in the targeted Ontario GIS Databases. It is not expected or anticipated that the Municipality will or can provide all listed attribute data.

Official Street Name
Alternate Street Name
Address Ranges (e.g. Left & Right Address Ranges)
Addressing Points (e.g. Block Face Addresses)
Road Classification (e.g. Highway, Ramp or Local Street)
Direction of Traffic Flow (e.g. One Way Streets)
Number of Lanes (e.g. Single Lane, Dual Lanes)
Exit Number
Speed Limit
Toll Road & Toll Points
Blocked Passages (e.g. Barrier)
Road Restrictions (e.g. Width, Height, Weight, or Turn)
Road Crossings (e.g. Railway, Pedestrian, Water)
Pavement Status (e.g. Paved or Unpaved)
Pavement Surface (e.g. Asphalt, Concrete, Gravel)
Structures (e.g. Bridges, Dams or Tunnels)
Structure Name
Road Jurisdiction (e.g. Municipality Name)
Municipal boundaries
Municipally owned facilities (arenas, town halls, etc)
Municipally owned parks, trails and recreation areas (Boundaries, segments)

TOWN OF FORT FRANCES

BY-LAW NO. 09/15 - D

(Being a by-law to authorize an extension to a license agreement with the Minister of Infrastructure for purposes of leasing storage space at the airport garage)

WHEREAS on August 13, 2018, Council approved a report from T. Rob, Manager of Operations & Facilities recommended by the Operations and Facilities Executive Committee to approve an extension to the license agreement with the Minister of Infrastructure (Provincial Government – MNR) for the Rental of One Bay in the Airport Maintenance Garage.

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

- 1. That the license agreement with the Minister of Infrastructure, in the form of Schedule “A” attached to this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This By-Law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 9th day of October 2018.

R. Avis, Mayor

E. Slomke, Clerk

L12249

FOURTH LICENCE EXTENSION AND AMENDING AGREEMENT**THIS AGREEMENT** made in triplicate as of November 1, 2018.**BETWEEN:****THE CORPORATION OF THE TOWN OF FORT FRANCES**

(the “Licensor”)

OF THE FIRST PART

- and -

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS
REPRESENTED BY THE MINISTER OF INFRASTRUCTURE**

(the “Licensee”)

OF THE SECOND PART**WHEREAS:**

- A. By a licence agreement dated February 15, 2015 (the “Original Licence”), the Licensor did license unto Her Majesty the Queen in right of Ontario as represented by the Minister of Economic Development, Employment and Infrastructure (the “MEDEI”) for a term of three (3) months commencing on February 15, 2015 and ending on May 14, 2015 (the “Original Term”), the premises more particularly described as eight hundred (800) square feet as set out on Schedule “C” attached thereto (the “Licensed Premises”), in the building municipally known as 1300 Frog Creek Road (the “Building”), in the unorganized township of Miscampbell, also in the Town of Fort Frances, in the Province of Ontario (the “Lands”), as more particularly described in Schedule “A” attached thereto, in addition to other terms and conditions as set out therein.
- B. By a licence extension and amending agreement dated November 1, 2015 (the “First Licence Extension and Amending Agreement”) the Licensor and the MEDEI agreed to extend the Original Term in accordance with the terms of the Original Licence, with an extension term commencing on January 1, 2016 and expiring on March 31, 2016 (the “First Extension Term”), in addition to other terms and conditions as set out therein.
- C. Pursuant to the terms of the First Licence Extension and Amending Agreement, the MEDEI was entitled to extend the First Extension Term for three (3) additional terms of five (5) months each.
- D. By a second licence extension and amending agreement dated November 1, 2016 but executed as of August and September 2016 (the “Second Licence Extension and Amending Agreement”) the Licensor and the MEDEI agreed to extend the Term in accordance with the terms of the Original Licence, with an extension term commencing on November 1, 2016 and expiring on March 31, 2017 (the “Second Extension Term”), in addition to other terms and conditions as set out therein.
- E. Pursuant to the terms of the Second Licence Extension and Amending Agreement, the MEDEI was entitled to extend the Second Extension Term for one (1) additional term of five (5) months, for a total of three (3) further terms of five (5) months each.
- F. By Order in Council No. 1342/2016, approved and ordered September 14, 2016, all of the powers and duties previously assigned and transferred to the MEDEI under Order in Council No. 219/2015 in respect of infrastructure and other matters are assigned and transferred to the Minister of Infrastructure.
- G. By a third license extension and amending agreement dated November 1, 2017 (the “Third License Extension and Amending Agreement”) the Licensor and the Licensee

agreed to extend the Term in accordance with the terms of the Original Licence, with an extension term commencing on November 1, 2017 and expiring on March 31, 2018 (the "Third Extension Term"), in addition to other terms and conditions as set out therein.

- H. Pursuant to the terms of the Third Licence Extension and Amending Agreement, the Licensee was entitled to extend the Third Extension Term for two (2) additional terms of five (5) months each.
- I. The Licensee has now exercised its right to extend the Third Extension Term in accordance with the terms of the Third Licence Extension and Amending Agreement, with an extension term commencing on November 1, 2018 and expiring on March 31, 2019 (the "Fourth Extension Term"), in addition to other terms and conditions as set out herein.
- J. The Original Licence, the First Licence Extension and Amending Agreement, the Second Licence Extension and Amending Agreement, the Third Licence Extension and Amending Agreement and this fourth licence extension and amending agreement (the "Agreement") are hereinafter collectively referred to as the "Licence", except as specifically set out herein.
- K. The parties have agreed to extend and amend the License on the following terms and conditions:

NOW THEREFORE THIS AGREEMENT WITNESSES THAT in consideration of the sum of Two Dollars (\$2.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The parties hereto confirm that the foregoing recitals are true in substance and in fact.
2. The Licence is hereby extended for a further term of five (5) months commencing on November 1, 2018 and ending on March 31, 2019 (the "Fourth Extension Term"), at an annual licence fee of Six Thousand, Eight Hundred and Eighteen Dollars and Fifty Cents (\$6,818.50) (the "Licence Fee"), payable in advance in equal monthly instalments of One Thousand, Three Hundred and Sixty Three Dollars and Seventy Cents (\$1,363.70) on the first day of each month during the Fourth Extension Term.

The annual Licence Fee is based on three (3) days of use per week at a rate of One Hundred and Four Dollars and Ninety-Cents (\$104.90) per day. Any additional days of use will be paid for by the Licensee at the above-mentioned daily rate upon receipt of an invoice from the Licensor for such additional use, such invoice to be issued once a year at the end of the calendar year in which such charges were incurred.

Any additional days are to be invoiced to the following:

Ministry of Natural Resources and Forestry
300 Water Street, 3rd Floor N
Peterborough, Ontario K9J 8M5
Attention: Facilities Manager

3. The Licensor shall provide the Licensee with keys for access and security for the Building.
4. The Licensee shall pay to the Licensor all applicable Sales Taxes assessed on the Licence Fee payable by the Licensee to the Licensor under this Licence.

"Sales Taxes" means all business transfer, multi-usage sales, sales, goods and services, harmonized sales, use, consumption, value-added or other similar taxes imposed by the Government of Canada and/or Ontario upon the Licensor, or the Licensee, or in respect of this Licence, or the payments made by the Licensee hereunder or the goods and services provided by the Licensor hereunder including, without limitation, the use of the Licensed Premises and the provision of administrative services to the Licensee hereunder.

5. The Licensee shall continue to have the right to terminate this Licence at any time, by giving the Licensor not less than fourteen (14) days' prior written notice of termination without penalty, compensation, damages or bonus.

In the event the Licensee exercises such right of termination, the Licensor shall promptly refund the Licensee any prepaid Licence Fee with respect to the period following the effective date of the early termination, calculated on a pro rata basis based on the remaining number of days in the current licence period.

6. The extension contemplated pursuant to this Agreement is subject to all the covenants and agreements contained in the Licence, as amended, renewed and extended from time to time, save and except:

- (a) The Licensee shall be entitled to extend the Licence for three (3) additional terms of five (5) months each (each a "Further Extension Term"). Each Further Extension Term shall be upon the same terms and conditions of the Licence except that there shall be no further right of extension and except for the Licence Fee, which shall for each Further Extension Term be based upon the market licence rate as determined by the parties as of the date which is not less than sixty (60) days prior to the commencement of the Further Extension Term, or failing such agreement, by arbitration in accordance with the Arbitration Act, 1991, S.O. 1991, c.17, as amended, or any successor act. The Licensee shall give written notice to the Licensor of its extension of this Licence not less than sixty (60) days prior to the end of the Fourth Extension Term or Further Extension Term, as the case may be.

The Licensor and Licensee acknowledge and agree that the extension rights granted in subsection 6(a) of this Agreement shall supersede any remaining extension rights contained in the Original Licence, the First Licence Extension and Amending Agreement, the Second Licence Extension and Amending Agreement and the Third Licence Extension and Amending Agreement and any such remaining extension rights contained in the Original Licence, the First Licence Extension and Amending Agreement, the Second Licence Extension and Amending Agreement and the Third Licence Extension and Amending Agreement shall be of no further force and effect.

7. The Licensor and the Licensee hereby mutually covenant and agree that during the Fourth Extension Term they shall each perform and observe all of the covenants, provisos and obligations on their respective parts to be performed pursuant to the terms of the Licence.
8. Except as otherwise specifically provided in this Agreement, all words and expressions used in the Original Licence shall apply to and be read as applicable to the provisions of this Agreement.
9. The provisions of this Agreement shall be interpreted and governed by the laws of the Province of Ontario.
10. The Licensor acknowledges and agrees that the commercial and financial information in this Agreement is subject to the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31 and the Open Data Directive as amended. This acknowledgement shall not be construed as a waiver of any right to object to the release of this Licence or of any information or documents..
11. This Agreement shall be binding upon and enure to the benefit of the administrators, successors and/or assigns of the respective parties hereto.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

12. This Agreement shall not be binding upon the Licensee until it has been executed by or on behalf of the Licensee.

EXECUTED by each of the parties hereto under seal on the dates written below.

**SIGNED, SEALED AND
DELIVERED**

Dated this ____ day of _____, 20__.

**THE CORPORATION OF THE TOWN OF FORT
FRANCES**

Per: _____
Name:
Title:

Authorized Signing Officer

Dated this ____ day of _____, 20__.

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS
REPRESENTED BY THE MINISTER OF
INFRASTRUCTURE, AS REPRESENTED BY ONTARIO
INFRASTRUCTURE AND LANDS CORPORATION**

Per: _____
Name:
Title:

Authorized Signing Officer

From: AMO Communications
To: [Lisa Slomke](#)
Subject: AMO Policy Update - Province to Introduce Private Cannabis Retail Legislation – With Municipal Opt Out
Date: Wednesday, September 26, 2018 6:22:07 PM

September 26, 2018

Province to Introduce Private Cannabis Retail Legislation – With Municipal Opt Out

The Honourable Caroline Mulroney, Attorney General and the Honourable Vic Fedeli, Minister of Finance [announced](#) details today of plans to allow private cannabis retail in Ontario. After a month of broad consultations with stakeholders, including municipal governments, on private cannabis retail and a municipal opt out, the Ministers advised that the government is introducing new cannabis legislation on September 27, 2018 to authorize the Alcohol and Gaming Commission of Ontario (AGCO) to license private cannabis stores in Ontario communities. Licensed stores will open on April 1, 2019. The province will operate on-line cannabis retail starting on October 17th.

AMO supports private cannabis retail for the jobs and economic benefits it can offer to communities. However, municipalities and the communities they serve will experience the impacts of cannabis legalization first-hand. While the province will control licensing and siting of stores, AMO believes that the licensing process and on-going store operations must reflect community and local government concerns for the industry to be successful. The AGCO will have a 15-day comment period for the public, communities and municipal governments to provide input on proposed locations before granting a license.

Municipal governments can opt out of cannabis sales in their communities by January 22, 2019. Councils will need additional information to make informed decisions in the best interests of their communities. Councils that opt out of private sales can opt back in at a later, yet to be stated, date. All municipal governments will receive at least \$10,000 to support transition to legal cannabis and the province will announce the full funding allocation in the future.

The legislation will require cannabis stores to observe minimum distances from schools in place of local planning controls. Beyond the 15-day commentary period, it is uncertain how the license process may address other local sensitivities. In addition to private cannabis retail stores, the Ministers announced that the province would harmonize cannabis with the current rules for places of use for tobacco under the [Smoke Free Ontario Act, 2006](#).

AMO will be analysing the legislation and regulation making authority in the

coming days and will advise members further as the regulatory process unfolds.

AMO Contact:

Craig Reid, AMO Senior Advisor, creid@amo.on.ca, 416-971-9856 ext. 334

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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From: AMO Communications
To: [Lisa Slomke](#)
Subject: AMO Policy Update - Bill 36 – Changes to other Acts related to the Use and Sale of Cannabis
Date: Friday, September 28, 2018 11:59:33 AM

September 28, 2018

Bill 36 – Changes to other Acts related to the Use and Sale of Cannabis

The Province introduced the legislative changes to the operational framework for the sale and use of recreational cannabis yesterday afternoon. AMO staff will be going through the Bill in detail and will provide further information to members in the coming days. In the meantime, the links below will take you to a technical summary prepared by the province and to Bill 36.

One of the key changes from the previous framework is the places of use as noted in our September 26, 2018 Policy Update. In essence, the smoking of cannabis will be prohibited where smoking of tobacco is prohibited. Some details related to the provincial licensing process and standards will be done through regulation.

For more information:

- [Moving Forward with Cannabis Retailing, Province of Ontario](#)
- [Bill 36](#)

AMO Contact:

Craig Reid, Senior Advisor, creid@amo.on.ca, 416-971-9856 ext. 334

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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From: AMO Communications
To: [Lisa Slomke](#)
Subject: AMO Briefing: Municipal Governments in the Ontario Recreational Cannabis Framework
Date: Wednesday, October 3, 2018 6:36:38 PM

October 3, 2018

AMO Briefing: Municipal Governments in the Ontario Recreational Cannabis Framework

Bill 36, [The Ontario Cannabis Statute Law Amendment Act](#) was introduced in the Ontario Legislature on September 29, 2018. Today, the Legislature passed a time allocation motion and referred Bill 36 to the Standing Committee on Social Policy for review. AMO is now preparing to seek standing before the Committee.

AMO has developed a briefing document, [Municipal Governments in the Ontario Recreational Cannabis Framework](#), for municipal governments to help elected officials and staff understand the legislation and the regulatory environment for recreational cannabis in Ontario.

The Standing Committee on Social Policy will meet on October 11, 2018 from 12:30 p.m. to 6:00 p.m. and on October 12, 2018 from 9:00 a.m. to 12:00 p.m. for public hearings on Bill 36. Municipal governments that wish to present to the committee must contact the [Committee Clerk](#) by **5:00 p.m. on Friday October 5, 2018**.

Until Bill 36 becomes law, the *Ontario Cannabis Act, 2017* remains in effect. As with most complex legislation and the introduction of social change, new information and adjustments may be required as all orders of government gain experience. This need for an iterative approach is one of the learnings offered by other jurisdictions that have legalized cannabis.

ACTION:

AMO will continue to report to members on the progress of Bill 36 and offer any additional information it receives from the Province during discussions about the legislation, regulations and the processes envisaged by them.

Members may wish to use the information in the AMO briefing document to help develop local information resources for their communities.

AMO Contact:

Craig Reid, Senior Advisor, creid@amo.on.ca, 416-971-9856 ext. 334

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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From: AMO Communications
To: [Roy Avis](#)
Subject: AMO WatchFile - September 27, 2018
Date: Thursday, September 27, 2018 9:04:26 AM

AMO Watch File not displaying correctly? [View the online version](#) | [Send to a friend](#)
 Add Communicate@amo.on.ca to your safe list



September 27, 2018

In This Issue

- Main Street Revitalization Initiative funds.
- New date for the Used Tires webinar - October 9!
- AMO's new council term training.
- 2019 AMO AGM and Annual Conference dates.
- Investment Basics sessions next week.
- LAS Blog: Putting your cottage to sleep for the winter.
- LAS Sewer and Water Line Warranty webinar.
- Careers with South Bruce Peninsula, Guelph and Hamilton Township.

AMO Matters

Main Street funds have been delivered to 335 municipalities. All single and lower-tier municipalities are entitled to this funding. Contact AGarcia@amo.on.ca if you have not received funds.

The Used Tires program in Ontario is changing which will affect most municipalities. [Register for the webinar](#) on October 9 to learn more about the new world.

Eye on Events

The demanding arena for elected officials requires knowledge and skills and a way to keep current. AMO is here to help! For the new council term ahead, AMO is pleased to offer 3 in-person training sessions: [Municipal Leadership Essentials](#) (November, 2018); [As a Member of Council What You Need to Know](#) (February/March, 2019) and [Land Use Planning: Beyond the Basics](#) (February/March, 2019). Learn more about the training program and register today! Don't forget to check out our bundle and save discounts.

Mark your calendars the 2019 AMO AGM and Annual Conference will be held at the Shaw Convention Centre and Westin Hotel in Ottawa from August 18 to 21, 2019. Guest room bookings at the AMO hotels will open on **Wednesday, January 9th, 2019 at 10:00 am** – details on the booking policy can be [found here](#).

Next week, ONE Investment will be visiting Exeter on October 2 and Smiths Falls on October 4 to present the [Investment Basics & Beyond](#) workshop. Join us for a full day session covering the basics of municipal investing and applications of the new Prudent Investor Standard. [Register online today](#) or download the [registration form](#).

LAS

Taking the right steps now can make opening the cottage up next spring a much more pleasant experience. [Click here](#) for some useful tips on prepping your cottage for winter.

Join us for a FREE webinar on Thursday, October 11 at 11:00 am to learn how Service Line Warranties of Canada in partnership with LAS offers protection for your municipalities' residents against unforeseen

service line failures. [Register today!](#)

Careers

Economic Development Officer - Town of South Bruce Peninsula. The complete job description is available from the Town's municipal office and [website](#). Resumes including qualifications will be received in sealed envelopes or by email and to the undersigned until 12 noon on October 12, 2018: Brad McRoberts, Chief Administrative Officer, Town of South Bruce Peninsula, PO Box 310, 315 George St., Wiarton ON, N0H 2T0; tsbpcao@bmts.com. Please mark "Economic Development Officer" on the outside of the sealed envelope or in the subject line of the email.

Planning / Administrative Assistant - Town of South Bruce Peninsula. The complete job description is available from the Town's municipal office and [website](#). Resumes including qualifications will be received in sealed envelopes or by email and to the undersigned until 12 noon on October 12, 2018: Brad McRoberts, Chief Administrative Officer, Town of South Bruce Peninsula, PO Box 310, 315 George St., Wiarton ON, N0H 2T0; tsbpcao@bmts.com. Please mark "Planning/Administrative Assistant" on the outside of the sealed envelope or in the subject line of the email.

Lead Hand, Horticulture / Greenhouse - City of Guelph. Reports to: Supervisor, Parks Infrastructure & Horticulture. Qualified applicants are invited to apply using our [online application system](#) by Friday, October 12, 2018. Please note all applicants must complete the online questionnaire specific to this position at the time they submit their resume and cover letter in order to be considered.

Water Operations Manager - Township of Hamilton. Reports to: Chief Administrative Officer. A complete job description is available on the [Township website](#). Please submit a cover letter and resume no later than 12 noon on October 24, 2018 to: Attention: Human Resources, P.O. Box 1060, 8285 Majestic Hills Drive, Cobourg, ON, K9A 4W5. Fax: 905.342.2818 E-mail: hr@hamiltontownship.ca.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Thinking
beyond
the box

Stewardship Ontario

FORT FRANCES, TOWN OF
320 Portage Avenue.
Fort Frances ON
P9A 3P9



September 30, 2018

RE: Industry funding for Municipal Blue Box Recycling for the second quarter of the 2018 Program Year

Dear Mayor and Members of Council:

Stewardship Ontario provides payments to municipalities and First Nations equal to 50% of the total net costs incurred by those communities as a result of the Blue Box Program. Payments are made on a quarterly basis. The funding for these payments comes from companies that produce, import and sell packaging and printed paper to Ontario residents.

The Resource Productivity and Recovery Authority (RPRA) determined that 2018 payments will be based on a funding obligation of \$124,844,186. This represents an increase of 1% over 2017. RPRA is also responsible for setting payments to individual communities. Further details with respect to the RPRA Board's determination of the 2018 obligation and the allocation to individual municipalities and First Nations is available on the RPRA website (www.rpra.ca/blue-box).

Stewardship Ontario is pleased to provide payments to municipalities and First Nations in accordance with the RPRA Board's decision.

Thank you for your ongoing dedication to resource recovery and reutilization.

Sincerely,

David Pearce
Supply Chain Officer
Stewardship Ontario

THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

September 19th, 2018

Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto ON, M7A 1A1
VIA EMAIL

Hello,

Please be advised the Council of the Township of Montague passed the following resolution at its regular meeting of September 4th, 2018:

MOVED BY: V. Carroll
SECONDED BY: J. Abbass

RESOLUTION NO:192-2018
DATE: September 04, 2018

That the Council of the Township of Montague hereby support the Association of Municipal Clerks and Treasurers of Ontario in requesting that the Provincial Government undertake consultation with municipalities prior to modifying legislation that effects municipal governments.

And that this resolution be circulated to the Association of Municipal Clerks and Treasurers of Ontario and the Ontario Premier.

CARRIED

Please contact me if you have any additional questions.

Thank you,

Jasmin Ralph
Clerk Administrator

Cc: Association of Municipal Clerks and Treasurers of Ontario
All Ontario Municipalities
Honourable Randy Hillier MPP, Lanark-Frontenac-Kingston

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca

September 20, 2018

Ministry of Environment and Climate Change
Hon. Chris Ballard, Minister
Ferguson Block 11th Flr,
77 Wellesley Street West
Toronto, ON M7A 2T5

Dear Minister Ballard,

Re: Licensing Process to Take Water for Commercial Water Bottling Facilities

At the regular meeting of Council held September 12, 2018, the following resolution was carried:

Moved by J. Aultman – Seconded by G. Little

Be it Resolved That:

WHEREAS the Township of Amaranth understands that there is currently a permitting process to take water for commercial water bottling facilities;

AND WHEREAS the municipal permitting process to take water is more stringent and is subject to Source Water Protection Policies;

NOW THEREFORE the Township of Amaranth requests that the licensing process to take water for commercial water bottling facilities be the same as the municipal licensing process and be subject to Source Water Protection regulations and all annual inspections and reviews within this process be included;

AND FURTHER THAT this resolution be circulated to Provincial Government, Conservation Authorities, Source Protection Committee and all municipalities.

Should you require anything further please do not hesitate to contact this office.

Yours truly,

Susan M. Stone
Per: Susan M. Stone
CAO-Clerk-Treasurer
Township of Amaranth

TOWN OF FORT FRANCESMINUTESSESSION NO. # 76September 18, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on September 18, 2018 from 8:28 a.m. to 8:56 a.m.

PRESENT: Councillor K. Perry, Chair; Mayor R. Avis, Councillor W. Brunetta and Councillor G.P. Ryan

ALSO PRESENT: D. Galusha, Deputy Treasurer, S. Freamo, IT Manager, T. Moffit, Fire Chief/CEMC (8:28 a.m. to 8:39 a.m.) and K. Lawson, Secretary

REGRETS: D. Brown, CAO, L. Lindberg, Treasurer

1. **Call to Order 8:28 a.m**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
 - 2.1 D. Galusha re: Collection Policy 1.9 - Customer Banking Concerns.
3. **Disclosure of pecuniary interest and the general nature thereof - none identified**
4. **Approval of Previous Committee Minutes**
 - 4.1 Session No. 75 dated September 4, 2018.

Brunetta-Ryan: Approved as amended.

CARRIED
5. **In-Camera - no items identified**
6. **Items Referred from Council**
 - 6.1 Tour de Fort Sponsorship Request.

- committee recommended approving a Tour de Fort Sponsorship at the Silver Level in the amount of \$500.00 for 2018.
 - 6.2 Royal Canadian Legion Manitoba/NW Ontario Command Advertising.

- committee recommended approving an advertisement of 1/10 page (Business Card) size in the "Military Service Recognition Book" in the amount of \$205.00.
7. **New Business**
 - 7.1 Fibre Network Agreement with TBay Tel.

- Shane Freamo, IT Manager was in attendance to discuss the report. Committee recommended entering into a five (5) year agreement with Tbaytel to provide fibre network services to the Town of Fort Frances.
 - 7.2 Doug Brown, CAO - Purchase Card Expenses.

- committee recommended approving the purchase card expense claim in the total amount of \$2,982.62 as submitted by Doug Brown, CAO for the period July 6 to August 6 and August 6 to September 6, 2018.
 - 7.3 Consumer Price Index (CPI) Increase for 2019 User Fees.

- committee recommended that this item be deferred to the next regular meeting. Committee recommended that the User Fee Scheduled be discussed at the next regular

meeting in order that they can look at making recommendations respecting revised user fees for the incoming Council.

8. Non-agenda Items


- 8.1 Collections (Accounts Receivable, Tax Water & Sewer) Policy 1.9. - Customer Banking Concerns
 - D. Galusha, Deputy Treasurer provided an update on this matter. Committee recommended that the Collections (Accounts Receivable, Tax, Water & Sewer) Policy 1.9 be adhered to and that an announcement be placed on the Town website reminding customers that those paying online or at their banking institution allow sufficient time for their bank to process their payment and ensure their funds are received in the Town's bank account.

9. Information

- 9.1 Fire & Rescue Service - August 2018 Report - T. Moffit was in attendance to present this report - received as information.
- 9.2 Town of Fort Frances Capital Financial Statement for Eight Months Ending Friday, August 31, 2018 - received as information.
- 9.3 Town of Fort Frances General Fund (Operating) Summary for Eight Months Ending Friday, August 31, 2018 - received as information.
- 9.4 Town of Fort Frances Water and Sewer Fund (Operating) Summary for Eight Months Ending Friday, August 31, 2018 - received as information.

10. Adjourn 8:56 a.m. / Next Meeting Date - October 2nd, 2018


 Executive Committee Chair


 D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #066September 4, 2018

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on September 4, 2018 from 10:30 a.m. to 11:32 a.m.

PRESENT: Wendy Brunetta - Chairperson, John Albanese - Councillor, Doug Kitowski - Councillor, Roy Avis - Mayor, Doug Brown - CAO, Jason Kabel - Community Services Division Manager

ALSO PRESENT: Jordan Forbes - HR Coordinator

1 CALL TO ORDER (Session # 066)

Chairperson W. Brunetta called the meeting to order at 10:28 a.m.

2 APPROVAL OF AGENDA (Call for non-agenda items)

- J. Kabel - Added 'MSC Fire Alarm Panel' to the agenda (7.1)
- J. Forbes - Added 'Pay Equity' as an in-camera agenda item (7.2)

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

- 4.1 Community Services Executive Committee - August 8, 2018 - **Approved as circulated.**

5 ITEMS REFERRED FROM COUNCIL

- 5.1 - NIL

6 NEW BUSINESS

- 6.1 Children's Complex - Wage Enhancement Agreement - DSSAB - The Community Services Division recommends to Mayor & Council to endorse the agreement with the Rainy River District Social Services Administration Board (RRDSSAB) as presented and authorize execution by Mayor and Clerk.
- 6.2 Active Transportation - Strategic Plan Initiative #26 - The Community Services Executive Committee recommends to:
- 1) explore active transportation possibilities with any new road development done in the Town.
 - 2) seek active transportation opportunities with Resolute property that may become available.
 - 3) set a priority for active transportation with the new Council.

7 NON-AGENDA ITEMS

- 7.1 MSC Alarm Panel - Replacement of the fire alarm panel and many devices was the chosen option to mitigate any recurrence of the existing trouble with the panel, rather than simply replacing the panel alone. The Committee recommended to move forward with Troy Life & Fire Safety as the lowest submitted quotation.
- 7.2 IN-CAMERA - Pay Equity - The committee recommends to proceed as directed with a letter of understanding.

8 INFORMATION

8.1 Next Meeting - September 17, 2018 - Fort Frances Museum

9 ADJOURNMENT

There being no further matters before the committee at this time, the meeting was adjourned at 11:32 a.m.

W. Brunetta, Executive Committee Chair

J. Kabel, Community Services Division Manager

TOWN OF FORT FRANCESMINUTESSESSION NO. #011September 19, 2018

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on September 19, 2018 from 8:32 a.m. to 10:00 a.m.

PRESENT: June Caul, Chairperson, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Roy Avis, Kurtis Medicine (8:50 a.m. to 9:22 a.m.)

1. Call to Order

1.1.

The meeting was called to order at 8:32 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

2.1.

None.

3. Approval of Previous Committee Minutes

3.1. Minutes from the previous meeting on August 8, 2018 - the minutes were approved as circulated.

4. Non-agenda Items

4.1.

None.

5. Items Referred from Council

5.1. Request for Landfill Use - Naotkamegwanning First Nations - the committee members were open to doing additional research into MOECC Requirements and entering into a Garbage/Recycle agreement.

6. New Business

6.1. July 2018 Drinking Water Systems Monthly Summary Report - the Monthly Summary Report for July 2018 was approved as presented.

- 6.2. August 2018 Drinking Water Systems Monthly Summary Report - the Monthly Summary Report for August 2018 was approved as presented.
- 6.3. Local Improvement Fees - Water Service Connections Kings Highway from Pit Road #1 and Pit Road #2 - the administration report was approved as presented.
- 6.4. Tender No. 18-OF-11 - Three (3) Year Equipment/Vehicle Rental - the administration report was approved as presented.
- 6.5. Strategic Plan Item 42 - Investigation of Green Space Plan - the administration report was approved as presented.

7. Information

- 7.1. Operations and Facilities Division - Environmental Area - Operations Statistics - May 2018 - the Environmental Area Operations Statistics for May 2018 were reviewed and will be forwarded to Council as information only. No action required.
- 7.2. Operations and Facilities Division - Environmental Area - Operations Statistics - June 2018 - the Environmental Operations Statistics for June 2018 were reviewed and will be forwarded to Council as information only. No action required.
- 7.3. Fort Frances Airport Statistics as of September 12, 2018 - the Airport Statistics as of September 12, 2018 were reviewed and will be forwarded to Council as information only. No action required.
- 7.4. Sewer and Water Data for 2018 - updated September 12, 2018 - the Sewer and Water statistics as of September 12, 2018 were reviewed and will be forwarded to Council as information only. No action required.

8. Adjourn / Next Meeting Date

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

Doug Cuthbertson – Chair Northwoods	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	P	RRFDC – Geoff Gillon	P
Shelley Wepruk Secretary	P	John Albanese – Town Councilor Town of Fort Frances	A
Scott Krienke-Turvey Ink Spotz Apparel	P		
Marie Therese Metke Pharmsave	A		
Katie Trimble B93	A		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	A		



1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Doug Cuthbertson opened the meeting. The meeting was called to order at 8:06 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting – 8 August 2018

Copies of the minutes from the 11 July, 2018 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 Ed Gackley/Pat Gartshore
 TO accept the minutes presented of 11 July, 2018
 Also to ratify all motions made on that date.
No against or abstentions
CARRIED

3. Accounts Payable & Financial Report

Motion #2 – Ed Gackley/Scott Krinke-Turvey
 TO accept the total payable for April in the amount of \$700.00
No against or abstentions
CARRIED

4. New Business

1.

5. Additions to Agenda

None

6. Business Arising from the Minutes

Finance and Administration Committee

1. No Report

Promotions Committee

1. New ads are running. Will be running a different jingle for fall. —

Maintenance Committee

1. Ed is leading committee. Next project will be fall baskets. Stars will be too costly to re-do in lights.
2. It was discussed having lights attached to poles shining down into baskets to show them off better.

Chamber of Commerce

1. Quest was excellent.
2. Working on Business Awards. This year there will be five independent judges who will NOT be Collaborating their answers with each other.
3. Nomination forms well be in paper, on radio, in Westend Weekly and on facebook.
4. Awards banquet will be held on 12 September, 2018

New Committee

1. Events are going really good. Art by Cher is the next feature of Rainy Lake Square.
2. Town paid for port-a-potties.
3. Ed is working with Tanis re C-TODS signs at the east and west ends of town. —
4. Ed felt everything went great and bands were very happy this summer at Rainy Lake Square. —
5. Need to get different cups for kids so they don't have to have beer cups. —
6. Public is very happy with the Square and have been very receptive to the events. —

Social Media

1. No report. Will need to contact Kim to gain access to web.

7. Old Business

1. Market Thursdays and Saturdays is going well.

8. New Business

None

Setting of Next Board Meeting

Motion # 4 Scott Krinke-Turvey
To close the meeting
No against or abstentions
All in agreement – CARRIED

The next meeting date will be 12 September 2018 at 8 a.m. at the RRFDC board office above the Credit Union on First Street East.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE RRFDC BOARD ROOM UNLESS OTHERWISE NOTIFIED.

Meeting closed at 8:45 am.

TOWN OF FORT FRANCESMINUTESSESSION NO. #47September 17, 2018

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on September 17, 2018 from 8:00 a.m. to 8:26 a.m.

PRESENT: Councillor, J. Albanese, Chair, Mayor, R. Avis.

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner, P. Briere, Secretary.

1. **Call to Order - 0800am**
Session #47
2. **Disclosure of pecuniary interest and the general nature thereof**
None.
3. **Approval of Previous Committee Minutes**
 - 3.1 Approval of September 4th, 2018 meeting minutes.
- Approved as presented.
4. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
None.
5. **In-Camera**
None.
6. **Items Referred from Council**
None.
7. **New Business**
None.
8. **Outstanding Items**
None.
9. **Information**
 - 9.1 350 Pit Road - Severance to Enlarge Lot 15 Pit Road.
- An overview of this item was provided to the Committee. The Planning & Development Executive Committee accepted the report as information and no further action is required.
 - 9.2 1525 Colonization Road West - Consent for a New Residential Lot.
- An overview of this item was provided to the Committee. The Planning & Development Executive Committee accepted the report as information and no further action is required.
10. **Non-agenda Items**
None.
11. **Adjourn / Next Meeting Date - 0826am**
Monday October 1st, 2018.

Executive Committee Chair

Secretary, Planning & Development Executive
Committee

TOWN OF FORT FRANCES

MINUTES

September 10, 2018

The meeting of Economic Development Advisory Committee of the Town of Fort Frances was held in the Council Chambers, Civic Centre on September 10, 2018 11:34 a.m to 1:03 p.m.

PRESENT: G. Rogozinski, Chair, R. Avis, J. Gillon, K. McTaggart, D. Fortes, M. Caron, G. McBride, K. Perry, J. Cumming, C. Mallory

ALSO PRESENT: D. Brown, CAO, D. Galusha, Deputy Treasurer, L. Mose, MNDM, G. Gillon, T. Drysdale, Consultant (RRFDC) and K. Lawson, Secretary

REGRETS: J. McTaggart

1. **Call to Order 11:34 a.m.**
2. **Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting.**

2.1 Councillor K. Perry re: Aggregate Resource Tax.

3. **Disclosure of pecuniary interest and the general nature thereof - none identified**

4. **Approval of Previous Advisory Committee Minutes**

4.1 June 4, 2018 Meeting Minutes.

Caron-Fortes: THAT the minutes from the June 4, 2018 regular meeting be approved as distributed.

CARRIED

5. **In-Camera - none identified**

6. **New Business**

6.1 Market Square Summer Review.

- Tannis provided the committee with an overview of events which have taken place at the Market Square throughout the summer and into fall. In addition to various weekly vendor activities, the Square hosted a sponsored Rainy Lake Series of Thursday evening concerts. Included were the brother, sister duo called Entyrelly Mac, children's entertainer Fred Penner, rock group Kings of None and pop/electric singer IsKwe. Many sponsors came on board who offered a variety of refreshments during the events. The final concert will take place September 17th , featuring a Scottish act - The Cutting Edge Band. In addition to these acts, the square was also provided entertainment by other smaller concert individuals/groups including and not limited to the Mine Centre Church Choir, Rough Cut Pine, Bob Wepruk and the Northern Jammers and Doug Judson. Other evening activities included a "sip and paint" night with Cher Pruys, a Fort Frances High School photo shoot and four movie nights. She advised that square activities have been made possible through a series of grants from the provincial and federal governments, the Ontario Arts Council, as well as local businesses.

6.2 Municipal Accommodation Tax Levy Discussion.

- a discussion was held about implementation of Municipal Accommodation Tax Levy. Tannis provided a power point presentation which included a Background and Legislative Authority to Impose a Municipal Accommodation Tax. The Economic Development Advisory Committee recommended the following:

- That Council adopt a Municipal Accommodation Tax (MAT) on January 1, 2019 which implements a four percent (4%) tax on all accommodation that is less than 30 days in the Town of Fort Frances.

- That the bylaw reflect that Bed and Breakfasts and American Plan Lodges may charge the Municipal Accommodation Tax on only seventy five percent (75%) of the room rate, understanding that the other twenty five percent (25%) of the rate is considered a meal cost.
 - That Council name an internal auditor who will regularly inspect and verify remittances.
 - That Council set out an interest charge, remittance schedule and fine schedule.
 - That Council direct staff to request a verifiable list of current reservations made on or before September 24, 2018 for the period of January 1, 2019 to August 31, 2019 and these reservations be deemed grandfathered out of the MAT Tax. This list is to be provided no later than October 24, 2018.
 - That Council allow for a compensation (one time) fund of up to \$10,000 to be used as a grant to any hospitality establishment who must upgrade or purchase new software to charge or remit taxes. (Tannis will make a site visit to anyone requesting such funding to determine their specific needs).
 - That Council designate the Rainy River Future Development Corporation as the Town's partner as the Designated Marketing Organization.
 - That Council target the 50% municipal portion to generalized economic development activities and tourism infrastructure programming and partnerships.
 - Tannis advised that she will prepare a report with the recommendations from EDAC and present to Council for their support/passage.
- the power point presentation is appended for your reference.

6.3 Wood lot and Nurses Station Purchase.

Mayor Avis and D. Brown gave an update on the recent purchase from Resolute Forest Products of the properties known as Shevlin Wood Yard and former Nurses Station (420 Mowat Avenue). Mayor Avis indicated that the CAO and Manager of Operations and Facilities have reviewed the environmental assessment reports provided by Resolute and a record of condition was placed on the sale. Committee held a discussion on proposed uses for the property. Mayor and D. Brown agreed with the committee that the Town should take its time and undertake due diligence as they go forward. The first step is to make application for funding through FedNor and under the Rural Economic Development Funding Program (RED), to undertake a consultative process to determine a needs/marketing analysis and with public input provide recommendations that best meet the Town's future economic requirements. Tannis advised that the Heritage Funding application would be due on September 28th.

6.4 Applications for EDAC Appointment/Re-Appointment / Member Eligibility.

K. Lawson provided a copy of By-Law 53/16, being a By-Law to establish specific Boards/Committees of Council. Members were reminded that the current committee term expires November 30th, 2018, and that the Clerk would be doing the requisite advertising for members of all committees. The application form is found at the back of the by-law and is also available on line at the Town website. Members can drop off their applications or fill them in on-line.

6.5 October Meeting.

- this matter was covered under item 6.4.

7. Non-agenda Items

7.1 K. Perry - Resource Aggregate Tax.

- Councillor Perry spoke briefly on the matter of Resource Aggregate Tax and advised that he will be bringing forward this issue among others at the next NOMA and RRDMA meetings and will provide feedback on his return.

8. Adjourn 1:02 p.m. / Next Meeting Date - October 1st, 2018



MUNICIPAL ACCOMMODATION TAX



2017 ONTARIO BUDGET

2017 Ontario Budget
A Stronger, Healthier Ontario

- Ontario Regulation 435/17
- Granted Municipalities the authority to impose Municipal Accommodation Tax (MAT)

WHAT IS MUNICIPAL ACCOMMODATION TAX?

- Also known as MAT
- Is a Tax which the Municipality has the authority to impose on all accommodators with a roof renting consecutive room nights of under 30 days.

A background image of a hotel room. It features a large bed with white linens and a brown patterned throw blanket. To the left is a desk with a chair and a window with curtains. A lamp is on a nightstand next to the bed. The room is well-lit and clean.

WHO IS ELIGIBLE TO COLLECT MAT?

- Hotels
- Motels
- Bed & breakfasts
- Resorts
- Outposts and Floating lodges
- AirBnB or VRBO
- Tent and Trailer sites
- Outposts and Floating lodges



REVENUE

50% goes to the municipality to support:

Possible Funding Uses: Capital Improvements

Annual Rent at Tourism Center

Services (Marina, New Space at Woodlot, Rink)

Economic Development related to Tourism

Small Grant Program to support events

50% goes to DMO (RRFDC)

Possible Funding Uses:

Market Square Events and Promotion

Marketing and Promotion

TOTAL ESTIMATED REVENUES

SIOUX LOOK OUT MAT 4%

Hotels	\$411,208
Resorts	\$ 87,054
Outposts- Floating	<u>\$262,139</u>
Total Revenue	<u>\$760,402</u>

Thunder Bay MAT 4%

Hotels \$2,000,000

Kenora MAT 4%

Hotels and Resorts \$450,000



TOTAL ESTIMATED REVENUES

- **Hotel Rooms 220 units @ 70% x 365 x \$120 (67+70+59+24) \$296,800**
 - Acting as agents for the municipality to collect the tax.
- **Hotel Rooms 27 units @ 50% x 365 x \$60 \$11,800**
 - Required to show the tax as a separate item on every invoice/receipt.
 - Label it as “Municipal Accommodation Tax” or “Fort Frances Accommodation Tax”
- **Air BnB 3**
\$ 500
- **Camps 1 (seasonal business)**
\$1,000 \$200 a night x 140 nights x 80% occupancy TOTAL Approx. \$300,000



MUNICIPALITIES SUPPORTING OR ASSESSING MAT

Passed & Supported

- Mississauga
- Sudbury
- Ottawa
- London
- Toronto
- Brockville
- Sioux Lookout
- Kenora
- Kingston
- Barrie
- Thunder Bay
- North Bay
- Niagara Region
- International Falls 3%
- Winnipeg
- Vancouver 5%
- Entire Province Quebec
- Windsor
- Sault Ste Marie
- Dryden – Report in late June (assessing)

HOW THIS AFFECTS BUSINESSES

- **Tax Collection**

- Acting as agents for the municipality to collect the tax.

- **Invoice labelling**

- Required to show the tax as a separate item on every invoice/receipt.
- Label it as “Municipal Accommodation Tax” or “Fort Frances Accommodation Tax”

- **Remittance**

- A Municipal Accommodation Tax Return form will be made available to all providers and will be required to be remitted with payment by the end of each month for the tax collected in the previous month.
- This will align with the timing of the CRA and monthly HST remittance.



HOW THIS AFFECTS BUSINESSES

Municipalities may:

- Charge for Late Payments
- Set Fines & Other Enforcement
- Request an Audit