

## TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 77

October 2, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on October 2, 2018 from 12:01 p.m. to 12:34 p.m.

PRESENT: Councillor K. Perry, Chair, Councillor W. Brunetta

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, L. Slomke, Clerk (12:01 p.m. to 12:05 p.m.), A. Bisson, (incumbent Deputy Treasurer) and K. Lawson, Secretary

REGRETS: Mayor R. Avis and Councillor G.P. Ryan.

**1. Call to Order - 12:01 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

2.1 L. Lindberg, Treasurer re: Renewal of Municipal Insurance.

**3. Disclosure of pecuniary interest and the general nature thereof**

3.1 Councillor Ken Perry disclosed an interest in agenda item 7.7 as the NOMA Board Meeting and FedNor Round Table Meeting Per Diem Claims were his.

3.2 Councillor Wendy Brunetta disclosed an interest in agenda item 7.8 as the NOMA Board Meeting and FedNor Round Table Meeting Per Diem Claims were hers.

**4. Approval of Previous Committee Minutes**

4.1 Session No. 76 dated September 18, 2018.

Brunetta-Perry: Approved as presented.

CARRIED

**5. In-Camera - no items identified**

**6. Items Referred from Council - no items identified.**

**7. New Business**

7.1 Funding Application for Economic Development Feasibility Study for Two Properties Recently Acquired by the Town of Fort Frances.

- committee recommended submission of funding applications with FedNor and Rural Economic Development Program as outlined in the report and further recommended that once approved, that Mayor and Clerk be authorized to execute funding authorizing agreements.

7.2 Upcoming Committee and Council Meeting Dates for 2019.

- committee recommended adoption of the Committee of the Whole and Council meeting dates for the period January 2019 to December 2019 as attached to this report.

7.3 Doug Brown, CAO - Travel Expense Claim - NWO CAO Group, OMAA/FedNor Roundtable.

- committee recommended approval of the Travel Expense Claim in the total amount of \$191.43 as submitted by D. Brown, CAO for his travel to Thunder Bay for the NWO CAO Group Meeting and OMAA/FedNor Roundtable meeting on September 17-19,

2018.

- 7.4 357/358 Application for Tax Adjustment re: 911 Victoria Avenue N. (2018).  
- committee recommended approval of the adjustment of 2018 taxes under Section 357/358 of the ***Municipal Act*** for property located at 911 Victoria Avenue North for the period September 10-December 31, 2018 due to the house being demolished for rebuild.
- 7.5 357/358 Application for Tax Adjustment re: 1880 McIrvine Road (2018).  
- committee recommended approval of the adjustment of taxes under Section 357/358 of the ***Municipal Act*** for the property located at 1880 McIrvine Road due to several small farm outbuildings being removed from the property prior to the 2018 tax year.
- 7.6 357/358 Application for Tax Adjustment re: 907 Cornwall Avenue (2018).  
- committee recommended approval of the adjustment of taxes under Section 357/358 of the ***Municipal Act*** for the property located at 907 Cornwall Avenue North where the CT section has been removed due to no business taking place at this property.
- 7.7 Councillor Ken Perry NOMA Board Meeting & FedNor Round Table Meeting Per Diem Claims.  
- committee recommended approval of the per diem claim in the amount of \$320.00 as submitted by Councillor Ken Perry for his attendance at the Northern Ontario Municipal Association (NOMA) Board Meeting and FedNor Round Table Meeting held in Thunder Bay on September 18 and 19, 2018.
- 7.8 Councillor Wendy Brunetta NOMA Board Meeting & FedNor Round Table Meeting Per Diem Claims.  
- committee recommended approval of the per diem claim in the amount of \$320.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association (NOMA) Board Meeting and FedNor Round Table Meeting held in Thunder Bay on September 18 and 19, 2018.

## **8. Non-agenda Items**

- 8.1 Renewal of Municipal Insurance 2018-2019.  
- committee recommended renewal of the Municipal Insurance with Frank Cowan Company for the period November 1, 2018 to November 1, 2019 in the amount of \$198,351 plus applicable taxes.

## **9. Information**

- 9.1 2019 OPP Municipal Policing Annual Billing Statement.  
- committee received as information.

## **10. Adjourn - 12:34 p.m. / Next Meeting Date - November 6, 2018**

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Executive Committee Chair

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D. Brown, CAO