

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

AGENDA - November 20, 2018 - **NOON**

MEETING - Committee Room, Civic Centre

Session # 79

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
 - 4.1 Session No. 78 dated November 6, 2018. 2 - 3
5. **In-Camera**
6. **Items Referred from Council**
 - 6.1 Rainy River District Women's Shelter of Hope Support Request. 4 - 5
 - 6.2 2019 User Fee - Administration and Finance. 6 - 10
7. **New Business**
 - 7.1 Fort Frances Meals on Wheels Request for 2019 Funding. 11 - 13
 - 7.2 357/358 Applications for Tax Adjustment re: 560 Webster Avenue (2018). 14 - 18
 - 7.3 Radio Season's Greetings Request. 19 - 21
8. **Non-agenda Items**
9. **Information**
 - 9.1 Fort Frances Fire & Rescue Service - October 2018 Report. 22 - 23
10. **Adjourn / Next Meeting Date - January 8, 2019**

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 78

November 6, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on November 6, 2018 from 11:00 a.m. to 12:12 p.m.

PRESENT: Councillor G.P. Ryan, Chair, Mayor R. Avis, Councillor W. Brunetta

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, J. Forbes, Human Resources Coordinator, T. Moffitt, Fire Chief/CEMC (11:00 a.m. to 11:35 a.m.) R. Thoms, 93.1 the Border and K. Lawson, Secretary

REGRETS: Councillor K. Perry

1. **Call to Order 11:00 a.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified**
3. **Disclosure of pecuniary interest and the general nature thereof - none identified**
4. **Approval of Previous Committee Minutes**

4.1 Session No. 77 dated October 2nd, 2018.

Brunetta-Avis: Approved as presented.

CARRIED

5. **In-Camera - no items identified**
6. **Items Referred from Council - no items identified**
7. **New Business**

- 7.1 Request for Tender for Replacement of 1995 Pumper Rescue Truck (11-1).
 - committee recommended authorizing proceeding with advertisement of a tender for a Triple Combination Pumper Fire Truck. Committee also recommended that the tender include pricing with and without trade in values, along with confirmation of maintenance to give Council a realistic monetary value to deliberate with during the Budget process.
- 7.2 Fort Frances Fire & Rescue Service - Establishing & Regulating By-Law.
 - committee reviewed the draft by-law document and recommended the repeal of current By-Law 31/10 and replacement with a new By-Law for Establishing and Regulating.
- 7.3 Policy Update - Media Communications.
 - committee recommended approval of the updated Media Communication Policy.
- 7.4 2019 Budget Timetable.
 - committee recommended approval of the 2019 Budget Timetable as outlined in the report.
- 7.5 Consumer Price Index (CPI) Increase for 2019 User Fees.
 - committee recommended that Division Managers affect a 2.6% user fee increase for 2019, reflective of the Thunder Bay Consumer Price Index Inflationary increase, for review by Executive Committees.

- 7.6 Request for Reconsideration - Minutes of Settlement (MOS)
641 Second Street East (2018);
635 Nelson Street (2017 and 2018);
838 Williams Avenue (2017 and 2018);
633 Nelson Street (2017 and 2018).
- committee recommended processing of the Minutes of Settlement for these properties as outlined in the report.
- 7.7 2019 Vacation Guide Map to Northwestern Ontario.
- committee recommended receiving only the 2019 Northwestern Ontario Vacation Guide Map advertising request with no further action being taken.
- 7.8 Township of Montague - Request for Resolution Support.
- committee recommended endorsement of the Township of Montague's resolution supporting the Association of Municipalities of Ontario (AMO) request that the Provincial Government undertake consultation with municipalities prior to modifying legislation that affects municipal governments.

8. Non-agenda Items - no items identified

9. Information

- 9.1 Mandatory Training and Certification Regulation Update.
- received as information.
- 9.2 Fire & Rescue Service - September 2018 Report.
- received as information.
- 9.3 Town of Fort Frances General Fund (Operating) Summary for the Nine Months Ending September 30, 2018.
- received as information.
- 9.4 Town of Fort Frances General Fund (Operating) Summary for the Ten Months ending October 31, 2018.
- received as information.
- 9.5 Town of Fort Frances Water and Sewer Fund (Operating Summary) for the Nine Months Ending September 30, 2018.
- received as information.
- 9.6 Town of Fort Frances Water and Sewer Fund (Operating) Summary for the Ten Months ending October 31, 2018.
- received as information.
- 9.7 2018 3rd Quarter Reserve Fund Report.
- received as information.

10. Adjourn / Next Meeting Date - November 20th, 2018

Executive Committee Chair

D. Brown, CAO



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/124**

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: November 14, 2018
SUBJECT: Rainy River District Women's Shelter of Hope Support Request

BACKGROUND

On November 13, 2018, the correspondence received from D. Kroocmo, Executive Director Rainy River District Women's Shelter of Hope was referred to the Administration & Finance Executive Committee for recommendation.

The Rainy River District Women's Shelter of Hope is requesting support of their funding application to establish a permanent presence in Fort Frances by way of a letter of support from the Town for this initiative. The letter of support should identify any financial support (i.e., Charitable Rebate of taxes) or can merely be supportive of this endeavor in principle.

From: [Doug Brown](#)
To: [Kathy Lawson](#); [Roy Avis](#); [June Caul](#); [Lisa Slomke](#)
Subject: FW: Letter of Support
Date: Thursday, November 1, 2018 1:16:06 PM

Hi All, the request for financial support is something that the entire Council should probably weigh-in on. Thus this email will be referred to Council. Doug

From: Donna <dkroocmo@shaw.ca>
Sent: Thursday, November 01, 2018 12:52 PM
To: Doug Brown <dbrown@fortfrances.ca>
Subject: Letter of Support

Hello:

We are applying for a grant from CMHC to establish a permanent presence in Fort Frances, and are in need of a letter of support from the Municipality for this initiative. I have spoken with the current Mayor and she is supportive. If the letter could be addressed to Canada Mortgage and Housing Corporation, emailed to me at this address, and simply state that the Municipality is in support of the Rainy River District Women's Shelter of Hope's application for funding through the "National Housing Co-Investment Fund". Ideally, it should also state that the Township is prepared to support it in some way, such as reducing or eliminating property taxes since we are a registered charity, or providing reduced fees on the water bill, etc. The financial support does not have to be anything other than showing that you are more than verbally supportive of this endeavour. We have to create a minimum of five (5) new beds and we may be looking at a women's resource centre, combined with some transitional housing apartment units, and a few emergency shelter beds for abused women. The exact plan has not been created as we haven't found the building yet, and aren't sure how it can be best utilized. If you need any further information, do not hesitate to contact me at your convenience. Thank you in advance for considering this request.

Sincerely,

Donna Kroocmo, Executive Director
Rainy River District Women's Shelter of Hope
807-597-2868 x 1

Sent from [Mail](#) for Windows 10

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: November 14, 2018

SUBJECT: 2019 User Fee – Administration & Finance

BACKGROUND

On November 13, 2018, Council approved that division managers affect a 2.6% user fee increase for 2019, based on the Thunder Bay Consumer Price Index inflationary increase. The Administration & Finance division has a mix of user fees that are legislated user fee rates, non-legislated user fee rates and rebates / revenue from external entities. Legislated user fees include the interest and penalties applied to accounts receivable and tax accounts, lottery license % fees and POA fines are out of the Town's control to affect user fee increases. Revenue from POA administration / management fees, rebates from external entities such as the natural gas rebate and purchase card rebate are also out of the Town's control to affect user fee increases.

The following are the estimated revenue increases resulting from the user fee increase as presented on the attached schedule:

1.	Dishonoured Cheques	-	\$ 17
2.	Business Licenses	-	\$ 881
3.	Tax Certificates	-	\$ 304
3.	Civil Marriages	-	\$ 113
4.	Commissioning Oaths & Affidavits	-	<u>\$ 30</u>
	Total Estimated Revenue Increase		\$1,345

**TOWN OF FORT FRANCES
2019 DRAFT SCHEDULE OF FEES
SCHEDULE "A"**

				Number of Units per Year	2018 Approved		2019 Proposed		2019 Additional Revenue	Notes/ Total Additional Revenue
					Resident	Non-Resident	Resident	Non-Resident		
1.0 Administration and Finance Division										
Effective January 1 (Plus Applicable Taxes)										
1.1 Licenses - Annual Fees (unless otherwise noted)										
1.1.1 Public Halls										
1.1.1.1 Public Halls - Limited				1	39.55		40.60		1.05	
1.1.1.2 Public Halls - Transfer of License - One Time Fee					19.85		20.35			
1.1.2 Taxi Driver					32.05		32.90			
1.1.3 Taxi/Chauffeur Operator's I.D. Card (New or Replacement)					14.60		15.00			
1.1.4 Taxi Owner's License										
1.1.4.1 For Each On-Street Taxi-Cab					396.65		406.95			
1.1.4.2 For Each Off-Street Taxi-Cab					147.75		151.60			
1.1.4.3 For Each Transfer of License - One Time					62.65		64.30			
1.1.5 Taxi Owner Business Licence					45.70		46.90			
1.1.6 Limousine Owner's License										
1.1.6.1 For Each Vehicle					125.25		128.50			
1.1.8 Business Licenses										
1.1.8.1 Adult Live Entertainment Parlours				1	449.50		461.20		11.70	
1.1.8.2 Auctioneer					45.70	162.05	46.90	166.25		
1.1.8.3 Billiard Hall or Pool Tables (each Table)				4	45.70		46.90		4.80	
1.1.8.4 Bowling Alley (each Lane)				1	45.70		46.90		1.20	
1.1.8.5 Community Events					192.85		197.85			
1.1.8.6 Eating Establishments										
1.1.8.6.1 Restaurants				22	45.70		46.90		26.40	
1.1.8.6.2 Food Shops					45.70		46.90			
1.1.8.6.3 Groceries				11	45.70		46.90		13.20	
1.1.8.6.4 Bakery				6	45.70		46.90		7.20	
1.1.8.6.5 Meat Vendor				4	45.70		46.90		4.80	
1.1.8.6.6 Deli					45.70		46.90			
1.1.8.7 Hairstyling Shops				4	45.70		46.90		4.80	
1.1.8.8 Local Retailers (Retail Sales)				60	45.70		46.90		72.00	
1.1.8.9 Hawker & Peddler										
1.1.8.9.1 Hawker & Peddler Class 1 (day sales)				1	168.20		172.55		4.35	
1.1.8.9.2 Hawker & Peddler Class 1 - Each Additional Day					76.65		78.65			
1.1.8.9.3 Hawker & Peddler Class 2 (seasonal sales)				1	45.70	162.05	46.90	166.25	1.20	
1.1.8.9.4 Hawker & Peddler Class 3 (door to door sales)					58.05	162.05	59.55	166.25		
1.1.8.9.5 Hawker & Peddler Class 4 (door to door sales person)				3	58.05	162.05	59.55	166.25	4.50	
1.1.8.9.6 Hawker & Peddler Class 5 (antique/collectible)				1	58.05	162.05	59.55	166.25	1.50	
1.1.8.9.7 Hawker & Peddler Class 6 (craft shows)				1	58.05	162.05	59.55	166.25	1.50	

Number of Units per Year						2019 Additional Revenue	Notes/ Total Additional Revenue
		2018 Approved		2019 Proposed			
		Resident	Non-Resident	Resident	Non-Resident		
46/34		168.20		172.55			
		76.65		78.65			
		45.70	162.05	46.90	166.25		
	2	45.70	162.05	46.90	166.25	2.40	
	0	45.70	162.05	46.90	166.25	-	
	5	45.70	162.05	46.90	166.25	6.00	
	1	45.70		46.90		1.20	
	8	45.70	450.20	46.90	461.90	9.60	
						-	
	11	45.70		46.90		13.20	
	3	45.70		46.90		3.60	
		58.05	162.05	59.55	166.25	-	
	4	192.85		197.85		20.00	
	3	45.70	162.05	46.90	166.25	3.60	
	2	45.70	162.05	46.90	166.25	2.40	
	2	45.70		46.90		2.40	
		168.20		172.55			
		45.70		46.90			
		45.70	450.20	46.90	461.90	453.00	
	1	45.70		46.90		1.20	
	1	45.70	180.50	46.90	185.20	1.20	
	1	45.70	180.50	46.90	185.20	1.20	
	138	45.70	162.05	46.90	166.25	165.60	
			641.00	-	657.65	-	
	2	45.70	162.05	46.90	166.25	2.40	
		45.70		46.90		-	
	26.10		26.80		-		
			-		-		
6	159.85		164.00		24.90		
	72.90		74.80		-		
6	45.70		46.90		7.20		
			-			881.30	
			-				
	3% of Prize Value		3% of Prize Value				
	3% of Prize Value		3% of Prize Value				
	3% of Prize Value		3% of Prize Value				
	5.00		5.00				
	10.00 per wheel		10.00 per wheel				
	3% of Prize Value		3% of Prize Value				
	3% of Prize Value		3% of Prize Value				

Number of Units per Year	2018 Approved		2019 Proposed		2019 Additional Revenue	Notes/ Total Additional Revenue
	Resident	Non-Resident	Resident	Non-Resident		
190	61.75		63.35		304.00	
	6.55		6.70			
20	32.40		33.25		17.00	
	0.60		0.60			
	1.10		1.15			
20	5.93	plus HST	6.10	plus HST	3.40	
	2.45		2.50			
	1.10		1.15			
70/5	11.95	14.91	12.25	15.30	21.00	1.95
16/3	5.93	7.43	6.10	7.60	2.72	0.51
	.08/item		.09/item			
	32.00	42.00	32.00	42.00		
	32.00	42.00	32.00	42.00		
	140.00	140.00	140.00	140.00		
9/1	337.26	421.59	346.05	432.55	79.11	10.96
1/1	393.36	491.68	403.60	504.45	10.24	12.77
	393.36	491.68	403.60	504.45		
	550.75	550.75	565.05	565.05		
	54.51	68.19	55.95	69.95		
Same fee as marriage services above less \$50.00			Same fee as marriage services above less \$50.00			
sis as per Town Travel Policy			-			
			-			
	628.45		644.80			
Actual Costs less Deposit			Actual Costs less Deposit			
1.00/sq. ft. or as directed by council otherwise			1.00/sq. ft. or as directed by council otherwise			
	33.25		34.10			
	56.65		58.10			
			-			
			-			
	251.00		257.55			
	251.00		257.55			
	125.45		128.70			
	191.00		195.95			

		Number of Units per Year				2019 Additional Revenue	Notes/ Total Additional Revenue
		2018 Approved		2019 Proposed			
		Resident	Non-Resident	Resident	Non-Resident		
1.4.5	Processing of Treasurer's Statutory Declaration re: 1st Notice	125.45		128.70			
1.4.6	Registration of Statutory Declaration	125.45		128.70			
1.4.7	Processing of Cancellation Certificate	125.45		128.70			
1.4.8	Registration of Cancellation Certificate	125.45		128.70			
1.4.9	Processing of Extension Agreement	251.00		257.55			
1.4.10	Processing Final Notice	191.00		195.95			
1.4.11	Processing Treasurer's Statutory Declaration re: Final Notice	125.45		128.70			
1.4.12	Sale process	251.00		257.55			
1.4.13	Legal Fees as they apply to any process	Actual Costs		Actual Costs			
1.4.14	Mailing Costs as they apply to any process	Actual Costs		Actual Costs			
1.4.15	Tax Sale Process by Agency	Actual Costs		Actual Costs			



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/121**

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: November 14, 2018
SUBJECT: Fort Frances Meals on Wheels Request for 2019 Funding

BACKGROUND

On November 6, 2018 the attached letter was received from the Fort Frances Meals on Wheels for the 2019 budget consideration.

The Fort Frances Meals on Wheels is requesting funding of \$22,000.00 for 2019 to assist the Meals on Wheels Program, which is the same amount requested for 2018. They have included their proposed 2019 budget.

517 First St. E.
Fort Frances, On,
P9A1L2



Attn: Laurie Witherspoon, Treasurer

Dear Ms. Witherspoon,

Please convey to the Fort Frances Town Council our appreciation for the grant we received to assist the Meals on Wheels Program in 2018. We are again requesting your continued financial support and wish to solicit a grant for 2019. We are submitting to your budget a request for \$22,000.00. (same as last year)

Enclosed:

Proposed Budget for 2019

If you have any questions we will be pleased to forward additional information. Our president Marg Rousseau can be reached at 274 9446 or by email: margrou@hotmail.ca

Thank you for your consideration.

Sincerely

Sandra Lange, Treasurer
Fort Frances Meals on Wheels
(807)276 1737
Sandorella68@yahoo.ca

FORT FRANCES MEALS ON WHEELS
PROPOSED BUDGET
JANUARY 1, 2019-DECEMBER 31, 2019

PROJECTED INCOME:

GRANT-TOWN OF FORT FRANCES	22,000.00
RECIPIENTS INCOME	29,000.00
INTEREST INCOME	25.00
 TOTAL	 51,025.00

PROJECTED EXPENSES:

RAINYCREST	28,100.00
WAGES	19,600.00
GAS REIMBURSEMENT	1,800.00
EMPLOYEE PAID BENEFITS	1,150.00
HONORARIUMS	600.00
OFFICE	300.00
 TOTAL	 51,550.00
 PROJECTED DEFICIT	 (-525.00)

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: November 14, 2018
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 560 Webster Ave (2018) Roll# 5912-010-002-11500-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2018 taxes for 560 Webster Ave resulting from an unfinished allowance for extensive renovations to the structure for the period of March 1 to December 3, 2018.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant on October 31, 2018 indicating notification that the public hearing is scheduled for Monday, November 26, 2018.

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

October 31, 2018

David W. Petsnick
Angela H. Petsnick
1345 Emo Road
Fort Frances, Ontario
P9A 2V8

Dear Mr. & Mrs. Petsnick:


Re: Hearing to Consider Section 357/358 Application

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, November 26, 2018 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider 2018 Section 357/358 Applications, including the application with regard to your property located at 560 Webster Ave. in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,


Laurie A. Lindberg, CMO
Treasurer

Enc.

2018 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	B/A	TOTAL
	2018	1.2.115	-56517	RTEP	0.01652955	0.00170000	-783.19	-80.55						-863.74
357/358 Application							-783.19	-80.55	0.00	0.00	0.00	0.00	0.00	-863.74

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: <u>2018</u>

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-010-002-115-00
 Property Address: 560 WEBSTER AVE Applicant Name: DAVE PETSNICK
 Owner Name: ANGELA & DAVID PETSNICK Contact Number: 875-5090
 Mailing Address: 1345 EMO RD Alternative Number: _____
FORT FRANCES ON PRAIRIE Email Address: REVC0@BELLNET.CA

Reason for s357 application: (Check one box – applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input checked="" type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: RENOVATING BUILDING FOR 4 APTS.
 Effective from: 03.01.18 to 12.31.18 Applicant Signature: Dave Petsnick Date: 10.02.18
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other				
		Enter Revisions Below		<input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTEP</u>			<u>181,444</u>					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY						
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	(Days)/ Months	Tax Adjustment	Original Levy	
<u>RTEP</u>	<u>-56,517</u>	<u>.01822955</u>	<u>306</u>	<u>863.74</u>	<u>3,307.73</u>	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount \$ 863.74

Comments: _____

Treasury Position: Treasurer Signature: Laura A. Lindberg Date: 10.31.18

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): 10.26.18

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) PETSnick, DAVID WADE
PETSnick, ANGELA HELENE
Roll number 5912-010-002-11500-0000
Property location 560 WEBSTER AVE
Property description PLAN SM127 LOT 1 PCL 1-1 SEC SM 127
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Repairs or Renovations
Received date October 03, 2018
Claim relief period From: March 01, 2018 - To: December 31, 2018
Taxation year 2018

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR OT R T	179,898	183,000	180,674	181,449	182,225	183,000
Total	179,898	183,000	180,674	181,449	182,225	183,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	123,864	126,000	124,398	124,932	125,466	126,000
Total	123,864	126,000	124,398	124,932	125,466	126,000

MPAC Remarks

MPAC has inspected the property and applied an unfinished allowance for extensive ongoing renovations/changes to the structure. Property remains on permit listing for review in 6 months for completion.

MPAC Representative:
Date:

Mark Cawston
October 17, 2018



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/123**

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: November 14, 2018
SUBJECT: Radio Season's Greetings Request

BACKGROUND

The attached request for Christmas and Happy New Year radio greetings from 93.1 the Border (CFOB Fort Frances) was received for consideration.

93.1 the Border (CFOB Fort Frances) request for consideration of either 45 - 15 second holiday greetings aired December 17th to December 31st (3 per day) at a cost of \$349 or 26 – 15 second holiday greetings aired December 19th to December 31st (2 per day) at a cost of \$249.

From: [Trimble, Katy](#)
To: [Lisa Slomke](#)
Subject: Re: Radio Christmas Cards CRM:0061030
Date: Tuesday, November 13, 2018 11:01:00 AM
Attachments: [CFOB Christmas Greetings 2018.pdf](#)

Good morning Lisa!

Every year we air Radio Christmas Cards on 93.1 the Border. It's a great way to send a personal Christmas and New Year's greeting from your business to the community. I have attached our Radio Christmas Card information for you to review.

Please let me know either way, if you would like to send out greetings this year. We have a limited number of spots available for this, so I would like to my current customers on before others. 😊

Thank you!

Katy

This communication and its attachments are confidential and may be privileged. If you are not the intended recipient, please immediately notify the sender and then delete this communication and its attachments without reading or forwarding it. Thank You.

THINK GREEN! before printing this email.

Radio Christmas Cards



SEASON'S GREETINGS AND HAPPY NEW YEAR!!

EXTEND WARM HOLIDAY WISHES TO YOUR FAMILY, FRIENDS AND CUSTOMERS.

45 Customized Holiday Greetings
(3/day Dec 17 to Dec 31)
\$349

26 Customized Holiday Greetings
(2/day Dec 19 to Dec 31)
\$249

HST Extra

All Holiday greetings are 15 seconds each.

Space is limited!



an Acadia Broadcasting Radio Station



FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



OCTOBER 2018 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Total Hours: Incidents; Training; and Public Service	Training Sessions:	Public Ed & Prevention; Public Events; Public Service:	Fire Safety Standards Enforcement Inspections:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss estimated values in Dollars:
29.5	2	5	15	1	3	4	\$ 500
Alarm Calls:	MVC Calls:	Ice / Water Calls:	(CO) Carbon Monoxide / Gas Leak Calls:	Hazmat Calls:	Mutual Aid Calls:	Other Calls:	Tickets Issued:
3	0	0	2	1	0	1	0

TEAM MEMBERS RESPONDED TO 14 EMERGENCY RESPONSE CALLS DURING OCTOBER 2018.

Total Hours:

6 Hours was spent on responding to emergency incidents, **.5 Hours** was spent on public service, **4 Hours** was spent on training, and **19 Hours** was spent on **Public Fire Safety Education / Public Events / Public Service**.

Time of Day:

During this month, **71%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **29%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

Fire Prevention Inspections / Re-inspections:

15 (fifteen) inspections / re-inspections were completed in September, which brings our total to **163** inspections / re-inspections completed since January 1st, of this year.

Emergency Medicals Service (EMS) Response Calls:

There were **3 (three)** Emergency Medical Service (EMS) requests.

Fire Response Calls:

There were **4 (four)** Fire Response Call. Three calls were Pre-Fires (No Fire) and were Cooking related. Meanwhile, our team members responded to a dumpster fire at a school, which was intentionally set.

Fire Alarms:

There were **3 (three)** False Fire Alarm calls this month.

Fire Drills:

Our team members participated in **1 (one)** Fire Drill this month.



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(CO) Carbon Monoxide / Gas Leak Calls:

There was **1 (one)** False (CO) Carbon Monoxide call, and **1 (one)** actual Natural Gas Leak call this month.

Hazmat / Other Calls:

There was **1 (one)** call, which involved a gas tank leaking from a vehicle, and **1 (one)** call, which involved a residential hot water tank relief-valve relieving.

Public Fire Safety Education / Public Events / Public Service / Highlights:

Weekly Fire Safety Tips continues in the Thursday edition of the Fort Frances Bulletin. As well, Fire & Life Safety Tips on our towns official Facebook Page continues onward.

For October, Fire Prevention activities included a Fire Safety Day at Canadian Tire on October 6th, and school visits.



As well, our team members participated in the Annual Truck or Treat Event.

