

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #013

November 7, 2018

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre - Council Chambers on November 7, 2018 from 8:30 a.m. to 10:00 a.m.

PRESENT: Paul Ryan, Chairperson, June Caul, Doug Brown, CAO and Travis Rob

ALSO PRESENT: Mayor Roy Avis, W. Friesen (8:46 a.m. to 9:27 a.m.)

1. Call to Order

1.1 The meeting was called to order at 8:37 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 None

3. Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on October 4, 2018 - the minutes were approved as circulated.

4. Non-agenda Items

4.1 None

5. Items Referred from Council

5.1 Letter Dated September 28, 2018 from the Sleepy Owl - Lane Condition - the administration report was approved as presented.

5.2 Letter from Cynthia Donald - Re: Bike Path Signs - the administration report was approved as presented.

6. New Business

6.1 Asset Management Levels of Service Report - the administration report was approved as presented.

6.2 2018 Update to the Town's Winter Maintenance Policy - the administration report was

approved as amended.

- 6.3 September 2018 Drinking Water Systems Monthly Summary Report - the administration report was approved as amended.

7. Information

- 7.1 Fort Frances Wastewater Treatment Facility August 2018 Monthly Report - the Wastewater Treatment Monthly Report for August 2018 was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Fort Frances Wastewater Treatment Facility September 2018 Monthly Report - the Wastewater Treatment Report for September 2018 was reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Airport Statistics as of November 5, 2018 - the Airport Statistics updated November 5, 2018 were reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Sewer and Water Data for 2018 - updated November 5, 2018 - the Sewer and Water Data as of November 5, 2018 was reviewed and will be forwarded to Council as information only. No action required.

8. Adjourn / Next Meeting Date

Executive Committee Chair

T. Rob, Manager of Operations & Facilities