

TOWN OF FORT FRANCES

AGENDA - November 26, 2018

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 139) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards:
Agency One Matters
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Mayor R. Avis - Verbal Update
Councillor D. Kitowski - Verbal Update
Councillor K. Perry - Verbal Update
Councillor G. P. Ryan - Verbal Update
7. **Consent Agenda:**
 - 7.1 Fort Frances Meals on Wheels Request for 2019 Funding. 5 - 7
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to refer the Fort Frances Meals on Wheels funding request of \$22,000.00 to the 2019 budget process.
 - 7.2 Radio Season's Greetings Request. 8 - 10
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to purchase twenty-six 15 second Holiday Greetings to be aired on 93.1 the Border from December 19 to 31, 2018 at a cost of \$249.00 plus hst.
 - 7.3 Rainy River District Women's Shelter of Hope Support Request. 11 - 12
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to provide a letter to

| | | Page |
|------|---|---------|
| | the Rainy River District Women's Shelter of Hope for support of this endeavor in principle, and to advise that the charity rebate of 40% is available for organizations that are taxable and charitable. | |
| 7.4 | 2019 User Fee - Administration and Finance - approval of this report will agree to the recommendation of the Administration and Finance Executive Committee that the 2019 Administration and Finance User Fees be approved. | 13 - 17 |
| 7.5 | 2019 Emergency Services User Fees and Charges. - approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the 2019 User Fees and Charges for the Emergency Services. | 18 - 19 |
| 7.6 | Officers and Signing Authority. - approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to authorize amendments to the Officers and Signing Officers of the Corporation of the Town of Fort Frances as outlined in the report. | 20 |
| 7.7 | Traffic Control By-law 21/14 - amendment I - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to approve the recommendation as presented and further authorize that an amending by-law be prepared for signing by Mayor & Clerk. | 21 - 22 |
| 7.8 | Second Request Letter from Mr. T. Ross - construct an Over Height Fence - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to approve a 9-foot over height fence in the rear yard only for this property. | 23 |
| 7.9 | SPCA amendment for required 6-foot fence height for RRDSSAB 8-plex Project - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to adhere to the original Site Plan Control Agreement at 1301 Elizabeth St. between the Town of Fort Frances and the Rainy River District Social Services Administration Board, thus ensuring that the 6-foot high buffer fence between single and multi-residential properties will continue to be a requirement. | 24 - 25 |
| 7.10 | Site Plan Control Agreement for 335 Scott Street - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to agree to enter into a | 26 |

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|---|---------|
| Site Plan Control Agreement with Good Day Wholesalers (Crozier) Ltd. and have the 335 Scott Street building demolished and re-purpose the land into parking for the Sleepy Owl Motel and furthermore such said agreement to be executed by the Mayor & Clerk. | |
| 7.11 2019 Planning & Development Dept. User Fees & Charges - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to endorse the 2019 proposed user fees as outlined in this report. | 27 - 29 |
| 7.12 Letter dated November 1, 2018 from Community Living re: Accessibility Ramp - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to ensure that the costs for the ramp be borne by Community Living Fort Frances and District and further that a deferred payment plan be considered by Community Living. | 30 - 32 |
| 7.13 Sanitary Capacity Study of Scott Street Sanitary Sewer Main and White Pine Lift Station - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee as outlined in the report. | 33 - 64 |
| 7.14 October 2018 Drinking Water Systems Monthly Summary Report - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the October 2018 report prior to it being made available to the general public. | 65 - 70 |
| 7.15 2019 Operations & Facilities Division User Fees & Charges - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee as outlined in this report. | 71 - 85 |
| 8. <u>Community Services Division:</u> | |
| 8.1 2019 Community Services User Fee Schedule - approval of this report will endorse in principle the 2017 Community Services User fees as presented with a 2.6% increase except for those noted in this report. | 86 - 92 |
| 9. <u>Information:</u> | |
| 9.1 Fort Frances Fire & Rescue Service - October 2018 Report. | 93 - 94 |
| 9.2 Operations & Facilities Division - Environmental Area - Operations Statistics (October 2018) | 95 - 97 |
| 9.3 Complaint Register - October 2018 | |

10. **Non-agenda items:**
11. **ADJOURNMENT**



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/121**

TO: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: November 20, 2018
SUBJECT: Fort Frances Meals on Wheels Request for 2019 Funding

BACKGROUND

On November 6, 2018 the attached letter was received from the Fort Frances Meals on Wheels for the 2019 budget consideration.

The Fort Frances Meals on Wheels is requesting funding of \$22,000.00 for 2019 to assist the Meals on Wheels Program, which is the same amount requested for 2018. They have included their proposed 2019 budget.

RECOMMENDATION

The Administration & Finance Executive Committee recommend that the Fort Frances Meals on Wheels request of \$22,000.00 be referred to the 2019 budget process.

Council Approval of This Report Will approve the Administration & Finance Executive Committee recommendation that the Fort Frances Meals on Wheels funding request of \$22,000.00 be referred to the 2019 budget process.

517 First St. E.
Fort Frances, On,
P9A1L2



Attn: Laurie Witherspoon, Treasurer

Dear Ms. Witherspoon,

Please convey to the Fort Frances Town Council our appreciation for the grant we received to assist the Meals on Wheels Program in 2018. We are again requesting your continued financial support and wish to solicit a grant for 2019. We are submitting to your budget a request for \$22,000.00. (same as last year)

Enclosed:

Proposed Budget for 2019

If you have any questions we will be pleased to forward additional information. Our president Marg Rousseau can be reached at 274 9446 or by email: margrou@hotmail.ca

Thank you for your consideration.

Sincerely

Sandra Lange, Treasurer
Fort Frances Meals on Wheels
(807)276 1737
Sandorella68@yahoo.ca

FORT FRANCES MEALS ON WHEELS
PROPOSED BUDGET
JANUARY 1, 2019-DECEMBER 31, 2019

PROJECTED INCOME:

| | |
|----------------------------|---------------|
| GRANT-TOWN OF FORT FRANCES | 22,000.00 |
| RECIPIENTS INCOME | 29,000.00 |
| INTEREST INCOME | 25.00 |
| TOTAL | 51,025.00 |

PROJECTED EXPENSES:

| | |
|------------------------|---------------|
| RAINYCREST | 28,100.00 |
| WAGES | 19,600.00 |
| GAS REIMBURSEMENT | 1,800.00 |
| EMPLOYEE PAID BENEFITS | 1,150.00 |
| HONORARIUMS | 600.00 |
| OFFICE | 300.00 |
| TOTAL | 51,550.00 |
| PROJECTED DEFICIT | (-525.00) |



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/123**

TO: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: November 20, 2018
SUBJECT: Radio Season's Greetings Request

BACKGROUND

The attached request for Christmas and Happy New Year radio greetings from 93.1 the Border (CFOB Fort Frances) was received for consideration.

93.1 the Border (CFOB Fort Frances) request for consideration of either 45 - 15 second holiday greetings aired December 17th to December 31st (3 per day) at a cost of \$349 or 26 – 15 second holiday greetings aired December 19th to December 31st (2 per day) at a cost of \$249.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council approve the purchase of 26 – 15 second Holiday Greeting to be aired on 93.1 the Border from December 19 to 31, 2018 at a cost of \$249.00 plus HST.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the purchase of twenty-six 15 second Holiday Greetings to be aired on 93.1 the Border from December 19 to 31, 2018 at a cost of \$249.00 plus HST.

From: [Trimble, Katy](#)
To: [Lisa Slomke](#)
Subject: Re: Radio Christmas Cards CRM:0061030
Date: Tuesday, November 13, 2018 11:01:00 AM
Attachments: [CFOB Christmas Greetings 2018.pdf](#)

Good morning Lisa!

Every year we air Radio Christmas Cards on 93.1 the Border. It's a great way to send a personal Christmas and New Year's greeting from your business to the community. I have attached our Radio Christmas Card information for you to review.

Please let me know either way, if you would like to send out greetings this year. We have a limited number of spots available for this, so I would like to my current customers on before others. 😊

Thank you!

Katy

This communication and its attachments are confidential and may be privileged. If you are not the intended recipient, please immediately notify the sender and then delete this communication and its attachments without reading or forwarding it. Thank You.

THINK GREEN! before printing this email.

CA: 210 Scott St. • Fort Frances, ON • P9A 1G7 t: (807) 274-5341
US: Box 1250 • International Falls, MN • 56649 t: (218) 283-4420

f: (807) 274-2033
www.931theborder.ca

Radio Christmas Cards



SEASON'S GREETINGS AND HAPPY NEW YEAR!!

EXTEND WARM HOLIDAY WISHES TO YOUR FAMILY, FRIENDS AND CUSTOMERS.

**45 Customized Holiday Greetings
(3/day Dec 17 to Dec 31)
\$349**

**26 Customized Holiday Greetings
(2/day Dec 19 to Dec 31)
\$249**

HST Extra

All Holiday greetings are 15 seconds each.

Space is limited!



an Acadia Broadcasting Radio Station



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/124**

TO: Mayor Avis & Members of Council

FROM: Laurie Lindberg, Treasurer

DATE: November 20, 2018

SUBJECT: Rainy River District Women's Shelter of Hope Support Request

BACKGROUND

On November 13, 2018, the correspondence received from D. Kroocmo, Executive Director Rainy River District Women's Shelter of Hope was referred to the Administration & Finance Executive Committee for recommendation.

The Rainy River District Women's Shelter of Hope is requesting support of their funding application to establish a permanent presence in Fort Frances by way of a letter of support from the Town for this initiative. The letter of support should identify any financial support (i.e., Charitable Rebate of taxes) or can merely be supportive of this endeavor in principle.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council provide a letter to the Rainy River District Women's Shelter of Hope of support of this endeavor in principle, and to advise that the charity rebate of 40% is available for organizations that are taxable and charitable.

Council Approval of This Report Will Agree to the Administration & Finance Executive Committee recommendation to provide a letter to the Rainy River District Women's Shelter of Hope of support of this endeavor in principle, and to advise that the charity rebate of 40% is available for organizations that are taxable and charitable.

From: [Doug Brown](#)
To: [Kathy Lawson](#); [Roy Avis](#); [June Caul](#); [Lisa Slomke](#)
Subject: FW: Letter of Support
Date: Thursday, November 1, 2018 1:16:06 PM

Hi All, the request for financial support is something that the entire Council should probably weigh-in on. Thus this email will be referred to Council. Doug

From: Donna <dkroocmo@shaw.ca>
Sent: Thursday, November 01, 2018 12:52 PM
To: Doug Brown <dbrown@fortfrances.ca>
Subject: Letter of Support

Hello:

We are applying for a grant from CMHC to establish a permanent presence in Fort Frances, and are in need of a letter of support from the Municipality for this initiative. I have spoken with the current Mayor and she is supportive. If the letter could be addressed to Canada Mortgage and Housing Corporation, emailed to me at this address, and simply state that the Municipality is in support of the Rainy River District Women's Shelter of Hope's application for funding through the "National Housing Co-Investment Fund". Ideally, it should also state that the Township is prepared to support it in some way, such as reducing or eliminating property taxes since we are a registered charity, or providing reduced fees on the water bill, etc. The financial support does not have to be anything other than showing that you are more than verbally supportive of this endeavour. We have to create a minimum of five (5) new beds and we may be looking at a women's resource centre, combined with some transitional housing apartment units, and a few emergency shelter beds for abused women. The exact plan has not been created as we haven't found the building yet, and aren't sure how it can be best utilized. If you need any further information, do not hesitate to contact me at your convenience. Thank you in advance for considering this request.

Sincerely,

Donna Kroocmo, Executive Director
 Rainy River District Women's Shelter of Hope
 807-597-2868 x 1

Sent from [Mail](#) for Windows 10



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/125**

TO: Mayor Avis & Members of Council

FROM: Dawn Galusha, Deputy Treasurer

DATE: November 20, 2018

SUBJECT: 2019 User Fee – Administration & Finance

BACKGROUND

On November 13, 2018, Council approved that division managers affect a 2.6% user fee increase for 2019, based on the Thunder Bay Consumer Price Index inflationary increase. The Administration & Finance division has a mix of user fees that are legislated user fee rates, non-legislated user fee rates and rebates / revenue from external entities. Legislated user fees include the interest and penalties applied to accounts receivable and tax accounts, lottery license % fees and POA fines are out of the Town's control to affect user fee increases. Revenue from POA administration / management fees, rebates from external entities such as the natural gas rebate and purchase card rebate are also out of the Town's control to affect user fee increases.

The following are the estimated revenue increases resulting from the user fee increase as presented on the attached schedule:

| | | | |
|----|---|---|----------------|
| 1. | Dishonoured Cheques | - | \$ 17 |
| 2. | Business Licenses | - | \$ 881 |
| 3. | Tax Certificates | - | \$ 304 |
| 3. | Civil Marriages | - | \$ 113 |
| 4. | Commissioning Oaths & Affidavits | - | <u>\$ 30</u> |
| | Total Estimated Revenue Increase | | \$1,345 |

RECOMMENDATION

The Administration & Finance Executive Committee recommends that the Administration & Finance 2019 user fees be brought forward for approval.

Council Approval of this Report Will Agree with the Administration & Finance Executive Committee recommendation that the Administration & Finance 2019 user fees be approved.

**TOWN OF FORT FRANCES
2019 DRAFT SCHEDULE OF FEES
SCHEDULE "A"**

| | | | | Number of Units per Year | 2018 Approved | | 2019 Proposed | | 2019 Additional Revenue | Notes/ Total Additional Revenue |
|--|--|--|--|--------------------------------|---------------|--------------|---------------|--------------|-------------------------------|---------------------------------------|
| | | | | | Resident | Non-Resident | Resident | Non-Resident | | |
| 1.0 Administration and Finance Division | | | | | | | | | | |
| Effective January 1 (Plus Applicable Taxes) | | | | | | | | | | |
| 1.1 Licenses - Annual Fees (unless otherwise noted) | | | | | | | | | | |
| 1.1.1 Public Halls | | | | | | | | | | |
| 1.1.1.1 Public Halls - Limited | | | | 1 | 39.55 | | 40.60 | | 1.05 | |
| 1.1.1.2 Public Halls - Transfer of License - One Time Fee | | | | | 19.85 | | 20.35 | | | |
| 1.1.2 Taxi Driver | | | | | 32.05 | | 32.90 | | | |
| 1.1.3 Taxi/Chauffeur Operator's I.D. Card (New or Replacement) | | | | | 14.60 | | 15.00 | | | |
| 1.1.4 Taxi Owner's License | | | | | | | | | | |
| 1.1.4.1 For Each On-Street Taxi-Cab | | | | | 396.65 | | 406.95 | | | |
| 1.1.4.2 For Each Off-Street Taxi-Cab | | | | | 147.75 | | 151.60 | | | |
| 1.1.4.3 For Each Transfer of License - One Time | | | | | 62.65 | | 64.30 | | | |
| 1.1.5 Taxi Owner Business Licence | | | | | 45.70 | | 46.90 | | | |
| 1.1.6 Limousine Owner's License | | | | | | | | | | |
| 1.1.6.1 For Each Vehicle | | | | | 125.25 | | 128.50 | | | |
| 1.1.8 Business Licenses | | | | | | | | | | |
| 1.1.8.1 Adult Live Entertainment Parlours | | | | 1 | 449.50 | | 461.20 | | 11.70 | |
| 1.1.8.2 Auctioneer | | | | | 45.70 | 162.05 | 46.90 | 166.25 | | |
| 1.1.8.3 Billiard Hall or Pool Tables (each Table) | | | | 4 | 45.70 | | 46.90 | | 4.80 | |
| 1.1.8.4 Bowling Alley (each Lane) | | | | 1 | 45.70 | | 46.90 | | 1.20 | |
| 1.1.8.5 Community Events | | | | | 192.85 | | 197.85 | | | |
| 1.1.8.6 Eating Establishments | | | | | | | | | | |
| 1.1.8.6.1 Restaurants | | | | 22 | 45.70 | | 46.90 | | 26.40 | |
| 1.1.8.6.2 Food Shops | | | | | 45.70 | | 46.90 | | | |
| 1.1.8.6.3 Groceries | | | | 11 | 45.70 | | 46.90 | | 13.20 | |
| 1.1.8.6.4 Bakery | | | | 6 | 45.70 | | 46.90 | | 7.20 | |
| 1.1.8.6.5 Meat Vendor | | | | 4 | 45.70 | | 46.90 | | 4.80 | |
| 1.1.8.6.6 Deli | | | | | 45.70 | | 46.90 | | | |
| 1.1.8.7 Hairstyling Shops | | | | 4 | 45.70 | | 46.90 | | 4.80 | |
| 1.1.8.8 Local Retailers (Retail Sales) | | | | 60 | 45.70 | | 46.90 | | 72.00 | |
| 1.1.8.9 Hawker & Peddler | | | | | | | | | | |
| 1.1.8.9.1 Hawker & Peddler Class 1 (day sales) | | | | 1 | 168.20 | | 172.55 | | 4.35 | |
| 1.1.8.9.2 Hawker & Peddler Class 1 - Each Additional Day | | | | | 76.65 | | 78.65 | | | |
| 1.1.8.9.3 Hawker & Peddler Class 2 (seasonal sales) | | | | 1 | 45.70 | 162.05 | 46.90 | 166.25 | 1.20 | |
| 1.1.8.9.4 Hawker & Peddler Class 3 (door to door sales) | | | | | 58.05 | 162.05 | 59.55 | 166.25 | | |
| 1.1.8.9.5 Hawker & Peddler Class 4 (door to door sales person) | | | | 3 | 58.05 | 162.05 | 59.55 | 166.25 | 4.50 | |
| 1.1.8.9.6 Hawker & Peddler Class 5 (antique/collectible) | | | | 1 | 58.05 | 162.05 | 59.55 | 166.25 | 1.50 | |
| 1.1.8.9.7 Hawker & Peddler Class 6 (craft shows) | | | | 1 | 58.05 | 162.05 | 59.55 | 166.25 | 1.50 | |

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| | | Number of Units per Year | 2018 Approved | | 2019 Proposed | | 2019 Additional Revenue | Notes/ Total Additional Revenue |
|----------------------------------|--|--------------------------------|-------------------|--------------|-------------------|--------------|-------------------------------|---------------------------------------|
| | | | Resident | Non-Resident | Resident | Non-Resident | | |
| | | | | | | | | |
| 1.1.8.9.8 | Hawker & Peddler Class 7 (trade shows) | | 168.20 | | 172.55 | | | |
| 1.1.8.9.9 | Hawker & Peddler Class 7 - Each Additional Day | | 76.65 | | 78.65 | | | |
| 1.1.8.9.10 | Hawker & Peddler Class 8 (flea markets) | | 45.70 | 162.05 | 46.90 | 166.25 | | |
| 1.1.8.9.11 | Hawker & Peddler Class 9 (general not including above) | 2 | 45.70 | 162.05 | 46.90 | 166.25 | 2.40 | |
| 1.1.8.10 | Motor Vehicle Towing | 0 | 45.70 | 162.05 | 46.90 | 166.25 | - | |
| 1.1.8.11 | Photographer | 5 | 45.70 | 162.05 | 46.90 | 166.25 | 6.00 | |
| 1.1.8.12 | Places of Amusement | 1 | 45.70 | | 46.90 | | 1.20 | |
| 1.1.8.13 | Plumbing Contractors & Plumbers | 8 | 45.70 | 450.20 | 46.90 | 461.90 | 9.60 | |
| 1.1.8.14 | Public Garage (automotive rental, sales, & service) | | | | | | - | |
| 1.1.8.14.1 | Motor Vehicle Service Station | 11 | 45.70 | | 46.90 | | 13.20 | |
| 1.1.8.14.2 | Public Garage (see classes 1 - 7) | 3 | 45.70 | | 46.90 | | 3.60 | |
| 1.1.8.15 | Refreshment Vehicles | | 58.05 | 162.05 | 59.55 | 166.25 | - | |
| 1.1.8.16 | Mobile Food Vending | 4 | 192.85 | | 197.85 | | 20.00 | |
| 1.1.8.17 | Second Hand Dealers or Salvage Yard Operators | 3 | 45.70 | 162.05 | 46.90 | 166.25 | 3.60 | |
| 1.1.8.18 | Tattoo Parlour, Body Piercing, Electrolysis | 2 | 45.70 | 162.05 | 46.90 | 166.25 | 2.40 | |
| 1.1.8.19 | Laundries and Laundromats | 2 | 45.70 | | 46.90 | | 2.40 | |
| 1.1.8.20 | Newspapers and Magazines | | 168.20 | | 172.55 | | | |
| 1.1.8.21 | Old Gold and Silver Dealers | | 45.70 | | 46.90 | | | |
| 1.1.8.22 | Trades and Occupations | 46/34 | 45.70 | 450.20 | 46.90 | 461.90 | 453.00 | |
| 1.1.8.24 | Pawnbroker | 1 | 45.70 | | 46.90 | | 1.20 | |
| 1.1.8.25 | Wholesale Fruit, Vegetables, etc. | 1 | 45.70 | 180.50 | 46.90 | 185.20 | 1.20 | |
| 1.1.8.25.1 | Ontario Residents | 1 | 45.70 | 180.50 | 46.90 | 185.20 | 1.20 | |
| 1.1.8.26 | Professions | 138 | 45.70 | 162.05 | 46.90 | 166.25 | 165.60 | |
| 1.1.8.27 | Transient Traders | | | 641.00 | - | 657.65 | - | |
| 1.1.8.28 | Transportation including bussing but excluding taxis | 2 | 45.70 | 162.05 | 46.90 | 166.25 | 2.40 | |
| 1.1.8.29 | Hotel/Motel | | 45.70 | | 46.90 | | - | |
| 1.1.8.30 | Business Licence Transfer Fee | | 26.10 | | 26.80 | | - | |
| 1.1.8.31 | Show, Carnival, Circus, Etc. | | | | - | | - | |
| 1.1.8.31.1 | One Day or Less | 6 | 159.85 | | 164.00 | | 24.90 | |
| 1.1.8.31.2 | Each Additional Day | | 72.90 | | 74.80 | | - | |
| 1.1.8.32 | Tobacconist | 6 | 45.70 | | 46.90 | | 7.20 | |
| | | | | | - | | | 881.30 |
| censes - For Each License Issued | | | | | - | | | |
| Raffle Prize Value to \$50,000 | | | 3% of Prize Value | | 3% of Prize Value | | | |
| Bingo Prize Value to \$5,500 | | | 3% of Prize Value | | 3% of Prize Value | | | |
| Break Open Ticket | | | 3% of Prize Value | | 3% of Prize Value | | | |
| Bazaars - per license | | | 5.00 | | 5.00 | | | |
| 1.2.4.1 | Bazaar - up to 3 wheels of fortune | | 10.00 per wheel | | 10.00 per wheel | | | |
| 1.2.4.2 | Bazaar Bingo Prize Value to \$500 | | 3% of Prize Value | | 3% of Prize Value | | | |
| 1.2.4.3 | Bazaar Raffle Prize Value to \$500 | | 3% of Prize Value | | 3% of Prize Value | | | |

| Number of Units per Year | | | | | 2019 Additional Revenue | Notes/ Total Additional Revenue |
|--|---------------|--------------|--|--------------|-------------------------------|---------------------------------------|
| | 2018 Approved | | 2019 Proposed | | | |
| | Resident | Non-Resident | Resident | Non-Resident | | |
| | | | | | | |
| 190 | 61.75 | | 63.35 | | 304.00 | |
| | 6.55 | | 6.70 | | | |
| 20 | 32.40 | | 33.25 | | 17.00 | |
| | 0.60 | | 0.60 | | | |
| | 1.10 | | 1.15 | | | |
| 20 | 5.93 | plus HST | 6.10 | plus HST | 3.40 | |
| | 2.45 | | 2.50 | | | |
| | 1.10 | | 1.15 | | | |
| 70/5 | 11.95 | 14.91 | 12.25 | 15.30 | 21.00 | 1.95 |
| 16/3 | 5.93 | 7.43 | 6.10 | 7.60 | 2.72 | 0.51 |
| | .08/item | | .09/item | | | |
| | 32.00 | 42.00 | 32.00 | 42.00 | | |
| | 32.00 | 42.00 | 32.00 | 42.00 | | |
| | 140.00 | 140.00 | 140.00 | 140.00 | | |
| 9/1 | 337.26 | 421.59 | 346.05 | 432.55 | 79.11 | 10.96 |
| 1/1 | 393.36 | 491.68 | 403.60 | 504.45 | 10.24 | 12.77 |
| | 393.36 | 491.68 | 403.60 | 504.45 | | |
| | 550.75 | 550.75 | 565.05 | 565.05 | | |
| | 54.51 | 68.19 | 55.95 | 69.95 | | |
| Same fee as marriage services above less \$50.00 | | | Same fee as marriage services above less \$50.00 | | | |
| sis as per Town Travel Policy | | | - | | | |
| | | | - | | | |
| | 628.45 | | 644.80 | | | |
| Actual Costs less Deposit | | | Actual Costs less Deposit | | | |
| 1.00/sq. ft. or as directed by council otherwise | | | 1.00/sq. ft. or as directed by council otherwise | | | |
| | 33.25 | | 34.10 | | | |
| | 56.65 | | 58.10 | | | |
| | | | - | | | |
| | | | - | | | |
| | 251.00 | | 257.55 | | | |
| | 251.00 | | 257.55 | | | |
| | 125.45 | | 128.70 | | | |
| | 191.00 | | 195.95 | | | |

| Number of Units per Year | | | | | 2019 Additional Revenue | Notes/ Total Additional Revenue |
|--------------------------------|---------------|--------------|---------------|--------------|-------------------------------|---------------------------------------|
| | 2018 Approved | | 2019 Proposed | | | |
| | Resident | Non-Resident | Resident | Non-Resident | | |
| | 125.45 | | 128.70 | | | |
| | 125.45 | | 128.70 | | | |
| | 125.45 | | 128.70 | | | |
| | 125.45 | | 128.70 | | | |
| | 251.00 | | 257.55 | | | |
| | 191.00 | | 195.95 | | | |
| | 125.45 | | 128.70 | | | |
| | 251.00 | | 257.55 | | | |
| | Actual Costs | | Actual Costs | | | |
| | Actual Costs | | Actual Costs | | | |
| | Actual Costs | | Actual Costs | | | |

To: Mayor & Council
From: Tyler Moffitt, Fire Chief/CEMC
Date: November 20, 2018
Subject: 2019 emergency Services User Fees & Charges

Background

Council has approved an increase of 2.6%, which will be reflective in the 2019 User Fees. Attached is a spreadsheet outlining the proposed 2019 user fees and charges for the Emergency Services.

Recommendation

The Administration & Finance Executive Committee recommends that Council approve the report as presented and recommends for council to bring forward the resolution to approve the proposed 2019 user fees and charges for the Emergency Services.

Respectfully submitted,



Tyler Moffitt
Fire Chief/CEMC
Fort Frances Fire & Rescue Service

Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve this report as presented and bring forward the resolution to approve the proposed 2019 user fees and charges for the Emergency Services.

TOWN OF FORT FRANCES
2019 DRAFT SCHEDULE OF FEES
SCHEDULE "B"

| | | | 2018 Approved | 2019 Proposed | 2019 Additional Revenue | Notes / Total Additional Revenue |
|------------------|---|---|---------------|---|-------------------------|----------------------------------|
| 3.16 | Emergency Services - January 1 (Plus Applicable Taxes) | | | | | |
| 3.16.1 | Administration | | | | | |
| 3.16.1.1 | Copy of Fire Reports | | 71.60 | 73.45 | | |
| 3.16.1.2 | Letter of Compliance or Approval for Properties | | 71.60 | 73.45 | | |
| 3.16.1.3 | File Search, Written Report and Records on Properties | | 71.60 | 73.45 | | |
| 3.16.1.4 | Written Response to written request relating to outstanding orders under the Ontario Fire Code or any Act, Regulation or By-Law with which the Fire Service has Authority or Jurisdiction | | 71.60 | 73.45 | | |
| 3.16.2 | Property Inspection Request - by Owner or Business Operator | | | | | |
| 3.16.2.1 | Private Home Day Care Facilities (5 or less) | | 71.68 | 73.54 | | |
| 3.16.2.2 | Licensed Day Care Centres (more than 5) | | 93.36 | 95.84 | | |
| 3.16.2.3 | Special Care and Group Homes (3 or less) | | 71.68 | 73.1 | | |
| 3.16.2.4 | Special Care and Group Homes (more than 3) | | 93.36 | 95.84 | | |
| 3.16.2.5 | Inspections required by/for LCBO Licensing | | 128.05 | 131.37 | | |
| 3.16.2.6 | Lodging House | | 71.68 | 73.1 | | |
| 3.16.2.7 | Occupancy Load Calculation and Posting | | 93.36 | 95.84 | | |
| 3.16.2.8 | Private Nursing Homes | | 128.05 | 131.37 | | |
| 3.16.2.9 | Fire Inspections of Educational Institutions | | N/C | | | |
| 3.16.2.9.1 | Base Inspection | | 128.05 | 131.37 | | |
| 3.16.2.9.2 | Each Classroom Additional | | 5.40 | 5.58 | | |
| 3.16.2.9.3 | Portable Classrooms | | 71.68 | 73.1 | | |
| 3.16.2.10 | Assembly Occupancies <60 persons | | 71.68 | 73.1 | | |
| 3.16.2.11 | Assembly Occupancies >61 persons | | 71.68 | 73.1 | | |
| 3.16.2.12 | Industrial/Commercial Single Tenant or Occupancy | | 128.05 | 131.37 | | |
| 3.16.2.13 | Residential/Commercial - Multi Occupancy Complex | | 128.05 | 131.37 | | |
| 3.16.2.14 | Residential/Apartment or Condominium Building | | 128.05 | 131.37 | | |
| 3.16.2.15 | Office/Commercial Retrofit Inspections | | 128.05 | 131.37 | | |
| 3.16.2.16 | Retrofit Inspections | | 128.05 | 131.37 | | |
| 3.16.2.17 | Inspection - All Properties | | 71.68 | 73.1 | | |
| 3.16.3 | Special Occasions Inspections | | | | | |
| 3.16.3.1 | Mandated Fire Code inspection (tents/marquee) | | 71.68 | 73.1 | | |
| 3.16.3.2 | Mandated Fire Code inspection (fireworks permits) | | 128.05 | 131.37 | | |
| 3.16.3.3 | Public Vendors - Commercial Establishments | | 71.68 | 73.1 | | |
| 3.16.3.4 | Public Vendors - Vendors from Outside Municipality | | 248.50 | 261.59 | | |
| 3.16.3.5 | Public Vendors - Service Clubs | | N/C | | | |
| 3.16.3.6 | Misc. inspections not otherwise specified - per hour | | 71.68 | 73.1 | | |
| 3.16.4 | Other Service Fees/Charges | | | | | |
| 3.16.4.1 | Burning Permits - Residential 7 day | | 13.35 | 13.7 | | |
| 3.16.4.2 | Burning Permits - Commercial/Industrial - each burn | | 123.55 | 126.75 | | |
| 3.16.4.3 | Open Air Burning Violations | | | | | |
| 3.16.4.4 | Extinguishing Fire were no permit obtained; out of control | 465.42 for apparatus per hour plus wages plus 15% resident administration fee | | MTO Prescribed Rates per apparatus plus 15% resident administration fee | | MTO Prescribed Rates |
| 3.16.4.5.1 | Standby requests other than emergency response (per vehicle) For fire protection during shows, exhibitions, etc.) | 465.42 for 1st hour then \$232.71 for every 1/2 hour thereafter | | MTO Prescribed Rates per apparatus | | MTO Prescribed Rates |
| 3.16.4.5.2 | Standby requests other than emergency response (per vehicle) | 465.42 per hour | | MTO Prescribed Rates per apparatus | | MTO Prescribed Rates |
| 3.16.4.6 | Training Services - per hour | 71.68 plus costs | | 73.1 plus costs | | |
| 3.16.4.7 | Air Bottle Refills - other Fire Services | 13.54 per bottle | | 13.89 per bottle | | |
| 3.16.4.8 | Air Bottle Refills - Scuba, Private, Provincial, Industry | 19.03 per bottle | | 19.56 per bottle | | |
| 3.16.4.9 | Fire Service Training Outside Municipal Boundaries | 71.68 per hour plus costs | | 73.1 per hour plus costs | | |
| 3.16.4.10 | Fire Service Fire Prevention Programs Outside Municipal Boundaries | 71.68 per hour plus costs | | 73.1 per hour plus costs | | |
| 3.16.4.11 | Fire Service Administration Outside Municipal Boundaries | 71.68 per hour plus costs | | 73.1 per hour plus costs | | |
| 3.16.4.12 | Fire Protection Outside Municipal Boundaries | As per Contract | | 100% of 12-hours @ MTO Prescribed Rate | | MTO Prescribed Rates |
| 3.16.4.13 | Controlled Burns e.g. grass | Full cost recovery plus 15% resident administration fee | | Full cost recovery plus 15% resident administration fee | | |
| 3.16.4.14 | Boarding Up/Barricading Premises after Fire, costs per person, plus cost of public works (if used), plus cost of materials used plus 15% resident administration fee (if owner fails to comply within 24 hours the Fire Chief may authorize with all applicable costs.) | Full cost recovery plus 15% resident administration fee | | Full cost recovery plus 15% resident administration fee | | |
| 3.16.5 | Emergency Services Response Calls | | | | | |
| 3.16.5.1 | Fire Response to Structural Fires | N/C | | N/C | | |
| 3.16.5.2 | Emergency response to MVA on MTO Highways as per Province of Ontario rates plus any additional clean-up costs (Recovery through MTO) | 465.42 per apparatus for first hour; 232.71 per apparatus for every 1/2 hr thereafter or part thereof; as per MTO Rates | | MTO Prescribed Rates per apparatus | | MTO Prescribed Rates |
| 3.16.5.3 | Auto Extrication Services within the Rainy River District | 465.42 per hour | | MTO Prescribed Rates per apparatus | | MTO Prescribed Rates |
| 3.16.5.4 | Motorized Vehicle Fires | N/C | | N/C | | |
| 3.16.5.5 | False Alarms (1st & 2nd in a three month period) | N/C | | N/C | | |
| 3.16.5.6 | Third False Alarm (after 3-call outs in a calendar year) | 465.42 per apparatus per hour | | MTO Prescribed Rates per apparatus | | MTO Prescribed Rates |
| 3.16.5.7 | For each Proceeding False Alarm (Within the Calendar Yr) | 465.42 per apparatus per hour | | MTO Prescribed Rates per apparatus | | MTO Prescribed Rates |
| 3.16.5.8 | Annual Fire Protection for Rusty Myers Flying Service / Wanicost Ltd. | 50% of 12-hours @ MTO Prescribed Rate | | 75% of 12-hours @ MTO Prescribed Rate | | MTO Prescribed Rates |



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/126**

TO: Mayor Avis & Members of Council
FROM: Dawn Galusha, Deputy Treasurer
DATE: November 19, 2018
SUBJECT: Officers & Signing Authority

BACKGROUND

This report is to update the naming of Officers for the Corporation of the Town of Fort Frances being the duly elected Mayor and Council and the Signing Officers authorized to conduct financial transactions on behalf of the Corporation.

The update reflects the current Officers of the Corporation as follows, effective December 3, 2018: Mayor June Caul and Councillors Wendy Brunetta, Andrew Hallikas, Douglas Judson, John McTaggart, Michael Behan, and Rick Wiedenhoeft.

The signing officers authorized to conduct financial transactions on behalf of the Corporation are any two of the following: Mayor, CAO, Treasurer and Clerk. Effective January 1, 2019, the update will reflect Dawn Galusha as the newly appointed Treasurer.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the updated list of Officers of the Corporation of the Town of Fort Frances and those signing authorized to conduct financial transactions on behalf of the Corporation.

Council Approval of This Report Will authorize the following:

1. That the Officers of the Corporation of the Town of Fort Frances are:
 - i) Mayor June Caul
 - ii) Councillors Wendy Brunetta
Andrew Hallikas
Douglas Judson
John McTaggart
Michael Behan
Rick Wiedenhoeft
2. And that the Signing Officers authorized to conduct financial transactions on behalf of the Corporation of the Town of Fort Frances are any two of the following listed:
 - i) Mayor June Caul
 - ii) CAO Doug Brown
 - iii) Treasurer Laurie Lindberg
Dawn Galusha- effective January 1, 2019
 - iv) Clerk Elizabeth Slomke

Date: November 19th, 2018

Report To: Mayor & Council.

From: Patrick Briere, By-Law Enforcement Officer.

Re: Traffic Control By-Law #21/14 Amendment I.

The By-Law Enforcement Department has received a request from the Operations & Facilities Division to amend the Traffic Control by-Law #21/14 to provide for the closure of the Asphalt topped sidewalk on the Waterfront & Colonization Road East. The attached Draft By-Law Amendment I is attached for your reference.

This request is part of the Operations & Facilities Division's new winter maintenance policy that was recommended for approval by the Operations & Facilities Executive Committee at their regular meeting on Wednesday November 7th, 2018 and approved by Council at their regular meeting Tuesday November 13th, 2018. This amendment is just a housekeeping item to keep the traffic by-law in line with this new policy.

The Planning & Development Executive Committee is recommending that Council approve the report as presented and direct Administration to have the By-Law Amendment prepared for signing by Mayor and Clerk.

Respectfully submitted,

Original Signed By

Patrick Briere
By-Law Enforcement Officer

| |
|--|
| <p>Council approval of this report will: approve the recommendation as presented and authorize that an amendment by-law be prepared for signing by Mayor & Clerk.</p> |
|--|

TOWN OF FORT FRANCES

BY-LAW NO. 21/14 - I

(Being a by-law to amend by-law 21/14, being a by-law for the regulation of traffic on the highways and regulating the use of highways by pedestrians or vehicles within the Municipality. The *Municipal Act, 2001*, S.O. 2001, c. 25 and the *Highway Traffic Act*, R.S.O. 1990, CH.8.)

WHEREAS the Corporation of the Town of Fort Frances is authorized to regulate traffic on the highways and to regulate the use of highways by pedestrians or vehicles within the Municipality,

AND WHEREAS on November 26th, 2018, Council approved a report from the Planning & Development Executive Committee recommending an amendment to the Traffic Control By-law #21/14 regarding the addition of a sidewalk closure for snow deposit section and addition of Schedule “Z” listing the sidewalk closures.

NOW THEREFORE the Municipal Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** the following:

Section 12.4

Sidewalk Closures for Snow Deposit – The closure of sidewalks within the Town of Fort Frances is set-out in Schedule “Z” attached hereto and designate the closure of sidewalks for a specified time period.

TOWN OF FORT FRANCES

BY-LAW NO. 21/14

SIDEWALK CLOSURES

SCHEDULE “Z”

| <u>NO.</u> | <u>STREET</u> | <u>SIDE</u> | <u>BEGINS</u> | <u>ENDS</u> |
|-------------------|---|--------------------|--------------------------|------------------------|
| 1. | Front Street & Colonization RD. E. (Asphalt Topped) | South | October 15 th | April 15 th |

READ THREE TIMES and finally passed in open Council this 26th day of November 2018.

R. Avis, Mayor

E. Slomke, Clerk

Date: November 19th, 2018

Report To: Mayor & Council.

From: Patrick Briere, By-Law Enforcement Officer

Re: Second Request Letter from Mr. T. Ross – Construct an Over Height Fence.

Mayor & Council will recall that at the regular meeting of Council held on November 13th, 2018, a second request letter from Mr. T. Ross in regards to him constructing an over height fence was received by Council and referred to the Planning & Development Executive Committee for recommendation.

The Planning & Development Executive Committee at their regular meeting held on November 19th, 2018, reviewed this request. With this stated, the Planning & Development Executive Committee is recommending that Council approve a 9 foot maximum height fence in the rear yard only for this property.

Respectfully submitted,

Original Signed By

Patrick Briere, By-Law Enforcement Officer

| |
|---|
| <p>Council approval of this report will: approve a 9 foot over height fence in the rear yard only for this property.</p> |
|---|

Date: November 19, 2018

Report To: Mayor & Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: SPCA amendment for required six-foot fence height for RRDSSAB 8 Plex Project

The Planning and Development Department received a letter from Form Architecture requesting Council to approve a change to the Site Plan Control Agreement condition from a six-foot buffer fence to be changed to a five-foot buffer fence at the new 8-plex complex at 1301 Elizabeth Street. This buffer fence separates the multi-residential and single residential properties. The request letter is attached to this report.

Council will recall passing Site Plan Control Agreement which the Rainy River District Social Services, as well as the Town of Fort Frances agreed upon. One of the conditions was a six-foot buffering fence between the single and multi-residential properties.

The Site Plan Agreement lists the approved drawings showing a six-foot buffer fence along the West and part of the East property owned by the RRDSSAB. The contractor and designer were aware of the accepted agreement with the Town of Fort Frances and the Rainy River District Social Services Administrative Board prior to the start of construction of the 8-plex.

At the November 19, 2018 Planning and Development Executive Committee meeting, the letter was discussed and a recommendation to, “Adhere to the Site Plan Control Agreement as currently approved and agreed upon”, was made. The six-foot buffer fence is to be constructed as per prior agreement. No amendment to the original Site Plan Control Agreement is to be supported.

Respectfully submitted,

Original Signed By

Tyson Dennis

Chief Building Official/Municipal Planner

Council approval of this report will: adhere to the original Site Plan Control Agreement at 1301 Elizabeth Street, as currently approved and agreed upon by the Town of Fort Frances and The Rainy River District Social Services Administration Board. The requirement to have a six-foot high buffer fence between the single and multi-residential properties will continue.

Date: November 19, 2018

Report To: Mayor & Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: Site Plan Control Agreement for 335 Scott Street

The Planning and Development Department received plans from Wade Friesen of “Good Day Wholesalers (Crozier) Ltd”, which own the Sleepy Owl Motel (325 Scott Street) and 335 Scott Street, to demolish and expand parking at 335 Scott Street.

335 Scott Street will be demolished and transitioned into parking area for The Sleepy Owl Motel. The properties will be deemed as a single property once demolition is complete. The Planning and Development Department has been working with the Operations and Facilities Division to determine the ground water flow design and demolition plans with Wade Friesen.

The Site Plan Control Agreement has specific conditions of paving timelines, storm water flows and demolition completion. Wade has completed submission for a demolition plan, storm water flow plan and paving plan. The demolition of the building is scheduled for late 2018 and completion of the paving is set for November 1, 2019 at the latest.

A holding or letter of credit of 5% will be collected by the Town of Fort Frances and returned once the agreement is fulfilled and warranty times have passed.

It is the recommendation of the Planning and Development Executive Committee from their November 19, 2018 meeting, to enter into a Site Plan Control Agreement with “Good Day Wholesalers (Crozier) Ltd” and have the 335 Scott Street building demolished and repurpose the land into parking for the Sleepy Owl Motel.

Respectfully submitted,

Original Signed By

Tyson Dennis

Chief Building Official/Municipal Planner

Council approval of this report will: agree to enter into a Site Plan Control Agreement with “Good Day Wholesalers (Crozier) Ltd” and have the 335 Scott Street building demolished and repurpose the land into parking for the Sleepy Owl Motel and furthermore such said agreement to be executed by the Mayor and Clerk.

November 6th, 2018

Report To: Mayor & Council

From: Doug Brown, CAO

SUBJECT: 2019 Planning & Development Dept. User Fees & Charges

Please find attached spreadsheet No. 1 outlining the proposed 2019 user fees and charges for the Planning & Development Dept. The 2018 rates were increased by 2.6 % across the board with a few exceptions.

The exceptions are as follows and are shown highlighted in “yellow” on the spreadsheet;

1. **General Building Permit Fees** –Same as in 2018 as a result of being the highest among the larger communities in Northwestern Ontario.
2. **Animal Control Impound Fee** –As in 2018 as a result of the Enforcement Officers requiring exact change to deal with customers at the animal shelter. Rounding to nearest half dollar.
3. **Planning Fees** – some fees same as in 2018 as a result of being the highest among the larger communities in Northwestern Ontario..

There is one new fee added to 2019 which is highlighted in “Red”

Section 2.19 – Daily Impoundment Fee for vehicles, trailers, boats etc...
set at a \$ 100 per unit per day.

In addition, during the 3rd quarterly of 2018 several parking fees were reviewed and established for 2019 which are highlighted in “dark green”

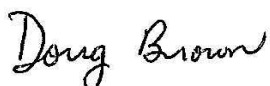
The forecasted increase in revenue is as follows for the Planning & Development Dept.;

| Area | 2.6% & adjustments |
|---------------------|--------------------|
| Building | \$ 50.95 |
| Planning | \$ 275.12 |
| Animal control | \$ 29.78 |
| Parking/Enforcement | \$ 1,207.47 |
| Total | \$ 1,563.32 |

The Planning & Development Executive Committee recommends the following:

- 1) That Council endorses the 2019 proposed user fees and charges for the Planning & Development Division, in principle with an increase of 2.6 % with the exception of those highlighted fees as outlined on the attached spreadsheets and further recommends and that an authorizing by-law be prepared prior to January 1st, 2019.

Respectfully submitted,



Doug Brown, P. Eng.
CAO

Council approval of this report will ensure the following:

- 1) That Council endorses the 2019 proposed user fees and charges for the Planning & Development Dept. in principle with an increase of 2.6% with a few exceptions as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1st, 2019.

2018OctoberB&PDept.2019userfees&charges

TOWN OF FORT FRANCES
Spreadsheet No. 1 - 2019 SCHEDULE OF FEES- As of November 6th, 2018

[illegible]

November 21, 2018

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Letter Dated November 1, 2018 from Community Living RE Accessibility Ramp

At the November 13 meeting of Council, a letter from Julie Crichton, board chair for the Community Living Fort Frances and District regarding their accessibility ramp was referred to the Operations and Facilities Executive Committee.

Mrs. Crichton's letter referenced the work completed on the accessibility ramp front Community Living's building on Scott Street as part of the 300 block of Scott Street Sidewalk Renewal project. Prior to tendering the project, I connected with Alanna Barr, Chief Executive Officer for this organization to discuss the ramp and suggest that they look at replacement and further suggest that we could tender it within the sidewalk contract and see a cost benefit from doing so. At that time, I gave a rough cost of \$20,000.00 to \$25,000.00 for the replacement. She was concerned about her organization being able to fund that replacement mid year and I suggested she write a letter to council to see if they could pay for that work in instalments or some other arrangement. I urged Mrs. Barr to complete this during tendering so she could know what would be required on her part at tender award. Prior to tendering the scope of works was agreed to between the parties and included in the tender. After tender close I let Mrs. Barr know the costs and that I would need to know if she wanted to proceed or not and if she had any questions or required any clarification. I received an executed work authorization from Mrs. Barr for the work to proceed and proceeded with the work. Mrs. Barr put me in contact with Mr. Barry McTavish as a contact prior to the construction to facilitate access and the work and that was the last contact I had with Mrs. Barr.

Mrs. Crichton came to see me after the work was 90% complete and had some questions about what had transpired up to that point and I went through the process from the start of conversation with Mrs. Barr to the time of the conversation. The letter referred was what resulted from that conversation. Attached to this report is the email correspondence leading up to the work starting as well as the tender price for the ramp work, signed authorization and design drawing.

In regards to the points brought up in the letter, the work was bid as a design build to be sure that the ramp structure would be sufficient to not succumb to the same issues as the previous ramp as that ramp had settled tremendously and was starting to lean from the differential fill weight, in addition it ensures that the new ramp is Ontario Building Code compliant and puts the risk on the contractor for bidding and construction. Further the cost for hand formed curb was referenced in the letter being \$215.00 per meter, however if the Rainy Lake Square project is considered, where there are a substantial number of retaining walls the price for 23m of 200mm wide wall was \$1235.00 per meter and the price for 145m of 150mm wide wall was \$1084.00 per meter. Using the lower price and the approximate 17m length the cost would have been \$18,428.00 plus taxes for just construction, plus design and demolition. The costs per meter for this wall would be \$676.47 per meter. The existing railings were removed and replaced, and the contractor did work to straighten the rail where possible upon re-installation.

The installation of the brick within the ramp structure was completed at the cost of the Town, as was completed at the CIBC in 2017, while the sidewalk was completed. Historically when the Town includes private works within their contracts the costs are passed to the entity in whole including a portion of the

mobilization/demobilization and engineering/inspection if applicable. The owner could setup a payment plan to help with the payment of these costs, the interest rate we charge is 1.25% per month on the balance. It is the recommendation of the Operations and Facilities Executive Committee that:

1. the costs for the ramp be borne by Community Living Fort Frances and District
2. that a deferred payment plan be considered by Community Living.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that

- 1. the costs for the ramp be borne by Community Living Fort Frances and District**
- 2. that a deferred payment plan be considered by Community Living.**

Administration & Finance Division
 Planning & Development Division
 Phone: (807)274-5323
 Fax: (807)274-8479

Mailing Address for All Divisions:
 320 Portage Avenue
 Fort Frances, ON
 P9A 3P9



Operations & Facilities Division
 Phone: (807)274-9893
 Fax: (807)274-7360

Community Service Division
 Phone: (807)274-4561
 Fax: (807)274-3799

Email: town@fortfrances.ca
 www.fortfrances.ca

July 10, 2018

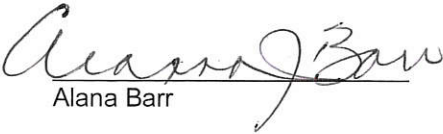
Re: Letter of Authorization from Community Living Fort Frances and District to authorize the Town to design and re-install an accessibility ramp fronting the property at their property 338 Scott Street in accordance with Tender No. 18-OF-09.

The Town has been working with Alana Barr to provide design build services for the reconstruction of the accessibility ramp structure located at their site located at 338 Scott Street within the Town of Fort Frances. The Town has included the necessary scope of works within tender No. 18-OF-09 which closed on July 3, 2018.

On July 9, 2018 Alana Barr was given an outline of the tender bid received from Makkinga Contracting and Equipment Rentals, the low bidder retained by the Town to complete the sidewalk works for 2018.

Based on the tender bid received from Makkinga Contracting and Equipment Rentals, it is estimated that it will cost \$22,524.20 inclusive of HST to complete the design build works to reconstruct the accessibility ramp. The above stated amount is based on estimated quantities where the total actual costs will be based on actual quantities once Makkinga Contracting has completed the work. Community Living Fort Frances and District. will be responsible for all costs to remove the existing, design and install the necessary new infrastructure where the Town will install the paving stone surface within the ramp structure.

I Alana Barr on behalf of Community Living Fort Frances and District, owner of 338 Scott Street Property fully understand the information contained in this Letter of Authorization and have the authority to authorize the Town to install the necessary infrastructure as outlined in the Tender No 18-OF-09 documents and drawings.


 Alana Barr

This 10 day of July, 2018

Witnessed



November 21, 2018

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Sanitary Capacity Study of the Scott Street Sanitary Sewer Main and White Pine Lift Station

In 2017 the Town undertook a study of the Minnie Avenue Sanitary catchment area in concert with a development at the corner of Front Street and Minnie Avenue to look into a potential capacity issue in this catchment area. That study found that there were some hydraulic problems with the current infrastructure and some remedial works could be completed to improve the flows in that area, those recommendations were completed in 2018. In addition to that there was a recommendation to investigate the drainage shed to the north draining into Scott Street and the Scott Street sanitary main from Minnie Avenue to the White Pine Lift Station as this was identified as contributing to flow issues in 2014.

In July 2018 the Town sent out requests for quotations to undertake this study and subsequently engaged KGS out of Winnipeg, who had completed an infiltration and inflow study for the Town back in 2012. KGS took a look at all off the available reports on the Town's sanitary system as well as CCTV video inspection of the mains as well as visited the site and completed inspections of all manholes and properties speaking to as many property owners as available to determine areas of inflow to target. In addition, KGS utilized the model that they created during the I&I study to complete some theoretical investigations around a development at the Shevlin Wood Yard to determine impacts to downstream systems.

Attached to this report you will find a copy of the KGS report. The 37 Manhole inspection reports included as Appendix A were left out of this package, however they can be seen upon request.

The report recommendations are as follows:

1. A drawdown test needs to be completed at the White Pine Lift Station as there is a discrepancy between the rated pump rates and the apparent pump rates.
2. The Sanitary Main needs to be upsized along Scott Street from 300mm to 375mm in diameter
3. The pumps at the White Pine Lift Station should be upgraded to 65L/s Variable Frequency Drive pumps to match MOE Guidelines
4. Upgrade the existing wet well at the White Pine Lift Station to meet MOE specifications to add capacity and address a substandard screen system at the same time.
5. Separate known sump pump and evestrough connections
6. Repair or replace defective manholes in the catchment to reduce the amount of infiltration into the sanitary sewer.

It is the recommendation of the Operations and Facilities Executive Committee that:

1. The Wastewater Treatment Operators complete a drawdown test at the White Pine Lift Station to determine actual pump rates.
2. That the design for the Scott Street road reconstruction be changed to reflect a larger pipe to handle development in the Shevlin Wood Yard.
3. That money be brought forward in the 2019 capital budget to complete detailed design of Lift Station Upgrades including new pumps, wet well and screen.

4. Work with known property owners in the catchment area to disconnect sump pumps and eavestrough connections from the sanitary sewer system in the spring of 2019
5. The current Manhole Rehabilitation program continue to address manhole deficiencies through out town, particularly those in this area.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that:

- 1. The Waste Water Treatment Operators complete a drawdown test at the White Pine Lift Station to determine actual pump rates.**
- 2. That the design for the Scott Street road reconstruction be changed to reflect a larger pipe to handle development in the Shevlin Wood Yard.**
- 3. That money be brought forward in the 2019 capital budget to complete detailed design of Lift Station Upgrades including new pumps, wet well and screen.**
- 4. Work with known property owners in the catchment area to disconnect sump pumps and eavestrough connections from the sanitary sewer system in the spring of 2019**
- 5. The current Manhole Rehabilitation program continue to address manhole deficiencies through out town, particularly those in this catchment area.**

Manager of Operations and Facilities

2018Nov Scott Street Sanitary Study



TOWN OF FORT FRANCES

2018 SCOTT STREET SEWER CAPACITY STUDY

FINAL – REV 0

KGS Group 18-0048-001
October 2018

PREPARED BY:

Riley Fitzsimmons, B.Sc.(EnvE)
Municipal Engineer-in-Training

REVIEWED BY:

Phillip Pawluk, B.Sc.(CE), C.E.T.,
P.Eng., GSC
Municipal Engineer

APPROVED BY:

Roy Houston, B.Sc.(CE) P.Eng.
Manager, Civil / Municipal Services

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1.0 SUMMARY

Kontzamanis Graumann Smith MacMillan Inc. (KGS Group) was retained by the Town of Fort Frances to undertake a study of the sanitary sewer system in the White Pine Catchment Area (WPCA) to determine if upgrades to the sanitary sewer main along Scott Street between Williams Avenue and Reid Avenue are warranted. Using theoretical calculations and hydraulic modelling, we determined that upgrading the Scott Street sewer main from 300 mm diameter to 375 mm diameter will provide sufficient capacity for the area, including potential future development. In conjunction with this, enhancements to the White Pine Pump Station would improve efficiency, reduce maintenance requirements and allow the station to meet the Ontario Ministry of Environment Guidelines.

2.0 INTRODUCTION

2.1 BACKGROUND

Fort Frances is a town on the Canada-United States border in Northwestern Ontario where Rainy Lake narrows to become the Rainy River. The Town's population, as of the 2016 census, is 7739.

The Town of Fort Frances has identified potential capacity issues with the Scott Street sanitary sewer main, resulting from the potential future development of a 9.2 ha parcel of land in the WPCA. Furthermore, in June 2014, the Town experienced a substantial rainfall event which caused flooding in the Church Street Catchment Area which flows into the WPCA. The Town completed modifications to the sanitary sewer infrastructure in the White Pine and Church Street sewer catchments as a result of this event, however, to prepare for the potential development and to minimize the chance of future flooding, upgrade of the Scott Street sewer is planned in conjunction with pending road renewal works.

The WPCA, shown in Figure 2.1, contains approximately 310 properties. There are some multi-family residential (MFR) and commercial properties, though the majority is single-family residential (SFR). The Church Street and Front Street pump stations also discharge to the WPCA into manholes near the south end of Minnie Avenue.



Figure 2.1 - White Pine and Church Street Sanitary Catchment Areas

The Scott Street sewer collects sewage in the WPCA and conveys it to the White Pine Pumping Station (WPPS). The pumping station is outfitted with two Smith and Loveless Model 4B2B centrifugal pumps rated at 47 L/s at 7.8 m total dynamic head (TDH) each equipped with 7.5 hp, 1170 rpm, 600 V, 3-phase motors. Sewage is pumped approximately 40 m to the manhole to the north of the pump station on Gillon Street through a 200 mm diameter PVC force main.

2.2 SCOPE

The scope of work for the Fort Frances Scott Street Sanitary Sewer Capacity Study consists of the following:

- Review the flow and pumping records and reports from the existing pump stations, including the Church Street, White Pine, and Central Avenue stations.
- Review the previous I&I studies and CCTV data to evaluate potential causes of high wet-weather flows.
- Conduct a survey of property owners in the WPCA to determine if properties' eavestrough or sump pump discharge is directed to the sanitary sewer.
- If unable to determine manhole conditions from CCTV videos, perform visual inspections of the manholes in the WPCA.
- Review data obtained during the 2014 flood event including a report authored by Hatch Corporation dated October 2, 2017.
- Conduct flow modelling using the existing sanitary sewer model of the Town of Fort Frances to determine a sufficient size of sewer upgrades on Scott Street and to identify potential impacts on downstream systems.
- Provide recommendations addressing the Scott Street sewer main sizing and potential downstream upgrades.
- Provide a cost estimate for the recommended upgrades.

3.0 FIELD PROGRAM

Historically, the sanitary sewer system in the WPCA has been subject to high inflow¹ and infiltration². To identify and minimize these sources, which reduce the efficiency of treatment and contribute flows which may exceed design capacities, KGS Group conducted an eavestrough and sump pump discharge survey in the WPCA.

During the week ending August 25, 2018, KGS Group field staff completed manhole inspections and an eavestrough and sump pump discharge survey in the WPCA utilizing the Survey123 application for ArcGIS for data collection.

3.1 MANHOLE INSPECTIONS

Manhole inspections were conducted based on the Level 1 inspection as outlined by the National Association of Sewer Service Companies (NASSCO) Manhole Assessment Certification Program® (MACP®) standards. From each inspection, a short report is generated providing a basic summary of the manhole condition. The complete reports can be found in Appendix A – Manhole Inspection Reports.

The inspection identified the manholes listed below exhibiting evidence of infiltration.

- | | | |
|----------|----------|----------|
| • S03002 | • S03013 | • S03028 |
| • S03003 | • S03014 | • S03034 |
| • S03004 | • S03021 | • S03036 |
| • S03012 | • S03022 | |

These manholes were taken into account in the hydraulic model as potential sources of higher than normal infiltration.

¹ Non-sewage contributions from sources like eavestroughs, sump pumps and weeping tile.

² Seepage of groundwater or runoff into the system via compromised piping or manholes.

3.2 EAVESTROUGH AND SUMP PUMP DISCHARGE SURVEY

Residents in the WPCA were asked two questions to assist in identifying potential sources of inflow to the sanitary sewer:

1. Does the property have a sump pump and if so, does the sump pump discharge to the sanitary sewer?
2. Do the building's eavestroughs discharge to the surface or the sanitary sewer?

KGS Group conducted the study over a three day period, primarily in the evenings, with some properties surveyed during the day if the occupants were home. Occupants were available to answer the sump pump question in 162 of the 308 properties visited; eavestroughs on all properties were visually inspected. Raw survey data is provided in Appendix B – Sump Pump and Eavestrough Survey Data.

The survey identified that the following properties may be contributing to increased flow in the sanitary sewer:

- Properties with eavestroughs to the Sanitary Sewer:
 - 1221 First St. E.
 - 1016 Scott St.
- Properties with eavestroughs entering the ground – discharge unknown and occupant not available:
 - 1202 Second St. E.
 - 930 Second St. E.
 - 1214 Third St. E.
 - 1113 Third St. E.
- Properties with sump pumps discharging to the sanitary sewer:
 - 1201 First St. E.
 - 1222 Second St. E.
 - 1229 Third St. E.
 - 1124 Scott St.

- Properties with sump pumps that discharge to the sanitary sewer in winter, but to the surface in summer with a manual switch or valve:
 - 1132 First St. E.
 - 1217 Second St. E.
 - 1200 Scott St.

While only 13 of the 308 properties visited potentially contribute inflow to the sanitary sewer, these inflows may have a significant impact on pump station flow capacity.

For example, assuming a typical house sump pump discharges at a rate of 1 L/s, the properties with sump pumps discharging to the sanitary sewer in the WPCA may contribute up to 7 L/s during wet weather conditions (typically in the spring). This, combined with discharge from eavestroughs, which, in a 1-in-10 year, 30-minute duration storm may contribute a peak flow of 2.5 L/s for a house with 120 m² roof area (similar to 1016 Scott St), totals 22 L/s. Based on the monthly flow records provided by the Town's Public Works Department, a single pump at the White Pine Pump Station pumps at an average of 33.2 L/s.

In wet-weather conditions with both pumps operating, these peak inflows could use up to 33% of the pump station's capacity.

4.0 CAPACITY STUDY

Demand calculations and hydraulic modelling methods were used to determine peak sewer flow to the WPPS. Calculation methods conform to the *Province of Ontario Design Guidelines For Sewage Works*. To account for the future development of the 9.2 ha area south of Scott Street between Minnie Avenue and Reid Avenue (recently acquired by the Town), we made the assumption of one half single-family residences and one half multi-family residences in this area as directed by the Town.

4.1 PEAK WASTEWATER GENERATION

The WPCA has a total area of approximately 47 ha, distributed as follows (including future development):

- 39 ha – Single-family residences.
- 5.0 ha – Multi-family residences.
- 3.0 ha – Commercial.

The City of Winnipeg Wastewater Flow Estimation and Servicing Guidelines provides the following values to estimate the average sewage flow to the WPPS:

- Per capita wastewater generation: 270 L/cap/day.
- Single-family dwellings:
 - 12.29 Dwellings per hectare (Town of Fort Frances average is approximately 11.2).
 - 3.05 people per dwelling.
- Multi-family dwellings:
 - 74.13 Dwellings per hectare.
 - 2.3 people per dwelling.
- Commercial:
 - 16,800 Litres per hectare per day.
 - 28,100 Litres per hectare per day (peak flow).

- Inflow and infiltration:
 - Manholes: 12 Litres per minute per manhole, 1.6 manholes per hectare.
 - Groundwater infiltration: 2,200 Litres per hectare per day.
 - Weeping tile inflow: 4.55 Litres per minute per service connection.

Combined peak flow from single-family, multi-family, and commercial properties, along with inflow and infiltration is estimated to total **61.9 L/s** for the WPCA. Detailed calculations can be found in Appendix C – Sample Calculations.

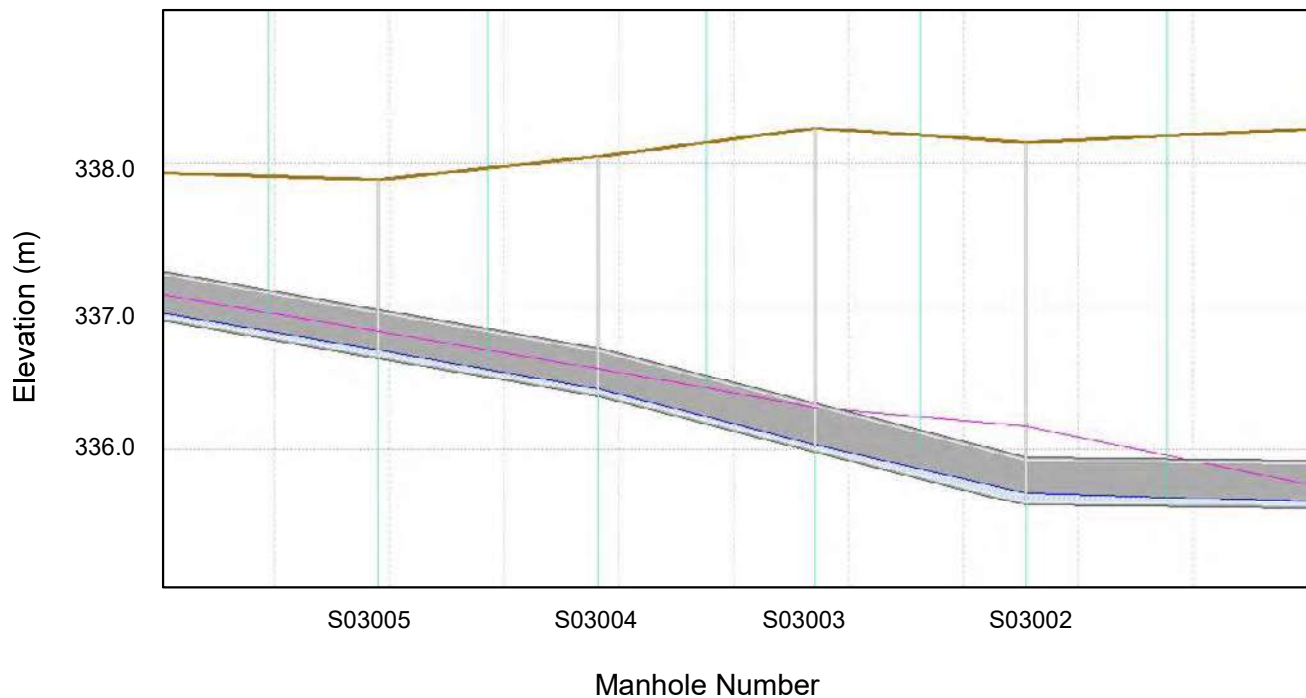
4.2 HYDRAULIC MODELLING

An existing hydraulic model of the sanitary sewer system in Fort Frances, initially developed by R.J. Burnside & Associates Ltd. and adapted by KGS Group, was used to supplement theoretical calculations to determine the effects that future development might have on the existing infrastructure in the WPCA.

The model was previously constructed to simulate the actual and theoretical flow conditions in Fort Frances for both dry and wet weather scenarios. The wastewater system's physical properties were compiled based primarily on the Town's GIS database records and augmented with record drawings, CCTV inspection videos and reports.

The inflow values for the dry weather flow model were applied on a manhole-by-manhole basis, with individual sub-catchments applied to the manhole that was deemed to service each area. Domestic sewage inflow was computed based on a tabulated person-density per hectare (obtained from ward and poll information) multiplied by an average per capita wastewater generation rate. This wastewater generation was distributed using a typical residential temporal variation (diurnal) pattern that varies the inflow throughout the day and the week based on estimated usage patterns. Industrial, commercial, and institutional (ICI) wastewater inflows are applied as a dry weather flow in the hydraulic mode of the model. These flows were based on historical water usage records from the Town and are applied between the hours of 8 am and 4 pm using a temporal variation pattern.

The Fort Frances DWF XP-SWMM model was updated to include the estimated dry weather, inflow and infiltration flow rates for the future development in the WPCA. The model results show that free flow conditions occur for the majority of the length of sewer along Scott Street, except near MH S03002, which is at the downstream end of the proposed new development. Here, as shown in **Error! Reference source not found.**, the hydraulic grade line elevation (purple) (336.16 m) lies above the crown of the sewer (335.93 m), indicating a surcharged condition and confirming the 300 mm diameter sewer main is undersized when the flow from the future development is considered.

FIGURE 4.1**PLOT OF MODELLED HYDRAULIC GRADE LINE ON SCOTT STREET**

5.0 CONCLUSIONS

Through the WPCA field program and capacity study, KGS Group identified several notable findings:

- According to monthly flow records, there is a discrepancy between rated and actual pump flow rates in the WPPS. The average single-pump flow rate is 33.2 L/s, though the pumps are rated at 47 L/s at 7.8 m TDH. This discrepancy could be due to undersized head loss assumptions during design, pump wear, or a restricted (unclean) force main, which may increase the TDH and reduce the flow rate.
- While the pumps in the WPPS are sized sufficiently to convey peak flows with both pumps running, the Ontario Ministry of Environment's (MOE) *Design Guidelines for Sewage Works* recommends that the pumps be sized so one pump is capable of pumping peak flows in the event the other pump is out-of-service. In addition to this, the cross-sectional area of the existing wet well (2.4 m², 1.75m diameter) does not meet the MOE Guideline of a minimum of 4.9 m² (2.5 m diameter).
- There are some sump pump and eavestrough connections to the sanitary sewers in the WPCA which may contribute significant amounts of inflow to the sanitary sewer during wet weather.
- KGS Group observed infiltration evidence in several manholes in the WPCA. These defects, in addition to the presence of sandy soil in the area, could permit a high amount of infiltration flow to the sanitary sewer during wet weather.

6.0 RECOMMENDATIONS

As a result of the findings of the 2018 Scott Street Sewer Capacity Study, KGS Group recommends the following improvements:

- A pump drawdown test should be completed in the WPPS to determine the actual pump flow rates for each pump running individually and the maximum flow rate with both pumps running.
- Upgrade the existing 300 mm diameter sewer main along Scott Street from Minnie Avenue to the WPPS to a new 375 mm diameter PVC sewer main.
- Retrofit the pumps in the WPPS with variable-speed pumps capable of pumping 65 L/s at 7.8 m TDH. This would provide the capacity to meet MOE Guidelines, along with minimum pump cycle times, appropriate fill times and would minimize impacts on downstream infrastructure that non-variable-speed pumps may have. The capacity of the existing force main and receiving sewer is sufficient to accept this recommended flow rate.
- Upgrade the existing wet well to a minimum 2.5 m diameter well, or install a new minimum 1.8 m diameter manhole upstream of the existing wet well to act as an addition to the wet well to meet the minimum cross-sectional area requirement of 4.9 m². A mechanical bar screen can be installed in this new manhole to improve safety by decreasing the need for maintenance personnel to enter the well.
- Separate any existing sump pump or eavestrough connections to the sanitary sewer to significantly reduce the loading to the sewer during wet weather.
- Repair or replace defective manholes in the WPCA to reduce the amount of infiltration into the sanitary sewer.

7.0 OPINION OF PROBABLE COSTS

Table 7.1 provides KGS Group's opinion of probable costs of upgrading the sanitary sewer along Scott Street from Minnie Avenue to the WPPS. Upgrades would include:

- Replacing the existing 300 mm diameter sewer main with 375 mm diameter PVC sewer main (approximately 575 m).
- Replacement of five manholes (excluding the recently replaced one at Scott Street and Minnie Avenue).
- Retrofitting the pumps in the WPPS with variable-speed pumps capable of pumping 65 L/s at 7.8 m TDH.
- Installing a new manhole with mechanical bar screen to act as an expansion of the existing wet well.

These estimates do not include the cost of road renewals.

TABLE 7.1
OPINION OF PROBABLE COSTS

| ITEM | OPINION OF PROBABLE COST |
|---|--------------------------|
| Upgrade of Scott Street Sewer | \$300,000 |
| Upgrade of WPPS Pumps | \$60,000 |
| Expansion of WPPS Wet Well (new MH and mechanical bar screen) | \$150,000 |

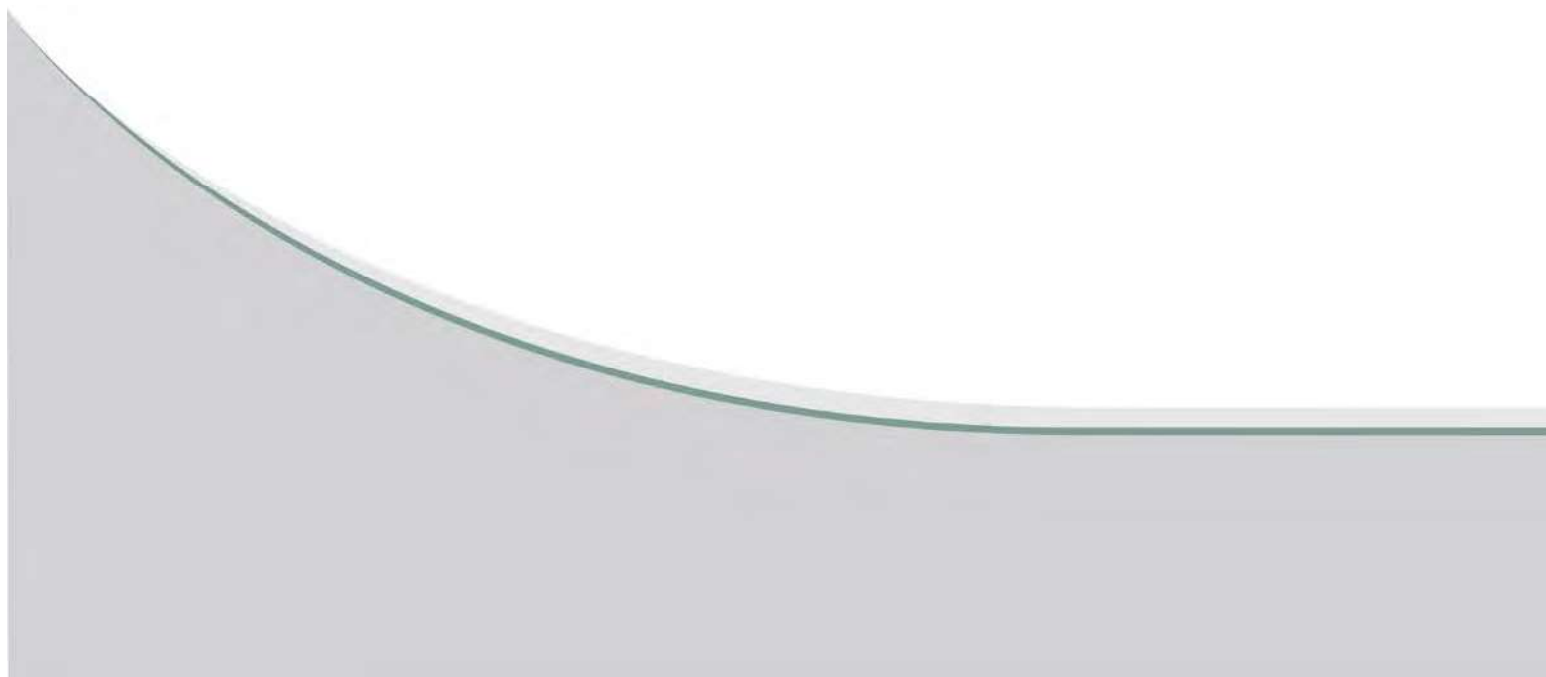
8.0 STATEMENT OF LIMITATIONS

8.1 CAPITAL COST ESTIMATE STATEMENT OF LIMITATIONS

The cost estimates included with this report have been prepared by KGS Group using its professional judgment and exercising due care consistent with the level of detail required for the stage of the project for which the estimate has been developed. These estimates represent KGS Group's opinion of the probable costs and are based on factors over which KGS has no control. These factors include, without limitation, site conditions, availability of qualified labour and materials, the present workload of the Bidders at the time of tendering and overall market conditions. KGS does not assume any responsibility to the Client, in contract, tort or otherwise in connection with such estimates and shall not be liable to the Client if such estimates prove to be inaccurate or incorrect.

APPENDIX B

EAVESTROUGH AND SUMP PUMP DISCHARGE SURVEY DATA



2018 Fort Frances Eavestrough and Sump Pump Discharge Survey

| Street | House Number | Other Type of | | | Sump Pump | | | Northing | Easting |
|-------------------|--------------|-----------------|-----------------|----------|-----------|--------------|--------------------------------------|-------------|-------------|
| | | Eaves Discharge | Eaves Discharge | Surveyed | Sump Pump | Discharge | Other Type of Sump Pump | | |
| Butler Ave | 400 | Yard/Surface | | Yes | No | | | 5384063.359 | 471872.0479 |
| Butler Ave | 402 | Yard/Surface | | No | | | | 5384078.144 | 471890.6592 |
| Butler Ave | 404 | Other | No eaves | No | | | | 5384096.859 | 471892.115 |
| Butler Ave | 407 | Yard/Surface | | Yes | No | | | 5384097.564 | 471870.3494 |
| Butler Ave | 408 | Yard/Surface | | No | | | | 5384120.272 | 471895.9488 |
| Butler Ave | 411 | Yard/Surface | | Yes | No | | | 5384108.906 | 471879.6662 |
| Colonization Rd E | 523 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384280.611 | 472695.1299 |
| Colonization Rd E | 715 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384458.082 | 472845.6332 |
| First St E | 900 | Yard/Surface | | No | No | | Two pumps, both discharge to surface | 5384306.487 | 472006.1912 |
| First St E | 901 | Yard/Surface | | Yes | Yes | Other | | 5384260.818 | 472036.6006 |
| First St E | 910 | Yard/Surface | | No | No | | | 5384295.701 | 472171.1613 |
| First St E | 1000 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384308.494 | 472204.9999 |
| First St E | 1005 | Other | No eaves | No | | | | 5384272.118 | 472225.8767 |
| First St E | 1007 | Yard/Surface | | No | | | | 5384261.936 | 472234.3025 |
| First St E | 1008 | Yard/Surface | | Yes | No | | | 5384297.41 | 472251.905 |
| First St E | 1009 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384298.705 | 472234.2392 |
| First St E | 1009 | Yard/Surface | | Yes | No | | | 5384272.8 | 472252.5623 |
| First St E | 1010 | Yard/Surface | | No | | | | 5384289.836 | 472268.8819 |
| First St E | 1011 | Other | No eaves | No | | | | 5384262.134 | 472264.8882 |
| First St E | 1016 | Yard/Surface | | No | | | | 5384294.718 | 472282.9835 |
| First St E | 1018 | Yard/Surface | | Yes | No | | | 5384397.229 | 472293.6554 |
| First St E | 1020 | Yard/Surface | | No | | | | 5384285.203 | 472296.3482 |
| First St E | 1021 | Other | No eaves | Yes | No | | | 5384274.225 | 472297.7142 |
| First St E | 1021 | Yard/Surface | | No | | | | 5384374.514 | 472299.3595 |
| First St E | 1022 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384293.356 | 472333.4762 |
| First St E | 1023 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384268.036 | 472326.6385 |
| First St E | 1024 | Other | No eaves | Yes | No | | | 5384300.986 | 472339.7689 |
| First St E | 1026 | Yard/Surface | | Yes | No | | | 5384295.163 | 472343.2523 |
| First St E | 1031 | Yard/Surface | | No | | | | 5384274.213 | 472349.6196 |
| First St E | 1032 | Yard/Surface | | No | | | | 5384302.434 | 472362.5549 |
| First St E | 1033 | Other | No eaves | No | | | | 5384270.541 | 472360.9526 |
| First St E | 1034 | Yard/Surface | | No | | | | 5384300.887 | 472371.9381 |
| First St E | 1035 | Other | No eaves | No | | | | 5384268.009 | 472374.7393 |
| First St E | 1036 | Yard/Surface | | Yes | No | | | 5384299.719 | 472373.0169 |
| First St E | 1037 | Yard/Surface | | No | | | | 5384365.409 | 472394.8984 |
| First St E | 1100 | Other | No eaves | Yes | No | | | 5384289.434 | 472416.7941 |
| First St E | 1101 | Yard/Surface | | No | | | | 5384283.794 | 472395.8223 |
| First St E | 1103 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384254.093 | 472202.8182 |
| First St E | 1105 | Yard/Surface | | No | | | | 5384276.597 | 472419.6868 |
| First St E | 1107 | Yard/Surface | | No | | | | 5384277.917 | 472433.0525 |
| First St E | 1108 | Other | No eaves | Yes | Yes | Yard/Surface | | 5384290.033 | 472453.2758 |

| Street | House Number | Other Type of | | | Surveyed | Sump Pump | Sump Pump | | Other Type of Sump Pump | Northing | Easting |
|------------|--------------|-----------------|-----------------|-----------|----------|-----------|----------------|----------------|--------------------------------|-------------|-------------|
| | | Eaves Discharge | Eaves Discharge | Discharge | | | Discharge | Discharge | | | |
| First St E | 1110 | Yard/Surface | | | Yes | No | | | | 5384294.275 | 472479.5777 |
| First St E | 1111 | Yard/Surface | | | Yes | No | | | | 5384278.061 | 472478.9778 |
| First St E | 1113 | Yard/Surface | | | No | | | | | 5384274.269 | 472472.6725 |
| First St E | 1116 | Yard/Surface | | | Yes | No | | | | 5384296.256 | 472493.1046 |
| First St E | 1117 | Yard/Surface | | | Yes | No | | | | 5384276.904 | 472484.2195 |
| First St E | 1118 | Yard/Surface | | | No | | | | | 5384310.584 | 472500.9076 |
| First St E | 1119 | Yard/Surface | | | No | | | | | 5384269.349 | 472291.5229 |
| First St E | 1119 | Yard/Surface | | | No | | | | | 5384269.989 | 472511.2189 |
| First St E | 1120 | Yard/Surface | | | No | | | | | 5384303.141 | 472521.3691 |
| First St E | 1121 | Yard/Surface | | | Yes | No | | | | 5384266.284 | 472511.5805 |
| First St E | 1123 | Yard/Surface | | | No | | | | | 5384274.414 | 472527.259 |
| First St E | 1125 | Yard/Surface | | | Yes | Yes | Other | Other | Unknown | 5384276.923 | 472525.8001 |
| First St E | 1127 | Yard/Surface | | | No | | | | | 5384267.952 | 472548.5871 |
| First St E | 1128 | Yard/Surface | | | No | | | | | 5384293.61 | 472535.8613 |
| First St E | 1129 | Yard/Surface | | | No | | | | | 5384267.566 | 472559.6192 |
| First St E | 1132 | Other | No eaves | | Yes | Yes | Other | Other | Summer: yard, winter:San sewer | 5384293.346 | 472564.5205 |
| First St E | 1134 | Yard/Surface | | | No | | | | | 5384297.05 | 472570.8267 |
| First St E | 1139 | Yard/Surface | | | Yes | Yes | Yard/Surface | Yard/Surface | | 5384272.765 | 472583.7376 |
| First St E | 1140 | Yard/Surface | | | Yes | No | | | | 5384309.435 | 472591.2672 |
| First St E | 1200 | Yard/Surface | | | No | | | | | 5384311.501 | 472611.9369 |
| First St E | 1201 | Yard/Surface | | | Yes | Yes | Sanitary Sewer | Sanitary Sewer | | 5384262.567 | 472611.519 |
| First St E | 1205 | Yard/Surface | | | Yes | No | | | | 5384276.961 | 472636.7066 |
| First St E | 1210 | Yard/Surface | | | No | | | | | 5384299.106 | 472651.3038 |
| First St E | 1212 | Yard/Surface | | | Yes | No | | | | 5384301.409 | 472668.459 |
| First St E | 1216 | Yard/Surface | | | Yes | No | | | | 5384292.924 | 472686.9836 |
| First St E | 1217 | Yard/Surface | | | Yes | Yes | Other | Other | To 1221 then to storm sewer | 5384284.111 | 472652.7373 |
| First St E | 1221 | SS | | | Yes | Yes | Other | Other | To storm sewer | 5384283.14 | 472687.3767 |
| First St E | 1222 | Yard/Surface | | | Yes | Yes | Other | Other | Unknown | 5384279.679 | 472688.6798 |
| First St E | 1229 | Yard/Surface | | | Yes | No | | | | 5384281.769 | 472691.8177 |
| First St E | 1230 | Yard/Surface | | | No | | | | | 5384296.547 | 472704.6131 |
| First St E | 1231 | Yard/Surface | | | No | | | | | 5384275.955 | 472704.2428 |
| First St E | 1232 | Yard/Surface | | | Yes | No | | | | 5384290.714 | 472727.399 |
| First St E | 1234 | Yard/Surface | | | Yes | Yes | Yard/Surface | Yard/Surface | | 5384308.398 | 472737.0188 |
| First St E | 1244 | Yard/Surface | | | Yes | Yes | Yard/Surface | Yard/Surface | | 5384305.268 | 472773.4249 |
| Minnie Ave | 302 | Yard/Surface | | | No | | | | | 5383966.025 | 472428.4457 |
| Minnie Ave | 307 | Yard/Surface | | | Yes | No | | | | 5383991.636 | 472378.1548 |
| Minnie Ave | 310 | Yard/Surface | | | No | | | | | 5383983.062 | 472406.46 |
| Minnie Ave | 311 | Yard/Surface | | | No | Yes | Yard/Surface | Yard/Surface | | 5383983.012 | 472383.9008 |
| Minnie Ave | 312 | Other | No eaves | | No | | | | | 5383988.077 | 472412.0218 |
| Minnie Ave | 315 | Yard/Surface | | | No | | | | | 5384004.688 | 472378.9818 |
| Minnie Ave | 316 | Other | No eaves | | Yes | No | | | | 5383984.205 | 472407.626 |
| Minnie Ave | 318 | Yard/Surface | | | No | | | | | 5384014.167 | 472409.8759 |
| Minnie Ave | 319 | Yard/Surface | | | Yes | Yes | Yard/Surface | Yard/Surface | | 5384027.552 | 472386.7325 |
| Minnie Ave | 320 | Yard/Surface | | | Yes | Yes | Yard/Surface | Yard/Surface | | 5384020.856 | 472406.9411 |

| Street | House Number | Other Type of | | | Surveyed | Sump Pump | Sump Pump | | Other Type of Sump Pump | Northing | Easting |
|------------|--------------|-----------------|-----------------|-----------------|----------|-----------|--------------|-----------|----------------------------|-------------|-------------|
| | | Eaves Discharge | Eaves Discharge | Eaves Discharge | | | Discharge | Discharge | | | |
| Minnie Ave | 323 | Yard/Surface | | No | No | | | | | 5384024.921 | 472382.1588 |
| Minnie Ave | 324 | Yard/Surface | | No | No | Yes | Yard/Surface | | | 5384046.138 | 472406.5246 |
| Minnie Ave | 327 | Yard/Surface | | No | No | Yes | Yard/Surface | | | 5384052.597 | 472386.3285 |
| Minnie Ave | 331 | Yard/Surface | | No | No | | | | | 5384062.984 | 472381.7265 |
| Minnie Ave | 400 | Yard/Surface | | No | No | | | | | 5384073.754 | 472404.6805 |
| Minnie Ave | 405 | Other | No eaves | Yes | Yes | Yes | Yard/Surface | | | 5384077.543 | 472390.2561 |
| Minnie Ave | 409 | Yard/Surface | | Yes | Yes | Yes | Other | | 2 pumps, unknown discharge | 5384096.081 | 472388.1981 |
| Minnie Ave | 411 | Yard/Surface | | Yes | No | No | | | | 5384107.146 | 472397.3268 |
| Scott St | 719 | Yard/Surface | | No | No | | | | | 5384167.104 | 471782.1639 |
| Scott St | 723 | Yard/Surface | | No | No | | | | | 5384169.65 | 471788.6352 |
| Scott St | 725 | Other | No eaves | Yes | No | No | | | | 5384171.077 | 471806.4408 |
| Scott St | 727 | Other | No eaves | Yes | No | No | | | | 5384169.425 | 471818.1061 |
| Scott St | 729 | Yard/Surface | | Yes | No | No | | | | 5384167.975 | 471829.7997 |
| Scott St | 731 | Yard/Surface | | No | No | | | | | 5384163.755 | 471848.2069 |
| Scott St | 800 | Yard/Surface | | No | No | | | | | 5384185.886 | 471910.504 |
| Scott St | 801 | Yard/Surface | | Yes | No | No | | | | 5384164.409 | 471891.7542 |
| Scott St | 804 | Yard/Surface | | No | No | | | | | 5384183.396 | 471913.1455 |
| Scott St | 808 | Yard/Surface | | Yes | Yes | Yes | Yard/Surface | | | 5384185.147 | 471941.2741 |
| Scott St | 809 | Yard/Surface | | Yes | No | No | | | | 5384158.637 | 471939.1335 |
| Scott St | 811 | Yard/Surface | | Yes | No | No | | | | 5384158.995 | 471944.9355 |
| Scott St | 813 | Yard/Surface | | No | No | | | | | 5384162.512 | 471964.7071 |
| Scott St | 815 | Yard/Surface | | No | No | | | | | 5384165.197 | 471965.5426 |
| Scott St | 922 | Yard/Surface | | Yes | Yes | Yes | Yard/Surface | | | 5384196.265 | 472044.395 |
| Scott St | 990 | Yard/Surface | | Yes | Yes | Yes | Yard/Surface | | | 5384176.995 | 472175.0429 |
| Scott St | 1002 | Yard/Surface | | No | No | | | | | 5384188.117 | 472222.7606 |
| Scott St | 1004 | Yard/Surface | | Yes | No | No | | | | 5384185.015 | 472218.6112 |
| Scott St | 1006 | Yard/Surface | | Yes | No | No | | | | 5384180.721 | 472225.0146 |
| Scott St | 1008 | Yard/Surface | | Yes | No | No | | | | 5384180.045 | 472234.5951 |
| Scott St | 1010 | Yard/Surface | | No | No | | | | | 5384181.154 | 472248.5695 |
| Scott St | 1014 | Other | No eaves | Yes | No | No | | | | 5384181.397 | 472277.5391 |
| Scott St | 1016 | SS | | Yes | No | No | | | | 5384184.637 | 472282.6404 |
| Scott St | 1018 | Yard/Surface | | No | No | | | | | 5384189.883 | 472291.4219 |
| Scott St | 1022 | Yard/Surface | | No | No | | | | | 5384186.175 | 472304.108 |
| Scott St | 1025 | Yard/Surface | | Yes | No | No | | | | 5384158.944 | 472321.2832 |
| Scott St | 1027 | Other | No eaves | No | No | | | | | 5384168.865 | 472335.4381 |
| Scott St | 1028 | Yard/Surface | | No | No | | | | | 5384194.968 | 472324.0142 |
| Scott St | 1030 | Yard/Surface | | Yes | No | No | | | | 5384175.39 | 472325.0787 |
| Scott St | 1031 | Other | No eaves | No | No | | | | | 5384163.821 | 472358.8442 |
| Scott St | 1033 | Yard/Surface | | No | No | | | | | 5384164.81 | 472366.8533 |
| Scott St | 1036 | Yard/Surface | | No | No | | | | | 5384187.487 | 472368.5913 |
| Scott St | 1037 | Yard/Surface | | Yes | No | No | | | | 5384159.995 | 472382.7373 |
| Scott St | 1040 | Other | No eaves | Yes | No | No | | | | 5384178.567 | 472367.691 |
| Scott St | 1042 | Yard/Surface | | No | No | | | | | 5384187.299 | 472380.7929 |
| Scott St | 1100 | Yard/Surface | | Yes | No | No | | | | 5384200.657 | 472405.1902 |

| Street | House Number | Other Type of | | | Surveyed | Sump Pump | Sump Pump | | Other Type of Sump Pump | Northing | Easting |
|---|--------------|-----------------|-----------------|-----------------|----------|-----------|----------------|-----------|---------------------------------|-------------|-------------|
| | | Eaves Discharge | Eaves Discharge | Eaves Discharge | | | Discharge | Discharge | | | |
| Scott St | 1101 | Yard/Surface | | | No | | | | | 5384180.941 | 472423.3888 |
| Scott St | 1102 | Yard/Surface | | | No | | | | | 5384189.293 | 472430.3306 |
| Scott St | 1104 | Yard/Surface | | | No | Yes | Yard/Surface | | | 5384187.43 | 472445.2028 |
| Scott St | 1109 | Yard/Surface | | | No | | | | | 5384147.266 | 472453.6229 |
| Scott St | 1110 | Yard/Surface | | | Yes | No | | | | 5384184.841 | 472463.7843 |
| Scott St | 1113 | Yard/Surface | | | No | | | | | 5384159.443 | 472472.9957 |
| Scott St | 1114 | Other | No eaves | | Yes | No | | | | 5384182.45 | 472478.0351 |
| Scott St | 1117 | Yard/Surface | | | No | Yes | Yard/Surface | | | 5384164.057 | 472492.3661 |
| Scott St | 1118 | Yard/Surface | | | Yes | Yes | Yard/Surface | | | 5384179.74 | 472500.0281 |
| Scott St | 1119 | Yard/Surface | | | Yes | Yes | Yard/Surface | | | 5384155.061 | 472512.1932 |
| Scott St | 1120 | Yard/Surface | | | No | | | | | 5384197.914 | 472516.4772 |
| Scott St | 1123 | Yard/Surface | | | No | | | | | 5384164.831 | 472520.349 |
| Scott St | 1124 | Yard/Surface | | | Yes | Yes | Sanitary Sewer | | | 5384196.11 | 472534.3041 |
| Scott St | 1127 | Yard/Surface | | | Yes | Yes | Yard/Surface | | | 5384168.3 | 472531.379 |
| Scott St | 1128 | Yard/Surface | | | No | | | | | 5384194.606 | 472539.1011 |
| Scott St | 1132 | Other | No eaves | | Yes | No | | | | 5384183.242 | 472551.7214 |
| Scott St | 1136 | Yard/Surface | | | No | | | | | 5384195.064 | 472569.0214 |
| Scott St | 1147 | Yard/Surface | | | Yes | Yes | Yard/Surface | | | 5384160.066 | 472566.601 |
| Scott St | 1151 | Yard/Surface | | | No | | | | | 5384167.07 | 472583.2037 |
| Scott St | 1200 | Yard/Surface | | | Yes | Yes | Other | | Yard in summer, sewer in winter | 5384178.275 | 472626.1139 |
| Scott St | 1204 | Yard/Surface | | | No | | | | | 5384190.99 | 472642.2619 |
| Scott St | 1207 | Yard/Surface | | | Yes | No | | | | 5384160.775 | 472639.3165 |
| Scott St | 1210 | Yard/Surface | | | Yes | Yes | Yard/Surface | | | 5384194.896 | 472666.9231 |
| Scott St | 1214 | Yard/Surface | | | No | | | | | 5384196.096 | 472670.41 |
| Scott St | 1215 | Yard/Surface | | | No | | | | | 5384147.982 | 472667.0919 |
| Scott St | 1217 | Yard/Surface | | | No | | | | | 5384155.824 | 472671.764 |
| Scott St | 1220 | Yard/Surface | | | No | | | | | 5384198.051 | 472697.7791 |
| Scott St | 1224 | Yard/Surface | | | Yes | No | | | | 5384188.456 | 472713.0931 |
| Scott St | 1225 | Yard/Surface | | | Yes | No | | | | 5384161.236 | 472691.1126 |
| Second St E | 926 | Yard/Surface | | | No | | | | | 5384401.974 | 472116.4139 |
| Enters ground, unknown exit - possibly beside house | | | | | | | | | | | |
| Second St E | 930 | Other | | | No | | | | | 5384399.776 | 472141.2465 |
| Second St E | 938 | Yard/Surface | | | Yes | Yes | Yard/Surface | | | 5384391.159 | 472150.5702 |
| Second St E | 1004 | Other | No eaves | | No | | | | | 5384412.703 | 472206.8442 |
| Second St E | 1005 | Yard/Surface | | | Yes | Yes | Yard/Surface | | | 5384373.776 | 472218.888 |
| Second St E | 1006 | Yard/Surface | | | No | | | | | 5384408.437 | 472232.6218 |
| Second St E | 1007 | Yard/Surface | | | Yes | No | | | | 5384369.865 | 472229.3825 |
| Second St E | 1008 | Yard/Surface | | | Yes | No | | | | 5384387.429 | 472252.9329 |
| Second St E | 1011 | Yard/Surface | | | No | | | | | 5384387.871 | 472259.3137 |
| Second St E | 1012 | Yard/Surface | | | Yes | No | | | | 5384411.146 | 472255.7298 |
| Second St E | 1013 | Yard/Surface | | | Yes | Yes | Yard/Surface | | | 5384389.614 | 472272.0294 |
| Second St E | 1014 | Other | No eaves | | Yes | No | | | | 5384402.893 | 472274.7084 |

| Street | House Number | Other Type of | | | | Sump Pump | | | Northing | Easting |
|-------------|--------------|-----------------|---|----------|-----------|--------------|-------------------------|-------------|-------------|---------|
| | | Eaves Discharge | Eaves Discharge | Surveyed | Sump Pump | Discharge | Other Type of Sump Pump | | | |
| Second St E | 1015 | Yard/Surface | | No | | | | 5384373.999 | 472271.3499 | |
| Second St E | 1017 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384386.401 | 472287.225 | |
| Second St E | 1019 | Yard/Surface | | Yes | No | | | 5384383.63 | 472302.5425 | |
| Second St E | 1020 | Yard/Surface | | No | | | | 5384399.594 | 472305.4763 | |
| | | | | | | | | | | |
| | | | No eaves, installing soon to go to yard | | | | | | | |
| Second St E | 1022 | Other | | Yes | No | | | 5384400.041 | 472314.7034 | |
| Second St E | 1023 | Other | No eaves | Yes | No | | | 5384374.733 | 472318.4775 | |
| Second St E | 1024 | Yard/Surface | | Yes | No | | | 5384391.584 | 472315.988 | |
| Second St E | 1025 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384386.033 | 472313.0853 | |
| Second St E | 1026 | Yard/Surface | | Yes | No | | | 5384396.259 | 472334.8322 | |
| Second St E | 1027 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384374.493 | 472331.4806 | |
| Second St E | 1028 | Other | No eaves | No | | | | 5384402.513 | 472341.5181 | |
| Second St E | 1029 | Yard/Surface | | No | | | | 5384375.65 | 472348.8677 | |
| Second St E | 1030 | Yard/Surface | | Yes | No | | | 5384391.564 | 472348.7693 | |
| Second St E | 1032 | Other | No eaves | No | | | | 5384399.484 | 472365.2031 | |
| Second St E | 1033 | Yard/Surface | | Yes | No | | | 5384377.472 | 472365.4214 | |
| Second St E | 1034 | Other | No eaves | No | | | | 5384404.594 | 472375.1362 | |
| Second St E | 1035 | Other | No eaves | No | | | | 5384379.021 | 472375.7406 | |
| Second St E | 1038 | Other | No eaves | No | | | | 5384396.44 | 472385.4584 | |
| Second St E | 1103 | Yard/Surface | | No | | | Unknown | 5384411.687 | 472422.5165 | |
| Second St E | 1104 | Yard/Surface | | Yes | Yes | Other | | 5384391.956 | 472435.3757 | |
| Second St E | 1107 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384360.65 | 472439.8582 | |
| Second St E | 1108 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384393.282 | 472452.7619 | |
| Second St E | 1110 | Yard/Surface | | No | | | | 5384391.681 | 472460.3384 | |
| Second St E | 1111 | Other | No eaves | No | | | | 5384376.327 | 472465.5958 | |
| Second St E | 1112 | Yard/Surface | | No | | | | 5384397.801 | 472477.5929 | |
| Second St E | 1113 | Other | No eaves | No | | | | 5384374.665 | 472480.3476 | |
| Second St E | 1114 | Other | No eaves | No | | | | 5384396.294 | 472482.8457 | |
| Second St E | 1115 | Yard/Surface | | Yes | No | | | 5384356.462 | 472495.6485 | |
| Second St E | 1116 | Other | No eaves | No | | | | 5384395.545 | 472491.6802 | |
| Second St E | 1118 | Yard/Surface | | Yes | No | | | 5384375.172 | 472481.6791 | |
| Second St E | 1119 | Other | No eaves | No | | | | 5384376.797 | 472505.8298 | |
| Second St E | 1120 | Yard/Surface | | Yes | No | | | 5384392.083 | 472514.3048 | |
| Second St E | 1121 | Yard/Surface | | No | | | | 5384372.721 | 472519.8061 | |
| Second St E | 1122 | Other | No eaves | Yes | No | | | 5384391.398 | 472527.6094 | |
| Second St E | 1123 | Yard/Surface | | Yes | No | | | 5384374.758 | 472526.0869 | |
| Second St E | 1124 | Yard/Surface | | No | | | | 5384389.232 | 472531.6184 | |
| Second St E | 1125 | Yard/Surface | | Yes | Yes | Yard/Surface | | 5384378.141 | 472543.5489 | |
| Second St E | 1126 | Other | No eaves | No | | | | 5384398.684 | 472546.6706 | |
| Second St E | 1128 | Yard/Surface | | No | | | | 5384401.5 | 472554.9763 | |
| Second St E | 1130 | Yard/Surface | | No | | | | 5384389.939 | 472565.5484 | |
| Second St E | 1131 | Other | No eaves | Yes | No | | | 5384378.56 | 472568.929 | |
| Second St E | 1135 | Yard/Surface | | Yes | No | | | 5384375.673 | 472583.9389 | |

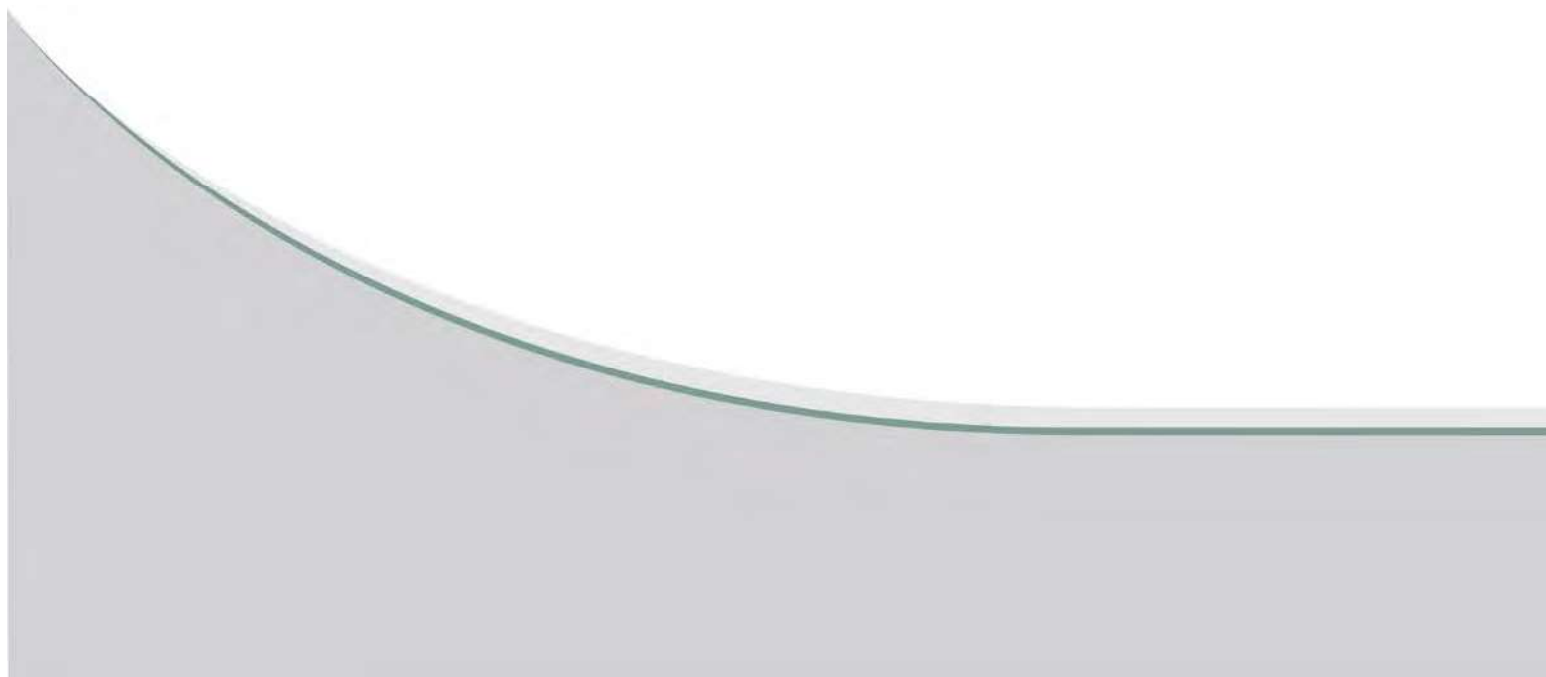
| Street | House Number | Other Type of | | | Surveyed | Sump Pump | Sump Pump | | Other Type of Sump Pump | Northing | Easting |
|-------------|--------------|-----------------|-----------------|-----------------------|----------|-----------|--------------|-----------|---|-------------|-------------|
| | | Eaves Discharge | Eaves Discharge | Lead goes into ground | | | Discharge | Discharge | | | |
| Second St E | 1138 | Yard/Surface | | | No | | | | | 5384394.542 | 472577.3247 |
| Second St E | 1200 | Yard/Surface | | | No | | | | | 5384411.941 | 472607.5161 |
| Second St E | 1201 | Yard/Surface | | | Yes | No | | | | 5384369.46 | 472622.2053 |
| Second St E | 1202 | Other | | Lead goes into ground | No | | | | | 5384401.947 | 472629.9936 |
| Second St E | 1204 | Yard/Surface | | | No | Yes | Yard/Surface | | | 5384392.796 | 472637.7358 |
| Second St E | 1205 | Yard/Surface | | | No | | | | | 5384357.273 | 472631.1887 |
| Second St E | 1206 | Yard/Surface | | | No | | | | | 5384398.257 | 472655.342 |
| Second St E | 1208 | Yard/Surface | | | No | | | | | 5384402.897 | 472664.2564 |
| Second St E | 1209 | Yard/Surface | | | No | | | | | 5384368.123 | 472653.4733 |
| Second St E | 1210 | Yard/Surface | | | No | | | | | 5384400.446 | 472675.8577 |
| Second St E | 1212 | Yard/Surface | | | Yes | No | | | | 5384390.462 | 472694.6765 |
| Second St E | 1213 | Yard/Surface | | | No | | | | | 5384374.308 | 472664.4841 |
| Second St E | 1215 | Yard/Surface | | | No | Yes | Yard/Surface | | | 5384366.601 | 472677.5598 |
| Second St E | 1216 | Yard/Surface | | | Yes | Yes | Other | | Weeping tile then to storm sewer | 5384393.369 | 472720.8735 |
| Second St E | 1217 | Yard/Surface | | | Yes | Yes | Other | | SS in winter, yard in spring/summer | 5384375.425 | 472697.891 |
| Second St E | 1218 | Yard/Surface | | | Yes | Yes | Other | | Unknown | 5384399.535 | 472723.3616 |
| Second St E | 1219 | Yard/Surface | | | No | | | | | 5384371.718 | 472714.846 |
| Second St E | 1220 | Yard/Surface | | | No | | | | | 5384402.181 | 472743.9761 |
| Second St E | 1221 | Yard/Surface | | | No | | | | Currently to SS, installing outdoor pipe soon | 5384369.662 | 472729.4499 |
| Second St E | 1222 | Yard/Surface | | | Yes | Yes | Other | | | 5384389.979 | 472746.6339 |
| Second St E | 1224 | Yard/Surface | | | Yes | No | | | | 5384396.838 | 472763.5611 |
| Second St E | 1225 | Yard/Surface | | | No | | | | | 5384362.426 | 472758.3016 |
| Second St E | 1226 | Yard/Surface | | | No | | | | | 5384398.6 | 472773.5387 |
| Second St E | 1228 | Yard/Surface | | | No | | | | | 5384396.112 | 472788.6222 |
| Second St E | 1237 | Yard/Surface | | | Yes | Yes | Yard/Surface | | | 5384373.241 | 472778.0563 |
| Third St E | 1004 | Yard/Surface | | | No | | | | | 5384519.803 | 472215.2277 |
| Third St E | 1005 | Yard/Surface | | | No | | | | | 5384470.91 | 472225.123 |
| Third St E | 1007 | Yard/Surface | | | No | | | | | 5384470.944 | 472245.4821 |
| Third St E | 1010 | Yard/Surface | | | No | | | | | 5384502.058 | 472242.3091 |
| Third St E | 1011 | Other | | No eaves | Yes | No | | | | 5384475.202 | 472256.0749 |
| Third St E | 1014 | Yard/Surface | | | Yes | No | | | | 5384494.494 | 472268.3066 |
| Third St E | 1015 | Yard/Surface | | | No | | | | | 5384464.231 | 472272.4915 |
| Third St E | 1016 | Other | | No eaves | Yes | No | | | | 5384495.903 | 472271.84 |
| Third St E | 1017 | Other | | No eaves | Yes | No | | | | 5384476.636 | 472289.698 |
| Third St E | 1018 | Yard/Surface | | | No | | | | | 5384495.312 | 472293.3001 |
| Third St E | 1019 | Other | | No eaves | No | | | | | 5384472.035 | 472287.8371 |
| Third St E | 1021 | Yard/Surface | | | Yes | No | | | | 5384474.038 | 472306.518 |
| Third St E | 1024 | Other | | No eaves | No | | | | | 5384494.106 | 472313.0834 |
| Third St E | 1025 | Yard/Surface | | | Yes | Yes | Yard/Surface | | | 5384476.181 | 472315.6776 |
| Third St E | 1026 | Yard/Surface | | | No | | | | | 5384497.112 | 472328.2574 |

| Street | House Number | Other Type of | | | | Surveyed | Sump Pump | | Other Type of Sump Pump | Northing | Easting |
|------------|--------------|-----------------|------------------------------|-----------------|-----------|----------|--------------|--|-------------------------|-------------|---------|
| | | Eaves Discharge | Eaves Discharge | Eaves Discharge | Sump Pump | | Discharge | | | | |
| Third St E | 1027 | Yard/Surface | | No | No | | | | 5384474.908 | 472340.5603 | |
| Third St E | 1028 | Yard/Surface | | No | No | | | | 5384496.635 | 472336.7523 | |
| Third St E | 1030 | Yard/Surface | | No | No | | | | 5384496.326 | 472347.5763 | |
| Third St E | 1031 | Yard/Surface | | Yes | No | No | | | 5384472.693 | 472365.7633 | |
| Third St E | 1032 | Yard/Surface | | No | No | No | | | 5384499.231 | 472359.5642 | |
| Third St E | 1034 | Yard/Surface | | Yes | No | No | | | 5384501.102 | 472368.295 | |
| Third St E | 1035 | Other | No eaves | No | No | No | | | 5384473.422 | 472381.5383 | |
| Third St E | 1036 | Yard/Surface | | No | No | No | | | 5384499.772 | 472379.5959 | |
| Third St E | 1037 | Yard/Surface | | No | No | No | | | 5384472.567 | 472394.4986 | |
| Third St E | 1038 | Other | No eaves | No | No | No | | | 5384494.299 | 472389.6127 | |
| Third St E | 1100 | Other | No eaves | Yes | No | No | | | 5384501.588 | 472408.1562 | |
| Third St E | 1101 | Yard/Surface | | Yes | No | No | | | 5384467.195 | 472420.1541 | |
| Third St E | 1104 | Yard/Surface | | Yes | Yes | Yes | Yard/Surface | | 5384500.312 | 472442.129 | |
| Third St E | 1107 | Other | No eaves | No | No | No | | | 5384477.818 | 472448.9818 | |
| Third St E | 1108 | Yard/Surface | | Yes | No | No | | | 5384498.645 | 472458.881 | |
| Third St E | 1109 | Yard/Surface | | Yes | No | No | | | 5384463.7 | 472457.4431 | |
| Third St E | 1112 | Yard/Surface | Potentially to weeping tile | No | No | No | | | 5384503.612 | 472474.8278 | |
| Third St E | 1113 | Other | No eaves | No | No | No | | | 5384476.828 | 472480.5166 | |
| Third St E | 1114 | Other | No eaves | No | No | No | | | 5384514.947 | 472485.7884 | |
| Third St E | 1116 | Yard/Surface | | Yes | No | No | | | 5384485.344 | 472495.8385 | |
| Third St E | 1117 | Yard/Surface | | No | No | No | | | 5384480.744 | 472491.7999 | |
| Third St E | 1119 | Yard/Surface | | No | No | No | | | 5384469.737 | 472506.9417 | |
| Third St E | 1120 | Yard/Surface | | Yes | No | No | | | 5384503.4 | 472513.4689 | |
| Third St E | 1122 | Yard/Surface | | Yes | No | No | | | 5384499.16 | 472532.186 | |
| Third St E | 1123 | Other | No eaves | Yes | No | No | | | 5384473.972 | 472535.8102 | |
| Third St E | 1125 | Yard/Surface | | No | Yes | Yes | Yard/Surface | | 5384471.42 | 472551.4156 | |
| Third St E | 1128 | Yard/Surface | | Yes | Yes | No | | | 5384498.789 | 472569.1539 | |
| Third St E | 1131 | Yard/Surface | | Yes | No | No | | | 5384459.922 | 472559.625 | |
| Third St E | 1133 | Yard/Surface | | No | Yes | Yes | Yard/Surface | | 5384473.139 | 472583.4617 | |
| Third St E | 1134 | Yard/Surface | | Yes | No | No | | | 5384495.217 | 472580.0309 | |
| Third St E | 1135 | Yard/Surface | | Yes | No | No | | | 5384473.077 | 472587.1289 | |
| Third St E | 1200 | | | No | Yes | Yes | Yard/Surface | | 5384499.641 | 472612.7587 | |
| Third St E | 1202 | Other | No eaves | Yes | No | No | | | 5384495.901 | 472636.4312 | |
| Third St E | 1204 | Yard/Surface | | Yes | No | No | | | 5384497.436 | 472642.1419 | |
| Third St E | 1205 | Yard/Surface | | No | No | No | | | 5384490.62 | 472654.5855 | |
| Third St E | 1206 | Yard/Surface | | No | No | No | | | 5384503.215 | 472660.0858 | |
| Third St E | 1207 | Yard/Surface | | Yes | No | No | | | 5384478.093 | 472655.0523 | |
| Third St E | 1209 | Yard/Surface | | No | No | No | | | 5384466.697 | 472665.7496 | |
| Third St E | 1210 | Yard/Surface | | No | No | No | | | 5384499.925 | 472681.0306 | |
| Third St E | 1211 | Other | No eaves | No | No | No | | | 5384476.662 | 472675.1035 | |
| Third St E | 1212 | Yard/Surface | Rear:yard, front:possibly SS | Yes | No | No | | | 5384494.177 | 472685.985 | |
| Third St E | 1214 | Other | | Yes | No | No | | | 5384495.621 | 472696.4281 | |

| Street | House Number | Other Type of | | | Surveyed | Sump Pump | Sump Pump | | Other Type of Sump Pump | Northing | Easting |
|------------|--------------|-----------------|-----------------|-----------------|----------|-----------|-----------|----------------|-------------------------|-------------|-------------|
| | | Eaves Discharge | Eaves Discharge | Eaves Discharge | | | Discharge | Discharge | | | |
| Third St E | 1215 | Yard/Surface | | | No | | | | | 5384470.219 | 472706.4238 |
| Third St E | 1216 | Yard/Surface | | | Yes | No | | | | 5384492.854 | 472711.4135 |
| Third St E | 1217 | Yard/Surface | | | Yes | Yes | | Yard/Surface | | 5384473.028 | 472716.324 |
| Third St E | 1218 | Yard/Surface | | | No | | | | | 5384503.146 | 472728.9864 |
| Third St E | 1219 | Other | No eaves | | No | | | | | 5384471.729 | 472734.5895 |
| Third St E | 1221 | Yard/Surface | | | Yes | No | | | | 5384471.925 | 472737.4712 |
| Third St E | 1222 | Yard/Surface | | | Yes | No | | | | 5384499.934 | 472751.3921 |
| Third St E | 1223 | Yard/Surface | | | Yes | No | | | | 5384471.736 | 472751.7615 |
| Third St E | 1224 | Yard/Surface | | | No | | | | | 5384504.938 | 472764.2674 |
| Third St E | 1225 | Yard/Surface | | | Yes | Yes | | Yard/Surface | | 5384486.672 | 472759.7695 |
| Third St E | 1226 | Yard/Surface | | | Yes | No | | | | 5384498.187 | 472777.8573 |
| Third St E | 1227 | Yard/Surface | | | Yes | No | | | | 5384479.481 | 472773.9916 |
| Third St E | 1228 | Yard/Surface | | | Yes | Yes | | Yard/Surface | | 5384491.816 | 472785.29 |
| Third St E | 1229 | Yard/Surface | | | Yes | Yes | | Sanitary Sewer | | 5384475.345 | 472785.9381 |

APPENDIX C

SAMPLE CALCULATIONS



FUTURE DEVELOPMENT PEAK FLOW CALCULATION

Demand and population density values obtained from City of Winnipeg Wastewater Flow Estimation and Servicing Guidelines, as noted in Section 3.1.

Future development area: 9.2 ha

- 4.6 ha Single-family residential (SF)
- 4.6 ha Multi-family residential (MF)

SF Average Demand:

$$Q_{SF} = (4.6 \text{ ha}) \left(12.29 \frac{\text{dw}}{\text{ha}} \right) \left(3.05 \frac{\text{c}}{\text{dw}} \right) \left(270 \frac{\text{L}}{\text{c/d}} \right) = 46556 \text{ L/d} = 0.54 \text{ L/s}$$

MF Average Demand:

$$Q_{MF} = (4.6 \text{ ha}) \left(74.13 \frac{\text{dw}}{\text{ha}} \right) \left(2.3 \frac{\text{c}}{\text{dw}} \right) \left(270 \frac{\text{L}}{\text{c/d}} \right) = 211760 \text{ L/d} = 2.45 \text{ L/s}$$

Harmon Peaking Factor:

$$PF = 1 + \frac{14}{4 + \sqrt{P/1000}}$$

$$P = (4.6 \text{ ha}) \left(12.29 \frac{\text{dw}}{\text{ha}} \right) \left(3.05 \frac{\text{c}}{\text{dw}} \right) + (4.6 \text{ ha}) \left(74.13 \frac{\text{dw}}{\text{ha}} \right) \left(2.3 \frac{\text{c}}{\text{dw}} \right) = 957$$

$$PF = 1 + \frac{14}{4 + \sqrt{957/1000}} = 3.81$$

Future development peak demand:

$$Q_{peak} = PF \times (Q_{SF} + Q_{MF}) = 3.81 \times (0.54 \text{ L/s} + 2.45 \text{ L/s}) = \mathbf{11.4 \text{ L/s}}$$

Future development inflow and infiltration:

- Groundwater infiltration:

$$Q_{GW} = (9.2 \text{ ha}) \left(2200 \frac{\text{L}}{\text{ha/d}} \right) = 20240 \text{ L/d} = 0.23 \text{ L/s}$$

- Manhole infiltration:

$$Q_{MH} = (9.2 \text{ ha}) \left(1.6 \frac{\text{MH}}{\text{ha}} \right) \left(12 \frac{\text{L}}{\text{min/MH}} \right) = 177 \frac{\text{L}}{\text{min}} = 2.94 \frac{\text{L}}{\text{s}}$$

Total future development flow:

$$Q_{Total} = Q_{peak} + Q_{GW} + Q_{MH} = 11.4 \frac{\text{L}}{\text{s}} + 0.23 \frac{\text{L}}{\text{s}} + 2.94 \frac{\text{L}}{\text{s}}$$

$$\mathbf{Q_{Total} = 14.6 \frac{L}{s}}$$



November 15, 2018

Report To: Mayor & Council

From: Travis Rob, Manager of Operations & Facilities

SUBJECT: October 2018 Drinking Water Systems Monthly Summary Report

Please find attached the October 2018 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the October 2018 report as presented.

Respectfully submitted,
Operations & Facilities Division

Travis Rob, P. Eng.
Manager of Operations & Facilities

| |
|--|
| Council approval of this report will accept the October 2018 report prior to it being made available to the general public. |
|--|

c.c. – Craig Miller, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

03CouncilwaterreportMarch 2015

October 2018

Monthly Summary Report
Water Systems

Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator

Dated: November 16, 2018

1) Introduction:

This report contains the major maintenance activities and operational events that occurred during the month of August 2018 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works No. 849N7DGE0 (Precedes Airport Groundwater Well Water Works No. 26002736). This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

A NEW drinking water system at the Airport was put into service August 01, 2017. The system is classified as a Small Drinking Water System, System No. 849N7DGE0 which falls under the requirements of Ontario Regulation 319/08 – Small Drinking Water Systems. The old drinking water system, Airport Groundwater Well Water Works # 26002736 has been decommissioned.

2) Flow Data:

Water Treatment Plant: See attached spreadsheet.

Airport Groundwater Well :

Estimated Daily Usage 0.198 m3

Estimated August Usage 6.1 m3

3) Microbiological (Health Related) Water Analysis - Main Water System No. 220000978:

Water Treatment Plant (treated): 4 samples taken no adverse results

Water Treatment Plant (raw): 4 samples taken no adverse results

Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count (HPC) - no adverse results.

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

Water distribution samples taken at the following locations:

| | | | |
|-----------------------|-----------------------|---------------------|--------------|
| 1. 1111 First St. E. | 2. 1104 Church St | 3. 901 Wright Ave. | 4. W. Tower |
| 5. 740 Scott St. | 6. 1036 Victoria Ave. | 7. 901 Wright Ave. | 8. W. Tower |
| 9. 740 Scott St. | 10. 320 Portage Ave. | 11. 901 Wright Ave. | 12. W. Tower |
| 13. 1111 First St. E. | 14. 1104 Church St. | 15. 740 Scott St. | 16. W. Tower |

4) Microbiological (Health Related) Water Analysis - Airport Groundwater Well No. 849N7DGE0:

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater tested negative for bacteria.

The Airport drinking water system is to be sampled and tested for bacteria once every three (3) months in accordance with Section 25 – Microbiological Sampling and Testing of the Small Drinking Water Systems Regulation, O. Reg. 319/08.

Water distribution sample taken April 10, 2018 – no adverse results.

5) Free Available Chlorine Residual (FAC) - Main Water System No. 220000978:

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine Residual (FAC) - Airport Groundwater Well System No. 849N7DGE0:

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater well tested negative for bacteria.

7) Maintenance Activities at the WTP:

- Oct 4th cleaned top and bottom tanks on poly unit
 Cleaned all 4 check valves on the poly unit
- Oct 11th worked on filter #3 turbidity meter
- Oct 15th calibrated distribution chlorine analyzer
- Oct 16th tightened the drive chain on clarifier No. 2
 Flushed the poly lines
 Greased clarifier chains, gears and bearings
- Oct 17th we changed the mixer motor on clarifier No. 2
- Oct 25th took grab samples off the filters
 Calibrated the distribution chlorine analyzer
- Oct 29th calibrated chlorine and fluoride analyzer
- Oct 30th ran the standby generator

Oct 31st greased gears, chains and bearings on clarifier 1

8) **Water Complaints:**

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

9) **Other Miscellaneous Information:**

| | |
|----------------------|--|
| Oct 1 st | routine micro samples collection Lead samples taken in distribution |
| Oct 2 nd | lead samples taken in distribution |
| Oct 3 rd | temporary main samples – Mill Road – 1 st set |
| Oct 9 th | routine micro sample collection Temporary main samples – Mill Road – 2 nd set |
| Oct 11 th | took micro sample at the Airport Service repair samples – 1035 Cornwall Avenue |
| Oct 15 th | routine micro sample collection |
| Oct 18 th | received a load of aluminum sulphate |
| Oct 19 th | received a shipment of chlorine New main samples – Lake Road – 1 st set |
| Oct 20 th | new main samples – Lake Road – 2 nd set |
| Oct 22 nd | routine micro sample collection |
| Oct 25 th | new main tie in samples – Mill Rd and Lake Rd – 1 st set |
| Oct 29 th | new main tie in samples – Mill Rd and Lake Rd – 2 nd set Routine micro sample collection |
| Oct 30 th | took DWSP samples |

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: _____
- Craig Miller, Environmental Superintendent: _____
- Travis Rob, Manager of Operations & Facilities: _____
- Doug Brown, CAO: _____
- Paul Ryan, Chair O& F Exec Committee: _____
- Roy Avis, Mayor: _____
- June Caul, Councillor: _____
- John Albanese, Councillor: _____
- Wendy Brunetta, Councillor: _____
- Doug Kitowski, Councillor: _____
- Ken Perry, Councillor: _____

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

November 8, 2017

Report To: Mayor & Council

From: Travis Rob, Manager of Operations & Facilities

SUBJECT: 2019 Operations & Facilities Division User Fees & Charges

Please find attached spreadsheets outlining the proposed 2019 user fees and charges for the Operations & Facilities Division. The 2018 rates were increased by 2.6% across the board with a few exceptions.

The exceptions are as follows and are shown highlighted in “green” on the spreadsheets;

1. No change to the environmental fee from \$5.00 set in 2017 or the price of bag tags for 2019
2. Landfill minimum charge for the landfill remains the same as 2018 at \$18.00
3. The minimum charge for providing services to unplug a blockage in a sanitary sewer service line were rounded to the nearest dollar.
4. No change to the per square inch cost for monument foundations proposed for 2019
5. The camping fees at the Pither’s Point Park were rounded up to the nearest 50 cents including all applicable taxes;
 - a. Full service camp site - \$35.75 (HST included) - \$0.75 increase compared to 2018
 - b. Tenting site - \$18.50 (HST included) - \$0.50 increase compared to 2018
 - c. Partial Service camp site - \$28.75 (HST included) - \$0.75 increase from 2017
6. All fees are rounded to the nearest \$0.05 or \$0.10

The Cemetery Price list will be reviewed and approved at the same time as reviewing all of the other user fees and charges for the Operations & Facilities Division. The 2019 Cemetery Price List doesn’t have to be approved by the Ministry of Consumer Services.

The forecasted increase in revenue is as follows for the Operations & Facilities Division;

| | |
|---------------|--------------------|
| Rate Increase | 2.6% & adjustments |
|---------------|--------------------|

| | |
|-------------------------|--------------------|
| Public Works | \$ 2,020.35 |
| Waste Management System | \$11,077.80 |
| Parks | \$ 636.82 |
| Cemetery Charges | \$ 5,434.15 |
| Airport | \$ 6,874.11 |
| Total | \$26,043.23 |

Water and Sewer fees will be reviewed in early 2019 and will be set prior to the first billing cycle in 2019.

The Operations & Facilities Executive Committee recommends the following:

- 1) That Council endorses the 2019 proposed user fees and charges for the Operations & Facilities Division in principle with an increase of 2.6% with a few exceptions where the rate increase is other than 2.6% as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1st, 2019.
- 2) That Council endorses the proposed Cemetery Price List as outlined on the attached spreadsheet in principle with an increase of 2.6% and that it will go into effect on January 1st, 2018.

Respectfully submitted,



Travis Rob, P.Eng.
Manager of Operations & Facilities

Council Approval of this report will ensure the following:

- 1) That Council endorses the 2019 proposed user fees and charges for the Operations & Facilities Division in principle with an increase of 2.6 % with a few exceptions where the rate increase is other than 2.6% as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1st, 2019.**
- 2) That Council endorses the proposed Cemetery Price List as outlined on the attached spreadsheet in principle with an increase of 2.6% and that it will go into effect on January 1st, 2019.**

2018Nov O&F Division 2019 User Fees & Charges

| Spreadsheet No. 1 - Operations & Facilities Fees and Service Charges | | | | | | | |
|---|-------|------------|------------------|------------------|------------------|------------------|------------------|
| PUBLIC WORKS - Updated on November 13, 2018 - effective January 1st, 2019 | | | | | | | |
| Description | Units | # of Units | 2016 | 2017 | 2018 | 2019 | Increase Revenue |
| | | | 2015 + 1.2% | 2016+1.5% | 2017+1.5% | 2018 + 2.6% | 2018+2.6% |
| Private Work | | | | | | | |
| Labour | | | | | | | |
| Labour billed on hourly rate - regular hours | Hours | 140 | \$41.97 | \$42.60 | \$43.25 | \$44.35 | \$154.00 |
| | | | | | | | |
| Overtime Labour Rate | | | \$62.96 | \$63.90 | \$64.85 | \$66.55 | |
| Double Time Labour Rate (Statutory Holidays) | | | \$83.94 | \$85.19 | \$86.45 | \$88.70 | |
| Non-Residential Labour Rate | | | listed rate+ 25% | listed rate+ 25% | listed rate+ 25% | listed rate+ 25% | |
| | | | | | | | |
| Vehicle Rates | | | | | | | |
| | | | | | | | |
| Non-residential equipment & vehicle rates | | | listed rate+ 25% | listed rate+ 25% | listed rate+ 25% | listed rate+ 25% | |
| | | | | | | | |
| All 1/2 tons, 3/4 tons, crew cabs, compacts & van | Hours | 29 | \$21.82 | \$22.15 | \$22.50 | \$23.10 | \$17.40 |
| V109 - Sand Truck | | | \$81.51 | \$82.74 | \$84.00 | \$86.20 | |
| V110 - Dump/Plow Truck | | | \$37.58 | \$38.14 | \$38.70 | \$39.70 | |
| V115 - Sander/Plow Truck | | | \$91.02 | \$92.39 | \$93.75 | \$96.20 | |
| V122 - Tandem Truck | | 18 | \$81.51 | \$82.74 | \$84.00 | \$86.20 | \$39.60 |
| V121 - Tandem Truck | | 19 | \$81.51 | \$82.74 | \$84.00 | \$86.20 | \$41.80 |
| | | | | | | | |
| Equipment Rates | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| E205 & E207 Graders | Hours | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Machine with wing | | | \$68.92 | \$69.96 | \$71.00 | \$72.85 | |
| Total per hour per grader | | | \$110.89 | \$112.55 | \$114.25 | \$117.20 | |
| | | | | | | | |
| E206 - Vacuum/Pressure Truck | | | | | | | |
| a) Labour - 2 men | | | \$83.94 | \$85.19 | \$86.50 | \$88.75 | |
| b) Truck | | | \$151.49 | \$153.76 | \$156.05 | \$160.10 | |
| Total per hour | | 24 | \$235.42 | \$238.95 | \$242.55 | \$248.85 | \$151.20 |
| | | | | | | | |
| | | | | | | | |
| E305 - Sidewalk machine c/w any attachment | | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Equipment with bucket | | | \$61.11 | \$62.02 | \$62.95 | \$64.60 | |
| Total per hour | | 8 | \$103.07 | \$104.62 | \$106.20 | \$108.95 | \$22.00 |
| | | | | | | | |
| E309 - Hyundai Backhoe | | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Equipment with bucket | | | \$84.53 | \$85.80 | \$87.10 | \$89.35 | |
| Total per hour | | 4 | \$126.50 | \$128.40 | \$130.35 | \$133.75 | \$13.60 |
| | | | | | | | |
| E313 - Large Snow Blower & Loader | | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Equipment | | | \$87.61 | \$88.93 | \$90.25 | \$92.60 | |
| Total per hour | | | \$129.58 | \$131.52 | \$133.50 | \$136.95 | |
| | | | | | | | |
| E318 - Cat 930H Loader | | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Equipment | | | \$52.37 | \$53.15 | \$53.95 | \$55.35 | |
| Total per hour | | 4 | \$94.33 | \$95.75 | \$97.20 | \$99.75 | \$10.21 |
| | | | | | | | |
| E315 - Loader Bobcat | | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Equipment with attachments | | | \$47.91 | \$48.63 | \$49.35 | \$50.65 | |
| Total per hour | | | \$89.88 | \$91.23 | \$92.60 | \$95.00 | |
| | | | | | | | |
| E317 - IT38 Cat Loader | | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Equipment | | | \$53.09 | \$53.89 | \$54.70 | \$56.10 | |
| Total per hour | | 4 | \$95.06 | \$96.48 | \$97.95 | \$100.50 | \$10.22 |
| | | | | | | | |
| E321 - Loader/Backhoe | | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Equipment | | | \$45.34 | \$46.02 | \$46.70 | \$47.90 | |
| Total per hour | | 4 | \$87.31 | \$88.62 | \$89.95 | \$92.30 | \$9.40 |
| | | | | | | | |
| E597 - Ingersoll Rand Packer | | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Equipment | | | \$73.87 | \$74.97 | \$76.10 | \$78.10 | |
| Total per hour | | | \$115.83 | \$117.57 | \$119.35 | \$122.45 | |
| | | | | | | | |
| E713 - Low Pressure Steamer | | | | | | | |
| a) Labour- 2 men | | | \$83.94 | \$85.19 | \$86.50 | \$88.75 | |
| b) Equipment | | | \$31.28 | \$31.75 | \$32.30 | \$33.15 | |
| c) Half Ton Truck | | | \$21.82 | \$22.15 | \$22.50 | \$23.10 | |
| Total per hour | | 8 | \$137.04 | \$139.09 | \$141.30 | \$144.95 | \$29.20 |
| | | | | | | | |

| Spreadsheet No. 1 - Operations & Facilities Fees and Service Charges | | | | | | | |
|--|---------------|------------|-------------|------------|------------|-------------|------------------|
| PUBLIC WORKS - Updated on November 13, 2018 - effective January 1st, 2019 | | | | | | | |
| Description | Units | # of Units | 2016 | 2017 | 2018 | 2019 | Increase Revenue |
| | | | 2015 + 1.2% | 2016+1.5% | 2017+1.5% | 2018 + 2.6% | 2018+2.6% |
| E726 - Rigid Drain Cleaning Machine | | | | | | | |
| a) Labour - 2 Men | Plugged | | \$83.94 | \$85.19 | \$86.50 | \$88.75 | |
| b) Equipment | Sewer | | \$3.39 | \$3.44 | \$3.50 | \$3.60 | |
| c) Half Ton | Per Hour | | \$22.12 | \$22.45 | \$22.50 | \$23.10 | |
| d) Total per hour | | 67 | \$109.45 | \$111.09 | \$112.50 | \$115.45 | \$197.65 |
| | | | | | | | |
| E816 - Street Sweeper | | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Equipment | | | \$87.28 | \$88.59 | \$89.90 | \$92.25 | |
| Total per hour | | 40 | \$129.24 | \$131.18 | \$133.15 | \$136.60 | \$138.00 |
| | | | | | | | |
| | | | | | | | |
| E830 - DBH Thawing Machine | | | | | | | |
| a) Labour 2 Men | | | \$83.94 | \$85.19 | \$86.50 | \$88.75 | |
| b) Equipment | | | \$56.25 | \$57.09 | \$57.95 | \$59.45 | |
| c) 3/4 Ton | | | \$22.12 | \$22.45 | \$22.50 | \$23.10 | |
| Total per hour | | 7 | \$162.30 | \$164.74 | \$166.95 | \$171.30 | \$30.47 |
| | | | | | | | |
| E830 - Pulse De-icer (Thawing) Machine | | | | | | | |
| a) Labour 2 Men | | | \$83.94 | \$85.19 | \$86.50 | \$88.75 | |
| b) Equipment | | | \$15.36 | \$15.59 | \$15.85 | \$16.25 | |
| c) 3/4 Ton | | | \$22.12 | \$22.45 | \$22.50 | \$23.10 | |
| Total per hour | | 1 | \$121.42 | \$123.24 | \$124.85 | \$128.10 | \$3.25 |
| | | | | | | | |
| E838 - Air Compressor | | | | | | | |
| a) Labour | | | \$41.97 | \$42.60 | \$43.25 | \$44.35 | |
| b) Equipment | | | \$30.72 | \$31.18 | \$31.65 | \$32.45 | |
| c) 3/4 Ton | | | \$22.12 | \$22.45 | \$22.50 | \$23.10 | |
| Total per hour | | | \$94.81 | \$96.23 | \$97.40 | \$99.95 | |
| | | | | | | | |
| Private Concrete Crossing or Replacement of Sidewalk for private crossing | | | | | | | |
| Removal, Supply & installation of concrete driveway | Square Feet | 1100 | \$18.20 | \$18.47 | \$18.75 | \$19.25 | \$553.10 |
| Private Crossing - Culvert | Feet | 54 | \$164.63 | \$167.10 | \$169.60 | \$174.00 | \$237.60 |
| Removal of concrete driveway crossing | | | \$6.08 | \$6.17 | \$6.25 | \$6.40 | |
| Removal of highback concrete curb & gutter and replace with low back concrete curb & gutter for new driveway crossing installation | Linear Ft | 16 | \$38.14 | \$38.71 | \$39.30 | \$40.30 | \$16.00 |
| Removal of highback concrete curb & gutter and replace with low back concrete curb & gutter for new driveway crossing installation | Linear Ft | | \$38.14 | \$38.71 | \$39.30 | \$40.30 | |
| | | | | | | | |
| Engineering Services | | | | | | | |
| | | | | | | | |
| Engineering Services Minimum One Hour | | | | | | | |
| Televising Customer Sewer at their request on regular hours | Per Hour | 8 | \$187.37 | \$190.18 | \$193.05 | \$198.05 | \$40.00 |
| Televising Customer Sewer at their request on overtime hours | | | \$374.74 | \$380.36 | \$386.50 | \$396.55 | |
| | | | | | | | |
| Tracing Customer Water & Sewers at their request on regular hours | | 7 | \$124.91 | \$126.79 | \$128.70 | \$132.05 | \$23.45 |
| Tracing Customer Water & Sewers at their request on overtime hours | | | \$249.82 | \$253.57 | \$257.35 | \$264.05 | |
| | | | | | | | |
| Setting Lot Grades only - regular hours | Per Lot Grade | 23 | \$112.67 | \$114.36 | \$116.05 | \$119.05 | \$69.00 |
| | | | | | | | |
| | | | | | | | |
| Copying Blue Prints | Each | | \$13.47 | \$13.67 | \$13.90 | \$14.25 | |
| | | | | | | | |
| Scanning Blue Prints (data storage not included) | Each | | | | | | |
| New for 2018 - 1 to 15 pages | | | | | \$5.00 | \$5.15 | |
| New for 2018 - 16 to 30 pages | | | | | \$4.00 | \$4.10 | |
| New for 2018 - 31 pages or more | | | | | \$3.00 | \$3.10 | |
| | | | | | | | |
| GIS Drawings or Maps- Hardcopy | | | | | | | |
| size- 8.5" by 11" | | | \$5.66 | \$5.74 | \$5.85 | \$6.00 | |
| size- 11" by 17" | | | \$11.32 | \$11.49 | \$11.65 | \$11.95 | |
| size - 24" by 36" | | | \$28.29 | \$28.72 | \$29.15 | \$29.90 | |
| | | | | | | | |
| Digital Aerial Photography - .ecw format only | | | \$1,131.69 | \$1,148.67 | \$1,165.90 | \$1,196.20 | |
| GIS Shapefiles- per infrastructure layer | | | \$282.92 | \$287.17 | \$291.50 | \$299.10 | |
| | | | | | | | |
| GIS Shapefiles- base map -property lines and addresses | | | \$282.92 | \$287.16 | \$291.50 | \$299.10 | |
| | | | | | | | |
| Landfill Tipping Fees (NO TAXES) | | | | | | | |
| 0-250 kgs | | 5700 | \$18.00 | \$18.00 | \$18.00 | \$18.00 | \$0.00 |
| 251-500 kgs | | | | | | | |
| 251-1,000 kgs | | 5988 | \$68.85 | \$69.88 | \$70.95 | \$72.80 | \$11,077.80 |
| | | | | | | | |

| | | | | | | | |
|--|------------|------------|-------------|-----------|-----------|-------------|------------------|
| Spreadsheet No. 1 - Operations & Facilities Fees and Service Charges | | | | | | | |
| PUBLIC WORKS - Updated on November 13, 2018 - effective January 1st, 2019 | | | | | | | |
| Description | Units | # of Units | 2016 | 2017 | 2018 | 2019 | Increase Revenue |
| | | | 2015 + 1.2% | 2016+1.5% | 2017+1.5% | 2018 + 2.6% | 2018+2.6% |
| Flate rate period when scales are not in operation. | | | | | | | |
| Passenger Vehicles- minivans, SUV & Cars | | | \$18.00 | \$18.00 | \$18.00 | \$18.00 | |
| Single Axle Trailers pulled by truck | | | \$29.31 | \$29.75 | \$30.20 | \$31.00 | |
| Half-ton Trucks- 3/4 ton & compact | | | \$20.60 | \$20.91 | \$21.20 | \$21.75 | |
| Single Axle Trucks | | | \$95.06 | \$96.49 | \$97.95 | \$100.50 | |
| Tandem Trucks and Trailers | | | \$237.66 | \$241.22 | \$244.85 | \$251.20 | |
| Garbage Trucks, Containerized Hauling Units & Tanker Trucks | | | \$285.19 | \$289.47 | \$293.80 | \$301.45 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Fees to be used when scales are in operation. | | | | | | | |
| Minimum Charge | | | \$18.00 | \$18.00 | \$18.00 | \$18.00 | |
| Rate per Tonne | | | \$68.85 | \$69.88 | \$70.95 | \$72.80 | |
| Weighing Vehicle Only | | | \$30.90 | \$31.36 | \$31.85 | \$32.70 | |
| Contaminated Soil Suitable for Cover Material - per tonne | | | \$3.79 | \$3.85 | \$3.90 | \$4.00 | |
| Car Tires - each | | | \$8.32 | \$8.44 | \$8.60 | \$8.80 | |
| Truck Tires - up to and including 18 wheelers | | | \$19.41 | \$19.70 | \$20.00 | \$20.50 | |
| Off Road Tires (anything over 18 wheeler | | | \$97.04 | \$98.50 | \$100.00 | \$102.60 | |
| Tires by the Tonne | | | \$484.82 | \$492.09 | \$499.50 | \$512.50 | |
| Refrigeration Unit - containing Refrigerant or no notification sticker affixed to the unit | | | \$40.40 | \$41.01 | \$41.60 | \$42.70 | |
| | | | | | | | |
| Sale of Blue Boxes | | | | | | | |
| Sale of Composters | | | | | | | |
| Sale of Bag Tags | | 12000 | \$2.25 | \$2.25 | \$2.25 | \$2.25 | \$0.00 |
| Monthly Environmental Fee per water account | | 3463 | \$4.25 | \$5.00 | \$5.00 | \$5.00 | \$0.00 |
| Water and Sewer (NO Taxes) | | | | | | | |
| If sewer and water are in separate trenches | Per Trench | | Cost Plus | Cost Plus | Cost Plus | Cost Plus | |
| | | | | | | | |
| If sewer and water are in the same trench | | | Cost Plus | Cost Plus | Cost Plus | Cost Plus | |
| | | | | | | | |
| Termination of Water and Sewer | | | | | | | |
| If sewer and water are in separate trenches | Per Trench | | Cost Plus | Cost Plus | Cost Plus | Cost Plus | |
| | | | | | | | |
| If sewer and water are in the same trench | | | Cost Plus | Cost Plus | Cost Plus | Cost Plus | |
| | | | | | | | |
| Termination of Services | | | | | | | |
| Inspecting the termination prior to backfilling | Inspection | 6 | \$44.28 | \$44.94 | \$45.60 | \$46.80 | \$7.20 |
| | | | | | | | |
| Reconnection of Services | | | | | | | |
| Inspecting the reconnection prior to backfilling | | | \$44.28 | \$44.94 | \$45.60 | \$46.80 | \$0.00 |
| Regular request to turn water on or off (maintenance) | Per Turn | 127 | \$44.28 | \$44.94 | \$45.60 | \$46.80 | \$152.40 |
| Non-maintenance shut off for delinquent accounts | | 8 | \$124.98 | \$126.86 | \$128.75 | \$132.10 | \$26.80 |
| Non-maintenance turn on for delinquent accounts | | 8 | \$124.98 | \$126.86 | \$128.75 | \$132.10 | \$26.80 |
| Sale and Installation of Water Meters | | | | | | | |
| 3/4" Water Meter | | | Cost Plus | Cost Plus | Cost Plus | Cost Plus | |
| 1" Water Meter | | | Cost Plus | Cost Plus | Cost Plus | Cost Plus | |
| 1 1/2" Water Meter | | | Cost Plus | Cost Plus | Cost Plus | Cost Plus | |
| 2" Water Meter | | | Cost Plus | Cost Plus | Cost Plus | Cost Plus | |
| | | | | | | | |
| Testing of Backflow Device | | | Cost Plus | Cost Plus | Cost Plus | Cost Plus | |
| | | | | | | | |
| Minimum Rate to Unplug Blockage in Sanitary Sewer Line | | | | | | | |
| During Regular Business Hours | | | \$25.00 | \$25.50 | \$25.50 | \$26.00 | |
| Overtime Hours | | | \$37.50 | \$38.00 | \$38.00 | \$39.00 | |
| Statutory Holiday | | | \$50.00 | \$50.50 | \$50.50 | \$52.00 | |
| | | | | | | | |
| Disposal of External Sewage into Town Collection System | | | | | \$18.90 | | |
| | | | | | | | |
| Stores- (Applicable Taxes Extra) | | | | | | | |
| Sale of all items to private sector | Per Item | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | Total | \$13,098.15 |
| | | | | | | WMS | \$11,077.80 |
| | | | | | | Other PW | \$2,020.35 |

TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "E"

CEMETERY OPERATOR: TOWN OF FORT FRANCES

CURRENT PRICE LIST OF CEMETERY SUPPLIES & SERVICES - EFFECTIVE DATE January 1st, 2019

FOR TWO CEMETERIES: FORT FRANCES CEMETERY- 401 King's Hwy.

RIVERVIEW CEMETERY - 1319 COLONIZATION ROAD WEST

Contact telephone number 274-9893 Monday to Friday from 8:00 am to 4:00 pm- 900 Wright Avenue

Day to Day Operation contact: Doug Brown Operations and Facilities Manager 274-9893 - 900 Wright Avenue

A. PRICE LIST PER LOT

A.1 Adult Single Lot

lot Size: 5' x 10' or 50 Square feet

Two (2) Full Burials Allowed - One (1) MUST be at extra depth (10')

And up to six (6) cremations (depending on size of urn)

Markers to be installed in accordance with the cemetery by-law

| | 2018 | Proposed 2019 Fees |
|--------------------|----------|--------------------|
| Lot | \$272.83 | \$279.91 |
| Care & Maintenance | \$250.00 | \$250.00 |
| Sub-Total | \$522.83 | \$529.91 |
| HST | \$67.97 | \$68.89 |
| TOTAL | \$590.80 | \$598.80 |

A.2 Adult Double Lot

lot Size: 10' x 10' or 100 Square feet

Four (4) Full Burials Allowed - Two (2) MUST be at extra depth (10')

And up to Twelve (12) cremations (depending on size of urn)

Markers to be installed in accordance with the cemetery by-law

| | | |
|--------------------|----------|----------|
| Lot | \$542.92 | \$557.04 |
| Care & Maintenance | \$250.00 | \$250.00 |
| Sub-Total | \$792.92 | \$807.04 |
| HST | \$103.08 | \$104.91 |
| TOTAL | \$896.00 | \$911.95 |

A.3 Child (8 years old or under)

lot Size: 3' x 2' or 6 Square feet

One (1) Full Burial Allowed plus two (2) cremations (depending on urn size)

side by side at foot only or One (1) cremation centred at head and up to

two (2) cremations (depending on urn size) side by side at foot only

Markers to be installed in accordance with the cemetery by-law

| | | |
|--------------------|----------|----------|
| Lot | \$109.12 | \$111.96 |
| Care & Maintenance | \$150.00 | \$150.00 |
| Sub-Total | \$259.12 | \$261.96 |
| HST | \$33.69 | \$34.05 |
| TOTAL | \$292.81 | \$296.01 |

A.4 Cremation lot

lot Size: 2' x 2' or 4 square feet

Up to Two (2) cremations (depending on size of urn)

Flat Markers only allowed on Cremation lots & No Flower Beds allowed due to size

| | | |
|--------------------|----------|----------|
| Lot | \$81.81 | \$83.94 |
| Care & Maintenance | \$150.00 | \$150.00 |
| Sub-Total | \$231.81 | \$233.94 |
| HST | \$30.14 | \$30.41 |
| TOTAL | \$261.95 | \$264.35 |

A.5 Veteran lot

lot Size: 5' x 10' or 50 square feet

Two (2) Full Burials Allowed - One (1) MUST be at extra depth (10')

or Two (2) cremations (depending on size of urn) MAXIMUM 2 INTERMENTS

VETERAN AND SPOUSE ONLY

No charge for Veteran - Interment of Spouse will be the responsibility of the family

B. UNIT PRICE PER INTERMENT

B.1 SUMMER - May 1 to October 31

| | | |
|-----------------------|----------|----------|
| B.1.1 Adult Interment | \$776.33 | \$796.50 |
| HST | \$100.92 | \$103.55 |
| TOTAL | \$877.25 | \$900.05 |

| | | |
|------------------------|----------|------------|
| B.1.2 Adult with Vault | \$863.67 | \$886.11 |
| HST | \$112.28 | \$115.19 |
| TOTAL | \$975.95 | \$1,001.30 |

| | | |
|--|-----------------|-----------------|
| B.1.3 Child (8 years old or under) | \$312.61 | \$320.75 |
| HST | \$40.64 | \$41.70 |
| TOTAL | \$353.25 | \$362.45 |

| | | |
|---|-----------------|-----------------|
| B.1.4 Child (8 years old or under) with Vault | \$339.86 | \$348.70 |
| HST | \$44.18 | \$45.33 |
| TOTAL | \$354.80 | \$354.80 |

| | | |
|---------------------------------|-----------------|-------------------|
| B.1.5 Extra Depth 10 ft. | \$863.67 | \$886.11 |
| HST | \$112.28 | \$115.19 |
| TOTAL | \$975.95 | \$1,001.30 |

| | | |
|---------------------------------------|-----------------|-----------------|
| B.1.6 Saturday (above rates +) | \$525.04 | \$538.67 |
| HST | \$68.26 | \$70.03 |
| TOTAL | \$593.30 | \$608.70 |

B.1.7 Disinterment - above rates plus 150% and all applicable taxes

NOTE: All interments include the use of artificial grass and lowering devices

B. UNIT PRICE PER INTERMENT

B.2 WINTER - November 1st - April 30th

| | | |
|------------------------------|-------------------|-------------------|
| B.2.1 Adult Interment | \$940.00 | \$964.42 |
| HST | \$122.20 | \$125.38 |
| TOTAL | \$1,062.20 | \$1,089.80 |

| | | |
|-------------------------------|-------------------|-------------------|
| B.2.2 Adult with Vault | \$1,027.30 | \$1,054.03 |
| HST | \$133.55 | \$137.02 |
| TOTAL | \$1,160.85 | \$1,191.05 |

| | | |
|--|-----------------|-----------------|
| B.2.3 Child (8 years old or under) | \$448.98 | \$460.66 |
| HST | \$58.37 | \$59.89 |
| TOTAL | \$507.35 | \$520.55 |

| | | |
|---|-----------------|-----------------|
| B.2.4 Child (8 years old or under) with Vault | \$536.29 | \$550.22 |
| HST | \$69.72 | \$71.53 |
| TOTAL | \$606.01 | \$621.75 |

| | | |
|---------------------------------|-------------------|-------------------|
| B.2.5 Extra Depth 10 ft. | \$1,119.20 | \$1,148.32 |
| HST | \$145.50 | \$149.28 |
| TOTAL | \$1,264.70 | \$1,297.60 |

| | | |
|---------------------------------------|-----------------|-----------------|
| B.2.6 Saturday (above rates +) | \$525.04 | \$538.67 |
| HST | \$68.26 | \$70.03 |
| TOTAL | \$593.30 | \$608.70 |

B.2.7 Disinterment - above rates plus 150% and all applicable taxes

NOTE: All interments include the use of artificial grass and lowering devices

B.3 UNIT PRICE PER INTERMENT FOR CREMATED REMAINS

May 1 to October 31- Only

| | | |
|---|-----------------|-----------------|
| B.3.1 Cremation < 12" in diameter to Max. 24 inches | \$285.31 | \$292.74 |
| HST | \$37.09 | \$38.06 |
| TOTAL | \$322.40 | \$330.80 |

| | | |
|--|-----------------|-----------------|
| B.3.2. Saturday Cremains < 12" diameter to Max. 24 " in diameter | \$448.98 | \$460.66 |
| HST | \$58.37 | \$59.89 |
| TOTAL | \$507.35 | \$520.55 |

| | | |
|--|----------------|-----------------|
| B.3.3 Cremains Placed in Private Marker/Monument Base | \$89.74 | \$92.08 |
| HST | \$11.67 | \$11.97 |
| TOTAL | \$83.68 | \$104.05 |

| | | |
|--|----------------|----------------|
| B.3.4 Cremains placed in the ground at the same time as full burial interment | \$56.28 | \$57.74 |
| HST | \$7.32 | \$7.51 |
| TOTAL | \$63.60 | \$65.25 |

| | | |
|--|----------------|----------------|
| B.3.5 Cremains placed in Monument Niche | \$70.80 | \$72.66 |
| HST | \$9.20 | \$9.45 |
| TOTAL | \$80.00 | \$82.11 |

B.3.6 Disinterment - above rates plus 150% and all applicable taxes

NOTE: All interments include the use of artificial grass and lowering equipment

C UNIT PRICE FOR A COLUMBARIUM NICHE

| | | | |
|--------------------|------------|------------|--|
| C.1 Top Two Rows | \$1,215.78 | \$1,247.40 | Purchase Price of Columbarium Niche includes |
| Care & Maintenance | \$182.37 | \$187.11 | Purchase of Double Niche |
| Sub-Total | \$1,398.15 | \$1,434.51 | Bronze Plaque and installation |
| HST | \$181.76 | \$186.49 | One Urn Placement or interment |
| TOTAL | \$1,499.76 | \$1,621.00 | |

| | | | |
|----------------------|------------|------------|---|
| C.2 Middle Four Rows | \$1,498.85 | \$1,537.82 | Interior shelf space of a niche is 13" wide |
| Care & Maintenance | \$224.83 | \$230.67 | x 10" deep x 8" high, therefore urns to be |
| Sub-Total | \$1,723.68 | \$1,768.49 | placed in the columbarium can be no bigger |
| HST | \$224.08 | \$229.90 | than 6.5" wide x 10" deep x 8" high. |
| TOTAL | \$1,947.76 | \$1,998.40 | |

| | | |
|---------------------|------------|------------|
| C.3 Bottom Two Rows | \$1,003.43 | \$1,029.51 |
| Care & Maintenance | \$150.51 | \$154.43 |
| Sub-Total | \$1,153.94 | \$1,183.94 |
| HST | \$150.01 | \$153.91 |
| TOTAL | \$1,303.96 | \$1,337.85 |

| | | |
|--------------------------------|----------|----------|
| C.4 2nd Urn Placement in Niche | \$154.08 | \$158.11 |
| HST | \$20.02 | \$20.54 |
| TOTAL | \$174.10 | \$178.65 |

D. UNIT PRICE FOR FLOWER CARE PER LOT

| | | | |
|-----------------------------------|------------|------------|---|
| D.1 Special Care Single - Flowers | \$2,728.02 | \$2,798.95 | Single Special Care: The flower bed is |
| HST | \$354.63 | \$363.85 | centred to the monument 3 rows of 6 flowers |
| TOTAL | \$3,082.65 | \$3,162.80 | - 18 flowers |

| | | | |
|-----------------------------------|------------|------------|---|
| D.2 Special Care Double - Flowers | \$5,456.02 | \$5,597.88 | Double Special Care: is two (2) singles |
| HST | \$709.28 | \$727.72 | 2 single beds are planted 3 rows x 6 = 18 |
| TOTAL | \$6,165.30 | \$6,325.60 | flowers - 2 x 18 = 36 flowers |

| | | | |
|----------------------------------|----------|----------|--|
| D.3 Annual Care - Adult -Flowers | \$218.27 | \$223.94 | Single Pillow: Exact same size as single but |
| HST | \$28.38 | \$29.11 | turned in such a way that the bed is wider |
| TOTAL | \$236.54 | \$253.05 | across the base 3 rows x 6 = 18 flowers |

| | | | |
|-----------------------------------|---------|---------|--|
| D.4 Annual Care - Child - Flowers | \$81.81 | \$83.94 | Double Pillow: Is positioned along the base |
| HST | \$10.64 | \$10.91 | the same as a single pillow but is larger in |
| TOTAL | \$92.45 | \$94.85 | in 4 rows x 6 = 24 flowers |
| | | | Annual Care paid for and planted each year |
| | | | Special Care is paid for once and is planted |
| | | | every year |

E. UNIT PRICE FOR A FOUNDATION FOR A UPRIGHT MONUMENT (MARKER)

| | | |
|--|----------------------------------|---|
| For the Supply, Installation and Inspection of Concrete Foundations for Upright Markers or Monuments | \$ 0.30 per square inch plus HST | Based on the exact size of the foundation. Where the square inches are calculated by adding 6 inches to both the width and length of the base of the Marker or Monument. The Town will only accepted foundation orders from June 15th to September 15th of each year. |
|--|----------------------------------|---|

F. UNIT PRICE FOR A FOUNDATION FOR A FLAT MARKER

| | | |
|--|----------------------------------|---|
| For the Supply, Installation and Inspection of Concrete Foundations for Flat Markers | \$ 0.28 per square inch plus HST | Based on the exact size of the foundation. Where the square inches are calculated by adding 6 inches to both the width and length of the base of the flat Marker . The Town will only accepted foundation orders from June 15th to September 15th of each year. |
|--|----------------------------------|---|

G. CARE & MAINTENANCE FOR A FLAT MARKER OR UPRIGHT MONUMENT (MARKER)

| | |
|--|--------|
| G.1 Flat Markers that measure less than 1116.13 square centimetres or 173 sq. inches | \$0.00 |
|--|--------|

| | |
|--|---------|
| G.2 Flat Markers that measure at Least 1,116.13 square centimetres or 173 sq. inches | \$50.00 |
|--|---------|

| | |
|--|------------------------|
| G.3 Upright Monument that measure less than 1.22 meters or 4 feet in height and/or length including the base | <u><u>\$100.00</u></u> |
|--|------------------------|

| | |
|---|------------------------|
| G.4 Upright Monument measuring more than 1.22 meters or 4 feet in height and/or length including the base | <u><u>\$200.00</u></u> |
|---|------------------------|

H. MISCELLANEOUS CEMETERIES FEES

| | | |
|--|-----------------|---|
| | | Note the only exception to applying the 40% increase for non-residents is care and maintenance fees for markers and lots, these rates are established under <i>the Funeral, Burial and Cremation Services Act, 2002</i> and regulations, as amended from time to time |
| H.1 For non-residents customers the above list rates plus 40% mark-up and all applicable taxes | | |
| H.2 Funeral Arriving before 9 am and after 3:00 pm | \$127.44 | \$130.76 |
| HST | \$16.56 | \$16.99 |
| TOTAL | <u>\$144.00</u> | <u>\$147.75</u> |
| H.3 Issue of new Interment Rights Certificate as a result of revisions to intended occupant(s) or ownership change | \$109.12 | \$111.96 per change |
| HST | \$14.18 | \$14.54 |
| TOTAL | <u>\$123.30</u> | <u>\$126.50</u> |
| H.4 Rental of Artifical Grass for off-site interments | \$10.93 | \$11.19 per off-site interment |
| HST | \$1.42 | \$1.46 |
| TOTAL | <u>\$12.35</u> | <u>\$12.65</u> |
| H.5 Hourly labour per cemetery worker | \$43.27 | \$44.38 |
| HST | \$5.63 | \$5.77 |
| TOTAL | <u>\$48.90</u> | <u>\$50.15</u> |

General Notes:
1) Payment is due at the time of purchase - no financing
2) For any additional information or clarification , please feel free to contact the cemetery operator as per the contact information outlined at the top of each page of the current price list

Fees and Service Charges -
As of January 1st, 2019

Fee

Office/square meter- Plus applicable taxes
Counter/square meter- Plus applicable taxes
Rental of Heated Garage Bay

Aviation Fuels - Plus applicable taxes

100LL
Jet-A

Aviation Oils

Aircraft Landing Fees for Domestic Flights - No applicable taxes

Piston Aircraft
Medivac & All Government Aircrafts
Turbine Aircraft Minimum Fee
 <21,000 kgs. - Gross Weight X
 21,000 - 45,000 kgs. - Gross Weight X

Aircraft Landing Fees for International Flights - No applicable taxes

Piston Aircraft
Turbine Aircraft Minimum Fee
 <21,000 kgs. - Gross Weight X
 21,000 - 45,000 kgs. - Gross Weight X

Airport Parking Fees

<4,999 kgs/day
<4,999 kgs/month
5 - 9,999 kgs/day
5 - 9,999 kgs/month
10,000-29000 kgs/day
10,000-29000 kgs/month

Plug-ins

Ground Power Starts

Ground Power Starts Bearskin
Ground Power Starts other Aircrafts

Aircraft De-icing

Bearskin Airlines
Other Aircraft *Plus Cost of Fluid

General Terminal Fees

0 - 9 seats
10 - 15 seats
16 - 25 seats

| Unit | # Of Units | 2016 Proposed 2015 + 1.2% | 2017 Proposed 2016+1.5% | 2018 Proposed 2017 + 1.5% | 2019 Proposed 2018 + 2.6% | Increase Revenue 2018-2019 2018 + 2.6% |
|------------|------------|---------------------------------|-------------------------------|---------------------------------|---------------------------------|--|
| | 31.8 | \$371.92 | \$377.50 | \$383.15 | \$393.10 | \$316.41 |
| | | \$371.92 | \$377.50 | \$383.15 | \$393.10 | |
| day | | \$101.81 | \$103.33 | \$104.90 | \$107.65 | |
| | | | | | | |
| | 25,000 | adjusted quarterly | adjusted quarterly | adjusted quarterly | adjusted quarterly | |
| | 14,000 | adjusted quarterly | adjusted quarterly | adjusted quarterly | adjusted quarterly | |
| | | | | | | |
| | | Cost + 45% | Cost + 45% | Cost + 45 | Cost + 45 | |
| | | | | | | |
| | | | | | | |
| | 500 | \$13.50 | \$13.70 | \$13.90 | \$14.25 | \$175.00 |
| | 500 | \$209.74 | \$212.89 | \$216.10 | \$221.70 | \$2,800.00 |
| | 200 | \$13.50 | \$13.70 | \$13.90 | \$14.25 | \$70.00 |
| | 1200 | \$3.91 | \$3.97 | \$4.05 | \$4.15 | \$120.00 |
| | | \$3.91 | \$3.97 | \$4.05 | \$4.15 | |
| | | | | | | |
| | | | | | | |
| | 127 | \$34.26 | \$34.78 | \$35.30 | \$36.20 | \$114.31 |
| | 262 | \$34.26 | \$34.78 | \$35.30 | \$36.20 | \$235.82 |
| | | \$8.39 | \$8.52 | \$8.65 | \$8.85 | |
| | | \$8.39 | \$8.52 | \$8.65 | \$8.85 | |
| | | | | | | |
| | | | | | | |
| Days | 170 | \$11.42 | \$11.59 | \$11.75 | \$12.05 | \$51.00 |
| | | \$86.62 | \$87.92 | \$89.25 | \$91.55 | |
| | | \$18.11 | \$18.38 | \$18.65 | \$19.15 | |
| | | \$349.75 | \$355.00 | \$360.30 | \$369.65 | |
| | | \$32.48 | \$32.96 | \$33.45 | \$34.30 | |
| | | \$649.54 | \$659.28 | \$669.15 | \$686.55 | |
| | | | | | | |
| Day/Heater | | \$6.25 | \$6.34 | \$6.45 | \$6.60 | |
| | | | | | | |
| Starts | 1100 | \$45.02 | \$45.70 | \$46.40 | \$47.60 | \$1,320.00 |
| Start | | \$56.21 | \$57.05 | \$57.90 | \$59.40 | |
| | | | | | | |
| | | | | | | |
| Aircraft | | \$43.72 | \$44.37 | \$45.05 | \$46.20 | |
| Aircraft | | \$62.46 | \$63.39 | \$64.35 | \$66.00 | |
| | | | | | | |
| | | | | | | |
| | | \$17.49 | \$17.75 | \$18.00 | \$18.45 | |
| Flights | 0 | \$19.99 | \$20.29 | \$20.60 | \$21.15 | |
| Flights | 1050 | \$31.23 | \$31.70 | \$32.15 | \$33.00 | \$892.50 |
| | | | | | | |

Passenger Facility Charge - Plus applicable taxes

Per Person Embarking

Airport Improvement Fee - levied to outbound charters per passenger embarking

Call-outs- plus applicable taxes

- Overtime labour Rate
- Double time labour rate
- Loader plus labour
- Snow Blower or Sweeper attachment plus labour
- Sander/Plow truck plus labour
- Winter Control Sand

Aviation Charts- plus applicable taxes

Car Parking Fees/day- plus applicable taxes

- Yearly Parking Stall
- Daily Parking
- Monthly parking stall

Land Lease Rates - Unserved- plus applicable taxes

- Private - per square meter- plus applicable taxes
- Commercial - per square meter

Advertising Signs- plus applicable taxes

- Small signs per year
- Large signs per year
- Commercial Character Ramp Fee per Aircraft

total net increase

| | | | | | | |
|------------|------|------------|------------|------------|------------|----------|
| | | | | | | |
| Passengers | 1700 | \$10.87 | \$11.03 | \$11.20 | \$11.50 | \$510.00 |
| | | | | | | |
| | 640 | \$10.87 | \$11.03 | \$11.20 | \$11.50 | \$192.93 |
| | | | | | | |
| | | \$157.36 | \$159.72 | \$162.10 | \$166.30 | |
| | | \$62.96 | \$63.90 | \$64.86 | \$66.55 | |
| | | \$83.94 | \$85.19 | \$86.47 | \$88.70 | |
| | | \$52.37 | \$53.16 | \$97.90 | \$100.45 | |
| | | \$35.24 | \$35.77 | \$36.30 | \$37.25 | |
| | | \$49.05 | \$49.79 | \$93.80 | \$96.25 | |
| cu. yd | | \$25.45 | \$25.83 | \$26.20 | \$26.90 | |
| | | cost + 40% | Cost + 40 | Cost + 40 | Cost + 40 | |
| | | | | | | |
| | | | | | | |
| Year | | \$1,142.14 | \$1,159.28 | \$1,176.66 | \$1,207.25 | \$0.00 |
| Days | 335 | \$7.79 | \$7.90 | \$8.02 | \$8.25 | \$76.14 |
| | | \$103.83 | \$105.39 | \$106.97 | \$109.75 | \$0.00 |
| | | | | | | |
| | | | | | | |
| | | \$1.76 | \$1.79 | \$1.82 | \$1.85 | \$0.00 |
| | | \$2.64 | \$2.68 | \$2.72 | \$2.80 | \$0.00 |
| | | | | | | |
| | | | | | | |
| | | \$110.22 | \$111.87 | \$113.55 | \$116.50 | \$0.00 |
| | | \$122.46 | \$124.30 | \$126.16 | \$129.45 | \$0.00 |
| | | \$13.92 | \$14.12 | \$14.34 | \$14.70 | \$0.00 |

\$6,874.11

Fees and Services Charges - all applicable taxes included unless otherwise expressed

| | | | | | | Revenue |
|------------|--|--|-------|--------|-------------------|-------------------|
| | | | | | | Increase |
| | | | Units | #Units | 2016 2015+1.2% | 2017 2016+1.5% |
| | | | | | 2018 2017+1.5% | 2019 2018+2.6% |
| | | | | | | 2019 2018+2.6% |
| Cemeteries | | | | | | 2.6% |

4.6.1 SALE OF LOTS - Plus applicable taxes

| | | | | | | | | |
|---------|---|---------------------------------|----|----------|----------|----------|----------|----------|
| 4.6.1.1 | Adult Single | lots | 11 | \$514.81 | \$522.53 | \$590.80 | \$598.80 | \$88.02 |
| 4.6.1.2 | Adult Double | lots | 10 | \$776.92 | \$788.57 | \$896.00 | \$911.95 | \$159.50 |
| 4.6.1.3 | Child Single | lot | 1 | \$255.94 | \$259.78 | \$292.81 | \$296.01 | \$3.21 |
| 4.6.1.4 | Cremation | lot | 1 | \$229.43 | \$232.87 | \$261.95 | \$264.35 | \$2.40 |
| 4.6.1.5 | Non-residents | Above Rates Plus 40% - plus GST | | | | | | |
| 4.6.1.6 | Care and Maintenance Fund Contribution included in sale price - | | | | | | | |

4.6.2 SALE OF COLUMBARIUM NICHES - Plus applicable taxes

| | | | | | | | | | |
|---------|---------------|--|----------------------|-----------|------------|------------|------------|------------|------------|
| | | | Niches | 10 | | | | | |
| | | | Sale price per Niche | | | | | | |
| | | | Includes One (1) | Second | | | | | |
| | | | Interment | Interment | | | | | |
| 4.6.2.1 | Top 2 Rows | | \$178.65 | 2 | \$1,355.28 | \$1,375.61 | \$1,398.14 | \$1,621.00 | \$445.72 |
| 4.6.2.2 | Middle 4 Rows | | \$178.65 | 5 | \$1,671.27 | \$1,696.34 | \$1,723.67 | \$1,998.40 | \$1,373.64 |
| 4.6.2.3 | Bottom 2 Rows | | \$178.65 | 3 | \$1,118.27 | \$1,135.04 | \$1,153.94 | \$1,337.85 | \$551.73 |

Each Niche is classified as a double and will hold two cremated remains.

The Price Above includes:

- Purchase of Double Niche
- Bronze Plaque and Installation
- One Interment
- Required contribution to the care and maintenance fund

The second interment into the double niche will have an additional charge of \$137.42

| | | | | | | | | | |
|---------|---------------|--|--|--|--|--|--|--|--|
| 4.6.2.4 | Non-residents | Above Rates Plus 40% - plus applicable taxes | | | | | | | |
|---------|---------------|--|--|--|--|--|--|--|--|

4.6.3 INTERMENTS - Plus applicable taxes

May 1st to October 31 Interment Rates

| | | | | | | | | |
|---------|---|-------------|----|----------|----------|----------|----------|----------|
| 4.6.3.1 | Adult | Burials | 27 | \$753.57 | \$764.88 | \$776.33 | \$796.50 | \$544.59 |
| 4.6.3.2 | Adult with Vault | Vaults | 6 | \$838.34 | \$850.92 | \$863.67 | \$886.11 | \$134.62 |
| 4.6.3.3 | Child | Burials | 0 | \$303.42 | \$307.97 | \$312.61 | \$320.75 | |
| 4.6.3.4 | Child with Vault (8 years old or under) | Vaults | 1 | \$329.88 | \$334.83 | \$339.86 | \$348.70 | \$8.84 |
| 4.6.3.5 | Extra Depth (10 Feet) | Extra Depth | 0 | \$834.34 | \$846.86 | \$863.67 | \$886.11 | |
| 4.6.3.6 | Saturday - No Holiday Burials | | | | | | | |
| | * Above Rates Plus | Saturday | 4 | \$509.65 | \$517.29 | \$525.04 | \$538.67 | \$54.52 |
| | Sunday/Holiday - Above Rates Plus | | | | | | | |

Fees and Services Charges - all applicable taxes included unless otherwise expressed

| Spreadsheet No. 1 - Updated November 13, 2018 - Parks & Cemeteries 2019 Proposed Fees - January 1st, 2019 | | | | | | | | Revenue | |
|---|--|---|-------|----------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Fees and Services Charges - all applicable taxes included unless otherwise expressed | | | | | | | | Increase | |
| | | | Units | #Units | 2016 2015+1.2% | 2017 2016+1.5% | 2018 2017+1.5% | 2019 2018+2.6% | 2019 2018+2.6% |
| 4.6.3.7 | Cremated Remains (Cremains) * At a Size No Larger Than Twelve Inches (12") in diameter | Burials | 42 | \$276.96 | \$281.11 | \$285.31 | \$292.74 | \$312.06 | |
| 4.6.3.8 | Cremated Remains (Cremains) * At a Size of Thirteen Inches (13") to Twenty-Four Inches (24") in Diameter - Maximum Allowable Size | | | | | | | | |
| 4.6.3.9 | Saturday Cremains At a Size No Larger Than Twelve Inches (12") in diameter | | 2 | \$276.96 | \$281.11 | \$285.31 | \$292.74 | \$14.86 | |
| 4.6.3.10 | Saturday Cremains At a Size of Thirteen Inches (13") to Twenty-Four Inches (24") in Diameter - Maximum Allowable Size | | | \$435.83 | \$442.37 | \$448.98 | \$460.66 | | |
| 4.6.3.11 | Cremains - Place into Monument Base | | | \$87.08 | \$88.39 | \$89.74 | \$92.08 | | |
| 4.6.3.12 | Cremains at same time as casket interment * with no disinterment of cremains | | | \$54.64 | \$55.46 | \$56.28 | \$57.74 | | |
| 4.6.3.13 | Non-residents | Above Rates Plus 40% - plus GST | | | | | | | |
| 4.6.3.14 | Disinterment | Above Rates plus 150% extra plus Interment Price - plus GST | | | | | | | |
| 4.6.3.15 | Funeral reaching cemetery outside of the hours of 9:00 a.m. and 3:00 p.m. | | | \$123.68 | \$125.54 | \$127.44 | \$130.76 | | |
| 4.6.3.16 | Cremated Remains placed in monument with niche | | | \$68.74 | \$69.77 | \$70.80 | \$72.66 | | |

4.6.3 November 1st to April 30 Interment Rates

| | | | | | | | | |
|----------|--|------------------|---|------------|------------|------------|------------|----------|
| 4.6.3.1 | Adult | | 9 | \$912.45 | \$926.14 | \$940.00 | \$964.42 | \$219.82 |
| 4.6.3.2 | | Adult with Vault | 7 | \$997.16 | \$1,012.12 | \$1,027.30 | \$1,054.03 | \$187.11 |
| 4.6.3.3 | Child | | | \$435.83 | \$442.37 | \$448.98 | \$460.66 | |
| 4.6.3.4 | | Child with Vault | | \$520.55 | \$528.36 | \$536.29 | \$550.22 | |
| 4.6.3.5 | Extra Depth (10 Feet) | | 1 | \$1,086.38 | \$1,102.68 | \$1,119.20 | \$1,148.32 | \$29.12 |
| 4.6.3.6 | Saturday - No Holiday Burials * Above Rates Plus Sunday/Holiday - Above Rates Plus | | 2 | \$509.65 | \$517.29 | \$525.04 | \$538.67 | \$27.26 |
| 4.6.3.7 | Cremated Remains (Cremains) * At a Size No Larger Than Twelve Inches (12") in diameter | | | | | | | |
| 4.6.3.8 | Cremated Remains (Cremains) * At a Size of Thirteen Inches (13") to Twenty-Four Inches (24") in Diameter - Maximum Allowable Size | | | | | | | |
| 4.6.3.9 | Saturday Cremains At a Size No Larger Than Twelve Inches (12") in diameter | | | | | | | |
| 4.6.3.10 | Saturday Cremains At a Size of Thirteen Inches (13") to Twenty-Four Inches (24") in Diameter - Maximum Allowable Size | | | | | | | |

Fees and Services Charges - all applicable taxes included unless otherwise expressed

| Spreadsheet No. 1 - Updated November 13, 2018 - Parks & Cemeteries 2019 Proposed Fees - January 1st, 2019 | | | | | | | | Revenue | | |
|---|--|--|---------|--|------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Fees and Services Charges - all applicable taxes included unless otherwise expressed | | | | | | | | Increase | | |
| | | | | Units | #Units | 2016 2015+1.2% | 2017 2016+1.5% | 2018 2017+1.5% | 2019 2018+2.6% | 2019 2018+2.6% |
| 4.6.3.11 | Cremains - Place into Monument Base | | | | | | | | | |
| 4.6.3.12 | Cremains at same time as casket interment * with no disinterment of cremains | | | | | | | | | |
| 4.6.3.13 | Non-residents | | | Above Rates Plus 40% - plus applicable taxes | | | | | | |
| 4.6.3.14 | Disinterment | | | Above Rates plus 150% extra plus Interment Price - plus applicable taxes | | | | | | |
| 4.6.3.15 | Funeral reaching cemetery outside of the hours of 9:00 a.m. and 3:00 p.m. | | | | | \$123.66 | \$125.52 | \$127.40 | \$130.76 | |
| 4.6.3.16 | Cremated Remains placed in monument with niche | | | | | \$68.72 | \$69.75 | \$70.80 | \$72.66 | |
| | | | | | | | | | | |
| 4.6.4 | SPECIAL CARE - Plus applicable taxes | | | | | | | | | |
| | | | | | | | | | | |
| 4.6.4.1 | Single | | singles | 20 | \$2,647.98 | \$2,687.70 | \$2,728.02 | \$2,798.95 | \$1,418.57 | |
| 4.6.4.2 | Double | | doubles | 3 | \$5,295.94 | \$5,375.38 | \$5,456.01 | \$5,597.88 | \$425.60 | |
| 4.6.4.3 | Non-residents | Above Rates Plus 40% - plus applicable taxes | | 2 | | | | | | |
| 4.6.5 | ANNUAL CARE - Plus applicable taxes | | | | | | | | | |
| | | | | | | | | | | |
| 4.6.5.1 | Adult | | | 10 | \$211.85 | \$215.03 | \$218.26 | \$223.94 | \$56.80 | |
| 4.6.5.2 | Child | | | 6 | \$79.43 | \$80.62 | \$81.83 | \$83.94 | \$12.63 | |
| 4.6.5.3 | Non-residents | Above Rates Plus 40% - plus applicable taxes | | | | | | | | |
| 4.6.5.4 | ONTARIO LICENSING FEE - Plus applicable taxes | | | | | | | | | |
| | | | | | | | | | | |
| 4.6.7 | UPRIGHT MEMORIALS - Plus applicable taxes | | | | | | | | | |
| 4.6.6.1 | Foundation size per square inch | | | 21 | \$0.29 | \$0.29 | \$0.30 | \$0.31 | \$0.16 | |
| 4.6.6.2 | Non-Residential fee above rate plus 40% | | | | | | | | | |
| 4.6.8 | FLAT MARKERS - Plus applicable taxes | | | | | | | | | |
| 4.6.7.1 | Foundation size per square inch | | | 27 | \$0.27 | \$0.27 | \$0.28 | \$0.29 | \$0.20 | |
| 4.6.7.2 | Non-Residential fee above rate plus 40% | | | | | | | | | |
| FOUNDATION ORDERS WILL ONLY BE ACCEPTED FROM 15TH JUNE TO 15 SEPTEMBER EACH YEAR. | | | | | | | | | | |
| | | | | | | | | | | |
| 4.6.9 | CARE AND MAINTENANCE FUND CONTRIBUTION - Plus applicable taxes | | | | | | | | | |
| 4.6.9.1 | Flat Markers measuring less than 173 sq. inches | | | | | | | \$0.00 | | |
| 4.6.9.2 | Flat Markers measuring at least 173 sq. inches | | | | | | | \$50.00 | | |
| 4.6.9.3 | Upright Monuments measuring 4 feet or less in height & length | | | | | | | \$100.00 | | |
| 4.6.9.4 | Upright Monuments measuring more than 4 feet in height or length including base | | | | | | | \$200.00 | | |

Fees and Services Charges - all applicable taxes included unless otherwise expressed

| Revenue | | | | | | | Increase |
|---------|-------|--------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Units | #Units | 2016 2015+1.2% | 2017 2016+1.5% | 2018 2017+1.5% | 2019 2018+2.6% | 2019 2018+2.6% |

4.7 PARKS

Non-residential labour, equipment, vehicles rate

Labour Cost not included in the following:

| | | | | | | | | |
|---------|--------------------|-------|----|---------|---------|---------|---------|--------|
| 4.7.1.1 | Mower, Riding | Hours | 14 | \$15.61 | \$15.85 | \$16.09 | \$16.50 | \$5.80 |
| 4.7.1.2 | Portable Generator | | | \$7.49 | \$7.61 | \$7.72 | \$7.90 | |
| 4.7.1.3 | Power Saw | | | \$7.49 | \$7.61 | \$7.72 | \$7.90 | |
| 4.7.1.4 | Trailer - Large | | | \$12.49 | \$12.68 | \$12.87 | \$13.20 | |
| 4.7.1.5 | Cement Mixer | | | \$12.49 | \$12.68 | \$12.87 | \$13.20 | |

Labour Cost are included in the following:

| | | | | | | | | | |
|-------|---------|------------------------|-------|---|---------|---------|---------|---------|---------|
| 4.7.2 | 4.7.2.1 | Backhoe | Hours | 0 | \$74.95 | \$76.07 | \$77.21 | \$79.20 | |
| | 4.7.2.2 | 4200 Tractor & Sweeper | | | \$52.46 | \$53.25 | \$54.05 | \$55.45 | |
| | 4.7.2.3 | Stumper (Chipper) | | 8 | \$82.44 | \$83.68 | \$84.93 | \$87.15 | \$17.73 |
| | 4.7.2.4 | Snowplow - Dodge | | | \$47.47 | \$48.18 | \$48.90 | \$50.15 | |

| | | | | | | | | | | |
|----------|--|-----------------|-----|----------|----------|----------------|----------|----------|--------------------|-----------------------|
| 4.7.3 | Point Park Camping Rates - Plus Applicable Taxes - | | | | | Adjust for HST | | | 2019 Rate + HST | 2019 rate increase |
| | Full Hook-up - Water, Hydro | | | | | | | | | |
| 4.7.3.1 | & Sewage Dump Station | night | 670 | \$30.09 | \$30.53 | \$30.97 | \$31.64 | \$447.00 | \$35.75 | 2.15% |
| 4.7.3.2 | | 7 days per week | 16 | \$150.45 | \$152.71 | \$154.87 | \$158.85 | \$63.67 | \$179.50 | 2.57% |
| 4.7.3.3 | | 4 week | 5 | \$578.54 | \$587.22 | \$596.46 | \$612.39 | \$79.65 | \$692.00 | 2.67% |
| 4.7.3.4 | Tenting Sites | night | 52 | \$15.04 | \$15.49 | \$15.93 | \$16.37 | \$22.97 | \$18.50 | 2.77% |
| 4.7.3.5 | | 7 days per week | 0 | \$80.61 | \$81.81 | \$83.19 | \$85.40 | | \$96.50 | 2.65% |
| 4.7.3.6 | | 4 week | 0 | \$313.46 | \$318.15 | \$323.01 | \$331.42 | | \$374.50 | 2.60% |
| | Partial Hook-up - Hydro & Sewage Dump Station, but | | | | | | | | | |
| | no Water service | | | | | | | | | |
| 4.7.3.7 | | night | | \$24.18 | \$24.34 | \$24.78 | \$25.44 | | \$28.75 | 2.67% |
| 4.7.3.8 | | 7 days per week | | \$121.79 | \$123.60 | \$125.66 | \$128.98 | | \$145.75 | 2.64% |
| 4.7.3.9 | | 4 week | | \$469.28 | \$476.30 | \$483.19 | \$496.02 | | \$560.50 | 2.65% |
| 4.7.3.10 | Cost for Utilities per day- 4 Native Band Members | | | \$7.16 | \$7.27 | \$7.08 | \$7.26 | | \$8.20 | 2.54% |

Total Parks & Cemeteries \$6,707.79

Total Point Park \$590.32

Total Parks \$636.82

Total Parks & Cemeteries (less Point) \$6,070.97



REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Community Services Division Manager

DATE: November 22, 2018

RE: **2019 Community Services User Fee Schedule**

Please find attached the Community Services user fee schedule proposed for 2019. The presented fee changes have the approved 2.6% increase to the current 2018 user fee schedule. Below are items that have not been incremented at the same rate or are new to the schedule of fees.

1. Library – The user fees at the Fort Frances Public Library Technology Centre are set by the Library Board annually at their November meeting and will be updated as available.

2. New items to note:

| | <u>Resident</u> | <u>Non-resident</u> |
|---|-----------------|---------------------|
| Exercise/short Program - half pad (Regular use contracted rate 72% of listed rate) | 57.25 | 71.55 |
| Exercise/short Program - full pad (Regular use contracted rate 72% of listed rate) | 76.30 | 95.40 |
| P Fit Class (High School Program) | 15.93 | |
| Ice Paint Machine | | 225.00 |
| Bags of Ice | 2.50 | 2.50 |
| Rainy Lake Market Square | | |
| Private events fenced in – by reservation – Invitation only – No public – not ticketed (e.g. weddings, social gatherings) | 444.85 | 556.10 |
| For profit – by reservation (e.g. trade shows, car shows) | 0.00 | 0.00 |
| Casual use – no reservation (e.g. birthday parties and gatherings where the facility remains open to the public) | | |
| Non-profit – by reservation (e.g. fenced in ticketed events for community groups & charities) | | |

Recommendation

The Community Services Division recommends to Mayor & Council to endorse in principle the attached 2019 user fee schedule as presented with a 2.6% increase over the 2018 user fees except for those noted above.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jason Kabel".

Jason Kabel

TOWN OF FORT FRANCES
2019 DRAFT SCHEDULE OF FEES
SCHEDULE "A"

| | | Number of Units per Year | 2018 Approved | | 2019 Proposed | |
|--|---|-----------------------------|---------------|--------------|---------------|--------------|
| | | | Resident | Non-Resident | Resident | Non-Resident |
| | | | 2018 Approved | | 2019 Proposed | |
| | | | Resident | Non-Resident | Resident | Non-Resident |
| 3.0 | Community Services - Plus Applicable Taxes | | | | | |
| 3.1 | Fort Frances Children's Complex | | | | | |
| 3.1.1 | Child Care Rates - Effective January 1 | 1,026 | | | | |
| | | | 1st Child | 2nd Child | 1st Child | 2nd Child |
| 3.1.1.1 | Full Day Preschool (4 or more hours) | | 42.00 | 42.00 | 43.10 | 43.10 |
| 3.1.1.2 | Full Day Toddler (4 or more hours) | | 43.00 | 43.00 | 44.10 | 44.10 |
| 3.1.1.3 | Hourly (2 hrs or less) Excludes school Age Children | | 7.00 | 7.00 | 7.20 | 7.20 |
| 3.1.1.4 | Before School | | 10.00 | 10.00 | 10.25 | 10.25 |
| 3.1.1.5 | After School | | 15.00 | 15.00 | 15.40 | 15.40 |
| 3.1.1.6 | Before & After School | | 25.00 | 25.00 | 25.65 | 25.65 |
| 3.1.1.7 | Full Day - Holidays / Summer School Age | | 39.90 | 39.90 | 40.95 | 40.95 |
| 3.1.1.8 | No call fee for absentee | | 15.00 | | 15.40 | |
| 3.1.1.9 | Late pick up fee (per 15 minutes, starting at 0-15 minutes) | | 20.00 | | 20.50 | |
| * No discount for 2nd child starting January 2019 (May 2017 - 25% discount, Jan 2018 - 15% discount, Jan 2019 - 0% discount) | | | | | | |
| 3.2 | Fort Frances Memorial Arena - Effective June 1 | | Resident | | Resident | |
| 3.2.1 | Rink Board/In-ice Advertising Rates | | Annual | | Annual | |
| 3.2.1.1 | One Rink | | 410.20 | | 420.85 | |
| 3.2.1.2 | Both Rinks | | 691.20 | | 709.15 | |
| 3.2.1.3 | In-ice Advertising | | 1,030.20 | | 1057.00 | |
| 3.2.1.3 | Zamboni | | 1,146.40 | | 1176.20 | |

| | | | Number of Units per Year | | 2018 Approved | | 2019 Proposed | |
|---------------|--|-------------------------|-----------------------------|--|---------------|--------------|---------------|--------------|
| | | | | | Resident | Non-Resident | Resident | Non-Resident |
| | | | | | Resident | Non-Resident | Resident | Non-Resident |
| 3.2.2 | Ice Surface Rentals | | | | | | | |
| | Prime Time - Opening to 8:00 A.M. Mon - Fri; 3:30 P.M. to Close. Mon - Fri; Opening to Close Saturday & Sunday | | | | | | | |
| 3.2.2.1 | Youth | | | | 99.10 | 123.90 | 101.70 | 127.10 |
| 3.2.2.2 | Adult | | | | 148.75 | 185.95 | 152.60 | 190.80 |
| | *Non-Resident rate for hockey and figure skating programs | | | | | 36.00 | | 36.95 |
| | Ice Surface Rentals | | | | | | | |
| | Non Prime Time - 8:00 A.M. to 3:30 P.M. Mon - Fri (Excluding Holidays, School Breaks & Tournaments) | | | | | | | |
| 3.2.2.3 | Youth | | | | 68.65 | 85.80 | 70.45 | 88.05 |
| 3.2.2.4 | Adult | | | | 105.20 | 131.50 | 107.95 | 134.90 |
| 3.2.3 | Summer Ice | | | | | | | |
| 3.2.3.1 | Youth | | | | 119.10 | 148.85 | 122.20 | 152.70 |
| 3.2.3.2 | Adult | | | | 178.25 | 222.75 | 182.90 | 228.55 |
| 3.2.4 | Tournament | | | | | | | |
| 3.2.4.1 | Youth | | | | 117.75 | 147.25 | 120.80 | 151.10 |
| 3.2.4.2 | Adult | | | | 161.30 | 201.65 | 165.50 | 206.90 |
| 3.3 | Pool/Fitness Centre - Memberships - Effective January 1 | | | | | | | |
| 3.3.1 | Adult | | | | | | | |
| 3.3.1.1 | Annual | | | | 494.95 | 618.70 | 507.80 | 634.80 |
| 3.3.1.2 | Six Months | | | | 321.75 | 402.20 | 330.10 | 412.65 |
| 3.3.1.3 | Three Months | | | | 174.35 | 217.85 | 178.90 | 223.50 |
| 3.3.1.4 | One Month | | | | 75.50 | 94.35 | 77.45 | 96.80 |
| 3.3.1.5 | Daily | | | | 7.20 | 9.05 | 7.40 | 9.30 |
| 3.3.2 | Student | | | | | | | |
| 3.3.2.1 | Annual | | | | 246.00 | 307.45 | 252.40 | 315.45 |
| 3.3.2.2 | Six Months | | | | 166.25 | 207.85 | 170.55 | 213.25 |
| 3.3.2.3 | Three Months | | | | 89.10 | 111.35 | 91.40 | 114.25 |
| 3.3.2.4 | One Month | | | | 52.15 | 65.20 | 53.50 | 66.90 |
| 3.3.2.5 | Daily | | | | 5.60 | 6.95 | 5.75 | 7.15 |
| 3.3.3 | Child | | | | | | | |
| 3.3.3.1 | Annual | | | | 78.15 | 97.60 | 80.20 | 100.15 |
| 3.3.3.0 | Daily | | | | 4.05 | 5.05 | 4.15 | 5.20 |
| 3.3.4 | Family - Annual | | | | | | | |
| 3.3.4.1 | Adult | | | | 494.95 | 618.70 | 507.80 | 634.80 |
| 3.3.4.2 | Spouse | | | | 412.45 | 515.55 | 423.15 | 528.95 |
| 3.3.4.3 | Student | | | | 212.10 | 265.05 | 217.60 | 271.95 |
| 3.3.4.4 | Child | | | | 65.85 | 82.35 | 67.55 | 84.50 |
| 3.3.5 | Senior (60 Years of Age or Older) | | | | | | | |
| 3.3.5.1 | Annual | | | | 377.95 | 472.45 | 387.80 | 484.75 |
| 3.3.5.2 | Six Month | | | | 245.75 | 307.10 | 252.15 | 315.10 |
| 3.3.5.3 | Three Month | | | | 133.10 | 166.35 | 136.55 | 170.70 |
| 3.3.5.4 | One Month | | | | 57.65 | 72.10 | 59.15 | 73.95 |
| 3.3.5.5 | Daily | | | | 5.55 | 6.90 | 5.70 | 7.10 |
| 3.3.6 | Locker Fees | | | | | | | |
| 3.3.6.1 | Locker - 6 Months | | | | 44.40 | 55.50 | 45.55 | 56.95 |
| 3.3.6.2 | Locker - Annual | | | | 66.65 | 83.30 | 68.40 | 85.45 |
| 3.3.6.3 | Locker - 3 Months | | | | 30.25 | 37.80 | 31.05 | 38.80 |
| 3.4 | Pool Rental Rates - June 1 | | | | | | | |
| 3.4.1 | Non-Profit Group rate (per hour) | | | | | | | |
| 3.4.2 | 3.4.2.1 | Swim Club - contracted | | | 99.35 | | 101.95 | |
| | 3.4.2.2 | Additional Hours | | | 72.15 | | 74.05 | |
| 3.4.3 | One Lane | | | | | | | |
| 3.4.4 | Lifeguard | | | | | | | |
| 3.4.5 | 3.4.5.1 | One Guard Pool Rental | | | 26.65 | | 27.35 | |
| | 3.4.5.2 | Two Guard Pool Rental | | | 20.00 | | 20.50 | |
| | 3.4.5.3 | Three Guard Pool Rental | | | 99.35 | 124.25 | 101.95 | 127.50 |
| | 3.4.5.4 | Four Guard Pool Rental | | | 119.10 | 148.85 | 122.20 | 152.70 |
| | 3.4.5.5 | Five Guard Pool Rental | | | 139.05 | 173.85 | 142.65 | 178.35 |
| | 3.4.5.6 | One Instructor | | | 158.80 | 198.50 | 162.95 | 203.65 |
| | | | | | 180.45 | 225.60 | 185.15 | 231.45 |
| | | | | | 100.50 | | 103.10 | |
| 3.5 | Swimming Lesson Rates - June 1 | | | | | | | |
| 3.5.1 | Red Cross Lessons (9) | | | | | | | |
| 3.5.2 | Private Lessons per time | | | | | | | |
| 3.5.3 | Lifesaving | | | | | | | |
| 3.5.4 | Combo Class | | | | | | | |
| 3.5.5 | Bronze Star | | | | | | | |
| 3.5.6 | Bronze Medallion & Emergency First Aid Book | | | | | | | |
| 3.5.7 | Bronze Cross & Standard First Aid | | | | | | | |
| 3.5.8 | National Life Services | | | | | | | |
| 3.5.9 | Board of Education - 10 Lessons | | | | | | | |
| 3.5.10 | Aquafit & Aerobics (Per Class) | | | | | | | |
| 3.5.11 | Senior Aquafit & Aerobics | | | | | | | |
| | | | | | 72.25 | 90.35 | 74.15 | 92.70 |
| | | | | | 19.85 | 24.75 | 20.35 | 25.40 |
| | | | | | 79.60 | 99.45 | 81.65 | 102.05 |
| | | | | | 82.20 | 102.70 | 84.35 | 105.35 |
| | | | | | 84.40 | 105.50 | 86.60 | 108.25 |
| | | | | | 123.85 | 154.75 | 127.05 | 158.75 |
| | | | | | 86.90 | 108.65 | 89.15 | 111.45 |
| | | | | | Market price | plus 25% | Market price | plus 25% |
| | | | | | 46.95 | 58.65 | 48.15 | 60.15 |
| | | | | | 5.60 | 6.95 | 5.75 | 7.15 |
| | | | | | 4.70 | 5.95 | 4.80 | 6.10 |

| | Number of Units per Year | 2018 Approved | | 2019 Proposed | |
|---|-----------------------------|---------------|--------------|---------------|--------------|
| | | Resident | Non-Resident | Resident | Non-Resident |
| 3.6 Auditorium - January 1 | | | | | |
| 3.6.1 Base Rate/event | | 197.90 | 247.40 | 203.05 | 253.85 |
| 3.6.2 Hourly | | 43.90 | 54.80 | 45.05 | 56.20 |
| 3.6.3 Social/Wedding (incl. Kitchen) | | 433.60 | 542.00 | 444.85 | 556.10 |
| 3.6.4 Tournament Rate | | 310.10 | 387.60 | 318.15 | 397.70 |
| 3.6.5 Contracted (72% of Base Rate) | | 31.55 | | 32.35 | |
| 3.6.6 Kitchen Rate per Hour | | 43.90 | | 45.05 | |
| 3.7 East End Hall - January 1 | | | | | |
| 3.7.1 Base Rate | | 93.30 | 116.55 | 95.75 | 119.60 |
| 3.7.2 Socials/Weddings | | 204.00 | 255.00 | 209.30 | 261.65 |
| 3.8 MSC Conference Meeting Rooms - January 1 | | | | | |
| 3.8.1 Meeting | | 18.95 | 23.60 | 19.45 | 24.20 |
| 3.8.2 Daily Rate (Tournament/Special Event) | | 62.75 | 148.75 | 64.40 | 152.60 |
| 3.9 Arena Floors (no Ice) - January 1 | | | | | |
| 3.9.1 Ice for Kids (600 people) | | 618.50 | 773.05 | 634.60 | 793.15 |
| 3.9.2 Ice for Kids (600 people) with Liquor License | | 815.30 | 1,019.10 | 836.50 | 1,045.60 |
| 3.9.3 Ice for Kids (up to 1200 people) | | 767.00 | 958.70 | 786.95 | 983.65 |
| 3.9.4 Ice for Kids (up to 1200 people) with Liquor License | | 964.90 | 1,206.10 | 990.00 | 1,237.45 |
| 3.9.5 52 Canadians (up to 600 people) | | 556.30 | 695.10 | 570.75 | 713.15 |
| 3.9.6 52 Canadians (up to 600 people) with Liquor License | | 729.25 | 911.50 | 748.20 | 935.20 |
| 3.9.7 52 Canadians (up to 1200 people) | | 689.30 | 861.60 | 707.20 | 884.00 |
| 3.9.8 52 Canadians (up to 1200 people) with Liquor License | | 862.50 | 1,078.10 | 884.95 | 1,106.15 |
| 3.9.9 Both Floors (up to 1800 people) | | 1,004.90 | 1,256.10 | 1,031.05 | 1,288.75 |
| 3.9.10 Both Floors (up to 1800 people) with Liquor License | | 1,339.65 | 1,674.60 | 1,374.50 | 1,718.15 |
| 3.9.11 Both Floors (Maximum Capacity) | | 1,138.10 | 1,422.65 | 1,167.70 | 1,459.65 |
| 3.9.12 Both Floors (Maximum Capacity) with Liquor License | | 1,472.65 | 1,840.80 | 1,510.95 | 1,888.65 |
| 3.9.13 Exercise/short Program - half pad (Regular use contracted rate 72% of listed rate) | | | | 57.25 | 71.55 |
| 3.9.14 Exercise/short Program - full pad (Regular use contracted rate 72% of listed rate) | | | | 76.30 | 95.40 |
| 3.10 Ball Diamonds / Soccer Fields - January 1 | | | | | |
| 3.10.1 Youth Soccer/ Baseball - Half field - Per Team | | 136.85 | 171.10 | 140.40 | 175.55 |
| 3.10.2 Youth Soccer - Full Field - Per Team | | 197.90 | 247.40 | 203.05 | 253.85 |
| 3.10.3 Adult Soccer - Per Team | | 321.75 | 402.20 | 330.10 | 412.65 |
| 3.10.4 Adult Slow Pitch - Per Team | | 371.15 | 463.95 | 380.80 | 476.00 |
| 3.10.5 Tournament - Youth - Per Team | | 37.75 | 47.20 | 38.75 | 48.45 |
| 3.10.6 Tournament - Adult - Per Team | | 49.70 | 62.10 | 51.00 | 63.70 |
| 3.10.7 Fastball | | 321.75 | | 330.10 | |
| *Non Resident Fee for Soccer/Baseball* | | | 17.95 | | 18.40 |
| 3.11 Other Courses and Services - January 1 | | | | | |
| 3.11.1 Babysitting Course | | 50.70 | 63.40 | 52.00 | 65.05 |
| 3.11.2 First Aid Course - 8 hour | | 97.70 | 122.15 | 100.25 | 125.35 |
| 3.11.3 First Aid Course - 13 hour | | 108.55 | 135.70 | 111.35 | 139.25 |
| 3.11.4 Manual | | 35.50 | 44.40 | 36.40 | 45.55 |
| 3.11.5 P.A. Day | | 36.50 | 45.60 | 37.45 | 46.80 |
| 3.11.6 P.A. Day Extra Child | | 32.05 | 40.15 | 32.90 | 41.20 |
| 3.11.7 Membership Cards Town | | 10.40 | | 10.65 | |
| 3.11.8 Recreator Ads - Users | | 156.40 | | 160.45 | |
| 3.11.9 Recreator Ads - Non Users | | 187.65 | | 192.55 | |
| 3.11.10 Non-resident Fee Winter Programs | | | 35.05 | | 35.95 |
| 3.11.11 P Fit Class (High School Program) | | | | 15.93 | |
| 3.11.12 Ice Paint Machine | | | | | 225.00 |
| 3.11.13 Bags of Ice | | | | 2.50 | |
| 3.12 Sorting Gap Marina - January 1 | | | | | |
| 3.12.1 Sorting Gap - Slip Rental - Per Season | | 405.15 | 507.80 | 415.70 | 521.00 |
| 3.12.2 River Front - Slip Rental - Per Season | | 307.90 | 385.70 | 315.90 | 395.75 |
| 3.12.3 Daily (overnight) | | 10.00 | 12.55 | 10.25 | 12.90 |
| 3.12.4 Weekly | | 49.45 | 61.85 | 50.75 | 63.45 |
| 3.12.5 Launch Fees: Daily | | 7.80 | 9.75 | 8.00 | 10.00 |
| 3.12.6 Launch Fees: Seasonal | | 55.60 | 69.45 | 57.05 | 71.25 |
| 3.12.7 Launch Fees: Commercial | | 186.35 | 232.85 | 191.20 | 238.90 |
| 3.13 Summer Youth Programs - January 1 | | | | | |
| 3.13.1 Rec-n-Crew | | | | | |
| 3.13.1.1 Week | | 71.70 | 89.60 | 73.55 | 91.95 |
| 3.13.1.1.1 each additional child | | 65.55 | 82.00 | 67.25 | 84.15 |
| 3.13.1.1.2 early & late supervision 1st child | | 31.55 | 39.55 | 32.35 | 40.60 |
| 3.13.1.1.3 early & late supervision additional child | | 23.70 | 29.65 | 24.30 | 30.40 |
| 3.13.1.1.4 Extra Supervision - difficult child | | 31.55 | 39.55 | 32.35 | 40.60 |
| 3.13.1.2 Four Weeks | | 253.85 | 317.35 | 260.45 | 325.60 |
| 3.13.1.2.1 each additional child | | 247.45 | 309.30 | 253.90 | 317.35 |

| | | Number of Units per Year | 2018 Approved | | 2019 Proposed | |
|---|---|-----------------------------|---------------|-----------------|---------------|-----------------|
| | | | Resident | Non-Resident | Resident | Non-Resident |
| 3.13.1.4 | Sunny Cove 3 nights 4 days camp | | 160.35 | 200.40 | 164.50 | 205.60 |
| 3.13.1.4.1 | each additional child | | 141.05 | 176.35 | 144.70 | 180.95 |
| 3.13.1.5 | 5 day camp | | 122.45 | 153.05 | 125.65 | 157.05 |
| 3.13.1.5.1 | each additional child | | 116.55 | 145.70 | 119.60 | 149.50 |
| 3.13.1.6 | 4 day camp | | 85.10 | 106.35 | 87.30 | 109.10 |
| 3.13.1.6.1 | each additional child | | 79.25 | 99.10 | 81.30 | 101.70 |
| 3.14 Townshend Theatre - June 30 | | | | | | |
| 3.14.1 Town Recreation Program | | | | | | |
| 3.14.1.1 | Set up & Rehearsal | N/C | | | N/C | |
| 3.14.1.2 | First show in Run | N/C | | + \$1.50 Surtax | N/C | + \$1.50 Surtax |
| 3.14.1.3 | Second show same Day | N/C | | + \$1.50 Surtax | N/C | + \$1.50 Surtax |
| 3.14.1.4 | Next show same Run | N/C | | + \$1.50 Surtax | N/C | + \$1.50 Surtax |
| 3.14.1.5 | Weekly Rate - Sunday to Sunday 6:00 p.m. | N/C | | + \$1.50 Surtax | N/C | + \$1.50 Surtax |
| 3.14.1.6 | *Cafeteria Rental with Performance | N/C | | | N/C | |
| 3.14.2 Board of Education | | | | | | |
| 3.14.2.1 | Set up & Rehearsal | N/C | | | N/C | |
| 3.14.2.2 | First show in Run | N/C | | + \$1.50 Surtax | N/C | + \$1.50 Surtax |
| 3.14.2.3 | Second show same Day | N/C | | + \$1.50 Surtax | N/C | + \$1.50 Surtax |
| 3.14.2.4 | Next show same Run | N/C | | + \$1.50 Surtax | N/C | + \$1.50 Surtax |
| 3.14.2.5 | Weekly Rate - Sunday to Sunday 6:00 p.m. | N/C | | + \$1.50 Surtax | N/C | + \$1.50 Surtax |
| 3.14.2.6 | *Cafeteria Rental with Performance | N/C | | | N/C | |
| 3.14.3 Community Theatre | | | | | | |
| 3.14.3.1 | Set up & Rehearsal - 7 hours | | 147.35 | | 151.20 | |
| 3.14.3.2 | First show in Run - 7 hours | | 289.15 | + \$1.50 Surtax | 296.65 | |
| 3.14.3.3 | Second show same Day - 12 hours | | 474.65 | + \$1.50 Surtax | 487.00 | |
| 3.14.3.4 | Next show same Run - 7 hours | | 289.15 | + \$1.50 Surtax | 296.65 | |
| 3.14.3.5 | Weekly Rate - Sunday to Sunday 6:00 p.m. | | 1,173.05 | + \$1.50 Surtax | 1203.55 | |
| 3.14.3.6.1 | **Cafeteria Rental with Performance | | 109.10 | | 111.95 | |
| 3.14.3.6.2 | **Cafeteria Rental with Performance - Alcohol served | | 218.30 | | 224.00 | |
| 3.14.4 Community Use - Religious Groups, Charitable Non-Profit, Music Festivals | | | | | | |
| 3.14.4.1 | Set up & Rehearsal - 7 hours | | 147.35 | | 151.20 | |
| 3.14.4.2 | First show in Run - 7 hours | | 289.15 | + \$1.50 Surtax | 296.65 | |
| 3.14.4.3 | Second show same Day - 12 hours | | 474.65 | + \$1.50 Surtax | 487.00 | |
| 3.14.4.4 | Next show same Run - 7 hours | | 289.15 | + \$1.50 Surtax | 296.65 | |
| 3.14.4.5 | Weekly Rate - Sunday to Sunday 6:00 p.m. | | 1,173.05 | + \$1.50 Surtax | 1203.55 | |
| 3.14.4.6 | **Cafeteria Rental with Performance | | 109.10 | | 111.95 | |
| | **Cafeteria Rental with Performance - Alcohol served | | 218.30 | | 224.00 | |
| 3.14.5 Commercial Use - Business, Dance Schools, Corporations, Political Rallies | | | | | | |
| 3.14.5.1 | Set up & Rehearsal - 7 hours | | 218.30 | | 224.00 | |
| 3.14.5.2 | First show in Run - 7 hours | | 436.45 | + \$1.50 Surtax | 447.80 | |
| 3.14.5.3 | Second show same Day - 12 hours | | 682.05 | + \$1.50 Surtax | 699.80 | |
| 3.14.5.4 | Next show same Run - 7 hours | | 436.45 | + \$1.50 Surtax | 447.80 | |
| 3.14.6 Non Resident Rate | | | | | | |
| 3.14.6.1 | Set up & Rehearsal - 7 hours | | 354.65 | | 363.85 | |
| 3.14.6.2 | First show in Run - 7 hours | | 736.55 | +2.50 Surtax | 755.70 | |
| 3.14.6.3 | Second show same Day - 12 hours | | 1,173.05 | +2.50 Surtax | 1203.55 | |
| 3.14.7 Tech Fee | | | | | | |
| 3.14.7.1.1 | Tech Fee (0 - 3 hours event) | | 51.50 | | 52.85 | |
| 3.14.7.1.2 | Tech Fee (3 - 8 hours event) | | 77.25 | | 79.25 | |
| 3.14.7.1.3 | Tech Fee (8+ hours event) | | 103.00 | | 105.70 | |
| 3.14.7.2 | Tech Weekend Fee (Hourly Rate plus 1hr before and 1hr after event time) | | 41.20 | | 42.25 | |
| 3.15 Fort Frances Public Library Effective January 1 (Plus Applicable Taxes) | | | | | | |
| 3.15.1 Sundry Revenue | | | | | | |
| 3.15.1.1 | 2.25 Pin | | 1.25 | | 1.25 | |
| 3.15.1.2 | 2.25 Magnet | | 2.75 | | 2.75 | |
| 3.15.1.3 | 1.25 Pin | | 1.00 | | 1.00 | |
| 3.15.1.4 | 1.25 Magnet | | 1.75 | | 1.75 | |
| 3.15.1.5 | 1.25 Zipper Pull | | 1.75 | | 1.75 | |
| 3.15.1.6 | 1.25 Hair Tie | | 1.75 | | 1.75 | |
| 3.15.1.7 | 3D Printing/hour | | 2.00 | | 2.00 | |
| 3.15.1.8 | Vinyl Cutting -- NEW | | | | 3.00 | |
| 3.15.2 | Lost Books | | N/A | | N/A | |
| 3.15.3 Used Book Sales | | | | | | |
| 3.15.3.1 | Hardcover | | 2.00 | | 2.00 | |
| 3.15.3.2 | Trade paperback | | 1.50 | | 1.50 | |
| 3.15.3.3 | Paperback | | 1.00 | | 1.00 | |
| 3.15.3.4 | Magazine | | 0.25 | | 0.25 | |
| 3.15.3.5 | DVD/CD/Video Game | | 2.00 | | 2.00 | |
| 3.15.3.6 | Audiobook | | 1.50 | | 1.50 | |
| 3.15.4 Photocopier | | | | | | |
| 3.15.4.1 | 0-10 Pages | | 0.25 | | 0.25 | |

| | | Number of Units per Year | 2018 Approved | | 2019 Proposed | |
|--|--|-----------------------------|---------------|----------------|---------------|--------------|
| | | | Resident | Non-Resident | Resident | Non-Resident |
| 3.15.4.2 | 11-20 Pages | | 0.20 | | 0.20 | |
| 3.15.4.3 | 21-49 Pages | | 0.15 | | 0.15 | |
| 3.15.4.4 | 50+ Pages | | 0.10 | | 0.10 | |
| 3.15.4.5 | Colour - Letter | | 0.75 | | 0.75 | |
| 3.15.4.6 | Colour - Legal | | 1.00 | | 1.00 | |
| 3.15.4.7 | Colour - Ledger | | 1.50 | | 1.50 | |
| 3.15.4.8 | Fax - Domestic First Page | | 4.00 | | 4.00 | |
| 3.15.4.9 | Fax - Domestic Additional Page | | 1.00 | | 1.00 | |
| 3.15.4.10 | Fax - Overseas First Page | | 6.00 | | 6.00 | |
| 3.15.4.11 | Fax - Domestic Additional Page | | 1.00 | | 1.00 | |
| 3.15.4.12 | Receiving Fax - First Page | | 1.00 | | 1.00 | |
| 3.15.4.13 | Receiving Fax - Additional Page | | 0.25 | | 0.25 | |
| 3.15.4.14 | Laminating - 8.5x11 | | 2.00 | | 2.00 | |
| 3.15.4.15 | Laminating - Index Card Size | | 1.00 | | 1.00 | |
| 3.15.4.16 | Large Brown Envelope | | 0.50 | | 0.50 | |
| 3.15.4.17 | File Folder | | 0.50 | | 0.50 | |
| 3.15.4.18 | Page Protector | | 0.50 | | 0.50 | |
| 3.15.5 | Room Rental | | | | | |
| 3.15.5.1 | Rental fee/hour | | 17.00 | | 20.00 | |
| 3.15.5.2 | After hours/hour | | 30.00 | | 30.00 | |
| 3.15.5.3 | Teleconferencing | | 34.00 | | 35.00 | |
| 3.15.5.4 | Videoconferencing | | 85.00 | | 85.00 | |
| 3.15.5.5 | Cancellation fee (within 24 hours) | | 50% | | 50% | |
| 3.15.6 | Sundry Revenue | | | | | |
| 3.15.6.1 | Programming - Children's | N/A | | | N/A | |
| 3.15.6.2 | Programming - Adult | N/A | | | N/A | |
| 3.15.6.3 | Santa Suit Rental | | 25.00 | | 25.00 | |
| 3.15.6.4 | Proctoring | | 25.00 | | 25.00 | |
| 3.15.7 | Non-Resident Fees | | | | | |
| 3.15.7.1 | Family (12 Months) | | 85.00 | | 85.00 | |
| 3.15.7.2 | 6 Months | | 50.00 | | 50.00 | |
| 3.15.7.3 | 1 Month | | 10.00 | | 10.00 | |
| 3.15.7.4 | Individual (12 months) | | 60.00 | | 60.00 | |
| 3.15.7.5 | Seniors Individual - 12 months (55+) | | 50.00 | | 50.00 | |
| 3.15.8 | Late Fines | | | | | |
| 3.15.8.1 | Generic/day | | 0.25 | | 0.25 | |
| 3.15.8.2 | Video/day | | 1.00 | | 1.00 | |
| 3.15.8.3 | Video Game/day | | 3.50 | | 3.50 | |
| 3.15.8.4 | Interlibrary Loan/day | | 0.50 | | 0.50 | |
| 3.15.8.5 | Replacement Library Card | | 2.00 | | 2.00 | |
| 3.15.8.6 | Damaged DVD Case | | 5.00 | | 5.00 | |
| 3.15.9 | Donations | | | | | |
| 3.15.9.1 | Children's Birthday Book | | 20.00 | | 20.00 | |
| 3.15.9.2 | Adult/YA Birthday Book | | 30.00 | | 30.00 | |
| 3.15.9.3 | Large Print Birthday Book | | 40.00 | | 40.00 | |
| 3.16 Emergency Services - See Schedule "B" | | | | | | |
| 3.17 Fort Frances Museum (Plus Applicable Taxes) - Effective January 1 | | | | | | |
| 3.17.1 | Research | | | | | |
| 3.17.1.1 | Access | | 9.85 | | 10.10 | |
| 3.17.1.2 | Staff - initial inquiry | | 16.00 | | 16.40 | |
| 3.17.1.3 | Additional time | | 39.90 | per hour | 40.95 | per hour |
| 3.17.2 | Duplication | | | | | |
| 3.17.2.1 | Handling | | 5.50 | | 5.65 | |
| 3.17.2.2 | Copying | | 0.65 | per sheet | 0.65 | per sheet |
| 3.17.2.3 | Digital copy | | 8.50 | | 8.70 | |
| 3.17.2.4 | Copy right fee for commercial uses - Photographing Artefacts | | 40.20 | | 41.25 | |
| 3.17.3 | Admission | | | | | |
| 3.17.3.1 | Special Events - Adult | | 3.54 | 4.00 with HST | 3.65 | |
| 3.17.3.2 | Senior/Under 12 Fee | | 2.66 | 3.00 with HST | | |
| 3.17.3.3 | Maximum Family Fee | | 10.62 | 12.00 with HST | | |
| 3.17.3.4 | School/Public Activity Program | | 3.95 | | | |
| 3.17.4 | Rental | | | | | |
| 3.17.4.1 | Per Day | | 28.05 | | 28.80 | |
| 3.17.4.2 | Per Evening | | 16.90 | | 17.35 | |
| 3.17.4.3 | Court Yard | | 16.90 | | 17.35 | |
| 3.18 Sunny Cove Camp - May 1 | | | | | | |
| 3.18.1 | Daytime | | 583.40 | | 598.55 | |
| 3.18.1.2 | Overnight | | 1,053.35 | | 1080.75 | |
| 3.18.1.3 | Meeting - Half day | | 78.20 | | 80.25 | |
| 3.18.1.4 | Meeting - Full Day | | 130.35 | | 133.75 | |

| | | Number of Units per Year | 2018 Approved | | 2019 Proposed | |
|-------------|---|---|---------------|--------------|---------------|--------------|
| | | | Resident | Non-Resident | Resident | Non-Resident |
| 3.19 | Sister Kennedy Centre - Effective January 1 | | | | | |
| | 3.19.1 | Facility Rental Fee | 41.70 | | 42.80 | |
| | 3.19.2 | Fitness Class- 1 day/week | 10.00 | | 10.25 | |
| | 3.19.3 | Fitness Class- 2 days/week | 20.00 | | 20.50 | |
| 3.20 | Rainy Lake Market Square - Effective January 1 | | | | | |
| | 3.20.1 | Private events fenced in – by reservation – Invitation only – No public – not ticketed (e.g. weddings, social gatherings) For profit – by reservation (e.g. trade shows, car shows) | | | 444.85 | 556.10 |
| | 3.20.2 | Casual use – no reservation (e.g. birthday parties and gatherings where the facility remains open to the public) Non-profit – by reservation (e.g. fenced in ticketed events for community groups & charities) | | | 0.00 | 0.00 |



FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



OCTOBER 2018 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

| Total Hours: Incidents; Training; and Public Service | Training Sessions: | Public Ed & Prevention; Public Events; Public Service: | Fire Safety Standards Enforcement Inspections: | Fire Drills | EMS Calls: | Fire Calls: | Fire Loss estimated values in Dollars: |
|---|--------------------|--|--|---------------|-------------------|--------------|--|
| 29.5 | 2 | 5 | 15 | 1 | 3 | 4 | \$ 500 |
| Alarm Calls: | MVC Calls: | Ice / Water Calls: | (CO) Carbon Monoxide / Gas Leak Calls: | Hazmat Calls: | Mutual Aid Calls: | Other Calls: | Tickets Issued: |
| 3 | 0 | 0 | 2 | 1 | 0 | 1 | 0 |

TEAM MEMBERS RESPONDED TO 14 EMERGENCY RESPONSE CALLS DURING OCTOBER 2018.

Total Hours:

6 Hours was spent on responding to emergency incidents, **.5 Hours** was spent on public service, **4 Hours** was spent on training, and **19 Hours** was spent on **Public Fire Safety Education / Public Events / Public Service**.

Time of Day:

During this month, **71%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **29%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

Fire Prevention Inspections / Re-inspections:

15 (fifteen) inspections / re-inspections were completed in September, which brings our total to **163** inspections / re-inspections completed since January 1st, of this year.

Emergency Medicals Service (EMS) Response Calls:

There were **3 (three)** Emergency Medical Service (EMS) requests.

Fire Response Calls:

There were **4 (four)** Fire Response Call. Three calls were Pre-Fires (No Fire) and were Cooking related. Meanwhile, our team members responded to a dumpster fire at a school, which was intentionally set.

Fire Alarms:

There were **3 (three)** False Fire Alarm calls this month.

Fire Drills:

Our team members participated in **1 (one)** Fire Drill this month.



FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

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OCTOBER 2018 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

(CO) Carbon Monoxide / Gas Leak Calls:

There was **1 (one)** False (CO) Carbon Monoxide call, and **1 (one)** actual Natural Gas Leak call this month.

Hazmat / Other Calls:

There was **1 (one)** call, which involved a gas tank leaking from a vehicle, and **1 (one)** call, which involved a residential hot water tank relief-valve relieving.

Public Fire Safety Education / Public Events / Public Service / Highlights:

Weekly Fire Safety Tips continues in the Thursday edition of the Fort Frances Bulletin. As well, Fire & Life Safety Tips on our towns official Facebook Page continues onward.

For October, Fire Prevention activities included a Fire Safety Day at Canadian Tire on October 6th, and school visits.



As well, our team members participated in the Annual Truck or Treat Event.



TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
(October 2018)

STAFFING:

See Operations Statistics (October) 2018 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (October) 2018 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION & WASTE WATER COLLECTION:

See Monthly Summary (Attached)

Winterized Sunny Cover, Tourist Information Centre, Sorting Gap Marina, Rainy Lake Square
 Wiedenhoeft, Bruyere, Miller attended NWOWWC in Thunder Bay

WATER TREATMENT PLANT:

October, 2018 - In receipt of the Water Treatment Plant Monthly Report
 Webb, Lesmesurier attended NWOWWC in Thunder Bay

WASTE-WATER TREATMENT FACILITY:

October, 2018 - In receipt of the Wastewater Treatment Facility Monthly Report.

WASTE MANAGEMENT:Garbage Collection:

- Number of complaints regarding garbage collection:
- Town - 0 complaints, Asselin's - 0 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning during this period.

- Amount of residential waste delivered to the landfill:
- 246,103 kgs (246.10 tonnes)
- Amount of ICI waste delivered to the landfill:
- 587,770 kgs (587.77 tonnes)

Recycling:

- Number of complaints regarding recycled materials:
- Town - 0 complaints, Asselin's - 0 complaint
- Amount of recycled waste diverted from the landfill:
- (No data) Emterra

Prepared By: Craig Miller



Environmental Superintendent

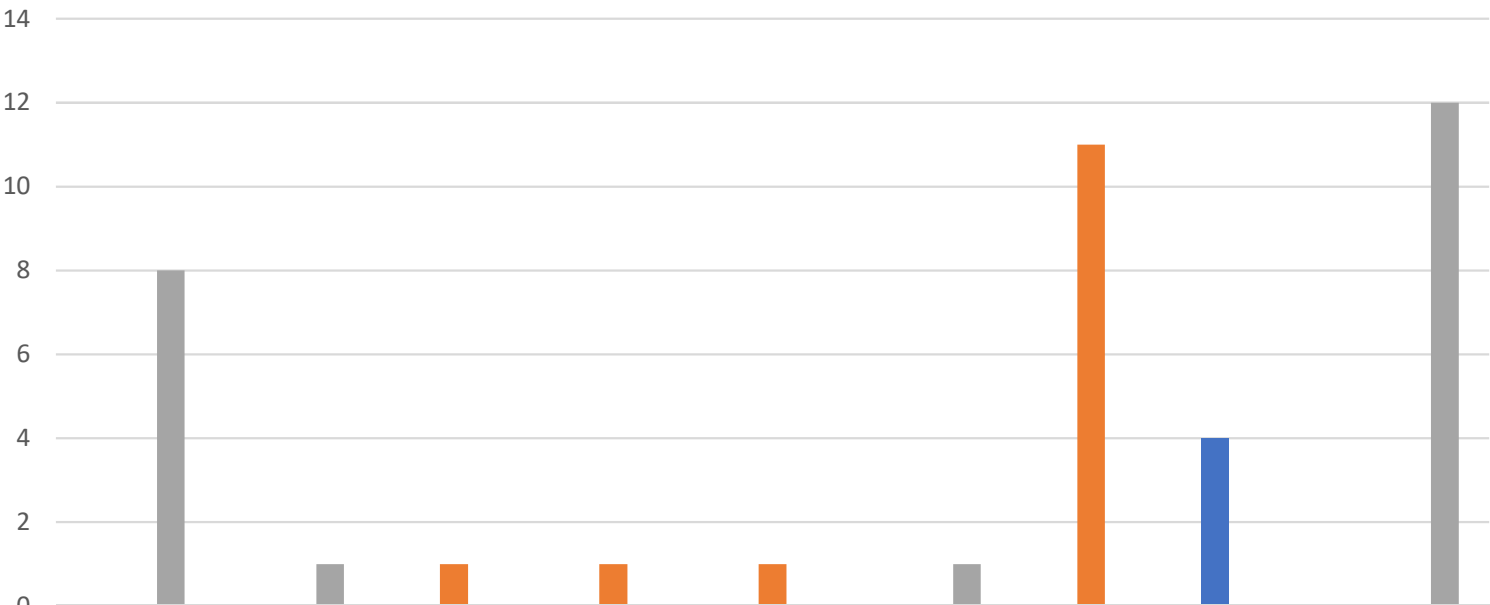
Date: 11/19/18

Monthly Summary for October 2018

| Location | Date | Main System | Subcategory | Remarks | Billable | Done By |
|--|-----------|-------------|---------------------------------|---|----------|---|
| Thompson St. - 726 | 01-Oct-18 | Water | Curb Stop Box Adjustments | Replaced box and rod for c/s. C/S runs from Keating Ave through 730 Thompson back yard. | No | B. Patterson, J. Nicolay |
| Minnie Ave - 201 | 01-Oct-18 | Water | Water Turn Off/On | Water turn off. | Yes | G. Wiedenhoef, J. Bruyere |
| Thompson St. - 726 | 01-Oct-18 | Water | Water Turn Off/On | Water turn off / on | Yes | G. Wiedenhoef, J. Bruyere |
| Butler Ave - 301 | 01-Oct-18 | Water | Water Turn Off/On | Tried to turn off c/s but could not. Leak on town side. Replaced / repaired service line on town side. | No | G. Wiedenhoef, J. Bruyere |
| Scott St. - 360 | 02-Oct-18 | Sewer | Miscellaneous Works | Straighten clean out and cut to level of new bricks. Used new ferro to attach cap. | No | B. Patterson, J. Nicolay |
| Frenette Ave - 1029 | 02-Oct-18 | Water | Curb Stop Box Adjustments | Lower c/s to grade | No | B. Patterson, J. Nicolay |
| Scott St. - 360 (just east of entrance) | 02-Oct-18 | Water | Curb Stop Box Adjustments | Removed box and rod. c/s still attached to main and buried. | No | B. Patterson, J. Nicolay |
| Scott St. - 360 (SE corner of building) | 02-Oct-18 | Water | Curb Stop Box Adjustments | New c/s box top and raised to grade | No | B. Patterson, J. Nicolay |
| Scott St. - 396 | 03-Oct-18 | Water | Curb Stop Box Adjustments | Removed box and rod. c/s still attached to main and buried. | No | B. Patterson, J. Nicolay |
| Scott St. - 398 | 03-Oct-18 | Water | Curb Stop Box Adjustments | Removed box and rod. c/s still attached to main and buried. | No | B. Patterson, J. Nicolay |
| Butler Ave - 301 | 04-Oct-18 | Water | Curb Stop Box Adjustments | Replaced 105" of service line and moved c/s to property line. Used 3/4" copper to lead coupling and 3/4" compression c/s. | No | B. Patterson, J. Nicolay, J. Bruyere, G. Wiedenhoef, Paul L., Darwin W. |
| Sixth St. W - 328 | 05-Oct-18 | Water | Water Turn Off/On | Water turn off / on | Yes | G. Wiedenhoef |
| Church St. - 620 | 09-Oct-18 | Sewer | Plugged Sewers | Blockage let go at 60'. Roots on knife. On town side. | No | B. Patterson, J. Nicolay |
| Banta Blvd - 949 | 10-Oct-18 | Sewer | Plugged Sewers | Plugged internally - no work done | Yes | B. Patterson, J. Nicolay |
| Cornwall Ave - 1035 | 10-Oct-18 | Water | New Water Service Installations | Connection inspection for water | Yes | J. Bruyere |
| Sportsfields, Legion park, Lions Park, The Point | 11-Oct-18 | Water | Water Turn Off/On | Turn off at c/s for season (except for campground) | No | J. Bruyere |
| Colonization Rd. W - 1724 | 12-Oct-18 | Water | Water Turn Off/On | Water turn off / on | Yes | G. Wiedenhoef, J. Bruyere |
| Third St. W - 613 | 13-Oct-18 | Sewer | Plugged Sewers | Would not back up. Ran rooter thru. Roots @ 34'. Private side. | Yes | G. Wiedenhoef, J. Bruyere |
| First St. W - 610 | 14-Oct-18 | Sewer | Plugged Sewers | Ran rooter out 70'. Blockage let go. Roots on knife. | Yes | G. Wiedenhoef, J. Nicolay |
| Mosher Ave - 411 | 16-Oct-18 | Sewer | Plugged Sewers | Blockage let go at 23'. Tampons on knife. | Yes | B. Patterson, J. Nicolay |
| Reid Ave - 601 (Library) | 17-Oct-18 | Other | Private Work | Vac truck for Daryl's Landscaping - Private works | Yes | R. Walton, D. Boileau |
| Elizabeth St. E - 1205 | 17-Oct-18 | Water | Water Turn Off/On | Water turn off. | Yes | B. Patterson, J. Nicolay |
| Colonization Rd. W - 1643 | 18-Oct-18 | Sewer | Manhole Repairs | Replaced / lowered manhole riser ring | No | B. Patterson, J. Nicolay |
| Scott St - 200 | 18-Oct-18 | Sewer | Plugged Sewers | Couldn't get to back up. | Yes | G. Wiedenhoef, J. Bruyere |
| Wright Ave - 812 | 20-Oct-18 | Sewer | Plugged Sewers | Blockage let go at 25'. Roots on knife. On town side. | Yes | G. Wiedenhoef, D. Martin |
| Scott St. - 235 | 22-Oct-18 | Water | Water Turn Off/On | Turn water off at RLS. Remove backflow and water meter. Removed bottle filling station. | No | B. Patterson, J. Nicolay |
| Huffman Court - 837 | 23-Oct-18 | Other | Private Work | Vac truck for Daryl's Landscaping - Private works | Yes | B. Henttonen, E. Onichuk |
| Wright Ave - 819 | 23-Oct-18 | Sewer | Plugged Sewers | Blockage let go at 80'. Nothing on knife. On town side. | Yes | B. Patterson, J. Nicolay |
| Victoria Ave - 306 | 24-Oct-18 | Water | Water Turn Off/On | Water turn off | Yes | B. Patterson, J. Nicolay |
| Gizhac Health Access Centre | 26-Oct-18 | Other | Private Work | CCTV inspection of sewer from men's bathroom c/o | Yes | B. Patterson, J. Nicolay |
| Crowe Ave - 313 | 26-Oct-18 | Sewer | Plugged Sewers | Blockage let go at 52'. Roots on knife. On town side. | Yes | B. Patterson, J. Nicolay |
| Mowat @ Church | 26-Oct-18 | Water | Main Flushing | Flushing due to complaint of brown / odorous water | No | B. Patterson, J. Nicolay |
| Smith Ave - 918 | 29-Oct-18 | Sewer | New Sewer Service Installations | Connection inspection for sewer | Yes | G. Wiedenhoef, J. Nicolay |
| Church St. - 620 | 29-Oct-18 | Sewer | Plugged Sewers | Blockage let go at 60'. Roots on knife. On town side. | Yes | G. Wiedenhoef, J. Nicolay |
| Third St. W - 713 | 29-Oct-18 | Water | Water Turn Off/On | Water turn off | Yes | G. Wiedenhoef, J. Nicolay |
| Huffman Court - 821 | 29-Oct-18 | Water | Water Turn Off/On | Water turn on | Yes | G. Wiedenhoef, J. Nicolay |
| Williams Ave - 826 | 30-Oct-18 | Water | Water Turn Off/On | Water turn on. | Yes | G. Wiedenhoef |
| Mosher Ave - 401 | 31-Oct-18 | Other | Private Work | CCTV inspection of sewer. Found lots of roots. | Yes | G. Wiedenhoef, J. Nicolay, J. Bruyere |
| Mosher Ave - 401 | 31-Oct-18 | Sewer | Plugged Sewers | Blockage let go @ 37'. Lots of roots. CCTV to follow. | Yes | G. Wiedenhoef, J. Nicolay, J. Bruyere |
| Huffman Court - 837 | 31-Oct-18 | Water | Curb Stop Box Adjustments | Cut down box and replace top of curb stop to straighten | No | J. Nicolay |

Count of Subcategory

Breakdown of Work Completed in October



Main System

- Other
- Sewer
- Water

| | | | | | | | | |
|-------|---|---|---|---|---|----|---|----|
| Other | | | | | | | 4 | |
| Sewer | | 1 | 1 | 1 | | 11 | | |
| Water | 8 | 1 | | | 1 | | | 12 |

Subcategory