

REPORTCOMMITTEE OF THE
WHOLENovember 13, 2018

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on November 13, 2018 from 5:32 p.m. to 6:55 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese, G. P. Ryan, J. Caul and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, T. Rob, Manager of Operations & Facilities (5:32-5:33, 5:55-6:55), J. Kabel, Manager of Community Services (5:32-5:53, 6:32-6:55), J. Forbes, Manager of Human Resources (5:32-5:53, 6:32-6:55) and L. Lindberg, Treasurer (5:32-5:33, 6:32-6:55), T. Moffit, Fire Chief/CEMC (6:32-6:55).

1. Call to Order at 5:32 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Ryan disclosed an interest in Item 4.3 from this agenda as he is occasionally employed by the company being discussed.

4. In-Camera:

4.1 Personal matters about an identifiable individual, including municipal or local board: Personnel Matter (5:33 p.m. - 5:53 p.m.)
J. Forbes, Human Resources Manager and J. Kabel, Manager of Community Services were in attendance and provided a verbal update with additional input provided by D. Brown, CAO.

345 Albanese - Perry: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:
- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.1 Personnel Matter and Item 4.2 Citizen of the Year- a proposed or pending acquisition or disposition of land by the municipality or local board; more specifically Item 4.3 Property Matter Update

CARRIED

4.2 Personal Matters about an Identifiable Individual, including municipal or local board employees: 31st Annual Citizen of the Year (5:53 p.m. - 5:54 p.m.)
- approval of this report will endorse the Citizen of the Year Committee's recommendation for the Town's Citizen of the Year in 2019 with a formal presentation at the November 26th meeting of Council. D. Brown, CAO provided a brief verbal summary. A resolution will be considered in tonight's Council meeting.

4.3 A proposed or pending acquisition or disposition of land by the municipality or local board: Property Matter Update (5:55 p.m. - 6:26 p.m.)
D. Brown, CAO provided a verbal summary with additional input provided by T. Rob, Manager of Operations & Facilities. Council directed Administration to further discuss Industrial Park lots at future Planning & Development Executive Committee.

Councillor Ryan disclosed an interest in this item as he is occasionally employed by the company being discussed. He did not speak to the matter and left the room.

5. Public Session Resumes in Council Chambers at 6:32 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor R. Avis - No Verbal Update
Councillor J. Albanese - No Verbal Update
Councillor W. Brunetta - A Verbal Update was provided regarding two NOMA taskforces.
Councillor J. Caul - No Verbal Update

7. Consent Agenda:

- 7.1 Request for Tender for Replacement of 1995 Pumper Rescue Truck (11-1).
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize proceeding with advertisement for Tender for a Triple Combination Pumper Fire Truck.
- 346 Albanese - Perry: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, ~~7.2~~, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, ~~7.13~~ and 7.14.
- CARRIED
- 7.2 Fort Frances Fire & Rescue Service - Establishing and Regulating By-Law.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to authorize repealing of By-Law 31/10; and approve the preparation of a by-law to replace same for execution by Mayor and Clerk.
- This item was pulled by Councillor Caul. T. Moffit, Fire Chief / CEMC made a powerpoint presentation.
- 7.3 Policy Update - Media Communications.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the updated Media Communications Policy.
- 7.4 Museum Advisory Committee Request - Hamilton Cutter Sleigh.
- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the use of the Hamilton Cutter Sleigh at the Market Square for winter display with an agreement forthcoming that outlines ownership, maintenance responsibilities and release of liability.
- 7.5 2019 Budget Timetable.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the 2019 Budget Timetable as presented in the report.
- 7.6 Consumer Price Index (CPI) Increase for 2019 User Fees.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to direct Division Managers to affect a 2.6% user fee increase for 2019, reflective of the Thunder Bay Consumer Price Index Inflationary increase, for Executive Committee review.
- 7.7 Request for Reconsideration - Minutes of Settlement (MOS) re: 641 Second Street East (2018); 635 Nelson Street (2018); 838 Williams Avenue (2017 and 2018); 633 Nelson Street (2017 and 2018).
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to process the Minutes of Settlement (MOS) for properties located at 641 Second Street East, 635 Nelson Street, 838 Williams Avenue and 633 Nelson Street.
- 7.8 2019 Vacation Guide Map to Northwestern Ontario.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to receive the 2019 Northwestern Ontario Vacation Guide Map advertising request and that no further action be taken.

- 7.9 Township of Montague - Request for Resolution Support.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to endorse the Township of Montague's resolution supporting the Association of Municipal Clerks and Treasurers of Ontario's request that the Provincial Government undertake consultation with municipalities prior to modifying legislation that affects municipal governments and that our supporting resolution be circulated to AMCTO and the Ontario Premier.
- 7.10 Letter dated September 28, 2018 from The Sleepy Owl re: Lane Condition.
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to receive the request from The Sleepy Owl and that no further action be taken.
- 7.11 Letter from Cynthia Donald re: Bike Path Signs.
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to receive the request from Cynthia Donald and that no further action be taken.
- 7.12 Asset Management Levels of Service Report.
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to receive the report as information.
- 7.13 2018 Update to the Town's Winter Maintenance Policy.
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that the amended Winter Maintenance Policy be approved, compiled and made available on the Town's website.

This item was pulled by Councillor Brunetta for housekeeping purposes.

- 7.14 September 2018 Drinking Water Systems Monthly Summary Report
- approval of this report will accept the September 2018 report prior to it being made available to the general public.

8. Operations and Facilities Division:

- 8.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.

9. Information:

The following 14 items were received.

- 9.1 Mandatory Training and Certification Regulation Update.
T. Moffit, Fire Chief / CEMC gave a brief verbal summary.
- 9.2 Fire & Rescue Service - September 2018 Report.
- 9.3 Town of Fort Frances General Fund (Operating) Summary for the Nine Months Ending September 30, 2018.
- 9.4 Town of Fort Frances General Fund (Operating) Summary for the Ten Months Ending October 31, 2018.
- 9.5 Town of Fort Frances Water and Sewer Fund (Operating Summary) for the Nine Months Ending September 30, 2018.

- 9.6 Town of Fort Frances Water and Sewer Fund (Operating) Summary for the Ten Months ending October 31, 2018.
- 9.7 2018 3rd Quarter Reserve Fund Report.
- 9.8 Fort Frances Wastewater Treatment Facility - August 2018 Monthly Report.
- 9.9 Fort Frances Wastewater Treatment Facility - September 2018 Monthly Report.
- 9.10 Fort Frances Municipal Airport Statistics as of November 5, 2018.
- 9.11 Sewer and Water Data for 2018 - updated November 5, 2018.
- 9.12 Complaint Register - August 2018.
- 9.13 Complaint Register - September 2018.
- 9.14 Building Department - Stats (September & October 2018)

10. Non-agenda items - None.

11. ADJOURNMENT

- 11.1 The meeting adjourned at 6:55 p.m.

347 Perry - Albanese: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk