



OF # 23 - Minutes

OPERATIONS & FACILITIES EXECUTIVE COMMITTEE

REPORT

DECEMBER 14, 2011

A meeting of the Operations & Facilities Executive Committee was held on Wednesday, December 14th, 2011 at 7:30 a.m.

PRESENT: Rick Wiedenhoeft
Paul Ryan
Ken Perry
Mark McCaig
Doug Brown

REGRETS: Roy Avis

GUESTS: Lindsay Hamilton – 7:40 a.m. to 8:05 a.m.

1. Called to order at 7:30 a.m.
2. Non-agenda items which, because of urgency, cannot be referred to subsequent meeting, identified to be considered later in the meeting:
 - a) Rainy River Arts Collective (RRAC) – Snow Sculpture Project

3. Disclosure of pecuniary interest and general nature thereof – none.
4. Approve Minutes from December 7th, 2011 Operations & Facilities Executive Committee Meeting. The minutes were approved as circulated.
5. TENDERS/CAPITAL/DEVELOPMENT/ENGINEERING SERVICES
 - Tender 11-OF-14 - Supply of Backhoe Loader & Trade-In of 1994 – 426B Backhoe-Loader – the report was reviewed and will be forwarded to Council for approval.
 - 2011 Operation & Facilities Division Capital Program Update as of November 30th – the spreadsheet was reviewed and will be forwarded to Council for information only. No action required.
6. WATER

Water Treatment Plant

Water Distribution System

 - Long Range Financial Plan for Water & Wastewater Systems – the report was reviewed and will be forwarded to Council for approval.
7. SEWER

Sewage Treatment Plant
8. TRANSPORTATION

Traffic Safety Advisory Committee
9. WASTE MANAGEMENT
 - 2011 Tonnage @ Landfill Site – November 2011 – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
 - Waste Disposal Site Monthly Inspection – September 2011 – the report was reviewed and will be forwarded to Council as information only.

- Waste Disposal Site Monthly Inspection – October/November 2011 – the report was reviewed and will be forwarded to Council as information only.

10. AIRPORT

- Airport Statistics – November 30, 2011 – the statistics were reviewed and will be forwarded to Council as information only.

11. PARKS & CEMETERIES

12. INFORMATION REPORTS

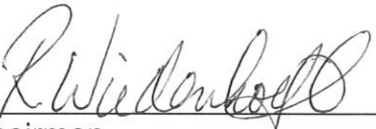
- Operations Statistics – July 2011 – Milt Strachan – the statistics were reviewed and will be forwarded to Council as information only.
- Operations Statistics – August 2011 – Milt Strachan - the statistics were reviewed and will be forwarded to Council as information only.
- Operations Statistics – September 2011 – Milt Strachan - the statistics were reviewed and will be forwarded to Council as information only.
- Operations Statistics – September 2011 – Doug Herr - the statistics were reviewed and will be forwarded to Council as information only.
- Operations Statistics – October 2011 – Milt Strachan - the statistics were reviewed and will be forwarded to Council as information only.
- Operations Statistics – October 2011 – Doug Herr - the statistics were reviewed and will be forwarded to Council as information only.

13. NON-AGENDA ITEMS

- a) Rainy River Arts Collective (RRAC) – Snow Sculpture Project – Lindsay Hamilton of RRAC arrived at the meeting @ 7:40 a.m. where she gave a brief presentation on the Snow Sculpture Project and what in-kind services are being requested by this organization from the Town. All members of the Operations & Facilities Executive Committee were given an opportunity to ask questions and receive clarification on this project. Several action items were given to Lindsay Hamilton to complete prior to the next Operations & Facilities Executive Committee scheduled for January 4th, 2012 @ 7:30 a.m.

Doug Brown will forward his email address to Lindsay to ensure information is reviewed prior to the scheduled meeting in order for the Operations & Facilities Executive Committee to make a recommendation on the level of support, which the Town could provide. Lindsay left the meeting @ 8:05 a.m. and the information given to the Town by RRAC at the December 12/11 meeting was re-distributed to each member of the Executive Committee.

There being no further matters before this committee at this time; this meeting was adjourned at 8:55 a.m.


Chairman
Operations & Facilities Executive
Committee


Manager Operations & Facilities