

TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - January 7, 2019 10:30 AM

MEETING - Memorial Sports Centre - '52 Canadians Meeting Room

	Page
1. <u>CALL TO ORDER (Session #002)</u>	
3. <u>DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF</u>	
2. <u>APPROVAL OF AGENDA (call for non-agenda items)</u>	
4. <u>APPROVAL OF PREVIOUS COMMITTEE MINUTES</u>	
4.1 Community Services Executive Committee - December 4, 2018	2 - 3
5. <u>ITEMS REFERRED FROM COUNCIL</u>	
- NIL	
6. <u>NEW BUSINESS</u>	
6.1 2019 Community Services Draft Budget Summary	4 - 10
6.2 2019 Community Services Full Draft Budget	11 - 39
6.3 Redundant Score Clock ('52 Arena)	
7. <u>NON-AGENDA ITEMS</u>	
8. <u>IN-CAMERA</u>	
9. <u>INFORMATION</u>	
9.1 Next meeting date - January 21, 2019 @ Fort Frances Museum	
10. <u>ADJOURNMENT</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #001

December 4, 2018

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on December 4, 2018 from 10:30 a.m. to 10:50 a.m.

PRESENT: Andrew Hallikas - Chairman, Rick Wiedenhoeft - Councillor, Mike Behan - Councillor, June Caul - Mayor, Doug Brown - CAO, Jason Kabel - Community Services Division Manager

1 CALL TO ORDER (Session #001)

The meeting was called to order by J. Kabel at 10:28 a.m.

Andrew Hallikas was elected chairperson and Rick Weidenhoeft was elected vice-chairperson. Mr. Hallikas assumed management of the meeting as chair.

2 APPROVAL OF AGENDA (Call for non-agenda items)

- NIL

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee - Monday, November 5, 2018 -
Approved as circulated.

5 IN-CAMERA

5.1 Appointments to Boards & Committees - The Community Services Executive Committee recommends to Mayor & Council to appoint the following applicants to each respective board or committee for a two-year term ending November 30, 2020:

Sunny Cove Advisory Committee (2 vacancies, 3 appointed by the Kiwanis)

- Robin Dennis

Museum Advisory Committee (5 vacancies)

- Caren Fagerdahl, Debbie Ballard, Eleanor Laur, Mary Hickling, Robert Schulz

Townshend Theatre Advisory Committee (1 vacancy, 2 RRDSB members, 1 Con. College member)

- Caren Fagerdahl

Sister Kennedy (Fort Frances Senior) Centre Board of Management (5 vacancies)

- Brenda Whalen, Debbie McTaggart, Irene Laing, John Reader, Wayne Allen

Fort Frances Public Library Board (5 vacancies)

Gordon McBride, Kerry Zucchiatti, Robert Schulz, Robin Dennis, Sheri DeGagne

6 ITEMS REFERRED FROM COUNCIL

- NIL

7 NON-AGENDA ITEMS

- NIL

8 INFORMATION

8.1 Next Meeting Date - January 7, 2019 - Memorial Sports Centre

9 ADJOURNMENT

There being no further matters before the committee at this time, the meeting was adjourned at 10:50 a.m.

A. Hallikas, Executive Committee Chair

J. Kabel, Community Services Division Manager

REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Community Services Division Manager

DATE: December 27, 2018

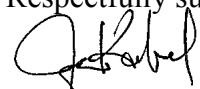
RE: **2019 Community Services Draft Operating Budget**

Preamble

Attached are a few resources to help detail the first draft of the 2019 Community Services budget. Some overarching thoughts to consider prior to budget inspection are:

- The Community Services Division is comprised of 11 primary cost centres
 1. Sister Kennedy Centre
 2. Children's Complex (3 cost centres – Daycare, Best Start Hub, & Special Needs Resource)
 3. Handi-van & Dial-a-ride
 4. Townshend Theatre
 5. Recreation Facilities
 6. Recreation Programs
 7. Community Services
 8. Sunny Cove Camp
 9. FF Public Library & Technology Centre
 10. FF Museum
 11. Sorting Gap Marina
- Items for all cost centres consideration incorporated into the budget
 - User fees 2.6% increase
 - Natural Gas – 4% reduction projected
 - Water & sewer rates 2.7% increase
 - Electricity – 3% increase
 - Gasoline & Diesel – 0%
 - Potential labour cost increases (to be negotiated through collective bargaining early in 2019)
 - Increase in insurance rates in most areas (as provided by insurer)
 - Addition of Tradesperson to many CS facilities for routine maintenance
- Notable 2019 budget considerations over 2018
 - Recreation Facilities includes additional time for a maintenance assistant for winter season.
 - Recreation Programs includes 2 full-time adult staff in the summer as opposed to students.
 - Museum budgeted to include a museum assistant, replacing an intern and 2 summer students.

Respectfully submitted,

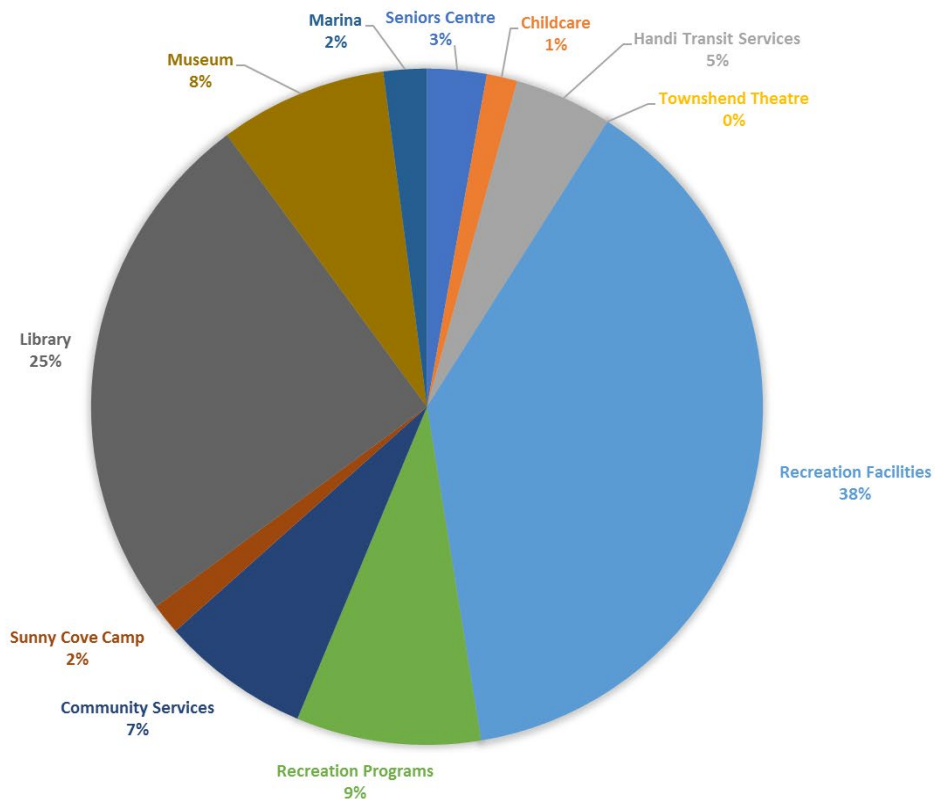


Jason Kabel

2019 vs 2018 Overall Budget Comparison

	2018 OPERATING FORECAST	2019 OPERATING FORECAST	Variance 2019 - 2018	% Variance	Notes
Total CS Revenue	(2,864,197)	(2,749,307)	114,890	-4.0%	Top revenue changes: Childcare -\$123,561, Rec Facilities -\$33,692, Marina +17,500, Museum +\$8,389
Total CS Expenditures	4,689,418	4,760,497	67,784	1.4%	Top expense changes: Childcare -\$135,998, Rec Programs +\$40,654, Rec Facilities +\$33,692, Marina +\$20,815
TOTAL COMMUNITY SERVICES	1,825,221	2,011,190	182,674	10.0%	Senior Centre +\$3,131, Childcare -\$12,439, Handivan -\$8,399, Rec Facilities +\$134,772, Rec Programs +\$33,254, CS +\$7,606, Sunny Cove +\$7,624, Library +\$4,205, Museum +\$9,604, Marina +\$3,315, Theatre \$0

2019 CS DRAFT BUDGET - BY COST CENTRE



<u>COST CENTRE</u>	<u>NET COST</u>	<u>%</u>
Seniors Centre	57,422	3%
Childcare	29,585	1%
Handi-van, Dial-a-ride	94,590	5%
Townshend Theatre	0	0%
Recreation Facilities	772,164	38%
Recreation Programs	178,650	9%
Community Services	143,991	7%
Sunny Cove Camp	29,741	2%
Library	500,917	25%
Museum	162,221	8%
Marina	41,908	2%
TOTAL CS	\$2,011,190	100%

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	2018 % Variance	Notes
<u>Fort Frances Seniors' Centre</u>								
REVENUE:	(68,531.58)	(73,802.02)	(66,700)	(72,700)	(65,513.20)	(6,000)	9.0%	Ministry \$2700, Fitness Classes \$2300
EXPENDITURES:					-	-		
Administration	70,605.88	71,649.60	68,600	75,091	65,248.94	6,491	9.5%	More fitness classes planned
Building & Grounds	43,154.72	46,539.33	52,391	55,032	40,548.16	2,641	5.0%	Tradesperson \$2881
Total Revenue	(68,531.58)	(73,802.02)	(66,700)	(72,700)	(65,513.20)	(6,000)	9.0%	
Total Expenditures	113,760.60	118,188.93	120,991	130,122	105,797.10	9,131	7.5%	
Total Fort Frances Seniors' Centre	45,229.02	44,386.91	54,291	57,422	40,283.91	3,131	5.8%	
<u>Children's Day Care</u>								
REVENUE:	(1,199,905.96)	(1,307,114.52)	(1,380,113)	(1,270,615)	(1,196,973.40)	109,498	-7.9%	Parent Fees -\$58,000 (Schools), Fee Subsidy -\$160,000, Core Services +\$60,000, Stabilization Funding \$60,000
EXPENDITURES:								
Administration	1,152,596.79	1,254,659.52	1,325,656	1,201,681	1,129,350.52	(124,505)	-9.4%	Half year School Program, Vehicle moved from Hub, added cell phones for Mgr & Assistant
Buildings & Grounds	85,962.19	69,251.04	88,389	98,520	74,830.98	10,131	11.5%	Tradesperson \$5,761
Total Revenue	(1,199,905.96)	(1,307,114.52)	(1,380,113)	(1,270,615)	(1,196,973.40)	109,498	-7.9%	
Total Expenditures	1,238,558.98	1,323,910.56	1,414,045	1,300,201	1,204,181.50	(114,374)	-8.1%	
Total Children's Day Care	38,653.02	16,796.04	33,932	29,585	7,208.10	(4,877)	-14.4%	
<u>Day Care Best Start Hub</u>								
REVENUE	(121,470.00)	(106,687.28)	(131,529)	(146,867)	(111,928.63)	(15,338)	11.7%	More DSSAB Funding
EXPENDITURES:								
Administration	114,907.96	106,789.28	131,456	138,425	103,947.71	6,969	5.3%	More funding available
Buildings & Grounds	8,272.76	4,924.96	7,635	8,442	10,226.81	807	10.6%	
Total Revenue	(121,470.00)	(106,687.28)	(131,529)	(146,867)	(111,928.63)	(15,338)	11.7%	
Total Expenditures	123,180.72	111,714.24	139,091	146,867	114,174.52	7,776	5.6%	
Total Day Care Best Start Hub	1,710.72	5,026.96	7,562	(0)	2,245.89	(7,562)	-100.0%	Balanced to Zero (no taxpayer funding)

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	2018 % Variance	Notes
<u>Day Care Special Needs Resource</u>								
REVENUE:	(106,312.00)	(102,296.80)	(141,747)	(112,346)	(104,697.59)	29,401	-20.7%	
EXPENDITURES:	107,730.30	113,451.63	141,747	112,347	109,197.56	(29,400)	-20.7%	
Total Revenue	(106,312.00)	(102,296.80)	(141,747)	(112,346)	(104,697.59)	29,401	-20.7%	
Total Expenditures	107,730.30	113,451.63	141,747	112,347	109,197.56	(29,400)	-20.7%	
Total Day Care Resource Centre	1,418.30	11,154.83	0	0	4,499.97	0	0.0%	Balanced to Zero (no taxpayer funding)
<u>Handi-Van Transit Services:</u>								
REVENUE:	(108,860.99)	(101,952.42)	(109,306)	(111,846)	(103,094.15)	(2,540)	2.3%	used 3 year average
EXPENDITURES:	192,325.88	178,413.24	190,105	186,070	178,183.92	(4,035)	-2.1%	Treasury GL entry \$4,255
Vehicles - Licensed	23,982.75	22,715.78	22,190	20,366	26,134.58	(1,824)	-8.2%	decrease in maintenance due to new vans
Total Revenue	(108,860.99)	(101,952.42)	(109,306)	(111,846)	(103,094.15)	(2,540)	2.3%	
Total Expenditures	216,308.63	201,129.02	212,295	206,436	204,318.50	(5,859)	-2.8%	
Total Handi Transit Services	107,447.64	99,176.60	102,989	94,590	101,224.35	(8,399)	-8.2%	
<u>Townshend Theatre</u>								
REVENUE	(19,813.63)	(19,679.93)	(17,500)	(17,200)	(20,088.08)	300	-1.7%	
EXPENDITURES								
Buildings & Grounds	14,711.94	14,502.71	17,500	17,200	14,486.21	(300)	-1.7%	
Total Revenue	(19,813.63)	(19,679.93)	(17,500)	(17,200)	(20,088.08)	300	-1.7%	
Total Expenditures	14,711.94	14,502.71	17,500	17,200	14,486.21	(300)	-1.7%	
Total Townsend Theatre	(5,101.69)	(5,177.22)	0	0	(5,601.87)	0	0.0%	Balanced to Zero (no taxpayer funding)

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	2018 % Variance	Notes
<u>Recreation Facilities</u>								
REVENUE:	(417,107.52)	(407,039.82)	(388,232)	(354,610)	(410,904.56)	33,622	-8.7%	Muskie Teams started 1 month later in 2018, swim member numbers are down, FFMHA new scheduler/changed schedule, Skating club split - numbers are down, FFGWHA Participant #'s are down
EXPENDITURES								
Administration	485,747.40	533,854.09	448,710	544,976	492,194.95	95,366	21.3%	Additional person for ice season performing routine maintenance, extra time for caretakers, additional training for guys
Buildings & Grounds	541,502.16	524,337.82	555,689	558,083	524,409.07	2,394	0.4%	Tradesperson \$12,411
Vehicles - Licensed	16,440.32	21,957.38	18,460	23,716	19,047.43	3,390	18.4%	Increase in insurance & maintenance
Total Revenue	(417,107.52)	(407,039.82)	(388,232)	(354,610)	(410,904.56)	33,622	-8.7%	
Total Expenditures	1,043,689.88	1,080,149.29	1,022,859	1,126,774	1,035,651.45	101,150	9.9%	
Total Recreation Facilities	626,582.36	673,109.47	634,627	772,164	624,746.90	134,772	21.2%	
<u>Recreation Programs</u>								
REVENUE:								
Operational Revenue - HST Charged	(189,734.29)	(189,598.11)	(188,000)	(196,400)	(199,209.95)	(8,400)	4.5%	Adult memberships +\$7,000, Swim classes +\$1,000, Courses - \$1200
Operational Revenue - No HST	(110,989.82)	(103,474.50)	(98,500)	(97,500)	(103,411.94)	1,000	-1.0%	Summer programs +\$5,000, daily admissions (youth) -\$2,000, swim classes -\$1,000
EXPENDITURES:								
Total Expenditures	400,988.12	332,669.11	431,896	472,550	379,713.51	40,654	9.4%	Adult lifeguards FT instead of students (Bill 148)
Total Revenue	(312,367.11)	(293,072.61)	(286,500)	(293,900)	(310,173.55)	(7,400)	2.6%	
Total Expenditures	400,988.12	332,669.11	431,896	472,550	379,713.51	40,654	9.4%	
Total Recreation Programs	88,621.01	39,596.50	145,396	178,650	69,539.96	33,254	22.9%	

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	2018 % Variance	Notes
<u>Community Services</u>								CS Mgr, Receptionist, & Receptionist cover person
REVENUE:	(20,000.00)	(20,000.00)	(20,000)	(25,000)	(20,025.00)	(5,000)	25.0%	Additional \$5,000 for Senior Centre Admin
EXPENDITURES:					-	-		
Administration	136,182.87	134,859.27	153,725	166,996	134,412.00	13,271	8.6%	Added hours for Receptionist backup (100 hrs), CS Mgr, Receptionst 20%
Vehicles - Licensed	0.00	262.29	2,660	1,995	749.55	(665)	-25.0%	
Total Revenue	(20,000.00)	(20,000.00)	(20,000)	(25,000)	(20,025.00)	(5,000)	25.0%	
Total Expenditures	136,182.87	135,121.56	156,385	168,991	135,161.55	12,606	8.1%	
Total Community Services	116,182.87	115,121.56	136,385	143,991	115,136.55	7,606	5.6%	
<u>Sunny Cove Camp</u>								
REVENUE:	(48,027.66)	(36,865.04)	(42,200)	(44,000)	(42,923.34)	(1,800)	4.3%	Camper fees +\$2,000
EXPENDITURES:								
Administration Expenditures	8,401.35	33,166.85	30,198	33,390	14,424.22	3,192	10.6%	Butch Wensley now OMERS elligible
Buildings & Yard	54,755.08	29,861.96	34,119	40,351	44,978.83	6,232	18.3%	Tradesperson \$1,571, Insurance +2,591, Taxes +\$820, Contracted Works +1,000
Total Revenue	(48,027.66)	(36,865.04)	(42,200)	(44,000)	(42,923.34)	(1,800)	4.3%	
Total Expenditures	63,156.43	63,028.81	64,317	73,741	59,403.05	9,424	14.7%	
Total Sunny Cove Camp	15,128.77	26,163.77	22,117	29,741	16,479.71	7,624	34.5%	
<u>Public Library</u>								
REVENUE	(115,140.09)	(93,954.18)	(102,690)	(96,654)	(115,939.41)	6,036	-5.9%	Room rental +\$3,300, Grants -\$11,609, Donations +\$2,000, Late fines -\$1,000
EXPENDITURES								
Administration	461,578.56	427,386.93	457,275	455,908	459,788.61	(1,367)	-0.3%	
Buildings & Grounds	64,576.20	82,708.92	78,277	78,162	69,068.25	(115)	-0.1%	
Library Services	71,024.10	68,772.43	63,850	63,500	71,391.83	(350)	-0.5%	
Total Revenue	(115,140.09)	(93,954.18)	(102,690)	(96,654)	(115,939.41)	6,036	-5.9%	
Total Expenditures	597,178.86	578,868.28	599,402	597,570	600,248.70	(1,832)	-0.3%	
Total Library	482,038.77	484,914.10	496,712	500,917	484,309.29	4,205	0.8%	

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	2018 % Variance	Notes
<u>Museum</u>								
REVENUE	(73,885.76)	(116,179.18)	(85,680)	(94,069)	(76,565.00)	(8,389)	9.8%	workshops +\$2,000, Traveling Exhibit +1700, Apply for MAP grant +3000, Donations +1500
EXPENDITURES								
Administration	177,872.65	209,271.98	192,514	205,901	177,593.04	13,387	7.0%	add museum assistant - 2 less students & no intern, traveling Franklin exhibit expenses offset by Donation Reserves
Buildings & Grounds	35,094.12	37,069.73	45,783	50,389	34,335.01	4,606	10.1%	Tradesperson \$5,301
Total Revenue	(73,885.76)	(116,179.18)	(85,680)	(94,069)	(76,565.00)	(8,389)	9.8%	
Total Expenditures	212,966.77	246,341.71	238,297	256,290	211,928.05	17,993	7.6%	
Total Museum	139,081.01	130,162.53	152,617	162,221	135,363.04	9,604	6.3%	
<u>Waterfront Development (Sorting Gap Marina)</u>								
REVENUE	(88,713.88)	(102,909.58)	(92,000)	(109,500)	(92,017.00)	(17,500)	19.0%	Dock Rentals +\$7000, Ice cream +\$5000, Launch +1500, Gas/Oil +\$4000
EXPENDITURES								
Administration	91,295.38	91,227.36	89,932	109,239	90,315.27	19,307	21.5%	
Buildings & Grounds	37,235.09	39,726.89	40,661	42,169	38,038.83	1,508	3.7%	
Total Revenue	(88,713.88)	(102,909.58)	(92,000)	(109,500)	(92,017.00)	(17,500)	19.0%	
Total Expenses	128,530.47	130,954.25	130,593	151,408	128,354.10	20,815	15.9%	Tradesperson \$6206, Taxes \$700, Upstaffing \$6154
Total Waterfront Development	39,816.59	28,044.67	38,593	41,908	36,337.10	3,315	8.6%	
Total CS Revenue	(2,751,528.20)	(2,790,635.90)	(2,864,197)	(2,749,307)	(2,691,001.08)	114,890	-4.0%	Top revenue changes: Childcare -\$123,561, Rec Facilities -\$33,692, Marina +17,500, Museum +\$8,389
Total CS Expenditures	4,448,336.59	4,459,112.62	4,689,418	4,760,497	4,322,773.98	67,784	1.4%	Top expense changes: Childcare -\$135,998, Rec Programs +\$40,654, Rec Facilities +\$33,692, Marina +\$20,815
TOTAL COMMUNITY SERVICES	1,696,808.39	1,668,476.72	1,825,221	2,011,190	1,631,772.90	182,674	10.0%	Senior Centre +\$3,131, Childcare -\$12,439, Handivan -\$8,399, Rec Facilities +\$134,772, Rec Programs +33,254, CS +\$7,606, Sunny Cove +\$7,624, Library +\$4,205, Museum +\$9,604, Marina +\$3,315

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Fort Frances Seniors' Centre								
REVENUE:								
Sundry Revenue		(468.75)		-		(222.92)	-	Notes
Rental	(1,398.21)	(1,685.90)	(1,500)	(1,005.55)	(1,500)	(1,028.04)	-	
Ministry of Health	(39,999.96)	(39,999.96)	(40,000)	(24,908.33)	(42,700)	(39,999.97)	(2,700)	
One Time Funding Grant (Age Fri	(6,160.00)	(717.02)		(1,157.12)		(2,292.34)	-	
Contributions from Seniors	(18,978.41)	(23,912.64)	(22,000)	(21,291.18)	(23,000)	(18,469.02)	(1,000)	
Seniors Fitness Classes			(1,200)	(3,438.56)	(3,500)	-	(2,300)	
Age Friendly Community Revenue		(1,016.50)		(500.00)		(338.83)	-	
Donations	(1,995.00)	(6,001.25)	(2,000)	(1,554.77)	(2,000)	(3,162.08)	-	
	(68,531.58)	(73,802.02)	(66,700)	(53,855.51)	(72,700)	(65,513.20)	(6,000)	
EXPENDITURES:						-	-	
Administration						-	-	
Wages IFT (refer to Comm Serv)	10,000.00	10,000.00	10,000	5,000.00	10,000	10,000.00	-	
Hourly Part-time Salaries/Wages	10,500.00	11,000.00	12,000	9,000.00	12,000	10,966.67	-	
Part Time Salaries- Fitness Instructor				1,327.10	4,860	-	4,860	2 Fitness Ladies (\$22.5 x 1.5 hrs x 4 days/wk)
CPP- Fitness Instructor				39.87	146	-	146	
EI- Fitness Instructor				30.43	111	-	111	
OMERS- Fitness Instructor				41.91	153	-	153	
EHT- Fitness Instructor				25.55	94	-	94	
Employer Benefits- Fitness Instructor				19.86	73	-	73	
WSIB- Fitness Instructor				41.90	153	-	153	
Accounting Charges	10,000.00	10,150.00	10,300	7,725.00	10,500	9,550.00	200	
Communications	2,120.68	2,612.41	1,700	2,004.83	2,500	2,122.25	800	
Office Supplies	906.02	1,589.41	1,500	658.21	1,500	1,196.51	-	
Supplies/Craft		272.01		-		96.78	-	
Supplies/Workshop	821.10	1,023.73	800	664.02	800	694.98	-	
Kitchen Supplies	1,184.80	951.03	1,300	787.53	1,200	994.20	(100)	
Food & Meals	17,449.62	19,329.40	18,000	12,469.77	18,000	15,514.87	-	
Contracted Works	3,509.28	2,214.67	2,500	1,050.00	2,500	2,005.64	-	Fitness Labour used to be here
Travel	1,320.14	1,066.86	1,500	900.69	1,500	1,199.00	-	
Conferences & Courses	107.35		1,000	-	1,000	97.04	-	
Age-Friendly Community Project	1,948.71	5,944.81		7,408.77		2,631.17	-	
Advertising & Public Notices	1,734.07	1,193.67	1,000	405.92	1,000	1,194.54	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Pubic Relations/Promotions	1,879.57	953.32	1,000	231.50	1,000	944.30	-	
Events & Activities	5,616.57	3,348.28	6,000	2,007.51	6,000	5,538.34	-	
Contributions to Capital	1,507.97			-		502.66	-	
	70,605.88	71,649.60	68,600	51,840.37	75,091	65,248.94	6,491	
Building & Grounds								
Salaries Full Time				2,924.92	2,175	-	2,175	Sidewalk work done in 2018, Tradesperson
Hourly Part Time				156.57		-	-	
Employer CPP				151.39		-	-	
Employer EI				68.54		-	-	
Employer OMERS				280.68		-	-	
Employer EHT				63.54		-	-	
Employer Benefits				813.95	706	-	706	Tradesperson Benefits
Employer WSIB				104.24		-	-	
Natural Gas Charges	5,260.87	5,147.58	5,300	3,297.47	5,300	5,327.88	-	
Hydro Charges	6,443.67	8,108.98	8,200	3,461.79	7,500	7,320.00	(700)	
Water & Sewer Charges	1,796.98	2,506.48	2,600	2,109.27	2,700	2,065.92	100	
Janitorial Supplies	6,349.61	3,139.23	3,400	1,649.52	3,200	4,487.90	(200)	
Contracted Services - Janitorial S	6,106.93	9,947.79	13,452	11,769.42	13,881	5,563.86	429	
Equipment Rentals-Own				1,292.50		-	-	
Repairs & Maintenance	6,380.61	1,097.69	8,000	5,950.07	8,000	3,391.54	-	
Building Maintenance Service	8,527.14	14,274.98	8,500	8,431.17	9,000	10,345.44	500	
General Insurance	2,288.91	2,316.60	2,939	2,007.00	2,570	2,045.63	(369)	
	43,154.72	46,539.33	52,391	44,532.04	55,032	40,548.16	2,641	
Total Revenue	(68,531.58)	(73,802.02)	(66,700)	(53,855.51)	(72,700)	(65,513.20)	(6,000)	Ministry +\$2700, Fitness Classes +\$2300
Total Expenditures	113,760.60	118,188.93	120,991	96,372.41	130,122	105,797.10	9,131	More fitness classes planned, Tradesperson \$2881
Total Fort Frances Seniors' Centr	45,229.02	44,386.91	54,291	42,516.90	57,422	40,283.91	3,131	
Children's Day Care								
REVENUE:								
Experience Grant	(889.00)	(4,445.00)		-	(60,176)	(1,778.00)	(60,176)	Stabilization Funding
Provincial Child Care Wage Enhanc	(37,349.97)	(43,145.72)	(45,388)	(42,486.61)	(44,507)	(33,345.60)	881	
RRDSSAB - Fee Subsidy	(332,782.71)	(300,815.73)	(393,762)	(174,955.41)	(233,327)	(323,897.82)	160,435	
RRDSSAB - Core Services	(500,589.92)	(545,790.81)	(510,283)	(466,862.75)	(560,236)	(499,674.42)	(49,953)	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Sundry Revenue		0.00		-		-	-	
RRDSSAB H & S & Capacity Building						(12,308.54)	-	
Extended School Program						-	-	
Best Start One Time Funding						-	-	
Contributions from Reserve Funds						-	-	
Expense Recoveries	(122.47)	(4,925.24)		(3,131.35)		(1,763.84)	-	
Day Care Fees (Parent Fees)	(328,171.89)	(407,992.02)	(430,680)	(372,368.73)	(372,369)	(324,205.17)	58,311	
Donations				-		-	-	
	(1,199,905.96)	(1,307,114.52)	(1,380,113)	(1,059,804.85)	(1,270,615)	(1,196,973.40)	109,498	
EXPENDITURES:								
Administration								
Wages (IFT refer to Community S	10,000.00	10,000.00	10,000	5,000.00	10,000	10,000.00	-	CS Mgr
Distributed Salaries/Wages	(735,182.15)					(426,155.10)	-	
Distributed Benefits	(114,711.93)					(65,136.97)	-	
Salaries Full Time		106,685.35	200,538	159,240.70	159,084	35,561.78	(41,454)	
Overtime/Shift/Recall	4,474.45			463.40		1,667.51	-	
Leave (Ber, Sick, Other)	14,281.92					9,322.71	-	
Vacation, Stats & Holidays	88,278.19					52,514.22	-	
Hourly Salaries/Wages	363,976.42			-		197,487.98	-	
Short and Long Term Disability	12,745.79					6,420.01	-	
WSIB	9,428.32	1,236.01	1,659	1,169.21	1,511	5,926.55	(148)	
CPP	39,342.62	6,036.76	6,561	5,326.50	7,331	24,815.61	770	
EI	21,271.02	2,353.73	2,880	2,415.11	2,959	13,278.08	79	
Dental Vision & Health	33,374.21					20,621.24	-	
OMERS	49,828.32	10,814.60	13,358	9,953.83	14,589	32,060.32	1,231	
Life Insurance	3,256.39					1,883.39	-	
EHT	17,287.35	2,382.41	2,874	1,915.43	3,102	10,844.28	228	
Part-time Salaries/Wages	397,836.28	15,269.35		-		255,502.63	-	
Employee Benefits		9,031.96	23,943	12,195.75	17,455	3,010.65	(6,488)	
Teaching Salaries	317,661.68					187,050.05	-	
Teaching Benefits	84,945.51					51,805.64	-	
Salaries Full Time		374,019.00	392,633	262,272.05	400,485	124,673.00	7,852	
Overtime/Shift/Recall		2,880.96		4,982.98	4,742	960.32	4,742	
Hourly Part Time		(1,154.07)		(43.76)		(384.69)	-	
Employer CPP		13,143.85	18,049	13,593.03	18,997	4,381.28	948	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Employer EI		8,216.63	7,571	6,250.88	7,684	2,738.88	113	
Employer OMERS		31,880.76	35,337	26,405.51	36,470	10,626.92	1,133	
Employer EHT		6,540.20	7,656	5,719.57	7,902	2,180.07	246	
Employer Benefits		39,922.21	63,886	36,384.99	42,654	13,307.40	(21,232)	
Employer WSIB		4,746.75	4,005	3,027.53		1,582.25	(4,005)	
Dietary Salaries	44,565.48					28,617.51	-	
Dietary Benefits	8,257.10					4,789.09	-	
Salaries Full Time		47,602.35	48,419	24,248.81	49,387	15,867.45	968	
Overtime/Shift/Recall				456.30		-	-	
Hourly Part Time				14,273.18	2,933	-	2,933	
Employer CPP		2,356.32	2,223	1,846.13	2,490	785.44	267	
Employer EI		918.73	934	885.63	1,010	306.24	76	
Employer OMERS		4,158.55	4,358	3,334.57	4,709	1,386.18	351	
Employer EHT		977.64	944	790.81	1,020	325.88	76	
Employer Benefits		3,294.90	3,573	1,958.91	3,651	1,098.30	78	
Employer WSIB		518.87	494	414.04	497	172.96	3	
Substitute Salaries	113,571.48					70,077.44	-	
Substitute Benefits	5,171.13					3,498.30	-	
Salaries Full Time		0.00		1,512.12		-	-	
Overtime/Shift/Recall		1,079.80		3,234.83	2,514	359.93	2,514	
Hourly Part Time		122,740.40	90,089	128,734.89	89,879	40,913.47	(210)	
Employer CPP		5,322.57	2,727	5,420.65	3,728	1,774.19	1,001	
Employer EI		3,008.41	2,056	3,048.60	2,097	1,002.80	41	
Employer OMERS		452.71	8,108	214.60	8,315	150.90	207	
Employer EHT		2,558.71	1,757	2,555.80	1,802	852.90	45	
Employer Benefits		0.00		724.50		-	-	
Employer WSIB		1,477.02	919	1,412.91	878	492.34	(41)	
Extended School Program District	167,597.66					108,011.59	-	
Extended School Program District	817.76					272.59	-	
Salaries Full Time		16,415.27		30,671.40		5,471.76	-	
Overtime/Shift/Recall		1,402.39		2,695.90		467.46	-	
Hourly Part Time		175,641.09	135,632	128,137.99	73,537	58,547.03	(62,095)	Half year of operation (Jan-June)
Employer CPP		9,576.21	5,674	7,552.67	2,858	3,192.07	(2,816)	
Employer EI		3,733.75	3,006	3,841.81	1,625	1,244.58	(1,381)	
Employer OMERS		4,850.59	8,138	11,175.87	6,618	1,616.86	(1,520)	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Employer EHT		3,875.28	2,645	3,279.79	1,434	1,291.76	(1,211)	
Employer Benefits		3,772.45	5,288	5,733.13	-	1,257.48	(5,288)	
Employer WSIB		2,031.32	1,383	1,752.92	699	677.11	(684)	
Provincial Wage Enhancement D	31,711.75					16,114.17	-	
Provincial Wage Enhancement Di	5,549.55					2,819.98	-	
Salaries Full Time		16,986.00	20,083	-	16,986	5,662.00	(3,097)	
Hourly Part Time		22,380.47	18,576	-	22,380	7,460.16	3,804	
Employer CPP		1,948.64	1,914	-	1,949	649.55	35	
Employer EI		759.77	746	-	760	253.26	14	
Employer OMERS		1,664.43	3,315	-	1,664	554.81	(1,651)	
Employer EHT		767.65	754	-	768	255.88	14	
Employer Benefits				-		-	-	
Employer WSIB		418.47	421	-		139.49	(421)	
Accounting Charges	20,000.00	20,300.00	20,600	15,450.00	21,000	19,133.33	400	
Communication	1,787.73	2,334.63	2,400	1,663.02	3,300	2,042.80	900	adding cell phones for Mgr & Asst
Postage		839.44	1,000	45.00	800	279.81	(200)	
Audit	2,724.63	2,804.51	2,800	2,912.37	3,000	2,165.29	200	
Memberships	2,182.00	1,790.00	2,400	872.00	2,400	2,089.33	-	
Office Supplies	3,648.09	3,886.93	3,500	4,214.98	3,800	3,794.70	300	
Extended School Teaching Suppli	9,161.15	7,294.48	7,500	5,702.75	3,500	6,950.23	(4,000)	
Supplies - Housekeeping	5,514.70	4,941.39	4,000	5,216.63	4,800	4,785.37	800	
Teaching Supplies	19,368.21	10,033.04	18,000	12,661.85	18,000	20,533.24	-	
Food & Meals	65,530.72	76,446.77	75,000	60,258.14	77,000	65,473.65	2,000	
Conference & Courses	16,930.14	7,877.98	10,000	7,027.45	10,000	15,003.37	-	
Equipment Leases & Maintenanc	1,455.16	1,954.12	1,500	1,321.94	1,500	1,489.87	-	
License	65.00	530.00	1,000	480.00	600	211.67	(400)	
Advertising & Public Notice	556.47	547.53	800	-	600	649.37	(200)	
Events & Activities	8,080.70	5,573.07	7,200	4,588.01	7,200	7,146.35	-	
Vehicle Gasoline	255.79	586.56	750	175.62	750	518.03	-	
Vehicle Parts & Maintenance			750	-	750	33.22	-	
Vehicle Insurance					410			Moved from Hub
Vehicle Licence					120			Moved from Hub
Hourly Full Time (Vehicle Maintenance)		183.31	1,000	-	750	61.10	(250)	
Child Care Vehicle Employer CPP		8.35		-		2.78	-	
Child Care Vehicle Employer EI		3.68		-		1.23	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Child Care Vehicle OMERS		17.61		-		5.87	-	
Child Care Vehicle Employer EHT		3.48		-		1.16	-	
Child Care Vehicle Employer WSIB		5.42		-		1.81	-	
Employee Benefits			330	264.00	248	-	(82)	
	1,152,596.79	1,254,659.52	1,325,656	1,069,035.23	1,201,681	1,129,350.52	(124,505)	
Buildings & Grounds								
Salaries Full Time				260.69	4,350	-	4,350	Tradesperson
Hourly Part Time				-		-	-	
Employer CPP				11.92		-	-	
Employer EI				5.53		-	-	
Employer OMERS				4.89		-	-	
Employer EHT				5.09		-	-	
Employer Benefits				7.23	1,411	-	1,411	Trades Benefits
Employer WSIB				7.80		-	-	
Natural Gas Charges	5,029.89	5,904.70	5,300	2,984.28	5,100	5,039.55	(200)	
Electrical Power	10,769.35	6,669.37	9,400	3,458.44	8,500	8,157.02	(900)	
Water & Sewer Charges	14,898.42	719.28	4,500	2,965.07	4,620	8,515.36	120	
Cleaning/Janitorial Supplies	3,643.10	3,082.04	2,600	2,203.41	2,700	2,937.70	100	
Contracted Services	1,439.17	2,420.51	2,000	4,071.36	2,000	1,828.81	-	
Janitorial Contracted Services	27,767.50	31,021.78	40,650	30,938.86	47,445	28,540.19	6,795	
Equipment Rentals Owned	397.24			659.50		132.41	-	
Repairs & Maintenance	11,222.82	13,699.14	16,500	8,234.49	16,500	12,606.70	-	
Snow Removal	8,266.49	3,867.09	4,500	1,782.00	4,500	4,694.69	-	
General Insurance	1,925.31	1,867.13	2,939	2,440.98	1,394	2,177.58	(1,545)	
	85,962.19	69,251.04	88,389	60,041.54	98,520	74,830.98	10,131	
Total Revenue	(1,199,905.96)	(1,307,114.52)	(1,380,113)	(1,059,804.85)	(1,270,615)	(1,196,973.40)	109,498	Parent Fees -\$58,000 (Schools), Fee Subsidy - \$160,000, Core Services +\$60,000, Stabilization Funding \$60,000
Total Expenditures	1,238,558.98	1,323,910.56	1,414,045	1,129,076.77	1,300,201	1,204,181.50	(114,374)	Half year School Program, Vehicle moved from Hub, added cell phones for Mgr & Assistant, Tradesperson \$5,761
Total Children's Day Care	38,653.02	16,796.04	33,932	69,271.92	29,585	7,208.10	(4,877)	
Day Care Best Start Hub								Overall funding for Hub increased with

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
REVENUE								transition to EarlyON Centre in 2019
D.S.S.A.B. Grant	(118,170.00)	(104,212.28)	(128,229)	(122,389.36)	(146,867)	(108,903.63)	(18,638)	
Early Learning & CC Initiative	(3,300.00)	(2,475.00)	(3,300)	-		(3,025.00)	3,300	
	(121,470.00)	(106,687.28)	(131,529)	(122,389.36)	(146,867)	(111,928.63)	(15,338)	
EXPENDITURES:								
Administration								
Distributed Salaries/Wages	82,605.92					29,232.33	-	
Distributed Benefits	16,782.76					6,254.21	-	
Leave (Ber, Sick, Etc.)						313.99	-	
Vac, Stats, Holidays						1,196.06	-	
Salaries Full Time		75,527.06	75,435	50,428.11	52,685	41,819.28	(22,750)	
Overtime				109.27		-	-	
Hourly Salaries/Wages Part-time			21,850	3,497.98	30,133	-	8,283	
Disability STD/LTD						760.30	-	
WSIB		793.03	770	577.36	787	471.21	17	
CPP		3,738.59	3,388	2,592.24	3,867	2,072.85	479	
EI		1,457.67	1,411	1,199.11	1,582	865.59	171	
Dental, Vision & Extend Health						438.81	-	
OMERS		6,797.43	6,789	4,791.68	7,454	4,126.36	665	
Life Insurance						106.14	-	
EHT		1,472.78	1,471	1,054.68	1,615	857.65	144	
Employee Benefits		5,767.47	8,842	6,701.19	9,041	1,922.49	199	
Substitute Salaries	2,171.79					1,820.06	-	
Substitute Benefits	101.59					35.86	-	
Accounting Charges	3,500.00	3,550.00	3,600	2,700.00	3,700	3,383.33	100	
Communications	465.88	707.28	600	146.77	800	519.68	200	
Office Supplies	1,179.01	802.93	1,000	98.52	3,500	999.96	2,500	
Teaching Supplies	3,244.96	2,324.53	2,500	728.44	5,000	2,101.26	2,500	
Food & Meals	1,235.77	1,457.39	2,000	1,015.09	5,000	1,078.15	3,000	
Conferences & Courses				33.25	5,000	-	5,000	
Equipment Leases & Maint.				-		-	-	
Advertising & Public Notices	238.49	151.80	300	-	1,000	130.10	700	
Events & Activities	2,599.91	1,501.85	1,500	711.83	6,862	2,321.03	5,362	
Vehicle Distributed Salaries						247.99	-	
Vehicle Distributed Benefits						81.84	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Salaries Full Time		371.32		-		123.77	-	
Hourly Part Time				-		-	-	
Employer CPP		5.75		-		1.92	-	
Employer EI		2.34		-		0.78	-	
Employer OMERS		12.13		-		4.04	-	
Employer EHT		2.40		-		0.80	-	
Employer Benefits		96.16		-		32.05	-	
Employer WSIB		3.76		-		1.25	-	
Van Gas & Fuel	304.38			75.36	400	227.37	400	
Vehicle Parts & Maintenance		123.11		-		41.04	-	
Vehicle Insurance	369.50	122.50		-		289.50	-	
Vehicle Licence	108.00			120.00		68.67	-	
	114,907.96	106,789.28	131,456	76,580.88	138,425	103,947.71	6,969	
Buildings & Grounds								
Natural Gas Charges	558.88	402.71	530	317.39	510	785.41	(20)	10% of Daycare
Hydro Charges	1,196.59	741.04	1,105	403.11	850	1,450.50	(255)	
Water & Sewer Charges	1,655.38		450	329.45	462	1,654.95	12	
Cleaning/Janitorial Supplies	250.80		250	223.88	270	230.67	20	
Contracted Works/Janitorial Con	2,971.42	3,354.97	4,065	2,935.79	4,745	5,126.37	680	
Repairs & Maintenance	488.73		500	-	1,000	162.91	500	
Snow Removal	918.50	196.35	500	198.00	450	560.37	(50)	
Insurance	232.46	229.89	235	194.95	155	255.62	(80)	
	8,272.76	4,924.96	7,635	4,602.57	8,442	10,226.81	807	
Total Revenue	(121,470.00)	(106,687.28)	(131,529)	(122,389.36)	(146,867)	(111,928.63)	(15,338)	More DSSAB Funding
Total Expenditures	123,180.72	111,714.24	139,091	81,183.45	146,867	114,174.52	7,776	More funding available
Total Day Care Best Start Hub	1,710.72	5,026.96	7,562	(41,205.91)	(0)	2,245.89	(7,562)	Balanced to Zero (no taxpayer funding)
Day Care Special Needs Resource								
REVENUE:								
RRDSSAB Day Care Fee Subsidy	(106,312.00)	(102,296.80)	(141,747)	(93,622.00)	(112,346)	(104,208.93)	29,401	Budgeted for 2nd person for 1/2 time
Expense Reimbursement				(313.29)		-	-	
RRDSSAB Capacity Building				-		(488.66)	-	
	(106,312.00)	(102,296.80)	(141,747)	(93,935.29)	(112,346)	(104,697.59)	29,401	
EXPENDITURES:								

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Distributed Salaries/Wages	(23,848.99)					(14,334.96)	-	
Distributed Benefits	(6,699.98)					(4,239.02)	-	
Leave (Ber, Sick, Other)	1,242.34					1,534.21	-	
Vacation, Stats, Holidays	11,899.17					7,857.90	-	
Salaries/Wages Full Time	85,369.20	53,998.06	100,737	53,331.99	80,431	73,403.95	(20,306)	Budgeted for 2nd person for 1/2 time
Overtime	75.21	98.11		154.98		73.22	-	
Hourly Part Time		30,831.83		-		10,277.28	-	
Short & Long Term Disability	2,621.21					1,661.14	-	
WSIB	1,123.51	891.74	1,028	532.50	764	1,022.62	(264)	
CPP	4,718.03	4,203.94	4,640	2,573.60	3,745	4,437.59	(895)	
EI	2,312.86	1,639.11	1,943	1,177.64	1,530	2,045.33	(413)	
Dental, Vision & Health	5,599.27					3,865.28	-	
OMERS	9,260.12	7,643.52	9,066	5,030.54	7,239	8,532.27	(1,827)	
Life Insurance	709.74					468.54	-	
EHT	1,995.59	1,729.81	1,964	1,086.22	1,568	1,863.91	(396)	
Employee Benefits		2,036.85	9,469	4,360.24	4,102	678.95	(5,367)	
Accounting Charges IFT	2,500.00	2,550.00	2,600	1,950.00	2,650	2,350.00	50	
Telephone & Communications	913.10	1,212.46	2,500	1,229.98	2,500	947.42	-	
Audit						-	-	
Memberships		240.00	300	-	300	130.00	-	
Office Supplies	325.62	143.26	200	636.10	717	205.40	517	
Supplies - Teaching	3,291.42	2,552.01	2,800	2,115.13	2,800	3,259.95	-	
Food & Meals						-	-	
Conferences & Courses	4,322.88	3,680.93	4,500	2,510.44	4,000	3,156.59	(500)	
	107,730.30	113,451.63	141,747	76,689.36	112,347	109,197.56	(29,400)	
Total Revenue	(106,312.00)	(102,296.80)	(141,747)	(93,935.29)	(112,346)	(104,697.59)	29,401	
Total Expenditures	107,730.30	113,451.63	141,747	76,689.36	112,347	109,197.56	(29,400)	
Total Day Care Resource Centre	1,418.30	11,154.83	0	(17,245.93)	0	4,499.97	0	Balanced to Zero (no taxpayer funding)
Handi-Van Transit Services:								
REVENUE:								
Provincial Grant	(68,942.00)	(58,395.45)	(71,306)	(17,826.00)	(71,306)	(61,941.54)	-	
User Fees - Fares	(19,831.25)	(27,341.60)	(19,000)	(18,532.40)	(22,240)	(22,869.78)	(3,240)	used 3 yr ave.
Transit Donations	(20,087.74)	(16,215.37)	(19,000)	(10,238.23)	(18,300)	(18,282.82)	700	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
	(108,860.99)	(101,952.42)	(109,306)	(46,596.63)	(111,846)	(103,094.15)	(2,540)	
EXPENDITURES:								
Administration IFT (refer to Com	5,000.00	5,000.00	5,000	-	5,000	5,000.00	-	
Accounting Charges (IFT)	7,500.00	7,600.00	7,700	5,775.00	7,850	6,700.00	150	
Communications	692.00	732.72	650	488.48	720	702.41	70	
Postage, Freight, Courier				-		-	-	
Office Supplies		415.18		-		179.31	-	
Contracted Services (Dial-a-ride)	29,016.39	31,877.40	32,000	15,041.11	32,000	29,052.19	-	
Advertising & Public Notices	326.81	569.88	500	-	500	437.29	-	
Transfer to Reserve Funds			4,255	-		-	(4,255)	Treasury GL entry
Handi-Van - Contracted Works	149,790.68	132,218.06	140,000	45,438.10	140,000	136,112.73	-	
	192,325.88	178,413.24	190,105	66,742.69	186,070	178,183.92	(4,035)	
Vehicles - Licensed								
Distributed Salaries/Wages	6,299.01					5,084.30	-	
Distributed Benefits	2,078.71					1,677.85	-	
Salaries Full Time		4,746.01	5,000	2,001.37	2,500	1,582.00	(2,500)	
Overtime		382.68		161.80		127.56	-	
Hourly Part Time				-		-	-	
Employer CPP		231.95		116.09		77.32	-	
Employer EI		99.31		52.03		33.10	-	
Employer OMERS		519.35		236.77		173.12	-	
Employer EHT		90.94	1,650	48.23		30.31	(1,650)	
Employer Benefits		492.46		375.31	825	164.15	825	
Employer WSIB		161.94		79.15		53.98	-	
Gas & Fuel	8,523.10	10,074.59	10,000	10,762.30	12,000	9,110.99	2,000	
Vehicle Parts & Maintenance	5,438.95	3,580.65	2,500	578.63	2,500	5,581.27	-	
Insurance	1,064.98	1,781.40	2,462	2,045.37	1,826	1,871.79	(636)	
Licenses	578.00	554.50	578	714.50	715	566.83	137	
	23,982.75	22,715.78	22,190	17,171.55	20,366	26,134.58	(1,824)	
Total Revenue	(108,860.99)	(101,952.42)	(109,306)	(46,596.63)	(111,846)	(103,094.15)	(2,540)	
Total Expenditures	216,308.63	201,129.02	212,295	83,914.24	206,436	204,318.50	(5,859)	decrease in maintenance due to new vans
Total Handi Transit Services	107,447.64	99,176.60	102,989	37,317.61	94,590	101,224.35	(8,399)	
Townshend Theatre								

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
REVENUE								
Paid Admission (Surtax)	(7,998.00)	(10,149.00)	(7,000)	(3,945.00)	(7,000)	(9,117.00)	-	
Rental Hall	(11,815.63)	(6,695.93)	(9,000)	(2,932.17)	(9,000)	(10,026.08)	-	
Technology Fee		(1,075.00)	(500)	(554.50)	(600)	(358.33)	(100)	
Janitorial Charges		(1,760.00)	(1,000)	(547.20)	(600)	(586.67)	400	
	(19,813.63)	(19,679.93)	(17,500)	(7,978.87)	(17,200)	(20,088.08)	300	
EXPENDITURES								
Buildings & Grounds								
ActiveNet Processing Fee				54.54	100	-	100	
Repairs & Maintenance	672.80	333.21	2,400	-	2,000	463.34	(400)	
Equipment Leases & Maint.	2,164.64	306.25	1,500	-	1,000	945.13	(500)	
General Insurance	275.15	319.86	330	226.80	272	284.12	(58)	
Capital Investment Fund (Surtax)	7,998.00	10,149.00	7,000	-	9,208	9,117.00	2,208	to reserve at year end
Contracted Works	1,817.36	2,300.00	3,770	200.00	2,500	1,964.98	(1,270)	
Janitorial Contracted Services	1,783.99	1,094.39	2,500	-	2,000	1,711.64	(500)	
ActiveNet Transaction Fee				109.05	120	-	120	
	14,711.94	14,502.71	17,500	590.39	17,200	14,486.21	(300)	
Total Revenue	(19,813.63)	(19,679.93)	(17,500)	(7,978.87)	(17,200)	(20,088.08)	300	
Total Expenditures	14,711.94	14,502.71	17,500	590.39	17,200	14,486.21	(300)	
Total Townsend Theatre	(5,101.69)	(5,177.22)	0	(7,388.48)	0	(5,601.87)	0	Balanced to Zero (no taxpayer funding)
Recreation Facilities								
REVENUE:								
Operational Revenue - GST Charged								
Sundry Revenue	(2,324.96)	(1,503.32)	(2,000)	(1,475.00)	(2,000)	(1,876.09)	-	
Expense Recoveries	(285.00)	(574.56)		(403.00)		(353.19)	-	
School Rentals (Muskie Hockey)	(25,579.69)	(35,420.42)	(25,000)	(13,077.03)	(21,400)	(28,801.42)	3,600	B&G Muskies started 1 month later in 2018
Pool Rentals	(1,664.00)	(1,531.55)		(6,393.00)		(1,929.29)	-	
Pool Daily Admissions	(748.71)	(75.00)		-		(336.90)	-	
Swim Team Rental	(33,322.24)	(33,568.28)	(32,000)	(15,844.28)	(30,000)	(31,003.34)	2,000	swim member numbers are down
Ice Rentals	(24,330.69)	(17,304.04)	(22,300)	(9,004.37)	(22,000)	(22,625.19)	300	
Minor Hockey Rentals	(129,194.40)	(131,000.67)	(124,845)	(53,197.75)	(110,000)	(126,896.77)	14,845	new scheduler/changed schedule
Figure Skating Rentals	(41,775.98)	(38,573.94)	(40,600)	(19,532.17)	(32,000)	(39,968.34)	8,600	club split numbers are down
Public Skating - Adult	(240.50)		(244)	-		(80.17)	244	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Girls Hockey	(38,769.60)	(35,557.02)	(35,525)	(16,806.45)	(28,000)	(35,698.76)	7,525	Participant #'s are down
Junior "A" Rentals	(20,750.60)	(17,392.91)	(17,000)	(16,726.83)	(18,800)	(23,417.81)	(1,800)	
Vending Machine	(16,640.86)	(15,169.48)	(14,210)	(9,474.54)	(13,140)	(12,857.51)	1,070	
Advertising Rentals	(16,075.08)	(14,156.30)	(16,240)	(13,015.12)	(13,200)	(15,634.05)	3,040	
Ball Field Rental	(7,658.24)	(10,367.37)	(7,613)	(9,122.90)	(9,120)	(9,592.15)	(1,507)	Trending up
Arena Summer Rentals	(2,853.42)	(741.52)	(1,000)	(4,639.15)	(2,380)	(2,377.04)	(1,380)	
Auditorium Rentals	(15,116.43)	(13,322.15)	(15,225)	(11,852.71)	(18,400)	(14,604.75)	(3,175)	2018 trending up
Community Hall Rentals	(4,959.83)	(2,707.28)	(2,030)	(1,352.95)	(1,870)	(4,498.26)	160	
Summer Ice Rentals	(9,036.62)	(12,477.77)	(10,000)	(10,407.86)	(10,400)	(11,474.89)	(400)	
Canteen Revenue	(14,897.25)	(14,667.98)	(14,000)	(9,000.00)	(13,500)	(16,252.67)	500	
	(406,224.10)	(396,111.56)	(379,832)	(221,325.11)	(346,210)	(400,278.60)	33,622	
Operational Revenue - No GST								
Sundry Revenue	(1,640.00)	(2,398.00)		(2,873.80)		(1,366.83)	-	
Expense Recoveries	(1,579.42)	(727.84)	(1,000)	(787.35)	(1,000)	(1,044.99)	-	
ATM Revenue	(7,380.00)	(7,396.00)	(7,400)	(3,554.00)	(7,400)	(7,592.00)	-	
Donations (Ice for Kids)				(1,425.00)		(366.67)	-	
Pool Rentals	(32.00)	(68.00)		(80.00)		(33.33)	-	
Daily Admissions				-		(25.33)	-	
Ice Rentals						-	-	
Public Skating						-	-	
Programs & Courses						-	-	
Auditorium Rentals	(252.00)	(338.42)		(99.10)		(196.81)	-	
	(10,883.42)	(10,928.26)	(8,400)	(8,819.25)	(8,400)	(10,625.96)	-	
Total Revenue	(417,107.52)	(407,039.82)	(388,232)	(230,144.36)	(354,610)	(410,904.56)	33,622	
EXPENDITURES								
Administration								
Distributed Salaries/Wages	5,093.52					1,309.31	-	
Distributed Benefits	5,120.30					3,361.19	-	
Overtime, Shift, Recall	15,790.79	8,069.13	14,028	6,145.98	10,465	11,631.35	(3,563)	
Leave (Ber, Sick, Other)	3,444.80					2,869.11	-	
Vac, Stat, Holidays	27,816.75					18,007.87	-	
Salaries/Wages Full Time	178,516.53	222,326.09	233,195	96,337.52	310,947	198,092.73	77,752	Additional person for ice season performing routine
Disability STD/LTD	6,169.88					3,905.82	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
WSIB	10,745.44	12,252.01	8,907	7,887.86	8,785	10,608.24	(122)	
CPP	14,523.43	17,101.15	11,741	10,839.57	12,629	15,136.59	888	
EI	9,001.25	8,596.28	5,436	5,523.60	5,361	8,582.13	(75)	
Dental, Vision & Extend Health	16,763.58					12,102.33	-	
OMERS	22,935.38	25,157.80	23,279	13,016.69	25,037	22,057.66	1,758	
Life Insurance	1,211.52					809.64	-	
EHT	7,257.34	7,783.47	5,366	4,751.80	1,866	7,244.76	(3,500)	
Boots					900			
Hourly Part Time Salaries/Wages	134,485.85	166,782.85	82,503	140,140.26	95,671	138,018.79	13,168	extra time for caretakers
Employee Benefits		26,838.98	25,505	20,446.38	32,649	8,946.33	7,144	
Union Maint. Distribution						-	-	
ActiveNet Processing Fee	414.97	320.86	500	785.95	882	245.43	382	
Communications	5,034.60	8,161.81	6,500	5,150.21	6,500	5,983.89	-	
Postage, Freight, Courier	245.01	798.19	500	887.63	800	446.37	300	
Legal		1,225.34		-		408.45	-	
Memberships	1,642.82	418.92	1,000	1,162.52	1,200	795.60	200	
Copier Supplies and Maintenance	885.10	712.33	700	520.55	700	544.41	-	
Office Supplies	2,218.93	1,783.16	4,500	3,816.77	3,000	2,357.77	(1,500)	
First Aid Supplies	3.24	5.68		-		2.97	-	
Supplies - Program Resources				381.10	400	6.46	400	
Supplies - Vending		2,324.72		330.96	400	1,103.90	400	
Clothing - Uniforms & Coveralls	648.61	879.84	1,500	1,289.32	1,500	1,140.93	-	
Contracted Works	1,931.28	1,969.94	2,500	1,599.52	2,500	1,983.72	-	
Travel	296.02	500.37		-		265.46	-	
Conferences & Courses	1,671.32	390.00	5,000	6,345.18	6,000	687.11	1,000	Additional training for new guys
Meeting Expenses				-		-	-	
Vending Purchase for Resale	9,306.43	6,488.18	7,500	4,722.15	7,500	6,982.78	-	
Canteen Expense	204.35	934.26	750	413.02	750	725.78	-	
Advertising & Public Notices	189.80	989.60	1,000	823.39	1,000	719.09	-	
Teaching/Program Resource				-		-	-	
Contribution to Capital		9,586.66		-		3,195.55	-	
Bank Service Charges	64.00		65	-	65	149.33	-	
Cash Over/Under	75.59	61.36		17.26		30.71	-	
Foreign Exchange	(94.29)	(91.56)		(26.28)		(118.24)	-	
Credit Card Discount	45.00			-		651.52	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
ActiveNet Transaction Fee	2,088.26	1,486.67	6,735	5,615.69	7,470	1,202.11	735	
	485,747.40	533,854.09	448,710	338,924.60	544,976	492,194.95	95,366	
Buildings & Grounds								
Distributed Salaries/Wages (Ball	2,871.64					2,552.01	-	
Distributed Benefits	947.67					832.94	-	
Salaries Full Time		5,162.22	5,000	12,757.86	9,350	1,720.74	4,350	Pool mtce and EEH (Parks guys), EEH 2,174.96
Overtime				-		-	-	
Hourly Part Time				5,474.72		-	-	
Employer CPP		234.83		877.90		78.28	-	
Employer EI		100.87		409.17		33.62	-	
Employer OMERS		460.93		1,209.76		153.64	-	
Employer EHT		97.46		367.61		32.49	-	
Employer Benefits		870.06	1,650	1,360.04	3,061	290.02	1,411	EEH 705.70
Employer WSIB		157.29		607.82		52.43	-	
Postage, Freight, Courier	38.15					12.72	-	
Natural Gas Charges	58,813.98	69,205.73	67,000	41,473.39	65,100	65,039.09	(1,900)	
Hydro Charges	221,882.87	205,634.92	225,000	83,180.02	217,400	211,421.06	(7,600)	3% above 3-year average
Water & Sewer Charges	38,881.69	40,623.04	39,400	22,963.25	39,200	38,145.49	(200)	
Supplies - Chemical	6,916.28	7,366.95	7,000	5,091.11	7,000	6,123.00	-	
Janitorial Supplies	22,743.46	25,975.40	24,000	15,300.79	24,000	24,137.47	-	
Building Materials	4,004.61	14,399.79	13,000	18,332.38	15,000	8,433.83	2,000	
Contracted Services	10,881.13	11,757.33	14,000	4,972.18	12,000	11,969.37	(2,000)	
Contracted Services - Cleaning	8,919.39	5,063.90	7,800	6,012.03	7,800	7,114.87	-	
Equipment Rentals - Owned	5,034.91	6,902.05	6,000	11,888.47	6,500	5,712.26	500	higher re: pool mtce and EEH
Equipment Rentals - Other	469.80	519.84	500	-	500	403.86	-	
Equipment Leases & Maintenanc	298.53	336.85	1,000	595.19	1,000	211.79	-	
Repairs & Maintenance	32,854.57	23,951.28	45,000	20,459.74	45,000	26,610.98	-	
Contracted Services -Electrical	10,210.20	12,896.98	12,000	20,028.47	13,000	13,258.57	1,000	Galbraith for Fire Alarm(2018), based on 3 yr ave.
Contracted Services -Mechanical	68,122.05	40,397.31	40,000	51,801.24	45,000	51,229.54	5,000	based on 3 yr ave.
Snow Removal	4,363.21	6,300.32	7,000	2,765.77	6,400	5,321.90	(600)	
Structural Inspection				-		26.67	-	
Contracted Services -Building Ma	6,212.44	10,235.76	4,000	7,961.43	5,000	6,332.67	1,000	
Insurance	37,035.58	35,686.71	36,339	30,181.73	35,772	37,157.75	(567)	
Insurance Deductible				-		-	-	
	541,502.16	524,337.82	555,689	366,072.07	558,083	524,409.07	2,394	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Vehicles - Licensed								
Distributed Salaries/Wages	1,878.12					1,406.28	-	
Distributed Benefits	619.79					464.08	-	
Salaries Full Time		4,178.97	2,500	3,266.39	5,000	1,392.99	2,500	
Overtime		255.12		-		85.04	-	
Employer CPP		186.35		150.03		62.12	-	
Employer EI		81.74		67.80		27.25	-	
Employer OMERS		408.83		306.63		136.28	-	
Employer EHT		81.91		62.68		27.30	-	
Employer Benefits		471.47	825	223.19	1,650	157.16	825	
Employer WSIB		128.99		102.76		43.00	-	
Gas & Fuel	1,805.23	2,948.59	3,000	2,564.52	3,000	2,419.08	-	
Propane	8,798.62	7,713.73	8,400	4,415.91	8,200	8,129.24	(200)	
Vehicle Parts & Maintenance	2,675.56	4,766.68	3,000	4,702.48	4,000	4,054.99	1,000	
Equipment Rentals - Owned				-		8.30	-	
Vehicles Insurance					1,866			
Licenses	663.00	735.00	735	615.00		634.33	(735)	
	16,440.32	21,957.38	18,460	16,477.39	23,716	19,047.43	3,390	
Total Revenue	(417,107.52)	(407,039.82)	(388,232)	(230,144.36)	(354,610)	(410,904.56)	33,622	Muskie Teams started 1 month later in 2018, swim member numbers are down, FFMHA new scheduler/changed schedule, Skating club split - numbers are down, FFGWHA Participant #'s are down
Total Expenditures	1,043,689.88	1,080,149.29	1,022,859	721,474.06	1,126,774	1,035,651.45	101,150	Additional person for ice season performing routine maintenance, extra time for caretakers, additional training for guys, Tradesperson \$12,411, Increase in insurance & maintenance
Total Recreation Facilities	626,582.36	673,109.47	634,627	491,329.70	772,164	624,746.90	134,772	
Recreation Programs								
REVENUE:								
Operational Revenue - GST Charged								
Sundry Revenue	(2,559.99)	(3,340.45)	(2,000)	(2,283.44)	(2,300)	(2,805.41)	(300)	
Membership - Student	(13,491.47)	(13,093.48)	(14,000)	(10,292.18)	(14,000)	(15,547.49)	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Red Cross/CPR Course	(329.88)		(500)	(2,038.75)	(1,000)	(598.10)	(500)	
Membership - Adult	(122,632.96)	(127,945.62)	(125,000)	(120,769.23)	(132,000)	(131,191.22)	(7,000)	
Swim Classes - Adult		(3,303.13)	(2,500)	(4,169.70)	(3,500)	(1,722.05)	(1,000)	
Daily Admissions - Adult	(40,320.67)	(36,615.50)	(38,000)	(29,912.61)	(38,000)	(38,746.45)	-	
Baseball Registration	(137.65)	(1,537.85)	(1,000)	(2,270.30)	(1,800)	(871.39)	(800)	
Programs & Courses - Adult	(10,261.67)	(3,762.08)	(5,000)	(2,475.63)	(3,800)	(7,727.82)	1,200	
	(189,734.29)	(189,598.11)	(188,000)	(174,211.84)	(196,400)	(199,209.95)	(8,400)	
Operational Revenue - No GST								
Experience Grant		(2,979.00)		(3,658.00)		(993.00)	-	
Expense Recoveries	(150.00)	(1,568.39)		2,890.13		(672.80)	-	
Gift Certificates		0.00		2,528.82		-	-	
Donations	(2,000.00)			(2,200.00)		(1,066.67)	-	
Memberships - Youth	(1,707.70)	(2,189.38)	(1,500)	(1,574.58)	(1,600)	(1,835.80)	(100)	
School Swim Program	(26,053.33)	(20,159.05)	(21,000)	(11,690.85)	(20,100)	(20,089.62)	900	
Red Cross/CPR Course	(1,832.68)	(916.10)	(1,000)	(2,736.05)	(1,800)	(936.01)	(800)	
Swim Classes	(33,021.44)	(33,614.53)	(33,000)	(23,035.81)	(32,000)	(35,304.26)	1,000	
Daily Admissions - Youth	(8,459.40)	(8,287.65)	(8,000)	(4,406.70)	(6,000)	(8,275.48)	2,000	
Playground Fees	(16,479.71)	(30,971.85)	(31,000)	(36,824.55)	(36,000)	(20,904.74)	(5,000)	3 GL's combined here in 2018
Day Camp Fees	(16,695.36)	0.00		(143.40)		(8,926.84)	-	
Youth Sport Fees	(620.00)	0.00		(218.90)		(1,024.26)	-	
Programs and Courses - Youth	(3,970.20)	(2,788.55)	(3,000)	-		(3,382.47)	3,000	
	(110,989.82)	(103,474.50)	(98,500)	(81,069.89)	(97,500)	(103,411.94)	1,000	
Grants:								
MNDM Student Grant				-		(3,230.67)	-	
Federal Student Grant	(11,643.00)			-		(4,321.00)	-	
	(11,643.00)	0.00	0	-		(7,551.67)	-	
						-	-	
Total Revenue	(312,367.11)	(293,072.61)	(286,500)	(255,281.73)	(293,900)	(310,173.55)	(7,400)	
Expenditures:								
Recreation Programs Wages IFT	(5,000.00)	(5,000.00)		-		(5,000.00)	-	
Overtime, shift, recall	8,397.99	(987.83)	2,460	1,633.96	2,204	6,327.90	(256)	
Leave	5,132.30					2,575.54	-	
Vac Stat/Holidays	23,127.16					15,134.99	-	
Salaries/Wages Full Time	47,934.36	38,069.49	65,561	46,655.40	69,072	45,040.15	3,511	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
STD/LTD	2,501.14					1,666.97	-	
WSIB	8,041.73	1,897.69	2,098	1,877.40	2,210	6,061.00	112	
CPP	10,224.99	2,290.54	2,564	2,646.55	2,749	7,390.20	185	
EI	6,764.47	1,024.92	989	1,169.08	1,016	4,934.24	27	
Dental, Vision, EHC	9,936.12					6,193.96	-	
OMERS	16,705.63	5,520.64	6,475	5,201.49	6,870	12,557.49	395	
Life Insurance	354.87					234.27	-	
EHT	5,432.34	1,195.79	1,278	1,134.19	1,745	4,069.91	467	
Hourly Pool Salaries/Wages Part	183,692.04	8,708.98		5,193.40		131,444.51	-	
Employee Benefits		3,106.62	6,525	5,691.20		1,035.54	(6,525)	
Doctor's Note/Sick Slip				-		-	-	
Summer Prog. Distributed Salaries	26,838.20					18,910.05	-	
Summer Prog. Distributed Benefits	1,075.57					906.93	-	
Salaries Full Time		19,370.33	130,430	16,559.17	134,812	6,456.78	4,382	2 FT + Receptionist (40%)
Overtime		3,804.65		619.14		1,268.22	-	
Hourly Part Time		158,295.32	104,573	184,456.65	133,488	52,765.11	28,915	Adult lifeguard time instead of students
Employer CPP		6,338.69	9,089	7,172.90	8,495	2,112.90	(594)	
Employer EI		3,853.37	5,148	4,730.75	4,709	1,284.46	(439)	
Employer OMERS		6,331.05	9,345	9,194.75	14,097	2,110.35	4,752	
Employer EHT		3,296.17	2,176	3,892.03	4,317	1,098.72	2,141	
Employer Benefits		5,149.98	11,665	7,761.79	10,230	1,716.66	(1,435)	
Employer WSIB		5,194.59	7,220	6,566.87	7,085	1,731.53	(135)	
ActiveNet Processing Fee	5,567.57	5,878.38	5,200	5,953.05	6,880	4,596.92	1,680	
Communications	2,169.59	3,235.42	2,450	1,942.30	2,900	2,648.35	450	
Postage Freight Courier	(84.67)		100	42.50	100	65.76	-	
Memberships	0.32	97.00	250	840.62	250	32.44	-	
Subscriptions & Publications				244.30		31.67	-	
Copier Supplies & Maintenance	885.10	712.33	1,000	520.55	800	596.41	(200)	
Office Supplies	2,302.60	1,532.16	2,500	2,334.88	2,500	2,346.84	-	
Pool Supplies	4,099.76	3,733.94	3,500	1,030.70	3,000	3,933.33	(500)	
Program/Course Supplies	15,735.68	14,439.80	15,000	13,536.44	15,000	14,510.14	-	
Fitness Supplies		3,514.10		2,395.19		1,171.37	-	
Fitness Supplies		384.74	3,500	-	3,500	128.25	-	
Clothing Uniforms	4,889.03	1,366.80	2,800	1,280.60	3,000	2,817.89	200	
Contracted Works	247.50	2,267.50	1,000	272.50	1,000	931.83	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Travel	229.76			-		197.51	-	
Conference and Courses	1,563.93	4,501.25	2,500	6,444.91	3,400	2,382.44	900	
Meeting Expenses	25.70			-		8.57	-	
Advertising and Public Notices	14,332.29	15,471.22	15,000	8,188.48	14,000	14,879.16	(1,000)	
Volunteer Gifts	307.40	0.00	500	45.00	500	469.13	-	
Teaching/Program Resource	3,528.11	20.00	1,000	1,902.95	1,800	1,954.02	800	
Bank Charges						-	-	
ActiveNet Transaction Fee	7,536.91	8,053.48	8,000	9,150.05	10,820	6,240.25	2,820	
Total Expenditures	400,988.12	332,669.11	431,896	368,281.74	472,550	379,713.51	40,654	
Total Revenue	(312,367.11)	(293,072.61)	(286,500)	(255,281.73)	(293,900)	(310,173.55)	(7,400)	Adult memberships +\$7,000, Swim classes +\$1,000, Courses -\$1200, Summer programs +\$5,000, daily admissions (youth) -\$2,000, swim classes -\$1,000
Total Expenditures	400,988.12	332,669.11	431,896	368,281.74	472,550	379,713.51	40,654	Adult lifeguards FT instead of students (Bill 148) & student staff shortage
Total Recreation Programs	88,621.01	39,596.50	145,396	113,000.01	178,650	69,539.96	33,254	
Community Services								
REVENUE								
Expenses Recovery				-		(25.00)	-	
Allocated Administration	(20,000.00)	(20,000.00)	(20,000)	(10,000.00)	(25,000)	(20,000.00)	(5,000)	\$10k Daycare, \$10k Senior, \$5k Transit
	(20,000.00)	(20,000.00)	(20,000)	(10,000.00)	(25,000)	(20,025.00)	(5,000)	
EXPENDITURES:						-	-	
Administration						-	-	
Distributed Salaries/Wages	(30,866.53)					(20,162.37)	-	
Distributed Benefits	(10,545.40)					(6,897.61)	-	
Leave (Ber, Sick, Etc)	2,492.54					1,385.49	-	
Vac, Stats, Holidays	16,589.52					11,182.34	-	
Salaries/Wages Full Time	114,185.56	101,406.94	104,788	78,425.85	111,663	108,731.07	6,875	CS Mgr, Receptionst 20%, Receptionist backup (100
Disability - STD/LTD	4,229.87					2,827.98	-	
WSIB	3,894.56	3,162.15	4,361	2,718.61	4,610	3,560.03	249	
CPP	4,692.83	2,986.33	4,667	2,750.84	5,017	3,998.74	350	
EI	2,211.55	1,250.44	1,875	1,170.10	1,999	1,842.28	124	
Dental, Vision, Ext Health	7,015.64					4,840.87	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
OMERS	14,663.24	11,468.83	15,027	9,427.25	15,683	13,170.78	656	
Life Insurance	680.13					458.67	-	
EHT	2,693.56	1,980.47	2,765	1,622.63	2,909	2,389.09	144	
Employee Benefits		7,471.76	14,892	7,501.42	19,815	2,490.59	4,923	
Communications	1,558.92	1,649.15	1,700	814.57	1,400	1,533.15	(300)	
Postage, Freight, Courier	22.18			22.10		8.03	-	
Copier Supplies & Maintenance	450.36	362.42	500	490.86	500	397.85	-	
Office Supplies	2,214.34	1,174.71	1,800	889.80	1,000	1,572.12	(800)	
Contracted Works				-		-	-	
Conferences & Courses		1,825.58	1,000	2,829.34	1,800	821.45	800	
Meeting Expenses			100	22.98	100	-	-	
Advertising & Public Notices		120.49	250	1,324.20	500	198.08	250	Surplus Assets Sale Ads
	136,182.87	134,859.27	153,725	110,010.55	166,996	134,412.00	13,271	
Vehicles - Licensed								
Distributed Salaries/Wages						497.83	-	
Distributed Benefits						164.29	-	
Salaries Full Time		205.89	2,000	1,178.02	1,500	68.63	(500)	closer to 2018 actuals
Employer CPP		12.67		57.89		4.22	-	
Employer EI		5.63		25.93		1.88	-	
Employer OMERS		26.24		119.76		8.75	-	
Employer EHT		3.59		24.11		1.20	-	
Employer Benefits			660	164.10	495	-	(165)	
Employer WSIB		8.27		39.57		2.76	-	
	0.00	262.29	2,660	1,609.38	1,995	749.55	(665)	
Total Revenue	(20,000.00)	(20,000.00)	(20,000)	(10,000.00)	(25,000)	(20,025.00)	(5,000)	Additional \$5,000 for Senior Centre Admin
Total Expenditures	136,182.87	135,121.56	156,385	111,619.93	168,991	135,161.55	12,606	Added hours for Receptionist backup (100 hrs)
Total Community Services	116,182.87	115,121.56	136,385	101,619.93	143,991	115,136.55	7,606	
Sunny Cove Camp								
Operational Revenue								
Expense Recoveries				-		-	-	
Socials & Weddings	(29,053.20)	(26,088.42)	(30,000)	(22,830.53)	(30,000)	(21,337.07)	-	
Programs & Courses Revenue				-		-	-	
Camp Fees	(18,847.96)	(10,776.62)	(12,000)	(14,211.64)	(14,000)	(21,544.10)	(2,000)	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Building/Hall Rentals				(186.00)		-	-	
One Time Funding Grant (Moffit Fund)		0.00		-		-	-	
Donations				(3,572.81)		-	-	
Building/Hall Rentals	(126.50)		(200)	-		(42.17)	200	
	(48,027.66)	(36,865.04)	(42,200)	(40,800.98)	(44,000)	(42,923.34)	(1,800)	
Administration Expenditures								
Distributed Wages & Salaries								
Salaries Full Time		10,406.89	20,240	-	19,800	3,468.96	(440)	
Overtime/Shift/Recall				-		-	-	
Hourly Full Time				-		-	-	
Overtime/Shift/Recall		321.22		-		107.07	-	
Vac, Stats, Holidays					792	-	792	vacation pay
CPP		856.05	830	583.78	927	285.35	97	
EI		430.60	460	294.51	449	143.53	(11)	
Employer OMERS			0	-	1,782	-	1,782	
EHT		367.97	454	247.15	386	122.66	(68)	
Hourly Part-time Salaries & Wages		18,960.33	3,520	13,180.53	3,583	6,320.11	63	2 students x 35hrs x 3weeks x 17.06
Employer Benefits			2,534	-	2,667	-	133	Butch Benefit eligible?
WSIB	610.43	575.64	710	405.56	633	568.16	(77)	
ActiveNet Processing				132.82	150	-	150	
Telephone & Communications	1,836.28	1,111.65	1,200	991.05	1,200	1,330.09	-	
Legal	4,511.85			-		1,503.95	-	
Program Supplies				-		47.90	-	
Conferences & Courses		81.50		-	100	27.17	100	
Kitchen Contracted Works	650.00			-		216.67	-	
Advertising & Public Notice	792.79	55.00	250	-	250	282.60	-	
ActiveNet Transaction Fee				666.02	670	-	670	
	8,401.35	33,166.85	30,198	16,501.42	33,390	14,424.22	3,192	
Buildings & Yard								
Distributed Salaries & Wages	3,091.06					2,276.51	-	
Distributed Benefits	1,020.04					751.24	-	
Salaries Full Time		4,863.17	5,000	8,996.80	6,262	1,621.06	1,262	2018 Parks Guys in to clear trees
Overtime/Shift/Recall				202.02		-	-	
Part Time Salaries				59.67		-	-	
Employer CPP		220.06		435.14		73.35	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Employer EI		90.51		187.40		30.17	-	
Employer OMERS		466.83		857.84		155.61	-	
Employer EHT		90.73		186.33		30.24	-	
Employer Benefits		418.79	1,650	382.35	1,959	139.60	309	
Employer WSIB		90.83		279.22		30.28	-	
Propane	384.48	1,548.84	1,000	2,275.67	1,100	989.51	100	
Electrical Power	3,794.08	2,929.17	3,000	1,900.88	3,000	3,457.85	-	
Water/Water Heater Rental	148.32	155.72	150	196.41	200	149.42	50	
Taxes	2,094.43	1,827.60	1,900	2,713.38	2,720	1,924.01	820	
Materials & Supplies	6,253.83	2,625.21	7,200	4,511.01	7,000	5,488.80	(200)	
Contracted Works	9,324.80	6,185.36	6,000	11,822.66	7,000	6,921.23	1,000	
Contracted Services (Caretaker)	21,195.55	75.00		-		13,090.18	-	
Equipment Rentals - Owned	602.16	1,353.58	1,200	1,415.25	1,200	1,136.62	-	
Garbage & Septic Disposal	2,400.00	2,400.00	2,400	960.00	2,400	2,400.00	-	
Insurance	4,446.33	4,520.56	4,619	3,836.68	7,210	4,313.15	2,591	
Gas/Fuel				228.24	300	-	300	
	54,755.08	29,861.96	34,119	41,446.95	40,351	44,978.83	6,232	
Total Revenue	(48,027.66)	(36,865.04)	(42,200)	(40,800.98)	(44,000)	(42,923.34)	(1,800)	Camper fees +\$2,000
Total Expenditures	63,156.43	63,028.81	64,317	57,948.37	73,741	59,403.05	9,424	Butch Wensley now OMERS elligible, Tradesperson \$1,571, Insurance +2,591, Taxes +\$820, Contracted Works +1,000
Total Sunny Cove Camp	15,128.77	26,163.77	22,117	17,147.39	29,741	16,479.71	7,624	
Public Library								
REVENUE								
Sundry Revenue	(535.24)	(1,035.77)	(1,000)	(1,382.67)	(1,650)	(950.31)	(650)	
Expense Recovery				-		-	-	
Lost Books	(751.47)	(703.61)	(750)	(814.63)	(750)	(731.23)	-	
Used Book Sales	(1,175.82)	(1,958.32)	(1,500)	(1,181.11)	(1,400)	(1,460.65)	100	
Photocopier	(4,977.88)	(5,569.42)	(5,500)	(4,612.80)	(6,000)	(5,053.70)	(500)	
Room Rental	(10,155.23)	(8,610.53)	(7,500)	(7,673.40)	(10,800)	(8,763.59)	(3,300)	
Federal Grant				-		-	-	
Provincial Grant	(10,194.00)	(7,396.00)	(11,907)	(1,316.00)	-	(9,780.33)	11,907	
Provincial - MNM				(4,549.45)	(6,205)	(849.33)	(6,205)	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Provincial - Min of Culture & Comm	(19,137.00)	(19,137.00)	(19,137)	-	(19,137)	(19,137.00)	-	
Federal Grants Student Grant	(2,536.96)	(1,678.00)	(2,500)	(4,911.92)	(9,012)	(2,979.28)	(6,512)	
Federal Grants - CAP Youth Initia	(13,210.92)	(7,448.52)	(10,319)	-	-	(10,376.32)	10,319	
Ontario Library Service	(2,678.55)	(1,037.40)	(2,600)	(728.72)	(2,600)	(2,401.86)	-	
Sundry Revenue	(3,633.55)	(3,175.00)	(3,700)	(3,453.90)	(3,600)	(3,602.95)	100	
Donations	(19,801.53)	(14,034.05)	(13,000)	(3,812.58)	(15,000)	(18,391.96)	(2,000)	
Non-Resident Fees	(5,528.50)	(7,174.68)	(7,500)	(6,414.22)	(7,500)	(7,354.56)	-	
Municipality Non-Resident Fee	(3,500.00)	(3,587.50)	(3,677)	-	(4,000)	(2,451.13)	(323)	
Late Fines	(10,728.44)	(9,837.27)	(10,000)	(7,465.09)	(9,000)	(10,649.85)	1,000	
NCDS Grant			(2,100)	-		-	2,100	
Contribution from Reserve Fund	(6,595.00)	(1,571.11)		(4,634.45)		(11,005.34)	-	
Total Revenue	(115,140.09)	(93,954.18)	(102,690)	(52,950.94)	(96,654)	(115,939.41)	6,036	
EXPENDITURES								
Administration								
Distributed Salaries/Wages						311.72	-	
Distributed Benefits						8.36	-	
Overtime, Shift, Recall	7,030.43	1,471.92		2,234.91		4,024.61	-	
Leave (Ber, Sick, Other)	4,060.57					4,927.44	-	
Vacation, Stats, Holidays	43,884.33					29,676.36	-	
Salaries/Wages Full Time	190,608.79	250,869.02		184,202.66		215,086.49	-	
CAP Salaries/Wages			9,918			-	(9,918)	
Hourly Full Time			260,442	-	266,254	-	5,812	
Disability - STD/LTD	8,271.80			-	-	5,887.45	-	
WSIB	1,482.28	1,165.32	1,253	1,025.99	970	1,380.61	(283)	
CPP	14,503.81	13,314.47	13,459	11,671.70	13,847	14,091.13	388	
EI	8,114.01	6,453.94	6,514	5,792.58	6,222	7,538.01	(292)	
Dental, Vision & Extend Health	11,451.29			-	-	9,001.84	-	
OMERS	26,134.82	25,536.17	26,361	20,724.43	27,107	26,299.91	746	
Life Insurance	1,418.09			-	-	1,026.12	-	
EHT	6,765.23	6,291.14	6,602	5,273.42	6,523	6,728.83	(79)	
Hourly Part-Time & Student Sala	89,139.45	69,908.58	72,284	70,119.80	69,662	86,232.62	(2,622)	
Employer Benefits		20,706.43	26,942	18,609.74	28,446	6,902.14	1,504	
Doctor's Note/Sick Slips				-	-	-	-	
Communications	4,928.82	4,635.96	3,400	3,265.39	4,000	4,770.27	600	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Postage, Freight, Courier	1,492.27	1,811.54	1,500	739.58	1,350	1,748.19	(150)	
Memberships	485.00	38.76	500	365.00	500	312.92	-	
Supplies - Photocopier	3,552.70	2,350.79	3,400	2,425.01	3,400	3,050.99	-	
Office Supplies	6,234.26	5,215.01	5,600	3,355.81	5,250	5,555.02	(350)	
Space Maker Equipment & Mater	5,164.29	874.15	1,000	1,546.98	1,200	2,012.81	200	
Hardware/Software Maint.	10,861.48	7,428.30	9,000	14,651.47	12,577	8,579.96	3,577	
Travel	6,345.79	389.61	750	855.56	750	4,701.91	-	
Conferences & Courses	3,325.62	1,312.76	4,000	3,379.25	4,250	4,009.34	250	
Licenses				-		-	-	
Fundraising Expenses				-		-	-	
Advertising & Public Notices	5,236.00	3,328.66	2,800	1,682.19	2,000	4,042.72	(800)	
Bank Service Charges	446.51	439.56	400	409.24	450	331.99	50	
Cash Short/Over				-		-	-	
Foreign Exchange	(15.47)	(3.59)		(10.32)	-	(14.62)	-	
Credit Card Discount	656.39	686.00	650	515.63	650	509.32	-	
Transfer to Reserves		0.00		-		-	-	
Library Contribution to Capital		3,162.43		-		1,054.14	-	
Board Discretionary			500	-	500	-	-	
	461,578.56	427,386.93	457,275	352,836.02	455,908	459,788.61	(1,367)	
Buildings & Grounds								
Distributed Salaries/Wages	51.67					17.22	-	
Distributed Benefits	17.05					5.68	-	
Salaries Full Time		730.21	500	688.32	3,675	243.40	3,175	
Hourly Part Time		4.04		-		1.35	-	
Employer CPP		33.29		31.96		11.10	-	
Employer EI		15.07		14.56		5.02	-	
Employer OMERS		63.90		(18.05)		21.30	-	
Employer EHT		13.51		13.43		4.50	-	
Employer Benefits		89.66	165	-	1,201	29.89	1,036	
Employer WSIB		22.38		22.02		7.46	-	
Natural Gas	1,255.85	1,466.61	1,300	770.61	1,250	1,333.82	(50)	
Electrical Power	16,483.10	33,377.58	24,000	21,656.33	27,000	22,096.44	3,000	
Water & Sewer Charges	2,196.96	1,649.76	1,750	1,236.02	1,650	2,023.80	(100)	
Contracted Services	2,924.63	871.54	1,400	554.94	1,100	1,638.96	(300)	
Janitorial Contract	26,416.94	28,818.48	34,562	24,015.40	28,320	27,814.45	(6,242)	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Equipment Rentals - Owned	69.96	1,145.61		-		405.19	-	
Repairs & Maintenance	8,074.11	7,273.88	7,000	12,887.23	8,000	6,312.25	1,000	
Lawn and Yard Maintenance	2,479.56	2,247.81	2,500	341.31	2,500	2,313.49	-	
Insurance	4,606.37	4,885.59	5,100	4,235.83	3,466	4,782.93	(1,634)	
	64,576.20	82,708.92	78,277	66,449.91	78,162	69,068.25	(115)	
Library Services								
Events & Activities	18,927.28	12,922.73	9,000	10,552.51	9,000	17,182.57	-	
Books	29,636.65	28,312.60	30,000	22,469.98	30,000	30,494.31	-	
Periodicals	2,926.66	2,999.87	3,000	1,689.80	3,000	2,946.78	-	
CD's & Cassettes	509.88	1,054.09	1,000	629.78	800	991.81	(200)	
Talking Books	4,120.22	3,682.30	4,200	1,994.41	4,200	3,999.57	-	
Videos	6,605.75	6,010.83	5,000	1,391.57	5,000	5,673.58	-	
CD Roms/ DVD's	385.67		250	-	500	148.69	250	
Digital Collections	1,792.00	5,619.99	4,400	3,145.50	4,000	2,470.66	(400)	
e-Books	6,119.99	8,170.02	7,000	6,978.76	7,000	7,483.87	-	
	71,024.10	68,772.43	63,850	48,852.31	63,500	71,391.83	(350)	
Total Revenue	(115,140.09)	(93,954.18)	(102,690)	(52,950.94)	(96,654)	(115,939.41)	6,036	Room rental +\$3,300, Grants -\$11,609, Donations +\$2,000, Late fines -\$1,000
Total Expenditures	597,178.86	578,868.28	599,402	468,138.24	597,570	600,248.70	(1,832)	
Total Library	482,038.77	484,914.10	496,712	415,187.30	500,917	484,309.29	4,205	
Library Co-op Fund								
Library Co-op Revenue	(51,392.02)	(9,082.52)	0	(9,354.81)		(20,158.18)	-	
Expenses						-	-	
Memberships	5,652.00	9,082.52	0	9,354.81		4,911.51	-	
E-Books	45,740.02		0	-		15,246.67	-	
						-	-	
Total Revenue	(51,392.02)	(9,082.52)	0	(9,354.81)	-	(20,158.18)	-	
Total Expenditures	51,392.02	9,082.52	0	9,354.81	-	20,158.18	-	
Total Library Co-op Fund	00.00	0.00	0	-	-	-	-	
Museum								
REVENUE								
Expense Recoveries			(500)	-		(121.25)	500	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Sundry Revenue		(20.00)		-		(6.67)	-	
Rentals & Leases		(33.30)		(16.90)		(16.51)	-	
Program Activity Fees	(749.78)	(3,011.72)	(2,000)	(3,570.31)	(4,000)	(1,424.07)	(2,000)	workshops
Daily Admissions	(5,055.06)	(5,943.63)	(5,500)	(5,626.67)	(7,200)	(5,177.49)	(1,700)	Franklin - double admission fees
Souvenir Sales	(392.32)	(8,949.62)	(1,500)	(942.23)	(1,500)	(3,388.35)	-	
Experience Grant	(2,875.00)	(2,979.00)	(2,979)	(3,658.00)	(2,979)	(2,909.67)	-	
MNDM				-		(364.67)	-	
Min. of Culture & Comm	(21,519.00)	(21,519.00)	(21,500)	-	(21,520)	(21,519.00)	(20)	
Canadian Heritage Fund		(5,120.00)		-	(3,000)	(1,706.67)	(3,000)	applying for MAP grant
NOHF Internship Grant	(31,451.00)	(31,500.00)	(31,451)	(15,120.00)	(15,120)	(20,983.67)	16,331	approved late, half 2018, half 2019, No more intern
Federal Student Grant	(6,257.11)	(14,632.96)	(5,000)	(9,811.32)	(5,000)	(8,331.59)	-	corrected # (library deposit)
Expense Recoveries	(1,831.59)	(600.00)	(1,000)	(113.94)	(1,000)	(1,084.01)	-	
Program Activity Fees	(826.00)	(777.60)	(1,000)	(1,855.30)	(1,000)	(762.67)	-	
Donations	(2,658.90)	(20,352.35)	(4,000)	(2,697.13)	(4,500)	(8,256.93)	(500)	membership drive 2019; none 2018
Donations (prior Yr)			(8,500)		(10,000)	-	(1,500)	spent/not showing; donation for Franklin
Memberships	(270.00)	(740.00)	(750)	-	(750)	(511.80)	-	
Contributions from Donation Reserves					(16,500)	-	(16,500)	NEW - Franklin exhibit 4500+8000+4000 below
Total Revenue	(73,885.76)	(116,179.18)	(85,680)	(43,411.80)	(94,069)	(76,565.00)	(8,389)	
EXPENDITURES								
Administration								
Distributed Salaries/Wages						413.74	-	
Distributed Benefits						2.39	-	
Overtime/Shift/Recall	501.05	1,153.59	1,000	1,808.66	1,102	784.53	102	
Leave (Ber, Sick, Other)	1,197.75					751.81	-	
Vac, Stats, Holidays	10,927.31					6,877.12	-	
Salaries/Wages Full Time	55,226.40	66,944.12	59,700	48,046.80	66,868	60,858.13	7,168	
Disability STD/LTD	2,520.93					1,662.49	-	
WSIB	451.52	431.21	510	481.95	365	416.26	(145)	
CPP	4,973.33	5,265.29	5,420	5,574.97	5,100	4,704.37	(320)	
EI	2,774.52	2,685.18	2,835	2,845.20	2,250	2,543.73	(585)	
Dental, Vision, & Ext. Health	3,674.20					2,510.03	-	
OMERS	6,526.97	6,282.12	5,619	5,128.62	9,699	6,308.65	4,080	
Life Insurance	354.87					234.27	-	
EHT	2,439.21	2,594.82	2,560	2,459.64	2,455	2,338.90	(105)	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Hourly Part-Time Salaries/Wages	54,568.61	67,509.63	71,520	78,033.63	59,022	51,458.14	(12,498)	add assistant, less 2 students/intern
Employer Benefits		6,030.43	6,000	5,657.63	7,790	2,010.14	1,790	
Newspaper Digitization			8,500	-		-	(8,500)	money spent, not showing
Tech Support 10 hr/mo			3,600	-	3,600	-	-	Jeremy to submit
Communications	2,400.62	2,807.69	2,800	1,803.26	2,800	2,583.75	-	
Postage, Freight, Courier	2,539.15	530.05	500	443.35	5,000	1,091.25	4,500	Franklin exhibit
Memberships	651.06	391.08	600	364.41	600	560.18	-	
Subscriptions & Publications	202.77	354.36	500	340.95	500	271.53	-	
Supplies - Souvenirs	6.39	3,436.36	500	100.00	500	1,147.58	-	
Display Supplies	4,265.03	9,868.21	4,000	1,513.14	12,000	5,127.71	8,000	Franklin exhibit \$9300
Office Supplies	4,852.03	1,580.95	2,000	1,515.56	3,500	3,201.86	1,500	standing desk
Conservation Expenses	838.52	2,474.82	2,000	455.96	2,000	1,350.44	-	
Contracted Works	1,203.18	419.15	500	-	500	540.78	-	
Travel	54.05	924.61	750	297.70	750	353.78	-	
Conferences & Courses	2,070.45	1,351.00	1,000	1,345.24	1,200	1,453.41	200	
Equipment Maint & Lease	818.22	28.09	500	710.73	1,200	431.95	700	replace copier
Licenses	571.47	595.63	600	571.47	600	589.67	-	
Advertising & Public Notices	4,065.37	8,697.50	4,000	6,834.26	8,000	5,967.21	4,000	Franklin exhibit
Events & Activities	7,400.13	7,979.43	5,000	6,963.99	8,000	6,163.38	3,000	workshops
Indigenous Workshops				199.50	500	-	500	
Foreign Exchange	(202.46)	(188.34)		(171.95)		(157.82)	-	
Transfer to Reserves		9,125.00		-		3,041.67	-	
	177,872.65	209,271.98	192,514	173,324.67	205,901	177,593.04	13,387	
Buildings & Grounds						-	-	
Distributed Salaries	1,234.73					801.33	-	
Distributed Benefits	404.74					263.53	-	
Salaries Full Time		1,574.85	1,500	2,987.67	5,762	524.95	4,262	
Hourly Part Time		68.56	70	312.50		22.85	(70)	
Employer CPP		80.74	65	165.15		26.91	(65)	
Employer EI		36.65	30	75.59		12.22	(30)	
Employer OMERS		149.28	115	202.24		49.76	(115)	
Employer EHT		31.08	25	65.34		10.36	(25)	
Employer Benefits		86.41	495	192.09	1,884	28.80	1,389	
Employer WSIB		53.23	45	113.80		17.74	(45)	
Natural Gas Charges	2,363.67	4,496.53	3,000	2,801.73	3,200	3,088.76	200	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Hydro Charges	9,955.73	10,375.60	11,000	5,383.69	9,000	10,238.65	(2,000)	
Water & Sewer Charges	1,478.94	1,370.04	1,600	1,258.16	1,600	1,373.90	-	
Janitorial Supplies	467.71	2,112.41	750	328.43	750	1,003.11	-	
Materials	183.85	31.53	200	263.40	1,200	134.11	1,000	
Contracted Services	2,794.54	3,568.84	3,500	3,807.73	3,500	3,386.34	-	
Janitorial Contract	6,349.80	5,393.30	10,938	6,490.77	10,938	5,990.29	-	
Equipment Rental - Owned	37.50	149.00	150	137.50	150	62.17	-	
Museum Yard Maintenance				661.44	600	-	600	
Building Maint. Services	7,608.35	4,866.93	10,000	7,444.15	10,000	4,909.74	-	
General Insurance	2,214.56	2,624.75	2,300	1,910.23	1,805	2,389.49	(495)	
	35,094.12	37,069.73	45,783	34,601.61	50,389	34,335.01	4,606	
Total Revenue	(73,885.76)	(116,179.18)	(85,680)	(43,411.80)	(94,069)	(76,565.00)	(8,389)	workshops +\$2,000, Traveling Exhibit +1700, Apply for MAP grant +3000, Donations +1500 add museum assistant - 2 less students & no intern, traveling Franklin exhibit expenses offset by Donation Reserves, Tradesperson \$5,301
Total Expenditures	212,966.77	246,341.71	238,297	207,926.28	256,290	211,928.05	17,993	
Total Museum	139,081.01	130,162.53	152,617	164,514.48	162,221	135,363.04	9,604	
Waterfront Development (Sorting Gap Marina)								
REVENUE								
Dock Rentals	(17,369.00)	(22,239.72)	(18,000)	(25,990.91)	(25,000)	(18,098.89)	(7,000)	
Confectionery	(51,342.76)	(59,064.16)	(55,000)	(60,223.80)	(60,000)	(52,008.84)	(5,000)	
Expense Recoveries				-		-	-	
Launch Fees	(4,398.33)	(5,168.65)	(5,000)	(7,134.20)	(6,500)	(5,019.14)	(1,500)	
Sales - Gas & Oil	(15,603.79)	(16,437.05)	(14,000)	(18,867.18)	(18,000)	(15,210.80)	(4,000)	
Sales - Confectionery				-		-	-	
Provincial Grants - MNM				-		(1,679.33)	-	
Expense Recoveries				-		-	-	
Total Revenue	(88,713.88)	(102,909.58)	(92,000)	(112,216.09)	(109,500)	(92,017.00)	(17,500)	
EXPENDITURES								
Administration								
Distributed Salaries/Wages	15,344.28					11,268.88	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Distributed Benefits	379.32					291.81	-	
Salaries Full Time		1,029.94		-		343.31	-	
Overtime, Shift, Recall	563.64	593.71	500	795.22		602.82	(500)	
Vac, Stats, Holiday	993.45			-		607.09	-	
Hourly Part Time	19,081.22	36,992.17	33,459	39,653.31	39,613	23,726.26	6,154	upstaff due to increased traffic
WSIB	594.37	1,164.57	1,071	1,285.09	1,268	745.52	197	
CPP	599.15	1,248.71	688	960.30	1,372	852.14	684	
EI	543.19	871.34	764	933.28	899	617.01	135	
EHT	402.43	731.52		701.54	772	485.77	772	
Active Net Processing Fees				275.66	280	-	280	
Communications	449.84	674.38	500	561.08	800	611.52	300	
Office Supplies	428.22	865.03	500	188.97	500	539.74	-	
Cleaning/Janitorial Supplies	364.30			-		121.43	-	
MNR Rent (10% of Gross Revenue)	8,871.39		9,150	-	10,950	5,603.45	1,800	
Advertising & Public Notices			400	-	400	-	-	
Bank Service Charges	448.35	180.00	300	189.03	300	262.78	-	
Cash Over/Under		(179.41)		74.24		(51.33)	-	
Foreign Exchange	(685.42)	(459.08)		(445.17)		(611.52)	-	
Credit Card Discount	730.28	704.66	600	839.28	760	757.51	160	
Active Net Transaction Fee				320.87	325	-	325	
Gas/Fuel				-		-	-	
Gas Purchases for Resale	12,233.41	13,673.03	12,000	17,035.26	17,000	12,637.43	5,000	
Confectionery Expenses	29,953.96	33,136.79	30,000	33,355.94	34,000	30,903.65	4,000	
	91,295.38	91,227.36	89,932	96,723.90	109,239	90,315.27	19,307	
Buildings & Grounds								
Distributed Salaries/Wages	863.39					744.36	-	
Distributed Benefits	284.92					245.64	-	
Salaries Full Time		1,358.99	2,000	2,102.16	4,675	453.00	2,675	Tradesperson
Salaries Part Time				22.41		-	-	
Employer CPP		64.81		107.73		21.60	-	
Employer EI		29.70		48.87		9.90	-	
Employer OMERS		127.25		212.64		42.42	-	
Employer EHT		25.28		45.27		8.43	-	
Employer Benefits			660	29.41	1,531	-	871	
Employer WSIB		42.72		72.81		14.24	-	

2019 COMMUNITY SERVICES DRAFT BUDGET

	Actual to December 31/16	Actual to December 31/17	2018 OPERATING FORECAST	Actual to October 31/18	2019 OPERATING FORECAST	3 Year Average- 2015, 2016, 2017	Variance 2019 - 2018	Notes
Hydro Charges	4,124.07	3,270.26	4,200	2,067.88	3,560	3,447.86	(640)	
Water & Sewer Charges	632.94	854.56	700	601.15	700	820.87	-	
Waterfront PIL Taxes	16,044.64	16,208.01	16,006	16,005.59	16,700	16,158.52	694	Laurie's email
Janitorial Cleaning Supplies	510.77	2,561.73	2,000	2,791.52	2,800	1,643.21	800	
Contracted Services	4,022.35	5,134.00	3,500	4,201.09	4,400	4,093.73	900	
Equipment Rentals - Owned	407.87	527.16	600	3,024.90	700	624.17	100	
Repairs & Maintenance	1,864.83	1,206.06	2,500	499.05	2,500	1,750.12	-	
Riverfront Maintenance	308.00			-		182.00	-	
Insurance	8,171.31	8,316.36	8,495	7,055.62	4,603	7,778.77	(3,892)	see insurance sheet
	37,235.09	39,726.89	40,661	38,888.10	42,169	38,038.83	1,508	
Total Revenue	(88,713.88)	(102,909.58)	(92,000)	(112,216.09)	(109,500)	(92,017.00)	(17,500)	Dock Rentals +\$7000, Ice cream +\$5000, Launch +1500, Gas/Oil +\$4000
Total Expenses	128,530.47	130,954.25	130,593	135,612.00	151,408	128,354.10	20,815	Tradesperson \$6206, Taxes \$700, Increased staffing \$6154
Total Waterfront Development	39,816.59	28,044.67	38,593	23,395.91	41,908	36,337.10	3,315	
Total C S Revenue	(2,751,528.20)	(2,790,635.90)	(2,864,197)	(2,138,721.22)	(2,749,307)	(2,691,001.08)	114,890	Top revenue changes: Childcare -\$123,561, Rec Facilities -\$33,692, Marina +17,500, Museum +\$8,389
Total C S Expenditures	4,448,336.59	4,459,112.62	4,689,418	3,548,182.05	4,760,497	4,322,773.98	67,784	Top expense changes: Childcare -\$135,998, Rec Programs +\$40,654, Rec Facilities +\$33,692, Marina +\$20,815
								Senior Centre +\$3,131, Childcare -\$12,439, Handivan -\$8,399, Rec Facilities +\$134,772, Rec Programs +33,254, CS +\$7,606, Sunny Cove +\$7,624, Library +\$4,205, Museum +\$9,604, Marina +\$3,315
TOTAL COMMUNITY SERVICES	1,696,808.39	1,668,476.72	1,825,221	1,409,460.83	2,011,190	1,631,772.90	182,674	