

# TOWN OF FORT FRANCES

## AGENDA - January 14, 2019

### MEETING - Council Chambers , Civic Centre

Page

**1. COUNCIL MEETING**

(Session No. 003) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

**2. Delegations/Deputations:**

2.1 2019 Preliminary Operating & Capital Budgets 4 - 5

- will be received by Council, with first Budget meeting scheduled for Monday January 21, 2019.

2.2 Rainy River Future Development Corporation presentation 6 - 14

- Council will receive the RRFDC Activity Report and approve the Fort Frances Economic Development services invoice for period July 1-Sept 30, 2018.

**3. Consent Agenda:**

3.1 Items Referred from Committee of the Whole

3.2 E-mail received December 10, 2018 from R. Thoms re: North End Rink 15

- will be referred to the 2019 Budget Process for further consideration

3.3 E-mail received December 6, 2018 from R. Van Drunen re: Noise By-law Concerns 16 - 17

- will be referred to the Planning & Development Executive Committee for recommendation.

3.4 Letter dated December 2018 from Thunder Bay Regional Health Sciences Foundation re: Financial Donation to support Cardiovascular Surgery 18

- will be referred to the Administration & Finance Executive Committee for recommendation.

	Page
3.5 Letter received January 7, 2019 from N. Piccinato, 2019 Convention Co-Chairperson, FF Branch 29 Royal Canadian Legion re: Waive Rental Fees and Extend Hours - will be referred to the Administration & Finance Executive Committee for recommendation with additional input from Community Services Executive Committee.	19
3.6 E-mail received January 7, 2019 from K. Rogoza re: Sewer Invoice - will be referred to the Operations & Facilities Executive Committee for recommendation.	20 - 22
3.7 Letter dated December 27, 2018 from G. Knowles, Co-Chair, Heart of the Continent Partnership re: Annual Dues - will be referred to the Administration & Finance Executive Committee for recommendation.	23 - 24
<b>4. <u>Approval of Council Minutes: *</u></b>	
4.1 Session No. 002, December 10, 2018.	
<b>5. <u>Approval of Committee of the Whole Minutes: *</u></b>	
5.1 Session Nos. 001 and 002, both dated December 10, 2018	
<b>6. <u>Resolutions from tonight's Committee meeting</u></b>	
<b>7. <u>By-Laws:</u></b>	
7.1 By-law 01~19 Temporary Borrowing	25
7.2 By-law 02~19 Interim Tax Levy	26
<b>8. <u>New Items:</u></b>	
<b>9. <u>Municipal Land declared Surplus</u></b>	
9.1 TAKE NOTICE that the Town of Fort Frances has declared the property legally described as <b>Lot 241 Town Plot Alberton Part 2 48R4544; Town of Fort Frances</b> (Victoria Avenue Parking Lot) surplus to the needs of the municipality and further that Council has approved disposal of said property to be completed via direct sale.	
<b>10. <u>Information Correspondence:</u></b>	
10.1 AMO Communications - Bill 66 - Municipal Implications Overview - At Queen's Park: Summary of 2018 Completed Legislation - Financial Risks for Property Taxpayers and Municipal Budgets - Expression of Interest to Fill Vacancies on 2018-2020 AMO Board of	27 - 41

	Page
Directors	
10.2 Letter dated December 17, 2018 from Ministry of Natural Resources and Forestry re: Long-Term Management Direction Crossroute-Sapawe Forest 2020-2030 Forest Management Plan	42 - 44
10.3 Letter dated December 31, 2018 from Stewardship Ontario re: Municipal Blue Box Recycling	45
10.4 Nomination Form - Northwestern Ontario Sports Hall of Fame	46 - 47
<b>11. <u>Minutes:</u></b>	
11.1 Planning & Development Executive Committee - December 4, 2018	48 - 49
11.2 Economic Development Advisory Committee - November 5, 2018	50 - 51
11.3 Administration & Finance Executive Committee - December 4, 2018	52 - 54
11.4 Operations and Facilities Executive Committee dated December 5, 2018.	55 - 57
11.5 Community Services Executive Committee dated December 4, 2018.	58 - 59
<b>12. <u>Non-agenda Items</u></b>	
<b>13. <u>ADJOURNMENT</u></b>	
<b>14. <u>* Previously distributed to Council</u></b>	
<b>15. <u>** Items can be viewed by contacting the Clerk</u></b>	



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/07**

**TO: Mayor Caul & Members of Council**

**FROM: Dawn Galusha, Treasurer**

**DATE: January 11, 2019**

**SUBJECT: Preliminary 2019 Operating & Capital Budgets**

---

**BACKGROUND**

The 2019 formal budget process began with a public meeting held on December 10, 2018. Administration has been working on operational projections and capital needs for the coming year, which were presented to the Executive Committees last week.

The Preliminary 2019 General Operating Budget presented, indicates a deficit of \$813,872.

The two major external uncontrollable components accounting for 69.3% of this increase are:

• OPP Contract increase	\$396,805
• Estimated OMPF reduction	<u>\$167,105</u>
Total	<u><b>\$563,910</b></u>

The following is a list of changes in the staffing compliment of the Town of Fort Frances, included in this budget:

- Addition of one full time Public Works labourer and one seasonal labourer to address changes to the Minimum Maintenance Standards (started in October 2018 as it was previously approved)
- Proposed addition of one more student labourer in Parks and Cemeteries \$12,778
- Facilities- Additional maintenance attendant for ice season (Oct-Mar) performing routine maintenance \$32,100.17
- Facilities- 20 hours per week of extra time for caretakers \$26,125
- Marina- Additional 250 hours (16 hours/wk for 16 weeks) upstaff due to increased traffic \$3,835
- Information Technology Intern- ¾ of year \$38,275 less Intern Grant of \$23,625
- Museum- Adding Museum assistant ¾ of year (\$36,715), removing 2 students (reduction of \$15,910), Museum Intern will be done in March and no intern position will be hired in 2019 at Museum
- Lifeguards- increased time- to confirm value with Community Services Manager

The Preliminary Water and Sewer balanced budgets are incorporated in the budget document package, but they do not have a direct impact on the General Operating budget. The Water & Sewer Budgets are stand-alone utilities supported by Water & Sewer rates, which are a cost of living, but do not directly affect taxation rates.

The 2019 Capital Budget of \$15,030,212 is included in this draft budget package. At this time the

assessment of high, medium and low priority has not been considered and there are additional roads projects in the budget as the funding is unknown.

On a positive note, we are in the third year of the four-year cycle for property assessment phase-in. This means additional assessment is added to the taxation role which may provide for additional taxation revenue. For example, if the 2018 Municipal tax rates were applied to the 2019 assessment, it is estimated that approximately \$143,000 additional taxation revenue would be realized (this estimate provides no consideration for graduated taxation and the higher band tax rates- in 2018 graduated taxation generated \$73,491).

As you can see, there are still several unknowns. In addition, Administration has not yet completed its line by line review of the 2018 operating actuals and comparing to the 2019 budget as presented. This will be done in early February as we are closer to completion of the year end processes.

Summary of General Operating Budgets for 2018 as compared to 2019:

<b>Division</b>	<b>2018</b>	<b>2019</b>	<b>Increase/Decrease</b>	<b>Amount</b>	<b>% of Total Increase</b>
Corporate	(9,334,003)	(9,302,401)	Revenue decrease	31,602	3.88%
Admin & Finance	961,771	1,083,296	Net Increase	121,525	14.93%
Emergency Services	3,053,848	3,487,599	Net Increase	433,751	53.29%
Community Services	1,825,221	2,016,152	Net Increase	190,931	23.46%
Operations & Facilities	3,155,450	3,201,916	Net Increase	46,466	5.71%
Planning & Development	337,713	327,310	Net decrease	(10,403)	(1.28%)
Total Budget Increase				813,872	

Council Approval of This Report will receive the Preliminary 2019 General, Water & Sewer Operating and Capital Budgets as presented.

## **Economic Development Activities:**

# RRFDC ACTIVITY REPORT

January 2019

The RRFDC continued to move forward with the enhanced economic development project and “The Path Forward” action plan.

- Supported the Fort Frances Economic Development Office (FFEDO) with Economic Development Advisory Committee (EDAC) meetings and numerous projects.

Report to Fort Frances Council  
January 2019

### **General**

The RRFDC is currently leveraging funds to support economic development working with NOHFC. Funding was approved by NOHFC for \$150,000 at a 70% Provincial, 30% Municipal to Support:

These funds are now supporting activities in:

- Mining
- Agriculture
- Digital Economy
- Forestry

Most activities related to Tourism Development are no longer supported by NOHFC grants, so we have looked to other Ministries to support those efforts.

We are currently administering funds to support tourism through grants from:

Northern Ontario Tourism	(Ontario Ministry of Tourism)
Rural Economic Development	(Ontario Ministry of Agriculture)
Interaction Fund	(Canada Ministry of Culture)
Northern Arts	(Ontario Arts Council)

We have separately applied to FedNor for assistance on items that are of strategic interest to Fort Frances. (Partnership creation and support for the Farmers Market at the Square)

Report to Fort Frances Council

January 2019

### **Mining – Industrial and Residential Preparedness**

We continue to work closely with New Gold's material procurement manager in order to identify potential companies for locating in the District. In the first quarter of 2019 we will be arranging an informal meeting between council, community members and New Gold.

We are working with New Gold to start to develop a partnership that will grow and support entrepreneurship. This is the partnership funding mentioned in the previous page.

We continued marketing efforts to establish Fort Frances as a location for mining/industrial service center. AD Example:



Call us today to talk about locating in Canada's next mining district with the lowest energy industrial property prices in the Province.  
1 807 274 9621

VISIT  
[WWW.FORT-FRANCES.COM](http://WWW.FORT-FRANCES.COM)

 FORTFRANCES  
BOUNDLESS

Report to Fort Frances Council

January 2019

## **Forestry and Wood Products**

### **ESFL and Crossroute/Sapawe Forest Amalgamations**

The Province is moving forward with the creation of the ESFL Corporation. A facilitator has been named to carry on the negotiations with forest fiber users for the creation of the new company that will become the manager of the forests. In a separate but aligned process the Crossroute and Sapawe forests will be amalgamated into one body for the purposes of management.

The Rainy River Future Development Corporation is providing services to support the ESFL process in the form of accounting and organizational support. This will result in a \$18,000 grant credit to the Town.

Mike Willick has been contracted to act as our representative on the ESFL group. The organization is divided into two groups a smaller Working Group that meets regularly and hashes out the details. (Mike Willick is a member of this group.) A second larger group made up of all stakeholders will meet quarterly to review and comment on the work of the working group. The Mayor, Doug Brown and RRFDC staff are part of this group.

The last quarterly meeting was held in December 2018. The facilitator reviewed the progress of the working group as they prepare to move now towards developing the terms for the new company. Current users will be guaranteed their current allocations in the new company as long as they continue to utilize that fiber. If utilization reduces the New Company will move to reallocate fiber,

A Shareholder Agreement, establishing the forest management corporation and transferring the licence to the new company is scheduled for April 1, 2020.

At this point the committee is making excellent progress.

In the coming weeks Council will be presented with a report requesting a final decision on how the Town wishes to participate in the New Company.

### **Fort Frances Woodlot**

Two applications were completed requesting funding to hire a consulting firm to undertake a consultation and study of the best possible utilization of the former Resolute woodlot and Nursing Station that were gifted to the Town in the summer of 2018. These grants if successful will cover 90% of the study costs. Decisions on funding are expected soon.

An RFP was issued last month and a firm will be named in the coming weeks subject to confirmation of funding.

## Report to Fort Frances Council

January 2019

### **Mill Asset**

Two separate actions are occurring regrading the transition of the mill assets.

First, the RRFDC and Town are providing Resolute with any leads that have identified as having an interest in any mill assets.

Secondly, as a result of the interest of the Repap Group in purchasing the mill and returning it operations our office has focused significant resources in aid of their bid. Repap has been provided with information and documentation on fiber supply, assessment values, labour force, grants and programs for industry as well as being introduced to various agencies and Ministries.

Repap Resource Group is a consortium led by Sean Twomey is a group of six professionals with over 180 years of experience in the pulp and paper and printing industry. Sean is a graduate of Western University who has successfully completed 54 mergers, acquisitions or divestitures totalling \$5.6 billion. Investors are located in Canada and the US.

Their intention is to reopen the Fort Frances mill to produce package grade papers. The reopening would result in more than 300 direct jobs in Fort Frances and a similar amount in support and forestry supply.

Repap is not issuing statements at this time. They continue to work their way through information gathering towards to goal of providing Resolute Forest Products with an offer. They are appreciative of the efforts of all three orders of Government and the many private citizens who are working towards this common goal.

## Report to Fort Frances Council

January 2019

**Tourism****Tourism Center**

We attended the Northern Ontario Tourism Conference in Sault Ste Marie this fall. We were able to obtain a commitment of \$15,000 towards operating.

Applications with Federal Government have been submitted to cover staffing costs for the 2019 season.

**Cannabis**

We reviewed the business opportunities related to tourism and Fort Frances and provided a report to the Town on the advice of the EDAC.

**MAT**

We are working with the accommodation industry to implement the MAT. In the coming months we will be asking Council to approve a committee structure for the marketing committee that will direct 50% of the funds.



## Report to Fort Frances Council

January 2019

### Rainy Lake Market Square

#### Rainy Lake Series

We will again in 2019 provide a series of Thursday night events from May to the end of September 2019.

We are pleased that all our 2019 sponsors will be returning for the next season. We are writing a series of applications to support these offers.

We have applied for two grants to subsidize the costs of the programming.

In 2019 we will again be offering an opportunity local talent to take to the stage. We are accepting applications starting Jan 12 for bands with voting to occur the last 2 weeks of February.

We will again offer 4 or 5 movie nights during the season.

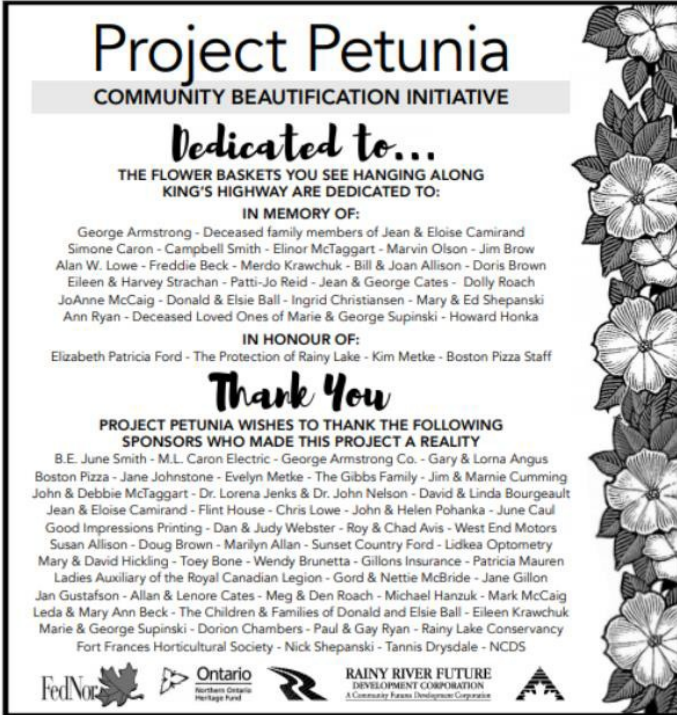
#### Rainy Lake Market

In 2019 to increase the success of the farmers market we intend to move to a single day market. We will hold the occasional Saturday morning events, such as the community garage sale which proved fairly popular last year.

#### Project Petunia

We are we again looking for sponsors again for Project Petunia. We need to find 50 sponsors for this year.

Thank you for those that have sponsored this in the past.



**Project Petunia**  
COMMUNITY BEAUTIFICATION INITIATIVE







*Dedicated to...*  
THE FLOWER BASKETS YOU SEE HANGING ALONG  
KING'S HIGHWAY ARE DEDICATED TO:

IN MEMORY OF:  
George Armstrong - Deceased family members of Jean & Eloise Camirand  
Simone Caron - Campbell Smith - Elinor McTaggart - Marvin Olson - Jim Brown  
Alan W. Lowe - Freddie Beck - Merdo Krawchuk - Bill & Joan Allison - Doris Brown  
Eileen & Harvey Strachan - Patti-Jo Reid - Jean & George Cates - Dolly Roach  
JoAnne McCaig - Donald & Elsie Ball - Ingrid Christiansen - Mary & Ed Shepanski  
Ann Ryan - Deceased Loved Ones of Marie & George Supinski - Howard Honka

IN HONOUR OF:  
Elizabeth Patricia Ford - The Protection of Rainy Lake - Kim Metke - Boston Pizza Staff

**Thank You**  
PROJECT PETUNIA WISHES TO THANK THE FOLLOWING  
SPONSORS WHO MADE THIS PROJECT A REALITY

B.E. June Smith - M.L. Caron Electric - George Armstrong Co. - Gary & Lorna Angus  
Boston Pizza - Jane Johnstone - Evelyn Metke - The Gibbs Family - Jim & Marnie Cumming  
John & Debbie McTaggart - Dr. Lorena Jenks & Dr. John Nelson - David & Linda Bourgeault  
Jean & Eloise Camirand - Flint House - Chris Lowe - John & Helen Pohanka - June Caul  
Good Impressions Printing - Dan & Judy Webster - Roy & Chad Avis - West End Motors  
Susan Allison - Doug Brown - Marilyn Allan - Sunset Country Ford - Lidkea Optometry  
Mary & David Hickling - Toey Bone - Wendy Brunetta - Gillons Insurance - Patricia Mauren  
Ladies Auxiliary of the Royal Canadian Legion - Gord & Nettie McBride - Jane Gillon  
Jan Gustafson - Allan & Lenore Cates - Meg & Den Roach - Michael Hanzuk - Mark McCaig  
Leda & Mary Ann Beck - The Children & Families of Donald and Elsie Ball - Eileen Krawchuk  
Marie & George Supinski - Dorion Chambers - Paul & Gay Ryan - Rainy Lake Conservancy  
Fort Frances Horticultural Society - Nick Shepanski - Tannis Drysdale - NCDS

FedNor      

## Report to Fort Frances Council

January 2019

**Small and Medium Enterprise (SME) Support**

The RRFDC continues to support small and medium sized businesses in the District and report of those activities is outlined in our annual report which can be found at [www.rrfdc.on.ca](http://www.rrfdc.on.ca). This support includes one on one counselling and a loans fund to help existing and start-up ventures.

**Transition and Succession Match**

We have invested in a new program that assists with the transition and sale of small businesses through a company called Succession Matching. The RRFDC held a seminar earlier in the year discussing issues and steps to prepare a business to sell and we now can offer free advertising and promotion opportunities to local businesses. Succession Matching has developed specialized programming to help new immigrants in Ontario find Provincial Nominee eligible businesses to purchase. The company has representatives who visit countries where investment class immigrants are shopping for companies to purchase and matches them with their identified businesses for sale.

**Branding/Digital Marketing**

The RRFDC continued the social media work to present the Town of Fort Frances on Twitter, Facebook and Instagram. We do ongoing training in social media management and the utilization of those tools to market the district.

**Social and Digital Media Training**

As we work internally to improve the digital and social footprint of our community, we have provided a number of training sessions for local small businesses to gain skills and develop their marketing on various social platforms.

**Industrial Lot Sales**

The RRFDC continues to work with administration assisting with lot sales. During the first part of 2018 a number of inquiries were handled and offers were sent to council for deliberation and decision. We are currently working with a mining supply business looking to relocate to the Fort Frances Industrial park.

**Go Local**

Go Local is entering its 6<sup>th</sup> year in 2019.

We now have:

- 3976 Loyalty Members
- 16,832 gift cards issued (\$425,000)
- 3,071,195 points issued

## Report to Fort Frances Council

January 2019

**Agriculture****Land Clearing and Tile Drainage**

The RRFDC has facilitated the following tile drainage and land clearing projects with area producers and the NOHFC. These projects represent significant financial investments by the producers and the NOHFC.

- ☐ Land Clearing #1 - \$1,800,000 (100% Complete)
- ☐ Land Clearing #2 - \$1,700,000 (Approved in October)
- ☐ Tile Drainage #1 - \$2,000,000 (Completed)
- ☐ Tile Drainage #2 - \$2,000,000 (Completed)
- ☐ Tile Drainage #3 - \$2,000,000 (Completed)
- ☐ Tile Drainage #4 - \$2,000,000 (Approved)

**Land Clearing**

The land clearing projects are a direct benefit to the District as all producer and NOHFC investment dollars will go to local contractors who undertake the land clearing. These contractors hire employees, maintain and purchase much of their equipment locally.

**Tile Drainage**

Once all the tile projects have been completed the District will have approximately 8,000 acres of tilled cropland. The projects have significantly diversified the area's agricultural economy through the growing of canola, soybeans, wheat and oats which has dramatically increased the economic benefits of the sector to Fort Frances and the District. The following is a sample of the increase in economic activity which did not exist in 2014.

Trucking:

The chart below indicates the number of loads of cash crops sent to these destinations in 2017.

Thunder Bay	56 loads
Manitoba	6 loads
United States	21 loads

**From:** [Thoms, Randy](#)  
**To:** [Lisa Slomke](#)  
**Cc:** [Jason Kabel](#)  
**Subject:** NORTH END RINK  
**Date:** Monday, December 10, 2018 10:52:19 AM

---

Hi

I don't know if it's too late or not, but could you add this to the budget requests for tonight?

I would like to know if town council would entertain reopening discussions on the North End rink.

The rink was shut down last winter.

I would also like to know if reopening can be done with volunteers overseeing the site without overstepping the bounds of town employees.

Thanks in advance

Randy

Randy Thoms  
News Director  
CFOB News  
Office phone – 807-274-5390  
Office phone 2 – 807-274-5341  
Cell phone or text – 807-276-0832  
Fax number – 807-274-2033  
Email – [news@931theborder.ca](mailto:news@931theborder.ca)  
Website – [www.931theborder.ca](http://www.931theborder.ca)  
Facebook - <https://www.facebook.com/931TheBorder/>  
News Twitter - <https://twitter.com/cfobnews>

---

This communication and its attachments are confidential and may be privileged. If you are not the intended recipient, please immediately notify the sender and then delete this communication and its attachments without reading or forwarding it. Thank You.

THINK GREEN! before printing this email.

**From:** [Rebecca V.D.](#)  
**To:** [Town](#)  
**Subject:** Mayor and Members of Council  
**Date:** Thursday, December 6, 2018 8:38:28 AM

---

Dear Mayor and Members of Council of the Town of Fort Frances,  
Dec 6<sup>th</sup>, 2018

I would like to respectfully request that By-Law No. 48/97 enforced under the Provincial Offences Act be re-evaluated. The Anti-Noise By-Law is enforced twenty-four hours a day, seven days a week. It specifically address musical instruments in 3. a) It also says that any device or instrument played or operated at such volume as to annoy or disturb the peace, quiet, comfort or repose of any individual. These are deemed to be unusual noises.

I would like to see this be re-evaluated as I feel the law is draconian and possibly discriminatory against musicians. There is no reasonable time frame given for practicing an instrument where it acoustically carries sound. It also does not specify what noise decibel level would constitute disturbing the peace. Instead it's left to the discretion of neighbors and/or the by-law officer.

I realize that there are musicians who not will respect others around them and not try their best to contain the noise and find a decent time that works for the neighbors and themselves; just as there are musicians that will do their best to be respectful and follow the laws. I, also, realize that some neighbors will be willing to work with each other and some will not. A happy medium between these two opposites would be wonderful to see.

I believe music to be very important to the community as a whole, as well as very important to individuals. I would like to live in a community that includes and considers musicians. We have very few events where local professional and amateur musicians can play for each other and the community. The Rainy Lake Square has added huge opportunities for such activities and it is very much appreciated. However, if musicians can not practice with any level of sound for fear of committing a offensive act, we will quickly have no more local musicians. Sound is a necessary part of musical instruments.

I would like to see a time frame where a person can practice their instrument, during reasonable hours, with a reasonable decibel level be included in this by-law. I, personally, believe something between the hours of 2 pm and 8pm Sunday to Thursday and 2pm to 10pm Friday and Saturdays to be a happy medium. Children tend to have bedtimes around 8 for school. Shift workers sleep during the day and need to be able to get their rest undisturbed. Most people sleep between the hours of 10pm and 8am. Also, if there is a concern about daily never ending practice, could the law not specify the noise can not go longer than two consecutive hours or every second day? Or something along those lines to address such issues. That is my reasoning anyways.

My concern about leaving the tolerable noise levels to each individual has many sides. One: this can

be heavily abused by someone holding a grudge or someone who simply has zero tolerance for music. Two: a musician has no way of knowing each neighbors individual tolerance levels without finding out the hard way with police or by-law officers being called in. If one neighbor complains no matter the noise levels or times, the musician is left with zero options. If this is a professional musician, the lack of ability to play with sound could greatly impact their ability to continue to produce an income from their skill.

I am bringing this to your attention today, because I just learned of the extreme extent that our Anti-Noise By-Law covers yesterday. I am buying a drum set this coming weekend. I went to the town to ensure that I am complying with our laws. I was so shocked and disturbed by it, that here I am writing to all of you.

I will be speaking to all my neighbors, giving them my number and will do my utmost best to not disturb them. I will also be buying a mute set for the drums and a rug for underneath. However, I have been told that I can not play silent all the time. I must have some sessions with noise. I am learning to drum due to a stroke I suffered from two years ago. I have discovered that drumming (specifically) helps stroke survivors immensely. Hence, I am going to be a beginner. I would really like to have clear cut decibel levels to adhere to instead of it being based off the whims of another. I would also like to feel that musicians, whether beginners or professionals, are welcomed in our community. Our Anti-Noise By-Law has the exact opposite effect.

Thank you for your time and consideration. I look forward to hearing from all of you concerning this matter.

Respectfully,

Rebecca Van Drunen  
Fort Frances Resident



980 Oliver Road  
Thunder Bay ON  
P7B 6V4 Canada

TEL: 807 345 4673  
[www.healthsciencesfoundation.ca](http://www.healthsciencesfoundation.ca)  
[info@healthsciencesfoundation.ca](mailto:info@healthsciencesfoundation.ca)



December 2018

Via Email

Town of Fort Frances  
320 Portage Ave.  
Fort Frances, ON P9A 3P9  
Attn: Doug Brown, CAO

Dear Mr. Brown,

Imagine being told you have blockages in three of your coronary arteries and that you require surgery imminently to save your life. A scary enough thought by itself, isn't it? Now imagine being told you need to travel hundreds of kilometres away from home to obtain this life-saving surgery, potentially without the support of family or friends. Suddenly the entire process seems completely overwhelming.

However, this is the reality facing patients who need coronary artery bypass surgery right now in Northwestern Ontario. Sometimes the physical or financial limitations of travel are too much to bear and patients choose not to have surgery, or sadly, they pass away before they make it to another centre.

Furthermore, one of the most critical problems our region faces is our high rate of amputations (three times the provincial average), mostly due to untreated vascular disease. This is particularly a problem that impacts our Indigenous population and that requires immediate attention.

It's our time to change our current reality. It's time to bring a full cardiovascular surgery program to Thunder Bay and support the 1,000 patients annually who will benefit from having cardiac or vascular surgery close to home. With the development of a cardiovascular surgery program, and your support, we can make a real difference to the lives of people across Northwestern Ontario, sparing limbs and saving lives.

In order to make this program successful, it will require a minimum investment of \$32M to purchase equipment and to restructure our operating rooms at the Thunder Bay Regional Health Sciences Centre. This is no small task, but upon completion, the people of Northwestern Ontario will finally have this critically important surgical program.

We would like to respectfully propose that you and your Council consider supporting the cardiovascular surgery program. This past spring, The Municipality of Shuniah generously committed \$10,000 pledged over 5 years, which works out to only \$0.91 per household per year in that Municipality; a figure that would be very similar in many communities. In early 2019, we will reach out to you to plan a date and time to make a presentation to your Council, with your permission. This is a huge step forward in expanding critical, life- and limb-saving health care for Northwestern Ontario and it's going to take all of us living here to make this a reality.

Should you require more information or any clarification please do not hesitate to contact Cindy Kawahara at (807) 684-7107 (direct line) or by email at [kawaharc@tbh.net](mailto:kawaharc@tbh.net).

Sincerely,

A handwritten signature in blue ink, reading "Wendy Landry".

Wendy Landry, Cabinet Member  
Our Hearts at Home  
Cardiovascular Surgery Campaign

A handwritten signature in blue ink, reading "Barry Streib".

Barry Streib, Director  
Thunder Bay Regional Health  
Sciences Foundation



FORT FRANCES BRANCH 29, MANITOBA AND NORTHWESTERN  
ONTARIO COMMAND  
*The Royal Canadian Legion*  
250 Church Street  
Fort Frances, ON P9A 1C8

Office Phone 807-274-0129 Lounge Phone 807-274-5462  
Kitchen Phone 807-274-3772 Fax # 807-274-6740  
e-mail: [fc29mbnwo@gmail.com](mailto:fc29mbnwo@gmail.com)

Comrade Ray Watson  
PRESIDENT

Veronica Davis  
OFFICE MANAGER



Honourable June Caul  
320 Portage Ave  
Fort Frances, ON  
P9A 3P9

Dear Mayor Caul,

The Royal Canadian Legion Branch 29 Fort Frances is  
hosting the 49<sup>th</sup> Provincial convention June 15-17, 2019.

We have booked the Rainy Lake Square for entertainment  
on June 15, 2019. We are requesting that the town waive the  
rental fees for the square as we are a not-for profit organization.  
We are expecting approximately 325 people to attend this  
convention who be spending money on hotel rooms, meals, etc.  
This will be a boost to the economy of the Town.

Also we would like to extend the hours of use from 3:00pm  
till 10:00pm June 15, 2019 to 2:00pm June 15, 2019 till 2:00am  
June 16, 2019 as we will need time to set up and take down our  
equipment.

Thank you for your consideration

Noris Piccinato – 2019 Convention Co-Chairperson

**From:** [Doug Brown](#)  
**To:** [cubbie](#); [Travis Rob](#); [Craig Miller](#); [Lisa Slomke](#)  
**Subject:** RE: Invoice # 0000004805/Unplug Sewer  
**Date:** Monday, January 7, 2019 3:36:55 PM

---

Hi Ken, Happy New year, sorry hear you had a sewer service line issue back in November where eventually the O & F workforce unplugged the sanitary service line. I have discussed the issue with Travis where he indicated that he informed you that you must write a letter to the Clerk if you are looking for a credit from the invoice. Administration has no authority to write off any invoice. Council will likely refer your request to the O & F executive committee for review and provide a recommendation. You will have an opportunity to state your position and the facts as you see them to the O& F executive committee. . The O & F division will be given the same opportunity. This is a standard means on handling such a request. Hope this helps.

Douglas DC Brown P Eng  
 CAO  
 Town of Fort Frances  
 807-274-5323 Ext 1213

**From:** cubbie <[rogoza2k@netscape.net](mailto:rogoza2k@netscape.net)>  
**Sent:** Monday, January 07, 2019 9:46 AM  
**To:** Doug Brown <[dbrown@fortfrances.ca](mailto:dbrown@fortfrances.ca)>  
**Subject:** Fwd: Invoice # 0000004805/Unplug Sewer

Good morning, Doug.

We are forwarding you this email after talking to Craig Miller and Travis Rob. (Both Craig and Travis have stated that they must support their employee.) The short story is that I phoned the Town public utilities emergency line after numerous attempts to unclog the basement toilet at my building at 279 Scott Street which included running a 40' snake with a 3/4 inch egg beater attachment through the pipes. I was able to get my tool all the way through my pipes to the end of the 40 feet, which would have been well onto town property; after each use of my 40' snake/egg beater, the water in the toilet flange was still at the floor level and did not ever subside, demonstrating that the clog was not on my property. After the town had run their rotor router, the water completely subsided and the toilet worked as normal. I received a bill for cleaning my pipes. Travis has stated that the employee says he felt resistance at 16 feet (I would assume he felt a joint in the pipes). My attempts would have reduced the water level at the toilet flange if there was a clog on my property. (In addition, I felt no resistance with my smaller tool and was able to extend it the full 40 feet without resistance.) I am asking for the Town to credit the invoice. Please read the email below for full details.

Thanks for your time,  
 Sincerely,  
 Ken Rogoza

-----Original Message-----

From: cubbie <[rogoza2k@netscape.net](mailto:rogoza2k@netscape.net)>  
 To: dbrown <[dbrown@fortfrances.ca](mailto:dbrown@fortfrances.ca)>  
 Sent: Mon, Jan 7, 2019 9:12 am

Subject: Fwd: Invoice # 0000004805/Unplug Sewer

-----Original Message-----

From: cubbie <[rogoza2k@netscape.net](mailto:rogoza2k@netscape.net)>

To: cmiller <[cmiller@fortfrances.ca](mailto:cmiller@fortfrances.ca)>; trob <[trob@fortfrances.ca](mailto:trob@fortfrances.ca)>

Sent: Mon, Jan 7, 2019 8:37 am

Subject: Re: Invoice # 0000004805/Unplug Sewer

Good morning, Craig & Travis.

I'm writing regarding the aforementioned invoice in which we were billed \$372 for unplugging the sewer line which had a clog somewhere between the sidewalk and the middle of the street. There seems to have been major confusion regarding this job and I would like to address it.

On Friday, November 30th I received a call in the late afternoon that the toilet in the basement of our building at 279 Scott Street would not flush. My wife and I spent hours plunging and using Drano on the clog. The toilet did not regain the ability to flush. I then used my 5 foot snake in the toilet and found that I could get all the way through the toilet. The toilet still would not flush. I then removed the toilet and found that the drain under the toilet had water level with the floor. During my attempts to clear the toilet I had flushed it about 20 times in which it went down very slowly (about 15 minutes) but I discovered that this water was coming up through the floor drain in the room next to the bathroom and soaking that area. I sucked up the water into 2 large garbage barrels + a couple pails + a wet vac full of water, which were all visible in the room when the town employees arrived. I next disconnected the vertical drain pipes which had a disconnect into the main sewer at which time I used my 40' snake with an electric drill attached for more oscillating power and was able to get it through from the cleanout to the area past the outside wall of my property. I then inspected the drain under the toilet and found that the water level was still level with the floor and that additional water poured into the sink still came up through the floor in the room next door. I then wet-vacced the area again and installed dehumidifiers and fans and went home to call the Town. I left a message on Friday night on the Town after hours emergency line, and called again Saturday morning when I didn't receive a reply. While waiting for 2 hours for the Town staff to arrive, I continued use my snake to no avail. When the Town staff arrived, I told them that I had used my snake past the outside wall of my building and explained that the clog must be past the outside wall. I also showed them that the water in the drain under the toilet had come down only about 3/4 of an inch since the previous night (possibly due to evaporation from the dehumidifiers.) "Moose" said that water level with the floor would be normal - which it most certainly is NOT normal in a toilet drain, and my toilet is the highest point in the floor sewer system, and my toilet was not flushing properly.

I believe that the Town staff had the erroneous belief that I had broken the clog because they asked if I wanted them to run their rotor router "anyway." I was dumbfounded as to why they said that. Since my pipes were full of water and additional water would come up on the floor of the room next door - a fact they seemed to have missed. Additionally, I would not phone the emergency line Friday and Saturday for a non-essential cleaning.

After the Town staff used their rotor router (he said he had 75' out) and removed the tool; the water level in the toilet drain disappeared out of sight, proving my point that it was indeed clogged past my property, and that it wasn't normal for water to be level with the floor in the toilet drain.

I am asking that you would refund the invoice that was sent.

Thanks for your help.

Sincerely,  
Ken Rogoza





## Heart of the Continent Partnership

*Working together to sustain and celebrate the lakes, forests and communities on the Ontario/Minnesota border*



**Date:** December 27, 2018

**Mayor Roy Avis**

**City of Fort Frances, 320 Portage Ave  
Fort Frances, ON P9A 3P9**

**From:** HOCF Steering Committee

**Re:** Renewal of Annual Dues



**Dear Mayor Avis:**

I am writing to invite you and your organization to consider contributing to HOCF's voluntary annual dues. Your annual support makes a huge difference for helping HOCF continue its mission to sustain and celebrate this wonderful cross-border region through collaboration. Most helpful to us would be if you can respond by the end of the first quarter, 2019. Thanks so much.

Heart of the Continent's ongoing efforts help connect this vast and amazing area culturally and as an ecosystem of interconnected lakes and rivers and a shared inland sea. Branding our area has mutual benefits that can create and maintain strong relationships and partnerships that can share in knowledge and prosperity. Public-private partnerships like Heart of the Continent that include stakeholders from government, private industry, tourism, local communities, non-profit clubs and organizations are vital for improvement in stakeholder relations, leveraging funds, marketing and long term sustainability. Our partnership with National Geographic Mapguide Division – the Geotourism Initiative – continues to help brand our area as a world class destination. [www.traveltheheart.org](http://www.traveltheheart.org)

You can still get your business, favorite nature spot, brewery or historical site identified on this interactive map website! Many locals and tourists use the website to plan a unique experience throughout the Heart. Please contact Chris Stromberg if you would like help getting your "spot" on the website: 1-807-598-1074.

We continue to make good steps forward by hosting Recreational/Tourism workshops, a science symposium and land managers meetings that have all been successful at sharing interests, obstacles and strategy - all while collaborating to achieve common goals. A second science symposium in April is one of the events planned for 2019 as well as becoming the world's largest dark sky destinations to promote visitors from around

---

214 Main Street West  
Atikokan Ontario  
Box 218 P0T1C0  
(807) 598 1074  
Fax (807) 597 2726  
[www.heartofthecontinent.org](http://www.heartofthecontinent.org)  
[hocp@heartofthecontinent.org](mailto:hocp@heartofthecontinent.org)

the world to re-discover the night skies not visible in many parts of the world. Thank you so much for your consideration. We look forward to the continued collaborations with you as we use this tool in the years ahead as a way to build our region and strengthen our ability to partner with each other.

And we're asking for your support for the coming year:

**Annual Dues Renewal:** It's time once again to renew your voluntary annual dues to the Heart of the Continent Partnership. The level of dues paid is voluntary and on a sliding scale. Each partner chooses the level that works for them. We encourage you to make as strong a show of support as you can.

**Use of Funds:** The funds are used to cover general operating expenses of HOCP, as laid out and approved in an annual budget, especially coordinator hours and meeting costs. Level of dues paid will have no bearing on the influence that the various partners will have in HOCP. All will participate on an equal basis, regardless of level of dues paid, in all HOCP efforts, decisions and initiatives.

**Annual Dues Levels:**

Supporting Partner:	\$1000 - \$5000 per year
Sustaining Partner:	\$500 - \$999 per year
Associate Partner:	\$100 - \$499 per year
Participating Partner:	\$10 - \$99 per year

**Payment:** Please send cheques by 3/31/19.

**Please make cheques payable to: Atikokan Economic Development Corporation**  
**Attn/Memo HOCP Membership dues**  
**Box 218 214 Main St W. Atikokan, ON CANADA P0T 1C0**

We will be glad to send you an invoice, as requested. Also, please email us, at the address below, to inquire about an electronic payment.

Thank you for your participation in and support of the work of Heart of the Continent Partnership. Please give me a call if you have questions or concerns: 1-807-597-2757

Sincerely,



Gord Knowles -Co- Chair, Heart of the Continent Partnership



By-Law No. \_\_\_\_\_

A by-law authorizing the borrowing of money to meet current expenditures of the council of \_\_\_\_\_  
(the "Municipality")

- A. In accordance with subsection 407(1) of the Ontario *Municipal Act*, S.O. 2001, c.25 (the "Act"), the Municipality considers it necessary to borrow the amount of \$ \_\_\_\_\_ to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year.
- B. Pursuant to subsection 407(2) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the Municipality shall have obtained the approval of the Ontario Municipal Board.

Therefore, the Council of the Municipality enacts as follows:

1. The Head and the Treasurer are authorized on behalf of the Municipality to borrow from time to time from **Canadian Imperial Bank of Commerce** ("CIBC") a sum or sums not exceeding in the aggregate \$ 4,000,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year pursuant to subsection 407(1) of the Act, and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC, in addition to any reasonable charges of CIBC associated with this borrowing.
2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
4. The Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Head of the Municipality\_\_\_\_\_  
Clerk

I hereby certify that the foregoing is a true and complete copy of the By-law numbered above of the Municipality in the Province of Ontario, duly passed at a meeting of the Council of the Municipality and that this By-law is in full force and effect.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Witness the corporate seal

\_\_\_\_\_  
Clerk

TOWN OF FORT FRANCESBY-LAW NO. 02/19

(Being a by-law to provide for an interim tax levy in the year 2019 and to provide for penalty and interest to be charged on the unpaid balance for late payment of said interim taxes, all as provided for in the *Municipal Act, 2001*, (the "Act"), S.O. 2001, Chapter 25, Sections 307, 317, and 345.)

WHEREAS Section 317 (1) of the Act, as amended, provides that the Council of a local municipality, before the adoption of the estimates for the year, may pass a by-law to levy amounts on the assessment of property in the local municipality rateable for local municipal purposes;

AND WHEREAS in Section 317 (3), paragraph 1, the amount levied shall not exceed the prescribed percentage, or 50 per cent of the total amount of taxes for municipal and school purposes levied on the property for the previous year;

AND WHEREAS Section 317 (9) provides an exception that Council has the authority to adjust the interim taxes levied on particular properties if they are of the opinion that the interim tax levy on those particular properties is too high or too low in comparison to the estimate of the current year total taxes on those properties;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That before the adoption of the estimates for 2019, there shall be levied by taxation in the Town of Fort Frances an adjusted annualized property tax as provided for in the *Municipal Act, 2001*, Section 317.

2. That the Interim taxes levied under this By-Law shall be payable in 2 instalments, the first being fifty (50)% of the total taxes levied and the second being the remaining balance of said taxes with due dates for payment as follows:

First Instalment: February 28, 2019

Second Instalment: March 29, 2019

3. That pursuant to Section 345 there shall be imposed on the first day of default a penalty of one and one-quarter (1¼) per cent on each instalment of taxes payable as herein provided or part thereof remaining unpaid after the same shall become due and payable.

4. That pursuant to Section 345 there shall be imposed interest of one and one-quarter (1¼) per cent on each instalment of taxes payable as herein provided or part thereof remaining unpaid after the first day of default on the first day of each calendar month in which default continues until the 31<sup>st</sup> day of December 2019.

5. That the Treasurer, not later than twenty-one (21) days prior to the date that the first instalment is due shall mail or cause to be mailed to the address of the residence or place of business of each person taxed, a tax notice setting out the amount of each instalment, the date by which it is to be paid and the penalty charge imposed for late payment.

6. That all taxes shall be paid to the Corporation of the Town of Fort Frances.

7. That the Treasurer is hereby empowered to accept part payment from time to time on account of any taxes due.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 14<sup>th</sup> day of January 2019.

---

J. Caul, Mayor

---

E. Slomke, Clerk

**From:** [AMO Communications](#)  
**To:** [Lisa Slomke](#)  
**Subject:** AMO Policy Update - Bill 66 - Municipal Implications Overview  
**Date:** Tuesday, December 18, 2018 2:04:31 PM

---

December 18, 2018

## Bill 66 – Municipal Implications Overview

On December 6<sup>th</sup>, 2018, Minister of Economic Development, Job Creation and Trade, the Honourable Todd Smith, introduced [Bill 66, the \*Restoring Ontario's Competitiveness Act\*](#). This proposed legislation has significant interest for municipal governments. Bill 66 has only had First Reading at this time and will continue through the debate and hearing process. After this week's sitting, the Legislature is scheduled to return for the next Session on Tuesday, February 19, 2019.

In this members' update, AMO is providing an overview and brief analysis as we pursue additional information and clarification to bring a report to the January Board of Directors meeting. Further communications on the Bill will occur at that time.

Several corresponding proposed regulations are now [open for comment](#) on the Ontario Regulatory Registry. In most cases, the deadline for comment is January 20<sup>th</sup> to respond via the registry process.

### **Schedule 2 — Repeal of the *Pawnbrokers Act***

Schedule 2 of the Bill repeals the *Pawnbrokers Act* in its entirety. Created in the early 1900s, the Act regulates pawnshops and second hand stores. Municipal governments would retain the authority to create bylaws and business licenses regulating pawnshops, however, the repeal would eliminate law enforcement tools aimed at enforcing against theft and enabling the search and return of stolen goods. AMO will connect with police services to obtain their perspectives on the impacts that the change would bring and consider alternatives.

### **Schedule 3 — Amendments to the *Child Care and Early Years Act, 2015* and the *Education Act***

Changes to rules regarding in-home child care services and authorized recreational and skills building programs; increasing the permissible number and age of children per provider a day will likely increase access to childcare. The proposals may also raise concerns related to children's health and safety and the quality of childcare, with possible impacts on municipal monitoring of childcare spaces.

#### **Schedule 4 — Amendments to the Ontario Energy Board Act, 1998 (Sub-metering)**

The proposed change deletes references to ‘unit sub-metering’ from the *Ontario Energy Board Act*, and replaces it with references to smart meters. It is unknown if conversions to smart meters have taken place in all housing units being managed by municipal governments. This may impact the ability to individually charge tenants for energy used. Studies show that lack of individual meters can raise energy use over 30%, which will bring financial impacts. As well, it is unclear if it would have any impact on second suites or inclusionary zoning initiatives.

#### **Schedule 8 — Amendments to the Long-Term Care Homes Act, 2007**

Proposed changes for long-term care homes’ licences include that the Director, as appointed by the Minister, may determine the need and how public consultations shall be conducted. This may reduce the frequency of attendance by licensees at public meetings. Further, the Ministry would have added flexibility to issue licenses for temporary beds for a longer duration of time. Municipal homes have licences subject to Minister’s approval with no designated term. Further efforts to improve long-term care and reduce administrative burden should continue. There is a need for more discussions to develop a less prescriptive, outcomes-based framework that reduces burden while prioritizing patient care and well-being. AMO will continue to work with other long-term care partners to identify opportunities for positive reform and to monitor long-term care impacts of Bill 66 and corresponding regulations.

Proposed regulations have been [posted for public comment](#) until January 28<sup>th</sup>, 2019.

#### **Schedule 9 — Amendments to the Labour Relations Act, 1995 (Construction Employer Designation)**

Bill 66 would clarify that municipal governments are not construction employers. Construction employer designation reduces the number of eligible bidders for municipal construction projects and increases municipal capital costs by eliminating competition. Construction is not a core municipal function and municipal governments should not be treated as construction employers. This has been a longstanding municipal ask and AMO has supported past private members’ bills seeking this clarification.

#### **Schedule 10 — Amendments to the Planning Act (‘Open For Business’ Tool)**

The proposed legislation introduces a new planning tool called an "open for business" bylaw. Provincial government [commentary](#) has indicated that this tool could fast track permanent job creating opportunities, indicating that the specifics of the use of the tool will come in future regulation. The [posted description](#) of the

scope of a regulation indicates that a proposal to use this tool would require a minimum job creation threshold (e.g. 50 jobs for municipalities with a population of less than 250,000 people, or 100 jobs for municipalities with a population of more than 250,000 people). It would appear that the tool, like a Minister's Zoning Order (MZO) would be for a specific land use application. We look to the Province to provide greater clarity and how this tool is different or similar to a Minister's Zoning Order.

Once there is greater clarity, we can turn attention to whether this tool can deliver what is expected. The draft legislation outlines the order of the process as follows, presumably after a planning application is received by the municipality as well as some planning evaluation:

1. The municipality must receive approval from the Minister to pass the "open for business" by-law.
2. The municipality passes the by-law.
3. An agreement between the land use proponent and municipality regarding site plan type conditions is signed and registered against the land to which it applies.
4. It comes into effect within 20 days of passing and is sheltered from LPAT appeal.
5. Notice is provided to the Minister within 3 days of passing and to others within 30 days.
6. The Minister may modify or revoke the by-law.
7. The municipality can amend or revoke the by-law.

**NOTE:** Public consultation is not required but not prohibited.

While not clearly stated, the fact that conditions are registered against a specific property implies that the 'open for business' by-law is site specific and not a 'blanket' across a large area of a municipality. As well, we would look to the Province for greater clarity on how the powers to amend, by both the Minister and the municipal government, might be used.

The sections ((6) *Non-application of listed provisions*) indicating which elements of provincial law do not apply to an "open for business by-law" are being widely discussed. This list generally requires that municipal decisions conform to the intent of the listed *Acts*. Many of these Acts refer to environmental and water related protections, which raises questions about achieving economic gains that may result in longer-term environmental concerns. It should be noted that the *Environmental*

*Assessment Act* and EA process has not been identified in this list. Perhaps this is the backstop that will avoid costly environmental remediation.

There are also other financial, health, and safety factors within these listed Acts that need to be considered as well as the other aspects, such as relationship to municipal planning documents and public consultation.

AMO will be continuing our Bill 66 analysis and pursuing answers to these questions over the coming weeks.

**AMO Contact:** Monika Turner, Director of Policy, [mturner@amo.on.ca](mailto:mturner@amo.on.ca), 416.971.9856, ext. 318.

---

**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of email communications from AMO, please click [here](#).



**From:** [AMO Communications](#)  
**To:** [Lisa Slomke](#)  
**Subject:** AMO Policy Update - At Queen's Park: Summary of 2018 Completed Legislation  
**Date:** Thursday, December 20, 2018 1:29:23 PM

---

December 20, 2018

## At Queen's Park: Summary of 2018 Completed Legislation

The House is expected to rise later today marking the conclusion of legislative sittings for 2018.

Significant municipal wins include legislative changes for enhanced protection for volunteer firefighters, fire interest arbitration process enhancements, and restoring municipal planning authority on renewable energy projects. These were all long-standing municipal asks. AMO made submissions and/or attended Standing Committees that held hearings on various Bills. For more background and the input to improving various Bills, go to the AMO website and search the titles.

The following Bills have direct municipal government interest. Each has received Royal Assent:

***Bill 4 — Cap and Trade Cancellation Act – Received Royal Assent October 31<sup>st</sup>, 2018***

It wound down the previous government's cap and trade program. Notably, it requires the Province to establish targets for the reduction of greenhouse gas emissions and to develop a Climate Change Plan. [Ontario's Environment Plan](#), released on November 29, 2018, has a comment period until January 28, 2019. AMO's comments on Ontario's Environmental Plan are expected to be public by mid-January.

***Bill 5 — Better Local Government Act — Received Royal Assent August 14<sup>th</sup>, 2018***

Bill 5 reduced the size of Toronto Council and changed the election of Heads of Council in the District of Muskoka, Region of Niagara, Region of Peel, and the Region of York.

***Bill 32 — Access to Natural Gas Act — Received Royal Assent December 6<sup>th</sup>, 2018***

This Act encourages natural gas distributors to invest in capital expansion in underserved communities. It allocates some costs to all current natural gas customers.

***Bill 34 — Green Energy Repeal Act — Received Royal Assent December 6<sup>th</sup>, 2018***

It restores municipal planning authority over new local renewable energy projects. It repeals the *Green Energy Act* and amends the *Electricity Act* to re-establish requirements for municipal governments to report on energy consumption and prepare Energy Conservation and Demand Management Plans.

***Bill 36 — Cannabis Statute Law Amendment Act — Received Royal Assent October 17<sup>th</sup>, 2018***

Bill 36 establishes the private retail model for cannabis sales in Ontario and creates a licensing framework administered by the Alcohol and Gaming Commission of Ontario. It also amends the *Smoke Free Ontario Act* to align cannabis consumption rule with rules regulating tobacco consumption. Under Bill 36, Ontario municipal governments have until January 22, 2019 to opt-out of private retail stores in their jurisdictions and exempts retail stores from municipal planning processes. The first 25 retail stores will open April 1, 2019. AMO continues to work with the Province to advance municipal cannabis-related interests, including a greater municipal role in the storefront siting process. AMO has also prepared a [briefing document](#) to help municipal governments with the transition to legal cannabis. It is a must read for municipal officials.

***Bill 47 — Making Ontario Open for Business Act — Received Royal Assent November 21<sup>st</sup>, 2018***

It repeals various Bill 148 provisions that negatively affected municipal governments, including scheduling and on-call provisions, and stops the anticipated increased costs resulting from Bill 148 requirements. Throughout AMO's discussions on these matters, it was emphasized that municipal governments are not precarious employers, but employers of choice with good wages and benefit packages that provide stable, mostly unionized, employment throughout the province.

***Bill 57 - Restoring Trust, Transparency and Accountability Act — Received Royal Assent December 6<sup>th</sup>, 2018***

This [mini-budget bill](#) contains numerous provisions affecting municipal governments.

- It protects double hatters when firefighters volunteer in their home communities on their own time.
- It changes the interest arbitration process for fire (e.g., single arbitrator, timing for decisions and written decisions). Importantly, it provides new criteria that an arbitrator must consider. The criteria give an employer a better opportunity to advance arguments about its fiscal health. Municipal employers will need to continue to provide well-researched arguments, and specifically to build solid local and regional economic and comparator evidence to make a compelling case on municipal fiscal capacity.
- Other changes in the Bill included: amendments to the *Assessment Act* making Royal Canadian Legions exempt from municipal property taxes where they are not already exempt; technical amendments to the *Construction Act* that bring clarity for municipal governments related to adjudication rules and liens; and, an amendment to the *Municipal Act* clarifying that municipal governments can enact by-laws to create stricter public cannabis consumption rules within their boundaries.

*For more information, contact AMO's Director of Policy, Monika Turner at [mturner@amo.on.ca](mailto:mturner@amo.on.ca). You can also reach AMO's Policy Team at [policy@amo.on.ca](mailto:policy@amo.on.ca).*

### **Fire Services Negotiations: MFIPPA SITUATION**

You should be aware that a member of the fire association is seeking access to labour relations/negotiations information that is generally excluded from disclosure under MFIPPA. In a recent decision, the Information and Privacy Commission of Ontario (IPC) found that this information is not excluded. At this time, the City of Brockville is seeking a Judicial Review of the IPC's decision. The City of Brockville is looking for municipal support in pursuing this matter before the Divisional Court given its potential implications to all municipal employers. Elected officials can contact Mayor Jason Baker at [themayor@brockville.com](mailto:themayor@brockville.com) for further information.

that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of email communications from AMO, please click [here](#).



**From:** [AMO Communications](#)  
**To:** [Lisa Slomke](#)  
**Subject:** AMO Policy Update - Financial Risks for Property Taxpayers and Municipal Budgets  
**Date:** Friday, December 21, 2018 5:13:46 PM

---

December 21, 2018

## **Financial Risks for Property Taxpayers and Municipal Budgets**

Grants from the provincial and federal government are a critical part of the municipal financial picture. They account for 20% of municipal revenue across the sector and for many smaller municipalities, represent an even higher percentage of local revenue.

This interdependence shapes municipal spending decisions, too. Exactly 280 pieces of provincial legislation directly govern municipalities and help to form local budgets. Other sectors, like health or education, deal mostly with one transfer ministry. However, municipal governments relate to many, many more ministries.

AMO's advice to the new government has been to take a comprehensive approach rather than a Ministry funding line review and to consider the cumulative financial impact of how any decisions affect the cost and delivery of frontline services. A comprehensive approach is the only way to understand how provincial decisions affect municipal governments.

It is unclear if this advice is being taken or not. We also advised the Ministry of Finance to offer a status update on the Ontario Municipal Partnership Fund (OMPF). That advice was taken. Today, the Ministry of Finance sent a letter to heads of council and treasurers advising that the OMPF will be reduced by an unspecified amount and allocation notices for 2019 will be delayed.

In 2018, the Ontario Municipal Partnership Fund (OMPF) provided \$510 million in unconditional operating support from the Province to municipal governments. It uses an equalization approach to address challenges in rural and northern communities. The OMPF is a critical source of funding for 389 of 444 municipalities across Ontario. Some are very small municipalities without growth in their property assessment base.

Reducing the overall envelope and delayed allocation notices have immediate and long-term consequences for communities across the province.

**Immediate Impact:** In recent years, the provincial government has announced OMPF allocations in the year prior. This practice facilitated local budget

development and council approval for the year ahead. Councils cannot make accurate 2019 spending decisions without this information. As a result, council budget planning will be delayed. If allocations to municipalities are reduced, councils will need to compensate with property tax increases or local service reductions in 2019.

**Long-Term Impact:** OMPF reductions will have a big impact on local property tax rates. For almost half of Ontario's municipal governments, a 1% property tax increase raises less than \$50,000. The Fund has changed over time, in large part to reflect the upload of social assistance.

The OMPF seeks to address regional economic imbalances by helping municipalities provide local services throughout the province. As noted in the Ontario Government's recent Fall Economic Statement, "employment has grown but has not been experienced across all regions". Northern Ontario has experienced employment declines while the Southwest has remained generally flat. Employment levels reflect a community's fiscal capacity.

OMPF declines will exacerbate economic imbalances between regions. Any reductions will be especially difficult for rural and northern areas. These areas typically have low assessment growth and can least afford significant property tax increases.

Other sources of municipal funding include provincial court security and prisoner transportation. Over \$60 million in 2018 provincial transfer payments for this service are being reviewed. Also, Ontario Community Infrastructure Fund (OCIF) and Ontario Gas Tax for Transit funds are to increase in 2019 and these increases were an election promise. There are also the shared service arrangements for ambulance, public health, and social services. These are just a few of the program grants that are important to municipal property taxpayers and the services that affect their daily lives.

**AMO Contact:** Matthew Wilson, Senior Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca), 416-971-9856 ext. 323.

---

**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of email communications from AMO, please click [here](#).





**To: Heads and Members of Municipal Councils**

The recent municipal elections created a number of vacancies for AMO's Board of Directors. The vacancies have created some disproportion in terms of geographic and gender representation, which the Board will consider when filling the vacancies. The Bylaw directs that the vacancies be filled for the remainder of the Board's term, until the Annual General Meeting in August 2020.

This communication outlines: i) vacancies and related information, ii) the Board's process, and iii) a form and deadline for conveying an individual's interest.

**Where are the caucus vacancies?** The Board is structured on six caucuses and there are vacancies in each.

Caucus	Total Complement	Elected Official Vacancy	Staff Vacancy
Northern Caucus	6	1 (North West)	
Large Urban Caucus	7	2	
Small Urban Caucus	6	2	
Regional and Single Tier Caucus	7	3	
County Caucus	6	0	1
Rural Caucus	6	2	

Geographic Distribution of remaining members of the Board elected at the 2018 AGM:

GTA	2
Southwestern Ontario	7
Central Ontario	2
Eastern Ontario	1
Northern Ontario	5

Female Gender Representation of the remaining members of the Board elected at the 2018 AGM:

Northern Caucus	1
Large Urban Caucus	2
Small Urban Caucus	0
Regional and Single Tier Caucus	0
County Caucus	1
Rural Caucus	1

**Process for filling the vacancies:** The approach is two-steps. First is the Call for Expression of Interest followed by the preparation of a roster and a short list.

***Step 1: Call for Expression of Interest – Deadline is Noon, January 11, 2019:***

Individuals can indicate their interest by completing the attached form by the deadline along with a CV. All names will be included in a roster of candidates. A Council resolution of support is not required for this initial step. It should be noted that no Member Municipality may be represented on the AMO Board by more than one Director, either a municipal elected official or a municipal employee.

***Step 2: Short-listing the Roster:*** A panel will review the roster – ensuring the qualifications are met and then consideration of geography and gender to build a short list for the Board's consideration. This will likely occur at its January meeting. Based on its direction, the short listed people will be asked to get a council resolution of support.

The Large Urban, Regional and Single Tier and Rural Caucus have appointed 'interim chairs' and will be reviewing this when the vacancies are filled. Chairs of every caucus form AMO's Executive Committee, which meets monthly.

***What is the Board of Directors role?*** The Caucus structure is how the Board is constructed. It is to represent the different types of municipal government structure, service responsibilities and geography. With 43 members, the Board has a pan-Ontario breadth so that its work reflects the range of its membership as it works to speak on shared interests and a common voice.

Some Board members are also involved in an AMO Task Force. This is not mandatory. A Task Force is a group of elected and staff official volunteers from across the province who want to work on an identified policy or program subject matter that helps support the Board's Strategic Objectives. Task Forces have terms of reference, project timelines and deliverables. A few examples include Task Forces dealing with changes to the land use planning framework, asset management, and legalization of cannabis.

***What is the time commitment?*** The Board meets six times a year, generally the last Friday of the month. It is preceded by a Thursday evening Committee of the Whole and the caucuses meet individually before the Board meeting. The Board participates at the Annual Conference in August. The meeting schedule for 2019 is:

Thursday, January 24, 5:30 – 8:30 p.m. Committee of the Whole  
Friday, January 25 Board, 9:00 a.m. – 1:00 p.m., Board of Directors

Thursday, April 4, 5:30 – 8:30 p.m. Committee of the Whole  
Friday, April 5, 9:00 a.m. – 1:00 p.m., Board of Directors

Thursday, June 20, 5:30 – 8:30 p.m., Committee of the Whole  
Friday, June 21, 8:30 a.m. – 1:30 p.m., Board of Directors

2019 AMO Conference, Ottawa

Saturday, August 17, 2 – 5 p.m., Board of Directors

Sunday, August 18, 10:30 a.m. – 1:30 p.m., Board of Directors

Thursday, September 26, 5:30 – 8:30 p.m., Committee of the Whole

Friday, September 27, 9:00 a.m. – 1:00 p.m., Board of Directors

Thursday, November 28, 5:30 – 8:30 p.m., Committee of the Whole

Thursday, November 29, 9:00 a.m. – 1:00 p.m., Board of Directors

**What are the Bylaw's Qualification Requirements?** The municipality must be an AMO member in good standing. The individual must be eighteen (18) or more years of age and not be an undischarged bankrupt; and not be declared incapable.

***Are the costs of Board meetings covered by AMO?*** No. The municipality covers the costs of travel and any needed accommodations. The AMO Board provides the opportunity to be part of a broader policy development team as well as providing interaction that benefits the municipality and the sector.

**Where do I send my completed Expression of Interest?** Send information by email to AMOElections@amo.on.ca or fax to (416) 971-6191. If you have any questions, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail [pvanini@amo.on.ca](mailto:pvanini@amo.on.ca) or Lorna Ruder, Executive Assistant, ext. 341, email [lruder@amo.on.ca](mailto:lruder@amo.on.ca).

## Expression of Interest to Fill AMO Board Vacancies 2018-2020

Deadline to submit: Noon, Friday, January 11, 2019

Send completed form to:  
Pat Vanini, Executive Director  
Association of Municipalities of Ontario  
200 University Avenue, Suite 801  
Toronto, ON M5H 3C6  
Email: [amoelections@amo.on.ca](mailto:amoelections@amo.on.ca)  
Fax: 416-971-6191

**Please type or print clearly:**

---

(Name)

---

(Municipal Title)

---

(Municipal Address and Postal Code)

---

(Email address for contact)

(Daytime telephone #)

---

(Name of Caucus)

- Why do you wish to be considered for a position on AMO's Board?
- What experience, municipal or other will you bring to the Board?
- Are you prepared to seek a council resolution if shortlisted?
- Have you attached your CV?



Ministry of Natural  
Resources and Forestry

Ministère des Richesses  
naturelles et des Forêts

Fort Frances District  
Ontario Government Building, 922 Scott St, Fort Frances, ON  
P9A 1J4

Atikokan Field Office  
Ontario Government Building, 108 Saturn Ave, Atikokan, ON  
P0T 1C0

Fort Frances District Office: 807-274-5337

Fax: 807-274-5553

Atikokan Field Office: 807-597-6971

Fax: 807-597-6185

December 17, 2018.



Dear Stakeholder or Interested Party:

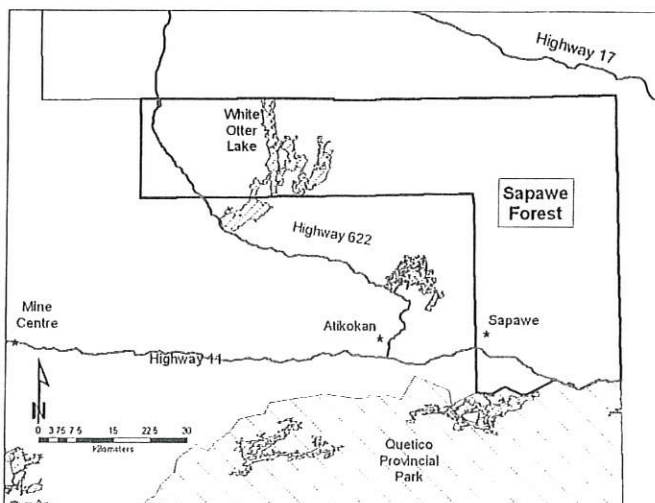
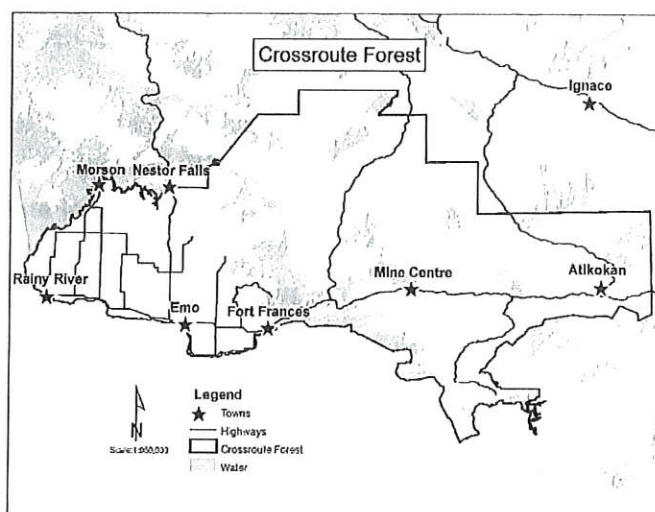
**Re: REVIEW OF LONG-TERM MANAGEMENT DIRECTION  
CROSSROUTE-SAPAWE FOREST 2020-2030 Forest Management Plan**

The Ontario **Ministry of Natural Resources and Forestry (MNR)**, **Resolute Forest Products Canada Inc.**, **Rainy Lake Tribal Resource Management Inc.**, **Fort Frances Forest Natural Resource Advisory Committee** and **Atikokan Resource Management Advisory Committee** invite you to participate in the development of the 2020-2030 Forest Management Plan (FMP) for the **Crossroute-Sapawe Forest**.

**The Planning Process**

The FMP takes approximately three years to complete. During this time, five formal opportunities for public consultation and First Nation and Métis community involvement and consultation are provided. The first opportunity (Stage One) for this FMP occurred on October 17, 2017 when the public was invited to "Participate" in the development of the plan. This **'Stage Two'** notice is:

- To invite you to review and comment on:
  - the proposed long-term management direction for the forest;
  - the areas which could reasonably be harvested, and the preferred areas for harvest



- operations, during the 10-year period of the plan; and,
- o the analysis of alternative one kilometer wide corridors for each new primary road which is required for the next 20 years.
- To request your contribution to background information to be used in planning.

### How to Get Involved

To facilitate your review, a summary of the proposed long-term management direction for the forest can be obtained on the Ontario Government website ([www.ontario.ca/forestplans](http://www.ontario.ca/forestplans)). A summary map(s) of the preferred and optional harvest areas for the 10-year period of the plan and alternative corridors for each new primary road which is required for the next 20 years, will also be available.

In addition to the most current versions of the information and maps which were available at Stage One of public consultation, the following information and maps will be available:

- Summary of public comments and submissions received to date and any responses to those comments and submissions;
- A summary report of the results of the desired forest and benefits meeting;
- Environmental analysis, including use management strategies of the alternative corridors for each new primary road;
- Maps that portray past and approved areas of harvest operations for the current forest management plan and the previous 10 years;
- Criteria used for the identification of areas that could reasonably be harvested during the 10-year period of the plan;
- The rationale for the preferred areas for harvest;
- Summary report of the activities of the local citizen's committee to date.

The above information is available at the Company and MNRF office identified below during normal office hours for a period of 30 days from **December 17, 2018 - January 16, 2019**.

Comments on the proposed long-term management direction for the Crossroute-Sapawe Forest must be received by Philip Cooze, R.P.F. of the planning team at the MNRF Fort Frances District Office by **January 16, 2019**.

Meetings with representatives of the planning team and the advisory committees can be requested at any time during the planning process. Reasonable opportunities to meet planning team members during non-business hours will be provided upon request. If you require more information or wish to discuss your interests and concerns with a planning team member, please contact one of the individuals listed below:

**Company Contact**

Beau Johnson, R.P.F.  
Plan Author  
Resolute FP Canada Inc.  
2001 Neebing Avenue  
Thunder Bay Ontario P7E 6S3  
Phone: (807) 475-2030  
[Beau.johnson@resolutefp.ca](mailto:Beau.johnson@resolutefp.ca)

**MNRF Contact**

Philip Cooze, R.P.F.  
Management Forester  
MNRF Fort Frances District  
922 Scott Street  
Fort Frances, Ontario P9A 1J4  
Phone: (807) 274-8639  
[Philip.cooze@ontario.ca](mailto:Philip.cooze@ontario.ca)

**Advisory Committee Contacts**

Shane Selman  
Atikokan Resource Management  
Advisory Committee Representative  
c/o MNRF Atikokan Field Office  
108 Saturn Avenue  
Atikokan, Ontario P0T 1C0  
Phone: (807) 597-5010

Renee Perry  
Management Forester  
MNRF Atikokan Area Office  
108 Saturn Avenue  
Atikokan, Ontario P0T 1C0  
[Renee.perry@ontario.ca](mailto:Renee.perry@ontario.ca)

Brenda Ferris-Hyatt  
Fort Frances Forest Natural Resource  
Advisory Committee Representative  
c/o MNRF Fort Frances District  
922 Scott Street  
Fort Frances, Ontario P9A 1J4  
Phone: 807-274-8639

During the planning process there is an opportunity to make a written request to seek resolution of issues with the MNRF District Manager or the Regional Director using a process described in the 2017 *Forest Management Planning Manual (Part A, Section 2.4.1)*.

**Stay Involved**

There will be three more formal opportunities for you to be involved. These stages are listed and tentatively scheduled as follows:

**Stage Three** - Information Centre: Review of Proposed Operations **March 18, 2019**

**Stage Four** – Information Centre: Review of Draft Forest Management Plan **August 19, 2019**

**Stage Five** - Inspection of MNRF-Approved Forest Management Plan **February 9, 2020**

If you would like to be added to a mailing list to be notified of public involvement opportunities, please contact Philip Cooze at 807-274-8639.

The Ministry of Natural Resources and Forestry is collecting your personal information and comments under the authority of the *Crown Forest Sustainability Act*. Any personal information you provide (address, name, telephone, etc.) will be protected in accordance with the *Freedom of Information and Protection of Privacy Act* however, your comments will become part of the public consultation process and may be shared with the general public. Your personal information may be used by the Ministry of Natural Resources and Forestry to send you further information related to this forest management planning exercise. If you have questions about the use of your personal information, please contact Tanis Williamson at 807-274-5337, extension 8638.

Renseignements en français: John Coady at (807) 934-2255.

Sincerely,



Greg Chapman  
District Manager  
MNRF Fort Frances District



Stewardship Ontario

FORT FRANCES, TOWN OF  
320 Portage Avenue.  
Fort Frances ON  
P9A 3P9



December 31, 2018

**RE: Industry funding for Municipal Blue Box Recycling for the third quarter of the 2018 Program Year**

Dear Mayor and Members of Council:

Stewardship Ontario provides payments to municipalities and First Nations equal to 50% of the total net costs incurred by those communities as a result of the Blue Box Program. Payments are made on a quarterly basis. The funding for these payments comes from companies that produce, import and sell packaging and printed paper to Ontario residents.

The Resource Productivity and Recovery Authority (RPRA) determined that 2018 payments will be based on a funding obligation of \$124,844,186. This represents an increase of 1% over 2017. RPRA is also responsible for setting payments to individual communities. Further details with respect to the RPRA Board's determination of the 2018 obligation and the allocation to individual municipalities and First Nations is available on the RPRA website ([www.rpra.ca/blue-box](http://www.rpra.ca/blue-box)).

Stewardship Ontario is pleased to provide payments to municipalities and First Nations in accordance with the RPRA Board's decision.

Thank you for your ongoing dedication to resource recovery and reutilization.

Sincerely,

David Pearce  
Supply Chain Officer  
Stewardship Ontario



# NORTHWESTERN ONTARIO SPORTS HALL OF FAME

## NOMINATION FORM



PLEASE NOTE THAT THIS FORM MUST BE TYPEWRITTEN OR CLEARLY PRINTED

**NOMINEE INFORMATION: (One(1) Name or Team Name per form only)**

Name (in full) \_\_\_\_\_ Nickname \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_ Phone \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

If not born in northwestern Ontario, date of arrival \_\_\_\_\_

If Deceased, Date of Death / Location \_\_\_\_\_

Next of Kin \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_ Phone \_\_\_\_\_

**NOMINATION CATEGORY: (Check ONE only)**

The above individual or team is to be nominated in the following category:

\_\_\_\_\_ Athlete (include Builder activities if any)      Still Active as an Athlete      \_\_\_\_\_yes      \_\_\_\_\_no

\_\_\_\_\_ Builder (include Athletic activities if any)      Still Active as a Builder      \_\_\_\_\_yes      \_\_\_\_\_no

\_\_\_\_\_ Team (include 'official' roster of names)

**Nomination Submissions MUST Include the Following:**

- **Nomination Form** - this form must accompany all nomination submissions.
- **Resume** - an accurate and detailed account of the nominee's activities, include all activities in sports (athletic and/or building). Be sure to include dates, location, level of activity, championships/awards achieved. For Team also include official team roster.
- **Documentation** - proof of achievement(s) - include newspaper articles, photographs, scrapbooks, souvenir programs, minute books, etc. Be sure all documentation is dated. (all materials will be returned upon request).
- **Other** - any other items deemed important.

## QUALIFICATIONS FOR HONOURED MEMBERSHIP TO THE SPORTS HALL OF FAME

### Athlete

- i) Must have been a resident of northwestern Ontario during the period of time that they developed their basic athletic skills which led to their distinction as an athlete or a permanent resident of northwestern Ontario for a period of not less than ten (10) years, during which time they distinguished themselves as an athlete.
- ii) Not normally considered until after a three year waiting period following retirement from major competition, or if still active, having reached the age of 50 years.

### Builder

- i) A Builder shall be a person, other than an athlete, who has contributed to the sports heritage of northwestern Ontario for a period of not less than fifteen (15) years, although such a period of service need not necessarily be consecutive.
- ii) Must have made a major contribution to the development and advancement of sport in northwestern Ontario while a resident of northwestern Ontario or must have been a resident of northwestern Ontario during the period of time in which they developed their basic skills which led to their distinction as a builder.

### Team

- i) A team must be based in northwestern Ontario when the win is acclaimed
- ii) Must be composed primarily of northwestern Ontario residents at the time of winning
- iii) Must have won a National championship or distinguished themselves in International or World Championships as a team duly selected to represent Canada in such competitions. The competition must be an open event sanctioned by a sports governing body.
- iv) A team must be composed of two (2) or more members
- v) The members of a team eligible for election to the Hall of Fame shall be only those whose names appear on the official team roster for which the championship is being claimed.
- vi) Athletes competing as individuals within their sport as part of a contingent, do not constitute a team. A team is not a team if the team result is derived on the basis of a calculation of individual scores.

### NOMINATOR

Name (or Organization) \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_ Phone \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

### SUBMIT NOMINATIONS TO:

#### Selection Committee

c/o Northwestern Ontario Sports Hall of Fame  
 219 May Street South  
 Thunder Bay Ontario P7E 1B5  
 phone (807) 622-2852 fax (807) 622-2736

### FOR OFFICE USE ONLY

Date Submitted		Received by	
Documentation Included		Resume Provided	

**N O M I N A T I O N   D E A D L I N E   -   J a n u a r y   3 1 s t**

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #1

December 4, 2018

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on December 4, 2018 from 08:01 to 08:36.

PRESENT: Chair - J. McTaggart, Councillors W. Brunetta and D. Judson, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner, E. Slomke, Clerk (Acting Secretary)

- 1. **Call to Order - 08:01**  
Session #1
- 2. **Appointment of Committee Positions.**
  - 2.1 Appointment of a Chair & Vice-Chair for the Planning & Development Executive Committee (2 Year Term).  
Chair: John McTaggart  
Vice-Chair: Douglas Judson
- 3. **Disclosure of pecuniary interest and the general nature thereof - None.**
- 4. **Approval of Previous Committee Minutes**
  - 4.1 Approval of November 19th ,2018 meeting minutes.  
- approved as presented.
- 5. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**
- 6. **In-Camera**
  - 6.1 B&C - Committee of Adjustment Applications.  
- discussed and direction provided to staff.

2018-01 Brunetta - Judson: THAT the Planning & Development Executive Committee now meet in-camera in order to address a matter pertaining to:  
- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item #6.1 - B&C - Committee of Adjustment applications.  
CARRIED
- 7. **Items Referred from Council - None.**
- 8. **New Business - None.**
- 9. **Outstanding Items - None.**
- 10. **Information**
  - 10.1 Update on 335 Scott Street Parking Lot Expansion - verbal summary provided by T. Dennis, CBO/Planner.
  - 10.2 Information on Traffic By-Law Amendment I - verbal summary provided by the Clerk with additional input provided by the CAO.

- 11.    **Non-agenda Items - None.**
- 12.    **Adjourn / Next Meeting Date - 08:36**  
Monday January 7th, 2019 at 08:00.

\_\_\_\_\_  
Executive Committee Chair

\_\_\_\_\_  
Secretary, Planning & Development Executive  
Committee

TOWN OF FORT FRANCES  
Economic Development Advisory Committee

MINUTES

November 5, 2018

The meeting of Economic Development Advisory Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on November 5, 2018 from 11:42 a.m. to 12:46 p.m.

PRESENT: G. Rogozinski, Chair, D. Fortes, C. Mallory, J. McTaggart, J. Gillon, K. McCaig and J. Cumming

ALSO PRESENT: D. Brown, CAO, T. Drysdale, Consultant, G. Gillon, (RRFDC) R. Thoms, (93.1 The Border) and K. Lawson, Secretary

REGRETS: K. Perry, M. Caron, G. McBride, R. Avis and L. Mose (MNDM)

1. **Call to Order 11:42 a.m.**
2. **Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting.**

2.1 K. Lawson request re: Members applications for the EDAC Committee.

2.2 D. Fortes request - next agenda item - labour shortages.

3. **Disclosure of pecuniary interest and the general nature thereof - none identified**

4. **Approval of Previous Advisory Committee Minutes**

4.1 October 1, 2018.

Cumming-McTaggart: THAT the minutes from the October 1, 2018 regular meeting be approved as distributed.

CARRIED

5. **New Business**

5.1 Update - New Grants and Opportunities.  
 - Tannis provided an update on a current grant available under the FedNor Women's Entrepreneurship Program.

5.2 Progress Review - 2014-2018.  
 - Tannis provided a power point presentation of the progress made over the current Council's term.

5.3 Municipal Accommodation Tax (MAT) Update.  
 - Tannis advised that there is another meeting scheduled for November 8th with committee members and municipal staff .  
 - it was recognized that change is hard for those businesses/partners involved. Tannis also advised that there are some government employment/agencies which are provided exemptions.

5.4 Group Discussion - Items for New Council Orientation.  
 Members provided the following items for Mayor and Council Elect orientation.

- include the Progress Review 2014-2018 as presented today.
- intricacies of ESFL/Forest Management (M. Willick to present).
- fundamental nature of funding

- Forecast for the next 5 years
- function of the Economic Development Advisory Committee and role members play.
- Industrial Lot Policy implications
- what is going on outside of Fort Frances.

## **6. Non-agenda Items**

- 6.1 K. Lawson - applications for Economic Development Advisory Committee.  
- committee was reminded that the applications for board renewal are available online for this board.
- 6.2 D. Fortes re: Agenda item for January 7th, 2019 meeting.  
Dale requested that a discussion take place respecting labour shortages at this meeting.

## **7. Adjourn 12:46 p.m. / Next Meeting Date - January 7th, 2019**

TOWN OF FORT FRANCESMINUTESSESSION NO. # 1December 4, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on December 4, 2018 from Noon to 12:40 p.m.

PRESENT: Councillor W. Brunetta, Chair, Mayor J. Caul, Councillor A. Hallikas

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, S. Freamo, Information Technology Manager and K. Lawson, Committee Secretary

REGRETS: Councillor D. Judson

**1. Call to Order - Noon.**

- 1.1 Appointment of Chair and Vice Chair.  
- Committee approved the appointment of Councillor Wendy Brunetta as Chair and Councillor Andrew Hallikas as Vice Chair.

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

- 2.1 Volunteer Bureau Community Christmas Dinner Financial Request.  
2.2 Councillor Michael Behan - Council Orientation Per Diem.  
2.3 Councillor John McTaggart - Councillor Orientation Per Diem.  
2.4 Councillor Andrew Hallikas - Councillor Orientation Per Diem.

**3. Disclosure of pecuniary interest and the general nature thereof**

- 3.1 Councillor Wendy Brunetta disclosed an interest in item 7.2 as the NOMA Board Meeting Per Diem Claims were hers.  
3.2 Councillor Wendy Brunetta disclosed an interest in item 7.4 as the Councillor Orientation Per Diem Claims were hers.  
3.3 Councillor Andrew Hallikas disclosed an interest in non-agenda item 8.4 as the Councillor Orientation Per Diem Claims were his.

**4. Approval of Previous Committee Minutes**

- 4.1 Session No. 79 dated November 20, 2018.

**5. In-Camera - none identified**

**6. Items Referred from Council - none identified**

**7. New Business**

- 7.1 Award of RFP 18-AF-13 Delivery of Enterprise Network Switches  
- committee recommended awarding RFP 18-AF-13 to Elco Systems Inc. for \$41,254.04 including HST.  
7.2 Councillor Wendy Brunetta NOMA Executive Meeting.

- committee recommended approving the per diem claim in the amount of \$240.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association (NOMA) Executive Meeting held in Thunder Bay on November 27-28, 2018.

7.3 Councillor Ken Perry NOMA Executive Meeting.

- committee recommended approval of the per diem claim in the amount of \$240.00 as submitted by Councillor Ken Perry for his attendance at the Northern Ontario Municipal Association (NOMA) Executive Committee Meeting held in Thunder Bay on November 27-28, 2018.

7.4 Councillor Wendy Brunetta - Council Orientation Session.

- committee recommended approving the per diem claim in the amount of \$400.00 as submitted by Councillor Wendy Brunetta for her attendance at the Council Orientation Session on November 21-23, 2018.

7.5 Councillor Wendy Brunetta Expense Reimbursement.

- committee recommended this item be removed from the agenda and further recommended that the expense for the ipad Otterbox case be referred directly to Accounts Payable for payment.

7.6 Request for Reconsideration Minutes of Settlement (M.O.S.) Re: 641 Second Street East (2017).

- committee recommended processing the Minutes of Settlement for the property located at 641 Second Street East as received.

7.7 Rural Ontario Municipal Association (ROMA) Annual Conference - January 27, 28 and 29, 2018.

- committee recommended 1) deferring the sending of a delegation from the Town of Fort Frances to the 2019 ROMA Conference; 2) review attendance at the 2020 ROMA Conference in the 4th quarter of 2019 prior to the early bird registration for the event; and 3) have Administration provide Honourable Greg Rickford, Minister of Indigenous Affairs, Minister of Energy and Northern Development and Mines with a schedule of 2019 COW and Council meetings in order to establish regular monthly or quarterly meetings with Council to discuss local issues and challenges.

7.8 Investments Policy No. 1.15 Update

- committee recommended approval of the updated Investments Policy 1.15 as presented.

7.9 Doug Brown, CAO - Entertainment Purchase Card Expense.

- committee recommended approving the entertainment purchase card expense claim in the total amount of \$84.67 as submitted by Doug Brown, CAO for a luncheon meeting with M. Martel, Resolute Vice-President Operations, Mayor Roy Avis and Mayor Elect June Caul on November 28, 2018.

## 8. Non-agenda Items

8.1 Volunteer Bureau Community Christmas Dinner Financial Request.

- committee recommended approving a donation in the amount of \$100.00 to the Volunteer Bureau for the 2018 Christmas Dinner at the Knox United Church.

8.2 Councillor Michael Behan - Council Orientation Per Diem.

- committee recommended approving the per diem claim in the amount of \$400.00 as submitted by Councillor Michael Behan for his attendance at the Council Orientation Session on November 21-23, 2018.

8.3 Councillor John McTaggart - Councillor Orientation Per Diem.

- committee recommended approving the per diem claim in the amount of \$400.00 as

submitted by Councillor John McTaggart for his attendance at the Council Orientation Session on November 21-23, 2018.

- 8.4 Councillor Andrew Hallikas - Councillor Orientation Per Diem.  
- committee recommended approving the per diem claim in the amount of \$320.00 as submitted by Councillor Andrew Hallikas for his attendance at the Council Orientation Session on November 21-23, 2018.

- 9. Information - none received
- 10. Adjourn 12:40 p.m./ Next Meeting Date - January 8, 2019

\_\_\_\_\_  
Executive Committee Chair

\_\_\_\_\_  
D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #015December 5, 2018

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on December 5, 2018 from 8:30 a.m. to 9:50 a.m.

PRESENT: Rick Wiedenhoeft, Chairperson, John McTaggart, Mike Behan, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor June Caul

**1. Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

**2. Elections**

2.1 Election of Chairperson and Vice Chairperson to take place - elections were held and Rick Wiedenhoeft was elected as Chairperson with Mike Behan being elected as Vice Chairperson.

**3. Disclosure of pecuniary interest and the general nature thereof**

3.1 None

**4. Approval of Previous Committee Minutes**

4.1 Minutes from the previous meeting on November 21st, 2018 - the minutes were approved as presented.

**5. Non-agenda Items**

5.1 None

**6. In-Camera**

6.1 Applications for the Traffic Safety Committee - a discussion was held and a candidate was chosen for recommendation.

**7. New Business**

- 7.1 Request to Utilize Municipal Land North of the Fort Frances Curling Club for a Training Exercise - the administration report was approved as amended.
- 7.2 Annual Energy Consumption Report - the administration report was approved as presented.
- 7.3 Award of Tender - 18-OF-12 - 3 Year Sanitary Sewer Cleaning and CCTV Inspection Program - the administration report was approved as presented.

## **8. Information**

- 8.1 Fort Frances Wastewater Treatment Facility October 2018 Monthly Report - the October 2018 Monthly Report was reviewed and will be forwarded to Council as information only. No action required.
- 8.2 Operations and Facilities Division - Public Works Area - Operations Statistics - June 2018 - the Public Works Report for June 2018 was reviewed and will be forwarded to Council as information only. No action required.
- 8.3 Operations and Facilities Division - Public Works Area - Operations Statistics - July 2018 - the Public Works Report for July 2018 was reviewed and will be forwarded to Council as information only. No action required.
- 8.4 Operations and Facilities Division - Public Works Area - Operations Statistics - August 2018 - the Public Works Report for August 2018 was reviewed and will be forwarded to Council as information only. No action required.
- 8.5 Operations and Facilities Division - Public Works Area - Operations Statistics - September 2018 the Public Works Report for September 2018 was reviewed and will be forwarded to Council as information only. No action required.
- 8.6 Operations and Facilities Division - Public Works Area - Operations Statistics - October 2018 - the Public Works Report for October 2018 was reviewed and will be forwarded to Council as information only. No action required.
- 8.7 Operations and Facilities Division - Environmental Area - Operations Statistics - July 2018 - the Environmental Report for July 2018 was reviewed and will be forwarded to Council as information only. No action required.
- 8.8 Operations and Facilities Division - Environmental Area - Operations Statistics - August 2018 - the Environmental Report for August 2018 was reviewed and will be forwarded to Council for information only. No action required.
- 8.9 Operations and Facilities Division - Environmental Area - Operations Statistics -

September 2018 - the Environmental Report for September 2018 was reviewed and will be forwarded to Council as information only. No action required.

**9. Adjourn / Next Meeting Date**

9.1 The meeting adjourned at 9:50 a.m.

---

Executive Committee Chair

---

T. Rob, Manager of Operations & Facilities

TOWN OF FORT FRANCESMINUTESSESSION NO. #001December 4, 2018

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on December 4, 2018 from 10:30 a.m. to 10:50 a.m.

PRESENT: Andrew Hallikas - Chairman, Rick Wiedenhoeft - Councillor, Mike Behan - Councillor, June Caul - Mayor, Doug Brown - CAO, Jason Kabel - Community Services Division Manager

**1 CALL TO ORDER (Session #001)**

The meeting was called to order by J. Kabel at 10:28 a.m.

Andrew Hallikas was elected chairperson and Rick Weidenhoeft was elected vice-chairperson.

Mr. Hallikas assumed management of the meeting as chair.

**2 APPROVAL OF AGENDA (Call for non-agenda items)**

- NIL

**3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**

- NIL

**4 APPROVAL OF PREVIOUS COMMITTEE MINUTES**

4.1 Community Services Executive Committee - Monday, November 5, 2018 -  
**Approved as circulated.**

**5 IN-CAMERA**

5.1 Appointments to Boards & Committees - The Community Services Executive Committee recommends to Mayor & Council to appoint the following applicants to each respective board or committee for a two-year term ending November 30, 2020:

**Sunny Cove Advisory Committee** (2 vacancies, 3 appointed by the Kiwanis)

- Robin Dennis

**Museum Advisory Committee** (5 vacancies)

- Caren Fagerdahl, Debbie Ballard, Eleanor Laur, Mary Hickling, Robert Schulz

**Townshend Theatre Advisory Committee** (1 vacancy, 2 RRDSB members, 1 Con. College member)

- Caren Fagerdahl

**Sister Kennedy (Fort Frances Senior) Centre Board of Management (5 vacancies)**

- Brenda Whalen, Debbie McTaggart, Irene Laing, John Reader, Wayne Allen

**Fort Frances Public Library Board (5 vacancies)**

Gordon McBride, Kerry Zucchiatti, Robert Schulz, Robin Dennis, Sheri DeGagne

**6 ITEMS REFERRED FROM COUNCIL**

- NIL

**7 NON-AGENDA ITEMS**

- NIL

**8 INFORMATION**

8.1 Next Meeting Date - January 7, 2019 - Memorial Sports Centre

**9 ADJOURNMENT**

There being no further matters before the committee at this time, the meeting was adjourned at 10:50 a.m.

---

A. Hallikas, Executive Committee Chair

---

J. Kabel, Community Services Division Manager