



Town of Fort Frances
Museum Advisory Committee
Meeting
January 23, 2019 @ 12:00 PM
Museum

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1. **CALL TO ORDER**
2. **Disclosure of Conflict of Interest and the General Nature Thereof:**
3. **Approval of Previous Committee Minutes**
 - 3.1 Meeting Date: Tues Dec 11, 2018; Errors or Omissions?
4. **Governance:**
 - 4.1 The committee welcomes councillor, John McTaggart,
5. **Finance:**
 - 5.1 Proposed changes to curator's pay band level and vacation allotment: yet to be decided.
 - 5.2 Request for museum assistant to start May 1st: no decision yet.
 - 5.3 Still in discussion around loan agreement for Franklin expedition. Once signed, we'll apply for funding (MAP). Will also apply for changes around admission fees as previously discussed; to affect large exhibits only.
 - 5.4 Capital dollars requested for berth for Owandem, and additional security for museum main floor and Hallett: yet to be approved.
 - 5.5 Applications submitted for student grants: Young Canada Works and Canada Summer Jobs, one position each. Will also apply under Summer Experience once open.
6. **Collections:**
 - 6.1 Letter re: loan of sleigh was received by Hamiltons. Spoke to Linda. She will sign and return requested form.
7. **Exhibitions:**
 - 7.1 2019 line-up: Veterans of Treaty 3 (local) closes Jan 25; Feb/March - Fibre Content (on loan) on main floor, Fibre Arts Festival (local) on second floor; Apr-June - Climate Change (local) featuring info and art; July-Sept - Echoes in the Ice, the Franklin Expedition (on loan); Oct-Dec - probably prohibition (local).

8. Interpretation & Education:

- 8.1 Registration for workshops underway. One class may have to be cancelled due to lack of participants, but others doing well. Wood carving and spring arrangements full.
- 8.2 Children and their parents loving the drama classes Tuesday evenings. Excellent feedback.
- 8.3 Indigenous Workshop Series: received funding from New Gold (\$5000); capote-making workshop full; library will take over the running of the series should we not receive an assistant.

9. Research:

- 9.1 Climate change with emphasis on what other cities are doing.

10. Conservation:

11. Physical Plant:

- 11.1 Small changes: weather stripping for front door; change table for public washroom; moisture on wall below humidifiers in shipping room; investigating changes required to security for summer exhibit in relationship to evening use of public washroom.

12. Community:

- 12.1 Friends discussing SnOasis plans. Planning for late February or early March. Plan to use Rainy Lake Square. Nice to see snow removal has continued through the winter - a big help for this event.
- 12.2 Right Relations Circle hoping to partner with a number of community groups including FN in order to provide indigenous awareness training to community leaders through Linklater group. In planning stages.

13. Human Resources / Professional Development:

- 13.1 Intern Laura Gosse last day March 1.
- 13.2 Hired Lauren Hyatt as casual staff to update the tablets and newspaper digitization project. Using tech support budget.
- 13.3 N.McManaman and A.Armstrong returning students for summer of 2019.

14. Numbers:

- 14.1 December: 132 visitors; (Dec 2017: 182). Less traffic to purchase gift items this year, probably due to fewer people buying the Tener book.

15. Strategic Plan:

15.1 Review of strat plan to decide focus for 2019.

16. **Recommendations to be made to the Executive Committee of Community Services...**

17. **ADJOURN / NEXT MEETING DATE**