

TOWN OF FORT FRANCES

AGENDA - January 28, 2018

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 006) 5:30 p.m.

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 Personal matters about an identifiable individual, including municipal or local board employees: Appointment to Board/Committee - Sunny Cove Camp Advisory Committee.
 - 4.2 Personal matters about an identifiable individual, including municipal or local board employees: Appointment to Board/Committee - Police Services Board. (Item previously decided).
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Mayor J. Caul - Verbal Update
Councillor A. Hallikas - Verbal Update
Councillor M. Behan - Verbal Update
Councillor W. Brunetta - Verbal Update
7. **Consent Agenda:**
 - 7.1 Heart of the Continent Partnership Financial Request. 4 - 6
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to receive the Heart of the Continent Partnership (HOCP) financial request with no further action.
 - 7.2 Thunder Bay Regional Health Sciences Foundation Financial Request. 7 - 8
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to receive the Thunder Bay Regional Health Sciences financial request, with a letter supporting their endeavour in principle at this time and that

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consideration be given in 2020.	
7.3 P.O.A. Write-Off Request.	9 - 10
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the write-off of 2012 POA accounts receivable in the amount of \$16,670.30 for accounting purposes, recognizing that this does not absolve a convicted offender from the requirement to pay a fine as debts to the Crown are owed in perpetuity and never forgiven.	
7.4 Plugged Sewer Invoice - 279 Scott Street.	11 - 15
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that there be no change to the invoice for the cost associated with the call out for a plugged sewer at 279 Scott Street on December 1, 2018.	
7.5 Capital Purchase of Sidewalk Implements.	16 - 25
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that a pull behind sidewalk sanding trailer and sweeper attachment for the Trackless Sidewalk Machine be purchased from Joe Johnson Equipment for \$23,400.00 plus applicable taxes without trying to obtain 3 quotations as per the procurement policy.	
7.6 December 2018 Drinking Water Systems Monthly Summary Report.	26 - 33
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to accept the December 2018 report prior to it being made available to the general public.	
8. <u>Community Services Division:</u>	
8.1 2018/2019 Provincial Dedicated Gas Tax Program.	34 - 39
- approval of this report will agree with the recommendation of the Community Services Division to authorize execution of the Letter of Agreement by Mayor and Treasurer and further direct that an authorizing by-law be prepared for signing by the Mayor and Clerk.	
9. <u>Information:</u>	
9.1 Correspondence dated January 21, 2019 from the Ministry of Finance re: Update on the 2019 Ontario Municipal Partnership Fund (OMPF).	40 - 41
9.2 Sewer and Water Data for 2018 - updated January 23, 2019.	42
9.3 Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - December 2018 Monthly Report.	43 - 51

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9.4 2018-2019 Gas Tax Funding by Municipality.	52 - 58
9.5 Canadian Urban Transit Association (CUTA) - 2017 Ontario Specialized Transit Services Fact Book (Fort Frances).	59 - 60
9.6 Complaint Register - November/ December 2018.	
10. <u>Non-agenda items:</u>	
11. <u>ADJOURNMENT</u>	



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2019/09**

TO: Mayor Caul & Members of Council
FROM: Dawn Galusha, Treasurer
DATE: January 17, 2019
SUBJECT: Heart of the Continent Partnership Financial Request

BACKGROUND

At the January 14, 2019 Council Meeting, the letter received from the Heart of the Continent Partnership (HOCP) requesting consideration of contributing to HOCP's voluntary annual dues was referred to the Administration & Finance Executive Committee for recommendation.

As indicated in the attached letter, the annual support allows HOCP to continue its mission of sustaining and celebrating the cross-border region through collaboration. All partners will participate on an equal basis in all HOCP efforts, decisions and initiatives. Annual dues level ranges from Participating Partner \$10 - \$99, Associate Partner \$100 - \$499, Sustaining Partner \$500 - \$999 and Supporting Partner \$1,000 - \$5,000 per year. In 2016, Council approved Associate Partner payment in the amount of \$150, but has not approved payment in 2017, or 2018.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that the Heart of the Continent Partnership (HOCP) financial request be received with no further action.

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to receive the Heart of the Continent Partnership (HOCP) financial request with no further action.



Heart of the Continent Partnership

Working together to sustain and celebrate the lakes, forests and communities on the Ontario/Minnesota border



Date: December 27, 2018

Mayor Roy Avis

**City of Fort Frances, 320 Portage Ave
Fort Frances, ON P9A 3P9**

From: HOCP Steering Committee

Re: Renewal of Annual Dues



Dear Mayor Avis:

I am writing to invite you and your organization to consider contributing to HOCP's voluntary annual dues. Your annual support makes a huge difference for helping HOCP continue its mission to sustain and celebrate this wonderful cross-border region through collaboration. Most helpful to us would be if you can respond by the end of the first quarter, 2019. Thanks so much.

Heart of the Continent's ongoing efforts help connect this vast and amazing area culturally and as an ecosystem of interconnected lakes and rivers and a shared inland sea. Branding our area has mutual benefits that can create and maintain strong relationships and partnerships that can share in knowledge and prosperity. Public-private partnerships like Heart of the Continent that include stakeholders from government, private industry, tourism, local communities, non-profit clubs and organizations are vital for improvement in stakeholder relations, leveraging funds, marketing and long term sustainability. Our partnership with National Geographic Mapguide Division – the Geotourism Initiative – continues to help brand our area as a world class destination. www.traveltheheart.org

You can still get your business, favorite nature spot, brewery or historical site identified on this interactive map website! Many locals and tourists use the website to plan a unique experience throughout the Heart. Please contact Chris Stromberg if you would like help getting your "spot" on the website: 1-807-598-1074.

We continue to make good steps forward by hosting Recreational/Tourism workshops, a science symposium and land managers meetings that have all been successful at sharing interests, obstacles and strategy - all while collaborating to achieve common goals. A second science symposium in April is one of the events planned for 2019 as well as becoming the world's largest dark sky destinations to promote visitors from around

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Atikokan Ontario
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(807) 598 1074
Fax (807) 597 2726
www.heartofthecontinent.org
hocp@heartofthecontinent.org

the world to re-discover the night skies not visible in many parts of the world. Thank you so much for your consideration. We look forward to the continued collaborations with you as we use this tool in the years ahead as a way to build our region and strengthen our ability to partner with each other.

And we're asking for your support for the coming year:

Annual Dues Renewal: It's time once again to renew your voluntary annual dues to the Heart of the Continent Partnership. The level of dues paid is voluntary and on a sliding scale. Each partner chooses the level that works for them. We encourage you to make as strong a show of support as you can.

Use of Funds: The funds are used to cover general operating expenses of HOCP, as laid out and approved in an annual budget, especially coordinator hours and meeting costs. Level of dues paid will have no bearing on the influence that the various partners will have in HOCP. All will participate on an equal basis, regardless of level of dues paid, in all HOCP efforts, decisions and initiatives.

Annual Dues Levels:

Supporting Partner:	\$1000 - \$5000 per year
Sustaining Partner:	\$500 - \$999 per year
Associate Partner:	\$100 - \$499 per year
Participating Partner:	\$10 - \$99 per year

Payment: Please send cheques by 3/31/19.

Please make cheques payable to: Atikokan Economic Development Corporation
Attn/Memo HOCP Membership dues
Box 218 214 Main St W. Atikokan, ON CANADA P0T 1C0

We will be glad to send you an invoice, as requested. Also, please email us, at the address below, to inquire about an electronic payment.

Thank you for your participation in and support of the work of Heart of the Continent Partnership. Please give me a call if you have questions or concerns: 1-807-597-2757

Sincerely,



Gord Knowles -Co- Chair, Heart of the Continent Partnership



980 Oliver Road
Thunder Bay ON
P7B 6V4 Canada

TEL: 807 345 4673
www.healthsciencesfoundation.ca
info@healthsciencesfoundation.ca



December 2018

Via Email

Town of Fort Frances
320 Portage Ave.
Fort Frances, ON P9A 3P9
Attn: Doug Brown, CAO

Dear Mr. Brown,

Imagine being told you have blockages in three of your coronary arteries and that you require surgery imminently to save your life. A scary enough thought by itself, isn't it? Now imagine being told you need to travel hundreds of kilometres away from home to obtain this life-saving surgery, potentially without the support of family or friends. Suddenly the entire process seems completely overwhelming.

However, this is the reality facing patients who need coronary artery bypass surgery right now in Northwestern Ontario. Sometimes the physical or financial limitations of travel are too much to bear and patients choose not to have surgery, or sadly, they pass away before they make it to another centre.

Furthermore, one of the most critical problems our region faces is our high rate of amputations (three times the provincial average), mostly due to untreated vascular disease. This is particularly a problem that impacts our Indigenous population and that requires immediate attention.

It's our time to change our current reality. It's time to bring a full cardiovascular surgery program to Thunder Bay and support the 1,000 patients annually who will benefit from having cardiac or vascular surgery close to home. With the development of a cardiovascular surgery program, and your support, we can make a real difference to the lives of people across Northwestern Ontario, sparing limbs and saving lives.

In order to make this program successful, it will require a minimum investment of \$32M to purchase equipment and to restructure our operating rooms at the Thunder Bay Regional Health Sciences Centre. This is no small task, but upon completion, the people of Northwestern Ontario will finally have this critically important surgical program.

We would like to respectfully propose that you and your Council consider supporting the cardiovascular surgery program. This past spring, The Municipality of Shuniah generously committed \$10,000 pledged over 5 years, which works out to only \$0.91 per household per year in that Municipality; a figure that would be very similar in many communities. In early 2019, we will reach out to you to plan a date and time to make a presentation to your Council, with your permission. This is a huge step forward in expanding critical, life- and limb-saving health care for Northwestern Ontario and it's going to take all of us living here to make this a reality.

Should you require more information or any clarification please do not hesitate to contact Cindy Kawahara at (807) 684-7107 (direct line) or by email at kawaharc@tbh.net.

Sincerely,

A handwritten signature in blue ink, reading "Wendy Landry".

Wendy Landry, Cabinet Member
Our Hearts at Home
Cardiovascular Surgery Campaign

A handwritten signature in blue ink, reading "Barry Streib".

Barry Streib, Director
Thunder Bay Regional Health
Sciences Foundation



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2019/10**

TO: Mayor Caul & Members of Council
FROM: Dawn Galusha, Treasurer
DATE: January 22, 2019
SUBJECT: Thunder Bay Regional Health Sciences Foundation Financial Request

BACKGROUND

At the January 14, 2019 Council Meeting, the letter received from the Thunder Bay Regional Health Sciences Foundation requesting a pledge to bring a full cardiovascular surgery program to Thunder Bay was referred to the Administration & Finance Executive Committee for recommendation.

The letter explains that \$32M is the minimum investment required in order to purchase equipment and restructure the operating rooms at the Thunder Bay Regional Health Sciences Center.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that the Thunder Bay Regional Health Sciences Foundation's financial request be received with a letter of support sent and consideration be given in 2020.

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to receive the Thunder Bay Regional Health Sciences Foundation's financial request with a letter of support in principle being sent to the requester and consideration be given in 2020.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2019/08**

TO: Mayor Avis & Council Members
FROM: Dawn Galusha, Deputy Treasurer
DATE: January 16, 2019
SUBJECT: POA Write-Off Request

BACKGROUND

The Provincial Offences Act Collection/Write-Off Policy No. 1.13 provides guidelines for write-off of items deemed uncollectable when all appropriate collection steps as per policy have been exhausted and the fine has been in default for six (6) years. As stated in the policy, fines are written off for accounting purposes only and do not absolve a convicted offender from the requirement to pay a fine as debts to the Crown are owed in perpetuity and are never forgiven.

The Annual Write-off report, as compiled by POA Staff, included all records for 2012 convictions, underpayments of \$25 or less and deceased persons convictions and was presented to the Municipal Partners for perusal on November 27, 2018. The final write-off total as at December 31, 2018, is in the amount of \$16,670.30.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the write-off of 2012 POA accounts receivable in the amount of \$16,670.30 for accounting purposes. This does not absolve a convicted offender from the requirement to pay a fine as debts to the Crown are owed in perpetuity and never forgiven.

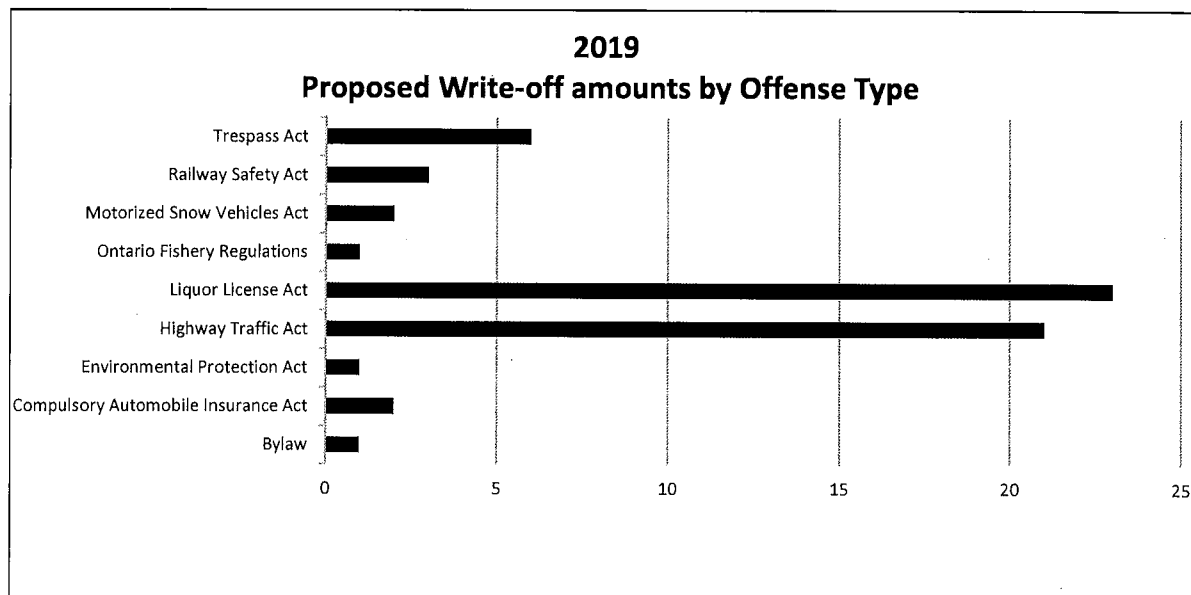
Fort Frances Court Services

Annual Write-Off Report Form
2012 Convictions to be written-off in 2019
as at December 31, 2018

Write-off Category	# of Records	Value	Avg Fine Amount
2012 Convictions under \$100	3	\$278.16	\$92.72
2012 Convictions between \$100-\$1000	34	\$5,600.60	\$164.72
2012 Convictions over \$1000	0	\$0.00	\$0.00
Underpayments \$25 or less	10	\$74.24	\$7.42
Deceased Persons	13	\$10,717.30	\$0.00
	60	\$16,670.30	

Write-off Per Statute

Write-Off Category	# of Records	Value	Avg Fine Amount
Bylaw	1	\$5.00	\$5.00
Compulsory Automobile Insurance Act	2	\$5,948.31	\$2,974.16
Environmental Protection Act	1	\$1,194.61	\$0.00
Highway Traffic Act	21	\$4,941.45	\$235.31
Liquor License Act	23	\$2,720.75	\$118.29
Ontario Fishery Regulations	1	\$208.62	\$208.62
Motorized Snow Vehicles Act	2	\$312.92	\$156.46
Railway Safety Act	3	\$521.55	\$173.85
Trespass Act	6	\$817.09	\$136.18
	60	\$16,670.30	



January 23, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Plugged Sewer bill – 279 Scott Street

This report should be read with the attached reports from the Operations and Facilities Division staff who responded to the plugged sewer at 279 Scott Street on Saturday December 1, 2018.

For the understanding of those who are new to Council; the Town of Fort Frances, when called for plugged sewers, will bill the property owners for the costs at the current User Fee By-Law rate when the obstruction is between the building and the property line, or when the obstruction is found to be in violation of the Town's Sanitary Sewer By-law. When the obstruction is within the Town Right of Way, the property owner receives a minimum bill of less than \$100.00 depending on the time and day that we respond. In addition, the Town is required to call Ontario One Call for gas line clearance, which can take up to two hours to complete, for **all** sanitary sewer blockages.

On January 4, 2019 I received a call from Mr. Ken Rogoza, the owner of 279 Scott Street wishing to discuss the bill he had received for a plugged sewer at his building which he called in on Saturday December 1, 2018. I spoke with Mr. Rogoza and reviewed the information contained in the property file, however I had no other knowledge about what had occurred at the property. I asked Mr. Rogoza if I could call him early the following week once I had an opportunity to speak to the staff who had responded and familiarize myself with the situation surrounding the works, he agreed. That afternoon I spoke with Greg Wiedenhoeft about what had occurred at that plugged sewer. Greg recalled that there were some bubbles in the toilet drain when they arrived and that there was a tap running and Ken was dumping pails of water down the toilet drain and the line was not backing up. From this Greg determined that the line was no longer blocked, however the call out had been placed so they ran the roto roter out to the main anyway. Greg felt a slight resistance shortly after entering the drain at about 16 feet out, well within the property line, otherwise the knife ran out to the main smoothly. There was only some hair that came back on the knife. From this, and the observation of no backup when they arrived the call out was billed at the by-law rate. These observations were presented with a further discussion with Mr. Rogoza on Monday January 7 by myself and Craig Miller, Environmental Superintendent. This was not satisfactory to Mr. Rogoza at which time he was informed he could write a letter to council.

Mr. Rogoza called on a weekend for a plugged sewer, whether or not the line was actually plugged at the time that the crew arrived, they ran the roto-roter down the line feeling only a slight resistance within the property which would result in a bill being generated to the property owner.

It is the recommendation of the Operations and Facilities Executive Committee that there be no change to the invoice for the cost associated with the call out for a plugged sewer at 279 Scott Street on December 1, 2018.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that there be no change to the invoice for the cost associated with the call out for a plugged sewer at 279 Scott Street on December 1, 2018

Manager of Operations and Facilities

2019Jan 279 Scott Sewer Blockage Invoice

January 18, 2019

Report To: Travis Rob, Manager of Operations and Facilities

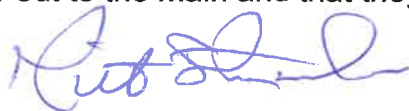
From: Milt Strachan, Transportation Superintendent

Subject: Plugged Sewer Service at 279 Scott Street

During the period of November 30, 2018 to December 6, 2018, I was the person on call (standby), for the Operations and Facilities Division. On Saturday December 1, 2018 at 9:45 am., I received a call from Ken Rogoza to inform me that the sewer was backed up at his property at 279 Scott Street. I informed Ken that there could be charges for the call out depending on where the blockage was and asked if it could wait until Monday during regular hours. He said that there was water under the floor boards and that he was concerned that the tenants in the upstairs apartments may have troubles before Monday and that the business in the building was shut down because of it. He informed me that he had been working with a sewer tape to try and unplug the sewer service himself and that he was sure that the blockage was out on the street. I informed him that the workers determined where they hit blockage with the Rotor Rooter and he repeated that where he was hitting blockage was out on the roadway. I said that I would call workers out to unplug the sewer service and that first I had to call for Gas locates and that that could take up to two hours. He said that he would be at the property to get the paper work from the Union Gas person on call.

While waiting to get clearance from Union Gas, I made some calls to arrange for two workers to go to 279 Scott Street. I received a call from Union Gas at approximately 11:00 am., giving clearance to go ahead with the work. I let the two workers who confirmed that they would go on the callout know that we had clearance and they proceeded to go and unplug the sewer at 279 Scott Street. The workers were Greg Wiedenhoeft and Eric Onichuk.

Greg Wiedenhoeft called me at 12:26 pm to inform me that they were done and that they were heading home. He informed me that they had ran the rotor rooter out to the main and that they didn't seem to be any blockage.



Milt Strachan,
Transportation Superintendent

I was called out on December 1 2018 for a plugged Sewer at 279 Scott St by M. Strachan. E. Onichuk and I first checked the service out in the basement with Ken. Ken let us know he had been cleaning it already with a small sewer snake through a Toilet Flange in the basement bathroom. E. Onichuk and I tried to backup the service line with water but it would not backup, only noticed soap bubbles in the toilet flange no water with the sink running the whole time. With out the line backing up, it then becomes a cleaning and since we were already called out we ran the Rotorooter out to the main and back with the water running the whole time. I did not hit any blockage as I did this. Line was clear & flowing.



January 21, 2019

Issue:

Plugged Sewer @ 279 Scott Street

Owner – Ken Rogoza.

Date: Saturday, December 1, 2018

On-Call Supervisor: Milt Strachan

On arriving to work on Monday, December 3, during the morning debrief with the water distribution team, I discussed the weekend call out to 279 Scott Street with Greg Wiedenhoeft.

Greg advised that the property owner had already cleared the blockage when Greg and Eric Onichuk had arrived at the property. As they were already on a call-out, they still rooted out the drain as preventative.

The paperwork was processed on December 4, 2018 and my notes from discussion with Greg were added to the cover page. Property owner was billed the standard call out rate of \$372.00.

A handwritten signature in black ink, appearing to read 'Craig Miller', with a stylized, flowing script.

Craig Miller, P.Eng.

Environmental Superintendent

January 23, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Capital Purchase of sidewalk implements

During the preparation of the 2019 Capital Budget cost estimates were received for a pull behind sanding trailer and power broom for the Trackless sidewalk machine from Joe Johnson Equipment, the vendor who we purchased the machine from.

The attached report from Milt Strachan, Transportation Superintendent outlines additional information we have received since that time. The original quotation was mistakenly for a larger sidewalk sander than could be pulled with our machine putting the actual purchase price under the \$35,000 tender limit in the Procurement Policy. Further the purchase of equipment not made by Trackless for this machine will void the remaining power train warranty left on this machine.

Given that Joe Johnson Equipment is the 'local' dealer for Trackless equipment it is the recommendation of the Operations and Facilities Executive Committee that a pull behind sidewalk sanding trailer and sweeper attachment for the Trackless Sidewalk Machine be purchased from Joe Johnson Equipment for \$23,400.00 plus applicable taxes without trying to obtain 3 quotations per the procurement policy.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that a pull behind sidewalk sanding trailer and sweeper attachment for the Trackless Sidewalk Machine be purchased from Joe Johnson Equipment for \$23,400.00 plus applicable taxes without trying to obtain 3 quotations per the procurement policy

Manager of Operations and Facilities

January 18, 2019

Report To: Travis Rob, Manager of Operations and Facilities

From: Milt Strachan, Transportation Superintendent

Subject: Sanding Trailer and Broom Attachments for Trackless Sidewalk Machine

Before getting started on a Tender Package, I spoke with Josh Hart, the Regional Sales Manager from Joe Johnson Equipment to verify the price range of the attachments and see if we would be under \$35,000., that would in turn allow us to go out for three written quotes and not have to go through the Tender process as per the Town of Fort Frances Procurement Policy.

While discussing our intentions to purchase the two (2) new attachments with the sales manager it was brought to my attention that if we are going to use any attachments that are not designed specifically for this machine and if we alter the machine in any way to use any attachments that run off of the hydraulic system that we would be voiding our five (5) year extended Power Train Warranty. I have read through the warranty documents and this is indeed the case. The five (5) year extended Power Train Warranty is something that we ask for specifically in all of our Tenders for Vehicles and Equipment and is the most important item in our warranties. Voiding this warranty item could lead to some very expensive repairs if there are any power train failures. We still have over two (2) years left on this warranty.

Further to this, Joe Johnson Equipment has the rights to all regional sales for Trackless Vehicles Limited in this area and is the only option available to acquire quotes on these attachments. Josh emailed me the quotes the next day and I have attached them with the report. The purchase prices for the quotations are \$15,800.00 for the Tow Behind Sander attachment and \$7,600.00 for the Power Angle Sweeper. These are very good prices! For an example of that I have also attached the price that we were given in the tender document for this Sidewalk Machine back in October of 2015. The price at that time was \$9585.00 for the identical Power Angle Sweeper with the exact same specifications.

There was \$40,000.00 budgeted for the two attachments and with the quotes coming in at \$23,400.00 plus taxes we will be paying significantly less than expected. It is my recommendation that we proceed with the purchase of the two attachments from Joe Johnson Equipment.



Milt Strachan,
Transportation Superintendent



**Joe Johnson
Equipment**

Subsidiary Of Federal Signal Corporation

Wednesday, January 16, 2019

Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3M5

Re: Trackless Attachment Quotations

We would like to take this opportunity to thank you for your continued interest in Joe Johnson Equipment (JJE), Canada's largest supplier of environmental equipment.

JJE is pleased to present the following quotation to provide one (1) Trackless Tow Behind Sander attachment and one (1) Trackless Power Angle Sweeper.

We appreciate the opportunity to assist with this equipment requirement and ask that you not hesitate to contact us should you require additional information.

Respectfully Submitted,

Joshua Hart
Regional Sales Manager
Joe Johnson Equipment
Cell: (204) 226-3868
jhart@jjei.com



705.733.7700

705.733.8800

2621 Bowman St. Innisfil, ON L9B 3V6



jjei.com



info@jjei.com

Clean Air. Clean Water. Clean Streets.
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**Joe Johnson
Equipment**

Subsidiary Of Federal Signal Corporation

Quotation

To provide one (1) new Trackless Tow Behind Sander attachment, standard-equipped as detailed below

Specifications

- Spread width: 40"
- 1 ¼ cubic yard capacity
- Spread distance: 12 to 14 miles (19 to 22km)
- Drive: Hydraulic
- Brakes: Electric
- Agitators: 1
- Spread pattern: Diamond
- Length: 84" (2133mm)
- Width: 50.5" (1282mm)
- Height: 57" (1447mm)
- Weight: 1,615 lbs. (732kg)

Purchase Price \$15,800.00

Terms & Conditions

Pricing: Canadian dollars, taxes extra

Valid for 30 days

F.O.B.: Fort Frances, ON

Payment Terms: Net 30 Days

Delivery: To be confirmed at time of order

You will need to have these options installed on the Trackless MT to be able to use this attachment. Modified Rear Bumper, Pintle Hitch, 7 Prong Trailer Plug & Brake Controller



705.733.7700



jjei.com



705.733.8800



info@jjei.com



2621 Bowman St. Innisfil, ON L9B 3V8

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**Joe Johnson
Equipment**

Subsidiary Of Federal Signal Corporation



705.733.7700

705.733.8800

2521 Bowman St. Innisfil, ON L9B 3V8



jjei.com



info@jjei.com

Clean Air. Clean Water. Clean Streets.
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**Joe Johnson
Equipment**

Subsidiary Of Federal Signal Corporation

Quotation

To provide one (1) new Trackless Power Angle Sweeper attachment, standard-equipped as detailed below

Specifications

- Sweeping width: 60" (5'/1,524mm)
- Broom Diameter: 32" (812mm)
- Angling Mechanism: Self-centering scissor frame, 30° left or right
- Power/Drive: Direct hydraulic drive with relief valve
- Length: 78" (1981mm)
- Width: 70" (1778mm)
- Height: 39" (990mm)
- Weight: 1,069 lbs. (484kg)

Purchase Price \$7,600.00

Terms & Conditions

Pricing: Canadian dollars, taxes extra

Valid for 30 days

F.O.B.: Fort Frances, ON

Payment Terms: Net 30 Days

Delivery: To be confirmed at time of order

You will need to have these options installed on the Trackless MT to be able to use this attachment. Hydraulic Pump & Valve Kit if a Rear-Mount Sidewalk Spreader is to be run simultaneously



705.733.7700



jjei.com



705.733.8800



info@jjei.com



2621 Bowman St. Innisfil, ON L9B 3V6

Clean Air. Clean Water. Clean Streets.

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**Joe Johnson
Equipment**

Subsidiary Of Federal Signal Corporation



705.733.7700

705.733.8800

2621 Bowman St. Inlet, OH 44133



jjei.com

info@jjei.com

Clean Air. Clean Water. Clean Streets.
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The Town of Fort Frances would like the costs for the following two (2) attachments, separate from the tendered equipment with the option to purchase:

1) Power Angling Sweeper (60" x 32" dia angle sweeper)

Price \$ 9,585.00

HST \$ 1,246.05

Total \$ 10,831.05

2) Cold Planer with Ranjo Drum

Price \$ 38,664.00

HST \$ 5,026.32

Total \$ 43,690.32

The Town of Fort Frances reserves the right to add or exclude the Power angling Sweeper and/or the Cold Planer with Ranjo Drum with the Tender based on prices given above. Specifications are attached on the following pages.

SPECIFICATIONS FOR A POWER ANGLING SWEEPER

Shall have a broom diameter of not less than 32".

Yes ☒ _____ No _____

Specify As specified

Shall have broom width of 60".

Yes ☒ _____ No _____

Specify As specified

Shall have an overall width of not more than 66".

Yes _____ No ☒ _____

Specify 70"

Shall have a sweeping pattern of not more than 50" when angled at 30 degrees.

Yes ☒ _____ No _____

Specify As specified

There shall be a self-centering scissor frame, which centers the sweeping pattern in front of the tractor when the broom is angled.

Yes ☒ _____ No _____

Specify As specified

The broom shall be powered by the tractor hydraulic. An additional PTO pump and oil reservoir is not acceptable.

Yes ☒ No ☐

Specify As specified

Final drive shall be hydraulic motor to broom core without any intermediate power transmission device such as sprockets, chains, pulleys or belts.

Yes ☒ No ☐

Specify As specified

Hydraulic drive to sweeper shall have a relief valve to prevent core twisting from broom overload conditions.

Yes ☒ No ☐

Yes As specified

Shall have colour coded hydraulic quick couplers. Paint or tape not acceptable.

Yes ☒ No ☐

Specify As specified

Shall have 4 stands to support entire brooms when disconnected from tractor.

Yes ☒ No ☐

Specify As specified

January 20, 2019

Report To: Mayor & Council

From: Travis Rob, Manager of Operations & Facilities

SUBJECT: December 2018 Drinking Water Systems Monthly Summary Report

Please find attached the December 2018 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the December 2018 report as presented.

Respectfully submitted,
Operations & Facilities Division

Travis Rob, P. Eng.
Manager of Operations & Facilities

Council approval of this report will accept the December 2018 report prior to it being made available to the general public.

c.c. – Craig Miller, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

03CouncilwaterreportMarch 2015

December 2018

**Monthly Summary Report
Water Systems**

**Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator**

Dated: January 13, 2019

1) Introduction:

This report contains the major maintenance activities and operational events that occurred during the month of November 2018 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works No. 849N7DGE0 (Precedes Airport Groundwater Well Water Works No. 26002736). This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act. The water treatment plant falls under the requirements of Ontario Regulation 170/03 – Drinking Water Systems.

The Airport Small Drinking Water System, System No. 849N7DGE0, was put into service August 01, 2017. The system falls under the requirements of Ontario Regulation 319/08 – Small Drinking Water Systems.

2) Flow Data:

Water Treatment Plant: See attached spreadsheet.

Airport Groundwater Well :

Estimated Daily Usage	0.21 m3
Estimated December Usage	6.5 m3

3) Microbiological (Health Related) Water Analysis - Main Water System No. 220000978:

Water Treatment Plant (treated): 4 samples taken no adverse results

Water Treatment Plant (raw): 4 samples taken no adverse results

Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count (HPC) - no adverse results.

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

Water distribution samples taken at the following locations:

1. 1111 First St. E.	2. 1104 Church St	3. 901 Wright Ave.	4. W. Tower
5. 740 Scott St.	6. 1036 Victoria Ave.	7. 901 Wright Ave.	8. W. Tower
9. 740 Scott St.	10. 320 Portage Ave.	11. 901 Wright Ave.	12. W. Tower
13. 1111 First St. E.	14. 1104 Church St.	15. 740 Scott St.	16. W. Tower

4) Microbiological (Health Related) Water Analysis - Airport Groundwater Well No. 849N7DGE0:

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater tested negative for bacteria.

The Airport drinking water system is to be sampled and tested for bacteria once every three (3) months in accordance with Section 25 – Microbiological Sampling and Testing of the Small Drinking Water Systems Regulation, O. Reg. 319/08.

Water distribution sample taken October 11, 2018 – no adverse results.

5) Free Available Chlorine Residual (FAC) - Main Water System No. 220000978:

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine Residual (FAC) - Airport Groundwater Well System No. 849N7DGE0:

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater well tested negative for bacteria.

7) Maintenance Activities at the WTP:

- Dec 5th Installed new filters on dust collector
 Installed a new switch over on the compressor
 Changed oil in Highlifts 1 & 4
 Calibrated Distribution Chlorine Analyzer
 Calibrated the Flouride Analyzer
- Dec 10th Cleaned lower level of the Plant
- Dec 11th Cleaned the Plant
- Dec 12th Greased Clarifiers Chain, Bearings and Gears
- Dec 13th Repaired valve handle on the Clearwell Valve
 Cleaned top and bottom tanks on the Poly Unit
 Cleaned all 4 check valves on the Poly Unit
- Dec 19th Calibrated the Distribution Chlorine Analyzer
 Took grab samples off the filters
- Dec 20th Ran the Standby Generator for 1 hour
- Dec 27th Cleaned top and bottom tanks on the Poly Unit

Dec 27th Cleaned all 4 check valves on the Poly Unit

8) **Water Complaints:**

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

9) **Other Miscellaneous Information:**

Dec 3rd Routine Micro Sample Collection

Dec 4th Quarterly samples at Plant and Water Tower
TSS samples taken off the filters

Dec 7th Received a bulk load of Soda Ash

Dec 10th Routine micro sample collection

Dec 12th Received a load of Alum

Dec 17th Routine micro sample collection

Dec 24th Received a shipment of Fluoride

Dec 27th Routine micro samples collection

(Dec 27 routine samples were not received at the Lab within the time limit required –
We notified M.O.E. to make them aware of this matter).

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: _____
- Craig Miller, Environmental Superintendent: _____
- Travis Rob, Manager of Operations & Facilities: _____
- Doug Brown, CAO: _____
- Rick Wiedenhoeft, Chair O & F Exec Committee: _____
- June Caul, Mayor: _____
- John McTaggart, Councillor: _____
- Mike Behan, Councillor: _____
- Wendy Brunetta, Councillor: _____
- Doug Judson, Councillor: _____
- Andrew Hallikas, Councillor: _____

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Town of Fort Frances - WTP - 220000978
December 16 vs 17 vs 18
Flow and Operating Data

Flow Data	DECEMBER	Units	2016		2017		2018	
		Day of the Month			Day of the Month		Day of the Month	
Total Raw Water	m ³		170510		160800		159820	
Raw Maximum Day	m ³	Monday 05th	5750	Sunday 10th	5830	Dec 2nd and 25th	5480	
Raw Minimum Day	m ³	Thursday 22nd	5090	Saturday 02nd	4750	Dec 8th	4790	
Raw Average Daily Consumption	m ³		5510		5190		5160	
Total Treated Water	m ³		108030		105970		104790	
Treated Water Maximim Day Consumption	m ³	Saturday 24th	3840	Thursday 07th	3800	Dec 21st	3760	
Treated Water Minimim Day Consumption	m ³	Tuesday 06th	2970	Friday 08th	2850	Dec 22nd	2940	
Treated Water Average Day Consumption	m ³		3480		3420		3380	
Daily Average Per Household Consumption Rate	m ³		0.92		0.90		0.89	
* Daily Average Per Person Consumption Rate	m ³		0.44		0.43		0.42	
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L		2.16		2.30		2.21	
Total Chlorine Residual - Treated Water	mg/L		2.40		2.45		2.42	
Aluminum Sulphate - Raw Water	mg/L		35.0		35.0		35.0	
Aluminum Sulphate - Treated Water Residual	mg/L		0.04		0.04		0.02	
Fluoride - Treated Water	mg/L		0.55		0.55		0.65	
Soda Ash - Raw Water	mg/L		35.0		35.0		35.0	
PH - Adjusted	mg/L		7.25		7.28		7.17	
Temperature	C		2.7		2.0		2.0	
Quantity of Chemical Used:								
Aluminum Sulphate	kg		5973.1		5628.0		5593.7	
Polyelectrolyte	kg		87.5		75.0		100.00	
Chlorine Gas	kg		574		616		644	
Soda Ash - Used for PH Adjustment	kg		5973.1		5628.0		5593.7	
Fluoride	kg		574.0		659.0		572	

- * The Canadian Average is 450 Litres (0.45 m³) per day.
- * Population is 7986
- * Number of Households is 3783

Operating Data	Units	*MAC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
		or Range																																	
Flow rates																																			
Raw Water	10^3 M^3	17	5.07	5.48	4.98	5.15	5.08	5.03	5.31	4.79	5.22	5.36	5.19	5.11	5.24	5.15	5.12	5.16	5.11	5.05	5.10	5.27	5.26	4.94	5.16	5.25	5.48	5.04	5.11	5.14	5.18	5.24	5.05	159.82	5.16
Peak Instantaneous - Raw Water	L/s	n/a	60.29	60.26	60.27	60.19	60.21	60.69	60.14	60.10	60.04	60.09	60.11	60.31	60.24	60.26	60.25	60.28	60.36	60.34	60.36	60.31	60.36	60.41	60.36	60.36	60.38	60.37	60.41	60.30	60.28	60.26	60.20	1868.79	60.28
Treated Water	10^3 M^3	17	3.12	3.52	3.46	3.20	3.59	3.17	3.41	3.27	3.45	3.52	3.30	3.70	3.30	3.34	3.68	3.16	3.57	3.32	3.10	3.36	3.76	2.94	3.70	3.32	3.44	3.28	3.41	3.11	3.56	3.52	3.21	104.79	3.38
Peak Instantaneous - Treated Water	L/s	n/a	82.00	79.65	79.22	80.65	81.69	78.34	79.82	80.28	79.76	80.22	81.37	82.67	80.69	80.76	83.06	71.81	62.67	62.61	62.59	64.16	79.97	62.94	63.09	64.64	62.94	61.33	63.66	62.02	62.78	62.82	63.78	2243.99	72.39
BackWash Water	10^3 M^3	n/a	0.283	0.238	0.286	0.272	0.269	0.284	0.269	0.240	0.269	0.285	0.244	0.286	0.268	0.240	0.284	0.000	0.269	0.167	0.285	0.268	0.225	0.286	0.268	0.288	0.302	0.286	0.268	0.183	0.284	0.270	0.238	7.904	0.255
Fluoride Information																																			
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.76	0.77	0.76	0.76	0.76	0.63	0.64	0.63	0.63	0.63	0.63	0.63	0.64	0.64	0.64	0.64	0.64	0.62	0.62	0.64	0.63	0.61	0.61	0.61	0.63	0.61	0.61	0.63	0.60	0.59	0.61	20.05	0.65
Turbidity Information																																			
Raw Water	NTU	n/a	1.26	1.32	1.39	1.36	1.33	1.29	1.35	1.26	1.21	1.31	1.27	1.29	1.34	1.31	1.27	1.40	1.32	1.29	1.33	1.21	1.18	1.22	1.19	1.20	1.25	1.21	1.20	1.26	1.19	1.14	1.11	39.26	1.27
Settled Water	NTU	n/a	0.09	0.10	0.11	0.11	0.12	0.11	0.12	0.11	0.10	0.11	0.09	0.10	0.10	0.10	0.11	0.10	0.10	0.10	0.12	0.12	0.11	0.10	0.11	0.10	0.09	0.09	0.08	0.12	0.11	0.09	0.08	3.20	0.10
Treated Water	NTU	1	0.04	0.05	0.06	0.05	0.07	0.07	0.08	0.06	0.05	0.06	0.05	0.05	0.06	0.05	0.05	0.05	0.06	0.05	0.05	0.04	0.05	0.04	0.05	0.04	0.05	0.04	0.04	0.08	0.07	0.06	0.06	1.68	0.05
Other Operating Parameters																																			
pH - Treated Water	no units	6.5 to 8.5	7.18	7.22	7.14	7.16	7.16	7.14	7.17	7.19	7.11	7.14	7.15	7.12	7.14	7.18	7.15	7.16	7.17	7.16	7.22	7.26	7.22	7.26	7.19	7.11	7.15	7.12	7.09	7.21	7.17	7.21	7.19	222.24	7.17
pH - Settled water	no units	n/a	6.16	6.06	6.17	6.15	6.12	6.13	6.09	6.10	6.16	6.17	6.14	6.15	6.18	6.17	6.34	6.15	6.25	6.18	6.11	6.09	6.11	6.14	6.17	6.16	6.10	6.15	6.06	6.17	6.01	6.10	6.15	190.39	6.14
pH - Raw Water	no units	n/a	7.04	7.06	7.03	7.07	7.02	7.01	7.07	7.04	7.02	7.03	7.05	7.07	7.03	7.13	7.06	7.03	7.11	7.10	7.06	7.09	7.02	7.07	7.04	7.00	7.01	7.10	7.10	7.15	7.10	7.07	7.11	218.89	7.06
FAC - Treated Water	mg/l	0.2 to 4	2.22	2.19	2.32	2.19	2.17	2.24	2.21	2.18	2.25	2.32	2.26	2.24	2.22	2.19	2.17	2.11	2.19	2.16	2.14	2.16	2.17	2.10	2.21	2.22	2.29	2.31	2.26	2.28	2.24	2.10	2.14	68.45	2.21
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.46	2.38	2.42	2.44	2.46	2.42	2.44	2.36	2.42	2.40	2.60	2.56	2.56	2.38	2.30	2.46	2.44	2.36	2.32	2.36	2.34	2.28	2.46	2.48	2.48	2.48	2.56	2.54	2.44	2.20	2.28	75.08	2.42
Temperature	C	15	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	3.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	63.0	2.0	
Fluoride used (Total Daily Consumption)	kg	n/a	20.0	22.0	19.0	20.0	19.0	19.0	20.0	17.0	18.0	19.0	19.0	17.0	19.0	17.0	17.0	18.0	18.0	17.0	16.0	19.0	18.0	17.0	18.0	17.0	18.0	19.0	19.0	20.0	19.0	19.0	18.0	572.0	18.5
Chlorine used (Total Daily Consumption)	kg	n/a	20.0	22.0	20.0	20.0	20.0	21.0	21.0	21.0	20.0	22.0	20.0	20.0	21.0	20.0	21.0	20.0	21.0	20.0	20.0	21.0	20.0	20.0	21.0	22.0	22.0	21.0	21.0	22.0	21.0	22.0	21.0	644.0	20.8
Soda ash (Total Daily Consumption)	kg	n/a	177.5	191.8	174.3	180.3	177.8	176.1	185.9	167.7	182.7	187.6	181.7	178.9	183.4	180.3	179.2	180.6	178.9	176.8	178.5	184.5	184.1	172.9	180.6	183.8	191.8	176.4	178.9	179.9	181.3	183.4	176.8	5593.7	180.4
Soda Ash - Dosage	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0
Alum residual - (Total Daily Consumption)	kg	n/a	177.5	191.8	174.3	180.3	177.8	176.1	185.9	167.7	182.7	187.6	181.7	178.9	183.4	180.3	179.2	180.6	178.9	176.8	178.5	184.5	184.1	172.9	180.6	183.8	191.8	176.4	178.9	179.9	181.3	183.4	176.8	5593.7	180.4
Alum residual - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0
Alum residual - Treated Water	mg/l	0.1	0.02	0.01	0.03	0.03	0.03	0.03	0.02	0.01	0.06	0.03	0.03	0.02	0.02	0.02	0.03	0.03	0.03	0.02	0.01	0.01	0.02	0.01	0.01	0.02	0.01	0.04	0.05	0.01	0.01	0.02	0.04	0.73	0.02
Poly bags added (25 kg bags)	kg				0.5			0.5				0.5				0.5				0.5			0.5			0.5			0.5				100.0		

Maximum Minimum

5.48	4.79
60.69	60.04
3.76	2.94
83.06	61.33
0.302	0.000

0.65 Fluoride - Treated Water

7.17 PH - Adjusted

2.42 Total Chlorine Residual - Treated Water

0.02 Aluminum Sulphate - Treated Water



REPORT

TO: Mayor Caul & Council

FROM: Jason Kabel, Community Services Division Manager

DATE: January 23, 2019

RE: 2018/19 Provincial Dedicated Gas Tax Program

Background

For the past several years the Town of Fort Frances has benefited from the Ministry of Transportation's (MTO) Dedicated Gas Tax Funds Program by receiving annual funding to subsidize public transportation. The Town uses this funding to operate Handi-van & Dial-a-ride services.

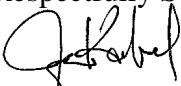
The Town of Fort Frances received \$70,709 in 2017 and \$71,621 in 2018 through the Dedicated Gas Tax Program. Attached is the notification from MTO received January 23, 2019 for the 2018-2019 program with advice that we are eligible to receive an allocation of \$71,727 for this program year.

The package requests that the Town, *'please return a scanned copy of the signed Letter of Agreement, in pdf format, and the required supporting by-law by January 31, 2019, and the 2018 Reporting Forms by February 28, 2019 to MTO-PGT@ontario.ca.'*

Recommendation

The Community Services Division recommends to Mayor & Council to authorize full execution of the Letter of Agreement with the Ministry of Transportation for submission by January 31, 2018 and endorse a supporting municipal by-law.

Respectfully Submitted,



Jason Kabel

Council approval of this report will authorize execution of the Letter of Agreement by Mayor & Treasurer with the Ministry of Transportation for submission by January 31, 2019 and further endorse a supporting municipal by-law.

Ministry of
Transportation

Office of the Minister

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transportation

Ministère des
Transports

Bureau du ministre

Édifice Ferguson, 3^e étage
77, rue Wellesley Ouest
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transport



JAN 22 2019

Mayor June Caul
Town of Fort Frances
320 Portage Avenue
Fort Frances ON P9A 3P9

Dear Mayor Caul:

I am pleased to announce the launch of the 2018/19 Gas Tax Program and to advise you of your funding allocation.

Our government is committed to working with municipalities to improve Ontario's transportation network and support economic growth. Investing in transit will reduce traffic congestion, create jobs and help businesses to develop and prosper.

The Town of Fort Frances will be eligible to receive an allocation of \$71,727 for this program year.

Attached is a Letter of Agreement, the 2018/19 Program Guidelines and Requirements and electronic forms. Please return a scanned copy of the signed Letter of Agreement, in pdf format, and the required supporting by-law by January 31, 2019, and the 2018 Reporting Forms by February 28, 2019 to **MTO-PGT@ontario.ca**.

If you have any questions regarding the program, please contact Anita Hooper, Director, Strategic Investments & Programs Branch, at (416) 585-7637.

Sincerely,

Honourable Jeff Yurek
Minister of Transportation

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- c. The Honourable Greg Rickford, MPP, Kenora—Rainy River
Encl.

**Ministry of
Transportation**

Office of the Minister

Ferguson Block, 3rd Floor
 77 Wellesley St. West
 Toronto ON M7A 1Z8
 416 327-9200
www.ontario.ca/transportation

**Ministère des
Transports**

Bureau du ministre

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www.ontario.ca/transports

**JAN 22 2019**

Mayor June Caul
 Town of Fort Frances
 320 Portage Avenue
 Fort Frances ON P9A 3P9

Dear Mayor Caul:

RE: Dedicated Gas Tax Funds for Public Transportation Program

This Letter of Agreement between the **Town of Fort Frances** (the "Municipality") and Her Majesty the Queen in right of the Province of Ontario, as represented by the Minister of Transportation for the Province of Ontario, (the "Ministry"), sets out the terms and conditions for the provision and use of dedicated gas tax funds under the Dedicated Gas Tax Funds for Public Transportation Program (the "Program"). Under the Program, the Province of Ontario provides two cents out of the provincial gas tax to municipalities to improve Ontario's transportation network and support economic development in communities for public transportation expenditures.

The Ministry intends to provide dedicated gas tax funds to the Municipality in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2018/19 Guidelines and Requirements (the "guidelines and requirements").

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

57. To support local public transportation services in the Municipality, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount of up to **\$71,727** ("the "Maximum Funds") in accordance with, and subject to, the terms set out in this Letter of Agreement and, for greater clarity, the guidelines and requirements.

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58. Subject to Section 1, the Ministry will, upon receipt of a fully signed copy of this Letter of Agreement and a certified copy of the authorizing municipal by-law(s) and, if applicable, resolution(s) for the Municipality to enter into this Letter of Agreement, provide the Municipality with **\$53,795**; and any remaining payment(s) will be provided thereafter.
3. If another municipality authorizes the Municipality to provide local public transportation services on its behalf and authorizes the Municipality to request and receive dedicated gas tax funds for those services also on its behalf, the Municipality will in the by-law(s) and, if applicable, resolution(s) described in section 2 confirm that the Municipality has the authority to provide those services and request and receive those funds.
4. The Municipality agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's sole discretion, to any other adjustments as set out in the guidelines and requirements.
5. The Municipality will deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds and any related interest only in accordance with the guidelines and requirements.
6. The Municipality will adhere to the reporting and accountability measures set out in the guidelines and requirements, and will provide all requested documents to the Ministry.
7. The Municipality agrees that the funding provided to the Municipality pursuant to this Letter of Agreement represents the full extent of the financial contribution from the Ministry and the Province of Ontario under the Program for the 2018/19 Program year.
8. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand the payment of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 8(b); and (ii) subject to section 1, provide the Municipality with funding to cover, in whole or in part, such costs. The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the Maximum Funding exceeding the amount specified under Section 1.

-3-

9. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies will survive its termination or expiration.
10. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
11. The Municipality agrees that it will not assign any of its rights or obligations, or both, under this Letter of Agreement.
12. The invalidity or unenforceability of any provision of this Letter of Agreement will not affect the validity or enforceability of any other provision of this Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.
13. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement.
14. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please print it, secure the required signatures for it, and then return a fully signed copy, in pdf format, to the following email account:

MTO-PGT@ontario.ca

Sincerely,



Jeff Yurek
Minister of Transportation

I have read and understand the terms of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms.

Municipality

Per: _____
Mayor

Date: _____

Per: _____
Chief Financial Officer/Treasurer

Date: _____

Ministry of Finance

Provincial-Local
Finance Division
10th Floor
777 Bay Street
Toronto ON M5G 2C8
Tel (416) 327-0264
Fax (416) 325-7644

Ministère des Finances

Division des relations provinciales-
municipales en matière de finances
10^e étage
777 rue Bay
Toronto ON M5G 2C8
Télé. (416) 327-0264
Télééc. (416) 325-7644



January 21, 2019

Dear Treasurer/Clerk Treasurer:

As you know, on December 21, 2018 the Minister of Finance wrote to Heads of Council to provide an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

In the letter, the Minister indicated that the government will be consulting with municipalities as part of a review of the OMPF. As the review is currently underway, decisions related to 2019 OMPF allocations have not yet been finalized.

To support municipalities with cash flow administration while the program is under review, a 2019 interim first quarterly payment will be issued during the week of January 21, 2019. This interim payment will be based on an amount equivalent to your 2018 OMPF quarterly payment as identified on Line B of the attached *Interim Payment Notice*.

This interim payment will be made by electronic funds transfer and is in respect of the period January through March 2019.

This interim payment is being made to support cash flow administration only, and does not reflect your 2019 actual OMPF allocation.

Actual 2019 OMPF allocations will be announced once decision regarding the OMPF have been finalized. At that time, an updated *2019 Payment Notice* will be provided, including any applicable adjustments.

If you have any questions regarding the processing of this payment, please contact Alula Yimam at (416) 314-3849 or at alula.yimam@ontario.ca.

Sincerely,

*Information Copy
Original Signed By*

Allan Doheny
Assistant Deputy Minister
Provincial-Local Finance Division

Enclosure

Ontario Municipal Partnership Fund (OMPF)
2019 Interim Payment Notice



Town of Fort Frances

5912

A. 2018 OMPF Quarterly Payment	See Note 1 below	\$835,525
B. 2019 Interim Payment (equal to Line A)	See Note 2 below	\$835,525

Note 1: Please refer to the 2018 OMPF First Quarter Payment Notice that was shared with you in January 2018.

Note 2: This interim payment is being made to support cash flow administration only and does not reflect your 2019 actual OMPF allocation. Please refer to the enclosed correspondence regarding this matter.

Sewer & Water Data for 2018

up-dated January 23, 2019

Month	Days per month	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018-2017	2018-2017	2018	2018	Monthly
		Total	daily	Couch.	Couch.	Couch.	Total	daily	Couch.	Couch.	Couch.	Diff	Diff	Difference	Infiltration	Infiltration
		Sewage	Sewage	Sewage	Sewage	Sewage	Treated	Treated	2 Water	2 Water	Water	Treated	Wastewater	STP-WTP	daily average	US Gallons
		STP	STP	Meters	Meters	%	WTP	WTP	Meters	Meters	%	WTP	STP			
		cu. meters	cu. meters	cu. meters	cu. meters		cu. meters	cu. meters	cu. meters	cu. meters						
		monthly	daily	monthly	daily		monthly	daily	monthly	daily						
January	31	169201	5458.10	10220	329.68	6.04%	119180	3844.5	8275	266.9	6.94%	4630.0	-5544.0	50021.0	1613.6	13,214,148
February	28	147497	5267.75	8365	298.75	5.67%	107410	3836.1	8275	295.5	7.70%	3730.0	-27459.0	40087.0	1431.7	10,589,863
March	31	167707	5409.90	10261	331.00	6.12%	124800	4025.8	8260	266.5	6.62%	11240.0	-55476.0	42907.0	1384.1	11,334,828
April	30	166292	5543.07	11686	389.53	7.03%	115850	3861.7	8260	275.3	7.13%	7520.0	-90467.0	50442.0	1681.4	13,325,364
May	31	210932	6804.26	12612	406.84	5.98%	112970	3644.2	9385	302.7	8.31%	-4020.0	-17619.0	97962.0	3160.1	25,878,817
June	30	205818	6860.60	13578	452.60	6.60%	119760	3992.0	9385	312.8	7.84%	5550.0	3904.0	86058.0	2868.6	22,734,114
July	31	183465	5918.23	13310	429.35	7.25%	125810	4058.4	10700	345.2	8.50%	-490.0	-28799.0	57655.0	1859.8	15,230,837
August	31	157126	5068.58	11054	356.58	7.04%	132730	4281.6	10700	345.2	8.06%	9310.0	-24830.0	24396.0	787.0	6,444,740
September	30	169565	5652.17	9149	304.97	5.40%	104130	3471.0	8927	297.6	8.57%	-3490.0	-5231.0	65435.0	2181.2	17,286,095
October	31	239494	7725.61	14833	478.48	6.19%	103780	3347.7	8927	288.0	8.60%	-5700.0	56044.0	135714.0	4377.9	35,851,839
November	30	200745	6691.50	11818	393.93	5.89%	101430	3381.0	8495	283.2	8.38%	-1420.0	22746.0	99315.0	3310.5	26,236,242
December	31	218710	7055.16	10711	345.52	4.90%	104790	3380.3	8495	274.0	8.11%	-1180.0	47112.0	113920.0	3674.8	30,094,474
Total	365	2236552		137597			1372640.0		108084.0			4900.0	-228026.0	863912.0	2366.9	228,221,361
Monthly Average		186379.3	6121.24	11466.42	376.44		114386.7	3760.4	9007.0	296.1		2140.0	-10468.3	71992.7	2360.9	19,018,447



Fort Frances WPCP
200 McIrvine Rd
Fort Frances, Ontario
P9A 3S3
Tel: 807-274-3121
Fax: 807-274-8381

January 11, 2019,

Town of Fort Frances
320 Portage Avenue
Fort Frances Ontario
P9A 3M5

Attention: Mr. Craig Miller
Environmental and Facilities Superintendent

Dear Craig:

**Re: Fort Frances Wastewater Treatment Facility
December 2018 Monthly Report**

As per the operating agreement, the attached document is the December 2018 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Sr. Operations Manager.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Kelly C', is positioned above the printed name of the sender.

Kelly Cunningham
Team Lead

For Larry Wachter
Sr. Operations Manager

**The Corporation of the Town of Fort Frances
Wastewater Treatment Plant
(Sewage Plant)
December 2018 Monthly Operations Report**

INTRODUCTION

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of December 2018; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

DESCRIPTION OF WORKS

Capacity of Works	9000 m ³ /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant operates under *Environmental Compliance Approval Number 6786-A44PWG*. The ECA outlines the terms and conditions, and the report captures these terms and conditions in the following sections.

LABORATORY

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

DECEMBER 2018 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD ₅	2.2 mg/L	25 mg/L	15 mg/L	11.6 kg/d	225 kg/d	135 kg/d
Total Suspended Solids	3.1 mg/L	25 mg/L	15 mg/L	16.6 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.11 mg/L	1.0 mg/L	0.9 mg/L	0.60 kg/d	9 kg/d	8.1 kg/d
Total Nitrogen Nitrate Nitrogen	9.93 mg/L 8.33 mg/L					
Total Cl ₂ Residual		<0.01 mg/L (when in use)				
E-Coli		10.0 count/100 ml (geometric mean)		200 count/100ml (geometric mean)		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH				pH range 6.9 to 7.3; average pH was 7.1		
Temperature degrees C				Temperatures ranged from 9.5 to 11.5 C; average temperature of effluent was 10.7 C		

Compliance criteria are mandatory requirements of the ECA and performance objectives are a goal to be achieved using best reasonable efforts.

WASTEWATER LIQUID PROCESS

The average daily flow for December was 5460.1 m³/day. This represents 61% of the design average flow. Total treated flow for the month was 169263 m³.

The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Environmental Compliance Approval.

**The Town of Fort Frances accepted an additional 177.3 m³ of sewage from the New Gold mine site into the collection system in December. Lab analyses have not been provided.

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows and a summary will be included:

Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased all blowers
- Regular cleaning of head works EW basket strainer
- Greased Grit Snail and lubricated drive chain
- Monthly inspection of spiral screen access hatch, removed wrapped debris
- Weekly manifold wash on the Fournier press
- Drained and inspected teacup
- Changed oil blowers 1, 2 and 5
- Cleaned LMI polymer pumps stand and floor
- The snow blower was attached to the John Deere tractor
- Changed oil in both grit pump gear boxes

Pump Stations:

- Ran gensets
- Changed seal water strainers

PROCESS AND OPTIMIZATION ISSUES

A new progressive cavity polymer pump and VFD have been ordered from Fournier. Fournier will be handling the installation and commissioning.

SLUDGE SUMMARY

Dennis Robinson Limited hauled a calculated total of 90.7 m³ (9 bins) of thickened digested sludge to the Town of Fort Frances landfill site. The hauled sludge averaged 17.4 % TS for the month but slump test results from the landfill have not been provided.

COMPLAINTS

There were no complaints during the report period.

BYPASS/OVERFLOW REPORT(S)

There were no bypass events during the month.

COMMENTS

Plant power consumption for the month was 657 (x 180 multiplier) kWh.

An ESA inspection was conducted at the plant and lift stations. Issues identified by the inspector have been given to Jon Galbraith to correct.

Crane inspections were completed by Century Cranes.

The Town mechanics will be doing a safety inspection of the portable diesel generator trailer.

The weekly samples from December 27th arrived at the lab on December 31st which exceeded the 48 hour hold time for e-coli testing but the delayed tests were within limits. Operations staff had tried to fly the samples to Thunder Bay but flights were cancelled due to snow storm and then the couriers had difficulty with weather and holiday schedules.

REPORTS

ALS – Environmental Analytical Reports (on-file at plant)

Fort Frances WPCP Equipment Run Time Report (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

Incident Report (on-file at plant as per occurrence)

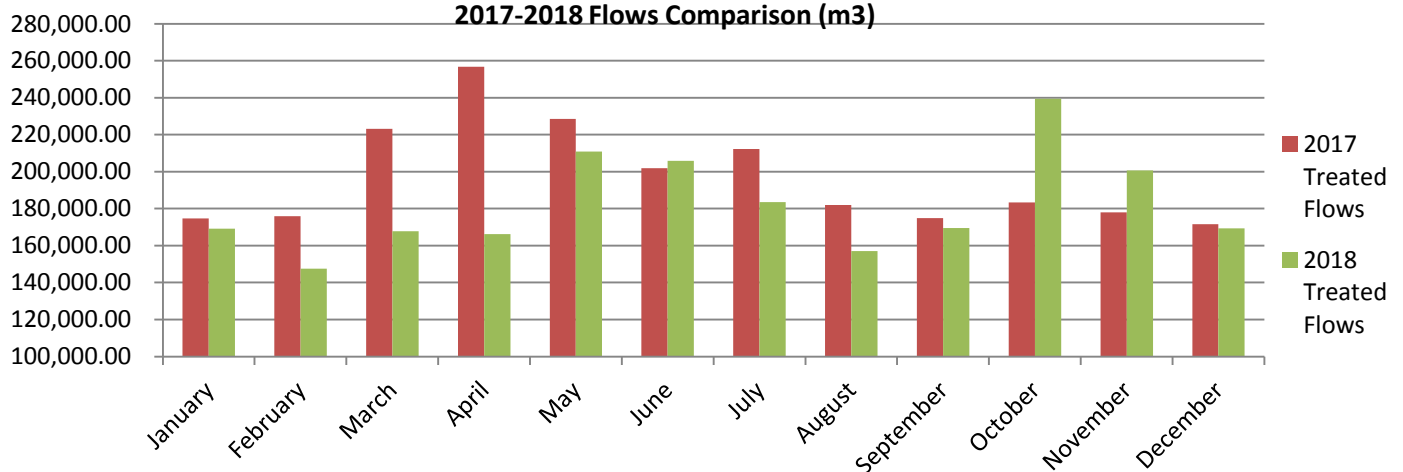
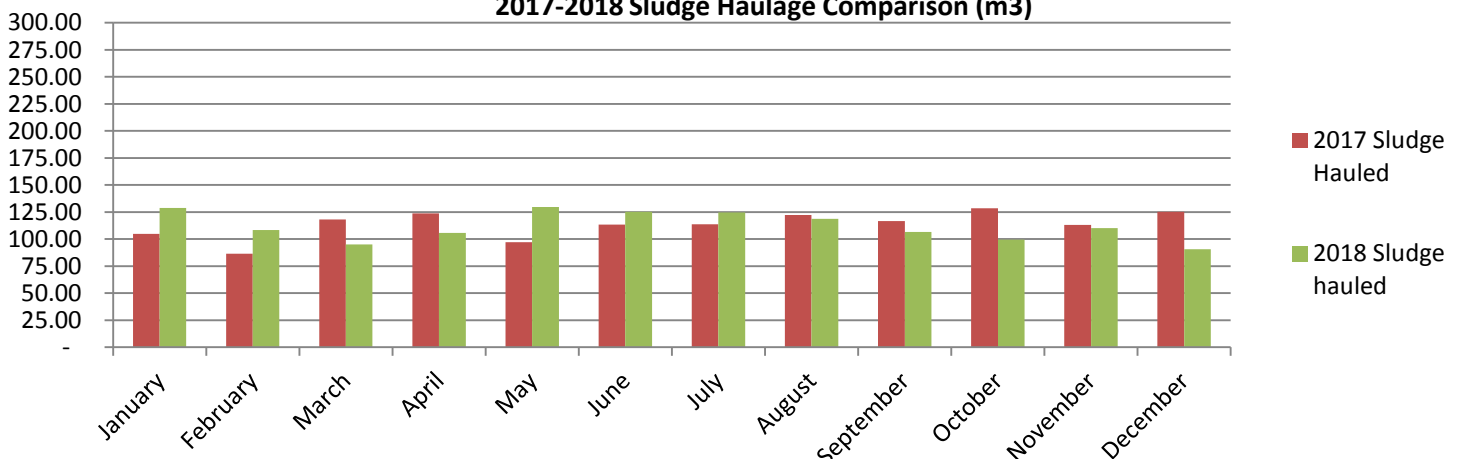
2018 Fort Frances Wastewater

Month	Sewage Flows Year 2018					Usage	Calculated	Sludge	Removal Efficiency	
	Avg. Day	Max Day	Total	Total	Total	% Plant	Volume	Bins	CBOD5 0.971615527	
	Flow	Flow	Treated	ByPass	Volume	Capacity	Hauled	Hauled	Suspended Solids 0.968367732	
	m3	m3	Volume ML	Volume ML	ML		M3		Total Phosphorus 0.943438914	
January	5458.1	5955	169201		169201	61%	128.9	13	The weekly samples from December 27 th arrived at the lab on December 31 st which exceeded the 48 hour hold time for e-coli testing but the delayed test results were within limits. Operations staff had tried to fly the samples to Thunder Bay but flights were cancelled due to snow storm and then the couriers had difficulty with weather and holiday schedules.	
February	5267.8	5685	147497		147497	59%	108.3	11		
March	5409.9	6024	167707		167707	60%	95.0	9		
April	5543.1	6269	166292		166292	62%	105.7	11		
May	6804.3	13977	210932		210932	76%	129.7	12		
June	6860.6	10382	205818	1410	205818	76%	125.3	13		
July	5918.2	8623	183465		183465	66%	124.7	12		
August	5068.6	6250	157126		157126	56%	118.6	12		
September	5652.2	8044	169565		169565	63%	106.5	10		
October	7725.6	9271	239494		239494	86%	99.6	11		
November	6691.5	7840	200745		200745	74%	110.1	12		
December	5460.1	5935	169263		169263	61%	90.7	9		
Sum				1410	2187105		1343.1	135		
Average	5988		182259		182259	67%	111.9	11.3		
Max		13977	239494		239494			13		
C of A	9000	18000								

Month	BOD5/CBOD5			Suspended Solids			Total Phosphorus			Nitrogen		E. Coli	pH	
	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Geo Mean	Monthly	Monthly
	BOD	CBOD	CBOD	S.S	S.S	S.S	T.P	T.P	T.P	TKN	Total N	Counts	Minimum	Maximum
	(mg/L)	(mg/L)	(kg/day)	(mg/L)	(mg/L)	(kg/day)	(mg/L)	(mg/L)	(kg/day)	(mg/L)	(mg/L)	/100ml		
January	102.6	3.3	18.1	155.8	6.4	34.8	2.64	0.22	1.19	19.4	8.1	69.5	7.3	7.9
February	112.0	2.5	13.0	157.2	6.2	32.5	2.82	0.17	0.87	21.8	11.1	14.1	7.1	7.8
March	104.5	3.1	16.7	156.5	7.6	41.4	2.73	0.16	0.86	19.1	12.6	14.1	6.9	7.5
April	103.6	5.1	28.1	167.2	5.9	32.7	2.79	0.16	0.86	19.3	13.1	32.8	7.0	7.7
May	79.8	2.6	15.9	154.9	8.2	56.3	2.50	0.20	1.36	17.2	10.9	67.7	7.3	7.8
June	64.3	3.0	22.3	138.8	6.5	46.5	2.02	0.14	0.97	14.6	8.7	21.7	7.3	7.9
July	84.4	2.0	11.1	150.2	2.8	17.1	2.34	0.08	0.46	17.7	8.3	7.3	7.4	7.8
August	113.0	2.0	10.6	181.2	3.0	15.6	2.98	0.16	0.81	22.0	9.06	16.4	7.3	8.0
September	112.8	2.3	13.2	174.0	3.7	20.4	3.27	0.13	0.74	21.5	7.62	6.7	7.6	7.9
October	76.8	2.0	15.3	125.9	2.5	20.3	1.84	0.12	0.90	15.0	6.94	10.0	7.6	8.0
November	81.8	2.0	13.3	141.4	2.8	19.1	2.48	0.10	0.68	18.2	8.9	11.9	7.2	8.0
December	95.3	2.2	11.6	152.6	3.1	16.6	2.53	0.11	0.60	20.3	9.9	10	6.9	7.3
Average	94.2	2.7	15.8	154.6	4.9	29.4	2.6	0.15	0.86	18.8	9.6	23.5	7.2	7.8
Max	113	5.1	28.1	181.2	8.2	56.3	3.3	0.22	1.36	22	13.1	69.5	7.6	8
C of A		25	225		25	225		1.0	9.0	200	6.0	200	6.0	9.5

2017-2018 Comparison Chart

Month	2017 Treated Sewage	2018 Treated Sewage	% Variance 2017 to 2018	2017 Hauled Sludge	2018 Hauled Sludge	% Variance 2017 to 2018
	m3	m3	m3	m3 (calculated)	m3 (calculated)	m3
January	174,745.00	169,201.00	-3%	104.90	128.90	23%
February	175,956.00	147,497.00	-19%	86.50	108.30	25%
March	223,183.00	167,707.00	-33%	118.10	95.00	-20%
April	256,759.00	166,292.00	-54%	123.70	105.70	-15%
May	228,551.00	210,932.00	-8%	97.20	129.70	33%
June	201,914.00	205,818.00	2%	113.50	125.30	10%
July	212,264.00	183,465.00	-16%	113.80	124.70	10%
August	181,956.00	157,126.00	-16%	122.20	118.60	-3%
September	174,796.00	169,565.00	-3%	116.50	106.50	-9%
October	183,450.00	239,494.00	23%	128.50	99.60	-22%
November	177,999.00	200,745.00	11%	113.10	110.10	-3%
December	171,598.00	169,263.00	-1%	125.10	90.70	-27%
Totals	2,363,171.00	2,187,105.00	-8%	1,363.10	1,343.10	-1%

2017-2018 Flows Comparison (m3)**2017-2018 Sludge Haulage Comparison (m3)**

Workorder Summary Report

Report Start Date: Dec 1, 2018 12:00 AM

Report End Date: Dec 31, 2018 11:59 PM

Location: 1103*

Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
1053632	0000227421	PUMP CENT VERTICAL NON CLOG SEWAGE P1 FIFTH ST	1103, 5th St. Pumping Station, Process	CALL	Refurbish/ Replace/Repair	0		Fifth Street High Level 1103	COMP		12/14/18 07:19 AM	12/14/18 07:28 AM	Fifth Street High Level -I arrived at the lift station to find it operating normal , So I then entered the drywell and double checked and unairlocked all pumps. I then reset the PLC and it responded well so I then monitored three pump cycles and all seemed great. After reviewing the SCADA system at the plant it did go high level but then one pump unairlocked itself and pumped down the lift station prior to me arriving.
1054521	0000227421	PUMP CENT VERTICAL NON CLOG SEWAGE P1 FIFTH ST	1103, 5th St. Pumping Station, Process	CALL	Refurbish/ Replace/Repair	0		Fifth Street Lift Station Alarm 1103	COMP		12/22/18 12:15 PM	12/22/18 03:34 PM	Fifth Street High Level -I had to come in to assist Kelly in a confined space entry to resolve the high level.
1048754	0000227376	PANEL ALARM/ DIALER	1103, Fort Frances WPCP, Process, Process Control & Monitoring	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 1103	COMP	12/1/18 12:00 AM	12/17/18 03:09 PM	12/17/18 03:09 PM	Daily Dialer Test -We test daily.
1048758			1103, Fort Frances WPCP	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Gensets Inspection/ Functional Tests (1m) 1103	COMP	12/1/18 12:00 AM	12/18/18 08:24 AM	12/18/18 08:24 AM	Monthly Genset Run -I ran all gensets under load for one hour.
1048774			1103, Fort Frances WPCP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1103	COMP	12/1/18 12:00 AM	12/17/18 03:11 PM	12/17/18 03:11 PM	Monthly H&S -Still construction related issues. Paper copy at plant
1048785			1103, Fort Frances WPCP	PM	Inspection	1	YEARS	Lifting Equipment Assets Inspection (1y) 1103	COMP	12/1/18 12:00 AM	12/19/18 11:15 AM	12/19/18 11:15 AM	Lifting Equipment Assets Inspection (1y) 1103 -Century Cranes completed the inspections on December 11, 2018.
1048789			1103, Fort Frances WPCP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 1103	COMP	12/1/18 12:00 AM	1/5/19 09:24 PM	1/5/19 09:24 PM	
1049151			1103, Fort Frances WPCP	PM	Inspection	1	MONTHS	Blowers/Motors Inspection/Service (1m/3m) 1103	COMP	12/1/18 12:00 AM	12/18/18 06:45 AM	12/18/18 08:45 AM	Blower Maint. -I changed oil in blowers 1,2,5 and greased all and checked air filters. Monthly Maint. -I checked all blower air filters.

Workorder Summary Report

Report Start Date: Dec 1, 2018 12:00 AM

Report End Date: Dec 31, 2018 11:59 PM

Location: 1103*

Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
1049161	0000246402	CENTRIFUGE GS2-2-1 TEACUP/ GRIT SNAIL	1103, Fort Frances WPCP, Process, Primary Treatment, Primary Sludge Degritting	PM	Inspection	1	MONTHS	Teacup Centrifuge Inspection/ Service (1m/3m/1y) 1103	COMP	12/1/18 12:00 AM	12/16/18 08:30 AM	12/16/18 10:30 AM	Monthly Inspection -I locked out the unit removed the lid to find no debris, I then replaced the teacup lid and hosed the unit down and returned to service.
1049181			1103, Fort Frances WPCP	PM	Refurbish/ Replace/Repair	3	MONTHS	Clarifiers Inspection/Service (3m) 1103	COMP	12/1/18 12:00 AM	12/20/18 02:16 PM	12/20/18 02:16 PM	Clarifiers Inspection/Service (3m) 1103 -Inspected all clarifier drives and they are running smooth and quiet with no issues.
1049598			1103, Fort Frances WPCP	PM	Refurbish/ Replace/Repair	1	YEARS	Pump Centrifugal Grit Pumps Inspection/Service (1y) 1103	COMP	12/1/18 12:00 AM	12/20/18 02:18 PM	12/20/18 02:18 PM	Changed oil in both grit pump gear boxes, all okay. -Changed oil in both grit pump gear boxes, all okay.

2018-19 Gas Tax Funding by Municipality

January 8, 2019 10:00 A.M.

The following 107 municipalities will receive provincial funding for municipal transit this year:

	Municipality	2018-19 Allocations (\$)
1	Atikokan	\$ 25,256
2	Bancroft (Hastings Highlands, Highlands East, Wollaston)	\$ 65,981
3	Barrie (Essa)	\$ 2,284,068
4	Belleville	\$ 737,657
5	Blind River	\$ 12,106
6	Bracebridge	\$ 109,438
7	Bradford West Gwillimbury	\$ 278,939
8	Brampton	\$ 13,260,942
9	Brant County	\$ 119,749
10	Brantford	\$ 1,306,752
11	Brockville	\$ 225,201
12	Burlington	\$ 2,332,752

13	Chapleau	\$	17,547
14	Chatham-Kent	\$	965,599
15	Clarence-Rockland	\$	245,147
16	Clearview	\$	133,693
17	Cobourg	\$	203,915
18	Cochrane	\$	42,110
19	Collingwood (The Blue Mountains)	\$	310,472
20	Cornwall	\$	655,040
21	Cramahe (Alnwick/Haldimand, Hamilton Township)	\$	36,299
22	Deseronto (Greater Napanee, Hastings County, Tyendinaga)	\$	193,762
23	Dryden	\$	26,684
24	Durham Region	\$	8,866,900
25	Dysart et Al	\$	14,933
26	Elliot Lake	\$	129,777
27	Espanola	\$	40,648
28	Fort Erie	\$	287,173
29	Fort Frances	\$	71,727
30	Greater Sudbury	\$	2,642,093

31	Greenstone	\$	10,057
32	Guelph	\$	3,087,549
33	Halton Hills	\$	595,498
34	Hamilton	\$	11,405,923
35	Hanover (Arran-Elderslie, Brockton, Chatsworth, Huron-Kinloss, Kincardine, Saugeen Shores, Southgate, West Grey)	\$	718,815
36	Hearst	\$	45,632
37	Huntsville	\$	124,632
38	Ingersoll	\$	55,496
39	Innisfil	\$	318,827
40	Kapuskasing	\$	73,074
41	Kawartha Lakes	\$	574,021
42	Kenora	\$	150,290
43	Kingston	\$	2,990,036
44	Lanark County	\$	394,543
45	LaSalle	\$	52,271
46	Leamington (Kingsville)	\$	208,322
47	London	\$	10,341,542

48	Loyalist Township	\$	172,349
49	Machin	\$	8,684
50	Marmora and Lake (Centre Hastings, Madoc, Stirling-Rawdon, Tweed)	\$	65,093
51	Meaford	\$	73,439
52	Midland	\$	182,611
53	Milton	\$	968,868
54	Mississauga	\$	18,745,558
55	New Tecumseth	\$	114,585
56	Niagara Falls	\$	1,446,374
57	Niagara-on-the-Lake	\$	147,837
58	Niagara Region	\$	761,031
59	Norfolk County	\$	187,676
60	North Bay	\$	895,808
61	North Perth	\$	64,941
62	Oakville	\$	2,702,956
63	Orangeville	\$	304,354
64	Orillia	\$	548,399

65	Ottawa	\$	37,142,440
66	Owen Sound	\$	255,220
67	Parry Sound	\$	56,314
68	Peel	\$	774,606
69	Pelham	\$	51,334
70	Pembroke (Laurentian Valley)	\$	106,940
71	Penetanguishene	\$	84,174
72	Perth East	\$	67,580
73	Peterborough City	\$	1,868,784
74	Peterborough County	\$	45,161
75	Point Edward	\$	19,216
76	Port Colborne	\$	112,754
77	Port Hope	\$	164,955
78	Prince Edward County	\$	118,007
79	Quinte West (Brighton)	\$	506,885
80	Renfrew (Admaston/Bromley, Bonnechere Valley, Greater Madawaska, Horton, Whitewater Region)	\$	249,256
81	Russell	\$	148,193

82	Sarnia	\$	1,010,828
83	Sault Ste Marie	\$	1,129,167
84	Schreiber (Terrace Bay)	\$	22,472
85	Simcoe County	\$	898,331
86	Sioux Lookout	\$	46,344
87	St. Catharines	\$	2,632,909
88	St. Marys (Perth South, Thames Centre, Zorra)	\$	121,907
89	St. Thomas	\$	396,614
90	Stratford	\$	460,482
91	Tecumseh	\$	191,016
92	Temiskaming Shores (Cobalt)	\$	137,497
93	Thorold	\$	250,993
94	Thunder Bay	\$	2,080,986
95	Tillsonburg	\$	52,793
96	Timmins	\$	610,919
97	Toronto	\$	184,994,655
98	Trent Hills	\$	77,577
99	Wasaga Beach	\$	199,340

100	Waterloo Region	\$	10,715,713
101	Wawa	\$	25,239
102	Welland	\$	765,129
103	West Elgin (Newbury, Southwest Middlesex)	\$	35,454
104	West Perth	\$	70,947
105	Windsor	\$	3,912,359
106	Woodstock	\$	468,089
107	York Region	\$	16,711,664

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[Available Online](#)
[Disponible en Français](#)

Fort Frances, ON

Fort Frances Handi-van

Contact Jason Kabel
Title Community Services Division Manager
Telephone 807-274-4561 x1719
Email jkabel@fortfrances.ca

Population Served: 7,420
Service Area (km²): 7.3
Main Community Served: Fort Frances
Other Communities Served:

ACTIVE REGISTRANTS

Ambulatory	0		
Non-Ambulatory	0	Attendants	0
Other	0	Companions	0
Total	340	Total	0

ADVISORY COMMITTEE

Organization

☒ Internal
☐ External

Mandate

☒ Policy
☒ Recommendation
☒ Decision Making
☐ Other

ELIGIBILITY CRITERIA

Description

☐ Cognitive
☐ Age
☐ Physical

☐ Sensory
☐ Environmental
☒ Other

Method of Determination

☐ Internal Assessment
☐ External Contract
☐ Committee

☐ Paper Application
☒ Healthcare Professional
☐ Other

DEDICATED SERVICE

Operated By: ☐ Transit System / Municipality
☒ Private Non-Profit Organization
☐ Private Contractor(s): 0

NON-DEDICATED SERVICE

Operated By: ☒ Taxi
☐ Rideshare Service
☐ Other

Delivery Model:

Dial-a-ride for pickup by the taxi service going from one end of town to the other every half hour.

FARE STRUCTURE

Effective Date: 2018-04-01

	Free	Cash	Unit Price	Peak	Off-Peak	Monthly	Criteria
Adult/General		\$2.00	\$1.25	-	-	-	
Child	<input type="checkbox"/>	-	-	-	-	-	
Student	<input type="checkbox"/>	-	-	-	-	-	
Senior	<input type="checkbox"/>	-	-	-	-	-	
Attendant	<input checked="" type="checkbox"/>	-	-	-	-	-	
Companion	<input checked="" type="checkbox"/>	-	-	-	-	-	

Other:

SERVICE HOURS / SCHEDULING

Monday	08:00 to 16:00	Friday	08:00 to 16:00
Tuesday	08:00 to 16:00	Saturday	
Wednesday	08:00 to 16:00	Sunday	
Thursday	08:00 to 16:00	Holiday	

Other:

Advanced Booking Notice (days): 5

Minimum Notice for Reservation (hours): 2

Booking Method: Call at least 24 hours ahead of time if possible

REMARKS

PASSENGER DATA

Dedicated Service	2016	2017
Ambulatory	-	-
Non-Ambulatory	9,546	9,985
Total	9,546	9,985
Attendants	444	6
Companions	-	-
Other	-	-
Total	444	6

Non-Dedicated Service		
Ambulatory	-	-
Non-Ambulatory	9	10,130
Total	9	10,130
Attendants	-	-
Companions	-	-
Other	12,628	-
Total	12,628	-

Total Eligible Passenger Trips 9,555 20,115

Total Support Person Trips 13,072 6

Total Trips 22,627 20,121

Total Eligible Passenger Trips by Booking Type

Subscription/Pre-Booked	-	-
Reservation	-	9,985
On-Demand/Day-of	-	10,130
Total Trips Requested	22,249	22,053
Cancelled in Advance	1,389	1,938
Cancelled Late	-	-
No-Shows	4	-
Cancelled at Door	-	-

OPERATING EXPENSES

	2016	2017
Administration	\$13,458	\$16,654
Transportation Operations		
Internal Dedicated Service	-	-
Contract Dedicated Service	\$135,947	\$132,218
Contract Non-Dedicated Service	\$26,147	\$31,874
Contract Taxi Scrip	-	-
Vehicle and Facility Maintenance	\$15,460	\$10,305
Fuel and Energy Consumption	\$7,666	\$10,075
Total Operating Expenses	\$198,678	\$201,126

OPERATING REVENUES AND FUNDING CONTRIBUTIONS

Passenger Revenue	\$15,917	\$27,342
Other Revenue	-	-
Total Revenue	\$15,917	\$27,342

Federal Operating Contributions	\$68,942	\$70,709
Provincial Operating Contributions	-	-
Municipal Operating Contributions	\$98,917	\$99,177
Other Operating Contributions	\$14,901	\$16,215
Total Operating Revenues and Funding	\$198,677	\$213,443

CAPITAL EXPENSES

Vehicle Purchase	-	\$173,969
Debt Servicing	-	-
Other	-	-
Total Capital Expenses	-	\$173,969

CAPITAL FUNDING CONTRIBUTIONS

Transit System Contributions	-	-
Federal Capital Contributions	-	\$43,833
Provincial Capital Contributions	-	-
Municipal Capital Contributions	-	\$130,136
Other Capital Contributions	-	-
Total Capital Funding	-	\$173,969

OPERATING STATISTICS

Dedicated Service	2016	2017
Revenue Vehicle Kilometres	35,447	35,478
Total Vehicle Kilometres	35,447	35,478
Revenue Vehicle Hours	-	-
Total Vehicle Hours	-	-

Non-Dedicated Service

Accessible Service		
Total Vehicle Kilometres	-	-
Total Vehicle Hours	-	-
Non-Accessible Service		
Total Vehicle Kilometres	-	-
Total Vehicle Hours	-	-

EMPLOYEE DATA

	Full-Time	Part-Time
Operators	1	2
Reservation Clerks	-	1
Dispatchers	-	-
Other Transport Operations	-	-
Mechanics	-	1
General Administration	-	1
Other	-	-
Total	1	5

UNION AFFILIATION & TOP WAGES

Internal Employees	Top Wage	Effective Date	Union Affiliation
Operators	-		
Reservation Clerks	-		
Dispatchers	-		
Mechanics	\$32.36	2017-01-01	

Contract Employees	Top Wage	Effective Date	Union Affiliation
Operators	\$23.67	2017-01-01	
Reservation Clerks	-		
Dispatchers	-		
Mechanics	-		

VEHICLE DATA

	Accessible	Non Accessible	Average Maximum Capacity	
			Wheelchairs	Ambulatory
Cars	-	-	-	-
Minivans	-	-	-	-
Vans	-	-	-	-
Small Buses	2	-	8	-
Low-floor	-	-	-	-
Other	-	-	-	-
Total	2	-		

Vehicle Ownership: Municipality

Vehicle Maintenance: Municipality

INDICATORS

Financial	2016	2017
R/C Ratio	8.0 %	13.6 %
Net Operating Cost / Capita	\$24.63	\$23.42
Total Expense / Passenger	\$8.78	\$10.00
Total Expense / Eligible Passenger	\$20.79	\$10.00
Transportation Expense / Passenger		
Dedicated Service	\$15.92	\$15.27
Non-Dedicated Service	\$2.07	\$3.15
Transportation Expense / Hour (Dedicated Service)	-	-
Operating		
Registrants / Capita	0.0438	0.0458
Passengers / Capita	3.0495	2.7117
Passengers / Registrants	69.62	59.18
Passengers / Revenue Hour (Dedicated Service)	-	-
Revenue Vehicle Kilometre / Passenger (Dedicated Service)	3.55	3.55
Average Speed (Dedicated Service)	-	-