

REPORT

COMMITTEE OF THE
WHOLE

December 10, 2018

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on December 10, 2018 from 5:36 p.m. to 6:44 p.m.

PRESENT: Councillor A. Hallikas, Chairperson; Mayor J. Caul; Councillors M. Behan, W. Brunetta, D. Judson and R. Wiedenhoeft

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, S. Freamo, IT Manager, L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, J. Kabel, Manager of Community Services, J. Forbes, Human Resources Manager, T. Rob, Manager of Operations & Facilities

1. Call to Order at 5:36 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

D. Brown, CAO requested the addition of an In-Camera item 4.3 Property Matter.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Brunetta disclosed an interest in Item 8.1 and 8.2 as the per diem claims being considered are hers for NOMA Meeting and Council Orientation.

Councillor Behan disclosed an interest in Item 8.3 as the per diem claim being considered is his for Council Orientation.

Councillor Hallikas disclosed an interest in Item 8.5 as the per diem claim being considered is his for Council Orientation.

4. In-Camera at 5:40 p.m.

4.1 Personal matters about an identifiable individual, including municipal or local board employees: Boards & Committees Applications (5:40-5:59pm)

1) Traffic Safety Committee

2) Economic Development Advisory Committee

3) Fort Frances Police Services Board

4) Fort Frances Municipal Non-Profit Housing Corporation

5) Citizen of the Year Committee

6) Community Services Boards & Committees (Sunny Cove, Museum, Theatre, Senior Centre and Library Board)

7) Committee of Adjustment

Council reviewed the applications and recommendations. Resolutions will be considered during tonight's Council meeting.

4.2 A proposed or pending acquisition or disposition of land by the municipality or local board: Victoria Avenue Parking Lot (6:00-6:05 pm)

- a verbal summary was provided by the Clerk. A brief discussion took place. A resolution will be considered during tonight's Council meeting.

4.3 Non-Agenda: A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization; more specifically Item 4.3 Property Matter (6:05-6:17 pm)

- the CAO provided a verbal update with additional input provided by T. Drysdale, Economic Development Officer.

- 003 Brunetta - Judson: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:
- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.1 Boards & Committees Applications
 - a proposed or pending acquisition or disposition of land by the municipality or local board; more specifically Item 4.2 Victoria Avenue Parking Lot
 - NON AGENDA ITEM - a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization; more specifically Item 4.3 Property Matter
- CARRIED

5. Public Session Resumes in Council Chambers at 6:22 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor J. Caul - Expressed she looks forward to the four years ahead.
Councillor M. Behan - No Verbal Update
Councillor W. Brunetta - A Verbal Update was provided regarding NOMA Executive, Fort Frances Clinic Board and the Fort Frances Chamber of Commerce meetings.
Councillor A. Hallikas - No Verbal Update

7. Consent Agenda:

- 7.1 Councillor Ken Perry NOMA Executive Meeting.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Ken Perry for his attendance at the Northern Ontario Municipal Association (NOMA) Executive Committee Meeting held in Thunder Bay on November 27-28, 2018.
- 004 Brunetta - Behan: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9 and 7.10.
- CARRIED
- 7.2 Request for Reconsideration Minutes of Settlement (MOS) re: 641 Second Street E. (2017)
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to process the Minutes of Settlement for the property located at 641 Second Street East as received.
- 7.3 Investments Policy No. 1.15 Update.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the updated Investments Policy 1.15 as presented.
- 7.4 Doug Brown, CAO - Entertainment Purchase Card Expense.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the entertainment purchase card expense claim in the total amount of \$84.67 as submitted by Doug Brown, CAO for a luncheon meeting with M. Martel, Resolute Vice-President Operations, Mayor Roy Avis and Mayor Elect June Caul on November 28, 2018.
- 7.5 Volunteer Bureau Community Christmas Dinner Financial Request.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve a donation in the amount of \$100.00 to the Volunteer Bureau for the 2018 Christmas Dinner at the Knox United Church.

- 7.6 Delivery of Enterprise Network Switches RFP 18-AF-13
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to award RFP 18-AF-13 to Elco Systems Inc. for \$41,254.04 including HST.
- 7.7 Rural Ontario Municipal Association (ROMA) Annual Conference - January 27, 28 and 29, 2019.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to 1) defer sending a delegation from the Town of Fort Frances to the 2019 ROMA Conference; 2) review attendance at the 2020 ROMA Conference in the 4th quarter of 2019 prior to the early bird registration for the event; and 3) have Administration provide the Honourable Greg Rickford, Minister of Indigenous Affairs, Minister of Energy and Northern Development and Mines with a schedule of 2019 COW and Council meetings in order to establish regular monthly or quarterly meetings with Council to discuss local issues and challenges.
- 7.8 Award of Tender 18-OF-12 - 3 Year Sanitary Sewer cleaning and CCTV Inspection Program
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to award Tender 18-OF-12 to Wessuc for \$197,518.84 which includes HST and further that the Mayor & Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.
- 7.9 Annual Energy Consumption Report
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to ensure that the annual energy consumption report be accepted and made available to the public per the Town's Energy Conservation and Demand Management Plan.
- 7.10 Request to Utilize Municipal Land North of the Fort Frances Curling Club for a Training Exercise
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to allow use of the municipal land to the North of the Fort Frances Curling Club for the purpose of a training exercise by the 116th Independent Field Battery from January 25-27, 2019 and further that the Mayor and Clerk be authorized to enter into a land use agreement for the purposes of this exercise on behalf of the Corporation.

8. Administration and Finance Division:

- 8.1 Councillor Wendy Brunetta - NOMA Executive Meeting.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association (NOMA) Executive Meeting held in Thunder Bay on November 27-28, 2018.

Councillor Brunetta disclosed an interest in this item as the per diem claim being considered is hers. She did not speak to the matter.

- 8.2 Councillor Wendy Brunetta - Council Orientation Session.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the per diem claim in the amount of \$400.00 as submitted by Councillor Wendy Brunetta for her attendance at the Council Orientation Session on November 21-23, 2018.

Councillor Brunetta disclosed an interest in this item as the per diem claim being considered is hers. She did not speak to the matter.

- 8.3 Councillor Michael Behan - Council Orientation Per Diem.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the per diem claim in the amount of \$400.00 as submitted by Councillor Michael Behan for his attendance at the Council Orientation Session on November 21-23, 2018.

Councillor Behan disclosed an interest in this item as the per diem claim being considered is his. He did not speak to the matter.

- 8.4 Councillor John McTaggart - Councillor Orientation Per Diem.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the per diem claim in the amount of \$400.00 as submitted by Councillor John McTaggart for his attendance at the Council Orientation Session on November 21-23, 2018.

- 8.5 Councillor Andrew Hallikas - Councillor Orientation Per Diem.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the per diem claim in the amount of \$320.00 as submitted by Councillor Andrew Hallikas for his attendance at the Council Orientation Session on November 21-23, 2018.

Councillor Hallikas disclosed an interest in this item as the per diem claim being considered is his. He did not speak to the matter. Councillor Wiedenhoeft assumed chair responsibilities for this item.

- 8.6 By-law Updates as per direction from Council at July 2018 Meeting
- approval of this report will approve the Amendments to By-law 53/86 and By-law 02/10 as attached.

9. General:

- 9.1 Legislation Requirements Surrounding Recreational Cannabis Retail Stores in Ontario
- a lengthy discussion took place. Council will consider a resolution during tonight's Council meeting.

10. Information:

The following three items were received.

- 10.1 Fort Frances Wastewater Treatment Facility October 2018 Monthly Report
10.2 Public Works Operations Statistics (O&F Division) - June, July, August, September and October 2018
10.3 Environmental Area Operations Statistics (O&F Division) - July, August and September 2018

11. Non-agenda items - None.

12. ADJOURNMENT

- 12.1 The meeting adjourned at 6:44 p.m.

005 Brunetta - Behan: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

A. Hallikas, Chairperson

E. Slomke, Clerk