

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

AGENDA - February 19, 2019 - 2:30 p.m.

MEETING - Committee Room, Civic Centre

Session # 5

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1. <u>Call to Order</u>	
2. <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u>	
3. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
4. <u>Approval of Previous Committee Minutes</u>	
4.1 Session No. 4 dated February 5, 2019.	3 - 5
5. <u>In-Camera</u>	
6. <u>Items Referred from Council</u>	
6.1 RRFDC Annual Per Capita Request.	6 - 7
6.2 Code of Conduct - verbal update from L. Slomke, Clerk.	
7. <u>New Business</u>	
7.1 New Policy - Council Pregnancy and Parental Leave.	8 - 10
7.2 Request for Reconsideration Minutes of Settlement (M.O.S.) re: 905 Frenette Avenue (2019).	11 - 13
7.3 357/358 Applications for Tax Adjustment re: 335 Scott Street (2018).	14 - 16
7.4 Councillor Wendy Brunetta - NOMA Executive Meeting.	17 - 18
7.5 Tender 18-AF-15 - New Pumper Fire Truck and 11-2 Pumper Fire Truck.	19 - 24
8. <u>Non-agenda Items</u>	
9. <u>Information</u>	
9.1 Minister of Finance Correspondence - 2019 OMPF Funding.	25 - 26
9.2 Fire and Rescue Service - January 2019 Report.	27 - 28
10. <u>Adjourn / Next Meeting Date</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 004

February 5, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on February 5, 2019 from 9:00 a.m. to 9:50 a.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, J. Forbes, Human Resources Manager, K. Lawson, Deputy Clerk

REGRETS:

1. **Call to Order 9:00 a.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

2.1 D. Brown, CAO - Financial Indicators.

3. **Disclosure of pecuniary interest and the general nature thereof**

3.1 Councillor Andrew Hallikas disclosed an interest in item 6.2 as the RRDMA AGM Per Diem Claims were his. He did not participate in any discussion when the matter was discussed.

3.2 Councillor Douglas Judson disclosed an interest in item 6.3 as the RRDMA AGM Per Diem Claims were his. He did not participate in any discussion when the matter was discussed.

4. **Approval of Previous Committee Minutes**

4.1 Session No. 3 dated January 22, 2019.

Hallikas-Judson: Approved as presented.

CARRIED

5. **Items Referred from Council**

5.1 Safe Communities - Rainy River District Annual Per-Capita Request.
- committee recommended approving the Safe Communities - Rainy River District \$.50 per capita financial request in the amount of \$3,977.50 for 2019.

6. New Business

- 6.1 Councillor Michael Behan - RRDMA Annual General Meeting Per Diem.
- committee recommended approving Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Michael Behan for his attendance at the RRDMA Annual General Meeting on January 19, 2019.
- 6.2 Councillor Andrew Hallikas - RRDMA Annual General Meeting Per Diem.
- committee recommended approving Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Andrew Hallikas for his attendance at the RRDMA Annual General Meeting on January 19, 2019.
- 6.3 Councillor Douglas Judson - RRDMA Annual General Meeting Per Diem.
- committee recommended approving Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Douglas Judson for his attendance at the RRDMA Annual General Meeting on January 19, 2019.
- 6.4 Councillor Rick Wiedenhoeft - RRDMA Annual General Meeting Per Diem.
- committee recommended approving Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Rick Wiedenhoeft for his attendance at the RRDMA Annual General Meeting on January 19, 2019.
- 6.5 Council - Staff Relations Policy.
- committee recommended approval and implementation of the Council Staff Relations Policy as presented.

7. Non-agenda Items

- 7.1 D. Brown, CAO provided committee members with Financial Indicators. Committee received as information.

8. In-Camera

- 8.1 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board: Consultants Report - RFP
- Committee recommended awarding the RFP as laid out in the report.

9. Adjourn / Next Meeting Date - February 19, 2019

Executive Committee Chair

D. Brown, CAO



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2019/19**

To: Mayor Caul & Members of Council
FROM: Dawn Galusha, Treasurer
DATE: February 12, 2019
SUBJECT: Rainy River Future Development Corporation Per Capita Request

BACKGROUND

At the Council meeting on February 11, 2019, the attached letter from Gord Armstrong, Chair of the Rainy River Future Development Corporation (RRFDC) requesting \$7.00 per capital financial contribution was referred to the Administration and Finance Executive Committee.

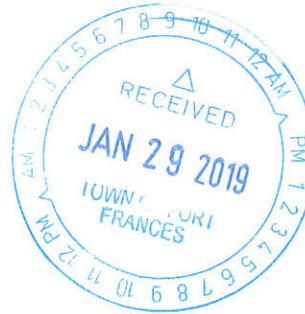
As stated in their request, RRFDC will be undertaking a new two-year economic diversification project which continues to focus on the regional economy. The requested contribution from the Town of Fort Frances is \$55,685 for 2019, which is the same request as 2017 and 2018. The 2019 draft General Operating Budget includes this amount under the Economic Development section.



**RAINY RIVER FUTURE
DEVELOPMENT CORPORATION**
A Community Futures Development Corporation

January 17, 2019

The Corporation of the Town of Fort Frances
Mayor Avis & Council
320 Portage Ave.
Fort Frances, Ontario P9A 3P9



Dear Mayor Avis & Council:

Rainy River Future Development Corporation (RRFDC) is seeking the financial support of all of our area municipalities. These municipal per capita contributions, for projects assisting the District, help us to leverage both provincial and federal funds.

This year, we will be undertaking a new two year economic diversification project, which continues to focus the regional economy. The RRFDC also hopes to complete the two current tile drainage projects and apply for an additional project. The second land clearing project is also expected to be completed by December 2019. The RRFDC is continuing to work towards improved broadband service in the District with a new project in development. Our 2017/2018 annual report (enclosed in mailed package) provides additional information on these and other activities.

We are requesting your participation in our Corporation by way of a municipal \$7.00 per capita contribution. The amount requested for the 2019-20 year, based on your municipal population of **7955** as stated in the *2019 Association of Municipalities, Clerks & Treasurers (AMCTO) Directory* is **\$55685**.

As always, we are available to meet with your Council to discuss our projects and determine what other support we can offer your community.

Sincerely,

Gord Armstrong
Chair





Administration & Finance Division

To: Administration and Finance Executive Committee

From: Jordan Forbes, Human Resources Manager

Date: February 13, 2019

Subject: New Policy – Council Pregnancy and Parental Leave

Attached, for your review, please find a copy of the proposed new Council Pregnancy and Parental Leave policy. This policy is required as per Section 259 (1.1), and Section 270 of the Municipal Act as revised by Bill 68.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jordan Forbes", is shown within a rectangular box.

Jordan Forbes
Human Resources Manager

DRAFT

Policy– Pregnancy and Parental Leave for Members of Council

Policy Statement

The Town of Fort Frances (The Town) recognizes the right of a member of Council to take leave for the pregnancy of the member, the birth of the child (or children) of the member, and the adoption of a child (or children) by the member in Accordance with the Municipal Act.

The Town is committed to supporting the well being of our Councillors and their families during pregnancy, childbirth, and the adoption of children. Furthermore, Councillors shall not be compelled to vacate their office as a result of utilizing these leaves as identified in the Municipal Act.

Purpose

This policy guides how The Town will address the pregnancy or parental leave of a member of council.

Application

This policy will apply to members of Council in accordance with Section 270 of the Municipal Act.

Definitions

Pregnancy and/or Parental Leave: an absence of 20 consecutive weeks or less as a result of a Member's pregnancy, the birth of a Member's child or the adoption of a child by the Member in accordance with Section 259 (1.1) of the Municipal Act.

Procedures

The Town of Fort Frances supports the right of a member of council to pregnancy and/or parental leave in keeping with the following principles:

1. A Member of Council is elected to represent the interests of their constituents.
2. A Member's pregnancy and/or parental leave does not require Council approval and their office cannot be declared vacant as a result of the Pregnancy and/or Parental Leave.
3. The Member is entitled to continue to receive communication from the Town (Council packages, email, meeting invitations), as if the Member were not on Leave, in accordance with the wishes of the Member.

4. A Member of Council on Pregnancy and/or Parental Leave reserves the right to participate as a Member at any time during their leave.
5. A Member of Council on Pregnancy and/or Parental Leave shall continue to be paid and continue to have expenses paid in accordance with any Council expense policy.
6. Where a Member of Council will be absent due to a Pregnancy and/or Parental Leave the Member shall provide written notice to the Town Clerk outlining the expected duration of leave including a potential start date and return date. It is understood that under emergent circumstances, a Member may not be able to submit the appropriate notice before the Leave commences. Each Member shall nonetheless endeavour to provide the appropriate notice in advance of any Leave or as soon as possible after commencing the Pregnancy and/or Parental Leave. The Town Clerk will provide the Mayor/Designate and Human Resources with a copy of any written notice.
7. As required, Council shall make temporary appointments to fill any vacancies of the Member to Committees, Boards, Task Force, Project Teams or other meetings or activities of the Member.
8. Notwithstanding, at any point in time during a Member's Pregnancy and/or Parental Leave, the Member can provide written notice to the Town Clerk of their intent to lift any of the council approved, temporary appointments. The Member shall inform the Town Clerk, with proper notice, on any changes regarding their return date.

Exclusions

This applies only to Members of Council. It does not apply to Town Staff, or Members of Local Boards/Committees.

Maintenance of this Policy

This policy will be reviewed in each term of Council or as required due to legislative changes.

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: February 12, 2019
SUBJECT: Request for Reconsideration M.O.S.
RE: 905 Frenette Ave (2019) Roll # 5912-030-003-14100-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2019 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

- 905 Frenette Ave – Residential (RT) CVA of 200,000 reduced to CVA of 164,000 effective January 1, 2019 for the 2019 taxation year resulting from updated structure data and updated bathroom data

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced property filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. application being May 9, 2019.

That total financial impact of the Minutes of Settlement cannot be calculated at this time as the 2019 tax rates are not yet approved. With 2018 rates, the municipal impact is \$595.06, education is \$61.20 for a total impact of \$656.26.

Minutes of Settlement
2019 Tax Year
Results of Request for
Reconsideration
Property Assessment Notice



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

STACY MARIE STROM
DWAYNE WILLIAM STROM
905 FRENETTE AVE
FORT FRANCES ON P9A 2N6

Contact Us



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

If you have any accessibility
needs, please contact MPAC
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s)	STACY MARIE STROM DWAYNE WILLIAM STROM
Roll number	59-12-030-003-14100-0000
Property location and description	905 FRENETTE AVE PLAN SM33 PT BLK 17 W FRENETTE AV RP RR84 PART 9 PCL 18226
Municipality/Local taxing Authority	Town of Fort Frances

CURRENT Property Assessment

Property Classification	Current Value Assessed	
	2012	2016
Residential (RT)	\$191,000	\$203,000
Total	\$191,000	\$203,000

Effective date: January 01, 2019
Phase-in Assessment for Taxation Years

Property Classification	Current Value Assessed	
	2019	2020
Residential (RT)	\$200,000	\$203,000
Total	\$200,000	\$203,000

RECOMMENDED Property Assessment

Property Classification	Current Value Assessed	
	2012	2016
Residential (RT)	\$191,000	\$164,000
Total	\$191,000	\$164,000

Effective date: January 01, 2019
Phase-in Assessment for Taxation Years

Property Classification	Current Value Assessed	
	2019	2020
Residential (RT)	\$164,000	\$164,000
Total	\$164,000	\$164,000



Why your property assessment changed

- Updated structure data
- Updated structure data
- Updated bathroom data

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2019 - 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

Please check (✓) one of the following:

☒ I **accept** my recommended assessment

I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I **reject** my recommended assessment

I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by April 29, 2019.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of the entire document to MPAC in one of the following ways:





Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than March 15, 2019. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name Stacy Stram	Date (yyyy/mm/dd) 2019/01/31
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Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2019/01/29
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Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: May 9, 2019

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2019 Roll Number: 59-12-030-003-14100-0000

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: February 12, 2019
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 335 Scott Street (2018) Roll# 5912-020-002-04200-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2018 taxes for 335 Scott Street resulting from a demolition of a building for the land to be used as a parking lot, for the period of December 18-31, 2018.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant on February 11, 2019 indicating notification that the public hearing is scheduled for Monday, February 25, 2019.

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2018

Municipality:

TOWN OF FORT FRANCES

Roll Number:

59-12-020-002-042-00

Property Address:

335 SCOTT ST

Applicant Name:

WADE FRIESEN

Owner Name:

GOODDAY WHOLESALERS (CROZIER) LTD

Contact Number:

875-5683

Mailing Address:

553 ELM AVE

Alternative Number:

FORT FRANCES ON P99 25

Email Address: SALES@THE SLEEPY COW.COM

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)
☐ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)
☒ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application:

BUILDING DOWN - TO BE USED AS A PARKING LOT

Effective from: (MM/DD/YY)

12/18/18 to 12/31/18

Applicant Signature:

Wade Friesen

Date: (MM/DD/YY)

12/19/18

ASSESSMENT REPORT: MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll As Returned

Revised Since Roll Return

☐

Enter Revisions Below

Assessment Report

School Bd:

☐ Eng

☐ Fr

☐ Other

☐ No Change in Assessment

☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CT			155,000					
Revised:								

Reason for Change:

Reason Original Assessment Revised:

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended:

☐ No Adjustment

☐ Adjustment

☐ Cancellation

☐ Refund

Total Amount

Comments:

Treasury Position:

Signature:

Date: __/__/__

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

__/__/__

- ☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant:

Appeared for Municipality:

Signature of Council/ARB Member:

Name/Title:

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) GOODDAY WHOLESALERS (CROZIER) LTD
Roll number 5912-020-002-04200-0000
Property location 335 SCOTT ST
Property description PLAN ALB E1/2 LOT 358 PCL 8509
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Demolition/Razed by Fire
Received date December 20, 2018
Claim relief period **From: December 18, 2018 - To: December 31, 2018**
Taxation year 2018

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	174,000	155,000	155,000	155,000	155,000	155,000
Total	174,000	155,000	155,000	155,000	155,000	155,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	68,477	61,000	61,000	61,000	61,000	61,000
Total	68,477	61,000	61,000	61,000	61,000	61,000

MPAC Remarks

MPAC confirmed structure demolished Dec 18, 2018. Property remains at COM CT used in conjunction with adjacent business for parking. 2019 tax app to be processed.

MPAC Representative:
Date:

Mark Cawston
January 14, 2019



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2019/20**

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: February 14, 2019

SUBJECT: Councillor Wendy Brunetta NOMA Executive Meeting

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "F" Travel Statement – Mayor/Council Honorarium per diem in the amount of \$240.00 to attend the Northern Ontario Municipal Association (NOMA) Executive Meeting held in Thunder Bay on February 5-6, 2019 as submitted by Councillor Wendy Brunetta.

The per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-D Schedule 'A'.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Wendy Brunetta
Conference / Seminar Attended	NOMA Exec Mtg
Location	THUNDER BAY, ON
Dates	Feb 5-6/19

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			Feb 5	Feb 6				
Amount			160.00	80.00				240.00

Name (Please Print) Wendy Brunetta	Signature 
Approved	Date Feb 11/19

To be submitted to Payroll for processing when approved by Council

To: Administration & Finance Executive Committee
From: Tyler Moffitt, Fire Chief/CEMC
Date: February 13, 2019
Subject: Tender 18-AF-15 for: New Pumper Fire Truck and 11-2 2008 Pumper Fire Truck

Background

The Town of Fort Frances advertised a tender for a Triple Combination Custom Pumper Fire Truck. Tenders closed on Tuesday, January 29, 2019 at 2:00 PM CST with one tenderer submitting a bid before the deadline.

However, this bid was incomplete without a trade-in value or amount for our 11-1 1996 Pumper Fire Truck.

Meanwhile, I need to bring your attention to an ongoing issue with our 11-2 Pumper Fire Truck, which is a 2008 Spartan Furion, and has a Custom Cab and Chassis.

11-2 Pumper Fire Truck is a Triple Combination Pumper Fire Truck, which has 49,000 km on it as of February 13, 2019, and is equipped with a 5000 LPM Waterous Pump, 3753 Litre Water Tank, and a 28-foot Boomer Water Tower equipped with lights and hydraulic connections for extrication tools. **Note:** We only utilize this Boomer Water Tower for the lights.

As well, this Pumper Fire Truck was found and purchased over the internet without going through the proper tender process.

Please refer to the following attachment called **New Fire Truck May 2008**; it is a report from the fire chief at that time. However, it was the previous fire chief before me who was the Chief of Operations and Training at that time; he spearheaded the campaign to acquire the 2008 Spartan Furion Demo-Unit.

This Demo-Unit was manufactured in the United States.

The 28-foot Boomer Water Tower attached to this demo-unit was a new design and included recent technology. Apparently, the town has the first Boomer Water Tower ever manufactured in the world.

The overall intent of this type of Custom Cab and Chassis Pumper Fire Truck was to compete with the Commercial Cab and Chassis Pumper Fire Trucks.

The Furion Cab and Chassis was first introduced to the market in 2007 and production of this type of Cab and Chassis was halted in 2012.

Please refer to the attachment regarding the Administration & Finance Executive Committee report on **11-2 Pumper Fire Truck** to provide the background on the extensive maintenance

of this Pumper Fire Truck Demo-Unit.

Meanwhile, as the result of this incomplete tender, as well as further mechanical issues with 11-2 Pumper Fire Truck ... I would like to re-tender for a Triple Combination Custom Pumper Fire Truck with the mandatory requirement that all tenderers bid submissions will include a trade-in value of either our 11-1 1995 Pumper Fire Truck or our 11-2 2008 Pumper Fire Truck.

Note: Our Mayor and Council will decide on what Pumper Fire Truck to request a trade-in value on in the re-tender. However, my recommendation is to trade in our 11-2 2008 Pumper Fire Truck.

Recommendation

That the Administration & Finance Executive Committee approves this report and directs Council to bring forward the resolution to approve with proceeding to re-tender for a Triple Combination Custom Pumper Fire Truck, with the mandatory requirement that all tenderers bid submissions will include a trade-in value on our 11-2 2008 Pumper Fire Truck.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tyler Moffitt".

Tyler Moffitt,
Fire Chief/CEMC
Fort Frances Fire & Rescue Service

To: Administration & Finance Executive Committee
From: Tyler Moffitt, Fire Chief/CEMC
Date: February 13, 2019
Subject: 11-2 Pumper Fire Truck Maintenance Issues since 2008

Background

11-2 Pumper Fire Truck was originally manufactured in the United States and was a demo-unit. It was found and purchased over the internet without going through the proper tender process. This Furion Cab and Chassis was first introduced to the market in 2007 and production of this type of Cab and Chassis was halted in 2012. This Cab and Chassis was a completed failure.

11-2 Pumper Fire Truck Maintenance Issues since 2008

- Health and Safety issues in the past:
 - The 28-foot Boomer Water Tower has hit the cab numerous times early in the first couple of years.
 - There was an event where two firefighters were knocked to the ground after being hit by the Boomer Water Tower ... it would not stop moving.
 - We can never utilize the Boomer Water Towers hydraulic connections for extrication tools, as the Boomer Water Tower would be at the same level of our team members who are at ground level.
- We have had technical reps up from the United States over the years working on the Boomer Water Tower.
- 11-2 Pumper Truck has gone back to the South Dakota facility for repairs on the Boomer Water Tower and electrically system.
- This model has a History of Electronic Stability issues.
- The entire digital display board, which is used to control the pump pressure etc. has been replaced.
- Sometimes the pump does not throttle up; past practice is to shut-down the pump and truck and re-do all the steps.
- Sometimes the trucks engine will not throttle up in DRIVE; past practice is to shut-down the engine and re-start the engine before we can leave the fire hall.
- All parts in the manufacturing process were done cheaply; this type of truck was never made again.
- ***I have received all the maintenance history from Peterbilt, as a lot of the repairs were coded by the Operations and Facilities Division over the years.***
- ***As well, I have requested that all invoices going forward be sent to the Fort Frances Fire & Rescue Service.***

Maintenance on 11-2 Pumper Fire Truck

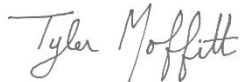
- 2008 June, Dependable Fire Trucks: **\$2,493.75.**
- 2008 June 18, Peterbilt: **\$226.12** Hydraulic leak on Boomer Water Tower.
- 2008 July 2, Peterbilt: Engine Oil Leak ... Claim made to Cummins Rapidsolve.
- 2008 July, Dependable Fire Trucks: **\$787.50.**
- 2009 May 29, Peterbilt: **\$293.95** Engine Light on ... loose wire on DPF Control.
- 2009 July 17, Peterbilt: Engine Light on ...replaced ECM with Recon ECM ... Claim made to Cummins Rapidsolve.
- 2009 November 11, Peterbilt: **\$113.06** Engine Light on ... engine Brake Solenoid Low Voltage.
- 2010 March, Peterbilt: **\$108.26.**
- 2012 April 4, Peterbilt: **\$213.82** Engine Light on ... update ECM Flash Filter and check fuel gauge as not accurate.
- 2012 August 13, Peterbilt **\$531.01** ... Regen required ... Catalyst plugged ... remove and clean Catalyst and re-assemble and complete Regen.
- 2013 June 13, Peterbilt **\$166.30** DPF won't Regen ... performed manual Regen.
- 2013 October 31, Peterbilt **\$123.74** DPF issues ... cleaned and serviced.
- 2013 October 31, Peterbilt: **\$973.71** Engine won't Regen ... lots of service work.
- 2013 November, Peterbilt: **\$406.24.**
- 2015 May 5, Peterbilt: **\$149.73** Regen required etc.
- 2015 October 28, Peterbilt: **\$136.11** ... performed a stationary Regen.
- 2016 January 26, Peterbilt: **\$1,350.52** ... Engine Light on ... seized EGR in open position ... drained coolant and replaced EGR valve and performed Regen.
- 2016 October 14, Peterbilt: **\$136.11** ... performed a stationary Regen.
- 2016 December, Fort Garry Fire Trucks, Winnipeg: **\$10,942** ... mechanical seals for pump needed replacing as water would spray drastically from under the pumper truck. **Note:** This had been an issue for some time before I became Fire Chief.
- 2017 March 24, Peterbilt: **\$990.55** ... truck won't Regen ECM plug pinned wrong ...still won't Regen ...found pin out at ECM connector on ECN ... multiple pins in wrong positions!
- 2017 May 31, Peterbilt: **\$138.47** ... Regen required.
- 2017 August 3, Peterbilt: **\$585.54** ... won't Regen ... cause: wiring issues with DPF disable circuit ... DPF disable switch not working ... open circuit found in wiring from switch to pin 7 at ECU ... found pin missing from cavity at 70 ... ran new wire from pin 70 to pin 7 ... Regen works.
- 2017 August 29, Peterbilt: **\$425.50** ... Pump won't idle up from remote control panel ... found open circuit from C1 connector.
- 2017 September 28 Peterbilt: **\$10,712.48** ... DPF was replaced; and rewired as wiring was incorrect; injectors were replaced; and solenoid for lifting cab was cracked; was replaced.

- 2017 October 31, 2017 Peterbilt: **\$746.62** ... Engine Light on ... replaced EGT sensors.
- March 22, 2018, Peterbilt: **\$927.46** ... Engine idles up automatically after releasing throttle ... disabled remote PTO function ... truck idles as it should.
- On January 27, 2019 11-2 was at a fire and had mechanical issues; it would not pump in pressure mode ... it had to be switched over to RPM Mode. On February 5, 2019 when bringing 11-2 back to the fire hall from Peterbilt, an engine light came on. 11-2 went back to Peterbilt.
 - **\$7,109.93** for the following:
 - Lines to engine heat exchanger ... both were ruptured ... had to get new lines made up and installed.
 - Engine not building up temperature. Highly recommended to install a winter front.
 - Inspected wiring/connector for EGR differential pressure sensor ... found wet build-up of soot.
 - EGR Cooler and lines needed replacing.
 - Cleaned intake manifold.

**SO FAR, THE TOWN HAS INCURRED EXPENDITURES TOTALLY NEARLY \$41,000
IN MAINTENANCE REPAIRS!**

- As well, the Boomer Water Tower Seals at the base are leaking hydraulic oil and have been for years. We currently utilize oil pads to prevent any dripping.
 - Apparently, the town has the first Boomer Water Tower ever manufactured in the world.
 - The process for repairs is to send 11-2 Pumper Fire Truck to Pennsylvania, which is the only authorized facility to take the Boomer Water Tower off. Then, it would be put in a crate and shipped to Florida, which is the location of the only authorized facility to complete the repairs. Price tag is **\$40,000** to **\$60,000 U.S.**

Respectfully submitted,



Tyler Moffitt,
Fire Chief/CEMC
Fort Frances Fire & Rescue Service

Administrative Report

To: Mayor and Council
From: George Bell, Manager, Community Services
Gerry Armstrong, Fire Chief/CEMC
Date: May 16, 2008
Re: Fire Truck Purchase

At the April 28 Council Meeting, resolution # 011 was passed by Council for the purchase of a Furion fire truck from Fort Garry Fire Trucks of Winnipeg for the cost of \$285,000.00 with \$25,000.00 additional for the necessary equipment for operation.

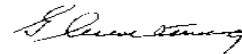
Fort Garry Fire Trucks was the recommendation based on the apparent availability of a fire apparatus that will meet the pumping needs for our town. The Company had suggested the fire truck would be available in a short time period and that a pump vehicle would be provided on an interim basis until the new truck could be equipped and delivered.

In the past two weeks, a number of enquiries were made in an attempt to confirm a delivery date, however, Fort Garry Fire Trucks has indicated that the new unit will not be available until the latter part of September or early October due to commitments for demo shows, which is contrary to the original discussions on our immediate need for a fire truck.

In researching the availability of similar fire vehicles from other companies, it was learned that a Spartan fire apparatus is available from Dependable Emergency Vehicles. The vehicle is a better value for reasons of; a larger per minute pumping capability, has a stainless-steel body, holds the ULC plating, and is fully equipped including a newly designed 28' water tower boom that is recent technology for non-entry fire fighting. This better value unit for a total cost of \$309,875.00 fully equipped, can be delivered as soon as the week of June 1, 2008. The amount does not exceed the original approved expenditure.

With the immediate need for water supply and pumping capability during our water tower restoration project through this summer, we recommend an amendment to resolution # 11 for the purchase of this better value fire truck from Dependable Emergency Vehicles.

Respectfully submitted,



George Bell

Gerry Armstrong

Council's approval of this report will authorize the purchase of this demonstrator fire vehicle for the Fort Frances Fire & Rescue Service at a cost of not more than \$310,000.00.



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February 13, 2019

Dear Head of Council:

We are writing to provide you with an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

Recognizing that we are already well into the municipal budget year, the government will be maintaining the current structure of the OMPF for 2019 as well as Transitional Assistance. This means that the program and funding will remain virtually the same as in 2018, while allowing for annual data updates and related adjustments. We heard the concerns of municipalities and that is why we are now providing the certainty they need to begin finalizing their budgets.

Ministry staff are working to finalize data updates to ensure the OMPF continues to be responsive to changing municipal circumstances as is the case under the current program. Allocation notices with funding details for each municipality, as well as supporting material, will be available in mid-March. At that time, the final 2019 funding envelope will also be announced. Consistent with prior years, Transitional Assistance will continue to gradually decline as fewer municipalities require this funding.

As we communicated previously, Ontario inherited a \$15 billion deficit. The rising cost of servicing our massive debt, if left unchecked, will imperil our hospitals, schools and other public services. We cannot allow this to happen. We continue to review government transfer payments, including the OMPF, as we work to put our province back on a sustainable and responsible fiscal path.

In the coming months, we will continue to consult with municipalities to ensure the OMPF program is sustainable and focused on the Northern and rural municipalities that need this funding the most. As we noted in December, the OMPF will be reviewed. For this reason, we are committed to announcing 2020 allocations well in advance of the municipal budget year so that municipalities have appropriate time to plan.

.../cont'd

We respect our municipal partners and remain committed to listening and working together constructively to find smarter and more efficient ways to make life better for our communities.

Sincerely,

Original Signed by

Vic Fedeli
Minister of Finance

c: The Honourable Steve Clark, Minister, Municipal Affairs and Housing
Jamie McGarvey, President, Association of Municipalities of Ontario



FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



JANUARY 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Total Hours: Incidents; Training; Public Education; and Public Service	Training Sessions:	Public Ed & Prevention; Public Events; Public Service:	Fire Safety Standards Enforcement Inspections / Re-inspections for 2018:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss estimated values in Dollars:
61	8	1	17	0	3	5	\$ 75,000
Alarm Calls:	MVC Calls:	Ice / Water Calls:	(CO) Carbon Monoxide / Gas Leak Calls:	Hazmat Calls:	Mutual Aid Calls:	Other Calls:	Tickets Issued:
3	1	0	1	1	0	0	0

TEAM MEMBERS RESPONDED TO 14 EMERGENCY RESPONSE CALLS DURING JANUARY 2019.

Total Hours:

- **17 Hours** was spent on responding to emergency incidents.
- **2 Hours** was spent on public service and public education
- **42 Hours** was spent on training,

Time of Day:

During this month, **54%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **46%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

Fire Prevention Inspections / Re-inspections:

17 (seventeen) inspections / re-inspections were completed in January.

Emergency Medicals Service (EMS) Response Calls:

There were **3 (three)** Emergency Medical Service (EMS) requests.

Fire Response Calls:

There were **5 (five)** Fire Response Calls. **1 (one)** was cooking related (no actual fire), **1 (one)** was a dishwasher where there was a light haze of smoke (no actual fire), **1 (one)** was a chimney fire, and **2 (two)** were structure fires. Fire losses from the two structure fires was estimated to be \$75,000.

Fire Alarms:

There were **3 (three)** False Fire Alarm calls this month.



FIRE & RESCUE SERVICE

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JANUARY 2019 REPORT

FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

MVC (Motor Vehicle Crashes):

There was **1 (one)** MVC Call in the Town of Fort Frances.

(CO) Carbon Monoxide / Gas Leak Calls:

There was **1 (one)** actual Natural Gas leak.

Hazmat Calls:

There was **1 (one)** Ammonia leak at our local arena.

Training:

Brad Townson, Mike Barlow, and Tyler Yatchuk attended a NFPA 1021 Fire Officer 1 course in Emo, which took place over the course of two Friday evenings, as well as two weekends. The course was instructed by members of the Office of the Ontario Fire Marshal.

Public Fire Safety Education / Public Events / Public Service / Highlights:

Weekly Fire Safety Tips continues in the Thursday edition of the Fort Frances Bulletin. As well, Fire & Life Safety Tips on our towns official Facebook Page continues onward.

On January 14, 2019 two of our team members partnered with team members from the Watten Fire Department and delivered a fire safety presentation to the local Sparks and Brownies. The youngsters also had a chance to ask many questions and share some of their fire safety knowledge they had learned with the firefighters.

