

TOWN OF FORT FRANCES

Planning & Development Executive Committee

AGENDA - February 19, 2019 at 8:00 AM

MEETING - Civic Centre - Committee Room

- | | Page |
|---|-------|
| 1. <u>Call to Order</u>
Session #4 | |
| 2. <u>Disclosure of pecuniary interest and the general nature thereof</u> | |
| 3. <u>Approval of Previous Committee Minutes</u>
3.1 Approval of Previous Committee Minutes. | 2 - 3 |
| 4. <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u> | |
| 5. <u>In-Camera</u> | |
| 6. <u>Items Referred from Council</u>
6.1 Letter from R. Van Drunen re: Noise By-Law.
- No update at this time. Still awaiting comment from the OPP. | |
| 7. <u>New Business</u> | |
| 8. <u>Outstanding Items</u>
8.1 Request from Age Friendly Committee - Safe Drop Off/Pick-Up Locations for Adults.
8.2 Proposed Draft Smoking By-Law.
- Still awaiting comment from the OPP. | 4 - 8 |
| 9. <u>Information</u> | |
| 10. <u>Non-agenda Items</u> | |
| 11. <u>Adjourn / Next Meeting Date</u>
Monday March 4th, 2019. | |

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #3

February 4, 2019

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on February 4, 2019 from 8:00 a.m. to 9:19 a.m.

PRESENT: D. Judson - Chairperson, W. Brunetta - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner, J. Kabal, Community Services Manager, DJ. Macintosh, Guest.

1. Call to Order - 0800am
Session #3

2. Disclosure of pecuniary interest and the general nature thereof
None.

3. Approval of Previous Committee Minutes

- 3.1 Approval of Previous Committee Minutes.
- Approved as presented.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.
None.

5. In-Camera
None.

6. Items Referred from Council

- 6.1 Letter from R. Van Drunen re: Noise By-Law.
- No report at this time. Waiting for comments from the OPP.
- Comments from the meeting that were brought forward for review were more input was required in regards to this request and that the addition for adding times for noise was discussed.
These comments will be reviewed and taken into consideration for when the final report with comments from the OPP are received.
- 6.2 Request from Age Friendly Committee - Safe Drop Off/Pick-Up Locations for Adults.
- The Committee reviewed this request and made the following comments to the Community Services Executive Committee to take into consideration at their meeting. The Town currently offers handicap parking, What are other municipalities doing, If spots are provided for drop off pick up who would be eligible to use them, How would these be enforced. The Planning & Development would also recommend that further research and investigation be done.
- 6.3 Request from Fort Frances Homeless Committee for Use of East End Hall. (Mayor J. Caul will provide a verbal update).
- The Mayor provided an update to the Planning & Development Executive Committee regarding this matter. It was determined that this matter is under the jurisdiction of RRDSSAB. A plan for the Volunteer Bureau to be used was investigated by the Fire Department & Building Office was completed. The Mayor advised the group that a letter will be sent to RRDSSAB to request further information regarding the warm up/shelter services which are to be provided by RRDSSAB.

7. New Business

- 7.1 OPP Site Plan Control Agreement - 901 Colonization Road West.
- After a review of the report and additional information was provided. The Planning & Development Executive Committee is recommending that Council approve the Sight Plan Control Agreement as presented.

8. Outstanding Items

- 8.1 Proposed Draft Fence By-Law.
- After a review of the draft by-law was completed the Planning & Development Executive Committee is recommending that Council approve the draft by-law as presented and direct Administration to prepare an appropriate by-law for signing by Mayor and Clerk.
- 8.2 Proposed Draft Smoking By-Law.
- No report at this time. Waiting for comments from the OPP.
- Questions from the meeting that were asked by the Committee for review were what is the Provincial definition of “Holding” of products such as smokes, joints and gummies and What happens when Municipal property doesn’t allow, how does the 30m distance effect private lands.
These questions will be reviewed and taken into consideration for when the final report with comments from the OPP are received.
- 8.3 255 Scott Street - TBT Engineering.
- After a review of the request and additional information was completed. The Planning and Development Executive Committee is recommending that Administration bring forward a draft agreement outlying the regulations for the first year for allowing an entrance onto the RL square. A land use agreement will be developed to allow for TBT Engineering to have a secondary door onto the RL square. Rear entrance has steps in the building which do not allow for an accessible entrance. The RL square area would allow for this entrance.

9. Information
None.

10. Non-agenda Items
None.

11. Adjourn / Next Meeting Date - 0919am
Tuesday February 19th, 2019.

Executive Committee Chair

Secretary, Planning & Development Executive Committee

Date: February 13th, 2019

Report To: Planning & Development Executive Committee

From: Patrick Briere, By-Law Enforcement Officer

Re: Request from Age Friendly Committee – Safe Drop Off/Pick-Up Locations for Adults.

At the regular meeting of Council on January 28th, 2019, Council referred a request letter from Irene Laing, Age Friendly Committee to the Community Services Executive Committee with input from Operations & Facilities Executive Committee and the Planning & Development Executive Committee. The above mentioned Committees have reviewed the request letter and it was determined that the Planning & Development Executive Committee have the By-Law Enforcement Department do further research into this request. At the next regular meeting of Council on February 11th, 2019 approved this request and has referred the item back.

The By-Law Enforcement has completed its research into this request and can advise the answers to the following:

- No other Municipalities have received this type of request. They also do not have any stalls set up for this type of request.
- The main concern that we have along with other Municipalities had when speaking to them was how this type of request would be enforced. Currently within the Traffic By-Law & Highway Traffic Act there is nothing which supports this type of request.

Currently, in the Downtown Area the Town has set up the following parking for people:

- Total of 215 parking stalls in the downtown core. Currently, these parking stalls all have a 2 hour parking limit on them.
- 12 Handicap Parking Stalls implemented in the downtown core.
- 2 Free Parking Lots – 1 beside From the Grind Up & 1 – Near the Legion.
- Portage Avenue Parking lot – which is set up for the first 2 hours, evenings & weekends all free and paid parking outside of these rules.
- Town endorses the Handi-Van Service that is run through Rainycrest as well as a Dial-A-Ride Service through North-Air Services.

The Operations & Facilities Division's comments are attached to this report along with the Community Services report and original letter from the Age Friendly Committee for your reference.

We are asking the Planning & Development Executive Committee to provide direction to Administration regarding this request.

Respectfully submitted,

Original Signed By

Patrick Briere
By-Law Enforcement Officer

REPORT

TO: Mayor Caul & Council
FROM: Jason Kabel, Community Services Division Manager
DATE: February 1, 2019
RE: Request from Age Friendly Committee - Drop Off Areas for Older Adults
- Irene Laing

Preamble

At the regular meeting of Council on January 28, 2019, Council referred the attached request from Irene Laing, Age Friendly Community Committee to:

- the Community Services Executive Committee for recommendation with input from Operations and Facilities Executive Committee and Planning and Development Executive Committee.

The request from Irene Laing, Age Friendly Committee is to consider - Drop Off Areas for Older Adults as follows:

- Create drop off areas in downtown area where Older Adults can be dropped off and picked up safely.
- Two drop-off locations be established:
 - Mowat Avenue at the corner of Scott Street and Mowat Avenue beside the Toronto Dominion Bank
 - Scott Street in front of the post office.
- Signage advising motorists that this is a designated drop off spot as well as a commitment from Public Works that the snowbanks would be removed from the curb at these locations making it easier for seniors to embark and disembark from vehicles.
- Vehicles be allowed to stop at these locations for a maximum period of ten minutes, as frequently the driver must assist the elderly passenger to his/her destination.

Please find an email attached from Irene Laing requesting that this item be considered at a future meeting as she is unable to attend on Monday, February 4, 2019.

Please find attached, input from the Operations & Facilities Executive Committee Chair, Rick Wiendenhoeft regarding this request.

Recommendation

To endorse the Bylaw division further research of other communities who may have established Age Friendly drop off spaces that will assist in determining potential implementation and enforcement considerations prior to determining a course of action.

Respectfully Submitted,



Jason Kabel

1023 River Road West
Fort Frances, ON P9A 2V3

January 22, 2019

Mayor and Council
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9



Dear Mayor and Council:

The Fort Frances Age Friendly Committee in its 2017 – 2020 Action Plan established the objective *"Create drop off areas in downtown area where Older Adults can be dropped off and picked up safely."*

The Committee has looked into this matter and recommends that two drop-off locations be established.

- Mowat Avenue at the corner of Scott Street and Mowat Avenue beside the Toronto Dominion Bank
- Scott Street in front of the post office.

We would require signage advising motorists that this is a designated drop off spot as well as a commitment from Public Works that the snowbanks would be removed from the curb at these locations making it easier for seniors to embark and disembark from vehicles.

The Committee recommends that vehicles be allowed to stop at these locations for a maximum period of ten minutes as frequently the driver must assist the elderly passenger to his/her destination.

I would be happy to meet with you to provide further information or to address any concerns arising from our request. I can be reached at 274-9560 or by e-mail at irenemlaing@gmail.com.

Thank you for your attention to this matter.

Sincerely

Irene Laing
Age Friendly Committee

1023 River Road West
Fort Frances, ON P9A 2V3

January 22, 2019

Mayor and Council
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9



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Sincerely

Irene Laing
Age Friendly Committee