

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #3

February 4, 2019

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on February 4, 2019 from 8:00 a.m. to 9:19 a.m.

PRESENT: D. Judson - Chairperson, W. Brunetta - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner, J. Kabal, Community Services Manager, DJ. Macintosh, Guest.

1. Call to Order - 0800am
Session #3

2. Disclosure of pecuniary interest and the general nature thereof
None.

3. Approval of Previous Committee Minutes

- 3.1 Approval of Previous Committee Minutes.
- Approved as presented.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.
None.

5. In-Camera
None.

6. Items Referred from Council

- 6.1 Letter from R. Van Drunen re: Noise By-Law.
- No report at this time. Waiting for comments from the OPP.
- Comments from the meeting that were brought forward for review were more input was required in regards to this request and that the addition for adding times for noise was discussed.
These comments will be reviewed and taken into consideration for when the final report with comments from the OPP are received.
- 6.2 Request from Age Friendly Committee - Safe Drop Off/Pick-Up Locations for Adults.
- The Committee reviewed this request and made the following comments to the Community Services Executive Committee to take into consideration at their meeting. The Town currently offers handicap parking, What are other municipalities doing, If spots are provided for drop off pick up who would be eligible to use them, How would these be enforced. The Planning & Development would also recommend that further research and investigation be done.
- 6.3 Request from Fort Frances Homeless Committee for Use of East End Hall. (Mayor J. Caul will provide a verbal update).
- The Mayor provided an update to the Planning & Development Executive Committee regarding this matter. It was determined that this matter is under the jurisdiction of RRDSSAB. A plan for the Volunteer Bureau to be used was investigated by the Fire Department & Building Office was completed. The Mayor advised the group that a letter will be sent to RRDSSAB to request further information regarding the warm up/shelter services which are to be provided by RRDSSAB.

7. New Business

- 7.1 OPP Site Plan Control Agreement - 901 Colonization Road West.
- After a review of the report and additional information was provided. The Planning & Development Executive Committee is recommending that Council approve the Sight Plan Control Agreement as presented.

8. Outstanding Items

- 8.1 Proposed Draft Fence By-Law.
- After a review of the draft by-law was completed the Planning & Development Executive Committee is recommending that Council approve the draft by-law as presented and direct Administration to prepare an appropriate by-law for signing by Mayor and Clerk.
- 8.2 Proposed Draft Smoking By-Law.
- No report at this time. Waiting for comments from the OPP.
- Questions from the meeting that were asked by the Committee for review were what is the Provincial definition of “Holding” of products such as smokes, joints and gummies and What happens when Municipal property doesn’t allow, how does the 30m distance effect private lands.
These questions will be reviewed and taken into consideration for when the final report with comments from the OPP are received.
- 8.3 255 Scott Street - TBT Engineering.
- After a review of the request and additional information was completed. The Planning and Development Executive Committee is recommending that Administration bring forward a draft agreement outlying the regulations for the first year for allowing an entrance onto the RL square. A land use agreement will be developed to allow for TBT Engineering to have a secondary door onto the RL square. Rear entrance has steps in the building which do not allow for an accessible entrance. The RL square area would allow for this entrance.

9. Information
None.

10. Non-agenda Items
None.

11. Adjourn / Next Meeting Date - 0919am
Tuesday February 19th, 2019.

Executive Committee Chair

Secretary, Planning & Development Executive Committee