

# TOWN OF FORT FRANCES

## AGENDA - January 23, 2012

### MEETING

Page

#### COUNCIL MEETING

(Session No. 37) 6:37 p.m. to 6:55 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda Council items which, because of urgency, cannot be deferred to a subsequent meeting, identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

#### Delegations/Deputations

#### Consent Agenda

- |     |  |     |
|-----|--|-----|
| 3.1 | Summary Report   | 3   |
| 3.2 | Items Referred from Committee of the Whole   |     |
| 3.3 | Financial request from Sunset Country Metis re: Heart of the Arts Benefit Concert and Assistance with Sustaining the Metis Hall.   | 4-5 |
| 3.4 | Request for proclamation from Northwestern Ontario Municipal Association on behalf of Step by Step 8th Annual Campaign - Torch of Life Relay re: Online Organ and Tissue Registry Awareness in the Town of Fort Frances. | 6-8 |

#### Approval of Council Minutes \*

- 4.1 Sessions No. 35 and 36 dated January 9 and 16, 2012.

#### Approval of Committee of the Whole Minutes \*

- 5.1 Sessions No. 42, 43 and 44 dated January 9, 12 and 16, 2012.

#### Resolutions from tonight's Committee meeting -

#### By-Laws

- |     |   |       |
|-----|---|-------|
| 7.1 | 03/12   | 9     |
|     | A By-Law to authorize the entering into of certain contracts with respect to the provision of janitorial services.                |       |
| 7.2 | 04/12   | 10-11 |
|     | A By-Law to authorize long term capital financing of a project to install roof mount solar panels on certain municipal buildings. |       |
| 7.3 | 05/12   | 12    |
|     | A By-Law to approve an agreement with Nortrax Canada Inc. for the purchase of a backhoe loader - Tender No. 11-OF-14.             |       |

**By-Laws**

- |     |   |    |
|-----|---|----|
| 7.4 | 06~12<br>A By-Law to approve the award of a contract for consulting services to Myron Edwards consulting Services regarding replacement of part of the Civic Centre Roof. | 13 |
|-----|---|----|

**New Items -**

- |     |  |       |
|-----|--|-------|
| 8.1 | Request from C. Fisher, Canada Border Services Agency re: 100 Year Anniversary Celebration of the Traffic Bridge Between Fort Frances and International Falls. | 14-15 |
| 8.2 | Financial request from Fort Frances Community Chest re: Annual Community Chest Dinner.   | 16    |

**Information Correspondence \*\***

- |     |  |       |
|-----|--|-------|
| 9.1 | Association of Municipalities of Ontario Watch File dated January 19, 2012.  | 17-19 |
| 9.2 | Resolution passed November 17, 2011 from Rainy River District Social Services Administration Board re: Funding for Social Housing.                         | 20-22 |
| 9.3 | Resolution pass November 30, 2011 from the Corporation of the County of Huron re: Findings and Recommendations of the Low Frequency Noise (LFN) Committee. | 23-25 |
| 9.4 | Electronic correspondence dated January 17, 2012 from Fort Frances Chamber of Commerce re: Rainy River District 16th Annual Bell Business Awards.          | 26-28 |

**Minutes \*\***

- |      |   |       |
|------|---|-------|
| 10.1 | Downtown BIA - Board of Management Meeting dated November 16, 2011.   | 29-32 |
| 10.2 | Fort Frances Museum Advisory Committee dated January 16, 2012.        | 33-34 |
| 10.3 | Operations and Facilities Executive Committee dated January 4, 2012*. | 35-38 |

**Non-agenda Items - 6:50 p.m.**

\* Previously distributed to Council

\*\* Items can be viewed by contacting the Clerk


## Agenda Item # 3.1

### THE TOWN OF FORT FRANCES

**REPORT TO:** Mayor and Council  
**FROM:** G. Treftlin  
**SUBJECT:** Town of Fort Frances  
Council Meeting - Monday, January 23, 2012  
Consent Agenda Items

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1. Items referred from Committee of the Whole:  
See individual reports.
1. Financial request from Sunset Country Metis re: Heart of the Art Benefit Concert and Sustaining the Metis Hall.
  - will be referred to Community Services and Administration and Finance Executive Committees for recommendation.
2. Request for proclamation from Northwestern Ontario Municipal Association on behalf of Step by Step 8<sup>th</sup> Annual Campaign – Torch of Life Relay re: Online Organ and Tissue Registry Awareness in the Town of Fort Frances.
  - requester will be advised of Council's proclamation.

  
GT/kl  
January 19, 2012



## Agenda Item # 3.3

### SUNSET COUNTRY MÉTIS

426 Victoria Avenue  
Fort Frances, Ontario  
P9A 2C3  
(807) 274-1386



January 13, 2012

Mayor Avis and Town Council  
320 Portage Ave.  
Fort Frances, ON, P9A 3P9

☒ OK refer to Community Services and  
☐ Recommended Administration and  
☐ Includes my input Finance Executive  
☐ Recommended as amended with comment  
☐ Not recommended committees for  
☐ Will Speak to this recommendation  
☐ Other  
Date: Jan 18, 2012 M. McCaig, Administrator

Dear Mayor Avis and Councillors:

#### Re: Heart of the Arts Benefit Concert

On Thursday, Feb. 16, 2012, there will be The 'Heart of the Arts' Benefit Concert, Auction, Art Exhibition and Market at the Townshend Theatre. The auction, art exhibition and market will begin at 6:00 p.m. and the entertainment will begin in the Townshend Theatre at 7:00 p.m.

The 'Heart of the Arts' will celebrate the talent of local musicians, artists, dancers, actors/actresses, and writers who thrive in the Rainy River District. The mandate of the event is to profile various artists; to foster the development of community arts in the Rainy River District; to raise funds to sustain the Métis Hall; and to provide some start-up money for the Rainy River Arts Collective. This event will reflect the unique creative qualities of our local area.

We are writing you today for two reasons. First of all, it would be appreciated if Mayor Avis, or his designate, could offer a very brief opening welcome from the Town of Fort Frances at 7:00 p.m.

Secondly, we request the donation of the Townshend Theatre for the purposes of this event. Given the mandate of the event, it would be greatly appreciated if the Town could see fit to forego the costs of the \$1.00 per seat fee, the rental costs for the Wednesday, Feb. 15<sup>th</sup> rehearsal, and the rental costs for the Thursday, Feb. 16<sup>th</sup> performance. In making this request, we would also ask that you kindly consider that the Toy Library's 'Kids Being Kids' program runs out of the Métis Hall on a weekly basis, with no rent being charged historically. This program also takes benefits from free space of one room at the Métis Hall for toy storage on an ongoing basis.

...

### ***Agenda Item # 3.3***

Any help towards the sustaining of the Métis Hall to continue offering services to our community, and assisting the Rainy River Arts Collective, is greatly appreciated.

Yours truly,



Clint Calder  
President  
Sunset Country Métis Council

...

## Agenda Item # 3.4



"Northwestern Ontario  
Municipal Association"  
<admin@noma.on.ca>  
11/01/2012 08:42 AM

To "Northwestern Ontario Municipal Association"  
<admin@noma.on.ca>  
cc  
bcc  
Subject Torch of Life Relay - request for support

To the attention of Clerk & Council:

Please see note below regarding the upcoming Torch of Life relay to promote Organ & Tissue registry.  
Thank you for your consideration,

Charla Robinson  
Executive Director  
Northwestern Ontario Municipal Association  
P.O. Box 10308  
Thunder Bay, ON P7B 6T8  
Ph: 807.683.6662  
Email: admin@noma.on.ca  
Web: www.noma.on.ca

- ☒ OK *for council Proclamation*  
☐ Recommended  
☐ Includes my input  
☐ Recommended as amended/with comment  
☐ Not recommended  
☐ Will Speak to this  
☐ Other

Date:

*Jun 19, 2012*  
*M. McCaig*  
M. McCaig, Administrator

*It's OK to print this e-mail. Paper is made from a renewable resource.  
Please choose paper sourced from independently certified sustainable forests and recycle.*

On behalf of Step By Step it gives us great pleasure to welcome you to our 8th Campaign.

Our goal is to register over a million Ontarians to the newly created Online Organ & Tissue Registry with Service Ontario and the Bone Marrow Registry with One Match.

The Torch Of Life has been a great symbolism for organ & tissue donations, throughout Canada and the world. We strongly believe the students of Ontario will inspire the entire Province by representing the famous Torch of Life. Their genuine enthusiasm will infect their community and together infect all Ontarians. We strongly believe that the newly added registry with Service Ontario & Trillium Gift Of Life Network's Routine Notification System are great tools to work with

As we are making our way & stopping in 72 cities and towns, **please join us and receive the Torch of Life when it comes to your community.** In the case that your attendance is difficult, please send a representative, or have a letter prepared to be read by one of our treasured Student Torch Champions. We apologize if we cannot make it to your community physically, but will make every effort to do so.

**We ask that all municipalities consider drafting a Proclamation to continue this noble effort, yearly.** Just imagine 444 Proclamations or Resolutions to save lives. One day our efforts together can proudly proclaim, that Ontario leads the world in organ & tissue donations. A dream that can turn into a reality, and just think how much happiness we can bring to our fellow Ontarians.

## ***Agenda Item # 3.4***

Torch of Life Run in N.W. Ontario

Kenora Mar 2

Dryden Mar 5

Ft Frances Mar 7

Thunder Bay Mar 9

Nipigon Mar 12

Geraldton Mar 13

Longlac Mar 14

A PDF Presentation for municipalities and special guests is on our website

<http://www.torchoflife.com/register-ontario-municipalities.php>



Attached is a sample resolution of support for Council consideration. Torch of Life Proclamations.doc

## ***Agenda Item # 3.4***

### **Proclamations, Resolutions, etc.. example**

**Whereas; The *City/Town* supports the importance of organ & tissue donations**

**Whereas; The *City/Town* acknowledges and supports Step By Step, towards their work for organ & tissue donations**

**Whereas; The *City/Town* acknowledges and supports the Torch Of Life as it get carried to encourage organ & tissue donations**

**Whereas; The *City/Town* acknowledges and supports Step By Step's 8<sup>th</sup> Campaign  
Register Now: Ontario Student Torch Of Life Relay Tour**

**Whereas; *City/Town* encourages organ & tissue donations through registration with Service Ontario, [www.beadonor.ca](http://www.beadonor.ca)**

**Whereas; *City/Town* encourages stem cell & bone marrow donations through registration with Canadian Blood Services [www.onematch.ca](http://www.onematch.ca)**

**Whereas; The *City/Town* can construct a document to proclaim, or by resolution, or by any other way to encourage more organ & tissue registration in their respective community**

## Agenda Item # 7.1

### TOWN OF FORT FRANCES

#### BY-LAW NO. 03/12

(Being a by-law to authorize the entering into of certain contracts with respect to the provision of janitorial services - *Municipal Act*, 2001, S.O. 2001, c.25.)

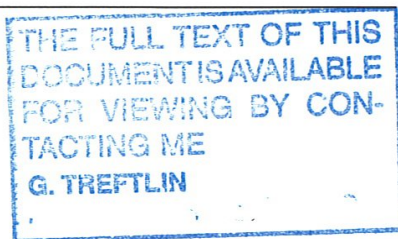
WHEREAS on December 12, 2011, Council approved a one-year renewal of certain contracts for janitorial services at the Public Works offices, Children's Complex, Civic Centre/OPP offices, and Museum and a new janitorial contract at the Library Technology Centre;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:-

1. That the janitorial service contracts in the form attached hereto as schedules to this by-law be approved as follows:-
  - a) With Steve and Anne Barnard, doing business as S & A Cleaners, for janitorial services at the Library Technology Centre commencing January 1<sup>st</sup>, 2012, being Schedule "A" to this by-law;
  - b) With Bill Nicolson, doing business as Nicolson's Janitorial Services, for janitorial services at the Civic Centre Building including Town Administration offices, Fort Frances Power Corporation offices, and O.P.P. offices commencing January 1st, 2012, being Schedule "B" to this by-law;
  - c) With Bill Nicolson, doing business as Nicolson's Janitorial Services, for janitorial services at the Fort Frances Museum, commencing January 1st, 2012, being Schedule "C" to this by-law;
  - d) With Gordon and Cindy Campbell, doing business as Courtesy Cleaning, for janitorial services at the Public Works Building commencing January 1st, 2012, being Schedule "D" to this by-law;
  - e) With Tom Piotrowski for janitorial services at Fort Frances Children's Complex commencing January 1st, 2012, being Schedule "E" to this by-law;
2. That the Mayor and Clerk are hereby authorized to sign and affix the corporate seal to said agreements in token of this approval.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 23<sup>rd</sup> day of January 2012.



☒ OK  
☐ Recommended  
☐ Includes my input  
☐ Recommended as amended/with comment  
☐ Not recommended  
☐ Will Speak to this  
☐ Other  
Date: Jan. 18, 2012  
M. McCaig, Administrator

## Agenda Item # 7.2

### TOWN OF FORT FRANCES

#### BY-LAW NO. 04/12

(Being a by-law to authorize long term capital financing of a project to install roof mount solar panels on certain municipal buildings - The *Municipal Act, 2001*, S.O. 2001, c.25)

WHEREAS on August 22<sup>nd</sup>, 2012, Council, on recommendation from the Administration and Finance Executive Committee, directed that the capital cost of three roof mount solar MicroFIT Generation installations at the Public Works Building, Memorial Sports Centre and Children's Complex be financed from the Town's Reserve Funds,

AND WHEREAS the recommendation provides for financing of \$276,266.73 repayable in equal quarterly instalments of \$8,300 commencing December 31, 2011 over 10 years at an annual interest rate of 3.5%,

AND WHEREAS delayed completion of the project did not allow for commencement of the repayment of the debt to the Reserve Funds as initially recommended.

**NOW THEREFORE** the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That the capital cost, in the amount of \$276,266.73, of three roof mount MicroFIT Generation installations located at the Public Works Building, Memorial Sports Centre and Children's Complex be financed from the Town's Reserve Funds, repayable commencing March 31, 2012, in equal quarterly instalments of \$8,300.00 over 10 years at an annual interest rate of 3.5% as set out in Schedule "A" attached hereto.
2. That the Mayor and Treasurer are hereby authorized to sign and affix the Corporate Seal to any documents necessary to give effect to this approval.

This By-Law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 23<sup>rd</sup> day of January 2012.

## Agenda Item # 7.2

### Schedule #1

### Solar Panel Project Financing

Reserve Fund Loan - 10 year Term

		Loan Amount - December 31, 2011				\$276,266.73
# of Payments		Interest @3.5%/yr	Quarterly Payment	Quarterly Payment	Loan Balance	
	31-Dec-11				276,266.73	
1	31-Mar-12	2,417.33	5,882.67	8,300.00	270,384.06	
2	30-Jun-12	2,365.85	5,934.15	8,300.00	264,449.91	
3	30-Sep-12	2,313.93	5,986.07	8,300.00	258,463.84	
4	31-Dec-12	2,261.55	6,038.45	8,300.00	252,425.39	
5	31-Mar-13	2,208.72	6,091.28	8,300.00	246,334.11	
6	30-Jun-13	2,155.42	6,144.58	8,300.00	240,189.53	
7	30-Sep-13	2,101.65	6,198.35	8,300.00	233,991.18	
8	31-Dec-13	2,047.42	6,252.58	8,300.00	227,738.60	
9	31-Mar-14	1,992.71	6,307.29	8,300.00	221,431.31	
10	30-Jun-14	1,937.52	6,362.48	8,300.00	215,068.83	
11	30-Sep-14	1,881.85	6,418.15	8,300.00	208,650.68	
12	31-Dec-14	1,825.69	6,474.31	8,300.00	202,176.37	
13	31-Mar-15	1,769.04	6,530.96	8,300.00	195,645.41	
14	30-Jun-15	1,711.89	6,588.11	8,300.00	189,057.30	
15	30-Sep-15	1,654.24	6,645.76	8,300.00	182,411.54	
16	31-Dec-15	1,596.09	6,703.91	8,300.00	175,707.63	
17	31-Mar-16	1,537.44	6,762.56	8,300.00	168,945.07	
18	30-Jun-16	1,478.26	6,821.74	8,300.00	162,123.33	
19	30-Sep-16	1,418.57	6,881.43	8,300.00	155,241.90	
20	31-Dec-16	1,358.36	6,941.64	8,300.00	148,300.26	
21	31-Mar-17	1,297.62	7,002.38	8,300.00	141,297.88	
22	30-Jun-17	1,236.35	7,063.65	8,300.00	134,234.23	
23	30-Sep-17	1,174.54	7,125.46	8,300.00	127,108.77	
24	31-Dec-17	1,112.20	7,187.80	8,300.00	119,920.97	
25	31-Mar-18	1,049.30	7,250.70	8,300.00	112,670.27	
26	30-Jun-18	985.86	7,314.14	8,300.00	105,356.13	
27	30-Sep-18	921.86	7,378.14	8,300.00	97,977.99	
28	31-Dec-18	857.30	7,442.70	8,300.00	90,535.29	
29	31-Mar-19	792.18	7,507.82	8,300.00	83,027.47	
30	30-Jun-19	726.48	7,573.52	8,300.00	75,453.95	
31	30-Sep-19	660.22	7,639.78	8,300.00	67,814.17	
32	31-Dec-19	593.37	7,706.63	8,300.00	60,107.54	
33	31-Mar-20	525.93	7,774.07	8,300.00	52,333.47	
34	30-Jun-20	457.91	7,842.09	8,300.00	44,491.38	
35	30-Sep-20	389.29	7,910.71	8,300.00	36,580.67	
36	31-Dec-20	320.07	7,979.93	8,300.00	28,600.74	
37	31-Mar-21	250.25	8,049.75	8,300.00	20,550.99	
38	30-Jun-21	179.81	8,120.19	8,300.00	12,430.80	
39	30-Sep-21	108.76	8,191.24	8,300.00	4,239.56	
40	31-Dec-21	37.09	4,239.56	4,276.65	0.00	
		51,709.92	276,266.73	327,976.65		

Note: Quarterly Payment (\$8,300 x 4) equals \$33,200.00

TOWN OF FORT FRANCES  
BY-LAW NO. 04/12  
SCHEDULE "A"

## Agenda Item # 7.3

### TOWN OF FORT FRANCES

#### BY-LAW NO. 05/12

(Being a by-law to approve an agreement with Nortrax Canada Inc. for the purchase of a backhoe loader - public tender (No. 11-OF-14) the *Municipal Act, 2001*, R.S.O. 2001, c.25 section 8.)

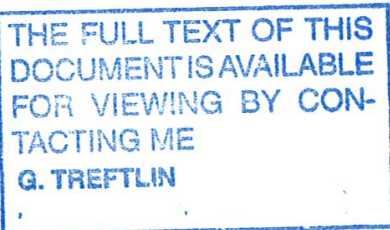
WHEREAS on December 19<sup>th</sup>, 2011, Council awarded a tender (No. 11-OF-14) for the purchase of a backhoe loader to Nortrax Canada Inc.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the agreement with Nortrax Canada Inc. in the form of Schedule "A" attached to this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 23<sup>rd</sup> day of January 2012.

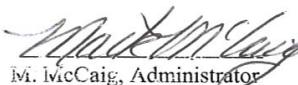


\_\_\_\_\_  
R. Avis, Mayor

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

\_\_\_\_\_  
G. Treftlin, Clerk

Date: Jan. 18, 2012

  
M. McCaig, Administrator

## ***Agenda Item # 7.4***

### TOWN OF FORT FRANCES

#### BY-LAW NO. 06/12

(Being a by-law to approve the award of a contract for consulting services to Myron-Edwards Consulting Services regarding replacement of part of the Civic Centre Roof - the *Municipal Act, 2001*, R.S.O. 2001, c.25 section 8.)

WHEREAS on January 16<sup>th</sup>, 2012, Council authorized the engagement of Robert Myron doing business as Myron-Edwards consulting Services to provide professional consulting services with regard to replacement of part of the Civic Centre roof over the O.P.P. offices and Fire Hall.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That a contract for professional consulting services be entered into with Robert Myron doing business as Myron-Edwards Consulting Services to complete the engineering design, specification and tendering process for the re-roofing project of the OPP & Fire Hall sections of the Civic Centre Administrative Building.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 23<sup>rd</sup> day of January 2012.

...

## Agenda Item # 8.1



Kathy Lawson/Frances  
10/01/2012 01:29 PM

To Mark McCaig/Frances@Frances, Glenn  
Trefltn/Frances@Frances  
cc  
bcc  
Subject Fw: Bridge Centennial

Good afternoon all:

Mayor has requested this item appear on the next agenda.

Best regards,

Kathryn Lawson, Deputy Clerk  
Phone - 807-274-5323 ext 257  
fax - 807-274-8479  
klawson@fort-frances.com

----- Forwarded by Kathy Lawson/Frances on 10/01/2012 01:28 PM -----

Roy Avis/Frances  
Sent by: Kathy Lawson  
10/01/2012 01:28 PM

To "Fisher, Charles" <Charles.Fisher@cbsa-asfc.gc.ca>  
cc ravis@fort-frances.com  
Subject Re: Bridge Centennial

Good Afternoon Mr. Fisher

Mayor Avis has asked me to extend his thanks for your request to participate in your 100 year anniversary celebration.

Mayor wants to advise that he will be bringing your request forward to the next regular meeting of Council January 23, 2011 for Council's consideration.

Best regards,

Kathryn Lawson, Deputy Clerk  
for Mayor Roy Avis.

"Fisher, Charles" <Charles.Fisher@cbsa-asfc.gc.ca>

09/01/2012 12:15 PM

☒ OK *for Council direction*  
☐ Recommended  
☐ Includes my input  
☐ Recommended as amended/with comment  
☐ Not recommended  
☐ Will Speak to this  
☐ Other  
*Jan. 18, 2012*  
Date: *Mark McCaig*  
M. McCaig, Administrator

To <ravis@fort-frances.com>  
cc  
Subject Bridge Centennial

Mr. Avis:

## Agenda Item # 8.1



"Fisher, Charles"  
<Charles.Fisher@cbsa-asfc.gc.ca>

09/01/2012 12:15 PM

To <ravis@fort-frances.com>

cc

bcc

Subject Bridge Centennial

Mr. Avis:

As you may be aware, August 1, 2012 marks the 100 year anniversary of the opening of the traffic bridge between Fort Frances and International Falls. CBSA is currently looking at different ways to celebrate this event. I have been in touch with Sherry George from the Museum, and she is very interested in doing an exhibit as part of the anniversary.

If possible I would like to set up a meeting with you or one of the town councilors to discuss the possibility of the Town of Fort Frances being involved in the anniversary.

I am at the bridge all day today (Monday). I will be on days off the rest of the week but can be reached at [charlesfisher@shaw.ca](mailto:charlesfisher@shaw.ca) or on my cell at 276-5016.

Regards,

**Charles Fisher | Badge 16366**

Border Services Officer | Agent des services frontaliers  
Fort Frances Port of Entry | Point d'entrée du Fort Frances  
Northern Ontario Region | Région du nord de l'Ontario  
Canada Border Services Agency | Agence des services frontaliers du Canada  
[Charles.Fisher@cbsa-asfc.gc.ca](mailto:Charles.Fisher@cbsa-asfc.gc.ca) | (P) 807-274-3655 | (F) 807-274-8416  
Government of Canada | Gouvernement du Canada



**Border Watch**

If you have information about suspicious cross border activity, please contact **1-888-502-9060**

**Surveillance frontalière**

Avez-vous des renseignements des activités suspectes à la frontière? Appelez **1-888-502-9060**

**FORT FRANCES COMMUNITY CHEST**



January 11, 2012

Town of Fort Frances

Mark McCaig

Our annual Community Chest Benefit dinner will be held on February 12, 2012 with all of the proceeds going to the "Community Chest" to assist people in our district that require financial assistance for medical emergencies.

Once again, the Kiwanis Club, the Lions Club, the Knights of Columbus, the Legion Ladies Auxiliary BR#29, as well as the Rendez-Vous are joining forces to assist with ticket sales, publicity and canvassing the business community for items for a live auction. The Rendez-Vous donates the facility and the staff generously donate their time to prepare and serve at the function. The food for the dinner is generously donated by the food suppliers of the Rendez-Vous.

Tickets for the dinner are \$35.00 each or a table of 10 is \$300.00, and can be obtained at La Place Rendez-Vous. As in the past, your generosity is always appreciated and recognized.

Personal Regards,

Joelle Blanc-Paull  
Fort Frances Community Chest

☒ OK *for council direction*  
☐ Recommended  
☐ Includes my input  
☐ Recommended as amended/with comment  
☐ Not recommended  
☐ Will Speak to this  
☐ Other  
Date: Jan. 19, 2012   
M. McCaig, Administrator

## Agenda Item # 9.1



Kathy Lawson/Frances  
19/01/2012 10:36 AM

To  
cc  
bcc  
Subject



"AMO Communications"  
<Communicate@amo.on.ca>

19/01/2012 09:14 AM

Please respond to  
AMOWatchFileTeam@amo.on.ca

To klawson@fort-frances.com  
cc  
Subject AMO Watch File - January 19, 2012

AMO Watch File not displaying correctly? [View the online version](#) | [Send to a friend](#)  
Add Communicate@amo.on.ca to your safe list



# Watch File

January 19, 2012



### In This Issue

- In Memoriam - Michael Power.
- Guest Column: Mathew Wilson - New Directions for Liability Reform in Ontario.
- Human Rights and Housing Forum-what municipalities need to know.
- April workshops will help you fulfill regulatory requirement before 2013.
- Discover "The Art of the Possible" at the 2012 Urban Symposium.
- New Energy Regulations – We've got you covered!
- 2012 Peter J. Marshall Municipal Innovation Award - call for submissions.
- Improve your commUnity!
- Resolution from the Municipality of East Ferris.
- OWA Workshop: Dam Safety in Ontario.
- Career opportunities with Niagara-on-the-Lake, the OPS, AMO and SHSC Financial Inc.
- *Links to full text articles below.*

### In Memoriam - Michael Power

It is with great sadness that we mourn the passing of Michael Power, former AMO President. Michael retired from municipal government in 2010. He held the position of Mayor, Municipality of Greenstone in his beloved northern Ontario. His involvement in AMO stretched over almost 30 years, and he worked diligently to knit together and elevate the interests of all municipal governments. Through his leadership and tireless work, municipalities were regarded more and more as an order of government – only one of his important legacies. Michael was awarded Honourary Life Membership in the Association at the 2011 Conference - a recognition that he treasured.

### Guest Column \*

## Agenda Item # 9.1

Liability reform has long been an objective of municipal governments across Canada and it's becoming easier to understand why. The legal regime of joint and several liability makes municipalities and property taxpayers an easy target for litigation. Read Mathew Wilson's [recently published article](#) in the *Public Sector Digest*. Mathew is a Senior Policy Advisor with AMO.

### Provincial Matters

The Ontario Human Rights Commission, City of Kingston and the School of Urban and Regional Planning at Queen's University invite you to this free event: [Human rights from A - Z: A municipal update on anti-racism, data collection, licensing and zoning](#). The Forum will be held on February 17, 2012 at Queen's University.

### Eye on AMO/LAS Events

LAS' hands-on [Energy Planning workshop](#) will provide municipal staff and elected officials with the tools and know-how to develop an energy plan as required by *Regulation 397/11 Energy Conservation and Demand Management Plans* before the July 1, 2013 deadline.

The 2012 Urban Symposium at the Thompson Hotel will engage, surprise and educate on the challenges, opportunities and innovations for Ontario's urban municipalities. Learn more and register today by clicking [here](#).

### Local Authority Services Ltd (LAS)

[Energy Regulations](#) - Every municipality must produce an Energy Plan. Know your consumption to manage energy and set targets. LAS has the tools to track energy and develop your Plan.

### The Municipal Wire \*

The [Peter J. Marshall Municipal Innovation Award](#) recognizes those municipal governments demonstrating excellence in the use of innovative approaches to improve capital and/or operating efficiency and to generate effectiveness through alternative service delivery initiatives and partnerships.

Register now for the [2012 Communities in Bloom Provincial Edition](#). Each year over 50 Ontario communities use this dynamic program to influence positive results by enhancing their visual appeal and environmental practices of streetscapes, neighbourhoods and greenspaces while strengthening civic pride.

The Municipality of East Ferris [resolution](#) requests that the proposed change to Part 8 of the Ontario Building Code, requiring the installation of tertiary treatment systems for septic systems where septic systems within vulnerable areas are deemed to be a significant threat, not be approved.

The Ontario Waterpower Association (OWA) is holding a [Dam Safety in Ontario Workshop](#) on February 28, 2012 in Niagara Falls, ON. Topics include Dam Safety technical requirements under the *Lakes and Rivers Improvement Act* and Dam Safety Management Plans.

### Career/Employment Opportunities

[Manager of Planning](#) - Town of Niagara-on-the-Lake. Confidential resumes and supporting documentation will be accepted until 4:30 pm on Wednesday February 1st, 2012 to [atrudeau@notl.org](mailto:atrudeau@notl.org).

[Senior Financial and Economic Policy Advisor](#) - Ontario Public Service. Location: 777 Bay Street, Toronto. Please apply online, by January 30, 2012, by visiting [Ontario Careers](#) and entering Job ID 41278 in the Job ID search field.

[Senior Policy Advisor Planning/Environment](#) - AMO. Working in a fast-paced and dynamic work environment, the ideal candidate must be an excellent communicator with a related post secondary degree and at least 8+ years senior experience in public policy in Ontario. Please apply in confidence to: [hr@amo.on.ca](mailto:hr@amo.on.ca) by January 27th, 2012.

[Policy Intern](#) - AMO. Assisting senior policy advisors and the Director of Policy, the successful candidate

## Agenda Item # 9.1

will support AMO's policy development process. Please apply in confidence to: [hr@amo.on.ca](mailto:hr@amo.on.ca) by February 10, 2012.

Chief Executive Officer - SHSC Financial Inc. Indicate your interest in this opportunity by submitting your resume and related information by February 13, 2012, in confidence, to Glenda McLachlan & Associates at [g.mclachlan@sympatico.ca](mailto:g.mclachlan@sympatico.ca).

### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### AMO Contacts

[AMO Watch File Team](#)

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services Limited](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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## Agenda Item # 9.2



### Rainy River District Social Services Administration Board

450 Scott Street  
Fort Frances, ON  
P9A 1H2  
Phone: (807) 274-5349  
Fax: (807) 274-0678  
Toll Free: (800) 265-5349

Rawn Road Centre  
P.O. Box 1300  
Atikokan, ON  
P0T 1C0  
Phone: (807) 597-1431  
Fax: (807) 597-1493



January 10, 2012

Dalton McGuinty, Premier of Ontario  
Legislative Building Queen's Park  
Toronto, ON  
M7A 1A1

Ms. Kathleen Wynne, Minister  
Ministry of Municipal Affairs & Housing  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto, ON M5G 2E5

Dear Mr. McGuinty and Ms. Wynne:

#### RE: FUNDING FOR SOCIAL HOUSING

Please be advised that the Rainy River District Social Services Administration Board passed a resolution at its regular Board meeting held November 17, 2011, regarding the petition of the Premier of Ontario and the Minister of Municipal Affairs and Housing to appropriately fund the actual costs associated with Social Housing.

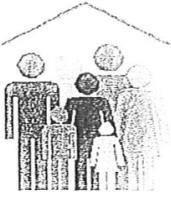
The RRDSSAB Board requests that you examine the financial burden, given the lack of reasonable funding to deliver Social Housing services to the residents of the Rainy River District, per the attached *Resolution*.

Yours truly,

Mr. Dan K. McCormick, Interim CAO  
Rainy River District Social Services Administration Board

cc: Service Mangers (CMSMs/DSSABs)  
Association of Municipalities of Ontario  
Ontario Municipal Social Services Association  
Sarah Campbell, MPP  
Bill Mauro, MPP  
Rainy River District Municipalities

## Agenda Item # 9.2



Rainy River District Social Services Administration Board

### Resolution

MOVED BY:

*ACW*

NO:

*114/11*

SECONDED BY:  
Meeting #15/11

*Wade Brown*

DATE: November 17, 2011

WHEREAS Social Housing is an integral part of the Province's Social Services;

AND WHEREAS the costs for Social Housing have more than doubled in the Rainy River District, since funding was set in 2001/2002 and the services were transferred to the Municipalities;

AND WHEREAS the Province has failed to maintain the 50/50 cost share since 2001;

AND WHEREAS the Province has failed to provide adequate funding to share in the economic and operating increases;

AND WHEREAS the Province has failed to provide adequate funding for existing and future capital improvements;

AND WHEREAS the funding of Social Housing services across the Province is becoming increasingly inequitable;

AND WHEREAS the Public Housing debenture payments by the Province commence expiration on December 2013 in the Rainy River District;

AND FURTHERMORE that these debenture payments will no longer be required and will result in a cost saving to the Province;

AND WHEREAS the Municipalities and Unincorporated areas in the District can no longer meet the escalating costs of Social Housing services;

AND WHEREAS the Municipalities and Unincorporated areas in the District are struggling to maintain legislated standards, regulated requirements, and best standards of practice within the existing funding;

THEREFORE BE IT RESOLVED that the Rainy River District Social Services Administration Board petitions the Premier of Ontario and the Minister of Municipal Affairs and Housing to appropriately fund the actual costs associated with Social Housing;

AND FURTHER BE IT RESOLVED that upon expiration of the debenture payments, the Province funds the equivalent amount to the projects for required capital improvements;

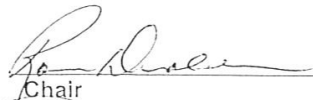
## Agenda Item # 9.2

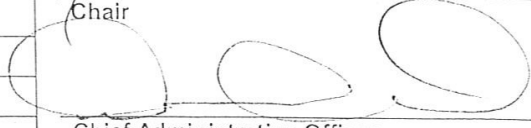
AND FURTHER BE IT RESOLVED that this resolution be forwarded to the Premier of Ontario, the Minister of Municipal Affairs and Housing, all Services Managers, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Sarah Campbell MPP, Bill Mauro MPP and the District Municipalities.

DIVISION OF VOTES							DECLARATION OF INTEREST:
MEMBER	YEA			NAY			
	X	# of votes	Ttl. Votes	X	# of votes	Ttl. Votes	
Alberton – Mike Ford		1			1		
Atikokan - Dennis Brown		1			1		
Chapple – Rick Neilson		1			1		
Dawson – Archie Wiersema		1			1		
Emo - Gary Judson		1			1		
Fort Frances – Ken Perry		2			2		
Lake of the Woods - Valerie Pizey		1			1		
LaVallee - Ross Donaldson		1			1		
Morley – Moe Henry		1			1		
Rainy River - Debbie Ewald		1			1		
R.R. Central - John Callan		1			1		
R.R. East – Harold Mosley		1			1		
R.R. West - Wade Desserre		1			1		
<b>TOTALS</b>		14			14		

**DISPOSITION OF RESOLUTION**  
(Check one):

Carried ☒ Defeated ☐

  
Chair

  
Chief Administrative Officer

## Agenda Item # 9.3



Corporation of the  
**COUNTY OF HURON**

COUNTY CLERK, Barbara L. Wilson, CMO  
1 Court House Square, Goderich, Ontario N7A 1M2  
[bwilson@huroncounty.ca](mailto:bwilson@huroncounty.ca)

519-524-8394 (ext. 257)  
Fax 519-524-2044

December 21<sup>st</sup>, 2011.



The Honourable James J. Bradley,  
Minister of the Environment,  
11<sup>th</sup> Floor, Ferguson Block,  
77 Wellesley Street West,  
Toronto, ON M7A 2T5

Honourable Minister:

The Council of the Corporation of the County of Huron at their Twelfth Session of Council on November 30<sup>th</sup>, 2011 passed the following Resolution:

**THAT:**

*The recommendation of the Low Frequency Noise (LFN) Committee that their findings and recommendations; be approved;*

**AND FURTHER THAT:**

*The recommendation of the Low Frequency Noise (LFN) Committee to circulate their findings and recommendations to all Ontario Municipalities, AMO and ROMA, for endorsement, and to Members of Provincial Parliament (MPP), the Provincial Minister of the Environment the Honourable James J. Bradley and the Federal Minister of the Environment the Honourable Peter Kent; be approved.*

Attached to this letter is the report to the Huron County Committee of the Whole Day 1 members from the Low Frequency Noise Committee.

The Council of the County of Huron appeal to your ministry to review the findings and recommendations in the report. We look forward to hearing your comments and recommendations as the Province of Ontario moves forward with renewable energy options.

Sincerely,

A handwritten signature in blue ink that reads "Barbara L. Wilson".

Barbara L. Wilson, CMO,  
County Clerk,  
County of Huron.

Enclosure

c.c. The Hon. Peter Kent, Federal Minister of the Environment  
Association of Municipalities of Ontario (AMO)  
Rural Ontario Municipalities Association (ROMA)  
Members of Provincial Parliament  
Municipalities of Ontario

## Agenda Item # 9.3

### CORPORATION OF THE COUNTY OF HURON

#### Planning and Development Department

**To:** Chair and Members of the Committee of the Whole, Day 1  
**From:** Low Frequency Noise (LFN) Committee  
**Date:** October 17, 2011  
**Subject:** LFN Committee  
Findings and Recommendations

---

#### Recommendation

The LFN Committee recommends that its findings and recommendations be approved and circulated to all Ontario Municipalities, AMO and ROMA for endorsement, and circulated to MPPs including the Minister of the Environment, and to the Ministry of the Environment.

#### Background

The following motion was approved by County Council on February 2, 2011: *"that County Council direct the Planning Department to establish a Committee of Lower Tier and County representatives and County staff to investigate the effect and action that may be taken by governments concerning low frequency noise."*

The LFN Committee is chaired by Councillor Barnim, and consists of the Warden, 2 County Councillors, representatives from 7 of the 9 local municipalities (4 councillors and 3 chief building officials) and Health Unit and Planning staff.

The committee met on April 5, May 3 and October 3, 2011. All meeting notices, meeting summaries, and shared information were sent to an email list including all committee members, municipal clerks, and interested stakeholders (property owners, wind energy companies, etc.).

#### Comments

The LFN Committee reviewed and discussed dozens of reports and studies (hundreds of pages) pertaining to Low Frequency Noise and related issues. The findings and recommendations of the LFN Committee are as follows.

#### General

- low frequency noise (LFN) can be described as sound in the audible frequency range below 100 Hz, and includes sound in the sub-audible range (infrasound) <20 Hz
- noise is defined as unwanted sound
- infrasound (<20 Hz) can be audible at very high decibels (sound pressure)
- the vibrations of some low frequencies may not always be at a level high enough to be perceived by the human ear as sound, but the vibrations may still be perceived through the ear (as pressure, fullness, imbalance, etc.) or through other organs of the body

## Agenda Item # 9.3

- LFN travels further in the environment because it is attenuated less by buildings and other obstructions than higher frequency noise
- common sources of LFN are ventilation and air-moving equipment, road traffic, trains, manufacturing processes, farm equipment, and wind turbines
- a small percentage of the population has a higher sensitivity to sound and may find it bothersome or annoying (the percentage is debated, but seems to be in the range of 2.5 - 10%)
- there is no scientific consensus on whether LFN can affect human health, although there is recognition that severe annoyance can lead to stress-related illness
- LFN is not adequately regulated in Ontario by the MOE noise regulations (e.g., decibel limits at sensitive receptors; lower frequencies are heavily discounted by the weighting scale used)
- where a land use that is known to generate LFN is proposed at a scale or location that may create community concern, municipalities should request the proponent to provide studies by qualified professionals on the pre-development background LFN in the area, the modelled additional LFN from the project, and the anticipated effects of the LFN

### LFN Studies

- the Ministry of the Environment (MOE) should release its promised LFN study immediately, to be followed by a discussion of the need for / content of a LFN regulation; the public has been waiting for this study since December 2010
- the LFN Committee should provide comments to County Council on the MOE study when released
- the Research Chair appointed by the Ontario Government under the Green Energy Act should commission epidemiological studies on LFN and human health (one such study has commenced by an inter-disciplinary team of researchers at the University of Waterloo)

### REA Comments

- when commenting on Renewable Energy Approval (REA) applications, where a land use that is known to generate LFN is proposed at a scale or location that may create community concern, municipalities should request the proponent (through MOE) to provide studies by qualified professionals on the pre-development background LFN in the area, the modelled additional LFN from the project, and the anticipated effects of the LFN

### Lobby Efforts

- the AMO conference organizing committee should plan a session on LFN (at ROMA, AMO, SW Municipal Conference, etc.)
- the County should arrange a delegation to present LFN concerns to the relevant Ministers at an appropriate opportunity (e.g., ROMA, AMO, etc.)
- a motion supporting the above actions should be passed and circulated to all Ontario municipalities, AMO and ROMA for endorsement, and circulated to MPPs including the Minister of the Environment and to the Ministry of the Environment

**Others Consulted** – LFN committee; Report compiled by S. Tousaw and S. Weber, P&D Dept.

**Budget Implications** – Total disbursements for the LFN committee to date are \$419.15 (meeting room rentals, refreshments, staff mileage). Apart from meeting expenses, the LFN Committee has not required the budget allocation approved by Council on April 6, 2011 (up to \$50,000 from the 2011 Provision for Unforeseen). Hired expertise may be required when reviewing the MOE's LFN study and regulations.

...

## Agenda Item # 9.4



Kathy Lawson/Frances  
18/01/2012 12:24 PM

To  
cc  
bcc  
Subject



"Anthony Mason"  
<thefort@fortfranceschamber.com>  
17/01/2012 11:29 AM

To "Anthony Mason" <thefort@fortfranceschamber.com>  
cc  
Subject Rainy River District 16th Annual Bell Business Awards

Hello

Attached is the form for the upcoming Rainy River District 16<sup>th</sup> Annual Bell Business Awards. Please let everyone know in your office / business that the nomination form are available. Nominate a person or business that has gone the extra mile for you this year.

Deadline for returning the forms is February 10, 2012

If you have any Questions please contact me.

Anthony Mason  
Management  
Fort Frances Chamber of Commerce  
474 Scott Street  
Fort Frances, Ontario P9A 1H2  
[www.fortfranceschamber.com](http://www.fortfranceschamber.com)  
Phone: (807) 274-5773  
Fax: (807) 274-8706  
Cell: (807) 275-5556

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2012FFCCNominationform proof2.pdf



**2012 Nomination Form**

Category: \_\_\_\_\_

Nominee: *(business or individual)* \_\_\_\_\_

Manager / Supervisor \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Your name \_\_\_\_\_

Your telephone number \_\_\_\_\_

Comments and reasons for nomination *(attach a separate page if necessary)*.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

**Volunteer of the Year Nominations**

must include a detailed explanation of experience, volunteer groups, clubs and associations belonged to, duration for each and reasoning for the nomination.

**RETURN FORMS TO:**

Fort Frances Chamber of Commerce  
474 Scott Street, Fort Frances, ON P9A 1H2  
Phone: 807.274.5773 / Fax: 807.274.8706  
thefort@fortfranceschamber.com

# Nomination Categories

The Fort Frances Chamber of Commerce will recognize businesses, organizations and individuals for outstanding business achievement and the contributions made to the economic growth and prosperity of the Rainy River District. Any business in the Rainy River District is eligible to be nominated.

## BUSINESS OF THE YEAR



1-15 EMPLOYEES / 16+ EMPLOYEES



Presented to a business who demonstrates a continued passion for excellence, shows growth and profitability and acts as a role model for other businesses.

## EMPLOYEE OF THE YEAR The Westend Weekly

Presented to an employee who shows outstanding merit in the performance of their duties and who exhibits a positive and supportive attitude both within their workplace and outside the workplace while representing their company.



## BUSINESS WOMAN OF THE YEAR

Presented to a business or professional woman from the Rainy River District who is committed to the growth and development of themselves, their business and the community.

## ENTREPRENEUR OF THE YEAR



Presented to an entrepreneur who has demonstrated innovation, vision, and business growth. The nominee may have founded a business, purchased an existing one and turned it around, or diversified a business. The nominee must have been established in the Rainy River District for at least one year.

## HOME BASED BUSINESS M.L. Caron Electric

This award honours a home operated business that consistently shows excellence and quality. They will have established strong relationships with their customers and conduct their business as a business not a hobby, and operate the business as a primary or secondary source of income. They must have been in business for at least one year and show potential for future growth.

## CUSTOMER SERVICE AWARD



Small Business Banking

BUSINESS / INDIVIDUAL



Presented to a business and individual who has raised customer service to new standards of excellence by consistently providing high-quality customer services and continually exceeding customer expectations.

## Tony Beyak Memorial

## VOLUNTEER OF THE YEAR



Presented to an individual who has volunteered their time, efforts, knowledge or resources to the quality of life in the Rainy River District. This award will recognize extraordinary leadership, innovation, and creativity. The nominee must have made lasting and meaningful contributions or provided significant support to the volunteer activities of the community.

*\*Nominations must include a detailed explanation of experience, volunteer groups, clubs, and associations belonged to, duration for each, and reasoning for the nomination.*

## SAFETY AWARD

BUSINESS or INDIVIDUAL



Recipients must have demonstrated a noticeable difference in safety performance either in the workplace or in the community; and an active commitment to, and participant in improving safety, either in the workplace, in the community, or both.

## SMALL BUSINESS TRAINER OF THE YEAR



Presented to a business of 15 employees or less, who consistently hires unskilled or under skilled workers, who mentor and provide work oriented education and training or apprenticeship opportunities to their employees.

## ACCESSIBILITY AWARD

This award serves to recognize outstanding accomplishments and efforts made to improve accessibility for persons with disabilities within Fort Frances and to recognize initiatives that serve to reduce barriers, both social and physical, for people with disabilities.

*Nominees can be individuals, groups or businesses that have made a significant contribution to reducing barriers in any one or a combination of the following four categories:*

**ACCESSIBILITY AWARDNESS:** an individual, group or business that has demonstrated an ability to promote the awareness of accessibility in the community.

## ARCHITECTURAL IMPROVEMENT TO ACCESSIBILITY:

an organization, group or business that has removed barriers that prevent people from using their services through renovation, improvement, etc.

**VOLUNTEER ACCESS:** an individual, group or business that demonstrates and promotes the volunteer contributions of people with disabilities.

**COMMUNITY ACCESS:** an individual, group or business that demonstrates and promotes the inclusion of people with disabilities in leisure, recreational services, as learners or in the workplace.



## Agenda Item # 10.1

Downtown BIA – Board of Management Meeting  
Wednesday, 16 November 2011 @ 8:00 a.m.  
BIA BOARD OFFICE  
Page 1 of 3

Draft Minutes - motion required to approve

Connie Cuthbertson - Chair Northwoods Gallery & Gifts	P	Chamber of Commerce Representative	A
Ted Debenetti – Co-Chair A Buck or Two	P	RRFDC – Geoff Gillon	P
George Emes Edward Jones	P	John Albanese – Town Councilor Town of Fort Frances	A
Richard Boileau McTaggart	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P		
Pat Gartshore Gartch's International Pub	A		
Doug Anderson Betty's	P		
Mike Tullio Nirvana Spa	A		



CC

THERE WERE NOT ENOUGH BOARD MEMBERS PRESENT TO HAVE A QUORUM

### 1. Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Connie Cuthbertson chaired the meeting and called the meeting to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

### 2. Approval of Minutes

#### B.I.A Board of Management Meeting –20 October, 2011

Copies of the minutes from the 20 October, 2011 Board of Management Meeting were circulated for review and approval. The following motion was made;

### 3. Accounts Payable & Financial Report

Accounts payable for October were circulated for review.

Bills were presented & voted on for payment. Shelley is to obtain the additional votes needed to present bills to town for payment. Signatures from Mike and John were obtained.

To accept the total payable dated June for payment in the amount of \$901.06

No against or abstentions

All in agreement – **CARRIED**

## Agenda Item # 10.1

...  
Downtown BIA – Board of Management Meeting  
Wednesday, 16 November 2011 @ 8:00 a.m.  
BIA BOARD OFFICE  
Page 2 of 3

**Draft Minutes - motion required to approve**

### **4. BUSINESS ARISING FROM THE MINUTES**

#### **1. Promotions –**

1. Next promotions will be “LADIES NIGHT OUT” which will be 17 November, 2011

2. An email will be sent out to all members asking who is planning to stay open on Thursday nights as well as every night the week of Christmas until 8 p.m. so their names can be put in the general ad going out. Connie, Richard and Ted expressed that they are going to be open Thursday nights and will be open until 8 p.m. every night the week of Christmas.

**2. Finance and Administration Committee:** On budget as of 31 October, 2011. We under budget in expenses for year to date and it appears that there will be extra monies available for a major project as hoped.

George suggested that now is the time to start the paperwork for money. It was also suggested that the committee contact a college or university re a bursary to a student. It would be in the format of a contest and would be aimed at students who would be interested in creating a theme for and the maintenance of the planters. Interested participants would likely be from the arts or agricultural departments.

Rainy Lake Hotel Development: Connie and Richard will be attending a meeting next week regarding this subject. According to a pole taken, 50% of the citizens who voted want to keep the hotel as is. The citizens of Fort Frances and the district need to be advised of the realistic condition of the building and not the opinion given in the newspaper which was not realistic.

The BIA needs to have a commitment in writing as to their plans after the building is removed. Jeff suggested some kind of pole structure so space could be used 70% of the time. The town will look for plans that will create the most revenue.

#### **3. Maintenance Committee**

1. New Flags – Extra monies are available at RRFDC for new flags and banners. The maintenance committee will be putting together a proposal in \$5,000.00 increments and ask the Chamber of Commerce to do likewise. As there are a number of organizations and persons interested in the same money, the proposal should be well thought thru and well presented. Connie had e-mailed Niagara-On-The-Lake re who did they get their flags and banners from, but has not heard back to date. The proposal should be to “ENHANCE” the downtown, not just to get money for carrying on the same as in the past.

Marie-Therese would like to see the planters done before investing in new banners. It was also suggested that instead of the traditional cloth banners, perhaps having metal ones constructed would be a better choice as they would last much longer. The committee will also be contacting the museum to enquire if they are putting up flags and banners and if so, concentrate on the planters. It was brought to the boards attention that nobody has any idea where the snowflake banners are.

Board of Management Minutes – June 7, 2011 Page 2 of 3

## **Agenda Item # 10.1**

Downtown BIA – Board of Management Meeting  
Wednesday, 16 November 2011 @ 8:00 a.m.  
BIA BOARD OFFICE  
Page 3 of 3

**Draft Minutes - motion required to approve**

Letters were sent out to all three of the local growers with no response to date. Shelley will follow up with a phone call to each of them to enquire about their intent. She will also send a letter to Daryl Eylofson regarding the planters.

Doug is to contact Lindsey Hamilton regarding the planters as well as the murals. She is the only respondent to the ad regarding the murals and is extremely interested.

George is to meet with the town re snow removal. Every town does it differently and would it be possible for the town to do our snow removal differently? He suggest revisiting the old petition from people to have the snow banks remove. Ted suggested to the board that we not waste any further funds on snow removal. The board agreed. Richard suggested that in the monthly e-mail sent out to BIA members that the issue of snow removal be mentioned so owners do not forget it is their responsibility.

### **5. New Business**

Shelley's application to the town was received but not complete and an additional form has to be sent in for council approval. The same applies to Marie-Therese. These application should be approved at the 28 November, 2011 council meeting.

### **6. Closing and Setting of Next Board Meeting**

The next meeting date will be 14 December, 2011 @ 8:00 a.m. at the BIA office.

Meeting closed at 9:00 a.m.

# Agenda Item # 10.1

## Schedule "A" to By-Law No.

### FORT FRANCES BUSINESS IMPROVEMENT ASSOCIATION BUDGET FOR 2011

	Account Number	2010 Budget	2010 Actual	2011 Budget	
<b>Revenue:</b>					
BIA Taxation - Commercial	B-055-0140-0014	(46,181)	(46,180.97)	(46,174)	(45,727)
BIA Taxation - Industrial	B-055-0150-0014	(270)	(270.04)	(276)	
BIA Supp/Omit - Commercial	B-055-0122-0014				
W/O Vacancy Rebates	B-055-0122-0024	1,075	736.39	737	
W/O Charity Rebates	B-055-0122-4512	550	641.47	640	
Exp. Grant	B-823-0430-0411				
RRFDC Grant	B-823-0430-0410		(11,000.00)		
Expense Recoveries (Other Income)	B-823-0430-0589	(500)	(500.00)	(500)	(140)
Associate Membership	B-823-0430-0641				
Promotions Income	B-823-0430-0688				
Prior Year Accumulated Surplus	B-L80-0000-0000	(4,649)	(4,648.84)	(9,919)	(9919)
		<u>(49,975)</u>	<u>(61,221.99)</u>	<u>(55,492)</u>	<u>55,786</u>

<b>Expenditures:</b>					
Vacation, Stats, Etc.	B-823-1101-1115		853.84		
WSIB	B-823-1101-1122		268.58		
CPP	B-823-1101-1123		588.40		
EI	B-823-1101-1124		349.75		
EHT	B-823-1101-1129		281.56		
Part-time Salaries/Wages	B-823-1101-1130	22,000	13,474.23	3,600	3226
Telephone/Communications	B-823-1200-1251	1,500	1,787.04	1,233	1107
Postage	B-823-1200-1252	200	172.19	200	167
Memberships/Subscriptions	B-823-1200-1260	175	126.11		
Office Supplies	B-823-1400-1410	1,000	331.46	500	386
Meeting Expenses	B-823-1500-1532	500	56.92	300	20
Office Equipment Rental	B-823-1500-1543	500	154.92		
Office Rental	B-823-1500-1552	3,600	2,868.48	2,034	1832
Advertising & Public Notice	B-823-1500-1591	2,500	3,521.31	12,000	3918
Public Relations/Promotions	B-823-1500-1592	500	113.98		
Events/Activities	B-823-1500-1593	2,850	138.60		
Museum Project	B-823-1900-1905	5,000	5,000.00	5,000	
Future Projects Study Exp	B-823-1900-1906	1,000	14,326.67	20,625	
Electrical	B-823-2740-1420	1,000	216.75		
Soil/Plants/Trees	B-823-2740-1440	3,050	3,470.24	3,050	865
Grounds Maintenance (Mural)	B-823-2740-1545			1,000	61
Planters, Banner & Poles Materials	B-823-2750-1471	4,600	3,201.87	5,950	
		<u>49,975</u>	<u>51,302.90</u>	<u>55,492</u>	<u>11,582</u>

<b>Accumulated (Surplus)/Deficit</b>	<b>B-L81-0000-0000</b>	<u>-</u>	<u>(9,919.09)</u>	<u>-</u>	<u>44,204</u>
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Less Prior Yr. 9919  
 Less Museum Commitment 5000  
 34,285  
 29,285

## Agenda Item # 10.2

Sherry George/Frances  
16/01/2012 05:12 PM

To robff49@yahoo.ca, jkstitchnsew@hotmail.com,  
dballard@fortfrances.com, rurlroot@xplornet.com,  
thestand@jam21.net  
cc George Bell/Frances@Frances, Kathy  
Lawson/Frances@Frances  
bcc  
Subject Museum Advisory Committee mtg minutes Jan 16, 2012

### FORT FRANCES MUSEUM ADVISORY COMMITTEE

**Meeting:** January 16, 2012, 4:15 p.m.

**Present:** Bruce Caldwell ✓ Robert Schulz ✓ Judy Kielczewski Debbie Ballard ✓ Beth Caldwell ✓

Committee Secretary: Sherry George ✓ Guest:

**Minutes from last meeting, Nov 28:** adopted as read.

**Museum Report:** November visitors: 315 (107 in 2010); December visitors – open 14 days: 117 (66 in 2010); Exhibits: Cuthbertson & Yerxa closes Jan 21; Coming up: *Ukrainian Connection & Our Founding Families* ; May/June: *Vaudeville in Canada, Voices of the Town* .

#### New Business:

1. Partnering with Rainy River Arts Collective on *Winter Sculpture Garden* Jan/Feb. Final ceremony to take place at Museum Feb 18.
2. Partnering with Metis Association and RRAC on *Heart of the Arts* event scheduled Feb 16.
3. This quarter's newsletter will go out this week.

#### Old Business:

1. 'Friends of the Museum'
  - a. Garage sale in spring.
2. Genealogy group met on Jan 5; Several members will showcase their material during *Our Founding Families* exhibit. St. Francis School will also participate.
3. Stove, museum software (Past Perfect and Adobe PhotoShop) and an exhibit case purchased with money received through charitable donations.
4. Still waiting to hear whether our application for \$1000-grant for conservation purposes has been accepted. (Requested funding to properly frame our Morrisseau.)
5. No further news on War of 1812 cannonball from Ottawa museum.

**Correspondence:** none

**Ontario Arts Council:** \$2200 remaining in grant funding (not applied for) as Recommender Gallery.

**Follow-up:** *Recommendations to be made to Executive Committee of Community Services...*

Meeting adjourned at 5:00 p.m.

...

## ***Agenda Item # 10.2***

Next meeting: **Tues Feb 21st** at 4:15 p.m. Feb 20 is Heritage Day.

*Copies forwarded to K.Lawson for Council, G.Bell for Exec. Committee, original filed H:/Administration/Council/Advisory Committee Minutes.*

Sherry George  
Fort Frances Museum  
259 Scott Street  
Fort Frances, ON P9A 1G8  
807 274-7891  
fax: 274-4103

## **Agenda Item # 10.3**

**OF # 24 - Minutes**

### **OPERATIONS & FACILITIES EXECUTIVE COMMITTEE**

#### **REPORT**

**JANUARY 4, 2012**

A meeting of the Operations & Facilities Executive Committee was held on Wednesday, January 4, 2012 at 7:30 a.m.

**PRESENT:** Rick Wiedenhoeft  
Paul Ryan  
Ken Perry  
Roy Avis  
Doug Brown

**REGRETS:** Mark McCaig

**GUESTS:** Lindsay Hamilton – 7:34 a.m. to 8:05 a.m.

1. Called to order at 7:34 a.m.
2. Non-agenda items which, because of urgency, cannot be referred to subsequent meeting, identified to be considered later in the meeting:
  - a) Future Direction and/or Review of Recycling Services in the Community

## Agenda Item # 10.3

3. Disclosure of pecuniary interest and general nature thereof – none.
4. Approve Minutes from December 14<sup>th</sup>, 2011 Operations & Facilities Executive Committee Meeting. The minutes were approved as circulated.
5. TENDERS/CAPITAL/DEVELOPMENT/ENGINEERING SERVICES
  - Lindsay Hamilton – Re: Rainy River Arts Collective - Snow Sculpture Project – Lindsay arrived at the meeting at 7:34 a.m. and provided an update on the snow sculpture project outlining the support from the private sector to date. The following in-kind services will be recommended to Council:
    - 1) Utilize the Airport loader c/w snow blower attachment at the Airport to load clean snow from the Airport property into either a private or Town owned trucks.
    - 2) To assist with the transportation of clean snow from the Airport property to all 6 snow sculpture sites (1 – private and 5 public).
    - 3) Allow 5 snow sculptures to be placed on the following Town owned properties; 2 at the Sorting Gap Marina ramp parking lots, 1 – Town Hall (Civic Center), 1- Water Treatment Plant property, 1- Old Library property and 1- Memorial Sport Center / new Library or Lion's Club park.
    - 4) If the private sector contractor equipment cannot blow snow into the molds, the Public Works loader c/w snow blower attachment will assist.
    - 5) That all in-kind services provided by the Operations & Facilities Division will be charged to the Council's public relation account. Where it is estimated that these in-kind services will cost approximately \$2,666.25.

An Administration report will be prepared and forwarded to Council for approval.
  - In-Kind Services and Financial Support for 2012 Fort Frances Canadian Bass Championship – the memo was reviewed and will be forwarded to the Administration & Finance Executive Committee.
6. WATER

Water Treatment Plant

Water Distribution System

  - October 2011 Drinking Water Systems Monthly Summary Report – the report was reviewed and will be forwarded to Council for approval.

## ***Agenda Item # 10.3***

- November 2011 Drinking Water Systems Monthly Summary Report – the report was reviewed and will be forwarded to Council for approval.

### **7. SEWER**

- Sewer & Water Data for 2011 as of December 31, 2011 – the water and wastewater data spreadsheet was reviewed and will be forwarded to Council as information only.

#### **Sewage Treatment Plant**

- Wastewater Treatment Facility November 2011 Monthly Report – the report prepared by OCWA was reviewed and will be forwarded to Council as information only.

### **8. TRANSPORTATION**

#### **Traffic Safety Advisory Committee**

### **9. WASTE MANAGEMENT**

- 2011 Tonnage @ Landfill Site as of December 31, 2011 – the spreadsheet was reviewed and will be forwarded to Council as information only.

### **10. AIRPORT**

- Adjustment to Aviation Fuel Pump Prices – the report was reviewed and will be forwarded to Council for approval.

### **11. PARKS & CEMETERIES**

### **12. INFORMATION REPORTS**

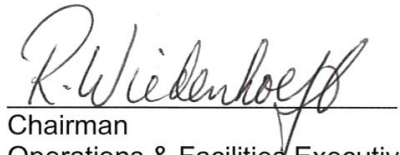
### **13. NON-AGENDA ITEMS**

- a) Future Direction and/or Review of Recycling Services in the Community – Councilor Perry wants to ensure that alternative methods of selling (marketing) are investigated in the future.

## Agenda Item # 10.3

He is of the opinion that recycling costs will continue to increase where it will be unsustainable in the future. The exact cost per tonne has not been determined for 2011. Once the data has been prepared a meaningful discussion will take place. Also the Community Sustainable Plan developed by the Community Services Division will have a recycling component. This issue will be addressed in the future at the executive level at this point in time.

There being no further matters before this committee at this time; this meeting was adjourned at 9:30 a.m.



Chairman  
Operations & Facilities Executive  
Committee

Jan 4th O&F Exec.doc



Manager Operations & Facilities