

TOWN OF FORT FRANCES

AGENDA - February 25, 2019

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 009) 4:00 p.m. **PLEASE NOTE CHANGE IN START TIME**

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Wood Supply & Negotiations
 - 4.2 Litigation or potential Litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Matters
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Mayor J. Caul - Verbal Update
Councillor W. Brunetta
Councillor A. Hallikas
Councillor J. McTaggart
7. **Consent Agenda:**
 - 7.1 Request for Reconsideration - Minutes of Settlement (M.O.S.) re: 905 Frenette Avenue (2019) 4 - 6
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to process the Minutes of Settlement for the property located at 905 Frenette Avenue as received.
 - 7.2 Rainy River Future Development Corporation Per Capita Request. 7 - 8
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee that the \$7.00 per capita request in the amount of \$55,685 be included in the 2019

	Page
General Operational Budget.	
7.3 Council Pregnancy and Parental Leave for Members of Council. - approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve and implement the Pregnancy and Parental Leave for Members of Council.	9 - 11
7.4 Report No. 3 - Establishing 2019 Water and Sewer Rates. - approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to approve Scenario 2 on Spreadsheet 1 as the preferred scenario and that the 2019 rates be approved as laid out in the report.	12 - 24
7.5 Renewal of Bearskin Annual Lease. - approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that Mayor and Council be authorized to execute the lease agreements with Bearskin Lake Air Service LP for counter and storage space within the terminal building.	25 - 28
7.6 Request from Age Friendly Committee - Safe Drop Off/Pick Up Location for Adults. - approval of this report will agree to the recommendation of the Planning and Development Executive Committee to direct Administration to continue to work with the Age Friendly Committee on the feasibility of the request and work with the Age Friendly Committee to promote the Accessible Parking Permit Program to residents.	29 - 30
8. <u>Administration and Finance Division:</u>	
8.1 Councillor Wendy Brunetta - NOMA Executive Meeting Per Diem Claim. - approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association (NOMA) Executive Meeting held in Thunder Bay on February 5-6, 2019.	31 - 32
9. <u>General:</u>	
9.1 Further Bill 68 Amendments - Code of Conduct / Integrity Commissioner - approval of this report will agree to the implementation of a Code of Conduct with supporting Integrity Commissioner Inquiry Protocol, and	33 - 69

appoint Paul S. Heayn as Integrity Commissioner, further execution of appropriate by-laws will be considered in tonight's Council meeting.

10. Information:

10.1	Ministry of Finance Correspondence - 2019 OMPF Funding.	70 - 71
10.2	Fire and Rescue Service - January 2019 Report.	72 - 73
10.3	Aircraft Statistics as of February 15, 2019.	74 - 75
10.4	Tonnage at the Landfill Site - updated January 3, 2019.	76
10.5	Stats Canada Report - Town of Fort Frances - January 2019.	77

11. Non-agenda items:

12. ADJOURNMENT



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2019/18**

To: Mayor Caul & Members of Council
FROM: Dawn Galusha, Treasurer
DATE: February 19, 2019
SUBJECT: Request for Reconsideration M.O.S.
RE: 905 Frenette Ave (2019) Roll # 5912-030-003-14100-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2019 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

- 905 Frenette Ave – Residential (RT) CVA of 200,000 reduced to CVA of 164,000 effective January 1, 2019 for the 2019 taxation year resulting from updated structure data and updated bathroom data

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced property filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. application being May 9, 2019.

That total financial impact of the Minutes of Settlement cannot be calculated at this time as the 2019 tax rates are not yet approved. With 2018 rates, the municipal impact is \$595.06, education is \$61.20 for a total impact of \$656.26.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council process the Minutes of Settlement for the property located at 905 Frenette Ave.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to process the Minutes of Settlement for the property located at 905 Frenette Ave as received.

Minutes of Settlement
2019 Tax Year
Results of Request for
Reconsideration
Property Assessment Notice



STACY MARIE STROM
DWAYNE WILLIAM STROM
905 FRENETTE AVE
FORT FRANCES ON P9A 2N6

Contact Us



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

If you have any accessibility
needs, please contact MPAC
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s)	STACY MARIE STROM DWAYNE WILLIAM STROM
Roll number	59-12-030-003-14100-0000
Property location and description	905 FRENETTE AVE PLAN SM33 PT BLK 17 W FRENETTE AV RP RR84 PART 9 PCL 18226
Municipality/Local taxing Authority	Town of Fort Frances

CURRENT Property Assessment

Property Classification	Current Value Assessed	
	2012	2016
Residential (RT)	\$191,000	\$203,000
Total	\$191,000	\$203,000

Property Classification	Effective date: January 01, 2019 Phase-in Assessment for Taxation Years	
	2019	2020
Residential (RT)	\$200,000	\$203,000
Total	\$200,000	\$203,000

RECOMMENDED Property Assessment

Property Classification	Current Value Assessed	
	2012	2016
Residential (RT)	\$191,000	\$164,000
Total	\$191,000	\$164,000

Property Classification	Effective date: January 01, 2019 Phase-in Assessment for Taxation Years	
	2019	2020
Residential (RT)	\$164,000	\$164,000
Total	\$164,000	\$164,000



Why your property assessment changed

- Updated structure data
- Updated structure data
- Updated bathroom data

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2019 - 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.

Please check (✓) one of the following:

☒ I **accept** my recommended assessment

I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I **reject** my recommended assessment

I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by April 29, 2019.

To complete your Request for Reconsideration, please check one of the above boxes, and sign and send a copy of the entire document to MPAC in one of the following ways:

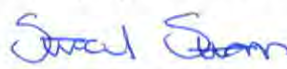



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than March 15, 2019. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name Stacy Stram	Date (yyyy/mm/dd) 2019/01/31
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Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2019/01/29
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Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: May 9, 2019

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2019 Roll Number: 59-12-030-003-14100-0000



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2019/19**

TO: Mayor Caul & Members of Council
FROM: Dawn Galusha, Treasurer
DATE: February 19, 2019
SUBJECT: Rainy River Future Development Corporation Per Capita Request

BACKGROUND

At the Council meeting on February 11, 2019, the attached letter from Gord Armstrong, Chair of the Rainy River Future Development Corporation (RRFDC) requesting \$7.00 per capita financial contribution was referred to the Administration and Finance Executive Committee.

As stated in their request, RRFDC will be undertaking a new two-year economic diversification project which continues to focus on the regional economy. The requested contribution from the Town of Fort Frances is \$55,685 for 2019, which is the same request as 2017 and 2018. The 2019 draft General Operating Budget includes this amount under the Economic Development section.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that the \$7.00 per capita request in the amount of \$55,685 be included in the 2019 General Operational budget.

Council Approval of This Report Will agree to the recommendation of the Administration & Finance Executive Committee that the \$7.00 per capita request in the amount of \$55,685 be included in the 2019 General Operational budget.



RAINY RIVER FUTURE

DEVELOPMENT CORPORATION

A Community Futures Development Corporation

January 17, 2019

The Corporation of the Town of Fort Frances
Mayor Avis & Council
320 Portage Ave.
Fort Frances, Ontario P9A 3P9



Dear Mayor Avis & Council:

Rainy River Future Development Corporation (RRFDC) is seeking the financial support of all of our area municipalities. These municipal per capita contributions, for projects assisting the District, help us to leverage both provincial and federal funds.

This year, we will be undertaking a new two year economic diversification project, which continues to focus the regional economy. The RRFDC also hopes to complete the two current tile drainage projects and apply for an additional project. The second land clearing project is also expected to be completed by December 2019. The RRFDC is continuing to work towards improved broadband service in the District with a new project in development. Our 2017/2018 annual report (enclosed in mailed package) provides additional information on these and other activities.

We are requesting your participation in our Corporation by way of a municipal \$7.00 per capita contribution. The amount requested for the 2019-20 year, based on your municipal population of **7955** as stated in the *2019 Association of Municipalities, Clerks & Treasurers (AMCTO) Directory* is **\$55685**.

As always, we are available to meet with your Council to discuss our projects and determine what other support we can offer your community.

Sincerely,

Gord Armstrong
Chair





Administration & Finance Division

To: Mayor and Council

From: Jordan Forbes, Human Resources Manager

Date: February 21, 2019

Subject: New Policy – Council Pregnancy and Parental Leave

Attached, for your review, please find a copy of the proposed new Council Pregnancy and Parental Leave policy. This policy is required as per Section 259 (1.1), and Section 270 of the Municipal Act as revised by Bill 68.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jordan Forbes", is enclosed in a rectangular box.

Jordan Forbes
Human Resources Manager

Council approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to implement this policy.
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DRAFT

Policy– Pregnancy and Parental Leave for Members of Council

Policy Statement

The Town of Fort Frances (The Town) recognizes the right of a member of Council to take leave for the pregnancy of the member, the birth of the child (or children) of the member, and the adoption of a child (or children) by the member in Accordance with the Municipal Act.

The Town is committed to supporting the well being of our Councillors and their families during pregnancy, childbirth, and the adoption of children. Furthermore, Councillors shall not be compelled to vacate their office as a result of utilizing these leaves as identified in the Municipal Act.

Purpose

This policy guides how The Town will address the pregnancy or parental leave of a member of council.

Application

This policy will apply to members of Council in accordance with Section 270 of the Municipal Act.

Definitions

Pregnancy and/or Parental Leave: an absence of 20 consecutive weeks or less as a result of a Member's pregnancy, the birth of a Member's child or the adoption of a child by the Member in accordance with Section 259 (1.1) of the Municipal Act.

Procedures

The Town of Fort Frances supports the right of a member of council to pregnancy and/or parental leave in keeping with the following principles:

1. A Member of Council is elected to represent the interests of their constituents.
2. A Member's pregnancy and/or parental leave does not require Council approval and their office cannot be declared vacant as a result of the Pregnancy and/or Parental Leave.
3. The Member is entitled to continue to receive communication from the Town (Council packages, email, meeting invitations), as if the Member were not on Leave, in accordance with the wishes of the Member.

4. A Member of Council on Pregnancy and/or Parental Leave reserves the right to participate as a Member at any time during their leave.
5. A Member of Council on Pregnancy and/or Parental Leave shall continue to be paid and continue to have expenses paid in accordance with any Council expense policy.
6. Where a Member of Council will be absent due to a Pregnancy and/or Parental Leave the Member shall provide written notice to the Town Clerk outlining the expected duration of leave including a potential start date and return date. It is understood that under emergent circumstances, a Member may not be able to submit the appropriate notice before the Leave commences. Each Member shall nonetheless endeavour to provide the appropriate notice in advance of any Leave or as soon as possible after commencing the Pregnancy and/or Parental Leave. The Town Clerk will provide the Mayor/Designate and Human Resources with a copy of any written notice.
7. As required, Council shall make temporary appointments to fill any vacancies of the Member to Committees, Boards, Task Force, Project Teams or other meetings or activities of the Member.
8. Notwithstanding, at any point in time during a Member's Pregnancy and/or Parental Leave, the Member can provide written notice to the Town Clerk of their intent to lift any of the council approved, temporary appointments. The Member shall inform the Town Clerk, with proper notice, on any changes regarding their return date.

Exclusions

This applies only to Members of Council. It does not apply to Town Staff, or Members of Local Boards/Committees.

Maintenance of this Policy

This policy will be reviewed in each term of Council or as required due to legislative changes.

February 20, 2019

Report To: Mayor and Council

From Travis Rob, Manager of Operations and Facilities

RE: Report No 3 – Establishing 2019 Water & Sewer Rates

At the January 23, 2019 meeting of the Operations and Facilities Executive Committee three rate scenarios were presented to the committee. From those initial three scenarios, several iterations were suggested and reviewed during the meeting whereby a fourth scenario was decided on. Scenario 4 would see a 3.5% increase to residential and commercial customers where institutional customers would see an 8% increase while maintaining a 10 cubic meter per month minimum. Scenario 4 is detailed in 'purple' on the attached spreadsheet 1. Scenario 4 results in a forecasted shortfall of \$68,883.49 in revenue to meet the required revenue in the Town's Water and Sewer Financial Plan. At the February 6, 2019 meeting of the Operations and Facilities Executive Committee a 5th Scenario was discussed where flat rate residential customers would be increased by 3.54%, flat rate and metered industrial, commercial and institutional customers would be increased by 4.66% while decreasing the volumetric minimum from 10m³ to 8m³ per month. Scenario 5 is detailed in 'orange' on the attached spreadsheet 1. Scenario 5 results in a forecasted shortfall of \$46,139.18 in revenue to meet the required revenue in the Town's Water and Sewer Financial Plan. On February 8, 2019 it was discovered that there was data missing from the Meter Consumption spreadsheet which had a substantial, but positive, impact on the rate scenarios.

Further the committee wanted to see how the Town's residential rate compared to other communities in the north. Below is a table outlining the rates of other northern communities. It should be clearly noted that all of these communities have water meters for all of their customers, so the annual cost is based on 15m³ per month per meter estimation, so some customers will see higher and lower costs.

Community	Annual Residential Cost	Rate Year	2019 Increase	Rate Scenario
Kenora	\$1,611.12	2019	5.5%	
Dryden	\$1,505.70	2019	5%	
Thunder Bay	\$1,186.30	2019	3%	
Fort Frances	\$956.16	2018	TBD	
Fort Frances	\$981.98	Proposed	2.7%	1 and 3
Fort Frances	\$992.48	Proposed	3.80%	2
Fort Frances	\$989.63	Proposed	3.5%	4
Fort Frances	\$990.00	Proposed	3.54%	5

Affordability was also discussed at the Operations and Facilities Executive Committee Meeting regarding residential rates. The City of Thunder Bay recently evaluated their rates against the median household income as reported in the latest census and for that city their rates were 1.3% of the median income. When that calculation is completed for the Town of Fort Frances, the 2018 rate is 1.52% of the median income of \$62,928.00. Industry standard for water/sewer utility bills being affordable is 4% of the median income or \$2519.28 per year, a 263.5% increase from 2018 rates.

Attached to this report is revised spreadsheet number one including scenario 4 and scenario 5, revised spreadsheet number 2 outlining the metered consumer impacts from rate scenarios 1 to 5 and revised spreadsheet 4 with more current year end data for consideration.

A key driver to the increase in rates to match as closely as possible the financial plan is the large infrastructure deficit that is facing the Town of Fort Frances. Determined through the update of the Town's Asset Management Plan, the current infrastructure deficit, in water and sewer only, totals \$14,150,957.23 with an additional requirement of \$9,628,096.31 of capital work required to the Sanitary Sewer network alone in the year 2034. This deficit requires sound financial strategies to be in place to couple this work with the rehabilitation of the roadway and storm sewer infrastructure and leverage funding to offset costs.

To summarize the following rate scenarios have been presented:

1. Scenario No. 1 - Using 2.7% rate increase to all 2018 rates - See Scenario No 1 in spreadsheet No. 1 highlighted in "red" – columns 10 to 13;
 - 2.7% rate increase for flat rate residential customers - from \$956.16 per year in 2018 to \$981.98 in 2019 or an increase of \$25.82 per year or \$2.15 per month.
 - Non-residential customer's volumetric rate increased by 2.7% or from \$5.48 per cu. meter in 2018 to \$5.63 per cu. meter in 2019.
 - Volumetric rate set at \$3.19 per cu. meter or 2.7% increase for the I/C class and \$3.67 per cu. meter or 2.7% increase for the institutional customers.
 - 2.7% increase to ICI minimum monthly rate from \$1,296.86 per year in 2018 to \$1,331.87 per year in 2019 for an increase of \$35.01 per year or \$2.92 per month.
 - 2.7% increase to fire hydrants & sprinklers.

An additional **\$81,629.33** in revenue is to be collected compared to the 2018 forecasted revenue which results in a shortfall of \$57,174.88 from the forecasted revenue of \$5,403,100 given the forecasted 2018 consumption.

2. Scenario No. 2 - Using a rate increase to all 2018 rates to meet the required revenue as outlined in the financial report - See Scenario No 2 in spreadsheet No. 1 highlighted in "green" – columns 15 to 18;
 - 3.80% rate increase for flat rate residential customers - from \$956.16 per year in 2018 to \$992.48 in 2019 or an increase of \$36.32 per year or \$3.03 per month.
 - Non-residential customer's volumetric rate increased by 3.08% or from \$5.48 per cu. meter in 2018 to \$5.69 per cu. meter in 2019.
 - Volumetric rate set at \$3.23 per cu. meter or 3.80% increase for the I/C class and \$3.71 per cu. meter or 3.80% increase for the institutional customers.
 - 3.80% increase to ICI minimum monthly rate from \$1,296.86 per year in 2018 to \$1,346.12 per year in 2019 for an increase of \$49.26 per year or \$4.11 per month.
 - 3.80% increase to fire hydrants & sprinklers.

An additional **\$138,804.20** in revenue is to be collected compared to the 2018 forecasted revenue which equals the targeted revenue of 5,403,100 given the forecasted 2019 consumption.

3. Scenario No. 3 – 2.7% for residential and non-residential with all ICI rates increased to match the revenue of Scenario 2. Scenario No 3 in spreadsheet No. 1 highlighted in "blue" – columns 20 to 23;
 - 2.7% rate increase for flat rate residential customers - from \$956.16 per year in 2018 to \$981.98 in 2019 or an increase of \$25.82 per year or \$2.15 per month.
 - Non-residential customer's volumetric rate increased by 2.7% or from \$5.48 per cu. meter in 2018 to \$5.63 per cu. meter in 2019.
 - Volumetric rate set at \$3.35 per cu. meter or 7.88% increase for the I/C class and \$3.86 per cu. meter or 7.88% increase for the institutional customers.

- 7.88% increase to ICI minimum monthly rate from \$1,296.86 per year in 2018 to \$1,399.01 per year in 2019 for an increase of \$102.15 per year or \$8.51 per month.
- 7.88% increase to fire hydrants & sprinklers.

An additional **\$138,804.20** in revenue is to be collected compared to the 2018 forecasted revenue which equals the targeted revenue of 5,403,100 given the forecasted 2019 consumption.

4. Scenario No. 4 – 3.50% for residential, non-residential Industrial and Commercial. Institutional rates increased by 8%. Scenario No 4 in spreadsheet No. 1 highlighted in “purple” – columns 25 to 28;

- 3.50% rate increase for flat rate residential customers - from \$956.16 per year in 2018 to \$989.63 in 2019 or an increase of \$33.47 per year or \$2.79 per month.
- Non-residential customer’s volumetric rate increased by 3.50% or from \$5.48 per cu. meter in 2018 to \$5.67 per cu. meter in 2019.
- Volumetric rate set at \$3.22 per cu. meter or 3.50% increase for the I/C class and \$3.86 per cu. meter or 8.00% increase for the institutional customers.
- 3.50% increase to IC minimum monthly rate from \$1,296.86 per year in 2018 to \$1,342.25 per year in 2019 for an increase of \$45.39 per year or \$3.78 per month.
- 3.50% increase to fire hydrants & sprinklers.

An additional **\$140,813.85** in revenue is to be collected compared to the 2018 forecasted revenue which equates to a funding surplus of \$2009.65 from the required \$5,403,100 given the forecasted 2019 consumption.

5. Scenario No. 5 – 3.54% for residential and non-residential with all ICI rates increased by 2.65% and the monthly minimum reduced from 10m³ to 8m³. Scenario No 5 in spreadsheet No. 1 highlighted in “orange” – columns 30 to 33;

- 3.54% rate increase for flat rate residential customers - from \$956.16 per year in 2018 to \$990.00 in 2019 or an increase of \$33.84 per year or \$2.82 per month. This works out to a rate that is 1.59% of the median household income.
- Non-residential customer’s volumetric rate increased by 3.54% or from \$5.48 per cu. meter in 2018 to \$5.67 per cu. meter in 2019.
- Volumetric rate set at \$3.19 per cu. meter or 2.65% increase for the I/C class and \$3.67 per cu. meter or 2.65% increase for the institutional customers.
- 2.65% increase to ICI minimum monthly rate from \$1,296.86 per year in 2018 to \$1,331.20 per year in 2019 for an increase of \$34.34 per year or \$2.86 per month.
- 2.65% increase to fire hydrants & sprinklers.
- Reduction in the monthly minimum from 10m³ to 8m³.

An additional **\$138,804.20** in revenue is to be collected compared to the 2018 forecasted revenue which equals the targeted revenue of 5,403,100 given the forecasted 2019 consumption.

The Operations and Facilities Executive Committee Recommends that Scenario 2 on Spreadsheet 1 be the preferred scenario and that the following 2019 rates be approved:

5.0	Water & Sewer User Rates - Effective January 1, 2019				
5.1	Water User Rates - Monthly				
	5.1.1	Flat Residential (un-metered)		42.79	

	5.1.2	Metered Non-Residential		2.95	Cu Meter
	5.1.3	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts		58.00	
		5.1.3.1	10 cu. meters included in the minimum monthly bill for ICI		
	5.1.4	Metered - Industry/Commercial		1.62	Cu Meter
	5.1.5	Metered - Institutional		1.87	Cu Meter
	5.1.6	Private (Re: Dedicated) Hydrants		56.85	Per Unit
	5.1.7	Private Sprinkler System		17.80	Per Unit
	5.1.8	Sale of Water from Fire Hydrant		27.55	Cu Meter
	5.1.9	Water Meter Replacement			
		5.1.9.1	¾ inch or 20 mm diameter water meter	3.00	Per meter
		5.1.9.2	1 inch or 25.4 mm diameter water meter	3.25	Per meter
		5.1.9.3	1.5 inch or 38.1 mm diameter water meter	5.00	Per meter
		5.1.9.4	2 inch or 50.8 mm diameter water meter	15.00	Per meter
		5.1.9.5	3 inch or 76.2 mm diameter water meter	17.00	Per meter
		5.1.9.6	4 inch or 101.6 mm diameter water meter	22.50	Per meter
		5.1.9.7	6 inch or 152.4 mm diameter water meter	42.00	Per meter
		5.1.9.8	10 inch or 254 mm diameter water meter	70.00	Per meter
5.2					
	Sewer User Rates - Monthly				
	5.2.1	Flat Residential (un-metered)		39.90	
	5.2.2	Metered Non-Residential		2.74	Cu meter
	5.2.3	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts		54.15	
		5.2.3.1	10 cu. meters included in the minimum monthly bill for ICI		
	5.2.4	Metered - Industry/Commercial		1.61	Cu meter
	5.2.5	Metered - Institutional		1.85	Cu meter
5.4	Disposal of External Sewage into Town Collection System			19.61	

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Travis Rob", with a stylized flourish at the end.

Travis Rob, P.Eng

Manager of Operations and Facilities

Water and Sewer Rates Report 2 - REV

Council approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that Scenario 2 on Spreadsheet 1 be the preferred scenario and that the following 2019 rates be approved:

5.0	Water & Sewer User Rates - Effective January 1, 2019				
5.1	Water User Rates - Monthly				
	5.1.1	Flat Residential (un-metered)		42.79	
	5.1.2	Metered Non-Residential		2.95	Cu Meter
	5.1.3	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts		58.00	
		5.1.3.1	10 cu. meters included in the minimum monthly bill for ICI		
	5.1.4	Metered - Industry/Commercial		1.62	Cu Meter
	5.1.5	Metered - Institutional		1.87	Cu Meter
	5.1.6	Private (Re: Dedicated) Hydrants		56.85	Per Unit
	5.1.7	Private Sprinkler System		17.80	Per Unit
	5.1.8	Sale of Water from Fire Hydrant		27.55	Cu Meter
	5.1.9	Water Meter Replacement			
		5.1.9.1	¾ inch or 20 mm diameter water meter	3.00	Per meter
		5.1.9.2	1 inch or 25.4 mm diameter water meter	3.25	Per meter
		5.1.9.3	1.5 inch or 38.1 mm diameter water meter	5.00	Per meter
		5.1.9.4	2 inch or 50.8 mm diameter water meter	15.00	Per meter
		5.1.9.5	3 inch or 76.2 mm diameter water meter	17.00	Per meter
		5.1.9.6	4 inch or 101.6 mm diameter water meter	22.50	Per meter
		5.1.9.7	6 inch or 152.4 mm diameter water meter	42.00	Per meter
		5.1.9.8	10 inch or 254 mm diameter water meter	70.00	Per meter
5.2					
	Sewer User Rates - Monthly				
	5.2.1	Flat Residential (un-metered)		39.90	
	5.2.2	Metered Non-Residential		2.74	Cu meter
	5.2.3	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts		54.15	
		5.2.3.1	10 cu. meters included in the minimum monthly bill for ICI		
	5.2.4	Metered - Industry/Commercial		1.61	Cu meter
	5.2.5	Metered - Institutional		1.85	Cu meter
5.4	Disposal of External Sewage into Town Collection System			19.61	Cu meter

Spreadsheet No. 1 - 2019 Water and Sewer Rates Scenarios
Updated February 11, 2019

Updated February 11, 2019	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
					Scenario No. 2 - residential and non-residential 2.60% , Flat ICI , I/C volumetric & I volumetric at 2.60% above 2016 rates. Volumetric minimum remaining at 10 cu. meters/month					Scenario No. 1 - Residential and non-residential 2.70% , Flat ICI , I/C volumetric & I volumetric at 2.70% above 2018 rates. Volumetric minimum remaining at 10 cu. meters/month					Scenario No. 2 - Residential and non-residential, Flat ICI , I/C volumetric & I volumetric increased to achieve reveue from financial plan. Volumetric minimum remaining at 10 cu. meters/month					Scenario No. 3 - Residential and non-residential 2.70% , Flat ICI , I/C volumetric & I volumetric increased to meet reveue in financial plan. Volumetric minimum remaining at 10 cu. meters/month					
	Forecasted	Actual	Forecasted		2018	2017 to 2018	2018	2018		2019	2018 to 2019	2019	2019		2019	2018 to 2019	2019	2019		2019	2018 to 2019	2019	2019		
	2018	2018	2019		Proposal Rates	% increase	Annual Rate	Forecasted Revenue		Proposal Rates	% increase	Annual Rate	Forecasted Revenue		Proposal Rates	% increase	Annual Rate	Forecasted Revenue		Proposal Rates	% increase	Annual Rate	Forecasted Revenue		
	# of units	# of units																							
Water																									
Flat Residential (un-metered)	3588	3609	3615		\$41.23	2.60%	\$494.72	\$1,775,051.33		\$42.34	2.70%	\$508.08	\$1,836,695.77		\$42.79	3.80%	\$513.51	\$1,856,339.30		\$42.34	2.70%	\$508.08	\$1,836,695.77		
Churches- September 1st, 2010	14	14	14		\$41.23	2.60%	\$494.72	\$6,926.06		\$42.34	2.70%	\$508.08	\$7,113.07	Residential	\$42.79	3.80%	\$513.51	\$7,189.14	Residential	\$42.34	2.70%	\$508.08	\$7,113.07	Residential	
Flat Commercial General (un-metered)	2	2	2		\$55.88	2.60%	\$670.55	\$1,341.11		\$57.39	2.70%	\$688.66	\$1,377.32	2.70%	\$58.00	3.80%	\$696.02	\$1,392.05	3.80%	\$60.28	7.88%	\$723.37	\$1,446.74	2.70%	
Metered - Couchiching First Nation	124484	107659	116072		\$2.84	2.60%		\$353,283.44		\$2.91	2.70%		\$338,302.95	Institutional	\$2.95	3.80%		\$341,921.11	Institutional	\$2.91	2.70%		\$338,302.95	Institutional	
Metered - Commercial -245	135049	127325	131187		\$1.56	2.60%		\$332,276.59		\$1.60	2.70%		\$310,638.30	2.70%	\$1.62	3.80%		\$313,960.59	3.80%	\$1.68	7.88%		\$326,296.13	7.88%	
Metered - Institutional -59	122858	115895	119377		\$1.80	2.60%		\$238,640.30		\$1.85	2.70%		\$232,932.19	Commercial	\$1.87	3.80%		\$235,423.41	Commercial	\$1.94	7.88%		\$244,673.21	Commercial	
Private Hydrants	17	15	16		\$54.77	2.60%	\$657.20	\$11,172.40		\$56.25	2.70%	\$674.94	\$10,799.11	2.70%	\$56.85	3.80%	\$682.16	\$10,914.61	3.80%	\$59.08	7.88%	\$708.97	\$11,343.44	7.88%	
Private Sprinklers	25	24	24		\$17.17	2.60%	\$206.06	\$5,151.56		\$17.64	2.70%	\$211.63	\$5,079.02		\$17.82	3.80%	\$213.89	\$5,133.34		\$18.52	7.88%	\$222.29	\$5,335.03		
Metered Non-Resident (6 accounts)	2034	3472	2753		\$2.84	2.60%		\$5,772.46		\$2.91	2.70%		\$8,023.92		\$2.95	3.80%		\$8,109.73		\$3.06	2.70%		\$8,428.36		
2-Nanicos, 1-FF Tribal Area Health, 1-Treaty 3 Police																									
1-Myer's Hanger 1-Friesen Apartments Alberton							Subtotal	\$2,729,615.23				Subtotal	\$2,750,961.64				Subtotal	\$2,780,383.29				Subtotal	\$2,779,634.71		
Sewer																									
Flat Residential (un-metered)	3557	3588	3591		\$38.45	2.60%	\$461.44	\$1,641,352.70		\$39.49	2.70%	\$473.90	\$1,701,781.89		\$39.91	3.80%	\$478.97	\$1,719,982.52		\$39.49	2.70%	\$473.90	\$1,701,781.89		
Churches- September 1st, 2010	14	14	14		\$38.45	2.60%	\$461.44	\$6,460.20		\$39.49	2.70%	\$473.90	\$6,634.63		\$39.91	3.80%	\$478.97	\$6,705.58		\$39.49	2.70%	\$473.90	\$6,634.63		
Flat Commercial General (un-metered)	2	2	2		\$52.19	2.60%	\$626.30	\$1,252.61		\$53.60	2.70%	\$643.21	\$1,286.43		\$54.17	3.80%	\$650.09	\$1,300.19		\$56.30	7.88%	\$675.64	\$1,351.27		
Metered -Couchiching First Nation	124484	107268	116072		\$2.64	2.60%		\$329,012.06		\$2.71	2.70%		\$315,060.76		\$2.74	3.80%		\$318,430.35		\$2.71	2.70%		\$315,060.76		
Metered - Commercial -244	135049	127325	131187		\$1.55	2.60%		\$323,618.77		\$1.59	2.70%		\$319,513.68		\$1.61	3.80%		\$322,930.89		\$1.67	7.88%		\$335,618.88		
Metered - Institutional -59	122858	115895	119377		\$1.78	2.60%		\$227,909.65		\$1.83	2.70%		\$224,652.05		\$1.85	3.80%		\$247,268.61		\$1.92	7.88%		\$256,983.82		
Metered Non-Resident (5 accounts)	1920	2526	2223		\$2.64	2.60%		\$5,074.57		\$2.71	2.70%		\$6,034.04		\$2.74	3.80%		\$6,098.57		\$2.71	2.70%		\$6,034.04		
							Subtotal	\$2,534,680.56				Subtotal	\$2,594,963.48				Subtotal	\$2,622,716.71				Subtotal	\$2,623,465.29		
					2018	2017 to 2018	2017	2017	2018-2017	2019	2018 to 2019	2019	2019	2019-2018	2019	2018 to 2019	2019	2019	2019-2018	2019	2018 to 2019	2019	2019	2019-2018	
	Monthly unit price	% increase	annual rate	Revenue		Monthly unit price	% increase	annual rate	Revenue		Monthly unit price	% increase	annual rate	Revenue		Monthly unit price	% increase	annual rate	Revenue		Monthly unit price	% increase	annual rate	Revenue	
Summary of - Water & Sewer Rates & Yearly impact &																									
Flat Residential (un-metered)	\$79.68	2.60%	\$956.16	\$3,416,404.03	\$86,575.54	\$81.83	2.70%	\$981.98	\$3,538,477.67	\$122,073.63	\$82.71	3.80%	\$992.48	\$3,576,321.82	\$159,917.79	\$81.83	2.70%	\$981.98	\$3,538,477.67	\$122,073.63	\$81.83	2.70%	\$981.98	\$3,538,477.67	\$122,073.63
Churches- September 1st, 2010	\$79.68	1.87%	\$956.16	\$13,386.27	\$245.64	\$81.83	2.70%	\$981.98	\$13,747.70	\$361.43	\$82.71	3.80%	\$992.48	\$13,894.73	\$508.46	\$81.83	2.70%	\$981.98	\$13,747.70	\$361.43	\$81.83	2.70%	\$981.98	\$13,747.70	\$361.43
Flat Commercial General (un-metered)	\$108.07	2.60%	\$1,296.86	\$2,593.71	\$65.73	\$110.99	2.70%	\$1,331.87	\$2,663.74	\$70.03	\$112.18	3.80%	\$1,346.12	\$2,692.23	\$98.52	\$116.58	7.88%	\$1,399.01	\$2,798.01	\$204.30	\$116.58	7.88%	\$1,399.01	\$2,798.01	\$204.30
Metered - Couchiching First Nation	\$5.48	2.60%		\$682,295.49	\$17,290.14	\$5.63	2.70%		\$653,363.71	-\$28,931.78	\$5.69	3.80%		\$660,351.46	-\$21,944.03	\$5.63	2.70%		\$653,363.71	-\$28,931.78	\$5.63	2.70%		\$653,363.71	-\$28,931.78
Metered - Commercial -237	\$3.11	2.60%		\$655,895.35	\$46,011.97	\$3.19	2.70%		\$630,151.98	-\$25,743.37	\$3.23	3.80%		\$636,891.48	-\$19,003.87	\$3.35	7.88%		\$661,915.01	\$6,019.66	\$3.35	7.88%		\$661,915.01	\$6,019.66
Metered - Institutional -58	\$3.58	2.60%		\$466,549.96	-\$37,862.46	\$3.67	2.70%		\$477,584.24	\$11,034.28	\$3.71	3.80%		\$482,692.02	\$16,142.06	\$3.86	7.88%		\$501,657.03	\$35,107.08	\$3.86	7.88%		\$501,657.03	\$35,107.08
Private Hydrants	\$54.77	2.60%	\$657.20	\$11,172.40	\$283.12	\$56.25	2.70%	\$674.94	\$10,799.11	-\$373.29	\$56.85	3.80%	\$682.16	\$10,914.61	-\$257.79	\$59.08	7.88%	\$708.97	\$11,343.44	\$171.04	\$59.08	7.88%	\$708.97	\$11,343.44	\$171.04
Private Sprinklers	\$17.17	2.60%	\$206.06	\$5,151.56	\$130.55	\$17.64	2.70%	\$211.63	\$5,079.02	-\$72.53	\$17.82	3.80%	\$213.89	\$5,133.34	-\$18.21	\$18.52	7.88%	\$222.29	\$5,335.03	\$183.48	\$18.52	7.88%	\$222.29	\$5,335.03	\$183.48
Metered Non-Resident (5 accounts)	\$5.48	2.60%		\$10,847.03	\$274.88	\$5.63	2.70%		\$14,057.96	\$3,210.93	\$5.69	3.80%		\$14,208.31	\$3,361.28	\$5.78	5.38%		\$14,462.40	\$3,615.37	\$5.78	5.38%		\$14,462.40	\$3,615.37
					Total		\$5,264,295.80	\$113,015.09		Total		\$5,345,925.12	\$81,629.33		Total		\$5,403,100.00	\$138,804.20		Total		\$5,403,100.00	\$138,804.20		
					Total without hydrants or sprinklers		\$5,247,971.84			Total without hydrants or sprinklers		\$5,330,046.99			Total without hydrants or sprinklers		\$5,387,052.05			Total without hydrants or sprinklers		\$5,386,421.53			
					Funind (Surplus)/Deficit Financial Plan Revenue		(\$1,487.80)	\$5,262,808.00		Funind (Surplus)/Deficit Financial Plan Revenue		\$57,174.88	\$5,403,100.00		Funind (Surplus)/Deficit Financial Plan Revenue		\$0.00	\$5,403,100.00		Funind (Surplus)/Deficit Financial Plan Revenue		\$0.00	\$5,403,100.00		

Spreadsheet No. 1 - 2019 Water and Sewer Rates Scenarios
Updated February 11, 2019

Water

	Forecasted	Actual	Forecasted
	2018	2018	2019
	# of units	# of units	
Flat Residential (un-metered)	3588	3609	3615
Churches- September 1st, 2010	14	14	14
Flat Commercial General (un-metered)	2	2	2
Metered - Couchiching First Nation	124484	107659	116072
Metered - Commercial -245	135049	127325	131187
Metered - Institutional -59	122858	115895	119377
Private Hydrants	17	15	16
Private Sprinklers	25	24	24
Metered Non-Resident (6 accounts)	2034	3472	2753
2-Nanicos, 1-FF Tribal Area Health, 1-Treaty 3 Police			
1-Myer's Hanger 1-Friesen Apartments Alberton			

Sewer

Flat Residential (un-metered)	3557	3588	3591
Churches- September 1st, 2010	14	14	14
Flat Commercial General (un-metered)	2	2	2
Metered -Couchiching First Nation	124484	107268	116072
Metered - Commercial -244	135049	127325	131187
Metered - Institutional -59	122858	115895	119377
Metered Non-Resident (5 accounts)	1920	2526	2223

Summary of - Water & Sewer Rates & Yearly impact &

Flat Residential (un-metered)	
Churches- September 1st, 2010	
Flat Commercial General (un-metered)	
Metered - Couchiching First Nation	
Metered - Commercial -237	
Metered - Institutional -58	
Private Hydrants	
Private Sprinklers	
Metered Non-Resident (5 accounts)	

2018 Water Rates - Scenario No. 2			
Scenario No. 2 - residential and non-residential 2.60% , Flat ICI , I/C volumetric & I volumetric at 2.60% above 2016 rates. Volumetric minimum remaining at 10 cu. meters/month			
2018 Proposal Rates	2017 to 2018 % increase	2018 Annual Rate	2018 Forecasted Revenue
\$41.23	2.60%	\$494.72	\$1,775,051.33
\$41.23	2.60%	\$494.72	\$6,926.06
\$55.88	2.60%	\$670.55	\$1,341.11
\$2.84	2.60%		\$353,283.44
\$1.56	2.60%		\$332,276.59
\$1.80	2.60%		\$238,640.30
\$54.77	2.60%	\$657.20	\$11,172.40
\$17.17	2.60%	\$206.06	\$5,151.56
\$2.84	2.60%		\$5,772.46
		Subtotal	\$2,729,615.23
\$38.45	2.60%	\$461.44	\$1,641,352.70
\$38.45	2.60%	\$461.44	\$6,460.20
\$52.19	2.60%	\$626.30	\$1,252.61
\$2.64	2.60%		\$329,012.06
\$1.55	2.60%		\$323,618.77
\$1.78	2.60%		\$227,909.65
\$2.64	2.60%		\$5,074.57

Subtotal \$2,534,680.56

2018 Monthly unit price	2017 to 2018 % increase	2017 annual rate	2017 Revenue	2018-2017
\$79.68	2.60%	\$956.16	\$3,416,404.03	\$86,575.54
\$79.68	1.87%	\$956.16	\$13,386.27	\$245.64
\$108.07	2.60%	\$1,296.86	\$2,593.71	\$65.73
\$5.48	2.60%		\$682,295.49	\$17,290.14
\$3.11	2.60%		\$655,895.35	\$46,011.97
\$3.58	2.60%		\$466,549.96	-\$37,862.46
\$54.77	2.60%	\$657.20	\$11,172.40	\$283.12
\$17.17	2.60%	\$206.06	\$5,151.56	\$130.55
\$5.48	2.60%		\$10,847.03	\$274.88

Total \$5,264,295.80 \$113,015.09

Total without hydrants or sprinklers \$5,247,971.84

Funind (Surplus)/Deficit Financial Plan Revenue (\$1,487.80) \$5,262,808.00

Scenario No. 4			
Scenario No. 4 - Residential and non-residential 3.50% , Flat ICI , I/C volumetric at 3.5% & I volumetric at 8.00% above 2018 rates. Volumetric minimum remaining at 10 cu. meters/month			
2019 Proposal Rates	2018 to 2019 % increase	2019 Annual Rate	2019 Forecasted Revenue
\$42.67	3.50%	\$512.03	\$1,851,003.04
\$42.67	3.50%	\$512.03	\$7,168.48
\$57.84	3.50%	\$694.02	\$1,388.05
\$2.94	3.50%		\$340,938.22
\$1.61	3.50%		\$313,058.07
\$1.94	8.00%		\$243,302.17
\$56.68	3.50%	\$680.20	\$10,883.23
\$17.77	3.50%	\$213.27	\$5,118.59
\$2.94	3.50%		\$8,086.42
		Subtotal	\$2,780,946.26
\$39.80	3.50%	\$477.59	\$1,715,038.23
\$39.80	3.50%	\$477.59	\$6,686.31
\$54.02	3.50%	\$648.22	\$1,296.45
\$2.74	3.50%		\$317,514.98
\$1.60	3.50%		\$322,002.59
\$1.92	8.00%		\$255,543.78
\$2.74	3.50%		\$6,081.04

Subtotal \$2,624,163.39

2019 Monthly unit price	2018 to 2019 % increase	2019 annual rate	2019 Revenue	2019-2018
\$82.47	3.50%	\$989.63	\$3,566,041.27	\$149,637.24
\$82.47	3.50%	\$989.63	\$13,854.79	\$468.52
\$111.85	3.50%	\$1,342.25	\$2,684.49	\$90.78
\$5.67	3.50%		\$658,453.20	-\$23,842.29
\$3.22	3.50%		\$635,060.66	-\$20,834.69
\$3.86	8.00%		\$498,845.95	\$32,295.99
\$56.68	3.50%	\$680.20	\$10,883.23	-\$289.17
\$17.77	3.50%	\$213.27	\$5,118.59	-\$32.97
\$5.67	3.50%		\$14,167.46	\$3,320.43

Total \$5,405,109.65 \$140,813.85

Total without hydrants or sprinklers \$5,389,107.83

Funind (Surplus)/Deficit Financial Plan Revenue (\$2,009.65) \$5,403,100.00

Scenario No. 5			
Scenario No. 5 - Residential and non-residential 3.54% increase, Flat ICI, ICI volumetric increased 2.65% above 2018 rates. Volumetric minimum reduced to 8 cu. meters/month			
2019 Proposal Rates	2018 to 2019 % increase	2019 Annual Rate	2019 Forecasted Revenue
\$42.69	3.54%	\$512.23	\$1,851,699.71
\$42.69	3.54%	\$512.23	\$7,171.17
\$57.36	2.65%	\$688.34	\$1,376.68
\$2.94	3.54%		\$341,066.54
\$1.60	2.65%		\$319,457.91
\$1.85	2.65%		\$235,317.84
\$56.22	2.65%	\$674.63	\$10,794.09
\$17.63	2.65%	\$211.53	\$5,076.66
\$2.91	3.54%		\$8,020.19
		Subtotal	\$2,779,980.79
\$39.81	3.54%	\$477.77	\$1,715,683.73
\$39.81	3.54%	\$477.77	\$6,688.83
\$53.58	2.65%	\$642.92	\$1,285.83
\$2.74	3.54%		\$317,634.49
\$1.59	2.65%		\$328,585.28
\$1.83	2.65%		\$247,157.73
\$2.74	3.54%		\$6,083.33

Subtotal \$2,623,119.21

2019 Monthly unit price	2018 to 2019 % increase	2019 annual rate	2019 Revenue	2019-2018
\$82.50	3.54%	\$990.00	\$3,567,383.44	\$150,979.41
\$82.50	3.54%	\$990.00	\$13,860.00	\$473.73
\$110.94	2.65%	\$1,331.25	\$2,662.51	\$68.79
\$5.67	3.54%		\$658,701.03	-\$23,594.46
\$3.19	2.65%		\$648,043.19	-\$7,852.17
\$3.67	2.65%		\$482,475.56	\$15,925.61
\$56.22	2.65%	\$674.63	\$10,794.09	-\$378.31
\$17.63	2.65%	\$211.53	\$5,076.66	-\$74.89
\$5.65	3.08%		\$14,103.52	\$3,256.49

Total \$5,403,100.00 \$138,804.20

Total without hydrants or sprinklers \$5,387,229.24

Funind (Surplus)/Deficit Financial Plan Revenue \$0.00 \$5,403,100.00

SPREADSHEET NO. 2 - TOWN OF FORT FRANCES - WATER METERS 2018 CONSUMPTION HISTORY

Consumption								2018 Meter Replacement Charge	2018 Environmental Fee	2018 Sprinklers/ Hydrants/ Revenue	2018 Water/Sewer Revenue	2018 Total Revenue	2018 \$/M3	Scenario 1		Scenario 2		Scenario 3		Scenario 4		Scenario 5		
Name	Nov/Dec M3	Sep/Oct M3	Jul/Aug M3	May/Jun M3	Mar/Apr M3	Jan/Feb M3	Total M3							2018 to 2019 % Increase	2019 Annual Rate	2018 to 2019 % Increase	2019 Annual Rate	2018 to 2019 % Increase	2019 Annual Rate	2018 to 2019 % Increase	2019 Annual Rate	2018 to 2019 % Increase	2019 Annual Rate	
Commercial Meters																								
1	Hammond Landscaping Ltd	0	16	139	283	106	3	547	\$36.00	\$60.00		\$1,400.88	\$1,400.88	\$2.56	-2%	\$ 1,372.80	-1%	\$ 1,387.48	3%	\$ 1,442.00	-1%	\$ 1,383.50	2%	\$ 1,422.25
2	2032072 Ontario Limited	2,118	2,473	2,546	2,143	1,884	2,577	13,741	\$204.00	\$60.00		\$43,658.51	\$43,658.51	\$3.18	3%	\$ 44,826.62	4%	\$ 45,306.04	8%	\$ 47,086.12	3%	\$ 45,175.81	3%	\$ 44,882.40
3	799768 Ontario Ltd.	1,714	1,079	1,295	1,511	2,081	1,379	9,059	\$60.00	\$60.00		\$29,097.49	\$29,097.49	\$3.21	3%	\$ 29,876.00	4%	\$ 30,195.53	8%	\$ 31,381.91	3%	\$ 30,108.72	3%	\$ 29,938.72
4	Crombie Properties Holdings Limited	553	513	3,362	1,561	682	750	7,421	\$60.00	\$60.00	\$862.80	\$24,003.31	\$24,866.11	\$3.23	-1%	\$ 24,645.52	0%	\$ 24,909.10	4%	\$ 25,887.78	0%	\$ 24,837.50	-1%	\$ 24,710.67
5	1417409 Ontario Inc.	1,295	1,104	1,317	1,099	993	906	6,714	\$204.00	\$60.00	\$862.80	\$21,804.54	\$22,667.34	\$3.25	-1%	\$ 22,387.92	0%	\$ 22,627.36	4%	\$ 23,516.39	0%	\$ 22,562.31	-1%	\$ 22,454.12
6	2032072 Ontario Inc.	1,089	1,250	590	1,274	889	841	5,933	\$180.00	\$60.00		\$19,375.63	\$19,375.63	\$3.27	3%	\$ 19,894.02	4%	\$ 20,106.78	8%	\$ 20,896.78	3%	\$ 20,048.99	3%	\$ 19,961.38
7	Rendezvous Restaurants of FF Ltd.	-	-	-	810	1,140	905	2,855	\$78.50	\$26.17		\$9,341.05	\$9,341.05	\$3.27	8%	\$ 10,065.31	9%	\$ 10,172.96	13%	\$ 10,572.65	9%	\$ 10,143.71	9%	\$ 10,137.23
8	Rendezvous Restaurants of FF Ltd.	1,045	1,320	1,763	755	89	78	5,050	\$180.00	\$60.00		\$16,629.50	\$16,629.50	\$3.29	3%	\$ 17,074.41	4%	\$ 17,257.02	8%	\$ 17,935.05	3%	\$ 17,207.41	3%	\$ 17,143.08
9	E Roy Jorundson Co. Ltd.	266	1,212	1,572	903	495	490	4,938	\$33.40	\$55.67		\$16,281.18	\$16,281.18	\$3.30	3%	\$ 16,716.77	4%	\$ 16,895.56	8%	\$ 17,559.39	3%	\$ 16,846.99	3%	\$ 16,785.61
10	2466304 Ontario Inc.	493	655	784	748	615	625	3,920	\$39.00	\$60.00		\$13,115.20	\$13,115.20	\$3.35	3%	\$ 13,466.08	4%	\$ 13,610.10	8%	\$ 14,144.84	3%	\$ 13,570.98	3%	\$ 13,536.43
11	Murray Snider Repair	486	281	318	432	767	621	2,905	\$60.00	\$60.00		\$9,958.55	\$9,958.55	\$3.43	3%	\$ 10,224.97	4%	\$ 10,334.33	8%	\$ 10,740.36	3%	\$ 10,304.62	3%	\$ 10,296.82
12	Mohawk Property Corporation	353	650	857	261	284	260	2,665	\$39.00	\$60.00		\$9,212.15	\$9,212.15	\$3.46	3%	\$ 9,458.60	4%	\$ 9,559.76	8%	\$ 9,935.36	3%	\$ 9,532.28	3%	\$ 9,530.81
13	McDonald's Restaurants Of Canada Ltd.	369	407	569	535	371	334	2,585	\$60.00	\$60.00	\$205.80	\$8,963.35	\$9,169.15	\$3.47	0%	\$ 9,203.14	1%	\$ 9,301.57	5%	\$ 9,667.03	1%	\$ 9,274.83	1%	\$ 9,275.47
14	Sherri Franko	277	495	969	515	45	38	2,339	\$36.00	\$60.00		\$8,198.29	\$8,198.29	\$3.51	3%	\$ 8,417.61	4%	\$ 8,507.64	8%	\$ 8,841.90	3%	\$ 8,483.18	4%	\$ 8,490.30
15	Wal-Mart Canada Corporation	325	321	341	362	239	184	1,772	\$180.00	\$60.00	\$862.80	\$6,434.92	\$7,297.72	\$3.63	-9%	\$ 6,607.06	-8%	\$ 6,677.72	-5%	\$ 6,940.09	-9%	\$ 6,658.53	-8%	\$ 6,680.59
16	Goodday Wholesalers (Crozier) Ltd.	164	238	282	422	470	132	1,708	\$54.67	\$54.67		\$6,235.88	\$6,235.88	\$3.65	3%	\$ 6,402.69	4%	\$ 6,471.17	8%	\$ 6,725.42	3%	\$ 6,452.57	4%	\$ 6,476.32
17	Diane Leek	175	240	290	356	304	280	1,645	\$36.00	\$60.00		\$6,039.95	\$6,039.95	\$3.67	3%	\$ 6,201.52	4%	\$ 6,267.85	8%	\$ 6,514.11	3%	\$ 6,249.83	4%	\$ 6,275.24
18	R. E. Thomson Inc.	226	299	361	309	216	210	1,621	\$36.00	\$60.00		\$5,965.31	\$5,965.31	\$3.68	3%	\$ 6,124.88	4%	\$ 6,190.39	8%	\$ 6,433.61	3%	\$ 6,172.60	4%	\$ 6,198.64
19	422743 Ontario Ltd	376	348	244	188	182	174	1,512	\$36.00	\$60.00		\$5,626.32	\$5,626.32	\$3.72	3%	\$ 5,776.82	4%	\$ 5,838.61	8%	\$ 6,068.01	3%	\$ 5,821.82	4%	\$ 5,850.74
20	George Armstrong Co. Limited	74	516	237	75	-	902	\$108.50	\$36.17			\$3,421.22	\$3,421.22	\$3.79	12%	\$ 3,828.96	13%	\$ 3,869.92	18%	\$ 4,021.96	13%	\$ 3,858.79	14%	\$ 3,903.79
21	TDL Groupt Ltd	200	226	232	224	228	211	1,321	\$60.00	\$60.00		\$5,032.31	\$5,032.31	\$3.81	3%	\$ 5,166.92	4%	\$ 5,222.18	8%	\$ 5,427.36	3%	\$ 5,207.17	4%	\$ 5,241.12
22	1578289 Ont. Ltd.	196	168	205	191	314	239	1,313	\$180.00	\$60.00		\$5,007.43	\$5,007.43	\$3.81	3%	\$ 5,141.37	4%	\$ 5,196.36	8%	\$ 5,400.53	3%	\$ 5,181.42	4%	\$ 5,215.59
23	OK Kim Byeong	206	231	177	245	224	214	1,297	\$60.00	\$60.00		\$4,957.67	\$4,957.67	\$3.82	3%	\$ 5,090.28	4%	\$ 5,144.72	8%	\$ 5,346.86	3%	\$ 5,129.94	4%	\$ 5,164.52
24	G.Armstrong Co.	52	15	21	21	60	43	212	\$60.00	\$60.00		\$822.12	\$822.12	\$3.88	2%	\$ 836.06	3%	\$ 845.00	7%	\$ 878.20	2%	\$ 842.57	7%	\$ 881.33
25	Goodday Wholesalers (Crozier) Ltd.	-	-	-	-	-	197	197	\$5.33	\$5.33		\$766.67	\$766.67	\$3.89	106%	\$ 1,577.75	108%	\$ 1,594.62	116%	\$ 1,657.28	107%	\$ 1,590.04	116%	\$ 1,653.62
26	Sherry L. Franko	185	174	32	299	-	-	690	\$24.00	\$40.00		\$2,761.90	\$2,761.90	\$4.00	14%	\$ 3,152.00	15%	\$ 3,185.71	20%	\$ 3,310.88	15%	\$ 3,176.56	17%	\$ 3,227.14
27	M. Wu Dentistry	124	149	126	176	223	205	1,003	\$36.00	\$60.00		\$4,043.33	\$4,043.33	\$4.03	3%	\$ 4,151.48	4%	\$ 4,195.88	8%	\$ 4,360.74	3%	\$ 4,183.82	5%	\$ 4,226.15
28	Royal Canadian Legion	162	198	146	123	166	189	984	\$180.00	\$60.00		\$3,984.24	\$3,984.24	\$4.05	3%	\$ 4,090.81	4%	\$ 4,134.56	8%	\$ 4,297.01	3%	\$ 4,122.67	5%	\$ 4,165.51
29	1413986 Ontario Limited	131	147	166	199	162	112	917	\$36.00	\$60.00		\$3,775.87	\$3,775.87	\$4.12	3%	\$ 3,876.86	4%	\$ 3,918.33	8%	\$ 4,072.28	3%	\$ 3,907.06	5%	\$ 3,951.66
30	Fort Frances Curling Club	196	192	98	76	130	188	880	\$39.00	\$60.00	\$862.80	\$3,660.80	\$4,523.60	\$4.16	-17%	\$ 3,758.71	-16%	\$ 3,798.91	-13%	\$ 3,948.17	-16%	\$ 3,787.99	-15%	\$ 3,833.57
31	1341653 Ontario Ltd.	45	122	239	252	140	67	865	\$36.00	\$60.00		\$3,614.15	\$3,614.15	\$4.18	3%	\$ 3,710.82	4%	\$ 3,750.50	8%	\$ 3,897.86	3%			

	1796702 Ontario Limited	34	48	33	48	42	41	246	\$36.00	\$60.00		\$1,689.06	\$1,689.06	\$6.87	3%	\$	1,734.22	4%	\$	1,752.76	8%	\$	1,821.63	3%	\$	1,747.73	7%	\$	1,810.01
81	CN Rail	37	47	41	36	40	44	245	\$36.00	\$60.00		\$1,685.95	\$1,685.95	\$6.88	3%	\$	1,731.02	4%	\$	1,749.54	8%	\$	1,818.28	3%	\$	1,744.51	7%	\$	1,806.82
	Raymons Wesley Calder Jr.	24	30	37	84	38	14	227	\$32.90	\$54.83		\$1,583.77	\$1,583.77	\$6.98	6%	\$	1,673.55	7%	\$	1,691.44	11%	\$	1,757.90	6%	\$	1,686.58	10%	\$	1,749.37
82	1391266 Ontario Limited	52	13	11	27	68	79	250	\$36.00	\$60.00		\$1,751.26	\$1,751.26	\$7.01	0%	\$	1,746.99	1%	\$	1,765.67	5%	\$	1,835.05	1%	\$	1,760.60	4%	\$	1,822.78
83	Betty's of Fort Frances	36	39	43	40	41	36	235	\$36.00	\$60.00		\$1,654.85	\$1,654.85	\$7.04	3%	\$	1,699.09	4%	\$	1,717.26	8%	\$	1,784.73	3%	\$	1,712.33	7%	\$	1,774.90
84	Rainy Lake Plaza	6	8	260	6	4	6	290	\$36.00	\$60.00		\$2,043.60	\$2,043.60	\$7.05	-8%	\$	1,874.72	-7%	\$	1,894.77	-4%	\$	1,969.21	-8%	\$	1,889.32	-5%	\$	1,950.45
85	Jennifer Horton	45	32	30	37	36	52	232	\$36.00	\$60.00		\$1,645.52	\$1,645.52	\$7.09	3%	\$	1,689.51	4%	\$	1,707.58	8%	\$	1,774.67	3%	\$	1,702.67	7%	\$	1,765.33
86	Garnet Paull	33	31	37	38	47	39	225	\$39.00	\$60.00		\$1,623.75	\$1,623.75	\$7.22	3%	\$	1,667.16	4%	\$	1,684.99	8%	\$	1,751.19	3%	\$	1,680.15	7%	\$	1,742.99
87	Resolute FP Canada Inc	20	34	29	42	62	34	221	\$180.00	\$60.00		\$1,611.31	\$1,611.31	\$7.29	3%	\$	1,654.39	4%	\$	1,672.08	8%	\$	1,737.78	3%	\$	1,667.27	7%	\$	1,730.22
	Bruce Parker Enterprises Ltd.	36	35	38	40	37	33	219	\$36.00	\$60.00		\$1,605.09	\$1,605.09	\$7.33	3%	\$	1,648.00	4%	\$	1,665.63	8%	\$	1,731.07	3%	\$	1,660.84	7%	\$	1,723.84
88	Larry Armstrong	45	41	40	35	24	26	211	\$36.00	\$60.00		\$1,580.21	\$1,580.21	\$7.49	3%	\$	1,622.45	4%	\$	1,639.81	8%	\$	1,704.23	3%	\$	1,635.09	7%	\$	1,698.30
89	Thunder Bay Truck Centre Holdings Inc.	30	50	43	28	34	25	210	\$39.00	\$60.00		\$1,577.10	\$1,577.10	\$7.51	3%	\$	1,619.26	4%	\$	1,636.58	8%	\$	1,700.88	3%	\$	1,631.87	7%	\$	1,695.11
	Angela Dokuchie	36	37	45	18	-	-	136	\$20.60	\$34.33		\$1,023.56	\$1,023.56	\$7.53	35%	\$	1,382.96	37%	\$	1,397.75	42%	\$	1,452.67	36%	\$	1,393.74	43%	\$	1,458.92
90	Jeffrey Wright	17	57	69	22	20	20	205	\$36.00	\$60.00		\$1,570.88	\$1,570.88	\$7.66	2%	\$	1,603.30	3%	\$	1,620.44	7%	\$	1,684.11	3%	\$	1,615.78	7%	\$	1,679.15
	Town of Fort Frances	17	8	58	27	-	-	93	\$14.70	\$24.50		\$712.88	\$712.88	\$7.67	75%	\$	1,245.66	77%	\$	1,258.98	84%	\$	1,308.44	76%	\$	1,255.36	85%	\$	1,321.68
91	D. McCool Transport Ltd.	32	23	37	30	40	39	201	\$36.00	\$60.00		\$1,549.11	\$1,549.11	\$7.71	3%	\$	1,590.52	4%	\$	1,607.53	8%	\$	1,670.69	3%	\$	1,602.91	8%	\$	1,666.38
92	McLaine Holdings	38	34	30	32	32	31	197	\$36.00	\$60.00		\$1,536.67	\$1,536.67	\$7.80	3%	\$	1,577.75	4%	\$	1,594.62	8%	\$	1,657.28	3%	\$	1,590.04	8%	\$	1,653.62
93	Fort Frances Times Ltd.	32	29	32	32	32	38	195	\$36.00	\$60.00		\$1,530.45	\$1,530.45	\$7.85	3%	\$	1,571.36	4%	\$	1,588.17	8%	\$	1,650.57	3%	\$	1,583.60	8%	\$	1,647.23
94	2025973 Ontario Ltd.	32	24	27	36	34	41	194	\$36.00	\$60.00		\$1,527.34	\$1,527.34	\$7.87	3%	\$	1,568.17	4%	\$	1,584.94	8%	\$	1,647.21	3%	\$	1,580.39	8%	\$	1,644.04
95	Luke Henry	29	33	34	36	37	21	190	\$36.00	\$60.00		\$1,514.90	\$1,514.90	\$7.97	3%	\$	1,555.40	4%	\$	1,572.03	8%	\$	1,633.80	3%	\$	1,567.51	8%	\$	1,631.28
96	Kenneth Rogoza	29	25	34	34	38	27	187	\$36.00	\$60.00		\$1,505.57	\$1,505.57	\$8.05	3%	\$	1,545.82	4%	\$	1,562.35	8%	\$	1,623.73	3%	\$	1,557.86	8%	\$	1,621.70
97	560102 Ontario Ltd.	39	44	27	33	20	20	183	\$39.00	\$60.00		\$1,493.13	\$1,493.13	\$8.16	3%	\$	1,533.04	4%	\$	1,549.44	8%	\$	1,610.32	3%	\$	1,544.99	8%	\$	1,608.93
98	Rendezvous Restaurants of FF Ltd.	16	34	44	46	30	14	184	\$36.00	\$60.00		\$1,527.34	\$1,527.34	\$8.30	1%	\$	1,536.24	2%	\$	1,552.67	6%	\$	1,613.67	1%	\$	1,548.20	6%	\$	1,612.13
99	Catherine Emes	11	15	11	12	17	131	197	\$36.00	\$60.00		\$1,642.41	\$1,642.41	\$8.34	-4%	\$	1,577.75	-3%	\$	1,594.62	1%	\$	1,657.28	-3%	\$	1,590.04	1%	\$	1,653.62
100	Town of Fort Frances	3	26	78	39	19	21	186	\$36.00	\$60.00		\$1,558.44	\$1,558.44	\$8.38	-1%	\$	1,542.62	0%	\$	1,559.12	4%	\$	1,620.38	0%	\$	1,554.64	4%	\$	1,618.51
	CIBC C/O BLJC	27	22	17	27	28	56	177	\$39.00	\$60.00		\$1,483.80	\$1,483.80	\$8.38	2%	\$	1,513.89	3%	\$	1,530.08	7%	\$	1,590.19	3%	\$	1,525.68	7%	\$	1,589.78
101	Chad Jackson	16	13	10	10	11	20	80	\$36.00	\$60.00		\$670.80	\$670.80	\$8.39	-7%	\$	624.57	-6%	\$	631.25	-2%	\$	656.05	-6%	\$	629.44	0%	\$	668.19
102	Silver and Kircher Ltd.	32	35	28	30	22	27	174	\$36.00	\$60.00		\$1,465.14	\$1,465.14	\$8.42	3%	\$	1,504.31	4%	\$	1,520.39	8%	\$	1,580.13	3%	\$	1,560.21	8%	\$	1,580.21
103	F.F. & District Assoc Comm	29	27	25	30	30	30	171	\$36.00	\$60.00		\$1,455.81	\$1,455.81	\$8.51	3%	\$	1,494.73	4%	\$	1,510.71	8%	\$	1,570.07	3%	\$	1,506.37	8%	\$	1,570.63
104	D. McCool Transport Ltd.	1	47	47	77	18	2	192	\$36.00	\$60.00		\$1,642.41	\$1,642.41	\$8.55	-5%	\$	1,561.78	-4%	\$	1,578.49	0%	\$	1,640.51	-4%	\$	1,573.95	0%	\$	1,637.66
105	Myiaco Investments Ltd.	25	28	44	24	22	24	167	\$36.00	\$60.00		\$1,443.37	\$1,443.37	\$8.64	331%	\$	1,038.10	335%	\$	1,049.20	352%	\$	1,090.42	334%	\$	1,046.18	362%	\$	1,114.22
106	Teresita DelRosario-Coish & Robert Coish	17	50	24	26	23	25	165	\$36.00	\$60.00		\$1,446.48	\$1,446.48	\$8.77	3%	\$	1,481.95	4%	\$	1,497.80	8%	\$	1,556.65	3%	\$	1,493.50	8%	\$	1,557.87
107	Banta Enterprises Ltd.	32	11	18	30	38	40	169	\$36.00	\$60.00		\$1,483.80	\$1,483.80	\$8.78	2%	\$	1,474.73	3%	\$	1,491.35	7%	\$	1,549.94	3%	\$	1,487.06	7%	\$	1,551.48
108	Peters, Andrew	23	27	33	24	25	30	162	\$36.00	\$60.00		\$1,427.82	\$1,427.82	\$8.81	0%	\$	1,488.34	1%	\$	1,504.26	5%	\$	1,563.36	1%	\$	1,499.93	5%	\$	1,564.25
109	Lakewood Tire Ltd.	27	27	24	30	26	25	159	\$36.00	\$60.00		\$1,418.49	\$1,418.49	\$8.92	3%	\$	1,465.99	4%	\$	1,481.67	8%	\$	1,539.88	3%	\$	1,477.41	8%	\$	1,541.91
110	Renee Rousseau-Winik & Garry Winik	35	17	24	18	25	41	160	\$36.00	\$60.00		\$1,437.15	\$1,437.15	\$8.98	3%	\$	1,456.41	4%	\$	1,471.98	8%	\$	1,529.82	3%	\$	1,467.75	8%	\$	1,532.33
111	William Krag	12	11	10	94	20	19	166	\$39.00	\$60.00		\$1,527.34	\$1,527.34	\$9.20	2%	\$	1,459.60	3%	\$	1,475.21	7%	\$	1,533.17	2%	\$	1,470.97	7%	\$	1,535.52
112	1103538 Ontario Inc.	18	30	27	41	23	14	153	\$36.00	\$60.00		\$1,424.71	\$1,424.71	\$9.31	-3%	\$	1,478.76	-2%	\$	1,494.58	2%	\$	1,553.30	-2%	\$	1,490.28	2%	\$	1,554.67
113	1413986 Ontario Ltd.	37	23	17	28	21	21	147	\$36.00	\$60.00		\$1,390.50	\$1,390.50	\$9.46	1%	\$	1,437.25	2%	\$	1,452.62	6%	\$	1,509.69	2%	\$	1,448.44	6%	\$	1,513.18
114	Daryl's Custom Landscaping	25	28	18	25	20	24	140	\$36.00	\$60.00		\$1,365.62	\$1,365.62	\$9.75	2%	\$	1,418.09	3%	\$	1,433.26	7%	\$	1,489.57	3%	\$	1,429.14	7%	\$	1,494.03
115	Larry Armstrong	19	22	22	28	52	0	143	\$180.00	\$60.00		\$1,434.04	\$1,434.04	\$10.03	2%	\$	1,395.74	3%	\$	1,410.66	7%	\$	1,466.09	3%	\$	1,406.61	8%	\$	1,471.69
116	432174 Ontario Ltd.	0	0	0	0	71	0	71	\$0.00	\$60.00		\$750.36	\$750.36	\$10.57	-2%	\$	1,405.32	-1%	\$	1,420.35	3%	\$	1,476.15	-1%	\$	1,416.26	3%	\$	1,481.26
117	Resolute Forest Products Inc.	-	-	-	-	-	19	19	\$3.20	\$5.33		\$205.39	\$205.39	\$10.81	57%	\$	1,175.40	58%	\$	1,187.98	65%	\$	1,234.65	58%	\$	1,184.56	67%	\$	1,251.46
118	Celeste's Beauty Salon Ltd.	-	-	-	-	-	19	19	\$3.20	\$5.33		\$205.39	\$205.39	\$10.81	391%	\$	1,009.36	397%	\$	1,020.15	416%	\$	1,060.23	395%	\$	1,017.22	429%	\$	1,085.49
119	North American Lumber	-	-	-	20	20	20	60	\$15.50	\$25.83		\$648.60	\$648.60	\$10.81	76%	\$	1,140.28	78%	\$	1,152.47	85%	\$	1,197.76	77%	\$	1,149.16	88%	\$	1,216.35
120	West End Motors	11	14	21	20	41	18	125	\$36.00	\$60.00		\$1,365.62	\$1,365.62	\$10.92	-1%	\$	1,347.84	0%	\$	1,362.25	4%	\$	1,415.78	-1%	\$	1,358.34	4%	\$	1,423.81
121	1308900 Ontario Limited	22	25	13	12	28	22	122	\$36.00	\$60.00		\$1,350.07	\$1,350.07	\$11.07	-1%	\$	1,338.26	0%	\$	1,352.57	4%	\$	1,405.71	0%	\$	1,348.68	5%	\$	1,414.24
122	Senic River Mall Inc.	17	19	40	17	15	14	122	\$36.00	\$60.00		\$1,359.40	\$1,359.40	\$11.14	-2%	\$	1,338.26	-1%	\$	1,352.57	3%	\$	1,405.71	-1%	\$	1,348.68	4%	\$	1,414.24
123	Robert/Daniel Cousineau	24	23	20	12	27	13	119	\$36.00	\$60.00		\$1,340.74	\$1,340.74	\$11.27	-1%	\$	1,328.68	0%	\$	1,342.89	4%	\$	1,395.65	0%	\$	1,339.03	5%	\$	1,404.66
124	R V Green Furniture	19	71	13	8	9	8	128	\$36.00	\$60.00</																			

170	CERS Investments Inc.	7	8	7	9	8	9	48	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$27.03
171	Gushulak Services Ltd	10	7	6	9	9	7	48	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$27.03
172	Canadian Tire Corporation	9	7	8	8	8	8	48	\$39.00	\$60.00		\$1,297.20	\$1,297.20	\$27.03
173	Midtown Motel	8	13	9	10	4	2	46	\$34.90	\$58.17		\$1,257.56	\$1,257.56	\$27.34
174	Senic River Mall Inc.	9	6	5	7	10	10	47	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$27.60
175	777714 Ontario Limited	-	-	-	-	-	5	5	\$4.00	\$6.67		\$144.13	\$144.13	\$28.83
176	Salvation Army Of Canada	6	9	7	9	6	5	42	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$30.89
177	Jack Thomson	9	12	9	5	3	4	42	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$30.89
178	Bus Stop Holdings Limited	5	5	5	8	9	8	40	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$32.43
179	Melanie Kozik	6	6	6	6	8	8	40	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$32.43
180	Revco Carpet Centre Limited	5	5	8	8	5	7	38	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$34.14
181	Liquor Control Board	7	6	6	6	6	7	38	\$39.00	\$60.00		\$1,297.20	\$1,297.20	\$34.14
182	Rick Johnson	4	18	2	3	3	0	30	\$30.10	\$50.17		\$1,084.60	\$1,084.60	\$36.15
183	Goodday Wholesalers (Crozier) Ltd.	-	-	-	3	6	2	11	\$11.90	\$19.83		\$428.80	\$428.80	\$38.98
184	Beverly Brunetta	5	5	5	5	5	8	33	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$39.31
185	Martian Properties Inc.	3	14	5	6	2	2	32	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$40.54
186	Robert & Blondina Dilmars	4	2	4	4	7	11	32	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$40.54
187	407695 Ontario Ltd	5	5	3	5	6	8	32	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$40.54
188	1188710 Ontario Ltd.	4	4	2	6	6	10	32	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$40.54
189	Barbara Godbout	5	4	5	5	4	4	27	\$34.70	\$57.83		\$1,250.36	\$1,250.36	\$46.31
190	M. L. Caron Electric Ltd.	4	4	4	5	5	6	28	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$46.33
191	J.N. Webb & Sons	4	4	5	6	4	3	26	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$49.89
192	Jonathan Neurinski	1	-	-	-	-	-	1	\$1.50	\$2.50		\$54.05	\$54.05	\$54.05
193	West End Motors	4	4	3	2	3	4	20	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$64.86
194	G.Armstrong Co.	1	2	1	2	2	2	10	\$36.00	\$60.00		\$670.80	\$670.80	\$67.08
195	Bettys of Fort Frances	3	3	4	3	3	3	19	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$68.27
196	J.N. Webb & Sons	1	1	2	1	14	0	19	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$68.27
197	Senic River Mall Inc.	3	3	2	3	3	3	17	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$76.31
198	Derek Jackson	2	2	3	3	2	2	14	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$92.66
199	Clare Brubacher	3	2	2	2	2	3	14	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$92.66
200	Tookenay, Brent	0	2	2	4	3	3	14	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$92.66
	Rainy Lake Plaza	3	2	3	2	2	2	14	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$92.66
201	George Armstrong Co. Limited	3	0	1	2	5	-	11	\$30.00	\$50.00		\$1,081.00	\$1,081.00	\$98.27
202	1862235 Ontario Ltd.	2	2	2	2	3	2	13	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$99.78
203	Senic River Mall Inc.	2	3	3	2	2	1	13	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$99.78
204	1752515 Ontario Ltd.	1	1	2	2	5	1	12	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$108.10
205	Shaw Cable Systems	2	2	2	2	2	2	12	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$108.10
206	501801 Ontario Limited	3	1	1	0	2	3	10	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$129.72
207	Ontario Realty Corp.	2	2	2	3	1	0	10	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$129.72
208	TBayTel	2	2	1	2	1	2	10	\$39.00	\$60.00		\$1,297.20	\$1,297.20	\$129.72
209	FF Tribal Health Centre	1	3	1	2	1	0	8	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$162.15
210	Rosengarten Holdings	0	0	0	2	3	2	7	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$185.31
211	Lawson Metall	-	-	-	-	-	1	1	\$6.00	\$7.80		\$216.20	\$216.20	\$216.20
212	9395067 Canada Inc.	2	0	1	1	0	2	6	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$216.20
213	757582 Ontario Limited	1	2	0	1	0	0	4	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$324.30
214	Resolute FP Canada Inc	2	0	0	1	0	0	3	\$60.00	\$60.00		\$1,297.20	\$1,297.20	\$432.40
215	Tom Veert	0	1	0	1	1	0	3	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$432.40
216	1358862 Ontario Ltd.	1	0	0	-	-	-	1	\$12.10	\$20.17		\$436.00	\$436.00	\$436.00
217	Begin & Danyichuk Dentistry Co.	0	0	1	0	0	0	1	\$30.80	\$51.33		\$1,109.83	\$1,109.83	\$1,109.83
218	Resolute FP Canada Inc	0	0	0	0	0	1	1	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$1,297.20
219	4 High Street Inc.	-	-	-	-	-	-	0	-	-		-	-	-
220	384152 Ontario Limited	-	-	-	-	-	-	0	-	-		-	-	-
221	D. McCool Transport Limited	-	-	-	-	-	-	0	-	-		-	-	-
222	Resolute Forest Products Inc.	-	-	-	-	-	-	0	-	-		-	-	-
223	Resolute Forest Products Inc.	-	-	-	-	-	-	0	-	-		-	-	-
224	Resolute FP Canada Inc	-	-	-	-	-	-	0	-	-		-	-	-
225	Resolute FP Canada Inc	-	-	-	-	-	-	0	-	-		-	-	-
226	Resolute FP Canada Inc	-	-	-	-	-	-	0	-	-		-	-	-
227	William Krag	-	-	-	-	-	-	0	-	-		-	-	-
228	Midtown Motel	-	-	-	-	-	-	0	-	-		-	-	-
229	Sun Gro Horticulture	-	-	-	-	-	-	0	-	-		-	-	-
230	Resolute FP Canada Inc	-	-	-	-	-	-	0	-	-		-	-	-
231	Town of Fort Frances	-	-	-	-	-	-	0	-	-		-	-	-
232	1251597 ONT LTD	-	-	-	-	-	-	0	-	-		-	-	-
233	Resolute FP Canada Inc	-	-	-	-	-	-	0	-	-		-	-	-
234	Resolute FP Canada Inc	-	-	-	-	-	-	0	-	-		-	-	-
235	Resolute FP Canada Inc	-	-	-	-	-	-	0	-	-		-	-	-
236	1140624 Ontario Limited	-	-	-	-	-	-	0	\$0.00	\$0.00		\$0.00	\$0.00	#DIV/0!
237	R. E. Gushulak Distributors Limited	0	0	0	0	0	0	0	\$36.00	\$60.00		\$1,297.20	\$1,297.20	#DIV/0!
238	432174 Ontario Ltd.	-	-	-	-	-	0	0	\$5.20	\$8.67		\$187.37	\$187.37	#DIV/0!
239	Sunset Country Snowmobile Club (Fort Frances) Inc.	0	0	0	0	0	0	0	\$36.00	\$60.00		\$1,297.20	\$1,297.20	#DIV/0!
240	Ryan Mason	-	-	-	-	-	0	0	\$0.90	\$1.50		\$32.43	\$32.43	#DIV/0!
241	Causeway Insurance Brokers	0	0	0	0	0	0	0	\$36.00	\$60.00		\$1,297.20	\$1,297.20	#DIV/0!
242	MWRW Real Estate Holdings Ltd.	0	-	-	-	-	-	0	\$1.41	\$2.17		\$46.84	\$46.84	#DIV/0!
243	Resolute FP Canada Inc	0	0	0	0	0	0	0	\$504.00	\$60.00		\$1,297.20	\$1,297.20	#DIV/0!
244	Fort Frances Community Clinic Inc.	0	0	0	0	-	-	0	\$21.60	\$36.00		\$778.32	\$778.32	#DIV/0!
245	Midtown Motel	0	-	-	-	-	-	0	\$1.30	\$2.17		\$46.84	\$46.84	#DIV/0!
Total		18,948	20,984	26,596	23,009	19,731	18,057	127,325	\$10,976.15	\$13,334.99	\$5,382.60	\$622,091.76	\$627,474.36	

-15%	\$	1,101.96	-14%	\$	1,113.75	-11%	\$	1,157.51	-14%	\$	1,110.54	-9%	\$	1,178.05
-15%	\$	1,101.96	-14%	\$	1,113.75	-11%	\$	1,157.51	-14%	\$	1,110.54	-9%	\$	1,178.05
-15%	\$	1,101.96	-14%	\$	1,113.75	-11%	\$	1,157.51	-14%	\$	1,110.54	-9%	\$	1,178.05
-13%	\$	1,095.57	-12%	\$	1,107.29	-8%	\$	1,150.80	-12%	\$	1,104.11	-7%	\$	1,171.67
-15%	\$	1,098.77	-14%	\$	1,110.52	-11%	\$	1,154.15	-15%	\$	1,107.33	-9%	\$	1,174.86
569%	\$	964.65	576%	\$	974.97	603%	\$	1,013.28	575%	\$	972.17	622%	\$	1,040.81
-17%	\$	1,082.80	-16%	\$	1,094.38	-12%	\$	1,137.38	-16%	\$	1,091.24	-11%	\$	1,158.90
-17%	\$	1,082.80	-16%	\$	1,094.38	-12%	\$	1,137.38	-16%	\$	1,091.24	-11%	\$	1,158.90
-17%	\$	1,076.42	-16%	\$	1,087.93	-13%	\$	1,130.67	-16%	\$	1,084.80	-11%	\$	1,152.52
-17%	\$	1,076.42	-16%	\$	1,087.93	-13%	\$	1,130.67	-16%	\$	1,084.80	-11%	\$	1,152.52
-18%	\$	1,070.03	-17%	\$	1,081.47	-13%	\$	1,123.96	-17%	\$	1,078.36	-12%	\$	1,146.13
-18%	\$	1,070.03	-17%	\$	1,081.47	-13%	\$	1,123.96	-17%	\$	1,078.36	-12%	\$	1,146.13
-4%	\$	1,044.48	-3%	\$	1,055.65	1%	\$	1,097.13	-3%	\$	1,052.62	3%	\$	1,120.60
129%	\$	983.81	132%	\$	994.33	141%	\$	1,033.40	131%	\$	991.48	147%	\$	1,059.96
-19%	\$	1,054.06	-18%	\$	1,065.34	-15%	\$	1,107.19	-18%	\$	1,062.27	-13%	\$	1,130.17
-19%	\$	1,050.87	-18%	\$	1,062.11	-15%	\$	1,103.84	-18%	\$	1,059.06	-13%	\$	1,126.98
-19%	\$	1,050.87	-18%	\$	1,062.11	-15%	\$	1,103.84	-18%	\$	1,059.06	-13%	\$	1,126.98
-19%	\$	1,050.87	-18%	\$	1,062.11	-15%	\$	1,103.84	-18%	\$	1,059.06	-13%	\$	1,126.98
-19%	\$	1,050.87	-18%	\$	1,062.11	-15%	\$	1,103.84	-18%	\$	1,059.06	-13%	\$	1,126.98
-17%	\$	1,034.90	-16%	\$	1,045.97	-13%	\$	1,087.07	-17%	\$	1,042.96	-11%	\$	1,111.02
-20%	\$	1,038.10	-19%	\$	1,049.20	-16%	\$	1,090.42	-19%	\$	1,046.18	-14%	\$	1,114.22
-20%	\$	1,031.71	-20%	\$	1,042.74	-16%	\$	1,083.71	-20%	\$	1,039.75	-15%	\$	1,107.83
1661%	\$	951.88	1680%	\$	962.06	1750%	\$	999.86	1675%	\$	959.29	1802%	\$	1,028.04
-22%	\$	1,012.55	-21%	\$	1,023.38	-18%	\$	1,063.59	-21%	\$	1,020.44	-16%	\$	1,088.68
-24%	\$	512.42	-23%	\$	517.90	-20%	\$	538.24	-23%	\$	516.41	-17%	\$	555.16
-22%	\$	1,009.36	-21%	\$	1,020.15	-18%	\$	1,060.23	-22%	\$	1,017.22	-16%	\$	1,085.49
-22%	\$	1,009.36	-21%	\$	1,020.15	-18%	\$	1,060.23	-22%	\$	1,017.22	-16%	\$	1,085.49
-23%	\$	1,002.97	-22%	\$	1,013.70	-19%	\$	1,053.53	-22%	\$	1,010.78	-17%	\$	1,079.11
-23%	\$	993.39	-23%	\$	1,004.02	-20%	\$	1,043.46	-23%	\$	1,001.13	-18%	\$	1,069.53
-23%	\$	993.39	-23%	\$	1,004.02	-20%	\$	1,043.46	-23%	\$	1,001.13	-18%	\$	1,069.53
-23%	\$	993.39	-23%	\$	1,004.02	-20%	\$	1,043.46	-23%	\$	1,001.13	-18%	\$	1,069.53
-23%	\$	993.39	-23%	\$	1,004.02	-20%	\$	1,043.46	-23%	\$	1,001.13	-18%	\$	1,069.53
-9%	\$	983.81	-8%	\$	994.33	-4%	\$	1,033.40	-8%	\$	991.48	-2%	\$	1,059.96
-24%	\$	990.20	-23%	\$	1,000.79	-20%	\$	1,040.11	-23%	\$	997.91	-18%	\$	1,066.34
-24%	\$	990.20	-23%	\$	1,000.79	-20%	\$	1,040.11	-23%	\$	997.91	-18%	\$	1,066.34
-24%	\$	987.01	-23%	\$	997.56	-20%	\$	1,036.76	-23%	\$	994.69	-18%	\$	1,063.15
-24%	\$	987.01	-23%	\$	997.56	-20%	\$	1,036.76	-23%	\$	994.69	-18%	\$	1,063.15
-24%	\$	980.62	-24%	\$	991.11	-21%	\$	1,030.05	-24%	\$	988.26	-19%	\$	1,056.76
-24%	\$	980.62	-24%	\$	991.11	-21%	\$	1,030.05	-24%	\$	988.26	-19%	\$	1,056.76
-24%	\$	980.62	-24%	\$	991.11	-21%	\$	1,030.05	-24%	\$	988.26	-19%	\$	1,056.76
-25%	\$	974.23	-24%	\$	984.65	-21%	\$	1,023.34	-24%	\$	981.82	-19%	\$	1,050.38
-25%	\$	971.04	-24%	\$	981.42	-21%	\$	1,019.98	-25%	\$	978.60	-19%	\$	1,047.19
340%	\$	951.88	345%	\$	962.06	362%	\$	999.86	344%	\$	959.29	376%	\$	1,028.04
-25%	\$	967.85	-25%	\$	978.20	-22%	\$	1,016.63	-25%	\$	975.39	-20%	\$	1,044.00
-26%	\$	961.46	-25%	\$	971.74	-22%	\$	1,009.92	-25%	\$	968.95	-20%	\$	1,037.61
-26%	\$	958.27	-25%	\$	968.52	-22%	\$	1,006.57	-26%	\$	965.73	-20%	\$	1,034.42
-26%	\$	958.27	-25%	\$	968.52	-22%	\$	1,006.57	-26%	\$	965.73	-20%	\$	1,034.42
118%	\$	951.88	121%	\$	962.06	129%	\$	999.86	120%	\$	959.29	136%	\$	1,028.04
-14%	\$	951.88	-13%	\$	962.06	-10%	\$	999.86	-14%	\$	959.29	-7%	\$	1,028.04
-27%	\$	951.88	-26%	\$	962.06	-23%	\$	999.86	-26%	\$	959.29	-21%	\$	1,028.04

17	The NW Catholic Dist	172	217	141	182	145	144	1,001	\$39.00	\$60.00		\$4,451.18	\$4,451.18	\$5.37
18	Ontario Realty Corp	214	224	187	155	48	201	1,029	\$180.00	\$60.00	\$205.80	\$4,551.42	\$4,757.22	\$5.58
19	RRDSSAB	41	44	48	126	38	164	461	\$36.00	\$60.00		\$2,517.98	\$2,517.98	\$6.00
20	FF Clinic Holdings Ltd	101	143	127	84	67	72	594	\$60.00	\$60.00		\$2,994.12	\$2,994.12	\$6.07
21	F.F. Town Arena	78	224	8	11	178	59	558	\$204.00	\$60.00	\$862.80	\$2,940.42	\$3,803.22	\$6.13
22	Northwest Catholic Distric School Board	82	83	8	89	91	174	527	\$39.00	\$60.00	\$205.80	\$2,797.22	\$3,003.02	\$6.29
23	Armstrong, Larry George	18	65	45	43	73	105	349	\$39.00	\$60.00		\$2,124.18	\$2,124.18	\$6.42
24	RRDSSAB	222	98	127	110	137	95	789	\$36.00	\$60.00		\$3,692.22	\$3,692.22	\$6.51
25	United Native Friendship	59	109	34	58	43	77	380	\$36.00	\$60.00		\$2,228.00	\$2,228.00	\$6.94
26	Cole, Candace	62	60	77	57	58	50	364	\$36.00	\$60.00		\$2,170.72	\$2,170.72	\$7.19
27	Town of Fort Frances	55	84	62	61	55	29	346	\$39.00	\$60.00		\$2,106.28	\$2,106.28	\$7.24
28	United Native Friendship	159	80	61	108	61	55	524	\$36.00	\$60.00		\$2,743.52	\$2,743.52	\$7.52
29	Fort Frances Museum	27	28	39	80	25	28	227	\$36.00	\$60.00		\$1,680.26	\$1,680.26	\$8.40
30	Ontario Realty Corp	7	29	75	61	23	10	205	\$39.00	\$60.00		\$1,683.84	\$1,683.84	\$8.50
31	United Native Friendship Ctr	38	36	42	50	38	37	241	\$36.00	\$60.00		\$1,730.38	\$1,730.38	\$8.52
32	Volunteer Bureau	3	22	21	41	79	19	185	\$36.00	\$60.00		\$1,594.34	\$1,594.34	\$8.76
33	Public Library	23	32	32	41	41	25	194	\$180.00	\$60.00		\$1,562.12	\$1,562.12	\$9.14
34	Parks Board	0	7	29	26	-	-	62	\$15.50	\$25.83		\$633.84	\$633.84	\$10.22
35	Rainy River District School Board Office	27	30	23	32	27	32	171	\$60.00	\$60.00		\$1,479.78	\$1,479.78	\$10.28
36	Riverside Health Care	25	25	45	42	14	19	170	\$36.00	\$60.00		\$1,490.52	\$1,490.52	\$10.28
37	Public Works Canada	219	60	51	45	54	34	463	\$39.00	\$60.00		\$2,525.14	\$2,525.14	\$10.35
38	Armstrong, Jim	30	28	28	28	25	24	163	\$36.00	\$60.00		\$1,451.14	\$1,451.14	\$10.91
39	1358862 Ontario Ltd.	27	24	24	27	29	26	157	\$36.00	\$60.00		\$1,429.66	\$1,429.66	\$11.00
40	Town of Fort Frances	0	26	17	15	-	-	58	\$26.83	\$25.83		\$670.08	\$670.08	\$11.55
41	Ontario Realty Corp	89	24	30	32	24	26	225	\$180.00	\$60.00		\$1,673.10	\$1,673.10	\$12.30
42	F.F. & District Assoc Comm	20	21	20	24	20	21	126	\$36.00	\$60.00		\$1,318.68	\$1,318.68	\$12.44
43	The NW Catholic Dist	24	26	15	24	20	22	131	\$39.00	\$60.00		\$1,354.48	\$1,354.48	\$12.66
44	Ontario Realty Corp	31	23	13	34	22	13	136	\$180.00	\$60.00	\$205.80	\$1,404.60	\$1,610.40	\$13.38
45	Parks Board	0	0	0	46	-	-	46	\$15.50	\$25.83		\$673.22	\$673.22	\$14.64
46	Riverside Health Care	13	18	11	24	24	12	102	\$36.00	\$60.00		\$1,325.84	\$1,325.84	\$14.90
47	Metis Ventures Inc.	7	9	15	48	8	4	91	\$36.00	\$60.00		\$1,397.44	\$1,397.44	\$16.64
48	Civic Administration	16	15	20	19	15	7	92	\$204.00	\$60.00		\$1,297.20	\$1,297.20	\$17.07
49	Fort Frances Power Corporation	14	15	15	16	15	12	87	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$17.77
50	Town of Fort Frances	0	1	0	37	-	-	38	\$28.67	\$28.67		\$680.63	\$680.63	\$17.91
51	Town of Fort Frances	0	1	21	9	-	-	31	\$15.50	\$25.83		\$562.10	\$562.10	\$18.13
52	Hydro One Networks Inc.	11	13	12	13	13	13	75	\$39.00	\$60.00		\$1,297.20	\$1,297.20	\$20.27
53	Town of Fort Frances	274	0	0	0	0	41	315	\$60.00	\$60.00		\$2,281.70	\$2,281.70	\$55.65
54	Town of Fort Frances	239	2	1	2	4	28	276	\$39.00	\$60.00		\$2,109.86	\$2,109.86	\$57.02
55	Senic River Mall Inc.	4	4	5	4	6	3	26	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$58.96
56	Ontario Realty Corp	3	3	2	2	3	3	16	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$99.78
57	Metis Venures Inc.	1	0	1	1	3	4	10	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$144.13
58	Town of Fort Frances	0	0	0	1	0	0	1	\$36.00	\$60.00		\$1,297.20	\$1,297.20	\$1,297.20
59	Town of Fort Frances	-	-	-	-	-	-	0	-	-		-	-	-
Total		0	20,639	21,528	20,515	16,986	17,883	115,895	\$4,931.74	\$3,245.32	\$1,891.80	\$465,498.15	\$467,389.95	
Grandtotal								243,220	\$15,907.89	\$16,580.31	\$7,274.40	\$1,087,589.91	\$1,094,864.31	

3%	\$	4,569.54	4%	\$	4,618.41	8%	\$	4,799.87	7%	\$	4,747.00	5%	\$	4,655.58
-2%	\$	4,672.44	-1%	\$	4,722.42	3%	\$	4,907.96	2%	\$	4,855.21	0%	\$	4,758.43
3%	\$	2,585.05	4%	\$	2,612.69	8%	\$	2,715.35	6%	\$	2,660.09	6%	\$	2,672.00
3%	\$	3,073.82	4%	\$	3,106.69	8%	\$	3,228.76	6%	\$	3,174.09	6%	\$	3,160.55
-23%	\$	2,941.52	-22%	\$	2,972.98	-19%	\$	3,089.79	-20%	\$	3,034.96	-20%	\$	3,028.31
-6%	\$	2,827.60	-5%	\$	2,857.84	-1%	\$	2,970.12	-3%	\$	2,915.16	-3%	\$	2,914.44
2%	\$	2,173.45	3%	\$	2,196.69	7%	\$	2,283.00	5%	\$	2,227.25	6%	\$	2,260.60
3%	\$	3,790.44	4%	\$	3,830.98	8%	\$	3,981.50	6%	\$	3,927.70	5%	\$	3,876.84
3%	\$	2,287.37	4%	\$	2,311.83	8%	\$	2,402.67	5%	\$	2,347.06	7%	\$	2,374.47
3%	\$	2,228.57	4%	\$	2,252.41	8%	\$	2,340.90	5%	\$	2,285.22	7%	\$	2,315.69
3%	\$	2,162.42	4%	\$	2,185.55	8%	\$	2,271.42	5%	\$	2,215.66	7%	\$	2,249.58
3%	\$	2,816.57	4%	\$	2,846.69	8%	\$	2,958.54	6%	\$	2,903.57	6%	\$	2,903.42
3%	\$	1,725.10	4%	\$	1,743.55	8%	\$	1,812.05	4%	\$	1,755.76	8%	\$	1,812.45
-2%	\$	1,644.25	-1%	\$	1,661.83	3%	\$	1,727.13	-1%	\$	1,670.74	3%	\$	1,731.64
3%	\$	1,776.55	4%	\$	1,795.55	8%	\$	1,866.09	5%	\$	1,809.87	8%	\$	1,863.88
-1%	\$	1,570.75	0%	\$	1,587.55	3%	\$	1,649.92	0%	\$	1,593.45	4%	\$	1,658.18
3%	\$	1,603.82	4%	\$	1,620.97	8%	\$	1,684.66	4%	\$	1,628.23	8%	\$	1,691.24
76%	\$	1,118.72	78%	\$	1,130.69	85%	\$	1,175.11	76%	\$	1,118.10	90%	\$	1,206.36
3%	\$	1,519.30	4%	\$	1,535.55	8%	\$	1,595.88	4%	\$	1,539.34	9%	\$	1,606.75
2%	\$	1,515.62	3%	\$	1,531.83	7%	\$	1,592.02	3%	\$	1,535.48	8%	\$	1,603.08
3%	\$	2,592.40	4%	\$	2,620.12	8%	\$	2,723.07	6%	\$	2,667.82	6%	\$	2,679.35
3%	\$	1,489.90	4%	\$	1,505.83	8%	\$	1,565.00	4%	\$	1,508.43	9%	\$	1,577.36
3%	\$	1,467.85	4%	\$	1,483.55	8%	\$	1,541.83	4%	\$	1,485.24	9%	\$	1,555.32
65%	\$	1,104.02	67%	\$	1,115.83	73%	\$	1,159.67	65%	\$	1,102.64	78%	\$	1,191.67
3%	\$	1,717.75	4%	\$	1,736.12	8%	\$	1,804.33	4%	\$	1,748.04	8%	\$	1,805.11
3%	\$	1,353.92	4%	\$	1,368.40	8%	\$	1,422.17	4%	\$	1,365.43	9%	\$	1,441.45
1%	\$	1,372.30	2%	\$	1,386.97	6%	\$	1,441.47	2%	\$	1,384.76	8%	\$	1,459.82
-14%	\$	1,390.67	-13%	\$	1,405.55	-9%	\$	1,460.77	-13%	\$	1,404.08	-8%	\$	1,478.18
57%	\$	1,059.92	59%	\$	1,071.26	65%	\$	1,113.35	57%	\$	1,056.26	70%	\$	1,147.59
-5%	\$	1,265.72	-4%	\$	1,279.26	0%	\$	1,292.52	-4%	\$	1,272.68	2%	\$	1,353.29
-12%	\$	1,225.30	-11%	\$	1,238.40	-8%	\$	1,287.06	-12%	\$	1,230.17	-6%	\$	1,312.89
-5%	\$	1,228.97	-4%	\$	1,242.12	0%	\$	1,290.92	-5%	\$	1,234.04	1%	\$	1,316.56
-7%	\$	1,210.60	-6%	\$	1,223.54	-2%	\$	1,271.62	-6%	\$	1,214.71	0%	\$	1,298.19
51%	\$	1,030.52	53%	\$	1,041.54	59%	\$	1,082.47	51%	\$	1,025.35	64%	\$	1,118.20
79%	\$	1,004.80	81%	\$	1,015.54	88%	\$	1,055.44	78%	\$	998.29	94%	\$	1,092.49
-10%	\$	1,166.50	-9%	\$	1,178.97	-6%	\$	1,225.30	-10%	\$	1,168.34	-3%	\$	1,254.11
-10%	\$	2,048.50	-9%	\$	2,070.41	-6%	\$	2,151.75	-8%	\$	2,095.85	-6%	\$	2,135.70
-10%	\$	1,905.17	-9%	\$	1,925.55	-5%	\$	2,001.20	-8%	\$	1,945.13	-6%	\$	1,992.45
-24%	\$	986.42	-23%	\$	996.97	-20%	\$	1,036.14	-25%	\$	978.97	-17%	\$	1,074.12
-27%	\$	949.67	-26%	\$	959.83	-23%	\$	997.54	-28%	\$	940.32	-20%	\$	1,037.39
-28%	\$	927.62	-28%	\$	937.54	-25%	\$	974.38	-29%	\$	917.14	-22%	\$	1,015.35
-31%	\$	894.55	-30%	\$	904.11	-28%	\$	939.64	-32%	\$	882.35	-24%	\$	982.29

\$ 477,584.24	\$ 482,692.02	\$ 501,657.03	\$ 498,845.95	\$ 482,475.56
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FLAT RATE COMMERCIAL															
1	Town Of Fort Frances	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A
2	Town Of Fort Frances	-	-	-	-	-	-	-	-	\$60.00	\$0.00	\$1,297.20	\$1,297.20	-	N/A
3	Resolute Forest Products Inc.	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A
4	Town Of Fort Frances	-	-	-	-	-	-	-	-	\$46.83	\$0.00	\$1,012.54	\$1,012.54	-	N/A
5	Town Of Fort Frances	-	-	-	-	-	-	-	-	\$26.83	\$0.00	\$580.14	\$580.14	-	N/A
Total									\$0.00	\$133.66	\$0.00	\$2,889.88	\$2,889.88		
Grandtotal									\$15,907.89	\$16,713.97	\$7,274.40	\$1,090,479.79	\$1,097,754.19		

COUCHICHING														
1	Couchiching Band Office	1858	2,134	605	1,558	1,656	1,548	9,359	\$504.00	\$0.00	\$0.00	\$51,390.57	\$51,390.57	\$5.49
2	Couchiching Band Office	14990	15,720	20,700	17,120	14,820	14,950	98,300	\$840.00	\$0.00	\$0.00	\$539,676.66	\$539,676.66	\$5.49
	Total	16,848	17,854	21,305	18,678	16,476	16,498	107,659	\$1,344.00	\$0.00	\$0.00	\$591,067.23	\$591,067.23	
	Grandtotal							332,535	\$17,251.89	\$16,713.97	\$7,274.40	\$1,681,547.02	\$1,688,821.42	

	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018
	Forecasted	Forecasted	Forecasted revenue	Forecasted revenue	Forecasted revenue	Actual	Actual	Forecasted revenue	Actual	Actual	Actual - Projected	Actual - Projected
	Cubic Meters	% of Usage	based on Usage	based on Budgeted Revenue	% based Budgeted Revenue	Cubic Meters	% of Usage	based on Actual Usage	Revenue	Revenue %	\$ Difference on Actual Usage	\$ Difference on Actual Revenue
Total Actual treated water distributed into the distribution System	1026050					1372840						
Estimated 15% System loss (leaks, Hydrants and flushing)	-153908					-205926						
Total Billed Out treated water	872143		\$5,279,859.65	\$5,285,625.00		1166914		\$5,154,691.59	\$5,122,294.23			
Actual Usage ICI Accounts - 289 accounts based on 2015	257907	29.57%	\$1,561,342.05	\$1,122,444.96	21.24%	243220	20.84%	\$1,074,392.88	\$1,087,589.94	21.29%	\$13,197.06	-\$34,855.02
Actual CFN metered - 2 accounts	124484	14.27%	\$753,613.14	\$682,295.49	12.91%	107659	9.23%	\$475,569.70	\$591,067.23	11.54%	\$115,497.53	-\$91,228.26
Non-residential Accounts -6 accounts	2034	0.23%	\$12,313.62	\$13,688.37	0.26%	3472	0.30%	\$15,337.11	\$16,977.00	0.33%	\$1,639.89	\$3,288.63
Estimated Usage												
Estimated Calculated Non-metered Accounts - 2 accounts using 200 cubic meters per account	400	0.05%	\$2,421.56	\$2,593.71	0.05%	400	0.03%	\$1,766.95	\$2,889.88		\$1,122.93	\$296.17
Estimated remaining amount is Residential Usage - 3609 accounts plus 14 church accounts	487318	55.88%	\$2,950,169.27	\$3,464,602.47	65.55%	812163	69.60%	\$3,587,624.95	\$3,423,770.21	66.84%	-\$163,854.74	-\$40,832.26
		100.00%	\$5,279,859.65	\$5,285,625.00	100.00%		100.00%	\$5,154,691.59	\$5,122,294.26	100.00%	-\$32,397.33	-\$163,330.74
Estimated Residential usage per account per year- (Canadian average is 270 cu. per year)	135.3					224.2						
Estimated Residential usage per account per month	11.27					18.68						
Estimated residential cost per cubic meter of water (\$41.23 per month 2018)	\$3.66					\$2.21						
Calculated Water non-residential customers (1.25 times residential rate) per cubic meter	\$4.57					\$2.76						
Estimated residential cost per cubic meter of wastewater (38.45 per month 2018)	\$3.41					\$2.06						
Calculated Sewer non-residential customers (1.25 times residential rate) per cubic meter	\$4.26					\$2.57						

February 20, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations & Facilities

RE: Renewal of Bearskin Annual Lease

Please find attached a report prepared by Tom Batiuk, Airport Supervisor, outlining the annual lease agreement with Bearskin Lake Air Service LP for counter and storage space within the terminal building. The lease agreement is required to be executed by the Corporation at this time. The rates in the lease agreement reflect a 2.6% increase for counter space. This increase follows with the increase in the Town user fees for 2019.

The Operations & Facilities Executive Committee recommends the following:

- 1) That the lease agreements with Bearskin Lake Air Service LP be executed.
- 2) That the Mayor and Clerk be authorized to execute the lease agreements on behalf of the Corporation.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations & Facilities

Council Approval of this report will agree with the recommendations of the Operations & Facilities Executive Committee being:

- 1) That the lease agreements with Bearskin Lake Air Service LP be executed.**
- 2) That the Mayor and Clerk be authorized to execute the lease agreements on behalf of the Corporation.**



2018-07-26

To: Travis Rob, O&F Division Manager

From: Tom Batiuk

Re: Lease Renewal, Bearskin Airlines

Please find attached the rental lease agreement for Bearskin Airlines. They have executed the documents for a lease renewal dated January 1st, 2019 to December 31st, 2019. It is my recommendation to have the lease signed by Town Council at a regular meeting. Please forward these copies through the O&F committee for execution by Town Council.

Kind Regards,

Tom Batiuk
Airport Supervisor

THIS AGREEMENT made this 1st day of January, Two Thousand and Nineteen

BETWEEN:

THE CORPORATION OF THE TOWN OF FORT FRANCES
(The "Town")

-And-

BEARSKIN AIRLINES
C/O EIC SHARED SERVICES
(The "Tenant")

WHEREAS:

- A. The Town and the Tenant hereinafter collectively referred to as the "Parties" entered into an agreement of lease (the "Lease") dated March 1, 2000 with respect to the property ("Demised Premises") described as: Office, counter and storage space comprising a total area of 28.5 square meters at the Fort Frances Airport.
- B. The copy of the lease dated March 1, 2000, in each of the Parties possession forms Part of this Agreement as Schedule "A".
- C. The term (the "Term") of this lease and subsequent renewals is due to expire and end December 31, 2018.
- D. The Town desires to lease to the Tenant and the Tenant desires to lease from the Town the Demised Premises for a further Term, namely, from January 1, 2019 to and including December 31, 2019 on substantially the same terms and conditions as set out in the Lease, save and excepting the additional clause E, as set out below.
- E. The annual rental fee will be annually increased on renewal by the greater of the amounts calculated as follows:
 - 1) An amount equal to that produced by applying the Previous year's Ontario consumer price index to the previous year's annual rental fee;
 - 2) An amount calculated as 2.6% over the previous year's annual rental fee

NOW THEREFORE the Parties agree as follows:

- 1. The Town agrees to lease to the Tenant and the Tenant agrees to lease from the Town the Demised Premises for a further Term from and including January 1, 2019 to December 31, 2019.
- 2. The amount payable by the Tenant to the Town in respect of the Tenant's lease of the Demised Premises for the Term January 1, 2019 to December 31, 2019 shall be the sum of \$ 11,203.35, plus applicable taxes, which amount shall be payable by the Tenant to the Town on a monthly basis.
- 3. Except as set out in this agreement, the Lease by the Tenant of the Demised Premises from the Town for the term shall be upon the same terms and conditions as set out in the Lease.

IN WITNESS WHERE OF the Parties have executed this Agreement.

For the Corporation of the Town of Fort Frances:

Per: _____
Mayor

Per: _____
Clerk

For: Bearskin Airlines C/O EIC Shared Services:

Witness: _____ Per: _____
“I have the authority to bind the corporation”

Date: February 19th, 2019

Report To: Mayor & Council

From: Patrick Briere, By-Law Enforcement Officer

Re: Request from Age Friendly Committee – Safe Drop Off/Pick-Up Locations for Adults.

As you will recall, at the regular meeting of Council on January 28th, 2019, Council referred a request letter from Irene Laing, Age Friendly Committee to the Community Services Executive Committee with input from Operations & Facilities Executive Committee and the Planning & Development Executive Committee. The above mentioned Committees have reviewed the request letter and it was determined that the Planning & Development Executive Committee have the By-Law Enforcement Department do further research into this request. At the next regular meeting of Council on February 11th, 2019 approved this request and has referred the item back.

The By-Law Enforcement completed further research into this request and provided all of its findings to the Planning & Development Executive Committee along with the comments from the Operations & Facilities Executive Committee at its regular meeting Tuesday February 19th, 2019.

The Planning & Development Executive Committee is recommending that Council direct Administration to continue to work with the Age Friendly Committee on the feasibility of the request and work with the Age Friendly Committee to promote the Accessible Parking Permit Program to residents.

Respectfully submitted,

Original Signed By

Patrick Briere
By-Law Enforcement Officer

Council approval of this report will: direct Administration to continue to work with the Age Friendly Committee on the feasibility of the request and work with the Age Friendly Committee to promote the Accessible Parking Permit Program to residents.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2019/20**

TO: Mayor Caul & Members of Council

FROM: Dawn Galusha, Deputy Treasurer

DATE: February 19, 2019

SUBJECT: Councillor Wendy Brunetta NOMA Executive Meeting

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "F" Travel Statement – Mayor/Council Honorarium per diem in the amount of \$240.00 to attend the Northern Ontario Municipal Association (NOMA) Executive Meeting held in Thunder Bay on February 5-6, 2019 as submitted by Councillor Wendy Brunetta.

The per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-D Schedule 'A'.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the per diem claim in the amount of \$240.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association (NOMA) Executive Meeting held in Thunder Bay on February 5-6, 2019.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association (NOMA) Executive Meeting held in Thunder Bay on February 5-6, 2019.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Wendy Brunetta
Conference / Seminar Attended	NOMA Exec Mtg
Location	THUNDER BAY, ON
Dates	Feb 5-6/19

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			Feb 5	Feb 6				
Amount			160.00	80.00				240.00

Name (Please Print) Wendy Brunetta	Signature <i>Wendy Brunetta</i>
Approved	Date Feb 11/19

To be submitted to Payroll for processing when approved by Council

February 20, 2019

REPORT TO: Mayor & Council

FROM: Elizabeth (Lisa) Slomke, Clerk

SUBJECT: Further Bill 68 Amendments – Code of Conduct / Integrity Commissioner

On May 30, 2017 Bill 68, the Modernizing Ontario Municipal Legislation Act, 2017 received Royal Assent. Since that time various sections have become effective. With the final deadline of March 1, 2019 rapidly approaching, this report will provide Council with the necessary information to implement a Code of Conduct and appoint an Integrity Commissioner.

The code of conduct is intended to demonstrate a commitment to the public that members of Council, Local Boards and Committees of Council will act with integrity, fairness, consistency, respect and within the law without prejudice or bias.

The Minister of Municipal Affairs has provided regulations regarding the content and subject matter which needs to be included in a Code of Conduct which include the following:

- Gifts, benefits and hospitality
- Respectful conduct, including conduct toward officers and employees of the municipality or local board as the case may be
- Confidential information
- Use of property of the municipality or of the local board as the case may be.

The Code of Conduct being presented for your consideration applies to all members of Council of the Town of Fort Frances, Local Boards, members of Committees of the Town of Fort Frances which includes members of the public appointed to Committees as representatives on behalf of the Town of Fort Frances. It is the responsibility of members to be aware of, and comply with, the Code.

Key components include:

- Principles upon which this Code is based
- Application of this Code
- Definitions
- Compliance with Declaration of Office
- Adherence to Council Policies and Procedures
- Conduct at Meetings
- Conduct Respecting Others
- Conduct Respecting Staff and Officers
- Gifts, Benefits and Hospitality
- Confidential Information
- Use of Municipal Property, Services and Other Resources
- Conduct of Election Campaign
- No Improper Use of Influence
- Non-Compliance with this Code of Conduct – Sanctions
- No Reprisal or Obstruction in the Application or Enforcement of this Code

- Statutes and Policies Regulating the Conduct of Members
- Complaints Alleging Violation of this Code

Upon approval of the Code of Conduct, copies will be included on upcoming agendas for the various Boards and Committees of Council (those established by Council resolution or by-law). Council is also required to appoint an Integrity Commissioner. The purpose of appointing an Integrity Commissioner along with the Code of Conduct is that this will further support commitment to the Code and will ensure that provisions of the Code are enforced. The role of the Integrity Commissioner will be to report to Council on:

- The application of the code of conduct to members of council
- The application of any procedures, rules or policies governing the ethical behavior of members of Council
- The application of the Municipal Conflict of Interest Act

Additional details regarding the responsibilities of the Integrity Commissioner can be located in section 223.3 of the Municipal Act, 2001.

Currently Council already has Paul Heayn engaged as Closed Meeting Investigator. The addition of Integrity Commissioner responsibilities is a nice fit as the two could be closely related in many instances. I recommend that Council consider entering into an agreement with Mr. Heayn beginning March 1, 2019 and ending December 31, 2022 (just after end of current term of Council). He has a retainer fee of \$500.00 per annum and when engaged on our file, will charge us \$50.00 per hour.

Procuring the responsibilities of an Integrity Commissioner doesn't fit neatly into our Procurement Policy as costs are unknown and further, this specialized service could easily be interpreted to fall into Schedule A of our Procurement Policy as a Professional and Special Service that doesn't need to follow established purchasing methods.

It is difficult to forecast annual costs given the unknown of how often the services of the Integrity Commissioner will be used. For the 2019 budget we have included \$10,000. Some municipalities are setting up a reserve so that funds would be available to help offset higher than expected costs in any particular year.

The Town of Fort Frances is required to provide indemnification for the Integrity Commissioner for the duties provided to the Town.

Council approval of this report will agree to the implementation of a Code of Conduct with supporting Integrity Commissioner Inquiry Protocol, and appoint Paul S. Heayn as Integrity Commissioner, further execution of appropriate by-laws will be considered in tonight's Council meeting.

INSERT LOGO



Code of Conduct

[INSERT TYPE] of [INSERT NAME]

Important Disclaimer: this protocol complies with the relevant provisions of the *Municipal Act, 2001*, SO 2001, c 25 (the “*Act*”). If you have any questions or concerns about this protocol or how to implement it, please contact Wishart Law Firm LLP. Wishart Law Firm LLP is not responsible for the results of any edit to this protocol other than as expressly authorized or directed by Wishart Law Firm LLP.

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1. Principles Upon Which This Code is Based

- 1.1 A municipality is a responsible level of government. Improving the quality of municipal governance and administration can best be achieved by encouraging high standards of conduct on the part of all Members. In particular, the public is entitled to expect the highest standards of conduct from the Members of its local government. In turn, adherence to these standards will protect and promote the Municipality's reputation and integrity.
- 1.2 Key statements of principle that underline this Code of Conduct are as follows:
- a) Council, and its Members are the leaders of the Municipality both inside and outside its geographic boundaries. Especially in an age of social media and electronic messaging, strong positive management of the reputation of the Municipality is needed. The statements and behavior of Council affect the Municipality's reputation as a place to live and do business. Conflict and inappropriate conduct among Members, staff, officers and members of the public, adversely affects the Municipality's reputation and is to be avoided. Put differently, Council has a strong role to protect and promote the Municipality and its reputation as an excellent place to live, work and do business;
 - b) Members must serve and be seen to serve their constituents in a conscientious and diligent manner;
 - c) Members must be committed to performing their functions with integrity, avoiding the improper use of the influence of their office, and conflicts of interest, both real and perceived;
 - d) Members are expected to conduct themselves and perform their duties in office and arrange their private affairs in a manner that promotes public confidence and will bear close public scrutiny;
 - e) Members must recognize and act upon the principle that democracy is best achieved when the operation of government is as transparent and accountable to the Public as possible;
 - f) Members shall seek to serve the public interest by upholding both the letter and spirit of the laws of Parliament and the Ontario Legislature, as well as the laws and policies adopted by the Municipal Council;

- g) Members must not use the status of their position to inappropriately influence the decision of another individual or body. For example, to obtain a personal advantage for the Member, the Member's parents, children, spouse, staff, friends, associates, business or otherwise; or to disadvantage another party.
- h) Members shall be respectful of the role of staff to provide advice with political neutrality and objectivity and without undue influence from a Member or Members.

2. Application of this Code

- 2.1 This Code of Conduct applies to every Member.

3. Definitions

- 3.1 In this Code of Conduct:

- a) "Benefit" means preferential treatment, privileged access, favours or other advantage including, but not necessarily limited to, invitations to sporting, cultural or social events, access to discounts and loyalty programs and promises of a new employment.
- b) "Ceremonial Gift" means official gifts provided as part of the culture or practices of communities or government within Canada or internationally, which although they may be given to a Member, are accepted by a Member on behalf of a municipality and become the property of a municipality.
- c) "Child" means a child born within or outside marriage and includes any adopted child, step child, foster child and a person whom a Member has a demonstrated a settled intention to treat as a child of his or her family;
- d) "Confidential Information" means any information in the possession of, or received in confidence by, the Municipality that the Municipality is prohibited from disclosing, or has decided to refuse to disclose, under the *Municipal Freedom of Information and Protection of Privacy Act* or any other law. Confidential Information also includes information of a corporate, commercial, scientific or technical nature received in confidence from third parties; personal information; information that is subject to solicitor-client privilege; information that concerns any confidential matters pertaining to personnel, labour relations, litigation, property acquisition, the security of the property of the Municipality or a Local

Board; and any other information lawfully determined by the Council to be confidential, or required to remain or be kept confidential by legislation or order.

- e) “Council” means the Council of the **[INSERT NAME]**
- f) “Gift” means free or discounted items or services and any item or service that would, viewed in light of all the circumstances, be regarded as a gift by a reasonable Person not including Ceremonial Gifts.
- g) “Hospitality” means the friendly reception and entertainment of guests, which may range from light refreshments at a meeting to expensive restaurant meals and sponsored travel or accommodation.
- h) “In-camera meeting” means a meeting, or part of a meeting, closed to the public pursuant to section 239 of the *Municipal Act, 2001*.
- i) “Information” includes a record or document written or otherwise;
- j) “Integrity Commissioner” means the Person appointed by by-law in accordance with section 223.3 of the *Municipal Act, 2001* and who is responsible for performing, in an independent manner, the functions assigned by the Municipality with respect to the application of the Code of Conduct for Members.
- k) “Local Board” means, for the purpose of this Code of Conduct, a local board other than:
 - i. A society as defined in subsection 2(1) of the *Child, Youth and Family Services Act, 2017*;
 - ii. A board of health as defined in subsection 1(1) of the *Health Protection and Promotion Act*;
 - iii. A committee of management established under the *Long-Term Care Homes Act, 2007*;
 - iv. A police services board established under the *Police Services Act* and/or the *Police Services Act, 2018*;
 - v. A board as defined in section 1 of the *Public Libraries Act*; and
 - vi. A corporation established in accordance with section 203 of the *Municipal Act, 2001*;

- l) “Member” means a member of Council, which shall include the Mayor/Reeve, members of Committees and members of Local Boards, unless, with respect to members of Local Boards, the context requires otherwise, and shall not include staff or ratepayers.
- m) “Officer(s)” means a person who holds a position of responsibility with definite rights and duties prescribed by statute or by-law.
- n) “Parent” means a person who has demonstrated a settled intention to treat a child as a part of his or her family whether or not that person is the natural parent of the child;
- o) “Person” includes a corporation, partnership, association and any other entity, as the context allows; and
- p) “Spouse” means an individual to whom an individual is married or with whom an individual is living in a conjugal relationship outside marriage.
- q) “Transparency” means that the municipality actively encourages and fosters stakeholder participation and openness in its decision-making processes. It means that the municipality’s decision-making process is open and clear to the public.

4. Compliance with Declaration of Office

- 4.1 Every Member shall act in accordance with his or her declaration of office sworn pursuant to section 262 of the *Municipal Act, 2001*. A copy of the Declaration of Office is attached as Schedule “A”.

5. Adherence to Council Policies and Procedures

- 5.1 Every Member shall observe and comply with every provision of this Code of Conduct, as well as all other policies and procedures adopted or established by Council.

6. Conduct at Meetings

- 6.1 Every Member shall conduct himself or herself properly and in a civil and respectful manner at meetings, and in accordance with the provisions of the Procedural By-law, this Code of Conduct, and other applicable law.

- 6.2 Members will respect the decision-making process. Members will attempt to accurately and adequately communicate the attitudes and decisions of Council, even if they disagree with a majority decision of Council.
- 6.3 Members shall strive to attend all Council Meetings. Any Member who is unable to attend a Council Meeting shall advise the clerk as soon as is reasonably possible of the reason for their absence.

7. Conduct Respecting Others

- 7.1 Every Member has the duty and responsibility to treat members of the public, one another and staff appropriately and without abuse, bullying or intimidation, and to ensure that the municipal work environment is free from discrimination and harassment. The Member shall be familiar with, and comply with, the Municipality's Workplace Anti-Violence, Harassment and Sexual Harassment Policy.
- 7.2 A Member shall not use indecent, abusive or insulting words, tone or expressions toward any other Member, any municipal staff or any member of the public.
- 7.3 A Member shall not speak in a manner that is discriminatory to any individual, based on any protected grounds. Protected grounds include: citizenship, race, place of origin, ethnic origin, colour, ancestry, disability, age, creed, sex/pregnancy, family status, marital status, sexual orientation, gender identity, and gender expression¹¹.

8. Conduct Respecting Staff and Officers

- 8.1 Under the direction of the senior administrative staff, and in accordance with the decisions of Council, staff and Officers are required to serve the municipal corporation as a whole. Every Member shall be respectful of the role of staff and Officers to provide advice based on political neutrality and objectivity and without undue influence from any Member or group of Members. Accordingly, no Member shall maliciously or falsely injure or impugn the professional or ethical reputation of any staff person or Officer.
- 8.2 Members shall acknowledge and respect the fact that staff carry out directions of Council, through senior staff, including but not limited to the treasurer, clerk, director of public works, and administer the policies of the Municipality. No Member shall perform, direct or attempt to undermine the duties of any staff person or Officer except in accordance with the Municipality's procedural by-law.

¹¹ See *Human Rights Code*, R.S.O. 1990, c.H.19

- 8.3 Every Member shall show respect for staff and Officers, and for their professional capacities and responsibilities.
- 8.4 No Member shall direct, instruct or compel any staff member or Officer to engage in partisan political activities or subject any staff member or Officer to threat or discrimination for refusing to engage in any such activity.
- 8.5 No Member shall use or attempt to further his or her authority or influence by intimidating, threatening, coercing, commanding or improperly influencing any staff person or Officer or interfering with that person's duties, including the duty to disclose improper activity.

9. Gifts, Benefits and Hospitality

- 9.1 For the purposes of this Code, Gifts, Benefits and Hospitality provided, with a Member's knowledge, to that Member's spouse, child or parent, or to his or her staff, that is connected directly or indirectly to the performance of the Member's duties, are deemed Gifts, Benefits and Hospitality provided to that Member.
- 9.2 No Member shall accept Gifts, Benefits and Hospitality connected directly or indirectly with the performance of his or her duties, unless permitted under one or more of the exceptions listed below:
- 9.3 Each of the following is recognized as an exception:
 - a) compensation authorized by law;
 - b) Gifts, Benefits and Hospitality of the kind that normally accompanies the responsibilities of office and is received as an incident of protocol or social obligation;
 - c) a political contribution otherwise authorized and reported as required by law, in the case of a Member running for office;
 - d) services provided without compensation by a Person volunteering their time in a function that would not normally be provided for compensation;
 - e) a suitable memento of a function honouring the Member;

- f) food, lodging, transportation or entertainment lawfully provided by any Provincial, regional or local government or board or political subdivisions of any of them, by the Federal government, a foreign government, or by those organizing a conference, seminar or event where the Member is speaking or attending in an official capacity;
- g) food and beverage consumed at a banquet reception or similar event, if:
 - i. attendance by the Member is for a legitimate municipal purpose;
 - ii. the Person extending the invitation, or a representative of the organization holding the event, is in attendance; and
 - iii. the value is reasonable;
- h) communications to the office of a Member, even if such communication would, in the ordinary course, require a subscription; and
- i) a sponsorship or donation for a community event organized or run by a Member, or a third party on behalf of a Member, subject to the limitations set out in any applicable municipal policy.

9.4 Except for exception 9.3 (c) (political contributions allowable by law), these exceptions do not apply where Gifts, Benefits and Hospitality are provided by a lobbyist or a lobbyist's client or employer. In this provision, a lobbyist is an individual, organization or business who or that:

- a) lobbies, or causes the lobbying of, any public office holder of the Municipality, the municipal council or corporation or a Local Board;
- b) the Member knows is attempting or intending to lobby the Member or any of the public, Persons or bodies listed in paragraph (a); or
- c) is maintaining an active lobbyist registration with the Municipality, whether or not with respect to any specific or current subject matter.

9.5 The exceptions in section 9.3 do not apply to a gift from an anonymous sender. No Member shall accept a gift from an anonymous sender. Where a Member receives a gift from an anonymous sender, the Member will turn the gift in to the Clerk who will donate the gift to a charity/organization on the Municipality's approved donation list.

- 9.6 In the case of any of the recognized exceptions in sections 9.3 (b), (e), (f), (h) and (i), to enhance transparency and accountability with respect to Gifts, Benefits and Hospitality, if the value of the Gift, Benefit or Hospitality is over \$300, or if the total value of Gifts, Benefits and Hospitality received from any one source during the course of a calendar year exceeds \$300, the Member shall file, within 30 days of receipt, or of reaching the annual limit, a disclosure statement with the Municipality or with its Integrity Commissioner.
- 9.7 The disclosure statement must set out:
- a) the nature of all Gifts, Benefits, and Hospitality;
 - b) its source and date of receipt;
 - c) the circumstances under which it was given and received;
 - d) its estimated value or, if determinable, its exact value;
 - e) what the recipient intends to do with any gift; and
 - f) whether any gift will at some point be provided to the Municipality.
- 9.8 Every disclosure statement filed under this Code shall be made a public record and posted in a place available for public review.
- 9.9 Upon receiving a disclosure statement, the Municipality or the Integrity Commissioner, as the case may be, shall examine, or in the case of the Municipality, appoint a Person to examine, the disclosure statement to ascertain whether the receipt of any Gifts, Benefits, or Hospitality, in his or her opinion, acting reasonably, contravenes this Code. Making such determination shall include providing the Member an opportunity to provide an explanation as to why receipt of any Gift, Benefit or Hospitality at issue does not contravene this Code.
- 9.10 Should a determination be made that receipt of any Gift, Benefit or Hospitality contravenes this Code, the Member shall be directed to promptly return, dispose of, or reimburse the person giving the Gift, Benefit or Hospitality, for the full value thereof, as applicable or remit the value of any gift or benefit already consumed to the Municipality.

10. Confidential Information

- 10.1 No Member shall disclose, release, sell or publish by any means directly or indirectly, to any person or to the public, any Confidential Information acquired by virtue of his or her office, in any form including, but not limited to, written notes, reports, oral and video recording, pictures, electronic correspondence, and any form of social media except when required or authorized by Council or otherwise by law to do so.
- 10.2 No Member shall use Confidential Information for personal or private gain or benefit, or to disadvantage any other person or body.
- 10.3 Unless required by law, no Member shall disclose the substance of deliberations of meetings held *in-camera* and that are authorized to be held *in-camera* under the *Municipal Act, 2001* or any other legislation unless or until Council discloses such information at a meeting that is open to the public or otherwise releases such information to the public.
- 10.4 Without limiting the generality of the foregoing, no Member shall, without lawful authority, disclose or make personal use of any of the following types of Confidential Information:
- a) Information concerning litigation, negotiation or personnel or labour matters;
 - b) Information the publication of which may infringe on the rights of any person (e.g. source of a complaint where the identity of a complainant is given in confidence);
 - c) Price schedules in any contract, tender or proposal document while such remains Confidential Information;
 - d) Information deemed to be “personal information” under the *Municipal Freedom of Information and Protection of Privacy Act*; and
 - e) Any other information or statistical data required by law not to be released.
- 10.5 No Member shall obtain access, or attempt to gain access, to Confidential Information in the custody of the Municipality, Local Board or Committee except to the extent that such access is necessary for the performance of his or her duties and such access is not prohibited by Council or otherwise by law.

11. Use of Municipal Property, Services and Other Resources

- 11.1 No Member shall use, or permit the use of, municipal equipment, land, facilities, supplies, services, staff or other resource, including any municipally-owned information, website, or funds allocated for Member expenses, for any purpose or activity other than the lawful business of the municipal corporation. No Member shall seek or acquire any personal financial gain from the use or sale of Confidential Information, or of any municipally-owned intellectual property including any invention, creative writing or drawing, computer program, technical innovation, or any other information or item capable of being patented or copyrighted, for which property remains exclusively that of the Municipality.

12. Conduct of Election Campaign

- 12.1 Every Member shall comply with all applicable requirements of the *Municipal Elections Act, 1996* and with the Municipality's municipal or board resources rules and procedures established pursuant to section 88.18 of the *Municipal Elections Act, 1996*.
- 12.2 No Member shall use Confidential Information, facilities, equipment, supplies, services, or other resources of the Municipality, including any Member newsletter or website linked through the Municipality's website, for any election campaign or campaign-related activity. No Member shall undertake campaign-related activities on municipal property during regular working hours unless authorized by the Municipality.
- 12.3 No Member shall use the services of any person for election-related purposes during hours in which that person receives any compensation from the Municipality.

13. No Improper Use of Influence

- 13.1 No Member shall use the influence of his or her office for any purpose other than for the lawful exercise of his or her official duties and for municipal purposes.
- 13.2 No Member shall use his or her office or position to influence or attempt to influence the decision of any other person, for the Member's private advantage, the private advantage of the Member's parent, child, spouse, staff member, friend or associate, business or otherwise or the disadvantage of others. No Member shall attempt to secure preferential treatment beyond activities in which Members normally engage on behalf of their constituents as part of their official duties. No Member shall hold out the

prospect or promise of future advantage through the Member's supposed influence within Council in return for any action or inaction.

- 13.3 For the purposes of this provision "private advantage" does not include a matter:
- a) That is an interest in common with electors generally as defined in the *Municipal Conflict of Interest Act*;
 - b) that affects a Member, his or her parents/children or spouse, staff, friends or associates, business or otherwise, as one of a broad class of persons; or
 - c) that concerns the remuneration or benefits of a Member.
- 13.4 This provision does not prevent a Member from requesting that Council grant a lawful exemption from a policy.

14. Non-Compliance with this Code of Conduct – Sanctions

- 14.1 A Member found by the Integrity Commissioner to have contravened any provision of this Code, may be subject to one or more of the following consequences imposed by Council as referred to in the following:
- a) a reprimand;
 - b) suspension of the remuneration paid to the Member in respect of his or her services as a Member of the Council or Local Board, for a period of up to 90 days;
 - c) Other penalties, including, but not necessarily limited to:
 - i. Removal from membership of a Committee or Local Board;
 - ii. Removal as Chair of a Committee or Local Board;
 - iii. Require repayment or reimbursement of moneys received;
 - iv. Return of property or reimbursement of its value;
 - v. A request for an apology;
 - vi. Revocation of travel or another budget;
 - vii. Request for resignation; and

viii. Trespass order restricting access except for Council Meetings.

15. No Reprisal or Obstruction in the Application or Enforcement of this Code

- 15.1 Every Member must respect the integrity of the Code of Conduct and inquiries and investigations conducted under it and shall co-operate in every way possible in securing compliance with its application and endorsement. Any reprisal or threat of reprisal against a complainant or any other person for providing relevant information to the Integrity Commissioner or any other person is prohibited. It is also a violation of the Code of Conduct to obstruct the Integrity Commissioner or any other municipal official involved in applying or furthering the objectives or requirements of this Code, in the carrying out of such responsibilities or pursuing any such objective.
- 15.2 Every Member shall cooperate with the Integrity Commissioner if the Integrity Commissioner conducts an inquiry concerning an alleged contravention of this Code.

16. Statutes and Policies Regulating the Conduct of Members

- 16.1 In addition to this Code of Conduct, the following Ontario legislation also governs the conduct of Members:
- a) the *Municipal Act, 2001* as amended;
 - b) the *Municipal Conflict of Interest Act*;
 - c) the *Municipal Elections Act, 1996*;
 - d) the *Municipal Freedom of Information and Protection of Privacy Act*;
 - e) the *Ontario Human Rights Code*; and,
 - f) the *Occupational Health and Safety Act*.
- 16.2 The following policies govern the conduct of Members:
- 16.3 The *Criminal Code* also governs the conduct of Members.

- 16.4 A Member may become disqualified and lose his or her seat by operation of law, including being convicted of an offence under the *Criminal Code* or being found to have failed to comply with the *Municipal Conflict of Interest Act*, whether or not the conduct in question involves contravention of this Code of Conduct. In the case of any inconsistency between this Code and a Federal or Provincial statute or regulation the statute or regulation shall prevail. Should any provision of the Code become or be determined to be invalid, illegal or unenforceable, it shall be considered separate and several from the agreement and the remaining provisions shall remain in force.

17. Complaints Alleging Violation of This Code

- 17.1 Where a Member, a municipal employee, Officer, or a member of the public has reasonable grounds to believe that a Member(s) has contravened this Code, a complaint may be submitted to the Clerk's Department in the prescribed form which will be forwarded to the Municipality's Integrity Commissioner who will process it in accordance with the Integrity Commissioner Inquiry Protocol attached hereto as Schedule "B". The Complaint may also be submitted directly to the Integrity Commissioner in the event that such office is readily accessible.
- 17.3 Where a Member is found not to have contravened this Code, the Municipality is authorized to protect that Member against costs or expenses incurred by the Member as a result of the complaint proceedings.

[Municipal crest/emblem]



Integrity Commissioner Inquiry Protocol (Post March 1, 2019 Draft)

Municipality of _____

Important Disclaimer: this protocol complies with the relevant provisions of the *Municipal Act, 2001*, SO 2001, c 25 (the “*Act*”). Wishart Law Firm LLP recommends that legal advice be sought by the Integrity Commissioner or anyone acting under his or her authority in responding to an application or conducting an inquiry pursuant to this protocol. If you have any questions or concerns about this protocol or how to implement it, please contact Wishart Law Firm LLP. Wishart Law Firm LLP is not responsible for the results of any edit to this protocol other than as expressly authorized or directed by Wishart Law Firm LLP.

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1. Introduction

The Municipality has, pursuant to section 223.2 of the *Municipal Act, 2001*, established a Code of Conduct for members of council of the Municipality and members of its Local Boards.

The Municipality has appointed an Integrity Commissioner whose duties include, among other things, conducting inquiries in respect of alleged contraventions of the Code of Conduct and sections 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act* (“*MClA*”).

The purpose of this protocol is to set out a framework for the Integrity Commissioner’s inquiries into allegations of contraventions of the Code of Conduct and sections 5, 5.1 and 5.2 of the *MClA* breaches.

2. Definitions

“**Applicant**” means the person who has submitted an application to the Integrity Commissioner for an inquiry to be carried out concerning an alleged contravention by a Member of sections 5, 5.1 or 5.2 of the *MClA*.

“**Code of Conduct**” means a code of conduct established pursuant to section 232.2 of the *Municipal Act, 2001*.

“**Elector**” means a person entitled to vote at a municipal election in the Municipality.

“**Integrity Commissioner**” means the Integrity Commissioner appointed by Municipal Council and any individual acting under powers delegated to him or her in writing by the Integrity Commissioner.

“**Local Board**” means a Local Board other than:

- a. A society as defined in subsection 2(1) of the *Child, Youth and Family Services Act, 2017*;
- b. A board of health as defined in subsection 1(1) of the *Health Protection and Promotion Act*;
- c. A Committee of management established under the *Long-Term Care Homes Act, 2007*;
- d. A police service board established under the *Police Services Act, 2018*;
- e. A board as defined in section 1 of the *Public Libraries Act*; and,
- f. A corporation established in accordance with section 203 of the *Municipal Act, 2001*;

“Member” means a member of the municipal council and any person on his or her staff and/or a member of a Local Board or a Committee of the Municipality and any person on his or her staff.

“Requestor” means the person who has submitted a request to the Integrity Commissioner for an inquiry concerning an alleged contravention of the applicable Code of Conduct.

“Respondent” means the person who is alleged to have violated the Code of Conduct or sections 5, 5.1 or 5.2 of the *MCLA* and whom an Integrity Commissioner inquiry application has been submitted.

3. Integrity Commissioner

3.1. Functions

The Integrity Commissioner reports to council and is responsible for performing in an independent manner, the functions assigned by the Municipality with respect to any of the following:

1. The application of the Code of Conduct for Members.
2. The application of any procedures, rules and policies of the Municipality and Local Boards governing the ethical behaviour of Members.
3. The application of sections 5, 5.1 and 5.2 of the *MCLA* to Members.
4. Requests from Members for advice respecting their obligations under the Code of Conduct applicable to the Member.
5. Requests from Members for advice respecting their obligations under a procedure, rule or policy of the Municipality or of the Local Board, as the case may be, governing the ethical behaviour of Members.
6. Requests from Members for advice respecting their obligations under the *MCLA*.
7. The provision of educational information to Members, the Municipality and the public about the Municipality's Code of Conduct for Members and about the *MCLA*.

3.2. Powers and duties

In carrying out the responsibilities described in section 3.1 above, the Integrity Commissioner may exercise such powers and shall perform such duties as may be assigned to him or her by the Municipality.

3.3. Delegation

After satisfying himself or herself that a person is fully capable of carrying out the Integrity Commissioner's powers or duties, the Integrity Commissioner may, in writing, delegate to any person, other than a member of council, any such duties or powers. For greater certainty, if the Integrity Commissioner delegates any duties or powers, the Integrity Commissioner may continue to exercise the delegated powers and duties despite the delegation.

3.4. Outside assistance

In performing any of his or her duties, the Integrity Commissioner may engage outside assistance or consult with the Municipality's legal counsel. When the Municipality's legal counsel is assisting the Integrity Commissioner their role is solely to assist the Integrity Commissioner and not any particular individual.

4. Requests for advice

4.1. Requests for advice shall be in writing

A request by a Member for advice from the Integrity Commissioner under paragraphs 4, 5 or 6 of section 3.1 above, shall be made in writing.

4.2. Advice shall be in writing

If the Integrity Commissioner provides advice to a Member under paragraphs 4, 5 or 6 of section 3.1 above, the advice shall be in writing.

4.3. Release of advice

Advice provided by the Integrity Commissioner to a Member under paragraphs 4, 5 or 6 of section 3.1 above may be released by the Integrity Commissioner:

1. With the Member's written consent; or
2. Without the Member's written consent if the Member releases part of the advice.

5. Inquiry by Integrity Commissioner re Code of Conduct

5.1. Request for inquiry

A request for inquiry may be made in writing to the Integrity Commissioner by a Member, staff or member of the public about whether a Member has contravened the Code of Conduct.

5.2. Request contents

A request for inquiry under section 5.1 above may be in the form set out in Schedule “A” or, otherwise, shall include sufficient information to set out a prima facie contravention of the applicable Code of Conduct, including, but not necessarily limited to, all of the following:

- The Requestor’s name and contact information.
- What happened – a description of the events or situation.
- When it happened – dates and times of the events or incidents.
- Where it happened – the location(s) where the events or incidents occurred.
- Who saw it happen – the names of any witnesses, if any.

5.3. Jurisdiction re workplace violence, harassment, and sexual harassment

Requests made under this section must specifically refer to alleged contraventions of the Code of Conduct by a Member. Allegations of workplace violence, harassment, and sexual harassment by a Member must be reported in the manner set out in the **<name of municipality>** Workplace Anti-Violence, Harassment and Sexual Harassment Policy and must be reported as provided thereunder and that policy shall exclusively apply in respect of any such report.

5.4. Request review

The Integrity Commissioner will conduct an initial review of the request to ensure that it is a proper allegation of a breach of the Code of Conduct. If, after the initial review, the Integrity Commissioner determines that the request is not properly an allegation of a breach of the Code of Conduct, there are insufficient grounds to believe that there has been a contravention of the Code of Conduct, or the Integrity Commissioner determines that an inquiry is not appropriate for any other reason in the Integrity Commissioner’s reasonable discretion, the Integrity Commissioner will dismiss the request. When determining if an inquiry is appropriate, the Integrity Commissioner may, among other things, take into account the date of the alleged

breach. Further, the Integrity Commissioner shall, in his or her discretion, dismiss the request if, upon initial review, the Integrity Commissioner determines that the Requestor has not supplied the information set out in section 5.2. If the Integrity Commissioner does not dismiss a request for this reason, the Integrity Commissioner will advise the Requestor that he or she must supply additional information and shall take no further action until the Requestor supplies such information.

5.5. Powers on inquiry

The Integrity Commissioner may elect to exercise the powers under sections 33 and 34 of the *Public Inquiries Act, 2009*, in which case, notwithstanding anything to the contrary herein, those sections apply to the inquiry.

5.6. Information

The Municipality, its Local Boards and Committees shall give the Integrity Commissioner such information as the Integrity Commissioner believes to be necessary for an inquiry including free access to all books, accounts, financial records, electronic data processing records, reports, files and other papers, things or property belonging to or used by the Municipality, Committee or a Local Board. For greater certainty, providing the Integrity Commissioner with information concerning legal advice shall be deemed not to constitute a waiver of solicitor-client privilege.

5.7. Penalties the Municipality may impose

Council may impose any of the following penalties on a Member if the Integrity Commissioner reports to the Municipality that the Member has contravened the Code of Conduct:

1. A reprimand;
2. Suspension of the remuneration paid to the Member for a period of up to 90 days;
3. Other penalties, including, but not necessarily limited to:
 - a. Removal from membership of a Committee or Local Board;
 - b. Removal as Chair of a Committee or Local Board;
 - c. Require repayment or reimbursement of moneys received;
 - d. Return of property or reimbursement of its value;
 - e. Request for an apology to Council, the Requestor or other relevant party;
 - f. Revocation of travel or other budget;

- g. Request for resignation;
- h. Trespass Order restricting access except for Council Meetings.

5.8. Penalties the Local Board may impose

A Local Board may impose any of the penalties described in section 5.7 above on a member of the Local Board if the Integrity Commissioner reports to the Local Board that, in his or her opinion, the member of the Local Board has contravened the Code of Conduct applicable to the Member of the Local Board, and if the Municipality has not imposed a penalty on the member of the Local Board under section 5.7 above in respect of the contravention.

5.9. Termination of inquiry when regular election begins

If the Integrity Commissioner has not completed an inquiry before nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act*, 1996, the Integrity Commissioner shall terminate the inquiry on that day. If an inquiry is so terminated, the Integrity Commissioner shall not commence another inquiry in respect of the matter unless, within six weeks after voting day in a regular election as set out in section 5 of the *Municipal Elections Act*, 1996, the person or entity who made the request or the Member or former Member whose conduct is concerned makes a written request to the Integrity Commissioner that the inquiry be commenced.

5.10. Other rules that apply during regular election

The following rules apply during the period of time starting on nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act*, 1996, and ending on voting day in a regular election, as set out in section 5 of that *Act*:

1. There shall be no requests for an inquiry about whether a member of council or of a Local Board has contravened the Code of Conduct applicable to the Member.
2. The Integrity Commissioner shall not report to the Municipality or Local Board about whether, in his or her opinion, a member of council or of a Local Board has contravened the Code of Conduct applicable to the Member.
3. The Municipality or Local Board shall not consider whether to impose the penalties referred to in sections 5.5 and 5.6 above on a member of council or of a Local Board.

6. Inquiry by Integrity Commissioner re s. 5, 5.1 or 5.2 of the *MClA*

6.1. *Application*

An Elector, or a person demonstrably acting in the public interest, may apply in writing to the Integrity Commissioner for an inquiry to be carried out concerning an alleged contravention of sections 5, 5.1 or 5.2 of the *MClA* by a Member.

6.2. *Content of application*

An application may be in the form set out in Schedule “B” or, otherwise, shall set out the reasons for believing that the Member has contravened sections 5, 5.1 or 5.2 of the *MClA* and include the Applicant’s name and contact information and a statutory declaration attesting to the fact that the Applicant became aware of the contravention not more than six weeks before the date of the application or, in the case where the Applicant became aware of the alleged contravention during the period of time described in paragraph 1 of section 6.6 below, a statutory declaration attesting to the fact that the Applicant became aware of the alleged contravention during that period of time.

6.3. *Review of application*

The Integrity Commissioner will conduct an initial review of the application to ensure that it complies with this section. If the application does not comply with this section, the Integrity Commissioner will advise the Applicant about the non-compliance in writing and the Integrity Commissioner shall take no further action unless or until the Applicant submits a compliant application. If upon initial review, the Integrity Commissioner determines that the application is not properly an application alleging contravention of sections 5, 5.1 or 5.2 of the *MClA* or there are no reasonable grounds to support the application, the Integrity Commissioner shall dismiss the application.

6.4. *No application for inquiry during regular election*

No application for an inquiry under this section may be made to the Integrity Commissioner during the period of time starting on nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act*, 1996, and ending on voting day in a regular election as set out in section 5 of that *Act*.

6.5. Application timing

An application under this section may only be made within six weeks after the Applicant became aware of the alleged contravention. No application shall be brought after the expiration of six years from the time at which the contravention is alleged to have occurred.

6.6. Exception

Despite section 6.5 above, an application may be made more than six weeks after the Applicant became aware of the alleged contravention if both of the following are satisfied:

1. The Applicant became aware of the alleged contravention six weeks before nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act, 1996*, and ending on voting day in a regular election, as set out in section 5 of that *Act*.
2. The Applicant applies to the Integrity Commissioner under section 6.1 within six weeks after the day after voting day in a regular election, as set out in section 5 of the *Municipal Elections Act, 1996*.

6.7. Public meeting

If the Integrity Commissioner decides to conduct an inquiry, the Integrity Commissioner may have a public meeting to discuss the inquiry.

6.8. Powers on inquiry

The Integrity Commissioner may elect to exercise the powers under sections 33 and 34 of the *Public Inquiries Act, 2009*, in which case, notwithstanding anything to the contrary herein, those sections apply to the inquiry.

6.9. Information

The municipality and its Local Boards shall give the Integrity Commissioner such information as the Integrity Commissioner believes to be necessary for an inquiry including free access to all books, accounts, financial records, electronic data processing records, reports, files and other papers, things or property belonging to or used by the Municipality or a Local Board. For greater certainty, providing the Integrity Commissioner with information concerning legal advice shall be deemed not to constitute a waiver of solicitor-client privilege.

6.10. Termination of inquiry when regular election begins

If the Integrity Commissioner has not completed an inquiry before nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act, 1996*, the Integrity Commissioner shall terminate the inquiry on that day.

6.11. No other inquiry in respect of the matter to commence without application

If an inquiry is terminated under section 6.10, the Integrity Commissioner shall not commence another inquiry in respect of the matter unless, within six weeks after voting day in a regular election as set out in section 5 of the *Municipal Elections Act, 1996*, the person who made the application or the Member or former Member whose conduct is concerned applies in writing to the Integrity Commissioner for the inquiry to be carried out.

6.12. Timing for completion of inquiry

The Integrity Commissioner shall complete the inquiry within 180 days after receiving the completed compliant application under section 6.1 above unless the inquiry is terminated under section 6.10 above.

6.13. Decision to apply to a judge upon completion of inquiry

Upon completion of the inquiry, the Integrity Commissioner may, if he or she considers it appropriate, apply to a judge for a determination as to whether the Member has contravened sections 5, 5.1 or 5.2 of the *MCLA*.

6.14. Notice to Applicant re decision not to apply to judge

The Integrity Commissioner shall advise the Applicant if the Integrity Commissioner will not be making an application to a judge.

6.15. Reasons re decision to apply to a judge

After deciding whether or not to apply to a judge, the Integrity Commissioner shall publish written reasons for the decision.

6.16. Costs

The Integrity Commissioner's costs of applying to a judge shall be paid by:

1. The municipality, if the Member is alleged to have contravened sections 5, 5.1 or 5.2 of the *MCLIA* as member of council of the Municipality; or
2. The Local Board, if the Member is alleged have contravened sections 5, 5.1 or 5.2 of the *MCLIA* as member of the Local Board.

7. Conduct of inquiry

The Integrity Commissioner may conduct such inquiry as he or she considers necessary in response to a compliant request or application under sections 5 or 6 above and such inquiry may include all or some of the following:

- Informing the Respondent of the application;
- Interviewing the Applicant, the Respondent, any person involved in the incident, and any identified witnesses;
- Interviewing any other person who may have knowledge of the incidents related to the application or any other similar incidents; and
- Reviewing any information the Integrity Commissioner believes necessary and document such review.

8. Reference to appropriate authorities

8.1. Referral of matter by Integrity Commissioner

If the Integrity Commissioner, when conducting an inquiry, determines that there are reasonable grounds to believe that there has been a contravention of the Criminal Code of Canada or any other *Act*, the Integrity Commissioner shall immediately refer the matter to the appropriate authorities and suspend the inquiry until any resulting investigation, including, but not limited to, police investigations and/or the charges have been finally disposed of, and shall report the suspension to council. Contravention of any other *Act* includes, but is not limited to, contravention of the *Occupational Health and Safety Act*.

8.2. No derogation of rights

The provisions of this protocol in no way affect the right of anyone to:

- (a) contact the police, other law enforcement agency, or any other appropriate authority on their own initiative;
- (b) exercise their right(s) under any legislation; or

(c) take any other available legal action.

9. Confidentiality

9.1. Integrity Commissioner's duty of confidentiality

The Integrity Commissioner and every person acting under his or her jurisdiction shall preserve confidentiality with respect to all matters that come to his or her knowledge in the course of performing his or her duties. This section prevails over the *Municipal Freedom of Information and Protection of Privacy Act*.

9.2. Confidentiality of those involved in inquiry

Out of respect for the relevant individuals, it is essential that the Applicant, Respondent, witnesses and anyone else involved in an inquiry conducted by the Integrity Commissioner hereunder maintain confidentiality throughout the inquiry and afterwards.

9.3. Disclosure required by law

Notwithstanding sections 9.1 or 9.2 above, information may be disclosed in a criminal proceeding, or as required by law.

9.4. Retention of records

The Integrity Commissioner and person providing outside assistance to the Integrity Commissioner pursuant to section 3.4 above, shall retain all records related to any application and any inquiry indefinitely.

10. Reports

10.1. Periodic report to council

If the Integrity Commissioner provides a periodic report to the Municipality on his or her activities, the Integrity Commissioner may summarize advice he or she has given, but shall not disclose confidential information that could identify a person concerned.

10.2. Report about conduct

After completing an inquiry, the Integrity Commissioner shall provide a written report to the Municipality or the Local Board (the "Report").

The Integrity Commissioner may disclose in the Report, such matters as in the Commissioner's opinion are necessary for the purposes of the Report. Where the Integrity Commissioner finds that there has been a contravention of the Code of Conduct, the Report may, at the Integrity Commissioner's discretion, contain the following:

1. An outline of the Integrity Commissioner's finding; and,
2. The terms of any recommended corrective action;

Where the Integrity Commissioner finds that there has been a contravention of the Code of Conduct, the Report must contain sufficient information for the Municipality or Local Board to determine whether or not to impose corrective action under section 5.7.

10.3. Report to Council or Local Board

Upon receipt of the Report, the Clerk shall indicate on the regular agenda of Council or the Local Board, notice of intent from the Integrity Commissioner to submit a Report for consideration at the following regular meeting.

The Respondent shall have the right of reply when the Report is considered by the Municipality or the Local Board.

Upon review of the Report, Council shall pass a resolution stating whether or not it intends to take action in response to the Report, and if so, what action Council will take.

10.4. Publication of reports

The Municipality and each Local Board shall ensure that reports received from the Integrity Commissioner by the Municipality or by the Local Board, as the case may be, are made available to the public upon request.

11. Bad Faith Applications or Requests

If a person or entity makes a request or application for an inquiry hereunder and the Integrity Commissioner determines such request or application is made in bad faith, notwithstanding anything to the contrary in protocol, the Integrity Commissioner may disclose all relevant information concerning the request or application to the Municipality such that the Municipality may pursue any recourse available against the individual or entity. Examples of bad faith include, but are not limited to, making a report knowing the allegations therein are untrue or making a report for an improper purpose.

12. Indemnity

The Municipality shall indemnify and save harmless the Integrity Commissioner, or any person acting under the instructions of the Integrity Commissioner, for costs reasonably incurred by either of them in connection with the defence of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a duty or authority hereunder or an alleged neglect or default in the performance in good faith of such duty or a by-law passed under Part V.1 of the *Municipal Act, 2001*. For greater certainty, nothing in this section affects the application of section 448 of the *Municipal Act, 2001* with respect to a proceeding referred to in this section.

13. Protocol review

The Municipality will review this Policy as often as it deems reasonably necessary and will post the most current version of this protocol on its website.

SCHEDULE "A"

INTEGRITY COMMISSIONER REQUEST FOR INQUIRY CODE OF CONDUCT

This form will be used to request the Integrity Commissioner conduct an inquiry of an alleged Code of Conduct contravention	Submit completed complaint in a sealed envelope to: Integrity Commissioner Request for Inquiry Re Code of Conduct [Integrity Commission Contact Information]
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REQUESTOR'S INFORMATION

Last Name:	First Name:
Street Address:	Municipality:
Postal Code:	Phone #:
E-mail Address:	Name of Member:

DETAILS OF ALLEGED CODE OF CONDUCT CONTRAVENTION

Date(s) of alleged Code of Conduct contravention:				
Provision(s) of Code of Conduct allegedly contravened:				
Facts constituting the alleged Code of Conduct contravention (please use separate page(s) if required)				
Name(s) and contact information of any witnesses:				
<input type="checkbox"/> I agree to release my identity with regard to this request <input type="checkbox"/> I do NOT agree to release my identity with regard to this request				
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Signature:</td> <td style="width: 50%; border: none;">Date:</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">Year: Month: Day:</td> </tr> </table>	Signature:	Date:		Year: Month: Day:
Signature:	Date:			
	Year: Month: Day:			

FOR OFFICE USE ONLY

Date Received Year: Month: Day:	Request #:	Comments:
Personal information contained on this form is collected under the authority of the <i>Municipal Freedom of Information and Protection of Privacy Act</i> and will be used for the purpose of requesting an inquiry.		

SCHEDULE "B"

INTEGRITY COMMISSIONER APPLICATION FOR INQUIRY *MUNICIPAL CONFLICT OF INTEREST ACT*

AFFIDAVIT OF _____ (insert full name) I,
 _____ (insert full name), of the (insert City, Town etc.)
 _____ (Municipality of residence) in the Province of Ontario.

MAKE OATH AND SAY (or AFFIRM):

1. I have personal knowledge of the facts as set out in this affidavit, because: (insert reasons - e.g. I work for/I attended a meeting at which, etc.)

2. I have reasonable and probable grounds to believe that a Member, namely: (insert specify name of Member)

has contravened section(s) _____ (specify section(s) 5, 5.1 or 5.2) of the *Municipal Conflict of Interest Act*, RSO 1990, c M.50. The particulars of which are as follows:

(If more room is required, attach and initial extra pages to set out the statement of facts in consecutively numbered paragraphs, with each paragraph being confined as far as possible to a particular statement of fact. Exhibits should be labelled as Exhibit A, B, etc. and attached to this affidavit.)

3. I became aware of the alleged contravention:

☐ not more than six weeks before the date of this application.

☐ within the period of time beginning six weeks before nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act*, 1996, and ending on voting day in a regular election, as set out in section 5 of that *Act*.

This affidavit is made for the purpose of applying for an inquiry by the Integrity Commissioner and for no other purpose.

SWORN (or AFFIRMED) before me at the
 City of _____, this _____ day of _____
 ,20____.

)
)
)
)
)
)

A Commissioner etc.

Ministry of Finance
Office of the Minister

Ministère des Finances
Bureau du ministre



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

February 13, 2019

Dear Head of Council:

We are writing to provide you with an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

Recognizing that we are already well into the municipal budget year, the government will be maintaining the current structure of the OMPF for 2019 as well as Transitional Assistance. This means that the program and funding will remain virtually the same as in 2018, while allowing for annual data updates and related adjustments. We heard the concerns of municipalities and that is why we are now providing the certainty they need to begin finalizing their budgets.

Ministry staff are working to finalize data updates to ensure the OMPF continues to be responsive to changing municipal circumstances as is the case under the current program. Allocation notices with funding details for each municipality, as well as supporting material, will be available in mid-March. At that time, the final 2019 funding envelope will also be announced. Consistent with prior years, Transitional Assistance will continue to gradually decline as fewer municipalities require this funding.

As we communicated previously, Ontario inherited a \$15 billion deficit. The rising cost of servicing our massive debt, if left unchecked, will imperil our hospitals, schools and other public services. We cannot allow this to happen. We continue to review government transfer payments, including the OMPF, as we work to put our province back on a sustainable and responsible fiscal path.

In the coming months, we will continue to consult with municipalities to ensure the OMPF program is sustainable and focused on the Northern and rural municipalities that need this funding the most. As we noted in December, the OMPF will be reviewed. For this reason, we are committed to announcing 2020 allocations well in advance of the municipal budget year so that municipalities have appropriate time to plan.

.../cont'd

We respect our municipal partners and remain committed to listening and working together constructively to find smarter and more efficient ways to make life better for our communities.

Sincerely,

Original Signed by

Vic Fedeli
Minister of Finance

c: The Honourable Steve Clark, Minister, Municipal Affairs and Housing
Jamie McGarvey, President, Association of Municipalities of Ontario



FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



JANUARY 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Total Hours: Incidents; Training; Public Education; and Public Service	Training Sessions:	Public Ed & Prevention; Public Events; Public Service:	Fire Safety Standards Enforcement Inspections / Re-inspections for 2018:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss estimated values in Dollars:
61	8	1	17	0	3	5	\$ 75,000
Alarm Calls:	MVC Calls:	Ice / Water Calls:	(CO) Carbon Monoxide / Gas Leak Calls:	Hazmat Calls:	Mutual Aid Calls:	Other Calls:	Tickets Issued:
3	1	0	1	1	0	0	0

TEAM MEMBERS RESPONDED TO 14 EMERGENCY RESPONSE CALLS DURING JANUARY 2019.

Total Hours:

- **17 Hours** was spent on responding to emergency incidents.
- **2 Hours** was spent on public service and public education
- **42 Hours** was spent on training,

Time of Day:

During this month, **54%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **46%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

Fire Prevention Inspections / Re-inspections:

17 (seventeen) inspections / re-inspections were completed in January.

Emergency Medicals Service (EMS) Response Calls:

There were **3 (three)** Emergency Medical Service (EMS) requests.

Fire Response Calls:

There were **5 (five)** Fire Response Calls. **1 (one)** was cooking related (no actual fire), **1 (one)** was a dishwasher where there was a light haze of smoke (no actual fire), **1 (one)** was a chimney fire, and **2 (two)** were structure fires. Fire losses from the two structure fires was estimated to be \$75,000.

Fire Alarms:

There were **3 (three)** False Fire Alarm calls this month.



FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



JANUARY 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

MVC (Motor Vehicle Crashes):

There was **1 (one)** MVC Call in the Town of Fort Frances.

(CO) Carbon Monoxide / Gas Leak Calls:

There was **1 (one)** actual Natural Gas leak.

Hazmat Calls:

There was **1 (one)** Ammonia leak at our local arena.

Training:

Brad Townson, Mike Barlow, and Tyler Yatchuk attended a NFPA 1021 Fire Officer 1 course in Emo, which took place over the course of two Friday evenings, as well as two weekends. The course was instructed by members of the Office of the Ontario Fire Marshal.

Public Fire Safety Education / Public Events / Public Service / Highlights:

Weekly Fire Safety Tips continues in the Thursday edition of the Fort Frances Bulletin. As well, Fire & Life Safety Tips on our towns official Facebook Page continues onward.

On January 14, 2019 two of our team members partnered with team members from the Watten Fire Department and delivered a fire safety presentation to the local Sparks and Brownies. The youngsters also had a chance to ask many questions and share some of their fire safety knowledge they had learned with the firefighters.



Aircraft Landings 2019
As of February 15, 2019

Month	Bearskin Flights			Bearskin- Passengers			Air Bravo Passengers		Government			Private			Med-I-vacs			International			Commercial			Totals			Variance
	2019	2018	2017	2019	2018	2017	2019	2018	2019	2018	2017	2019	2018	2017	2019	2018	2017	2019	2018	2017	2019	2018	2017	2019	2018	2017	2019-2018
January	54	68	76	160	198	308	8	0	0	0	0	4	3	2	60	55	42	0	2	4	42	73	48	160	143	177	17
February		66	80		187	334		0		0	1		2	1		57	32		3	0		56	39	0	156	155	-156
March		73	90		249	336		0		0	10		5	4		43	50		6	14		57	51	0	178	192	-178
1/4 Total	54	207	246	160	634	978	8	0	0	0	11	4	10	7	60	155	124	0	11	18	42	186	138	160	477	524	-317
April		77	67		270	289		0		0	0		7	18		42	40		6	4		42	41	0	186	201	-186
May		77	87		276	389		2		4	8		19	8		35	50		28	0		54	54	0	229	259	-229
June		68	82		219	324		4		4	10		24	16		36	38		70	14		49	63	0	273	328	-273
1/2 Total	54	429	482	160	1399	1980	8	6	0	8	29	4	60	49	60	268	252	0	115	36	42	331	296	160	1165	1312	-1005
July		74	70		228	224		7		10	3		40	26		38	51		79	76		41	54	0	286	324	-286
August		69	82		219	292		5		6	4		41	27		41	66		65	80		44	50	0	322	313	-322
September		66	79		197	267		2		29	7		33	14		44	40		45	42		37	39	0	230	249	-230
3/4 Total	54	638	713	160	2043	2763	8	20	0	53	43	4	174	116	60	391	409	0	304	234	42	453	439	160	2003	2198	-1843
October		68	72		254	255		8		5	6		18	16		37	44		8	18		43	42	0	203	214	-203
November		71	71		209	281		1		2	0		5	2		41	28		1	0		40	40	0	168	146	-168
December		55	62		197	199		7		0	0		7	2		41	36		0	0		34	40	0	122	139	-122
Total	54	832	918	160	2703	3498	8	36	0	60	49	4	204	136	60	510	517	0	313	252	42	570	561	160	2496	2697	-2336

Fort Frances Airport - Page 2/2 - Fuel Sales - February 15, 2019																			
Fuel Sales Recap - 2019									2019	2018	2017	2016	2015	2014	2013	2012	2011	9 year	Variance
Month	100LL		Jet Trk		Jet Cab		Month	Year	per	per	per	per	per	per	per	per	per	Average	per month
	Liters	Total	Liters	Total	Liters	Total	Total	Total	month	month	month	month	month	month	month	month	month	2019 to 2011	month
January	132	132	7,918	7,918	546	546	8,596	8,596	8,596	16,597	25,675	7,528	8,692	11,543	7,216	10,252	7,308	11,940	-8,001
February					546	546	0	8,596	0	16,286	12,503	11,904	11,231	12,304	6,197	6,918	3,687	9,417	-16,286
March					546	546	0	8,596	0	9,798	21,928	13,255	17,795	10,508	12,077	9,329	10,390	11,469	-9,798
April					546	546	0	8,596	0	10,398	13,102	8,592	13,219	8,377	4,453	8,251	5,294	8,236	-10,398
May					546	546	0	8,596	0	24,839	21,362	24,681	16,161	29,753	18,350	21,891	19,790	20,086	-24,839
June					546	546	0	8,596	0	27,380	27,380	26,015	45,698	30,789	22,786	23,537	25,723	25,170	-27,380
July					546	546	0	8,596	0	23,461	24,642	29,002	28,150	14,441	19,232	32,650	19,124	21,563	-23,461
August					546	546	0	8,596	0	30,430	23,029	21,119	36,638	20,450	20,075	30,783	21,467	23,224	-30,430
September					546	546	0	8,596	0	25,191	13,489	21,325	24,238	21,837	18,005	19,431	22,511	18,496	-25,191
October					546	546	0	8,596	0	10,769	16,604	30,655	8,216	15,472	13,109	11,325	13,677	14,113	-10,769
November					546	546	0	8,596	0	10,748	9,924	22,349	11,616	7,238	6,398	8,170	6,785	9,398	-10,748
December					546	546	0	8,596	0	13,243	6,560	13,797	7,592	6,849	2,028	8,179	2,446	6,829	-13,243
Total	132		7,918		546		8,596			219,140	216,198	230,222	229,246	189,561	149,926	190,716	158,202	179,941	-210544

Lowest month in last 9 years
Highest month in last 9 years
Highest month
lowest month

MONTH	Residential Waste tonnes	Res %	ICI Waste tonnes	ICI %	Non Community Waste tonnes	Non Com %	Covering Material tonnes	2018			2019				
								2018	Average last	2019	Total	Average last	Total	2019-2018 Tonnes	2019-2018 Fees
								Total Tonne	10 years Total Tonne		Fees	10 years Fees 2009 to 2018	Fees		
JAN	149.54	27.28	387.83	70.75	10.82	1.97	16.76	495.69	370.24	548.19	\$30,177.28	\$20,128.17	\$27,590.90	52.50	-\$2,586.38
FEB		#DIV/0!		#DIV/0!		#DIV/0!		406.46	310.55	0.00	\$23,347.65	\$16,847.30		-406.46	-\$23,347.65
MAR		#DIV/0!		#DIV/0!		#DIV/0!		463.54	408.18	0.00	\$27,716.10	\$22,813.66		-463.54	-\$27,716.10
APRIL		#DIV/0!		#DIV/0!		#DIV/0!		570.00	561.20	0.00	\$35,930.07	\$32,008.80		-570.00	-\$35,930.07
MAY		#DIV/0!		#DIV/0!		#DIV/0!		704.26	712.14	0.00	\$42,835.55	\$38,717.06		-704.26	-\$42,835.55
JUNE		#DIV/0!		#DIV/0!		#DIV/0!		636.08	818.82	0.00	\$45,718.15	\$39,435.12		-636.08	-\$45,718.15
JULY		#DIV/0!		#DIV/0!		#DIV/0!		317.41	593.33	0.00	\$37,855.70	\$36,663.59		-317.41	-\$37,855.70
AUG		#DIV/0!		#DIV/0!		#DIV/0!		687.72	650.90	0.00	\$43,983.95	\$36,983.59		-687.72	-\$43,983.95
SEPT		#DIV/0!		#DIV/0!		#DIV/0!		647.03	651.00	0.00	\$42,404.90	\$37,190.53		-647.03	-\$42,404.90
OCT		#DIV/0!		#DIV/0!		#DIV/0!		843.41	817.13	0.00	\$43,140.48	\$42,161.43		-843.41	-\$43,140.48
NOV		#DIV/0!		#DIV/0!		#DIV/0!		555.90	551.11	0.00	\$33,490.70	\$29,847.06		-555.90	-\$33,490.70
DEC		#DIV/0!		#DIV/0!		#DIV/0!		398.55	403.14	0.00	\$27,798.40	\$21,267.10		-398.55	-\$27,798.40
Average per monthly	149.54	#DIV/0!	387.83	#DIV/0!	10.82	#DIV/0!	16.76	560.50	570.65	45.68	\$36,199.91	\$31,171.95	\$27,590.90	-1,387.51	-178,133.90
Total	149.54		387.83		10.82		16.76	6726.05	6847.74	548.19	\$434,398.93	\$374,063.40	\$27,590.90	-6177.86	-\$406,808.03
Town of Fort Frances Tonnage	537.37										\$434,398.93 Actual		\$27,590.90		
											\$396,950.00 Budget		\$407,271.00		
Total Tonnage	548.19										\$434,398.93 Forecasted		\$331,090.80		
Residential Tonnage	149.54	27.28%													
ICI Tonnage	387.83	70.75%													
Coverage material	16.76														

Stats Canada Report -TOWN OF FORT FRANCES 2019-January

Permit #	Roll #	Applicant	Applicant Address	Contractor	Property Address	Work Description	Building Code	Work Code	Units/Area	Value
2019-0001	591203000303200.00				612 THIRD ST E, FORT FRANCES	Install two piece bathroom in dwelling.	110	03, 01, 02	100.00 Sq. Ft	\$2,000.00
2019-0002	591201000305600.00			FORT FRANCES NATIVE URBAN WA	533 THIRD ST W, FORT FRANCES	Complete new ramp construction. 32" height from ground to step. two 16' sections with a 4' landing.	110	03, 01, 02	136.00 Sq. Ft	\$5,000.00