

REPORT

COMMITTEE OF THE
WHOLE

January 14, 2019

A meeting of the Committee of the Whole of Council was held in the Committee Room from 5:30 p.m. to 7:05 p.m. and in Council Chambers from 7:12 p.m. to 7:25 p.m.

PRESENT: Councillor A. Hallikas, Chairperson; Mayor J. Caul; Councillors M. Behan (5:30 p.m. to 5:31 p.m., 6:13 p.m. to 7:05 p.m. and 7:12 p.m. to 7:25 p.m.), W. Brunetta, D. Judson, J. McTaggart (5:30 p.m. to 6:44 p.m., 7:12 p.m. to 7:25 p.m.) and R. Wiedenhoeft.

ALSO PRESENT: D. Brown, CAO, K. Lawson, Deputy Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, J. Kabel, Manager of Community Services, (5:31 p.m. to 6:13 p.m. and 7:12 p.m. to 7:25 p.m.), J. Forbes, Human Resources Manager (5:31 p.m. to 6:13 p.m. and 7:12 p.m. to 7:25 p.m.), S. Freamo, Information Technology Manager, A. Gattoni, Children's Complex Manager (5:31 p.m. to 6:13 p.m.), D. McCormick, CAO, Rainy River District Social Services Administration Board (5:31 p.m. to 6:04 p.m.)

1. Call to Order 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified

3. Disclosure of pecuniary interest and the general nature thereof.

- 3.1 Council M. Behan disclosed an interest on In-Camera Agenda Item No. 4.1 from this agenda stating that his daughter-in-law works for day care. He left the room while the matter was discussed.
- 3.2 Councillor J. McTaggart disclosed an interest on In-Camera Agenda item 4.4 stating that he receives compensation from a corporation owned by one the Agency One Bands. He left the room while the matter was discussed.
- 3.3 Councillor D. Judson disclosed an interest on Agenda item 8.1 from this agenda stating that this was a per diem claim for his attendance at the Councillor Orientation Session on November 21-23, 2018. He did not participate in any discussion on the matter.
- 3.4 Councillor R. Wiedenhoeft disclosed an interest on Agenda item 8.2 from this agenda stating that this was a per diem claim for his attendance at the Councillor Orientation Session on November 21-23, 2018. He did not participate in any discussion on the matter.
- 3.5 Councillor J. McTaggart disclosed an interest on Agenda item 8.4 from the December 10, 2018 agenda stating that this was a per diem claim for his attendance at the Councillor Orientation Session on November 21-23, 2018. He was not in attendance at that meeting. This is the first public Council meeting Councillor McTaggart has attended since December 10th, 2018.

4. In-Camera:

- 4.1 Labour relations or employee negotiations: Personnel Matter
D. McCormick, CAO, Rainy River District Social Services Administration Board, J. Forbes, Human Resources, Manager, J. Kabel, Manager Community Services, A. Gattoni, Child Care Manager were in attendance and provided a verbal update with additional input provided by D. Brown, CAO.

- 4.2 Personal matters about an identifiable individual, including municipal or local board employees: Appointment to Board/Committees
- K. Lawson, Deputy Clerk provided input on the reports brought forward for Council's consideration.
- 4.3 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board; more specifically Property Matter Verbal Update.
T. Drysdale, Consultant, Rainy River Future Development Corporation provided an update with additional input provided by D. Brown, CAO and Mayor J. Caul.
- 4.4 Litigation or Potential Litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Matters
- Mayor Caul provided an update on this matter.
- 006 Brunetta-Judson: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees; more specifically item #4.2 Appointment to Boards/Committees; labour relations or employee negotiations: more specifically item #4.1 Personnel Matter; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; more specifically item #4.4 Agency One Matters; a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; more specifically item #4.3 Property Matter.

CARRIED

5. Public Session Resumes in Council Chambers: 7:12 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor J. Caul - No verbal update.
Councillor D. Judson - No verbal update was provided regarding the way the Provincial Government has treated small communities in respect of their efforts to obtain licenses to operate cannabis retail stores.
Councillor J. McTaggart - No verbal update.
Councillor R. Wiedenhoeft - A verbal update was provided regarding a recent meeting of the Doctor Recruitment and Retention Committee.

7. Consent Agenda:

- 7.1 Municipal Reporting Burden.
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to continue to monitor that matter and to stay abreast of any reporting recommendations brought forward by the Ministry of Municipal Affairs and AMCTO.

- 007 Judson-Brunetta: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, ~~7.7~~, 7.8, 7.9, 7.10 and 7.11.

CARRIED

- 7.2 Request from the Choraliers
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee and the Community Services Executive Committee to provide a \$500.00 donation to the Choraliers for assistance with the costs of their Christmas performance.

- 7.3 Proposed New Intern Position in Information Technology Department.
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize securing of the necessary funding to hire a intern position in the Information Technology Department.
- 7.4 Policy Update - WHMIS Compliance - Policy 5.33 and
Policy Update - Critical Injury Reporting and Investigation - Policy 5.6.- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the updates to the WHMIS Compliance and Critical Injury Reporting and Investigation policies.
- 7.5 2019 Temporary Borrowing to Meet Current Expenditures
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize the preparation of a by-law for temporary borrowing in the amount of \$4,000,000.00 to meet 2019 expenditures.
- 7.6 Interim Tax Levy for 2019
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize that the Interim Tax Levy By-law for 2019 be brought forth.
- 7.7 Ontario Cannabis Retail.
- approval of this report will agree to the recommendation of the Planning and Development Executive Committee to:
1) pass a resolution allowing cannabis retail stores in the Town of Fort Frances and direct Administration to provide written notice to the AGCO notifying of the Municipalities decision to opt-in to allow retail cannabis stores by January 22, 2019 and
2) defer development of a Municipal Retail Sales Policy for Recreational Cannabis to a later date.
- This item was pulled by Councillor Judson who spoke about the way the Provincial Government has treated small communities in respect of their efforts to obtain licenses to operate cannabis retail stores.
- 7.8 2019 Capital Purchase of Sidewalk Sanding Attachment.
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to approve the tendering of the capital purchase of a sidewalk sander and sweeper attachment for the Trackless Sidewalk Machine in advance of the approval of the 2019 Capital Budget at an estimated cost of \$40,000.00.
- 7.9 Columbarium Construction at Riverview Cemetery.
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to ensure the following:
1. That the construction of a columbarium foundation as presented in the 2019 Capital Budget be given a high priority and the allocation increased to include the tendering of the stone structure;
2. That no niche pre-sales be entertained at least until the structure has been tendered and awarded.
- 7.10 November 2018 Drinking Water Systems Monthly Summary Report.
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to accept the November 2018 report prior to it being made available to the general public.
- 7.11 Redundant Score Clock ('52 Arena).
- approval of this report will agree to the recommendation of the Community Services Executive Committee to declare the old '52 Canadian scoreboard that is no longer in use as redundant to Town operations and endorse the procedure as laid out in the report for

8. Administration and Finance Division:

- 8.1 Councillor Douglas Judson Council Orientation Per Diem
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$400.00 as submitted by Councillor Judson for his attendance at the Council Orientation Session on November 21-23, 2018.

Councillor Judson disclosed an interest in this item as the per diem claim being considered is his. He did not speak to the matter.

- 8.2 Councillor Rick Wiedenhoeft Council Orientation Per Diem
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$400.00 as submitted by Councillor Wiedenhoeft for his attendance at the Council Orientation Session on November 21-23, 2018.

Councillor Wiedenhoeft disclosed an interest in this item as the per diem claim being considered is his. He did not speak to the matter.

9. Information:

- 9.1 Building Statistics - November & December 2018.
- received as information.
- 9.2 Post-Election Accessibility Report
- received as information.
- 9.3 Fort Frances Fire & Rescue Service - November & December 2018 reports
- received as information.
- 9.4 Letter from Ministry of Finance re: High-tonnage tax rate for Railway Right-of-way.
- Councillor Brunetta indicated that she has let her name stand for NOMA rep and if elected she will take on this file which former Councillor Perry was active on.
- 9.5 Financial Indicator Review & Municipal Financial Profiles (based on 2017 Financial Information Return)
- received as information.
- 9.6 Fort Frances Wastewater Treatment Facility - November 2018 Monthly Report.
- received as information.
- 9.7 Sewer and Water Data for 2018 - updated December 24, 2018.
- received as information.
- 9.8 Landfill Statistics as of December 24, 2018.
- received as information.
- 9.9 Airport Statistics - Airport Landings and Fuel Sales as January 4, 2019.
- received as information.

10. Non-agenda items: none identified

11. ADJOURNMENT

11.1 The meeting adjourned at 7:25 p.m.

008 Brunetta-Judson THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

A. Hallikas, Chairperson

E. Slomke, Clerk