

REPORTCOMMITTEE OF THE
WHOLEFebruary 11, 2019

A meeting of the Committee of the Whole of Council was held in the Committee Room on February 11, 2019 from 4:00 p.m. to 5:59 p.m. and in Council Chambers from 6:07 p.m. to 6:23 p.m.

PRESENT: Councillor A. Hallikas, Chairperson; Mayor J. Caul; Councillors M. Behan, W. Brunetta, D. Judson and J. McTaggart

ALSO PRESENT: D. Brown, CAO, K. Lawson, Deputy Clerk, D. Galusha (4:00 p.m. to 4:02 p.m. and 6:07 p.m. to 6:23 p.m.), Treasurer, T. Rob, Manager of Operations & Facilities (4:00 p.m. to 4:02 p.m., 4:53 p.m. to 5:05 p.m. and 6:07 p.m. to 6:23 p.m.) J. Kabel, Manager of Community Services 4:00 p.m. to 4:02 p.m. and 6:07 p.m. to 6:23 p.m.), J. Forbes, HR Manager (4:00 p.m. to 4:02 p.m., 5:11 p.m. to 5:13 p.m. and 6:07 p.m. to 6:23 p.m.), T. Dennis, CBO/Municipal Planner (4:00 p.m. to 4:02 p.m., 4:53 p.m. to 5:05 p.m. and 6:07 p.m. to 6:23 p.m.).

1. Call to Order

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor M. Behan disclosed an interest in item 8.1 from this agenda as the per diem expenses being considered are his.

Councillor A. Hallikas disclosed an interest in item 8.3 from this agenda as the per diem expenses being considered are his. He turned the Chair over to Vice Chair R. Wiedenhoeft when the matter was considered.

Councillor R. Wiedenhoeft disclosed an interest in item 8.4 from this agenda as the per diem expenses being considered are his.

4. In-Camera:

4.1 Litigation or Potential Litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Matters.
- Council directed that this matter will be further considered at the next regular meeting of COW.

4.2 A proposed or pending acquisition or disposition of land by the municipality or local board: Expression of Interest.
- Council provided direction to Administration.

4.3 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board: Consultants Report - RFP.
- Council provided direction to Administration.

4.4 Personal matters about an identifiable individual, including municipal or local board employees: Personnel Matter
- verbal discussion led by D. Brown, CAO- Council provided direction to the CAO.

016 Behan-Brunetta: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees, more specifically item 4.4 Personnel Matter; a proposed or pending acquisition or disposition of land by the municipality or local board, more specifically item 4.2 Expression of Interest; litigation or potential litigation including matters before administrative tribunals affecting the municipality or

local board, more specifically item 4.1 Agency One Matters and Non-Agenda item 4.5 Mill Property and a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value, more specifically item 4.3 Consultants Report - RFP.

CARRIED

5. Public Session Resumes in Council Chambers: 6:07 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor J. Caul - A Verbal Update was provided on Resolute Repap negotiations, a meeting with RRDSSAB, Fire Department to discuss the Homeless Shelter and a Age Friendly meeting with the Flinders Board of Management.
Councillor D. Judson - A Verbal Update was provided on a recent BIA meeting, the Diversity Committee and Borderland Pride.
Councillor J. McTaggart - Verbal Update
- Councillor M. Behan spoke in Councillor McTaggart's absence. He provided a verbal update on his recent meeting with Hon. G. Rickford and his recent Rainy River District Municipal Association meeting.
Councillor R. Wiedenhoeft - A Verbal Update was provided on his recent meeting for the Volunteer Bureau and also his meeting with Hon. G. Rickford.

7. Consent Agenda:

- 7.1 Safe Communities Rainy River District Per Capita Financial Request.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Safe Communities Rainy River District \$.50 per capital financial request in the amount of \$3,977.50 for 2019.
- 7.2 Proposed Draft Fence By-Law.
- approval of this report will agree with the recommendations of the Planning and Development Executive Committee to authorize the preparation of an authorizing By-Law for execution by Mayor and Clerk.
- 7.3 Airport Facility Lease Renewal - CBRE Maintenance Garage Bay - November 1, 2019 to March 31, 2020.
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to renew the lease with CBRE at \$107.65 per day for the five (5) month term commencing November 1, 2019 to March 31, 2020 and that Mayor and Clerk be authorize execution of the land lease agreement and authorizing by-law on behalf of the Corporation.
- 7.4 Adoption of a Tree Canopy Policy.
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to approve the Tree Canopy Policy dated February 2019.
- 7.5 Letter dated January 22, 2019 re: Relay for Life Use of the Point Park
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to 1) Grant permission to Relay for Life to hold their 2019 event at the Point Park provided they furnish suitable proof of insurance; 2) The event organizers contact the O&F Division to provide for the use of barricades and other items as required in advance of the event; 3) The event organizers are responsible for the collection and disposal of all waste from the event site.
- 7.6 Report No. 2 Establishing 2019 Water and Sewer Rates.
- approval of this report will agree with the recommendations of the Operations and Facilities Executive Committee to approve Scenario 5 on Spreadsheet No. 1 as the preferred scenario and further that the 2019 rates be approved as laid out in the report.- T. Rob, Manager Operations and Facilities identified that there were some errors on the spreadsheets provided to Council. He requested that this item be pulled from the Consent

Agenda in order that it be referred back to the Operations and Facilities Executive Committee for further consideration.

- 7.7 Site Plan Control Agreement for the OPP Detachment 901 Colonization Road
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to accept the Site Plan Control agreement allowing the developer to review and sign and further that the Mayor and Clerk will execute the signed Site Plan Control agreement allowing a building permit application to be started for the development.
- 7.8 Request from J. Petrin Fort Frances Homeless Committee - use of East End Hall
- approval of this report will consider the matter closed as alternate arrangements have been secured.
- 7.9 Request from Age Friendly Committee - Drop Off Areas for Older Adults.
- approval of this report will agree with the recommendation of the Community Services Executive Committee to refer the matter to Planning and Development Executive Committee to have the By-Law department do additional research as laid out in the report.
- 7.10 Council Relations Policy,
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve and implement this policy.
- 017 Behan-Brunetta: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight being items # 7.1, 7.1, 7.3, 7.4, 7.5, ~~7.6~~, 7.7, 7.8, 7.9 and 7.10.

CARRIED

8. Administration and Finance Division:

- 8.1 Councillor Michael Behan - RRDMA Annual General Meeting Per Diem.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Michael Behan for his attendance at the RRDMA Annual General Meeting on January 19, 2019.
- 8.2 Councillor Andrew Hallikas - RRDMA Annual General Meeting Per Diem.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Andrew Hallikas for his attendance at the RRDMA Annual General Meeting on January 19, 2019.
- 8.3 Councillor Douglas Judson - RRDMA Annual General Meeting Per Diem.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Douglas Judson for his attendance at the RRDMA Annual General Meeting on January 19, 2019.
- 8.4 Councillor Rick Wiedenhoeft - RRDMA Annual General Meeting Per Diem.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve Schedule "F" Travel Statement - Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Rick Wiedenhoeft for his attendance at the RRDMA Annual General Meeting on January 19, 2019.

9. Planning and Development Division

- 9.1 Industrial Zoned Property Review within Community Limited.
- approval of this report will agree with the recommendation of the Planning Division that Council provide Administration with direction to develop a Interim Control By-Law for the purposes laid out in the report and further approve that the Town retain the necessary planning expertise, through the RFP process (to be advertised in the 2nd quarter of 2019) to thoroughly investigate and assess how Industrial properties will be developed in the future within our community.

10. Information:

The following 5 items were received as information.

- 10.1 Operations and Facilities Division - Public Works Area - Operations Statistics - November 2018.
- 10.2 Operations and Facilities Division - Public Works Area - Operations Statistics - December 2018.
- 10.3 Operations Maintenance Summary for January 2019.
- 10.4 Financial Indicators.
- 10.5 Complaint Register - November and December 2018 and January 2019.

11. Non-agenda items:

- 11.1 Councillor D. Judson requested that the resolution discussed at the in-camera session now be tabled as it was identified during the meeting that a legal letter had been received from lawyers representing Resolute Forest Products threatening litigation. Council will obtain legal advice respecting this matter before proceeding.

12. ADJOURNMENT

- 12.1 The meeting adjourned at 6:23 p.m.

018 Brunetta-Behan: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

A. Hallikas, Chairperson

E. Slomke, Clerk