

TOWN OF FORT FRANCES

MINUTES

MUSEUM ADVISORY COMMITTEE

March 27, 2019

The meeting of Museum Advisory Committee of the Town of Fort Frances was held in the Museum on March 27, 2019 from 12:00 p.m. to 8:50 a.m.

PRESENT: Debbie Ballard - Chair, Robert Schulz, Mary Hickling, Caren Fagerdahl, Nell Laur,

ALSO PRESENT: Jason Kabel, Com Serv Manager; Sherry George, Museum Curator

1. CALL TO ORDER

2. Disclosure of Conflict of Interest and the General Nature Thereof:

3. Approval of Previous Committee Minutes

3.1 Meeting Date: Wed Feb 27; Adopted as sent.

4. Governance:

4.1 Requirements for this year's CMOG: For this year's application, all CMOG applicants will be required to submit a copy of their current Strategic Plan that goes to 2020 or 2021. The annual program application deadline is June 30, 2019.

4.2 Regional Museums Meeting in Kenora Thurs May 9th. Nell and Jason may attend.

5. Finance:

5.1 Final report for NOHFC (intern) due end of March.

5.2 Putting finishing touches on MAP grant for exhibition assistance for Franklin exhibit. Will submit prior to end of March.

6. Collections:

6.1 Eric Fagerdahl completed case for flint lock pistol and has placed it in fur trade exhibit.

6.2 Time to move sleigh from Rainy Lake Square to public works yard. Debbie will see that pallets are taken to the site. Once Sherry purchases a tarp, will send reminder to Jason to have the guys pick up the sleigh.

6.3 Owandem berth is in the capital budget.

7. Exhibitions:

7.1 Fibre exhibits come down end of March. Fibre Content ships April 1st.

7.2 Apr - June: Taking Back Our Natural World - climate change; includes art component and presentations

7.3 July-Sept: Echoes in the Ice: Finding Franklin's Ship; loan agreement signed; advertising approved.

8. Interpretation & Education:

8.1 In conjunction with climate change exhibit, planning a number of presentations: tree-care workshop (MNR); IISD Experimental Lakes study group will be sending information to be included in exhibit, plus will present in an afternoon session and an evening session; composting by P.Kirby; impact on insurance by Gillons; all no charge.

8.2 Both workshop series and drama classes proceeding well.

9. Research:

9.1 Research continues on climate change exhibit.

10. Conservation:

11. Physical Plant:

11.1 Water in basement along east wall. Vacuuming as necessary - approx 4 gallons morning & evening. As water is an issue most springs, need to investigate reason and fix.

12. Community:

12.1 Friends SnOasis 7, Snowflake Heaven very cold but kids, once again, loved it!

13. Human Resources / Professional Development:

13.1 Lauren Hyatt helping out last week and this week. Starts new job next week. Most Saturdays, no coverage. Robert Schulz and Andrew Hallikas helping when they can.

13.2 Full time curatorial assistant position will be posted soon.

14. Numbers:

14.1 February: 234 (Feb 2018: 219)

15. Strategic Plan:

15.1 Once full time assistant in place, will plan a meeting around the Strat Plan to ensure we are on track.

16. Recommendations to be made to the Executive Committee of Community Services...

17. ADJOURN / NEXT MEETING DATE

17.1 Meeting adjourned 12:55 p.m. Next meeting: Wed Apr 24 at noon.

D. Ballard, Chair

S. George, Museum Curator

