

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

AGENDA - April 2, 2019 - Noon

MEETING -Committee Room, Civic Centre

Session No. 8

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
 - 4.1 Session #7 dated March 19, 2019. 2 - 5
5. **In-Camera**
6. **Items Referred from Council**
 - 6.1 Rainy River District Music Festival Financial Request. 6 - 7
7. **New Business**
 - 7.1 Mayor June Caul - Training Travel Expense and Per Diem. 8 - 10
 - 7.2 357/358 Applications for Tax Adjustment re: 608 Scott Street (2018). 11 - 13
 - 7.3 357/358 Applications for Tax Adjustment - 737 Scott Street (2018). 14 - 16
 - 7.4 357/358 Applications for Tax Adjustment - 1022 Colonization Road West (2018). 17 - 19
8. **Non-agenda Items**
9. **Adjourn / Next Meeting Date - April 16th, 2019**

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 7

March 19, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on March 19, 2019 from Noon p.m. to 12:47 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC (Noon to 12:20 p.m.), S. Freamo, IT Manager, K. Lawson, Deputy Clerk

REGRETS:

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified.**

3. Disclosure of pecuniary interest and the general nature thereof

- 3.1 Councillor Wendy Brunetta disclosed an interest in agenda item 6.8 stating that the training travel expense and per diem claim was hers. She turned the Chair over to Vice Chair Andrew Hallikas while the matter was brought forward and did not participate in any discussion of the matter.
- 3.2 Councillor Andrew Hallikas disclosed an interest in agenda item 6.3 stating that the training travel expense and per diem claim was his. He did not participate in any discussion of the matter.
- 3.3 Councillor Douglas Judson disclosed an interest in agenda item 6.4 stating that the training travel expense and per diem claim was his. He did not participate in any discussion of the matter.

4. Approval of Previous Committee Minutes

- 4.1 Session #6 dated March 5, 2019

Hallikas-Judson: Approved as presented.

CARRIED

5. In-Camera - no matters identified.

6. New Business

***** As a side note, Mayor Caul has requested that the current Travel Policy be reviewed at the April 16, 2019 meeting.***

- 6.1 Pre-Approved Capital Purchase of Two Sets of Bunker Gear.
 - committee recommended approving the capital purchase of two sets of Bunker Gear at the total cost of \$3,690.06.
- 6.2 Tender 19-AF-02 - Triple Combination Custom Pumper Fire Truck.
 - committee recommended awarding Tender 19-AF-02 for the Triple Combination Custom Pumper Fire Truck to Fort Garry Fire Trucks in the amount of \$600,820.55.
- 6.3 Councillor Andrew Hallikas - Training Travel Expense and Per Diem.
 - committee recommended approval of the Travel Expense and Per Diem claims in the amount of \$433.00 as submitted by Councillor Andrew Hallikas for his attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.
- 6.4 Councillor Douglas Judson - Training Travel Expense and Per Diem.
 - committee recommended approval of the Travel Expense and Per Diem claims in the amount of \$433.00 as submitted by Councillor Douglas Judson for his attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.
- 6.5 Councillor Michael Behan - Training Travel Expense and Per Diem.
 - committee recommended approval of the Travel Expense and Per Diem claims in the amount of \$513.00 as submitted by Councillor Michael Behan for his attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.
- 6.6 Councillor John McTaggart - Training Travel Expense and Per Diem.
 - committee recommended approval of the Travel Expense and Per Diem claims in the amount of \$571.05 as submitted by Councillor John McTaggart for his attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.
- 6.7 Councillor Rick Wiedenhoef - Training Travel Expense and Per Diem.
 - committee recommended approval of the Travel Expense and Per Diem claims in the amount of \$829.72 as submitted by Councillor Rick Wiedenhoef for his attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.
- 6.8 Councillor Wendy Brunetta - Training Travel Expense and Per Diem.
 - committee recommended approval of the Travel Expense and Per Diem claims in the

amount of \$513.00 as submitted by Councillor Wendy Brunetta for her attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.

- 6.9 Uncollectible Accounts Receivable Customer Accounts.
 - committee recommended approval of the write-off of Customers GRAYN0001 and SUTTO0001 Accounts Receivable balances owing in the total amount of \$319.04 as uncollectible.
- 6.10 Pre-Approved Capital Purchase of Computer Hardware.
 - committee recommended approving the purchase of computer hardware in the amount of \$10,000 ahead of the 2019 capital budget approval.
- 6.11 2018 Capital Financing.
 - committee recommended allocations to fund the remaining Capital expenditures in the amount of \$460,194.07 and Contributions to Capital in the amount of \$34,930.52 from the General Operating Fund to finance 2018 Capital Fund expenditures as laid out in the report.
- 6.12 Land Sales Contribution to Reserve Funds.
 - committee recommended approving the allocation of the 2018 land sales revenue as Contributions to Reserve Funds in the total amount of \$236,902.00 for the December 31, 2018 year end as listed in the report.
- 6.13 2018 Contributions to Reserve Funds.
 - committee recommended approving the Water & Sewer Fund surpluses to the Waterworks & Sanitary Sewer Reserve Fund and that the General Operating surplus be transferred 100% to Corporate Vehicle & Equipment Reserve Fund for the 2018 year end. Further that the actual transfer amounts be reported to Council when the amounts are known.
- 6.14 Award Request for Proposal (RFP) 18-AF-14.
 - committee recommended the following:
 - 1. That once all funding from senior levels of government is secured and in place, that the feasibility study on the re-development of the Shevlin Wood Yard and former RFP's nursing station be awarded to HTFC of Winnipeg at a total estimated cost of \$ 145,623.10 (all taxes included) as per the Town's terms of reference and as outlined in their proposal dated December 18, 2018.
 - 2. That the Mayor and Clerk be authorized to execute the contract documents with HTFC on behalf of the Corporation of the Town of Fort Frances once all funding from senior levels of government is secured and in place.
 - 3. That the Mayor and Clerk be authorized to execute the funding agreements under the Fednor funding program through the Federal Ministry of Innovation, Science and Economic Development Canada behalf of the Corporation of the

Town of Fort Frances.

4. That the Mayor and Clerk be authorized to execute the funding agreements under the Rural Economic Development (RED) Program through the Provincial Ministry of Agriculture, Food and Rural Affairs behalf of the Corporation of the Town of Fort Frances.

7. Non-agenda Items - no items identified.

8. Information

- 8.1 Fire and Rescue Service - February 2019 Report.
- received as information.

- 8.2 Ontario Municipal Partnership Fund (OMPF) 2019 Allocation Notice.
- received as information.

9. Adjourn / Next Meeting Date - April 2nd, 2019

Executive Committee Chair

D. Brown, CAO



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2019/33**

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: March 26, 2019
SUBJECT: Rainy River District Music Festival Financial Request

BACKGROUND

At the March 25, 2019 Council Meeting the letter received from the Rainy River District Music Festival Association requesting a financial contribution for the 79th Festival of Performing Arts taking place in April 2019 was referred to the Administration & Finance Executive Committee for recommendation.

Since 2005, Council has approved financial donations from the Council Public Relations Expense account in the amount of \$100.00.



Established in 1933

Rainy River District

Festival Of The Performing Arts

2019 – 79th Year of Operation

A Special Invitation to
Corp. of the Town of Fort Frances

The Rainy River District Festival Association's many volunteers are now hard at work preparing for the 79th Festival of the Performing Arts taking place in April 2019. This year, we are excited to announce the reintroduction of the Anishinaabemowin Language in the Drama Division.

Last year's Festival of the Performing Arts was extremely successful, thanks in part to you and many others who contributed financially or as "Helping Hands." In 2018, just under 600 talented performers took part in piano, vocal, instrumental, and drama competitions in either solo or group presentations! Because of the generous financial support from many people and groups in our communities, we have been able to keep festival fees low, ensuring that participation is affordable for all students and families of the Rainy River District. As a tribute to the success of the students, their teachers and to the festival itself, eighteen of our local performers were honoured to be recommended by the Adjudicators to compete in the Manitoba Provincial Festival competition last May. Our desire is to continue these fine achievements in 2019.

The Festival Association invites you to **renew your support** of our important mission to provide an avenue for personal growth and development for the many talented performing artists in the district. Every little bit helps and all donations are tax deductible. **Please complete the form below if you choose to be a "Friend of the Festival" once again in 2019 and return it to us by April 1.** As in years past, a complimentary "All Session Pass" to the Festival will be given to all contributors of \$25 or more. Additionally, a ticket for the Highlight's Concert will be given to those who contribute \$50 or more. You may also choose to be a "Helping Hands" member by volunteering to assist us during our four weeks of Festival.

To find out more about the Rainy River District Festival of the Performing Arts, we invite you to visit our website, www.ff-festival.com, where all news, forms and resources relating to the Festival can be found. We also maintain an active Facebook page where we currently have 200 "followers", so feel free to like and follow us!

If you would like more information about the Festival Association and how you can help, please contact
Cynthia Donald at 274-3384 or e-mail at mrsontario58@gmail.com

Please detach and return with your contribution

**YES! I'D LIKE TO RENEW MY SUPPORT BY BEING A
"FRIEND" OF THE 2019 FESTIVAL**

Corp. of the Town of Fort Frances
320 Portage Avenue, Fort Frances, ON P9A 3P9

Enclosed is my contribution of ☐ \$25 ☐ \$50 ☐ \$100 Other _____

We need many HELPING HANDS to assist at the festival. PLEASE volunteer your time. ☐ NO ☐ YES

A receipt for income tax purposes will be issued for all contributions

A Complimentary 2019 "ALL SESSION PASS" will be issued for all contributions of \$25 or over

A Complimentary 2019 "ALL SESSION PASS" and a ticket to the Highlight's Concert will be issued for all contributions of \$50 or over

SEND THIS FORM TO:

Rainy River District Festival of the Performing Arts, P.O. Box 806, Fort Frances, ON P9A 3N1

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: March 28, 2019
SUBJECT: Mayor June Caul–Training Travel Expense and Per Diem

BACKGROUND

Attached is a copy of the Schedule “B” Travel Expenses of \$87.00 and Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$400.00 for attendance at the “As a Member of Council what you need to know” and “Land Use Planning: Beyond the Basics” Training in Thunder Bay, on March 6-7, 2019 as submitted by Mayor June Caul.

Expenses

1. Meals	\$ 87.00
2. Per Diem	<u>400.00</u>
Total travel and Per Diem Claims	<u>\$487.00</u>

The registration fee of \$537.88 and \$270.30 hotel accommodations was paid by the Town resulting in the total cost of \$1,295.18 to attend Training as authorized by Council.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-D Schedule ‘A’.

TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1.	Attendee	June Caul							
2.	Conference/Seminar Attended	As a Member of Council Training & Land Use Planning							
	Location (Facility and City)	Thunder Bay							
	Dates	March 5-7, 2018							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast								
	Lunch					17.00			17.00
	Dinner			35.00	35.00				70.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Reason					Total
	Mileage Claimed	KM x CRA rate =							
6.	Approved								Total Expenses
									87.00
									Advance Received
									Balance Claimed
									Balance Refunded

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

March 18, 2018
Date

June Caul
Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	June Caul
Conference / Seminar Attended	New Council Training and Land
Location	Use Planning
Dates	Thunder Bay
	March 5-7, 2018

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		Mar. 5	Mar. 6	Mar. 7				
Amount		\$ 80	\$ 160	\$ 160				\$ 400

Name (Please Print)	Signature
June Caul	June Caul
Approved	Date
	March 18, 2018

To be submitted to Payroll for processing when approved by Council

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: March 28, 2019
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 608 Scott Street (2018) Roll# 5912-030-002-00300-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2018 taxes for the period January 1 to December 31, 2018 for 608 Scott Street. The property has been revalued from Commercial with Residential to Residential for the conversion to a 3 residential unit building.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant on March 21, 2019 indicating notification that the public hearing is scheduled for Monday, April 8, 2019.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) NOONAN, PAUL JOSEPH
COLE, CANDACE LYNN
Roll number 5912-030-002-00300-0000
Property location 608 SCOTT ST
Property description PLAN ALB E33FT LOT 430 PCL 430-2
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Classification Change
Received date January 02, 2018
Claim relief period From: January 01, 2018 - To: December 31, 2018
Taxation year 2018

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	35,040	39,600	36,180	37,320	38,460	39,600
OWNR RU R T	183,960	208,400	190,070	196,180	202,290	208,400
Total	219,000	248,000	226,250	233,500	240,750	248,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	214,502	243,000	221,627	228,751	235,876	243,000
Total	214,502	243,000	221,627	228,751	235,876	243,000

MPAC Remarks

Property has been revalued from Commercial with Res to Residential for the conversion to 3 res unit building and zoning update to residential

MPAC Representative:
Date:

Mark Cawston
February 02, 2018

SECTION 357/3 APPLICATION

Application/Appeal #

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year:
2018Municipality: Town of Fort FrancesRoll Number: 59-12-032-002-003-00Property Address: 608 ScottApplicant Name: Paul NoonanOwner Name: PAUL NOONANContact Number: 807-275-9692Mailing Address: RR 2 Stn Main

Alternative Num: _____

FORT FRANCES ON 84A 3m3

Reason for Application: (Check one box only)

☒ Ceases to be liable for tax at rate it was taxed - 357(1)(a)☐ Sickness or extreme poverty - 357(1)(d.1)☐ Became exempt - 357(1)(c)☐ Mobile unit removed - 357(1)(e)☐ Razed by fire, demolition or otherwise - 357(1)(d)(i)☐ Gross or manifest clerical/factual error - 357(1)(f)☐ Damaged and substantially unusable - 357(1)(d)(ii)☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: _____

Effective from: 01/01/18 to 12/31/18 Applicant Signature: _____Date: 12/15/17
(MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY

ASSESSOR

Assessment Roll
As ReturnedRevised Since
Roll Return ☐
Enter Revisions BelowAssessment Report School Bd: ☐ Eng ☐ Fr ☐ Other☐ No Change In Assessment ☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment

Revised:

Reason for Change (Assessor Comments): _____

Reason Original Assessment Revised: _____

Assessor Name: _____ Signature: _____ Date: ____/____/____

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy
CT	-37,320	0.04209825	12M	-1571.11	
REP	32,571	0.01822955	12M	593.75	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount: -971.35

Comments: _____

Treasury Position: Treasurer Signature: T. Aduska Date: 03/28/19

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 04/08/19☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

MPAC
RECEIVED

DEC 15 2017

FORT FRANCES

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: March 28, 2019
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 737 Scott Street (2018) Roll# 5912-030-001-11200-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2018 taxes for the period August 3, 2018 to December 31, 2018 for 737 Scott Street. This is resulting from the purchase of the land by the RRDSSAB where under section 3(1)9 of the Assessment Act, DSSABs are considered to be “local boards” and are treated in the same manner with respect to property tax exemption as those owned by municipalities.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant on March 21, 2019 indicating notification that the public hearing is scheduled for Monday, April 8, 2019.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) RAINY RIVER DISTRICT SOCIAL SERVICES ADMINISTRATION BOARD
Roll number 5912-030-001-11200-0000
Property location 737 SCOTT ST
Property description PALB E PT LOT 403 E PT LOT 404 PCL 12607 10385
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Classification Change
Received date February 25, 2019
Claim relief period From: August 03, 2018 - To: December 31, 2018
Taxation year 2018

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL R T	32,500	22,500	22,500	22,500	22,500	22,500
Total	32,500	22,500	22,500	22,500	22,500	22,500

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL E -	22,413	22,500	22,435	22,457	22,478	22,500
Total	22,413	22,500	22,435	22,457	22,478	22,500

MPAC Remarks

DSSABs are considered to be "local boards" within the meaning of section 3 (1) 9 of the Assessment Act. Consequently, lands owned by DSSABs are treated in the same manner as those owned by municipalities with respect to property tax exemption.

MPAC Representative:
Date:

Mark Cawston
March 06, 2019

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: <u>2018</u>

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-030-001-118-00
 Property Address: 737 SCOTT ST Applicant Name: RR DIST. SOCIAL SVCS ADMIN BD.
 Owner Name: RR DISTRICT SOCIAL SVCS ADMIN BOARD Contact Number: (807) 874-6349
 Mailing Address: 450 SCOTT ST Alternative Number: _____
FORT FRANCES ON P94/112 Email Address: _____

Reason for s357 application: (Check one box - applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed - 357(1)(a)	<input type="checkbox"/> Became vacant or excess land - 357(1)(b)
<input checked="" type="checkbox"/> Became exempt - 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty - 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise - 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed - 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable - 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error - 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)	

Details of Reason for s357, s358 or s359 application: PROPERTY PURCHASED BY SOCIAL SERVICES BOARD TO BUILD A GARAGE FOR STORAGE PURPOSES
 Effective from: 08/03/18 to 12/31/18 Applicant Signature: [Signature] Date: 02/25/19
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other				
		Enter Revisions Below		<input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>ATED</u>			<u>0.0, 500</u>					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY						
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy	
<u>RTQ</u>	<u>-22500</u>	<u>0.01822955</u>	<u>1510</u>	<u>-169.68</u>		

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount -169.68

Comments: _____

Treasury Position: Treasurer Signature: [Signature] Date: 03/28/19

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): 04/08/19

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: March 28, 2019
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 1022 Colonization Rd. W. (2018) Roll# 5912-010-005-10200-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2018 taxes for 1022 Colonization Rd. W. resulting from a fire late in 2017 which left the residence uninhabitable for the period January 1, 2018 to October 5, 2018.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2018 was mailed to the applicant on March 21, 2019 indicating notification that the public hearing is scheduled for Monday, April 8, 2019.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) BALL, KENNETH GARY
Roll number 5912-010-005-10200-0000
Property location 1022 COLONIZATION RD W
Property description PLAN SM255 PART 11 PCL 16663
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Damaged by Fire
Received date January 08, 2019
Claim relief period From: January 01, 2018 - To: October 05, 2018
Taxation year 2018

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	78,000	80,000	78,500	79,000	79,500	80,000
Total	78,000	80,000	78,500	79,000	79,500	80,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	22,913	23,500	23,060	23,207	23,353	23,500
Total	22,913	23,500	23,060	23,207	23,353	23,500

MPAC Remarks

Value change represents change to vacant land value for 2018 roll as residence was not habitable due fire in late 2017.

MPAC Representative:

Mark Cawston

Date:

January 15, 2019

SECTION 357/358 APPLICATION

Application/Appeal #

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year:

2018

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-010-005-102-00
Property Address: 1022 COLONIZATION RDW Applicant Name: KENNETH BALL
Owner Name: KENNETH BALL Contact Number: 807-271-5926
Mailing Address: 1022 COLONIZATION RDW Alternative Num: _____
FORT FRANCES, ON P9A 214

Reason for Application: (Check one box only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)
☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)
☒ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: RAZED BY FIRE - DEC 20/17

Effective from: 01/01/18 to 10/05/18 Applicant Signature: Kenn Ball Date: 01/04/19
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY

ASSESSOR

Assessment Roll
As ReturnedRevised Since
Roll Return ☐

Enter Revisions Below

Assessment Report School Bd: ☐ Eng ☐ Fr ☐ Other☐ No Change In Assessment ☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment

Revised:

Reason for Change (Assessor Comments):

Reason Original Assessment Revised: _____

Assessor Name: _____ Signature: _____ Date: ____/____/____

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy
<u>RTEP</u>	<u>55,793</u>	<u>0.01822955</u>	<u>278D</u>	<u>-774.65</u>	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount: -774.65

Comments: _____

Treasury Position: Treasurer Signature: TOTALISIA Date: 03/28/19

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 04/08/19☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant _____ Appeared for Municipality _____

Signature of Council/ARB Member _____ Name/Title _____