

TOWN OF FORT FRANCES

Operations and Facilities Executive Committee

AGENDA - April 3, 2019, 8:30 AM

MEETING - Civic Centre

Session #006

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1. <u>Call to Order</u>	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3. <u>Approval of Previous Committee Minutes</u>	
3.1 Minutes from the previous meeting held on March 20, 2019.	2 - 3
4. <u>Non-agenda Items</u>	
5. <u>Items Referred from Council</u>	
5.1 Request from the Royal Canadian Legion to paint soldiers at the crosswalk at the corner of Church Street and Veteran Avenue.	4 - 8
6. <u>New Business</u>	
6.1 Request dated March 6, 2019 for expansion of the 8th Street walking trails.	9 - 10
6.2 Landfill Use Request from Whitefish Bay First Nation	11 - 14
7. <u>Information</u>	
7.1 Maintenance Summary for the Month of March 2019.	15 - 22
7.2 Sewer and Water Data for 2019	23
8. <u>Adjourn / Next Meeting Date</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #005

March 20, 2019

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on March 20, 2019 from 8:30 p.m. to 8:50 p.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor and Mayor June Caul.

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO

1 Call to Order

1.1 The meeting was called to order at 8:30 a.m.,

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on February 20, 2019 - the minutes were approved as circulated

4 Non-agenda Items

4.1 None

5 New Business

5.1 2018 Drinking Water Systems Annual Report - Schedule 22 - the annual drinking water system report was approved as amended.

6 Information

6.1 Fort Frances Wastewater Treatment Facility February 2019 Monthly Report - the Wastewater February Monthly Report was reviewed and will be forwarded to Council as information only. No action required.

6.2 2019 - Tonnage at the Landfill Site - the Landfill data was reviewed and will be

forwarded to Council as information only. No action required.

6.3 Aircraft Statistics 2019 - the aircraft statistics were reviewed and will be forwarded to Council as information only. No action required.

6.4 Maintenance Summary for February 2019 - the February maintenance summary was reviewed and will be forwarded to Council as information only. No action required.

7 Adjourn / Next Meeting Date

7.1 The meeting adjourned at 9:05 a.m.

Next meeting date - April 3, 2019.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

April 3, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Request from the Royal Canadian Legion to paint soldiers at the crosswalk at the corner of Church Street and Veteran Avenue.

At the March 25th meeting of Council a letter from the Royal Canadian Legion Branch 29 was referred to the Operations and Facilities Division requesting permission to paint soldiers on the roadway at the crosswalk fronting their building on Church Street at Veteran Avenue.

The cross walk at this location has been subject of previous conversations at the Council table and I have taken the liberty attach the previous report from December of 2017. Since the time of that report further investigation into this cross walk has been undertaken and it was determined that according to the Ontario Traffic Manual (OTM) book 15, this crossing is not a true pedestrian cross over. This crossing does have the signage of a crossover, however would not meet the standard for, pavement markings, and no parking/stopping distances from the crossover and may not meet the illuminance levels required. Further, this cross walk is not a true uncontrolled cross walk as it does not have the proper signage. A recent traffic count has not been completed at this intersection, however, based on estimations and the calculations outlined in the OTM, a pedestrian cross over is not required and further should not be installed in this location.

There is no regulation that prohibits the marking on the road outside of the standard outlined in the OTM, however I am concerned about two main factors:

1. Safety of the volunteers painting these murals onto the active roadway.
2. Liability should there be an accident caused by a driver distracted by the uncommon markings.

As for the issue of visibility or markings of this crossing, there are two options going forward:

1. Undertake a capital upgrade to this crossover to bring it to the full standard of a pedestrian crossover by adding pavement markings, removing two parking spots in front of the legion, remove the overhead signage, determine if the lighting level is sufficient to meet the standard and upgrade if required, or
2. Replace the signage to meet the standard for an uncontrolled pedestrian crosswalk.

Given all of the above information, it is the recommendation of Administration that:

1. The Legion not be allowed to paint the markings onto the roadway, and
2. The signage at this cross walk be changed to meet the standard of an uncontrolled cross walk.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that

- 1. The Legion not be allowed to paint the markings onto the roadway, and**
- 2. The signage at this cross walk be changed to meet the standard of an uncontrolled cross walk.**

2019Apr Legion Crosswalk Painting Request

December 6, 2017

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Request From the Fort Frances Legion Branch 29 – RE Cross Walk at Church Street and Veteran Avenue

At the September 25, 2017 Meeting of Council a request was received from the Fort Frances Legion Branch 29 regarding the cross walk at Church Street and Veteran Avenue. The matter was referred to the Operations and Facilities Executive Committee with input from the Traffic Safety Committee.

Per the Ontario Traffic Manual Book this style of crossing is labelled a pedestrian crossover where the pedestrian carries the right of way. Additional signage is required as well as additional pavement markings compared to a standard cross walk. The crosswalk across Kings Highway at McDonalds is also a pedestrian crossover, however due to the higher traffic volume and additional lanes, amber signals are required. For the Church Street installation, all of the signage is installed per the OTM guidelines with additional signage overhead. The current on road markings are slightly lagging compared to the standard and will be improved to bring the crossover into compliance with the standard next summer.

Please see attached report from the M. Strachan, secretary of the Traffic Safety Committee outlining their recommendation.

One of the major issues with this crossover is the visibility of the pedestrians to the drivers due to the existence of parked vehicles in the near vicinity of the crossover. Based on the above information; Administration recommends that the pavement markings be updated to meet the Ontario Traffic Manual in summer of 2018 and that no other action be taken.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will ensure that the pavement markings are brought into conformance with the Ontario Traffic Manual in the summer of 2018 and that no other action is taken.

Report To: Travis Rob, Manager Operations and Facilities
Manager

From: Milt Strachan, Transportation Superintendent

Re: Crosswalk Between the Municipal Parking Lot and the
Fort Frances
Legion Branch 29

The Traffic Safety Committee had a meeting on November 9, 2017 to discuss the complaint forwarded to Mayor and Council in regards to the crosswalk between the Municipal Parking Lot at Veterans Avenue and Church Street and the Fort Frances Legion Branch 29.

Mr. Wiedenhoeft and myself both went to the location of the crosswalk on our own at different times and tried crossing. Mr. Wiedenhoeft crossed 4 times, with traffic approaching and on two of these the vehicles stopped and let him cross before proceeding. The other two times the approaching vehicles just kept going and drove around him. Rick went into the Legion and discussed with some of the patrons and they informed him that they had some close calls at the crossing.

I tried the crossing 4 times as well. The first time was no problem, the vehicle stopped until I was across the street. The second time the approaching vehicle just kept going and drove around me. The next two times I waited for the vehicle to go by and crossed safely.

Mr. Wiedenhoeft and I both agree that repainting the crosswalk symbols and stop bars will help drivers recognize it as a crossing and that the light above should be repaired so that it is lit at night.

In my own opinion I would like to add that the pedestrians using the crossing from the Legion seem to think that it is a controlled crossing. Most drivers don't seem to recognize it as a controlled crossing.

The amount of traffic on this street doesn't demonstrate to me that it can't be a crossing that is used safely by the simple stop, look and listen rule and that allowing traffic to pass before crossing is the logical way to use it. If it is expected to be a controlled crossing than there has to be something to stop traffic.

Sincerely,

Milt Strachan
Transportation Superintendent

April 3, 2019

Report To: Planning and Development Executive Committee

From: Rick Wiedenhoeft, Manager of Operations and Facilities

RE: Request dated March 6, 2019 for expansion of the 8th street walking trails

An email request dated March 6 was received by Council at the March 11, 2019 meeting and was referred initially to Planning and Development Executive Committee with input from Community Services Executive Committee and subsequently Operations and Facilities Executive Committee.

The Operations and Facilities Division has historically not been involved in the operation or maintenance of that trail system and, given the proposed expansion have no objections to that. The Operations and Facilities Division does not have any infrastructure in that area and any development would not impact current or proposed future operations.

Respectfully Submitted

Rick Wiedenhoeft
Chair, Operations and Facilities Executive Committee

2019Apr 8th Street Walking Trails input to PDEC

From: "**Kent, Christine (MNRF)**" <Christine.Kent@ontario.ca>
Date: Wed, Mar 6, 2019 at 6:26 AM -0600
Subject: Proposal for 8th Street Trails

Hello,

Please consider this email a formal request to the Council. I live near the 8th Street Trails and walk the trails almost every day in the fall and winter. As I like to walk with my dog on the trails, I do not use the ski trails but only the walking trails once they are groomed for the winter. I am requesting permission to cut a new, longer walking trail within the next year. I propose to snowshoe and mark the proposed trail with a handheld GPS and flagging tape this winter, if possible. In the spring and summer I would cut the new trail using shears for the most part. All attempts would be made to avoid cutting merchantable timber by weaving the trail through areas of smaller brush. However, some trees may need to be cut. Preferably, the trail would be approximately 3 km long and start and end at current walking trails (adding an additional loop that circles around the ski trails and ends back on the current walking trail). If possible, a shortcut back to the walking trail may be cut so people do not have to walk the full loop. I would like to partner with the Stewardship Youth Rangers this summer and use their help in clearing the trail. I will submit a proposal to the Stewardship Youth Rangers program, but if they do not have the time or opportunity to help, I will finish clearing the trail myself.

Please let me know what additional information is required as part of this proposal.

My name is: Christine Kent
My address is: 1104 Christie Ave N, Fort Frances, ON P9A 3W3
My phone number is: 431-334-7969
My email address is: christinekent17@gmail.com

I can provide names of those who might be helping me once I find out if I would be partnering with the Rangers.

Thank you for your consideration of my proposal.
Christine

April 3, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Landfill Use Request from Whitefish Bay First Nation

Back in September of 2018 a letter was received by Council from Naotkamegwanning (Whitefish Bay) First Nation requesting an agreement to utilize the Town landfill site as their site was very close to capacity and there has recently been a move to close landfills at First Nation communities as they reach capacity and move the waste to larger neighbouring sites. See attached letter and subsequent report for your information. The previous Council was on board with developing an agreement with Naotkamegwanning First Nation for use of our landfill site providing we were regulatorily able to do so.

Since that initial letter the Town has been working with the community, Ministry of Environment Conservation and Parks (MOECP) and Indigenous Services Canada to work out the details surrounding the Town taking material from this community.

At this point Naotkamegwanning has secured a truck to haul the material and should have the truck and drivers licenced as well as the waste hauling permits in place at the end of March. They are working on securing the capital assets required to collect the materials on site, so they would be ready to transport. The movement of all materials from the Community to the Town landfill site would be the responsibility of the Community and materials would be weighed at the Town site. Indigenous Services Canada is working on a draft Municipal Type Service Agreement (MTSA) between Whitefish Bay and the Town which would outline requirements for the waste types, fees and haulage as well as a requirement for a recycle program to be implemented.

The Town has also been working with MOECP looking into our legal ability to accept the waste under our current Landfill site Certificate of Approval (C of A). Currently, under our C of A, we are only allowed to accept materials from within the boundaries of the Town of Fort Frances, however we have historically been accepting materials from Alberton and Mine Centre. The MOECP have been very understanding of the unique situation we are in whereby we are at the start of a multi year site expansion and related C of A amendment and agree that it does not make sense for us to undertake an amendment to our C of A to address this matter now. Our inspector for our landfill site with MOECP has scoured the regulation looking for opportunities for us to take this material for the short term under our current C of A, however the Community is too far from Fort Frances to allow for that to happen. There is an opportunity, however, under the regulation for an Emergency Provincial Officers Order to be served on the Town basically requiring that the Town take the material from this site due to the current landfill site conditions in Whitefish Bay. This order would not affect our operations and would be open ended providing the Town provides reasonable proof that they are actively working toward an expansion and amendment. Attached to this report is a letter of support from MOECP for a partnership between Whitefish Bay and Fort Frances. In addition to this Indigenous Services Canada does have funds available for a community like Fort Frances to access to help offset costs associated with C of A amendments required to accept waste materials from First Nation Communities.

With the changes to First Nation landfill site operations, the Town has an opportunity to position itself as a District landfill not just a Municipal landfill. This would bring more waste to our site, however if we properly plan for this through our expansion works it would also mean more revenue into the future to

help offset operational costs. In addition, it would help our neighboring communities as they transition away from having a landfill sites available to them.

At this point, a few decisions need to be made surrounding this matter:

1. Is this Council still in support of entering into a MTSA agreement with Naotkamegwanning First Nation for use of our Landfill site?
2. Is Council comfortable with having a Provincial Officers Order placed on our landfill site to allow for Naotkamegwanning to bring materials to our site before an amendment to our C of A is completed?

It is the recommendation of Administration to enter into a MTSA agreement with Naotkamegwanning First Nation and further utilize an emergency order to facilitate the waste acceptance at the Town of Fort Francis Landfill.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to

- 1. Enter into a Municipal Type Service Agreement with Naotkamegwanning (Whitefish Bay) First Nation and,**
- 2. Utilize an emergency order from the Ministry of the Environment, Conservation and Parks to facilitate the community bringing their waste to our landfill site.**

Manager of Operations and Facilities



1800 Pawitik Street
Pawitik, Ontario P0X 1L0
Email: naotkam@bellnet.ca

CHIEF:
Howard Kabestra
COUNCILLORS:
Kirby Paul
Arthur Paypompee
Conrad Tom
Rene White

Thursday, September 6, 2018

Mayor & Council
The Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9
(807)274-5323 (p)
(807)274-8479 (f)
town@fort-frances.com


Good Morning,


Hi, my name is Kurtis Medecine, Solid Waste MTSA Coordinator, for Naotkamegwaning First Nation. We are currently in the process of decommissioning our solid waste landfill site with no anticipation of creating a new site. During this decommission process, our main task is to secure a Municipal-Type Service Agreement for solid waste. Indigenous Services Canada no longer wants the maintenance capacity of retaining an on-reserve landfill.

Throughout our MTSA study, we found that The Town of Fort Frances is our best option. We are requesting that:

1. We enter into a short-term 1-2 year Solid Waste MTSA Agreement, gradually moving into a long-term agreement greater than 5 years.
2. We deliver approximately 30cu.yd. once per week of solid waste only, eventually to include recycled material(excluding paper) after the first 4 months, or once notice of permission is given.
3. If Council of Fort Frances approve the request, Naotkamegwaning First Nation and The Town of Fort Frances develop contractual agreement terms.
4. Naotkamegwaning First Nation will be requested to fill out a credit application.
5. Naotkamegwaning First Nation anticipate to begin delivering solid waste to Fort Frances Landfill Mid-End October 2018, or at a later date agreed by Mayor & Council of Fort Frances.

In the meantime, if you have further questions and/or concerns, please do not hesitate to contact me at (807)226-5411. I look forward to hearing your response.


Kurtis Medecine,
Solid Waste MTSA Coordinator


Howard Kabestra
Chief of Naotkamegwaning

Telephone: 807-226-5411 Facsimile: 807-226-5389



ANISHINAABE UNITY AND HARMONY WITH MOTHER EARTH

**Ministry of the Environment,
Conservation and Parks**

Northern Region
Kenora Area Office
808 Robertson Street
Kenora, ON P9N 1X9
Fax: (807) 468-2735
Telephone: (807) 468-2718

**Ministère de l'Environnement, de la
Protection de la nature et des Parcs**

Direction régionale du Nord
Bureau du secteur de Kenora
808 rue Robertson
Kenora, ON P9N 1X9
Télécopieur: (807) 468-2735
Telephone: (807) 468-2718



March 26, 2019

Nautkamegwaning First Nation
1800 Pawitik Street
Pawitik, ON P0X 1L0
Attn: Kurtis Medecine

To Whom it May Concern,

SUBJECT: Nautkamegwaning First Nation & Fort Frances Municipal Type Service Agreement

The Ministry of the Environment, Conservation and Parks (MECP) has been participating in stakeholder discussions regarding the development of a Municipal Type Service Agreement between the Municipality of Fort Frances and the Nautkamegwaning First Nation and is encouraged at the progress being made.

The ministry has conducted a review of inspection reports prepared by the First Nation and Inuit Health Branch that outlines site conditions present at the current waste disposal site located on Nautkamegwaning First Nation. Information provided within the inspection reports indicates that the current waste disposal site has reached, or is near, its capacity and a solution to this issue is required.

The ministry agrees that an alternate approach is required, and the establishment of a transfer station for the collection and transportation of waste to a municipal waste disposal site from Nautkamegwaning First Nation under a Municipal Type Agreement would be an acceptable approach. It is the responsibility of the Nautkamegwaning First Nation to ensure that an acceptable agreement is in place and the alternative waste disposal site is able to accept waste generated from the community.

Once the agreement is in place, the ministry strongly suggests that the current waste disposal site located on Nautkamegwaning First Nation is properly decommissioned to mitigate any impacts to the environment or human health.

If you have any questions regarding this matter, or requirements under Ontario's environmental legislation, please do not hesitate to contact me by email at jason.tittlemier@ontario.ca or by telephone at (807) 468-2758.

Yours truly,

Jason Tittlemier
Senior Environmental Officer
Kenora Area Office

c. Travis Rob, Town of Fort France
Tony Tino, Indigenous Services Canada
Kurtis Medicine, Nautkamegwaning First Nation

Work Orders

ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
WO-2237			Civic Centre	General Maintenance - Civic Centre	Carpentry			Completed	16	Replace damaged ceiling tiles in civic center. Preferable for prior to opening, evening or weekend., Damaged basement tiles have been replaced., Mayors office tiles have been replaced	2019-03-15	\$500.82
WO-2653	PM-2592	15220	Civic Centre	Preventative Maintenance - Civic Centre	Air Handler Filter Change	Air Handling Unit	Mechanical Room 1	Completed	1		2019-03-19	\$29.29
WO-2652	PM-2591	15215	Civic Centre	Preventative Maintenance - Civic Centre	Air Handler Filter Change	OPP Air Handling Unit	Mechanical Room 2	Completed	1		2019-03-19	\$29.29
WO-2714			Com Serv - Children's Complex	General Maintenance-Children's Complex				Completed	0.5	There are pegs sticking out of the ground, in front of the sheds in the Toddler 1 playground. They appear to be metal pegs. They need to be hammered back into the ground if possible please, Removed 4 pegs	2019-03-28	\$14.65
WO-2713			Com Serv - Children's Complex	General Maintenance-Children's Complex				Completed	0.5	There is a fake drawer in the laundry room. The cover on this door keeps falling off and is currently secured to the cupboard with duck tape. If possible, could this drawer cover be glued or nailed onto the cupboard frame?, Installed 2 screws to hold cover	2019-03-28	\$14.65
WO-2710			Com Serv - Children's Complex	General Maintenance-Children's Complex				Completed	0.5	We had our dishwasher replaced, and the old dishwasher is still on the daycare property. We would like the old dishwasher removed from the property if possible?	2019-03-29	\$14.65
WO-2709			Com Serv - Children's Complex	General Maintenance-Children's Complex				Completed	0.5	There are many cracks in the sidewalk/walk way leading up to daycare. We are asking that these cracks on and along the walkway are painted orange so that people are cautious when walking along this area.	2019-03-28	\$14.65
WO-2694			Com Serv - Children's Complex	General Maintenance-Children's Complex	HVAC Maintenance			Completed	2	The cook in the kitchen has informed me that the hood fan is not working properly., Inspected the fan motor on the roof and it seems to be turning freely., Checked today and seems fine	2019-03-21	\$58.58
WO-2688			Com Serv - Children's Complex	General Maintenance-Children's Complex	Electrical Maintenance			Completed	4	Heater in main daycare entrance makes a high pitch sound periodically. The sound has typically been lasting for approximately 5 minutes and comes and goes., Fan motor needs to be replaced	2019-03-25	\$117.16
WO-2651			Com Serv - Children's Complex	General Maintenance-Children's Complex	Plumbing			Completed	1	The water to this fountain needs to be shut off immediately as requested by the Ministry of Environment!	2019-03-12	\$29.29
WO-2647			Com Serv - Children's Complex	General Maintenance-Children's Complex	Carpentry			Completed	2.5	Install UPS cabinet, Replace the UPS unit on the roller in the mechanical room.	2019-03-21	\$73.23
WO-2618			Com Serv - Children's Complex	General Maintenance-Children's Complex				Completed	1	The large pile of snow in the Toddler 1 program. If we could have the area marked off with orange safety tape, or a snow fence. We are unable to use this playground until this is put in place	2019-03-06	\$51.27
WO-2617			Com Serv - Children's	General	Carpentry			Completed	1	In the Preschool room, under the bulletin board, the moulding is	2019-03-15	\$42.28

ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
			Complex	Maintenance-Children's Complex						coming off from the wall and is causing a tripping hazard. We would like this issue corrected by March 30, 2019., Used industrial glue to hold it on.		
WO-2615			Com Serv - Children's Complex	General Maintenance-Children's Complex	Carpentry			Completed	5.5	Staff have purchased shelves to go up in Toddler 2. We would like to have these shelves installed by March 30, 2019., 1 shelf installed, 2 left to do	2019-03-22	\$170.54
WO-2609			Com Serv - Children's Complex	General Maintenance-Children's Complex	Plumbing			Completed	0.5	Repair leaking tap	2019-03-04	\$14.65
WO-2607			Com Serv - Children's Complex	General Maintenance-Children's Complex	Snow Removal			Completed		Clear snow from solar panels,Clear snow from furnace and air make-up unit.	2019-03-22	
WO-2563			Com Serv - Children's Complex	General Maintenance-Children's Complex	Carpentry			Completed	14	Installed wood loft for EarlOn Hub.	2019-03-01	\$439.35
WO-2490	SR-0031		Com Serv - Children's Complex	General Maintenance-Children's Complex	Snow Removal			Completed	11.5	Clear snow from solar panels,Clear snow from furnace and air make-up unit.	2019-03-04	\$336.84
WO-2608			Com Serv - East End Hall	Daily Inspection				Completed	17.5	Inspect East End Hall, Weight Scale, Marina, Tourist Information Building, Old Library, Old Nursing Station., Water is leaking into the basement of the east end hall. Seems to be coming in from where the water service comes in and from the bottom of the wall in the rink side wall. The basement window in the old nurse's station is leaking.	2019-03-29	\$512.58
WO-2612	SR-0038		Com Serv - Library	General Maintenance - Library	Plumbing Maintenance			Completed	0.75	Sink in staff room is dripping., Cleaned both tap cartridges, dripping has stopped. We may need to replace both cartridges., No more dripping.	2019-03-22	\$21.97
WO-2611	SR-0037		Com Serv - Library	General Maintenance - Library	Carpentry			Completed	0.75	Shelf above coat rack in children's library is loose. It was only held on by finishing nails, suggested that it be re-attached with wood screw. It would be preferable if it were fixed before March Break.	2019-03-05	\$21.97
WO-2685	PM-2736	21061	Com Serv - Library	Inspection - Library	Boiler Monthly Inspection	Boiler #1	Closet Mechanical Room	Completed	0.25		2019-03-18	\$7.32
WO-2684	PM-2735	21062	Com Serv - Library	Inspection - Library	Boiler Monthly Inspection	Boiler #2	Closet Mechanical Room	Completed	0.25		2019-03-18	\$7.32
WO-2707	PM-2643	21081	Com Serv - Library	Preventative Maintenance - Library	Circ Pump Filter Replacement	Pump Filter	Hallway Mechanical Room	Completed	1		2019-03-28	\$29.29
WO-2683	PM-2621	21063	Com Serv - Library	Preventative Maintenance -	Circ Pump Check	Circ Pump #1	Hallway Mechanical	Completed	0.25		2019-03-18	\$7.32

ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
				Library			Room					
WO-2682	PM-2620	21064	Com Serv - Library	Preventative Maintenance - Library	Circ Pump Check	Circ Pump #2	Hallway Mechanical Room	Completed	0.25		2019-03-18	\$7.32
WO-2689			Com Serv - MSC	General Maintenance - MSC				Completed	2	IFK Roof Snow Removal.	2019-03-14	\$58.58
WO-2642			Com Serv - MSC	General Maintenance - MSC				Completed	1	Install floor mount UPS cabinet.	2019-03-07	\$29.29
WO-2697			Com Serv - Museum	General Maintenance- Museum	Carpentry			Completed	5	Install UPS cabinet in the communication room. Next to the shipping room)	2019-03-21	\$146.45
WO-2610			Com Serv - Museum	General Maintenance- Museum	Mechanical			Completed	2	Adjust main entrance door closer, Had to adjust door close screw	2019-03-04	\$58.58
WO-2701			Com Serv - Museum	Inspection- Museum				Completed	1.5	Inspect the Museum basement east wall and vacuum water from the floor.	2019-03-26	\$43.94
WO-2696	PM-2865	21120	Com Serv - Museum	Preventative Maintenance- Museum	HVAC Unit Filter Check/Replace	HVAC #2	Museum Rooftop	Completed	0.25		2019-03-21	\$7.32
WO-2580	PM-2593	21122	Com Serv - Museum	Preventative Maintenance- Museum	HVAC Unit Filter Check/Replace	HVAC #3	Museum Rooftop	Completed	0.25	Filter replacement not required at this time	2019-03-21	\$7.32
WO-2579	PM-2404	21124	Com Serv - Museum	Preventative Maintenance- Museum	HVAC Unit Filter Check/Replace	Auxiliary Furnace	Museum - Basement	Completed	0.5	cleaned filter	2019-03-21	\$14.65
WO-2578	PM-2367	21116	Com Serv - Museum	Preventative Maintenance- Museum	HVAC Unit Filter Check/Replace	HVAC #1	Museum - Basement	Completed	0.5	Cleaned filter	2019-03-21	\$14.65
WO-2577	PM-2368	21118	Com Serv - Museum	Preventative Maintenance- Museum		HVAC #1 Air Purifier	Museum - Basement	Completed	0.5	Inspected filter - OK	2019-03-21	\$14.65
WO-2576	PM-2372	21121	Com Serv - Museum	Preventative Maintenance- Museum	Humidifier Inspection	HVAC #2 Humidifier	Museum Shipping Room	Completed	11.5	The water solenoid valve was stuck open and had to be replaced.	2019-03-19	\$427.71
WO-2575	PM-2371	21126	Com Serv - Museum	Preventative Maintenance- Museum	Humidifier Inspection	Auxiliary Furnace Humidifier	Museum - Basement	Completed	0.25		2019-03-21	\$7.32
WO-2574	PM-2370	21123	Com Serv - Museum	Preventative Maintenance- Museum	Humidifier Inspection	HVAC #3 Humidifier	Museum Shipping Room	Completed	3		2019-03-18	\$87.87
WO-2573	PM-2369	21119	Com Serv - Museum	Preventative Maintenance- Museum	Humidifier Inspection	HVAC #1 Humidifier	Museum - Basement	Completed	0.25	No demand..not used	2019-03-21	\$7.32

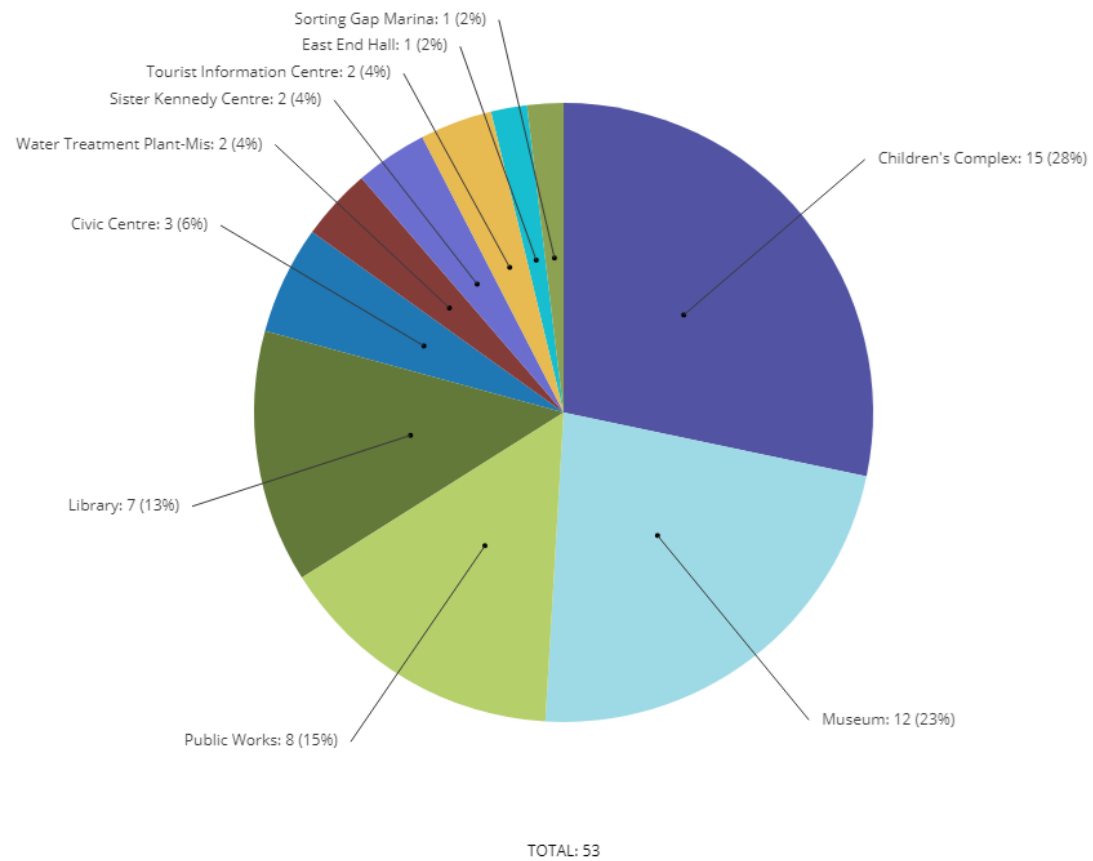
ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
WO-2686			Com Serv - Sister Kennedy	General Maintenance-Sister Kennedy				Completed		Leak on the roof between the Pool room and main area. Ice is built up at the Kitchen back door on the roof. Check with Cindy for more info., The water is from the condensation of the roof. It's a seasonal issue.	2019-03-18	
WO-2650			Com Serv - Sister Kennedy	General Maintenance-Sister Kennedy				Completed	8.5	Cindy bought a new water cooler and requested to hook it up. Water cooler is in her office.	2019-03-15	\$267.44
WO-2700			Com Serv-Marina	General Maintenance-Sorting Gap Marina	Carpentry			Completed	3	Install UPS cabinet	2019-03-26	\$87.87
WO-2644			Ops & Fac - Parks Board	General Maintenance-Park	Carpentry			Completed	5	Install floor mount UPS cabinet in the FF cemetery building and a wall mount UPS cabinet in the RV cemetery.	2019-03-07	\$146.45
WO-2419			Ops & Fac - Parks Board	General Maintenance-Park	Painting			Completed	43.5	Fort Frances Cemetery Garage Painting., OC-15(Baby Fawn) Benjamin Moore&Co K550-1X (Quart) Y3 0x4.6250 S1 0x2.3750 R3 0x0.3750, Jim ordered 5 gallons paint from Ed Kaun's & Son, Crystal confirmed paint code with Jeanne from Kaun., Crystal ordered 3 more gallons of paint from Kawn and will pick up on Monday.	2019-03-06	\$1,825.20
WO-2716			Ops & Fac - Public Works	General Maintenance-PW	HVAC Maintenance			Completed	1.5	Replace the furnace fan drive belt -(B-58) in the old library.	2019-03-29	\$43.94
WO-2704			Ops & Fac - Public Works	General Maintenance-PW	Carpentry			Completed	5.5	Install UPS cabinets in the FFPC sub station and main building	2019-03-26	\$131.81
WO-2702			Ops & Fac - Public Works	General Maintenance-PW	Carpentry			Completed	3	Replace the damaged weather strip on the west side of overhead door #3 14 feet long	2019-03-26	\$133.24
WO-2693			Ops & Fac - Public Works	General Maintenance-PW	Repair/Correction			Completed	2	Repair the cold storage door. Chain came off., Put chain back on and adjusted door spring 1 turn	2019-03-15	\$58.58
WO-2654			Ops & Fac - Public Works	General Maintenance-PW	Repair/Correction			Completed	1	Repair the door in the cold storage building	2019-03-11	\$29.29
WO-2643			Ops & Fac - Public Works	General Maintenance-PW	Carpentry			Completed	3.5	Install wall mounted UPS cabinet	2019-03-07	\$102.52
WO-2360	SR-0021		Ops & Fac - Public Works	General Maintenance-PW	Carpentry			Completed	9	Install hand rail on brackets, both sides of stairs to Foreman/ Mechanics/Tradesperson offices, Hand rail is ordered and should be in January 17/19, Handrail delays again., Cancelled order at McMunn & Yates and went to Home hardware in Emo and got the handrails	2019-03-01	\$454.17
WO-2220			Ops & Fac - Public	General	Electrical			Completed	2	ESA reported Items., Items 1 & 3 completed, Label all motor	2019-03-04	\$59.24

ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
			Works	Maintenance-PW	Maintenance					disconnects		
WO-2645			Ops & Fac - WTP	Building Mis Maintenance-WTP	Carpentry			Completed	4	Install UPS cabinet in the water tower and in the water treatment plant.	2019-03-20	\$117.16
WO-2417		22709	Ops & Fac - WTP	Building Mis Maintenance-WTP	HVAC Maintenance	Rooftop Unit	Rooftop	Completed	2.5	Inspect the Water Treatment Plant Unit and check if any filters require.	2019-03-21	\$73.23
WO-2706	PM-1627	22623	Tourist Information Centre	Preventative Maintenance-Tourist Information Centre	Hot Water Heater Inspection	Hot Water Heater	Mechanical Room	Completed	0.5	Not in service at this time	2019-03-28	\$14.65
WO-2705	PM-1626	22622	Tourist Information Centre	Preventative Maintenance-Tourist Information Centre	Furnace Inspection	Heat Pump	Mechanical Room	Completed	1		2019-03-29	\$29.29

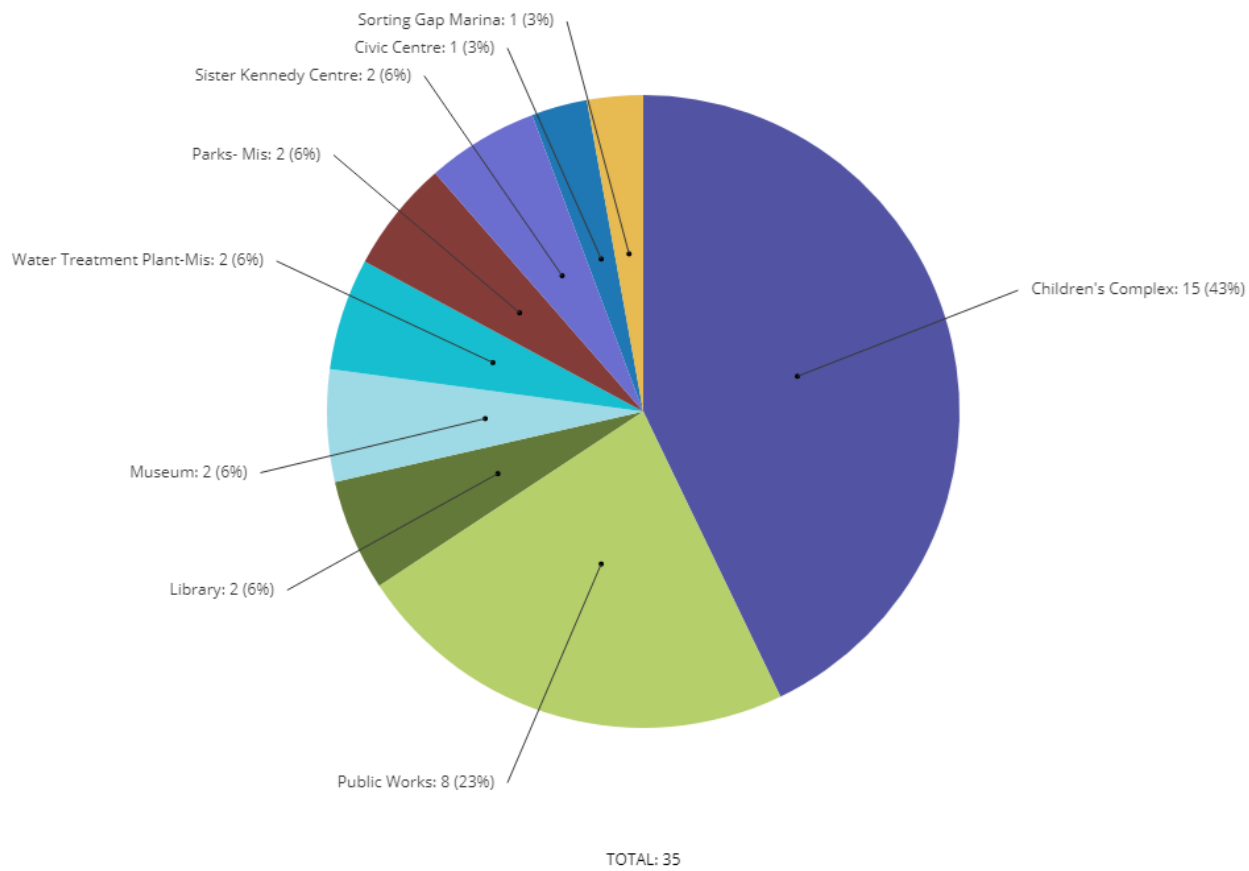
MSC Work Orders

ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
WO-2689			Com Serv - MSC	General Maintenance - MSC				Completed	2	IFK Roof Snow Removal.	3/14/2019	\$58.58
WO-2642			Com Serv - MSC	General Maintenance - MSC				Completed	1	Install floor mount UPS cabinet.	3/7/2019	\$29.29
WO-2641	PM-2811	15286	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	52 Chiller	52 Ice Plant	Completed			3/14/2019	
WO-2633	PM-2801	15286	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	52 Chiller	52 Ice Plant	Completed			3/7/2019	
WO-2572	PM-2759	15266	Com Serv - MSC	Preventative Maintenance - MSC	Filter Backwash	Pool Sand Filters #2	Main Floor Pool Mechanical Room	Completed			3/19/2019	
WO-2558	PM-2748	15265	Com Serv - MSC	Preventative Maintenance - MSC	Filter Backwash	Pool Sand Filters #1	Main Floor Pool Mechanical Room	Completed			3/8/2019	
WO-2556	PM-2746	15278	Com Serv - MSC	Preventative Maintenance - MSC	52 Rink Boiler Inspection	52 Rink Boiler	52 Lobby Furnace Room	Completed		bled 3 valves checked hot water tank ok	3/6/2019	
WO-2555	PM-2745	15276	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	Chiller	IFK Ice Plant	Completed			3/1/2019	
WO-2554	PM-2744	15286	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	52 Chiller	52 Ice Plant	Completed			3/6/2019	
WO-2405	PM-2539	21058	Com Serv - MSC	Preventative Maintenance - MSC	Condensor Inspection	Condensor Water Tank	52 Ice Plant	Completed			3/14/2019	

March Work Orders Distribution



March General Maintenance Work Orders Distribution



Sewer & Water Data for 2019

up-dated April 1, 2019

Month	Days per month	2019	2019	2019	2019	2019		2019	2019	2019	2019	2019	2019-2018	2019-2018	2019	2019	Monthly
		Total	daily	Couch.	Couch.	Couch.		Total	daily	Couch.	Couch.	Couch.	Diff	Diff	Difference	Infiltration	Infiltration
		Sewage	Sewage	Sewage	Sewage	Sewage		Treated	Treated	2 Water	2 Water	Water	Treated	Wastewater	STP-WTP	daily average	US Gallons
		STP	STP	Meters	Meters	%		WTP	WTP	Meters	Meters	%	WTP	STP			
		cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily			cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily						
January	31	171621	5536.16	10692	344.90	6.23%		11544	372.4	8570	276.5	74.24%	-107636.0	2420.0	160077.0	5163.8	42,287,861
February	28	155707	5560.96	9024	322.29	5.80%		11242	401.5	8570	306.1	76.23%	-96168.0	8210.0	144465.0	5159.5	38,163,608
March	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-124800.0	-167707.0	0.0	0.0	-
April	30		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-115850.0	-166292.0	0.0	0.0	-
May	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-112970.0	-210932.0	0.0	0.0	-
June	30		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-119760.0	-205818.0	0.0	0.0	-
July	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-125810.0	-183465.0	0.0	0.0	-
August	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-132730.0	-157126.0	0.0	0.0	-
September	30		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-104130.0	-169565.0	0.0	0.0	-
October	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-103780.0	-239494.0	0.0	0.0	-
November	30		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-101430.0	-200745.0	0.0	0.0	-
December	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-104790.0	-218710.0	0.0	0.0	-
Total	365	327328		19716				22786.0		17140.0			-1349854.0	-1909224.0	304542.0	834.4	80,451,469
Monthly Average		163664	924.76	9858	55.60			11393.0	64.5	8570.0	48.5		-112487.8	-159102.0	25378.5	860.3	6,704,289