

# TOWN OF FORT FRANCES

AGENDA - April 8, 2019

## COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre  
(Session No. 014) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
  - 4.1 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board:  
Agency One Matters (Verbal Update by Mayor Caul)
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
  - 6.1 Mayor J. Caul - Verbal Update  
Councillor M. Behan - Verbal Update  
Councillor W. Brunetta - Verbal Update  
Councillor A. Hallikas - Verbal Update
7. **Consent Agenda:**
  - 7.1 Rainy River District Music Festival Financial Request. 3 - 4  
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to authorize a donation of \$100.00 to the Rainy River District Music Festival Association's 78th Festival of the Performing Arts taking place April 2019.
  - 7.2 Pool Closure for Members 5 - 6  
- approval of this report will agree to the recommendation of the Community Services Executive Committee to authorize, without precedent, that MSC memberships may be suspended by users for the scheduled pool shut down in 2019 (July and August) upon request to do so by individual members.
  - 7.3 Request from Royal Canadian Legion re: Crosswalk corner of Church 7 - 11

Street & Veteran Avenue

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to deny the Legion's request to paint markings onto the roadway, and further that signage at this crosswalk be changed to meet the standard of an uncontrolled crosswalk.

7.4 Landfill Use Request from Whitefish Bay First Nation 12 - 15

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to enter into a Service Agreement with Whiefish Bay First Nation and utilize a letter of understanding from the Ministry of the Environment, Conservation and Parks to facilitate the community bringing their waste to our landfill site.

7.5 TBT Engineering request for Side Entrance Agreement 16 - 19

- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to move forward and sign a temporary agreement and further work with TBT Engineering to complete a permanent land use agreement by April 1, 2020 at 255 Scott Street and the Market Square.

8. **Administration and Finance Division:**

8.1 Mayor June Caul - Training Travel Expense and Per Diem. 20 - 22

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$487.00 as submitted by Mayor June Caul for her attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6-7, 2019.

9. **New Items:**

9.1 Rainy River District Municipal Association scheduled to Host NOMA Conference in 2020 (Councillor Behan)

10. **Information:**

10.1 Sewer and Water Data for 2019 23

10.2 Maintenance Summary for March 2019 24 - 31

10.3 Building Statistics - March 2019 32

11. **Non-agenda items:**

12. **ADJOURNMENT**



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/33**

**TO:** Mayor Caul & Members of Council  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** April 8, 2019  
**SUBJECT:** Rainy River District Music Festival Financial Request

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**BACKGROUND**

At the March 25, 2019 Council Meeting the letter received from the Rainy River District Music Festival Association requesting a financial contribution for the 79th Festival of Performing Arts taking place in April 2019 was referred to the Administration & Finance Executive Committee for recommendation.

Since 2005, Council has approved financial donations from the Council Public Relations Expense account in the amount of \$100.00.

**RECOMMENDATION**

The Administration and Finance Executive Committee recommend approval of the Rainy River District Music Festival Association's request for financial donation in the amount of \$100.00 as a Council Public Relations Expense.

Council Approval of This Report Will Approve the Administration & Finance Executive Committee recommendation to authorize a donation of \$100.00 to the Rainy River District Music Festival Association's 78 <sup>th</sup> Festival of the Performing Arts taking place in April 2019.
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Rainy River District

# Festival Of The Performing Arts

A Special Invitation to  
Corp. of the Town of Fort Frances

2019 – 79th Year of Operation

The Rainy River District Festival Association's many volunteers are now hard at work preparing for the 79th Festival of the Performing Arts taking place in April 2019. This year, we are excited to announce the reintroduction of the Anishinaabemowin Language in the Drama Division.

Last year's Festival of the Performing Arts was extremely successful, thanks in part to you and many others who contributed financially or as "Helping Hands." In 2018, just under 600 talented performers took part in piano, vocal, instrumental, and drama competitions in either solo or group presentations! Because of the generous financial support from many people and groups in our communities, we have been able to keep festival fees low, ensuring that participation is affordable for all students and families of the Rainy River District. As a tribute to the success of the students, their teachers and to the festival itself, eighteen of our local performers were honoured to be recommended by the Adjudicators to compete in the Manitoba Provincial Festival competition last May. Our desire is to continue these fine achievements in 2019.

The Festival Association invites you to **renew your support** of our important mission to provide an avenue for personal growth and development for the many talented performing artists in the district. Every little bit helps and all donations are tax deductible. **Please complete the form below if you choose to be a "Friend of the Festival" once again in 2019 and return it to us by April 1.** As in years past, a complimentary "All Session Pass" to the Festival will be given to all contributors of \$25 or more. Additionally, a ticket for the Highlight's Concert will be given to those who contribute \$50 or more. You may also choose to be a "Helping Hands" member by volunteering to assist us during our four weeks of Festival.

To find out more about the Rainy River District Festival of the Performing Arts, we invite you to visit our website, [www.ff-festival.com](http://www.ff-festival.com), where all news, forms and resources relating to the Festival can be found. We also maintain an active Facebook page where we currently have 200 "followers", so feel free to like and follow us!

If you would like more information about the Festival Association and how you can help, please contact  
*Cynthia Donald at 274-3384 or e-mail at [mrsontario58@gmail.com](mailto:mrsontario58@gmail.com)*

Please detach and return with your contribution

YES! I'D LIKE TO RENEW MY SUPPORT BY BEING A  
"FRIEND" OF THE 2019 FESTIVAL

Corp. of the Town of Fort Frances  
320 Portage Avenue, Fort Frances, ON P9A 3P9

Enclosed is my contribution of ☐ \$25 ☐ \$50 ☐ \$100 Other \_\_\_\_\_

We need many HELPING HANDS to assist at the festival. PLEASE volunteer your time. ☐ NO ☐ YES

A receipt for income tax purposes will be issued for all contributions

A Complimentary 2019 "ALL SESSION PASS" will be issued for all contributions of \$25 or over

A Complimentary 2019 "ALL SESSION PASS" and a ticket to the Highlight's Concert will be issued for all contributions of \$50 or over

SEND THIS FORM TO:

**Rainy River District Festival of the Performing Arts, P.O. Box 806, Fort Frances, ON P9A 3N1**



## REPORT

**TO:** Mayor Caul & Council

**FROM:** Jason Kabel, Community Services Division Manager

**DATE:** March 25, 2019

**RE:** **Pool Closure for Members**

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### **Preface**

The Memorial Sports Centre (MSC) staff has planned to close the pool for the months of July and August for maintenance to be performed to the facility. This has resulted in a number of members asking for consideration for their memberships.

The following is well published by the facility, 'Management reserves the right to interrupt service for improvements to the facility with no fee alterations to memberships.'

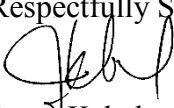
For a longer duration shutdown of two months (9 weeks) this summer it would mean that an annual member who uses the pool exclusively would not have access for almost 17% of their membership. The Memorial Sports Centre staff feels that a suspension of membership to pool users for the length of time for the shutdown would be a fair and appropriate consideration of their membership. A membership suspension would mean that they cannot scan into the facility with their membership card until the end of the shutdown, thereby extending their membership for the period of time of the closure. An email would be sent to all members letting them know that they must request the suspension prior to the commencement of the maintenance shutdown. It is estimated that there would be 40-50 members who may request the suspension of membership benefits for the pool maintenance shutdown.

Members will receive an email notification of the summer shutdown and the option to potentially suspend (freeze) their membership for July & August. Those members choosing to do so will not be allowed to scan into the facility during the shutdown.

### **Recommendation**

The Community Services Executive Committee Recommends, without precedent, that memberships may be suspended by users for the scheduled pool shut down in 2019 (July & August) upon request to do so by individual members.

Respectfully Submitted,



Jason Kabel

**Council approval of this report will** authorize, without precedent, that MSC memberships may be suspended by users for the scheduled pool shut down in 2019 (July & August) upon request to do so by individual members.

April 3, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Request from the Royal Canadian Legion to paint soldiers at the crosswalk at the corner of Church Street and Veteran Avenue.**

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At the March 25<sup>th</sup> meeting of Council a letter from the Royal Canadian Legion Branch 29 was referred to the Operations and Facilities Division requesting permission to paint soldiers on the roadway at the crosswalk fronting their building on Church Street at Veteran Avenue.

The cross walk at this location has been subject of previous conversations at the Council table and I have taken the liberty attach the previous report from December of 2017. Since the time of that report further investigation into this cross walk has been undertaken and it was determined that according to the Ontario Traffic Manual (OTM) book 15, this crossing is not a true pedestrian cross over. This crossing does have the signage of a crossover, however would not meet the standard for, pavement markings, and no parking/stopping distances from the crossover and may not meet the illuminance levels required. Further, this cross walk is not a true uncontrolled cross walk as it does not have the proper signage. A recent traffic count has not been completed at this intersection, however, based on estimations and the calculations outlined in the OTM, a pedestrian cross over is not required and further should not be installed in this location.

There is no regulation that prohibits the marking on the road outside of the standard outlined in the OTM, however I am concerned about two main factors:

1. Safety of the volunteers painting these murals onto the active roadway.
2. Liability should there be an accident caused by a driver distracted by the uncommon markings.

As for the issue of visibility or markings of this crossing, there are two options going forward:

1. Undertake a capital upgrade to this crossover to bring it to the full standard of a pedestrian crossover by adding pavement markings, removing two parking spots in front of the legion, remove the overhead signage, determine if the lighting level is sufficient to meet the standard and upgrade if required, or
2. Replace the signage to meet the standard for an uncontrolled pedestrian crosswalk.

Given all of the above information, it is the recommendation of Administration that:

1. The Legion not be allowed to paint the markings onto the roadway, and
2. The signage at this cross walk be changed to meet the standard of an uncontrolled cross walk.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that**

- 1. The Legion not be allowed to paint the markings onto the roadway, and**
- 2. The signage at this cross walk be changed to meet the standard of an uncontrolled cross walk.**

2019Apr Legion Crosswalk Painting Request



December 6, 2017

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Request From the Fort Frances Legion Branch 29 – RE Cross Walk at Church Street and Veteran Avenue**

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At the September 25, 2017 Meeting of Council a request was received from the Fort Frances Legion Branch 29 regarding the cross walk at Church Street and Veteran Avenue. The matter was referred to the Operations and Facilities Executive Committee with input from the Traffic Safety Committee.

Per the Ontario Traffic Manual Book this style of crossing is labelled a pedestrian crossover where the pedestrian carries the right of way. Additional signage is required as well as additional pavement markings compared to a standard cross walk. The crosswalk across Kings Highway at McDonalds is also a pedestrian crossover, however due to the higher traffic volume and additional lanes, amber signals are required. For the Church Street installation, all of the signage is installed per the OTM guidelines with additional signage overhead. The current on road markings are slightly lagging compared to the standard and will be improved to bring the crossover into compliance with the standard next summer.

Please see attached report from the M. Strachan, secretary of the Traffic Safety Committee outlining their recommendation.

One of the major issues with this crossover is the visibility of the pedestrians to the drivers due to the existence of parked vehicles in the near vicinity of the crossover. Based on the above information; Administration recommends that the pavement markings be updated to meet the Ontario Traffic Manual in summer of 2018 and that no other action be taken.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will ensure that the pavement markings are brought into conformance with the Ontario Traffic Manual in the summer of 2018 and that no other action is taken.**

2017Dec Legion Cross Walk Concern

Report To: Travis Rob, Manager Operations and Facilities  
Manager

From: Milt Strachan, Transportation Superintendent

Re: Crosswalk Between the Municipal Parking Lot and the  
Fort Frances  
Legion Branch 29

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The Traffic Safety Committee had a meeting on November 9, 2017 to discuss the complaint forwarded to Mayor and Council in regards to the crosswalk between the Municipal Parking Lot at Veterans Avenue and Church Street and the Fort Frances Legion Branch 29.

Mr. Wiedenhoeft and myself both went to the location of the crosswalk on our own at different times and tried crossing. Mr. Wiedenhoeft crossed 4 times, with traffic approaching and on two of these the vehicles stopped and let him cross before proceeding. The other two times the approaching vehicles just kept going and drove around him. Rick went into the Legion and discussed with some of the patrons and they informed him that they had some close calls at the crossing.

I tried the crossing 4 times as well. The first time was no problem, the vehicle stopped until I was across the street. The second time the approaching vehicle just kept going and drove around me. The next two times I waited for the vehicle to go by and crossed safely.

Mr. Wiedenhoeft and I both agree that repainting the crosswalk symbols and stop bars will help drivers recognize it as a crossing and that the light above should be repaired so that it is lit at night.

In my own opinion I would like to add that the pedestrians using the crossing from the Legion seem to think that it is a controlled crossing. Most drivers don't seem to recognize it as a controlled crossing.

The amount of traffic on this street doesn't demonstrate to me that it can't be a crossing that is used safely by the simple stop, look and listen rule and that allowing traffic to pass before crossing is the logical way to use it. If it is expected to be a controlled crossing than there has to be something to stop traffic.

Sincerely,

Milt Strachan  
Transportation Superintendent

April 3, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Landfill Use Request from Whitefish Bay First Nation**

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Back in September of 2018 a letter was received by Council from Naotkamegwanning (Whitefish Bay) First Nation requesting an agreement to utilize the Town landfill site as their site was very close to capacity and there has recently been a move to close landfills at First Nation communities as they reach capacity and move the waste to larger neighbouring sites. See attached letter and subsequent report for your information. The previous Council was on board with developing an agreement with Naotkamegwanning First Nation for use of our landfill site providing we were regulatorily able to do so.

Since that initial letter the Town has been working with the community, Ministry of Environment Conservation and Parks (MOECP) and Indigenous Services Canada to work out the details surrounding the Town taking material from this community.

At this point Naotkamegwanning has secured a truck to haul the material and should have the truck and drivers licenced as well as the waste hauling permits in place at the end of March. They are working on securing the capital assets required to collect the materials on site, so they would be ready to transport. The movement of all materials from the Community to the Town landfill site would be the responsibility of the Community and materials would be weighed at the Town site. Indigenous Services Canada is working on a draft Municipal Type Service Agreement (MTSA) between Whitefish Bay and the Town which would outline requirements for the waste types, fees and haulage as well as a requirement for a recycle program to be implemented.

The Town has also been working with MOECP looking into our legal ability to accept the waste under our current Landfill site Certificate of Approval (C of A). Currently, under our C of A, we are only allowed to accept materials from within the boundaries of the Town of Fort Frances, however we have historically been accepting materials from Alberton and Mine Centre. The MOECP have been very understanding of the unique situation we are in whereby we are at the start of a multi year site expansion and related C of A amendment and agree that it does not make sense for us to undertake an amendment to our C of A to address this matter now. Our inspector for our landfill site with MOECP has scoured the regulation looking for opportunities for us to take this material for the short term under our current C of A, however the Community is too far from Fort Frances to allow for that to happen. There is an opportunity, however, under the regulation for an Emergency Provincial Officers Order to be served on the Town basically requiring that the Town take the material from this site due to the current landfill site conditions in Whitefish Bay. However, this order is reserved to address real emergency situations which is not really the case here. As an alternative and in good faith, MOECP has suggested a letter of understanding between the Town and MOECP to allow the material to flow to Fort Frances as we move to a site expansion and ECA amendment. Attached to this report is a letter of support from MOECP for a partnership between Whitefish Bay and Fort Frances as well as a draft letter of understanding from MOECP. In addition to this Indigenous Services Canada does have funds available for a community like Fort Frances to access to help offset costs associated with C of A amendments required to accept waste materials from First Nation Communities.

With the changes to First Nation landfill site operations, the Town has an opportunity to position itself as a District landfill not just a Municipal landfill. This would bring more waste to our site, however if we

properly plan for this through our expansion works it would also mean more revenue into the future to help offset operational costs. In addition, it would help our neighboring communities as they transition away from having a landfill sites available to them.

At this point, a few decisions need to be made surrounding this matter:

1. Is this Council still in support of entering into a MTSA agreement with Nautkamegwanning First Nation for use of our Landfill site?
2. Is Council comfortable with having a letter of understanding from the MOECP to allow for Nautkamegwanning to bring materials to our site before an amendment to our C of A is completed?

It is the recommendation of Administration to enter into a MTSA agreement with Nautkamegwanning First Nation and further utilize an emergency order to facilitate the waste acceptance at the Town of Fort Francis Landfill.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to**

- 1. Enter into a Municipal Type Service Agreement with Nautkamegwanning (Whitefish Bay) First Nation and,**
- 2. Utilize a letter of understanding from the Ministry of the Environment, Conservation and Parks to facilitate the community bringing their waste to our landfill site.**

**Ministry of the Environment,  
Conservation and Parks**

Northern Region  
 Kenora Area Office  
 808 Robertson Street  
 Kenora, ON P9N 1X9  
 Fax: (807) 468-2735  
 Telephone: (807) 468-2718

**Ministère de l'Environnement, de la  
Protection de la nature et des Parcs**

Direction régionale du Nord  
 Bureau du secteur de Kenora  
 808 rue Robertson  
 Kenora, ON P9N 1X9  
 Télécopieur: (807) 468-2735  
 Téléphone: (807) 468-2718



April 02, 2019

Town of Fort Frances  
 Operations & Facilities Division  
 320 Portage Avenue  
 Fort Frances, ON P9A 3P9  
 Attn: Travis Rob

Dear Travis,

**SUBJECT: Certificate of Approval A610301-Service Area Expansion**

The Ministry of the Environment, Conservation and Parks (MECP) is aware of the work that is currently being undertaken to develop a Municipal Type Service Agreement between the Town of Fort Frances and Naotkamegwaning First Nation related to use of the municipalities landfill.

Environmental Compliance Approval No. A610301 originally issued on October 14<sup>th</sup>, 1975 and updated on April 01<sup>st</sup>, 1980 requires landfilling activities to be carried out in accordance with the original application and supporting documentation submitted by the Town of Fort Frances. Strictly speaking, the original application only allows the Town of Fort Frances to be served by the landfill and does not allow for waste to be accepted from outside of the municipal boundaries.

The ministry acknowledges that the Town of Fort Frances is currently taking steps to expand the current landfill site and will be required to amend the Environmental Compliance Approval (ECA) at that time. The Town of Fort Frances should ensure that the landfill expansion takes into consideration the waste being accepted from outside of the municipal boundaries and includes a service area expansion during the ECA amendment process.

The ministry is supportive of the Town of Fort Frances accepting waste from outside of its municipal boundaries as an interim measure to aid in the development of the Municipal Type Service Agreement with Naotkamegwaning First Nation. The ministry requests that timelines and updates regarding the Town of Fort Frances landfill expansion be forwarded to the undersigned officer once finalized. Failure to complete the landfill expansion and ECA amendment in an agreeable timeframe could lead to the ministry revoking its support and requiring the town to undergo an ECA amendment if they wish to continue the service agreement.

It is the responsibility of both the Town of Fort Frances and Naotkamegwaning First Nation to ensure an acceptable agreement is in place prior to waste being accepted at the municipal site. The development of the agreement should take into consideration Ontario's environmental legislation related

to waste management.

If you have any questions regarding this matter or Ontario's environment legislation, please do not hesitate in contacting me by email at [jason.tittlemier@ontario.ca](mailto:jason.tittlemier@ontario.ca) or by telephone at (807) 468-2758.

Yours truly,

Jason Tittlemier  
Senior Environmental Officer  
Kenora Area Office

DRAFT

Date: April 4th, 2019

Report To: Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: **TBT Request for Side Entrance Agreement**

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Robert Frenette of TBT Engineering has submitted, to the Planning and Development Department, a design for renovations for their newly purchased building located at 255 Scott Street. This design includes having an office space entrance which will be barrier free accessible on the West wall of 255 Scott Street. The entrance will encroach on the Town owned property known as Rainy Lake Square.

TBT Engineering has been working with the Planning and Development Department on a temporary access agreement to allow for access from the new entry onto Rainy Lake Square. TBT has agreed to maintain walking paths to ensure patrons during winter months have a safe walking path to the entry. The maintenance will be no additional cost to the Town of Fort Frances.

During events at the Rainy Lake Square, fencing and barricades will be used to ensure no entry will be available to events from 255 Scott Street. TBT Engineering will have a listing of events so sufficient planning can occur for all involved parties.

Planning and Development Executive Committee and TBT Engineering agreed at the February 4<sup>th</sup>, 2019 meeting to enter into a temporary agreement for the Rainy Lake Square to be used for the 255 Scott Street entry. This agreement is temporary due to unknown circumstances that may arise in the first year of the entry being in use. Administration will review the use over the next 9 months and work with TBT Engineering to create a permanent land use agreement by April 1<sup>st</sup>, 2020.

Attached to this report is the temporary land use agreement and Schedule 1 showing the entry and plans at 255 Scott Street. The Planning and Development Executive Committee met on Monday April 1<sup>st</sup>, 2019 and recommend moving forward to sign the temporary agreement and work with Rob Frenette to complete a permanent land use agreement by April 1<sup>st</sup>, 2020.

Respectfully submitted,

Original Signed By

Tyson Dennis  
Chief Building Official/Municipal Planner

**Council approval of this report will:** agree moving forward to sign the temporary agreement and work with Rob Frenette to complete a permanent land use agreement by April 1<sup>st</sup>, 2020 at 255 Scott Street and the Market Square.

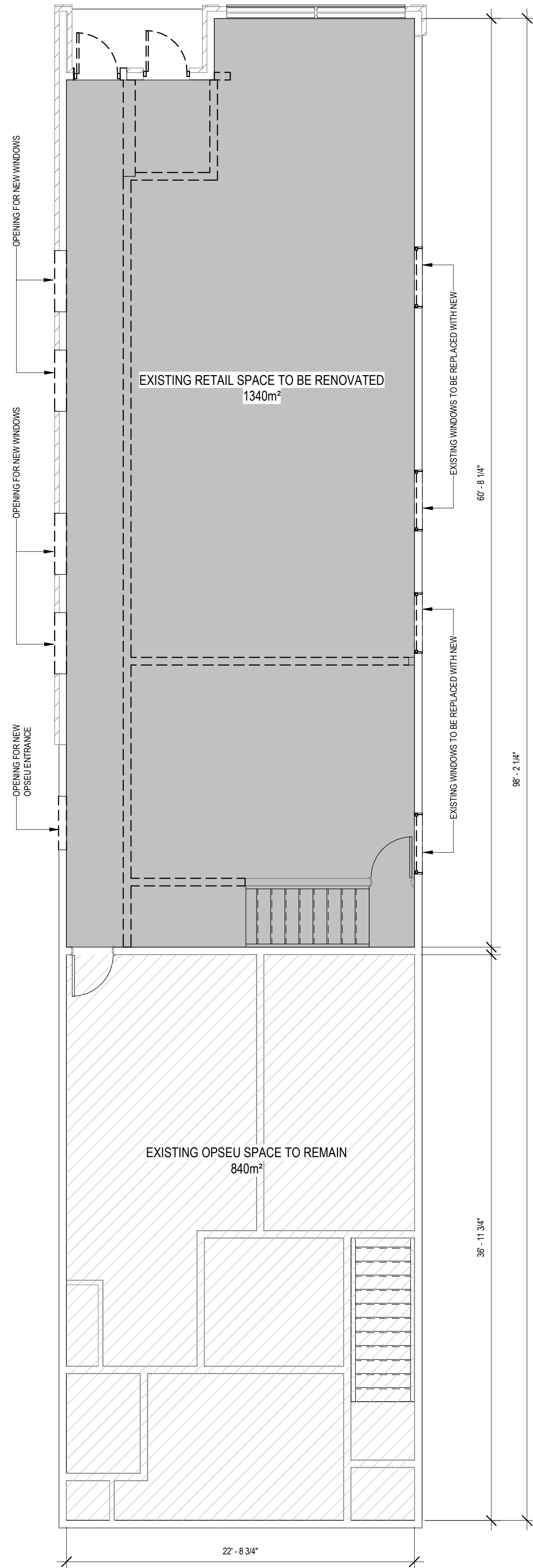


### **255A Scott Street – Temporary Use Access Agreement**

1. The parties acknowledge the temporary use access agreement to access Rainy Lake Square from a proposed new entrance on the West wall of 255 Scott Street providing barrier free ingress/egress to sub-let office space defined as 255A Scott Street.
2. The Town agrees to permit a new entrance at 255 Scott Street (owned by 1358862 Ontario Ltd.) to enter and exit the office space at 255A Scott Street as depicted on Schedule 1, with the following terms and conditions:
  - a. The owner of 255 Scott Street shall maintain the structure and entrances in a good state of repair, shall not do or cause anything to be done which would increase the amount of the maintenance to the Rainy Lake Square property. Maintenance of the side walk from the entrances shall follow O.Reg. 239/02, Minimum Maintenance Standards for Municipal Highways, as amended from time to time by the owner of 255 Scott Street.
  - b. The construction of the accessibility shall be in accordance with the Ontario Building Code and shall be the minimum acceptable width to maximize the width of the remaining sidewalk. All changes to landscape heights for the newly constructed entrance will be paid for by the Owner of 255 Scott Street and approved by the Chief Building Official prior to work being completed.
  - c. The owner of 255 Scott Street, their heirs, successors, and assigns, or whoever shall come to have an interest in 255 Scott Street, shall forever and always save the Town harmless from any and all claims and actions for liability and/or damages which may be occasioned by the existence of the Encroachment.
  - d. The owner of 255 Scott Street will be given notice of events at the Rainy Lake Square. During such events, access will be limited to the entry with fencing and/or barricades, limiting the access to 255A Scott Street. This will be installed on a case by case basis. Cost of additional fencing or barricades shall be at a cost of the owner at 255 Scott Street.
3. This agreement expiring April 1, 2020, is a temporary agreement to determine exact uses and needs for the entry onto the Town owned land known as Rainy Lake Square from the privately-owned land known as 255A Scott Street, as depicted on Schedule 1. The owner of 255 Scott Street and the Town of Fort Frances will agree upon a permanent use agreement prior to the completion of this agreement.

SCOTT STREET

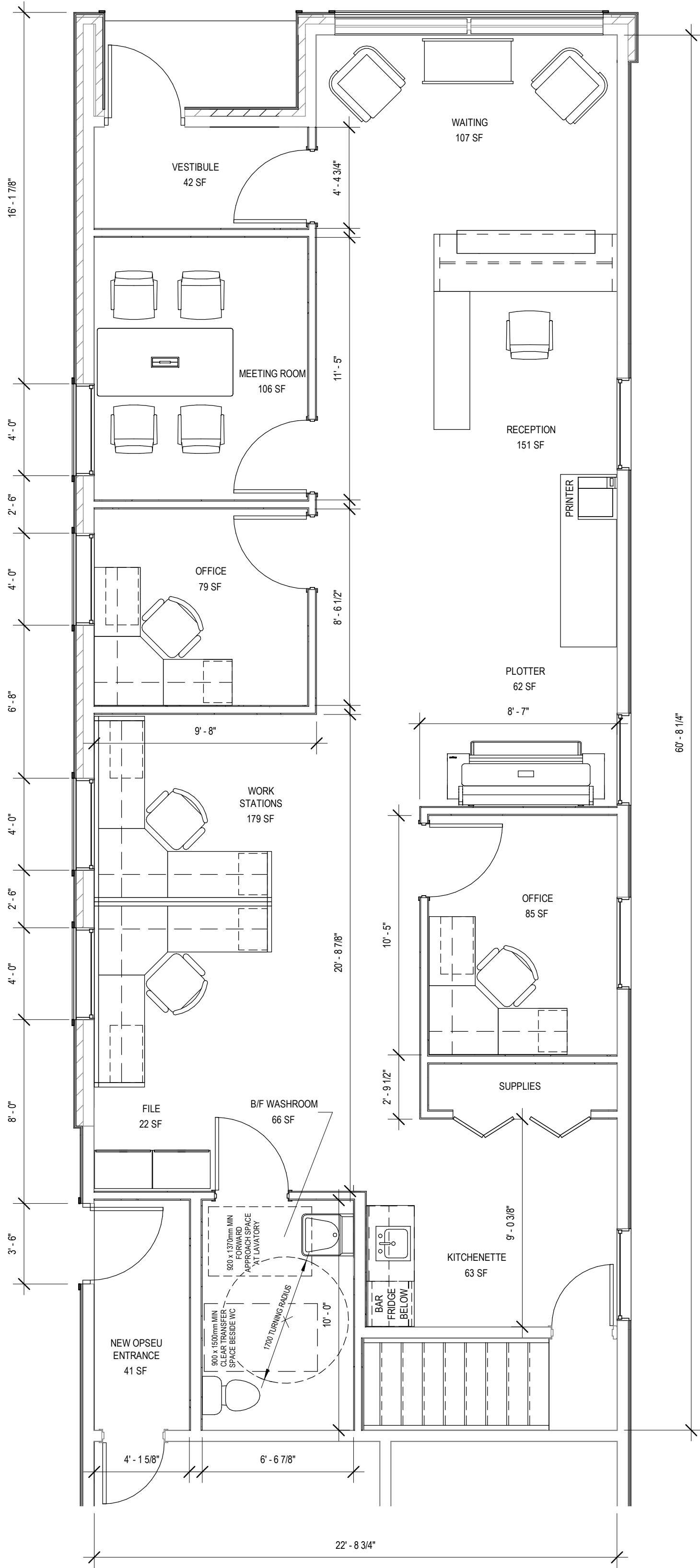
RAINY LAKE SQUARE



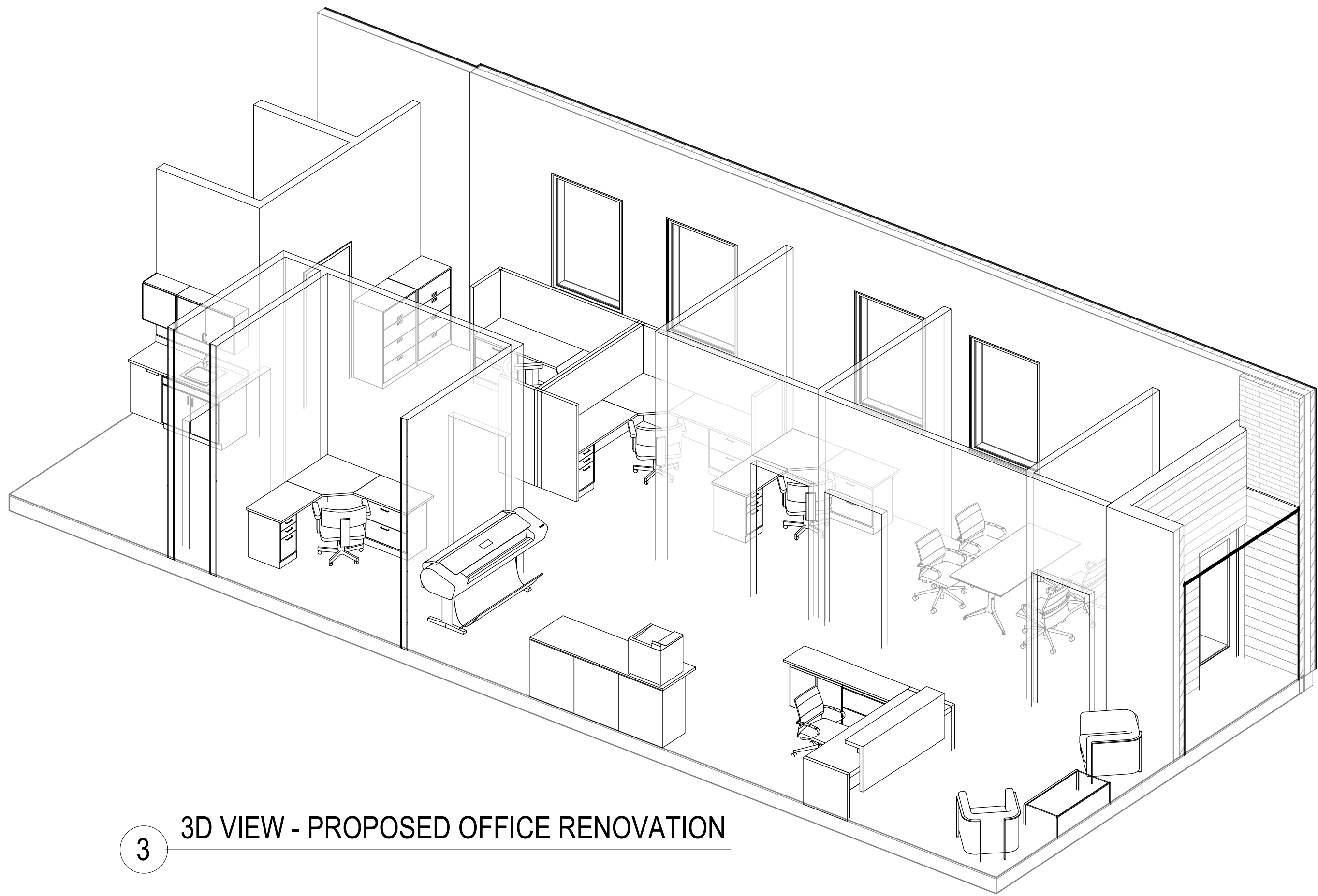
1 DEMOLITION PLAN  
3/16" = 1'-0"

SCOTT STREET

RAINY LAKE SQUARE



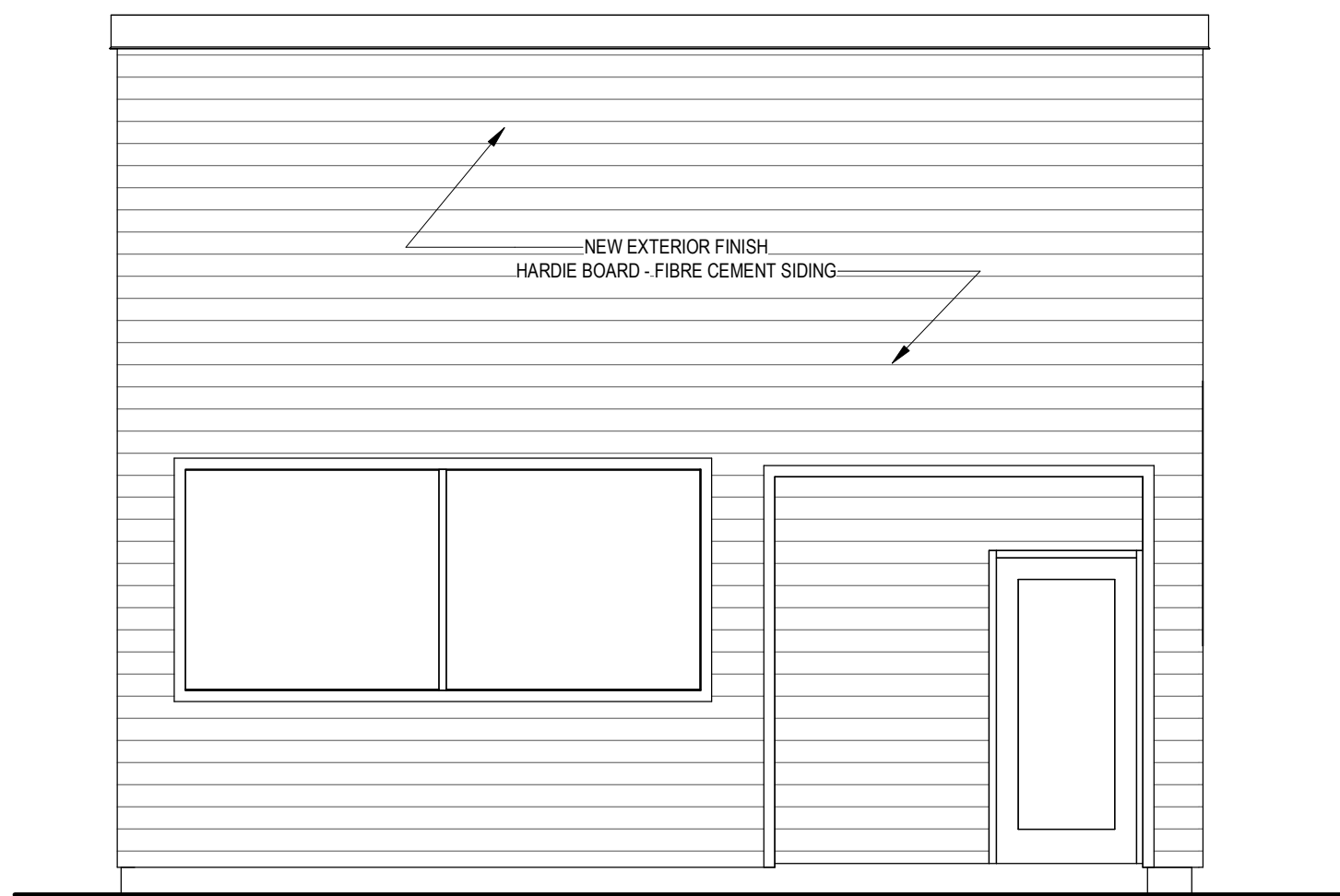
2 PROPOSED OFFICE RENOVATION PLAN  
1/4" = 1'-0"



3 3D VIEW - PROPOSED OFFICE RENOVATION



EXISTING NORTH ELEVATION - BROCKIE'S JEWELLERS



4 NORTH ELEVATION - RENOVATION  
1/4" = 1'-0"

No.	Revision	Date	Initial

Notes:  
1. DO NOT SCALE FROM THIS DRAWING. CONTRACTOR SHALL BE RESPONSIBLE FOR CHECKING DIMENSIONS AND EXISTING CONDITIONS AT THE OUTSET OF CONSTRUCTION. REPORT ANY DISCREPANCIES TO THE ENGINEER PRIOR TO PROCEEDING WITH THE WORK.  
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Approved	Approved

**TBT ENGINEERING**  
CONSULTING GROUP

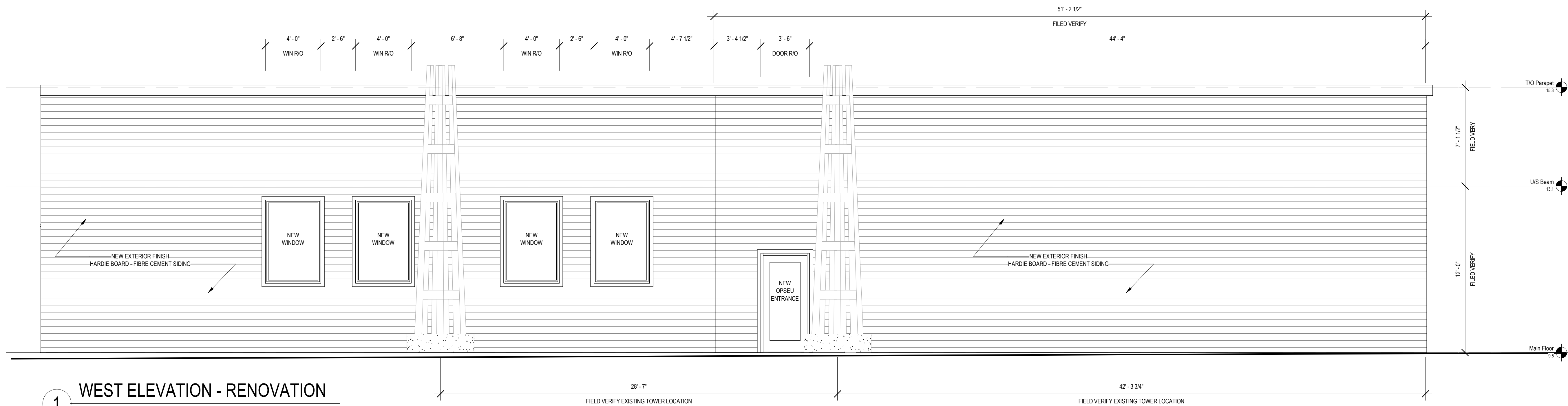
Thunder Bay Phone: (807) 624-5160  
E-mail: info@tbte.ca

TBTE FORT FRANCES BUILDING  
OFFICE RENOVATION  
255 SCOTT STREET FORT FRANCES, ONTARIO

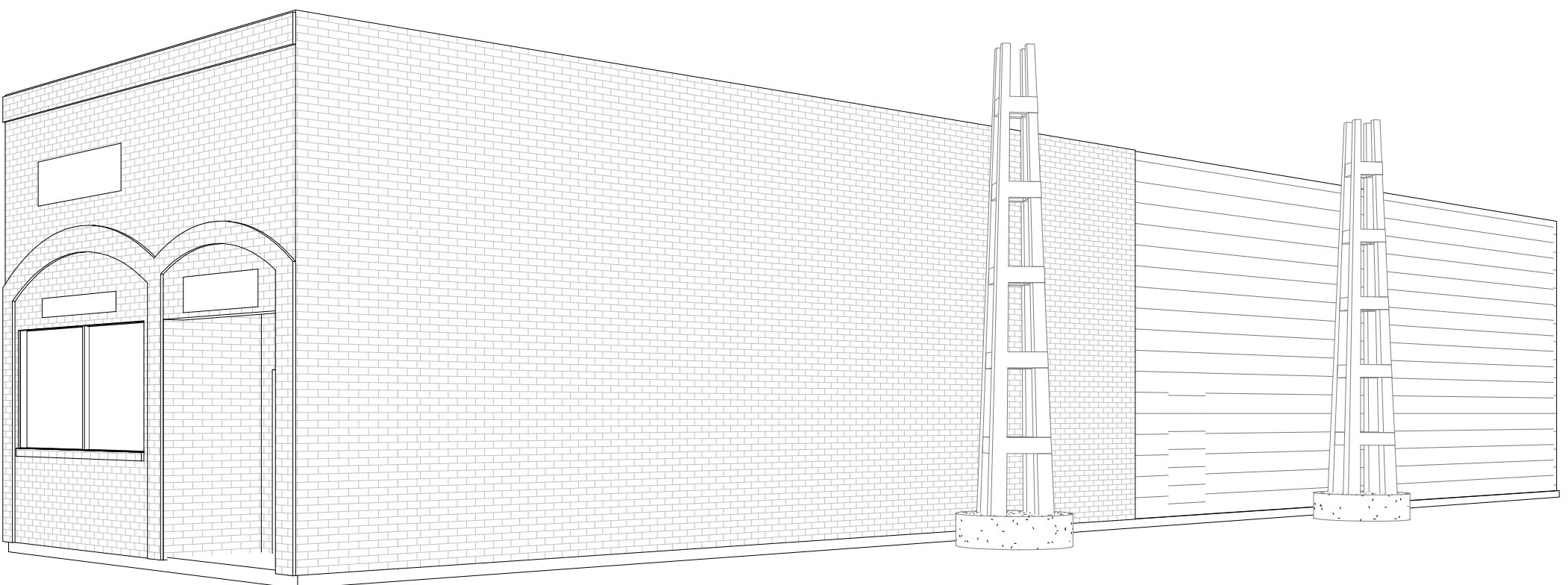
PROPOSED DEMOLITION & RENOVATION PLANS

Scale: As indicated	Drawn By: SV Ckd By:	Date: JAN 2019
Project No.: 18-480	Dwg No.: D1	Rev.





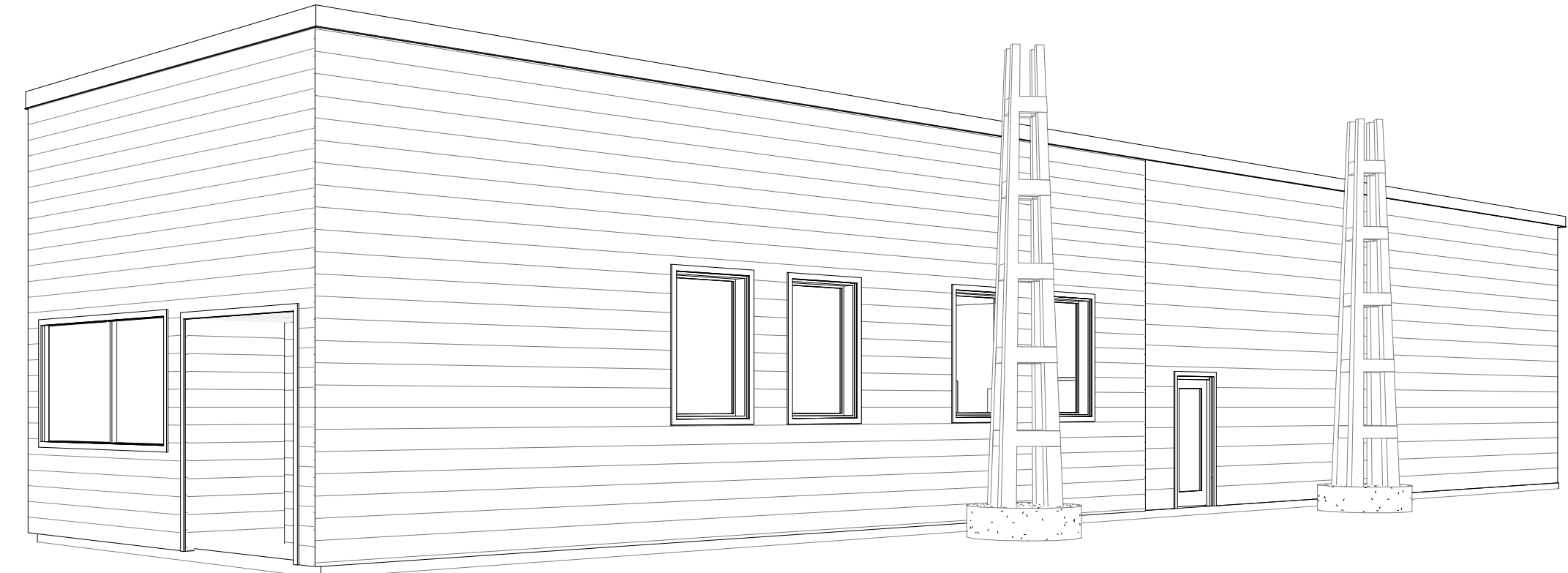
1 WEST ELEVATION - RENOVATION  
1/4" = 1'-0"



2 3D VIEW - EXISTING EXTERIOR @ RAINY LAKE SQUARE



EXISTING WEST ELEVATION - FROM RAINY LAKE SQUARE



3 3D VIEW - NEW EXTERIOR @ RAINY LAKE SQUARE



LOCATION OF NEW OPSEU ENTRANCE



TOWERS ALONG RAINY LAKE SQUARE

No.	Revision	Date	Initial

Notes:  
1. DO NOT SCALE FROM THIS DRAWING. CONTRACTOR SHALL BE RESPONSIBLE FOR CHECKING DIMENSIONS AND EXISTING CONDITIONS AT THE OUTSET OF CONSTRUCTION. REPORT ANY DISCREPANCIES TO THE ENGINEER PRIOR TO PROCEEDING WITH THE WORK.  
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Approved	Approved



**TBT ENGINEERING**  
CONSULTING GROUP

Thunder Bay Phone: (807) 624-5160  
E-mail: info@tbte.ca

TBTE FORT FRANCES BUILDING  
OFFICE RENOVATION  
255 SCOTT STREET FORT FRANCES, ONTARIO

PROPOSED WEST ELEVATION & 3D VIEWS

Scale: 1/4" = 1'-0"	Drawn By: SV Ckd By:	Date: JAN 2019
Project No.: 18-480	Dwg No.: D2	Rev.



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/34**

**TO: Mayor Caul & Members of Council**  
**FROM: Dawn Galusha, Treasurer**  
**DATE: April 2, 2019**  
**SUBJECT: Mayor June Caul–Training Travel Expense and Per Diem**

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**BACKGROUND**

Attached is a copy of the Schedule “B” Travel Expenses of \$87.00 and Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$400.00 for attendance at the “As a Member of Council what you need to know” and “Land Use Planning: Beyond the Basics” Training in Thunder Bay, on March 6-7, 2019 as submitted by Mayor June Caul.

Expenses

1. Meals	\$ 87.00
2. Per Diem	<u>400.00</u>
Total travel and Per Diem Claims	<u>\$487.00</u>

The registration fee of \$537.88 and \$270.30 hotel accommodations was paid by the Town resulting in the total cost of \$1,295.18 to attend Training as authorized by Council.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-D Schedule ‘A’.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the Travel Expense and Per Diem claims in the amount of \$487.00 as submitted by Mayor June Caul for her attendance at the “As a Member of Council what you need to know” and “Land Use Planning: Beyond the Basics” Training in Thunder Bay, on March 6-7, 2019.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense and Per Diem claims in the amount of \$487.00 as submitted by Mayor June Caul for her attendance at the “As a Member of Council what you need to know” and “Land Use Planning: Beyond the Basics” Training in Thunder Bay, on March 6-7, 2019.

**TOWN OF FORT FRANCES - SCHEDULE "B"**  
**TRAVEL EXPENSE STATEMENT**

1.	Attendee	June Caul							
2.	Conference/Seminar Attended	As a Member of Council Training & Land Use Planning							
	Location (Facility and City)	Thunder Bay							
	Dates	March 5-7, 2018							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast								
	Lunch					17.00			17.00
	Dinner			35.00	35.00				70.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Reason					Total
	Mileage Claimed	KM x CRA rate =							
6.	Approved								Total Expenses
									87.00
									Advance Received
									Balance Claimed
									Balance Refunded

**The agenda must be attached to process payment**

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

March 18, 2018  
 Date

June Caul  
 Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier



**TOWN OF FORT FRANCES - SCHEDULE "F"**  
**TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM**

Attendee	June Caul
Conference / Seminar Attended	New Council Training and Land
Location	Use Planning
Dates	Thunder Bay
	March 5-7, 2018

**Details of Per Diem**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		Mar. 5	Mar. 6	Mar. 7				
Amount		\$ 80	\$ 160	\$ 160				\$ 400

Name (Please Print)	Signature
June Caul	June Caul
Approved	Date
	March 18, 2018

To be submitted to Payroll for processing when approved by Council

Sewer & Water Data for 2019

up-dated April 1, 2019

Month	Days per month	2019	2019	2019	2019	2019		2019	2019	2019	2019	2019	2019-2018	2019-2018	2019	2019	Monthly
		Total	daily	Couch.	Couch.	Couch.		Total	daily	Couch.	Couch.	Couch.	Diff	Diff	Difference	Infiltration	Infiltration
		Sewage	Sewage	Sewage	Sewage	Sewage		Treated	Treated	2 Water	2 Water	Water	Treated	Wastewater	STP-WTP	daily average	US Gallons
		STP	STP	Meters	Meters	%		WTP	WTP	Meters	Meters	%	WTP	STP			
		cu. meters	cu. meters	cu. meters	cu. meters			cu. meters	cu. meters	cu. meters	cu. meters						
		monthly	daily	monthly	daily			monthly	daily	monthly	daily						
January	31	171621	5536.16	10692	344.90	6.23%		115440	3723.9	8570	276.5	7.42%	-3740.0	2420.0	56181.0	1812.3	14,841,447
February	28	155707	5560.96	9024	322.29	5.80%		112420	4015.0	8570	306.1	7.62%	5010.0	8210.0	43287.0	1546.0	11,435,213
March	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-124800.0	-167707.0	0.0	0.0	-
April	30		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-115850.0	-166292.0	0.0	0.0	-
May	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-112970.0	-210932.0	0.0	0.0	-
June	30		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-119760.0	-205818.0	0.0	0.0	-
July	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-125810.0	-183465.0	0.0	0.0	-
August	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-132730.0	-157126.0	0.0	0.0	-
September	30		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-104130.0	-169565.0	0.0	0.0	-
October	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-103780.0	-239494.0	0.0	0.0	-
November	30		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-101430.0	-200745.0	0.0	0.0	-
December	31		0.00		0.00	#DIV/0!			0.0		0.0	#DIV/0!	-104790.0	-218710.0	0.0	0.0	-
Total	365	327328		19716				227860.0		17140.0			-1144780.0	-1909224.0	99468.0	272.5	26,276,660
Monthly Average		163664	924.76	9858	55.60			113930.0	644.9	8570.0	48.5		-95398.3	-159102.0	8289.0	279.9	2,189,722

Work Orders

ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
WO-2237			Civic Centre	General Maintenance - Civic Centre	Carpentry			Completed	16	Replace damaged ceiling tiles in civic center. Preferable for prior to opening, evening or weekend., Damaged basement tiles have been replaced., Mayors office tiles have been replaced	2019-03-15	\$500.82
WO-2653	PM-2592	15220	Civic Centre	Preventative Maintenance - Civic Centre	Air Handler Filter Change	Air Handling Unit	Mechanical Room 1	Completed	1		2019-03-19	\$29.29
WO-2652	PM-2591	15215	Civic Centre	Preventative Maintenance - Civic Centre	Air Handler Filter Change	OPP Air Handling Unit	Mechanical Room 2	Completed	1		2019-03-19	\$29.29
WO-2714			Com Serv - Children's Complex	General Maintenance-Children's Complex				Completed	0.5	There are pegs sticking out of the ground, in front of the sheds in the Toddler 1 playground. They appear to be metal pegs. They need to be hammered back into the ground if possible please, Removed 4 pegs	2019-03-28	\$14.65
WO-2713			Com Serv - Children's Complex	General Maintenance-Children's Complex				Completed	0.5	There is a fake drawer in the laundry room. The cover on this door keeps falling off and is currently secured to the cupboard with duck tape. If possible, could this drawer cover be glued or nailed onto the cupboard frame?, Installed 2 screws to hold cover	2019-03-28	\$14.65
WO-2710			Com Serv - Children's Complex	General Maintenance-Children's Complex				Completed	0.5	We had our dishwasher replaced, and the old dishwasher is still on the daycare property. We would like the old dishwasher removed from the property if possible?	2019-03-29	\$14.65
WO-2709			Com Serv - Children's Complex	General Maintenance-Children's Complex				Completed	0.5	There are many cracks in the sidewalk/walk way leading up to daycare. We are asking that these cracks on and along the walkway are painted orange so that people are cautious when walking along this area.	2019-03-28	\$14.65
WO-2694			Com Serv - Children's Complex	General Maintenance-Children's Complex	HVAC Maintenance			Completed	2	The cook in the kitchen has informed me that the hood fan is not working properly., Inspected the fan motor on the roof and it seems to be turning freely., Checked today and seems fine	2019-03-21	\$58.58
WO-2688			Com Serv - Children's Complex	General Maintenance-Children's Complex	Electrical Maintenance			Completed	4	Heater in main daycare entrance makes a high pitch sound periodically. The sound has typically been lasting for approximately 5 minutes and comes and goes., Fan motor needs to be replaced	2019-03-25	\$117.16
WO-2651			Com Serv - Children's Complex	General Maintenance-Children's Complex	Plumbing			Completed	1	The water to this fountain needs to be shut off immediately as requested by the Ministry of Environment!	2019-03-12	\$29.29
WO-2647			Com Serv - Children's Complex	General Maintenance-Children's Complex	Carpentry			Completed	2.5	Install UPS cabinet, Replace the UPS unit on the roller in the mechanical room.	2019-03-21	\$73.23
WO-2618			Com Serv - Children's Complex	General Maintenance-Children's Complex				Completed	1	The large pile of snow in the Toddler 1 program. If we could have the area marked off with orange safety tape, or a snow fence. We are unable to use this playground until this is put in place	2019-03-06	\$51.27
WO-2617			Com Serv - Children's	General	Carpentry			Completed	1	In the Preschool room, under the bulletin board, the moulding is	2019-03-15	\$42.28



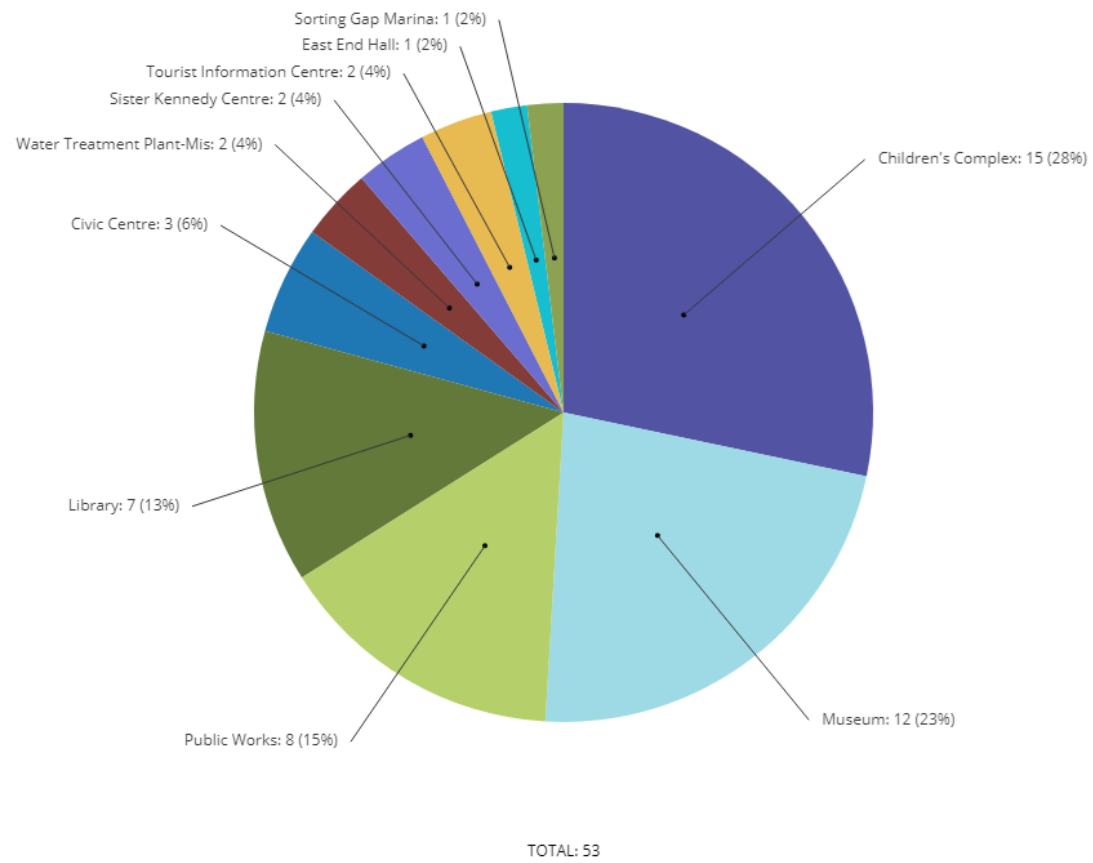
ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
			Complex	Maintenance-Children's Complex						coming off from the wall and is causing a tripping hazard. We would like this issue corrected by March 30, 2019., Used industrial glue to hold it on.		
WO-2615			Com Serv - Children's Complex	General Maintenance-Children's Complex	Carpentry			Completed	5.5	Staff have purchased shelves to go up in Toddler 2. We would like to have these shelves installed by March 30, 2019., 1 shelf installed, 2 left to do	2019-03-22	\$170.54
WO-2609			Com Serv - Children's Complex	General Maintenance-Children's Complex	Plumbing			Completed	0.5	Repair leaking tap	2019-03-04	\$14.65
WO-2607			Com Serv - Children's Complex	General Maintenance-Children's Complex	Snow Removal			Completed		Clear snow from solar panels,Clear snow from furnace and air make-up unit.	2019-03-22	
WO-2563			Com Serv - Children's Complex	General Maintenance-Children's Complex	Carpentry			Completed	14	Installed wood loft for EarlOn Hub.	2019-03-01	\$439.35
WO-2490	SR-0031		Com Serv - Children's Complex	General Maintenance-Children's Complex	Snow Removal			Completed	11.5	Clear snow from solar panels,Clear snow from furnace and air make-up unit.	2019-03-04	\$336.84
WO-2608			Com Serv - East End Hall	Daily Inspection				Completed	17.5	Inspect East End Hall, Weight Scale, Marina, Tourist Information Building, Old Library, Old Nursing Station., Water is leaking into the basement of the east end hall. Seems to be coming in from where the water service comes in and from the bottom of the wall in the rink side wall. The basement window in the old nurse's station is leaking.	2019-03-29	\$512.58
WO-2612	SR-0038		Com Serv - Library	General Maintenance - Library	Plumbing Maintenance			Completed	0.75	Sink in staff room is dripping., Cleaned both tap cartridges, dripping has stopped. We may need to replace both cartridges., No more dripping.	2019-03-22	\$21.97
WO-2611	SR-0037		Com Serv - Library	General Maintenance - Library	Carpentry			Completed	0.75	Shelf above coat rack in children's library is loose. It was only held on by finishing nails, suggested that it be re-attached with wood screw. It would be preferable if it were fixed before March Break.	2019-03-05	\$21.97
WO-2685	PM-2736	21061	Com Serv - Library	Inspection - Library	Boiler Monthly Inspection	Boiler #1	Closet Mechanical Room	Completed	0.25		2019-03-18	\$7.32
WO-2684	PM-2735	21062	Com Serv - Library	Inspection - Library	Boiler Monthly Inspection	Boiler #2	Closet Mechanical Room	Completed	0.25		2019-03-18	\$7.32
WO-2707	PM-2643	21081	Com Serv - Library	Preventative Maintenance - Library	Circ Pump Filter Replacement	Pump Filter	Hallway Mechanical Room	Completed	1		2019-03-28	\$29.29
WO-2683	PM-2621	21063	Com Serv - Library	Preventative Maintenance -	Circ Pump Check	Circ Pump #1	Hallway Mechanical	Completed	0.25		2019-03-18	\$7.32

ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
				Library			Room					
WO-2682	PM-2620	21064	Com Serv - Library	Preventative Maintenance - Library	Circ Pump Check	Circ Pump #2	Hallway Mechanical Room	Completed	0.25		2019-03-18	\$7.32
WO-2689			Com Serv - MSC	General Maintenance - MSC				Completed	2	IFK Roof Snow Removal.	2019-03-14	\$58.58
WO-2642			Com Serv - MSC	General Maintenance - MSC				Completed	1	Install floor mount UPS cabinet.	2019-03-07	\$29.29
WO-2697			Com Serv - Museum	General Maintenance- Museum	Carpentry			Completed	5	Install UPS cabinet in the communication room. Next to the shipping room)	2019-03-21	\$146.45
WO-2610			Com Serv - Museum	General Maintenance- Museum	Mechanical			Completed	2	Adjust main entrance door closer, Had to adjust door close screw	2019-03-04	\$58.58
WO-2701			Com Serv - Museum	Inspection- Museum				Completed	1.5	Inspect the Museum basement east wall and vacuum water from the floor.	2019-03-26	\$43.94
WO-2696	PM-2865	21120	Com Serv - Museum	Preventative Maintenance- Museum	HVAC Unit Filter Check/Replace	HVAC #2	Museum Rooftop	Completed	0.25		2019-03-21	\$7.32
WO-2580	PM-2593	21122	Com Serv - Museum	Preventative Maintenance- Museum	HVAC Unit Filter Check/Replace	HVAC #3	Museum Rooftop	Completed	0.25	Filter replacement not required at this time	2019-03-21	\$7.32
WO-2579	PM-2404	21124	Com Serv - Museum	Preventative Maintenance- Museum	HVAC Unit Filter Check/Replace	Auxiliary Furnace	Museum - Basement	Completed	0.5	cleaned filter	2019-03-21	\$14.65
WO-2578	PM-2367	21116	Com Serv - Museum	Preventative Maintenance- Museum	HVAC Unit Filter Check/Replace	HVAC #1	Museum - Basement	Completed	0.5	Cleaned filter	2019-03-21	\$14.65
WO-2577	PM-2368	21118	Com Serv - Museum	Preventative Maintenance- Museum		HVAC #1 Air Purifier	Museum - Basement	Completed	0.5	Inspected filter - OK	2019-03-21	\$14.65
WO-2576	PM-2372	21121	Com Serv - Museum	Preventative Maintenance- Museum	Humidifier Inspection	HVAC #2 Humidifier	Museum Shipping Room	Completed	11.5	The water solenoid valve was stuck open and had to be replaced.	2019-03-19	\$427.71
WO-2575	PM-2371	21126	Com Serv - Museum	Preventative Maintenance- Museum	Humidifier Inspection	Auxiliary Furnace Humidifier	Museum - Basement	Completed	0.25		2019-03-21	\$7.32
WO-2574	PM-2370	21123	Com Serv - Museum	Preventative Maintenance- Museum	Humidifier Inspection	HVAC #3 Humidifier	Museum Shipping Room	Completed	3		2019-03-18	\$87.87
WO-2573	PM-2369	21119	Com Serv - Museum	Preventative Maintenance- Museum	Humidifier Inspection	HVAC #1 Humidifier	Museum - Basement	Completed	0.25	No demand..not used	2019-03-21	\$7.32

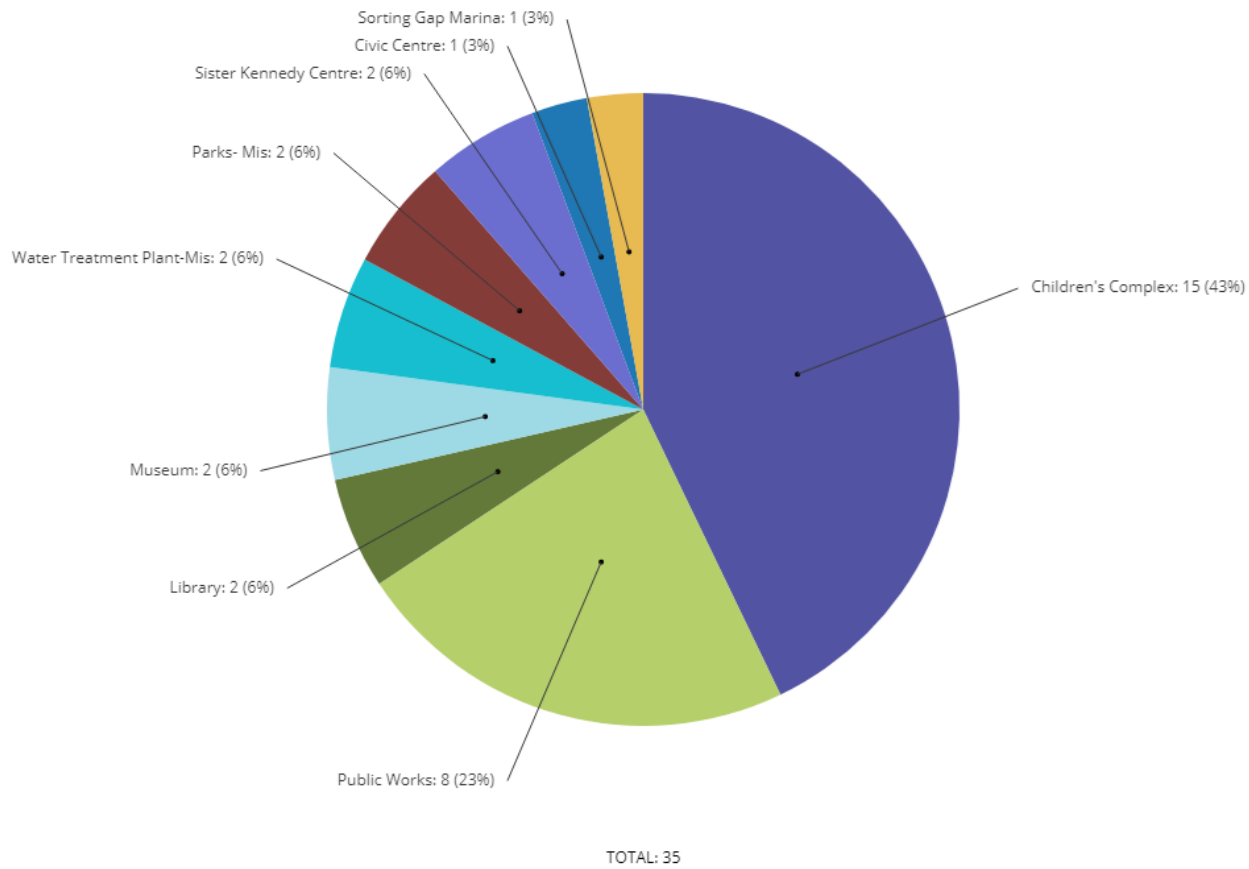
ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
WO-2686			Com Serv - Sister Kennedy	General Maintenance-Sister Kennedy				Completed		Leak on the roof between the Pool room and main area. Ice is built up at the Kitchen back door on the roof. Check with Cindy for more info., The water is from the condensation of the roof. It's a seasonal issue.	2019-03-18	
WO-2650			Com Serv - Sister Kennedy	General Maintenance-Sister Kennedy				Completed	8.5	Cindy bought a new water cooler and requested to hook it up. Water cooler is in her office.	2019-03-15	\$267.44
WO-2700			Com Serv-Marina	General Maintenance-Sorting Gap Marina	Carpentry			Completed	3	Install UPS cabinet	2019-03-26	\$87.87
WO-2644			Ops & Fac - Parks Board	General Maintenance-Park	Carpentry			Completed	5	Install floor mount UPS cabinet in the FF cemetery building and a wall mount UPS cabinet in the RV cemetery.	2019-03-07	\$146.45
WO-2419			Ops & Fac - Parks Board	General Maintenance-Park	Painting			Completed	43.5	Fort Frances Cemetery Garage Painting., OC-15(Baby Fawn) Benjamin Moore&Co K550-1X (Quart) Y3 0x4.6250 S1 0x2.3750 R3 0x0.3750, Jim ordered 5 gallons paint from Ed Kaun's & Son, Crystal confirmed paint code with Jeanne from Kaun., Crystal ordered 3 more gallons of paint from Kawn and will pick up on Monday.	2019-03-06	\$1,825.20
WO-2716			Ops & Fac - Public Works	General Maintenance-PW	HVAC Maintenance			Completed	1.5	Replace the furnace fan drive belt -(B-58) in the old library.	2019-03-29	\$43.94
WO-2704			Ops & Fac - Public Works	General Maintenance-PW	Carpentry			Completed	5.5	Install UPS cabinets in the FFPC sub station and main building	2019-03-26	\$131.81
WO-2702			Ops & Fac - Public Works	General Maintenance-PW	Carpentry			Completed	3	Replace the damaged weather strip on the west side of overhead door #3 14 feet long	2019-03-26	\$133.24
WO-2693			Ops & Fac - Public Works	General Maintenance-PW	Repair/Correction			Completed	2	Repair the cold storage door. Chain came off., Put chain back on and adjusted door spring 1 turn	2019-03-15	\$58.58
WO-2654			Ops & Fac - Public Works	General Maintenance-PW	Repair/Correction			Completed	1	Repair the door in the cold storage building	2019-03-11	\$29.29
WO-2643			Ops & Fac - Public Works	General Maintenance-PW	Carpentry			Completed	3.5	Install wall mounted UPS cabinet	2019-03-07	\$102.52
WO-2360	SR-0021		Ops & Fac - Public Works	General Maintenance-PW	Carpentry			Completed	9	Install hand rail on brackets, both sides of stairs to Foreman/ Mechanics/Tradesperson offices, Hand rail is ordered and should be in January 17/19, Handrail delays again., Cancelled order at McMunn & Yates and went to Home hardware in Emo and got the handrails	2019-03-01	\$454.17
WO-2220			Ops & Fac - Public	General	Electrical			Completed	2	ESA reported Items., Items 1 & 3 completed, Label all motor	2019-03-04	\$59.24

ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
			Works	Maintenance-PW	Maintenance					disconnects		
WO-2645			Ops & Fac - WTP	Building Mis Maintenance-WTP	Carpentry			Completed	4	Install UPS cabinet in the water tower and in the water treatment plant.	2019-03-20	\$117.16
WO-2417		22709	Ops & Fac - WTP	Building Mis Maintenance-WTP	HVAC Maintenance	Rooftop Unit	Rooftop	Completed	2.5	Inspect the Water Treatment Plant Unit and check if any filters require.	2019-03-21	\$73.23
WO-2706	PM-1627	22623	Tourist Information Centre	Preventative Maintenance-Tourist Information Centre	Hot Water Heater Inspection	Hot Water Heater	Mechanical Room	Completed	0.5	Not in service at this time	2019-03-28	\$14.65
WO-2705	PM-1626	22622	Tourist Information Centre	Preventative Maintenance-Tourist Information Centre	Furnace Inspection	Heat Pump	Mechanical Room	Completed	1		2019-03-29	\$29.29

## March Work Orders Distribution



## March General Maintenance Work Orders Distribution



### MSC Work Orders

ID	Origin ID	Asset ID	Department	Work Order Type	Work Order Subtype	Asset Name	Asset Location	Status	Hours	All Notes	Completed Date	Actual Cost
WO-2689			Com Serv - MSC	General Maintenance - MSC				Completed	2	IFK Roof Snow Removal.	3/14/2019	\$58.58
WO-2642			Com Serv - MSC	General Maintenance - MSC				Completed	1	Install floor mount UPS cabinet.	3/7/2019	\$29.29
WO-2641	PM-2811	15286	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	52 Chiller	52 Ice Plant	Completed			3/14/2019	
WO-2633	PM-2801	15286	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	52 Chiller	52 Ice Plant	Completed			3/7/2019	
WO-2572	PM-2759	15266	Com Serv - MSC	Preventative Maintenance - MSC	Filter Backwash	Pool Sand Filters #2	Main Floor Pool Mechanical Room	Completed			3/19/2019	
WO-2558	PM-2748	15265	Com Serv - MSC	Preventative Maintenance - MSC	Filter Backwash	Pool Sand Filters #1	Main Floor Pool Mechanical Room	Completed			3/8/2019	
WO-2556	PM-2746	15278	Com Serv - MSC	Preventative Maintenance - MSC	52 Rink Boiler Inspection	52 Rink Boiler	52 Lobby Furnace Room	Completed		bled 3 valves checked hot water tank ok	3/6/2019	
WO-2555	PM-2745	15276	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	Chiller	IFK Ice Plant	Completed			3/1/2019	
WO-2554	PM-2744	15286	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	52 Chiller	52 Ice Plant	Completed			3/6/2019	
WO-2405	PM-2539	21058	Com Serv - MSC	Preventative Maintenance - MSC	Condensor Inspection	Condensor Water Tank	52 Ice Plant	Completed			3/14/2019	

Stats Canada Report -TOWN OF FORT FRANCES 2019-March

Permit #	Roll #	Applicant	Applicant Address	Contractor	Property Address	Work Description	Building Code	Work Code	Units/Area	Value
2019-0006	591201000705100.00				145 SIXTH ST E, FORT FRANCES	CONSTRUCT 1632 SQ FT ADDITION TO DWELLING. dECK SQUARE FOOTAGE TO INCLUDE IS 476 SQ FT. AS PER SAULTEAUX CONSULTING AND ENGINEERING DESIGN.	110	3	1,632.00 Sq. Ft	\$80,000.00
2019-0007	591203000314500.00				931 FRENETTE AV, FORT FRANCES	COMPLETE BATHROOM RENOVATION. JACKHAMMER FLOOR AREA TO ACCESS AN EXISTING DRAIN. REMOVED DRAIN AND REPLACE FOR SHOWER DRAING AND DISCHARGE LINE.	110	02, 03, 01	100.00 Sq. Ft	\$1,000.00