

REPORTCOMMITTEE OF THE
WHOLEMarch 25, 2019

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on March 25, 2019 from 5:30 p.m. to 7:21 p.m.

PRESENT: Councillor A. Hallikas, Chairperson; Mayor J. Caul; Councillors M. Behan, D. Judson and R. Wiedenhoeft.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer (6:54-7:21), T. Rob, Manager of Operations & Facilities (5:30-5:31 and 6:54-7:21), J. Kabel, Manager of Community Services (5:30-5:31 and 6:54-7:21), J. Forbes, Human Resources Manager (5:30-6:08)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Behan disclosed an interest in Item 8.2 from this agenda as the training travel expense & per diem being considered is his.

Councillor Judson disclosed an interest in Item 8.6 from this agenda as this is his per diem claim for attending training in Thunder Bay March 6/7, 2019.

Councillor Wiedenhoeft disclosed an interest in Item 8.5 from this agenda as these are his expense and per diem claim for attendance at Councillor Training in Thunder Bay March 5-7, 2019.

Councillor Hallikas disclosed an interest in Item 8.1 from this agenda as the per diem and expenses for attending AMO workshops in Thunder Bay March 6/7, 2019.

4. In-Camera at 5:31 p.m.

- 4.1 Personal matters about an identifiable individual, including municipal or local board employees: Potential Organization Restructuring (5:31-6:08)
- A presentation was made by the Human Resources Manager with additional input provided by the CAO. A lengthy discussion took place and Council provided direction.

028 Judson - Behan: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees: more specifically Item 4.1 Potential Organization Restructuring and Item 4.2 Appointments to Boards & Committees
 - a proposed or pending acquisition or disposition of land by the municipality or local board: more specifically Item 4.3 Portage Avenue Property
 - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: more specifically Item 4.4 Agency One Update
- CARRIED**

- 4.2 Personal matters about an identifiable individual, including municipal or local board employees; Appointments to Boards & Committees (6:08-6:17)
- A verbal summary was provided by the Clerk. A brief discussion took place and direction was provided. A resolution will be considered during tonight's Council meeting.

- 4.3 A proposed or pending acquisition or disposition of land by the municipality or local board: Portage Avenue Property (6:17-6:25)
- A brief discussion took place and the request was received. No further action is

- 4.4 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Update (6:25-6:50)
- A verbal update was provided by Mayor Caul. Further discussion took place and direction was provided.

5. Public Session Resumes in Council Chambers at 6:54 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor J. Caul - A Verbal Update was provided on the mill and Age Friendly activities. Recognition was given to Operations & Facilities Division for helping Nigigoosiminikaaning with water system issues and to D. Hicks for years of covering Council meetings.
Councillor D. Judson - A Verbal Update was provided on the mill and senate findings related to Senator Beyak.
Councillor J. McTaggart - No Verbal Update
Councillor R. Wiedenhoeft - A Verbal Update was provided regarding the Volunteer Bureau tax services and pop up shelter.

7. Consent Agenda:

- 7.1 Pre-Approved Capital Purchase of Two Sets of Bunker Gear.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the capital purchase of two sets of Bunker Gear in the amount of \$3,690.06.

- 029 Judson - Behan: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 and 7.9.

CARRIED

- 7.2 Tender 19-AF-02 - Triple Combination Custom Pumper Fire Truck.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to award Tender No. 19-AF-02 to Fort Garry Fire Trucks in the total net amount of \$600,820.55.
- 7.3 Uncollectible Accounts Receivable Customer Accounts.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the write-off of Customers Accounts Receivable balances owing in the total amount of \$319.04.
- 7.4 Pre-Approved Capital Purchase of Computer Hardware.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the purchase of computer hardware for \$10,000 ahead of the 2019 capital budget approval.
- 7.5 2018 Capital Financing.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to allocate Contributions to Capital from Reserve as outlined in the report.
- 7.6 Land Sales Contributions to Reserve Funds.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the allocation of the 2018 land sales revenue as Contributions to Reserve Funds in the total amount of \$236,902 for the December 31, 2018 year end as laid out in the report.

7.7 2018 Contributions to Reserve Funds.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Water and Sewer Fund surpluses transfer to the Waterworks & Sanitary Sewer Reserve Fund and that the General Operating surplus be transferred 100% to Corporate Vehicle & Equipment Reserve Fund for the 2018 year end. Further that the actual transfer amounts be reported to Council when the amounts are know.

7.8 Award Request for Proposal (RFP) 18-AF-14.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to award the RFP to HTFC once all funding from senior levels of government is secured as outlined in the report.

7.9 Re-zoning Application for 316 Victoria Avenue

- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow the site specific Zoning by-law designation changes and further to prepare the necessary by-law to change the zoning designation from Institutional to Residential R2 at the next Council meeting.

8. Administration and Finance Division:

8.1 Councillor Andrew Hallikas - Training Travel Expense and Per Diem.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$433.00 as submitted by Councillor Andrew Hallikas for his attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.

Councillor Hallikas disclosed an interest in this item as the expense and per diem claim being considered is his. He did not speak to the matter. Councillor Wiedenhoeft chaired the meeting during this item.

8.2 Councillor Michael Behan - Training Travel Expense and Per Diem.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$513.00 as submitted by Councillor Michael Behan for his attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.

Councillor Behan disclosed an interest in this item as the expense and per diem claim being considered is his. He did not speak to the matter.

8.3 Councillor Wendy Brunetta - Training Travel Expense and Per Diem.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$513.00 as submitted by Councillor Wendy Brunetta for her attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.

8.4 Councillor John McTaggart - Training Travel Expense and Per Diem.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$571.05 as submitted by Councillor John McTaggart for his attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.

8.5 Councillor Rick Wiedenhoeft - Training Travel Expense and Per Diem.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$829.72 as submitted by Councillor Rick Wiedenhoeft for his attendance at

the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.

Councillor Wiedenhoeft disclosed an interest in this item as the expense and per diem claim being considered is his. He did not speak to the matter.

- 8.6 Councillor Douglas Judson - Training Travel Expense and Per Diem.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$433.00 as submitted by Councillor Douglas Judson for his attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6th and 7th, 2019.

Councillor Judson disclosed an interest in this item as the expense and per diem claim being considered is his. He did not speak to the matter.

9. Operations and Facilities Division:

- 9.1 2018 Drinking Water Systems Annual Report - Schedule 22
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the Schedule 22 report and MOE Inspection Report and further acknowledge staff of the drinking water system for their hard work.

10. Information:

The following seven items were received.

- 10.1 Council Remuneration and Expenses.
- 10.2 Fire and Rescue Service - February 2019 Report.
- 10.3 Ontario Municipal Partnership Fund (OMPF) 2019 Allocation Notice.
- 10.4 Fort Frances Wastewater Treatment Facility February 2019 Monthly Report
- 10.5 2019 Tonnage at Landfill Site
- 10.6 Aircraft Statistics 2019
- 10.7 Maintenance Summary for February 2019

11. Non-agenda items - None.

12. ADJOURNMENT

- 12.1 The meeting adjourned at 7:21 p.m.

030 Judson - Behan: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

A. Hallikas, Chairperson

