

TOWN OF FORT FRANCES

AGENDA - April 22, 2019

MEETING - Council Chambers , Civic Centre

Page

1. COUNCIL MEETING

(Session No. 014) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

2. Delegations/Deputations:

3. Consent Agenda:

3.1 Items Referred from Committee of the Whole

3.2 Request from B. Michl, Recycling Chair - Voyageur Lions Club re: placement of a recycle bin in a location near the Marina on the LaVerendrye Parkway.

3 - 4

- request will be referred to the Operations and Facilities Executive Committee for recommendation.

3.3 Property Development Partnership request from S. Both re: Former McKenzie School property.

5

- request will be referred to the Planning and Development Executive Committee for recommendation with input from the Municipal Planner.

3.4 Request dated April 10, 2019 from W. Dirk re: Issues with driveway at 315 Butler Avenue.

6

- request will be referred to Operations and Facilities Executive Committee for recommendation.

4. Approval of Council Minutes: *

4.1 Session No. 13 dated April 8, 2019*.

5. Approval of Committee of the Whole Minutes: *

5.1 Session No. 14 dated April 8, 2019*.

6. Resolutions from tonight's Committee meeting

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April 5, 2019

Travis Rob
Town of Fort Frances

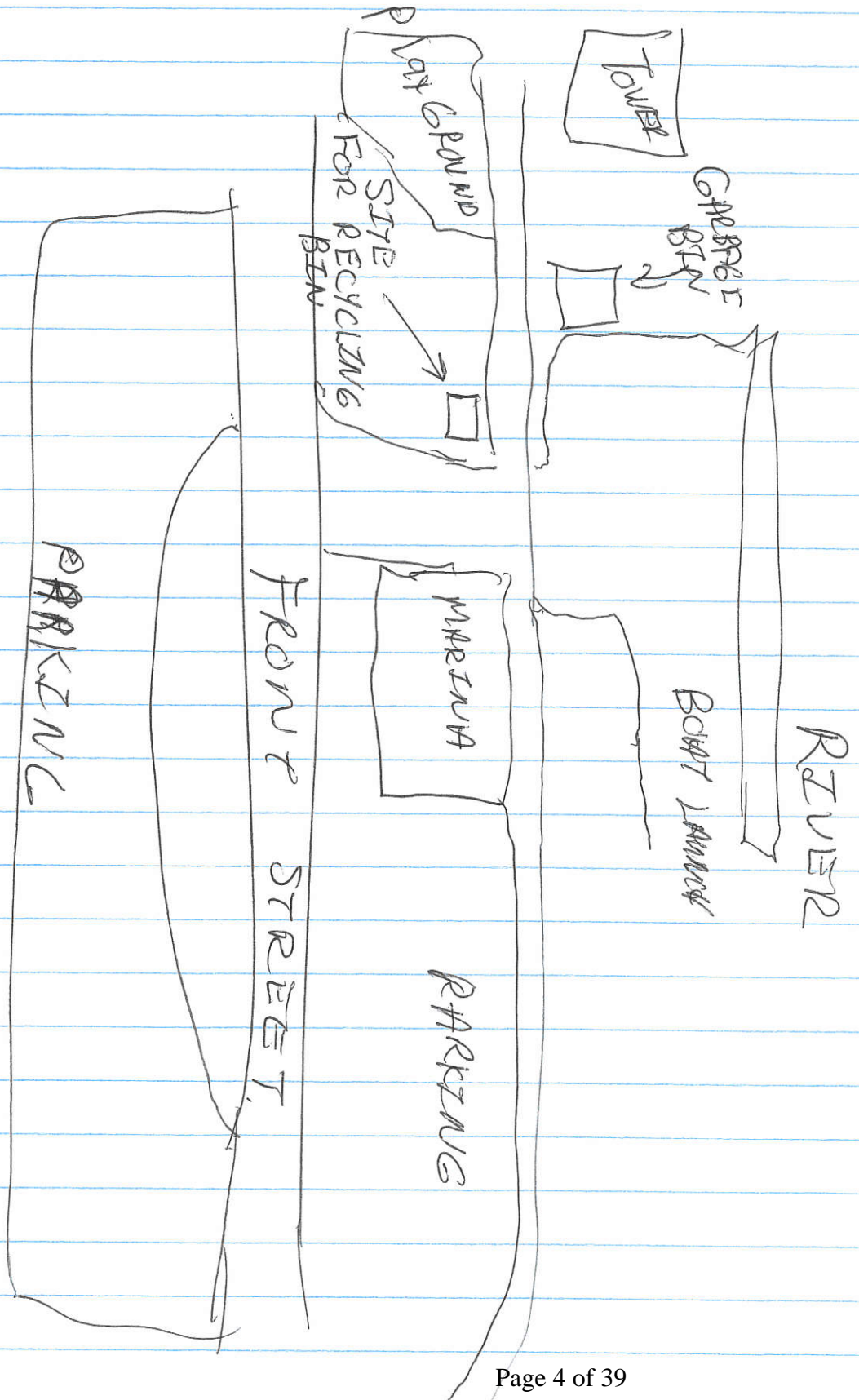
Dear Travis:

Attached to this letter is a map of where the Voyageur Lions would like to place one of our recycle bins. By placing it in this location people walking along The LaVerendrye Parkway, those launching and taking their boats out, and those driving by the Marina can access it.

Thank you very much for your consideration in this matter.

Sincerely

Bill Michl
Recycling Chair
Voyageur Lions Club



From: [Tyson Dennis](#)
To: [Lisa Slomke](#)
Subject: FW: re town lots
Date: Monday, April 15, 2019 9:15:58 AM

Please forward as request to Council for further discussion. Cheers

Tyson Dennis

Chief Building Official and Municipal Planner

Town of Fort Frances

320 Portage Ave.

Fort Frances, ON P9A 3P9

Email: tdennis@fortfrances.ca

Phone: 807-274-5323 Ext 1216

Cell: 807-271-3057

From: Steve Both <steveboth@gmail.com>
Sent: Thursday, April 11, 2019 3:11 PM
To: Tyson Dennis <tdennis@fortfrances.ca>
Subject: re town lots

To Mayor, Town Council and Whom It May Concern

As you are most likely aware, I own the McKenzie School property across from the park and cemetery in west Fort Frances. I have contemplated for some time of turning this property back into residential building lots. I understand it would require a plan of subdivision, a short extension to the east/west alley, and water/sewer extension, likely from the north side of the property. (I have spoken to Bay City about this)

Also you would be aware this would cost substantial dollars, but i feel it would recover from the sale of the lots, which are badly needed in town.

My request / suggestion for the town is would there be any interest in any kind of partnership or help from the town of Fort Frances to make this a reality. I believe it could be a win win situation. I believe it could make 10 new serviced. lots.

I would be open to any input or suggestions council may have on this. I can be reached by email, text, or cell phone.

Regards

Steve Both
 807 275 8375
steveboth@gmail.com

~~10/19~~

Mayor and Town Council
Fort Frances, Ont.



April 10/19

I live on the 300 block of Butler Ave. and was wondering why the pavement to the curb on the West side of the road is so much lower than on the East side of the street. The drain on the West side corner of Butler and Church streets is up higher. Therefore, we have water standing in front of our houses for ever, it seems. So bad, that you need rubber boots to get in and out of your yard and onto the street.

I wrote a similar letter like this a couple years back, but?? The drop between the pavement and the curb was so bad that I am convinced that is why I had to replace upper and lower balljoints on both sides of my truck. I tried smoothing the entrance to my driveway myself by buying bags of some kind of driveway repair material from Kaun's, but after \$50.00, it still didn't seem to do that much.

I've noticed that there are some driveways on Butler Ave, especially on the 400 block, that have been repaired with what appears to be actual asphalt type of material. I suspect that it was the town that did this at some point in time. Is there any chance that I could at least have the entrance to my driveway filled in with whatever was used. The ones that have it done are able to walk onto the street without being in such deep water. Sure, there is water on both sides of their driveway, but at least they can get out without rubber boots. We wouldn't be blocking water to the drain, as I mentioned before, the drain is too high. The water has to evaporate anyway.

Yes, we

do live in probably the oldest part in town, so maybe our whole street should be looked at. Parking for the day care center people, or the bass tournament and the parade parking is notorius on tires the way the curbs are.

Also, I

don't understand all the dips in the streets where there was digging to repair water lines, or whatever, throughout town. Is it paved over prematurely maybe? On our 300 block of Butler Ave. there is a dip so bad that I witnessed a boat coming from the marina with a 200 hp motor on it, not speeding, but when he went over that dip you could hear the clanging and it couldn't have been good for his transom.

For now, I would be happy to at least have some asphalt or whatever you use to build up the pavement to my driveway. I don't plan to spend any more money on it myself.

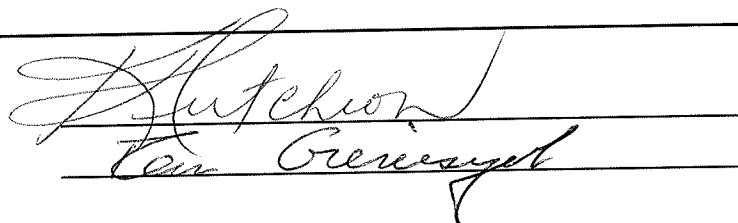
Thankyou,
Wes Dirk
315 Butler Ave.

The Corporation of the Municipality of Brockton - Council Meeting

Agenda Number: 6.1
Number: 19-08-05
Title: Motion on Bi-Lateral "Investing in Canada Infrastructure Program"
Date: Tuesday, March 26, 2019

Moved By:

Seconded By:



Whereas The Municipality of Brockton believes that building modern infrastructure is important, and that good quality infrastructure supports job creation and helps attract businesses and residents to our community and communities across the Province of Ontario; and

Whereas Recreation Infrastructure is one of the most important core investments that can be made into the prosperity, health, and security of urban and rural communities; and

Whereas the need for infrastructure renewal projects far exceeds the capital available in municipalities for investment in Recreation Infrastructure; and

Whereas Recreation Infrastructure is often put to the bottom of the list, as other infrastructure takes priority; in fact, there has not been a meaningful Recreation Infrastructure program since 2008; and

Whereas the Province of Ontario places long term borrowing restrictions on Municipalities; and

Whereas Brockton does not have the borrowing capacity to fund these large scale projects; and

Whereas some Municipalities do have the capacity to fundraise and borrow to 1/3 of project costs but rely on other levels of Government for remaining partnership funding; and

Whereas, while the Municipality of Brockton welcomes the inclusion of Recreation Infrastructure funds through the Gas Tax Fund, it is apparent that Gas Tax Funds alone are not sufficient to support large scale Recreation Infrastructure projects; and

Whereas the Municipality of Brockton agrees with both Parks and Recreation Ontario and with the Association of Municipalities of Ontario that the infrastructure gap will continue to grow, especially once all of the municipal asset plans are completed; and

Whereas both the Federal and Provincial Government could leave a positive and lasting impact on rural communities by helping municipalities to renovate or build new Recreation Facilities, and in the process create cost savings to our health system. After all, health is a Provincial expense, and as citizens live healthier lifestyles and maintain healthy bodies, this leads to less frequent visits to doctors' offices, hospital emergency departments and rehabilitation centres, and consequently less costs towards medical costs; and

Whereas in 2016 the Federation of Canadian Municipalities study found that nearly half of all types of sport and recreation facilities in Canada are in fair or poor condition, with a replacement value of \$23 billion across Canada; and

Whereas in Ontario, the replacement value for aging pools, arenas and community centres in fair or poor condition in Ontario is estimated to be \$6 billion (Parks and Recreation Ontario); and

Whereas the Province of Ontario has endorsed the Framework for Recreation in Canada 2015: Pathways to Wellbeing; and that the vision for the Framework is "a Canada where everyone is engaged in meaningful, accessible recreation experiences..." and that the first goal of the Framework is that governments should enable participation in physically active recreation; and

Whereas the Framework for Recreation in Canada has as priority 4.3 as follows: "Enable communities to renew Recreational Infrastructure as required and to meet the need for green spaces by securing dedicated government funding at all levels.... for the necessary development, renewal and rehabilitation of facilities and outdoor spaces"; and

Whereas through the Investing in Canada Plan, the Government of Canada is investing over \$180 billion over 12 years in Infrastructure projects across Canada with these investments being made by 14 Federal Departments and Agencies; and

Whereas the Governments of Canada and Ontario signed a bi-lateral agreement on March 14, 2017 and created the "Investing in Canada Infrastructure Plan"; and be it resolved that the Council of the Municipality of Brockton requests that the Government of Canada and the Province of Ontario move forward with accepting applications for funding agreed to by the Governments of Canada and Province of Ontario under the "Investing in Canada Infrastructure Program" to help address the Recreation and Culture Capital Infrastructure deficit that currently exists across Canada; and

Further, that this resolution and background Council Report be forwarded to all Ontario Municipalities, Provincial and Federal Government's, local MP's and MPP's, Parks and Recreation Ontario, and the Association of Municipalities of Ontario, requesting their support.

Carried

Tied, Defeated

Defeated

Tabled

Mayor - Chris Peabody

Good Afternoon:

The Council of the Town of Minto met on April 16, 2019 to consider the above noted item and passed the following motion:

MOTION: COW 2019-069

Moved by: Councillor Elliott; Seconded by: Councillor Anderson

Whereas the Provincial government announced it was conducting a review of the Ontario Municipal Partnership Fund (OMPF), which provides annual funding allotments to municipal governments to help offset operating and capital costs; and

Whereas Municipalities were further advised that the overall spending envelope for the program would decrease having a significant impact on future budgets and how funds are raised by Municipalities as funding will be reduced by an unspecified amount; and

Whereas if allocations to municipalities are reduced, Councils will need to compensate with property tax increases or local service reductions; and

Whereas, the 2018 Town of Minto allocation was \$1,630,700 which is equivalent to **33.96%** of the Town's municipal property tax revenue; and

Whereas the Town of Minto prides itself on efficient and value for money practices every day;

And Whereas, a 33.96% increase in the municipal property tax rate would increase the municipal component of property taxes paid for an average household by \$403 per year;

Now therefore be it resolved that although an interim payment has been received, Council of the Town of Minto expresses grave concern with the potential reduction and/or loss of the OMPF allotment in future years;

And Further, Council petitions the Provincial government to complete the OMPF review in an expeditious manner as future financial consideration ensures municipal sustainability;

And furthermore, that this resolution be circulated to the Premier, Ministers of Finance, Municipal Affairs and Housing, our local MPP and all Ontario municipalities for their endorsement and support.

Annilene McRobb, Dipl. M.M., CMO
Deputy Clerk
Town of Minto
T 519.338.2511 x 230
F 519.338.2005
E annilene@town.minto.on.ca
www.town.minto.on.ca



April 16, 2019

Below is a copy of a Resolution adopted by Brantford City Council at its meeting held March 26, 2019. In keeping with City Council's direction, a copy is being distributed to other municipalities in the Province of Ontario.

C. Touzel
City Clerk

RESOLUTION

6.1 Single-Use Plastic Straws

WHEREAS section 8(1) of the *Municipal Act, 2001* requires that the powers of a municipality are to be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

WHEREAS section 8(3) of the *Municipal Act, 2001* permits the municipality to pass by-laws under section 10 and 11 which: regulates or prohibits the matter; and to require persons to do things respecting the matter; and

WHEREAS section 10(2) of the *Municipal Act, 2001* permits single-tier municipalities to pass by-laws respecting the following matters: economic, social and environmental well-being of the municipality, including respecting climate change; and

WHEREAS the Council of The Corporation of the City of Brantford wishes to consider regulating or prohibiting the sale and distribution of single-use plastic straws in the municipality in order to reduce: (a) littering; (b) the impact on landfills; (c) the impact on sewers; and (d) the contribution to climate change;

NOW THEREFORE BE IT RESOLVED THAT City Staff BE DIRECTED to:

1. Analyze the impacts of single-use plastic straws in the municipality; and how to reduce those impacts through the regulation and prohibition of single-use plastic straws;

2. Consult with the public and impacted industries, including but not limited to:
 - i. Retail Stores;
 - ii. Restaurants;
 - iii. Manufacturers and Distributors, as applicable;
 - iv. Chamber of Commerce;
 - v. Brantford Accessibility Advisory Committee; and
 - vi. Brantford Environmental Policy Advisory Committee;
3. THAT City Staff REPORT BACK to Council on the results of their analysis and consultation; along with a process, including timelines, to:
 - a. In the first phase, regulate the sale and distribution of single-use plastic straws, taking into account existing inventories and the sourcing of alternate suppliers; and
 - b. In the final phase, prohibit the sale and distribution of single-use plastics straws.
4. THAT a copy of this resolution BE FORWARDED to the MP and MPP Brantford-Brant, the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM) and other municipalities in the Province of Ontario.

TOWN OF FORT FRANCESMINUTESSESSION NO. # 1March 15, 2018

The meeting of Fort Frances Municipal Non-Profit Housing Corporation of the Town of Fort Frances was held in the Committee Room, Civic Centre on March 15, 2018 from 12:15 p.m. to 12:55 p.m.

PRESENT: C. Mallory, Chair, G. McBride, A. Hallikas, L. Slomke, K. Lawson and D. Brown

ALSO PRESENT: F. Sinninghe, Financial Analyst, S. Weir, Integrated Services Manager (Housing), Rainy River District Social Services Administration Board, C. Tan, Town of Fort Frances Asset Management Plan Coordinator

REGRETS: Councillor W. Brunetta, Councillor D. Kitowski

1. **Call to Order 12:15 p.m.**
2. **Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting.**

2.1 C. Tan, Asset Management Coordinator - request respecting building assets review.

3. **Disclosure of pecuniary interest and the general nature thereof - none identified**

4. **ADOPTION OF AGENDA**

4.1 March 15, 2018 Agenda as distributed.

01/18 Hallikas-Slomke: THAT the March 15, 2018 Meeting Agenda as prepared as approved with the addition of non-agenda items.

CARRIED

5. **Approval of Previous Minutes**

5.1 Session No. 4 - Annual General Meeting date December 14, 2017.

02/18 Slomke-Hallikas: THAT the minutes of the Annual General Meeting dated December 4th, 2017 be approved as distributed.

CARRIED

6. **In-Camera - none identified**

7. New Business

- 7.1 Prior Year 4th Quarter Financial Statements.

Financial Statements for the months ending December 31st, 2017.

- 03/18 Hallikas-Slomke: THAT the financial statements for the months ending December 31, 2017 be approved as presented by Rainy River District Social Services Administration Board.

CARRIED

- 7.2 Current Year Capital Forecast.

- materials were received as presented.

- 04/18 Slomke-Hallikas: THAT the Fort Frances Municipal Non-Profit Housing Corporation Capital Forecast - Capital Work and Reserves Summary as prepared and presented by Rainy River District Social Services Administration Board be approved.

CARRIED

- 7.3 Current Year Operating Forecast.

- materials were received as presented.

- 05/18 Hallikas-Slomke: THAT the Fort Frances Municipal Non-Profit Housing Corporation - Current Year Operating Forecast as prepared and presented by Rainy River District Social Services Administration Board be approved.

CARRIED

- 7.4 Mortgage Renewal (2019) - Background Information as requested at the December 14th, 2017 meeting. (S. Weir will distribute at the meeting).

- Ms. Weir provided a verbal update.

- 06/18 Slomke-Hallikas: THAT the Mortgage Renewal (2019) Background Information as prepared and presented by Rainy River District Social Services Administration Board be received.

CARRIED

8. Standing Items

- 8.1 Agenda Template.

- the agenda template was reviewed by committee.

9. Non-agenda Items

- 9.1 C. Tan, Asset Management Coordinator for the Town was introduced to the Committee. She will work with RRDSSAB over the next couple of weeks to determine data and specific expenses having been attached to the Town owned buildings currently being managed by DSSAB with respect to the tracking of buildings, infrastructure and other physical assets for the purposes of financial accounting.

10. Adjourn / Next Meeting Date - June 14, 2018

The meeting closed *sine die* at 12:55 p.m. with the next regular meeting scheduled for June 14, 2018.


President / Chairperson


Secretary

TOWN OF FORT FRANCESMINUTESSESSION NO. # 2June 14, 2018

The meeting of Fort Frances Municipal Non-Profit Housing Corporation of the Town of Fort Frances was held in the Committee Room, Civic Centre on June 14, 2018 from 12:12 p.m. to 12:49 p.m.

PRESENT: Councillor W. Brunetta, Chair, Councillor D. Kitowski, G. McBride

ALSO PRESENT: L. Slomke, R. Gustafson, BDO Canada LLP, F. Sinninghe, Financial Analyst, Rainy River District Social Services Administration Board and K. Lawson, Secretary

REGRETS: C. Mallory, A. Hallikas, D. McTaggart and S. Weir, RRDSSAB

1. **Call to Order 12:12 a.m.**
2. **Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting. - none identified**

3. **Disclosure of pecuniary interest and the general nature thereof - none identified**

4. **ADOPTION OF AGENDA**

4.1 June 14, 2018 Agenda as distributed.

7/18 Kitowski-Slomke: THAT the June 14th, 2018 agenda as prepared be approved.

CARRIED

5. **Approval of Previous Minutes**

5.1 Session No. 1 dated March 15, 2018.

8/18 Slomke-Kitowski: THAT the minutes of the regular meeting dated March 15, 2018 be approved as distributed.

CARRIED

6. **In-Camera - none identified**

7. New Business

- 7.1 Presentation of the 2017 Draft Financial Audit by BDO Canada LLP. (materials to be distributed).

Rebecca Gustafson, CPA, CA Senior Accountant BDO Canada LLP was in attendance to present the draft financial audit materials (12:15 p.m. to 12:35 p.m.).

- She brought to the Board's attention that there were some risk factors discussed with the committee that there was some risk in the distribution of high equity funds and felt that this should be examined. The Rainy River District Social Services Administration Board Treasurer (L. Eliuk) will be contacted to attend the next regular meeting to discuss the investment ratios being used.

- 9/18 Kitowski-Slomke: THAT the presentation of the Draft 2017 Audited Financial Statements by BDO Canada LLP be received.

CARRIED

- 10/18 Slomke-Kitowski: THAT the Fort Frances Municipal Non-Profit Housing Corporation Draft Consolidated Financial Statements for the year ended December 31, 2017 as prepared by BDO Canada LLP be hereby approved.

CARRIED

- 11/18 Kitowski-Slomke: THAT the Social Housing Annual Information Return for year ending December 31, 2017 as prepared and recommended by Rainy River District Social Services Administration Board and having been reviewed by the Fort Frances Municipal Non-Profit Housing Corporation Board now hereby be approved for signing.

CARRIED

- 7.2 Current Year 1st Quarter Financial Statements for months ending January, February, March and April 2018.
(AR reports will be deferred to the next regular meeting).

- 12/18 Kitowski-Slomke: THAT the financial statements for the months dated January 31st, 2018, February 28, 2018, March 31st, 2018 and April 30, 2018 be approved as presented by Rainy River District Social Services Administration Board.

CARRIED

- 7.3 Smoke Free Building Policy.

- 13/18 Slomke-Kitowski: THAT the Issue Sheet - Smoke Free Policy dated June 8, 2018 as presented by Rainy River District Social Services Administration Board be received and further that The Fort Frances Municipal Non-Profit Housing Board of Directors approve the implementation of a Smoke Free Policy for their housing properties effective September 1, 2018.

CARRIED

8. Standing Items

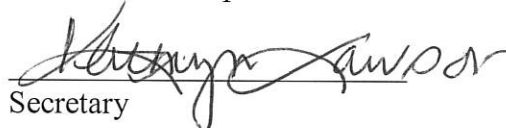
8.1 Agenda Template.

9. Non-agenda Items

10. Adjourn / Next Meeting Date - September 20, 2018 - Changed to September 27, 2018



President / Chairperson



Secretary

TOWN OF FORT FRANCESMINUTESSESSION NO. # 3September 27, 2018

The meeting of Fort Frances Municipal Non-Profit Housing Corporation of the Town of Fort Frances was held in the Committee Room, Civic Centre on September 27, 2018 from 12:04 p.m. to 12:42 p.m.

PRESENT: C. Mallory, Chair, Councillor W. Brunetta, D. McTaggart, A. Hallikas, L. Slomke, Board Treasurer

ALSO PRESENT: F. Sinninghe, Final Analyst, RRFDC, S. Weir, Integrated Services Manager, RRFDC, W. Tillbury, Finance Supervisor, RRFDC, L. Lindberg, Town Treasurer and K. Lawson, Board Secretary

REGRETS: Councillor D. Kitowski, G. McBride

1. Call to Order

1.1 Approval of the September 27th, 2018 Agenda.

14/18 Hallikas-Brunetta: THAT the September 27th, 2018 agenda as prepared be approved.

CARRIED

2. Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting. - no items identified

3. Disclosure of pecuniary interest and the general nature thereof - none identified

4. Approval of Previous Minutes

4.1 Session No. 2 dated June 14, 2018.

15/18 Hallikas-Brunetta: THAT the minutes of the regular meeting dated June 14th, 2018 be approved as distributed.

CARRIED

5. In-Camera - no items identified

6. New Business

6.1 Current Year 2nd Quarter Financial Statements.

- May 2018 Fort Frances Municipal Non-Profit Housing Corporation Income Statement;
- Fort Frances Municipal Non-Profit Housing Corporation Receivable Aging Report by Property as at May 31, 2018;

- June 2018 Fort Frances Municipal Non-Profit Housing Corporation Income Statement;
- Fort Frances Municipal Non-Profit Housing Corporation Receivable Aging Report by Property as at June 30, 2018;
- July 2018 Fort Frances Municipal Non-Profit Housing Corporation Income Statement;
- Fort Frances Municipal Non-Profit Housing Corporation Receivable Aging Report by Property as at July 31, 2018;
- August 2018 Fort Frances Municipal Non-Profit Housing Corporation Income Statement;
- Fort Frances Municipal Non-Profit Housing Corporation Receivable Aging Report by Property as at August 31, 2018

F. Sinninghe provided an overview of the financial statements as presented.

- 16/18 Brunetta-Hallikas: THAT the financial statements for the months dated May 31, 2018, June 30th, 2018, July 31, 2018 and August 31, 2018 be approved as presented by Rainy River District Social Services Administration Board. CARRIED

6.2 Consideration of Market Rent Increase.

S. Weir provided an overview of the Issue Sheet as presented. In addition she and W. Tillbury provided a brief review of the request by RRDSSAB for the Fort Frances Municipal Non-Profit Housing Corporation to adopt a Resolution of Directors to open a Social Housing Investment Funds account with Worldsource Financial Management Inc.

- 17/18 Hallikas-Brunetta: THAT the Issue Sheet dated September 21, 2018 re: 2019 Rental Increase Guideline, as prepared by Sandra Weir, Integrated Services Manager, Rainy River District Social Services Administration Board which recommends that The Fort Frances Municipal Non-Profit Housing Corporation Board of Directors approves a 1.8% Rent Increase effective February 2019, having been reviewed by the Board now hereby be approved. CARRIED

6.3 Fort Frances Municipal Non Profit Housing Information Sheet - Investment Portfolio Selection - September 2018.

- W. Tillbury advised that she has prepared this informational sheet as a guide to the Board members to assist with their investment preferences. L. Lindberg, Town Treasurer attending the meeting on behalf of the Board. The Board agreed to receive the Information Sheet only at this time and W. Tillbury and L. Lindberg will work together to provide the Board with additional information necessary to make an informed decision.

- 18/18 Brunetta-Hallikas: THAT the Information Sheet dated September 2018 re: Investment Portfolio Selection as prepared by Wendy Tillbury, Finance Supervisor, Rainy River District Social Services Administration Board be received. CARRIED

- 19/18 Hallikas-Brunetta: BE IT RESOLVED THAT The Fort Frances Municipal Non-Profit Housing Corporation ("the Corporation") open a Social Housing Investment Funds Account with the principal distributor of such funds, Worldsource Financial Management Inc. ("WFM") and in furtherance thereof that the Corporation execute and become a party to the Social Housing Investment Funds account agreement and that any of the directors, and/or officers of the Corporation specified below be authorized the execute the agreement on behalf of the Corporation.

CARRIED

- 6.4 Fort Frances Municipal Non-Profit Housing Corporation - Issues Sheet - 2017 Write Offs - September 2018.
- F. Sinninghe provided a brief overview of the Information Sheet covering the request for tenant write offs for the year ending 2017.

- 20/18 Hallikas-Brunetta: THAT the Information Sheet dated September 2018 re: 2017 Tenant Write Offs as prepared by Fred Sinninghe, Financial Analyst, Rainy River District Social Services Administration Board having been reviewed by the Fort Frances Municipal Non-Profit Housing Corporation now hereby be approved to authorize the write off of uncollectible receivables in the total amount of \$9,208.21 as laid out in the report.

CARRIED

- 6.5 Mortgage Renewal (2019).
S. Weir advised that she had not received any renewal information from CMHC to date and this item will be deferred to the next meeting.


7. Standing Items


- 7.1 Agenda Template.
- reviewed as information.

8. Non-agenda Items - None identified.

9. Adjourn / Next Meeting Date - AGM - December 13th, 2018

The meeting closed *sine die* at 12:42 p.m. with the next regular meeting scheduled for December 13th, 2018 (Annual General Meeting).


President / Chairperson


Secretary

TOWN OF FORT FRANCES
Fort Frances Municipal Non-Profit Housing
Annual General Meeting

MINUTESSESSION NO. # 4December 13, 2018

The meeting of Fort Frances Municipal Non-Profit Housing Corporation of the Town of Fort Frances was held in the Committee Room, Civic Centre on December 13, 2018 from 12:00 Noon to 12:38 p.m.

PRESENT: C. Mallory, Chair; G. McBride, Councillor W. Brunetta, Councillor A. Hallikas, L. Slomke, Board Treasurer

ALSO PRESENT: S. Weir, Integrated Services Manager, RRDSSAB, F. Sinninghe, Financial Analyst, RRDSSAB, K. Lawson, Board Secretary

REGRETS: D. McTaggart

1. **Call to Order 12:00 Noon**
2. **Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting. - None identified.**
3. **Disclosure of pecuniary interest and the general nature thereof. - None identified.**
4. **ADOPTION OF AGENDA**

4.1 Annual General Meeting Agenda dated December 13, 2018.

21/18 Hallikas-Brunetta THAT the December 13th, 2018 Annual General Meeting agenda as prepared be approved.

CARRIED

5. **Approval of Previous Minutes**

5.1 Session No. 3 dated September 27, 2018.

22/18 Hallikas-Brunetta: THAT the minutes of the regular meeting dated September 27, 2018 be approved as distributed.

CARRIED

6. **Items Referred**

6.1 Issue Sheet - Investment Portfolio Rebalance - November 2018.

- 23/18 Brunetta-Hallikas: THAT the Issue Sheet dated November 2018 re: Investment Portfolio Rebalance from Wendy Tillbury, Finance Supervisor, RRDSSAB be received and the recommendation for the Fort Frances Municipal Non Profit Housing Corporation's rebalance of their investment asset mix as laid out in the report be approved.

CARRIED

7. New Business

- 7.1 Current 3rd Quarter Financial Statements:
 i) September 2018 Fort Frances Municipal Non-Profit Housing Corporation Income Statement;
 ii) Receivable Aging Report by Property as at September 30, 2018.
 and
 i) October 2018 Fort Frances Municipal Non-Profit Housing Corporation Income Statement;
 ii) Receivable Aging Report by Property as at October 31, 2018

- 24/18 Hallikas-Brunetta: THAT the financial statements for the months dated September 30th, 2018 and October 31st, 2018 be approved as presented by Rainy River District Social Services Administration Board.

CARRIED

- 7.2 2019 Draft Capital Budget (to be distributed). Sandra provided an overview of the budget document.

- 25/18 Brunetta-Hallikas: THAT the 2019 Draft Capital Budget as prepared and distributed by the RRDSSAB be approved.

CARRIED

- 7.3 2019 Draft Capital Repairs (to be distributed). Sandra provided an overview of the budget document.

- 26/18 Hallikas-McBride: THAT the 2019 Draft Capital Repairs Report as prepared and distributed by RRDSSAB be approved.

CARRIED

- 7.4 Mortgage Renewal (2019) - No documents have been received to date. Sandra and Fred will follow up. As the time line is drawing close, it may be necessary to have verbal approval to sign the mortgage documents once reviewed by RRDSSAB Treasury and follow up with a housekeeping resolution.

- 7.5 Appointment of Auditors for Current Year.

- 27/18 Hallikas-McBride: THAT the Board of the Fort Frances Municipal Non-Profit Housing

Corporation appoint BDO Canada LLP as auditors for the year ended 2018.

CARRIED

7.6 Appointment of Officers for Ensuing Year.

- 1) President
- 2) Vice President
- 3) Treasurer
- 4) Secretary

28/18 Brunetta-McBride: THAT the following board members of the Fort Frances Municipal Non-Profit Housing Corporation be appointed as officers for 2018:

President: Gordon McBride

Vice President: Charleen Mallory

Treasurer: Lisa Slomke

Secretary: Kathy Lawson


CARRIED


8. Standing Items

8.1 Agenda Template. - reviewed.

9. Non-agenda Items - none identified.

10. Adjourn / Next Meeting Date - March 14, 2019


President / Chairperson


Secretary

**DRAFT MINUTES – motion required to
 approve**

Richard Boileau -Chair McTaggart's	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	P	RRFDC – Geoff Gillon	P
		John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvery Ink Spotz Apparel	A	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P	Duane Cridland – Flint House	P
Doug Cuthbertson Northwoods	P		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	P		



1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Richard Boileau opened the meeting. The meeting was called to order at 8:22 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted. Katy from B93 was our guest at this meeting.

2. Approval of Minutes

B.I.A AG.M. Meeting – 8 March 2017

B.I.A Board of Management Meeting – 11 April 2018

Copies of the minutes from the 8 March, 2017 A.G.M. & 11 April, 2018 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 John Albanese/Pat Gartshore

TO accept the minutes presented of 8 March 2017 & 11 April, 2018
 Also to ratify all motions made on that date.

No against or abstentions

CARRIED

3. Accounts Payable & Financial Report

Motion #2 – Kim Nicholson/John Albanese

TO accept the total payable for April in the amount of \$265.78

No against or abstentions

CARRIED

Board of Management Meeting –9 May 2018

Page 1 of 3

4. New Business

1. Election of Officers

5. Additions to Agenda

None

6. Business Arising from the Minutes

Finance and Administration Committee

1. Have surplus. New budget discussed and reviewed.

Motion #3 Ed Gackley/Pat Gartshore
TO accept the 2018 budget as presented.
Also to ratify all motions made on that date.
No against or abstentions
CARRIED

Promotions Committee

1. On radio now. Proposal plan for radio given to us by Katie. Will match our monies. Accepted proposal.
2. No newsprint ads at this time
3. In Discovery magazine again this year.

Maintenance Committee

1. Stars are going upstairs at Flint House.
2. Flower baskets are coming along.

Chamber of Commerce

Expo is done, event went good. Considering moving date to further towards fall as there are too many other events going on at that time. They are now working on Quest for the Best and Business Awards.

New Committee

1. The following is the line-up for the Square.
 1. 17 May – Grand Opening and Entirely Mac
 2. 24 May – Movie Night
 3. 24 June – Relay for Life
 4. 5 July – Myron Hawryluk tribute
 5. 12 July – Ted Debenetti's bank
 6. 31 July – My Son the Hurricane

7. Old Business

1. Market Thursdays & Saturdays – We will be requesting a list of booking from Sportsplex regarding market. Name of Market to remain the same.
2. Pride Week – Begins 14 July, 2018. Parade will start in International Falls and will walk across the bridge. They will then proceed to Town Hall then downtown where there will be a free barbecue.

8. New Business

1. Meeting with Tanis, John McTaggart, Richard Boileau and Jason Kabel regarding the Crepe Wagon. There has been concern raised about more food vendors setting up in Market area on a daily basis. It was discussed if this would negatively affect the restaurants who are paying rent and taxes. It was decided to take a wait and see approach regarding drop in businesses of restaurants due to her presence.
2. New Market rules were set up.
3. Market will be staffed by Tourist Bureau.
4. Request street closure for 100-300 blocks for 28 June, 2018 for Mall Day.
5. New Board was selected.
 1. Chair – Doug Cuthbertson
 2. Vice Chair – Pat Gartshore
 3. Treasurer – Kim Nicholson
 4. Secretary – Shelley Wepruk
 5. Directors – Ed Gackley, Scott Krienke-Turvey, John Albanese

Setting of Next Board Meeting

Motion # 4 – John Albanese

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 13 June 2018 at 8 a.m. at the RRFDC board office above the Credit Union on First Street East.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE RRFDC BOARD ROOM UNLESS OTHERWISE NOTIFIED.

Meeting closed at 9:25 am.

Doug Cuthbertson – Chair Northwoods	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	P	RRFDC – Geoff Gillon	P
Shelley Wepruk Secretary	P	Doug Judson – Town Councilor Town of Fort Frances	P
Pam Williams (Guest) 4 Your Pets	P	Jennifer Horton Curvey Chick	A
Scott Krinke-Turvey (Guest) Inkspotz	P		
Katie Trimble B93	P		
Pat Gartshore Gartch's International Pub	P		
Natalie Donaldson Bettys	P		
Sherri George Museum (Guest)			



1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Doug Cuthbertson opened the meeting. The meeting was called to order at 8:10 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted. The board welcomed Katie to our meeting

2. Approval of Minutes

B.I.A Board of Management Meeting – 13 March 2019

Copies of the minutes from the 13 February 2019 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 Doug Judson/Pat Gartshore

TO accept the minutes presented of 13 February, 2019

Also to ratify all motions made on that date.

No against or abstentions

CARRIED

3. Accounts Payable & Financial Report

Motion #2 – Pat Gartshore/Ed Gackley

TO accept the total payable for March1 in the amount of \$1858.16

No against or abstentions

CARRIED

Board of Management Meeting –13 March 2019

Page 1 of 3

4. New Business

1. Doug J. explained the criteria for being a board member. At the present time you must be a property owner to be elected to the board.
2. Doug C. explained to the guests the function and purpose of the B.I.A.

5. Additions to Agenda

1. Sherri George from Museum

1. Explained exhibits that will be running. There will be three and possibly more.
2. Feel that they need to promote climate change big time. They are therefore running a contest “Looking for Original Artwork on Climate Change. Information available at the museum.
3. Talked about bike paths, one time plastic containers, etc.
4. Asked that a BIA member sit on their board.
5. Would like a list of businesses who open on weekends and their hours to give to visitors.
6. One of their displays is a travelling display titled “Echoes in the Ice”.

6. Business Arising from the Minutes

Finance and Administration Committee

1. No Report. They are working on it.

Promotions Committee

1. Jen & Katie will be having a meeting later this morning to discuss Mall Day.
2. Market Days will be Thursdays and Saturdays as per last year.

Maintenance Committee

1. Doug will be talking to Twila about planting our spring baskets.
2. Stars are staying up year round.

Chamber of Commerce

1. Expo is April 26 & 27th at the Curling Club
2. Cathy Emes is the new president of the Chamber.

New Committee

1. Meeting is scheduled for 15 April to set up summer events.

Social Media

1. Jen has been sharing a lot of posts and getting lots of likes.

8. New Business

1. Doug explained some of our by-laws. It was discussed having the term “property owner” removed from our by-laws.
- 2..Shoplifting – We now have a list of shoplifters who frequent our businesses that will be distributed to members.
3. Signs in town – many signs and billboards in town look terrible or are being covered by trees. How should we handle it? It needs to be governed properly.

Setting of Next Board Meeting

Motion # 4 Pat Gartshore

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 10 April, 2019 at 8 a.m. at the RRFDC board office above the Credit Union on First Street East. This will be our AGM.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE RRFDC BOARD ROOM UNLESS OTHERWISE NOTIFIED.

Meeting closed at 9:01 am.

TOWN OF FORT FRANCESMINUTESSESSION NO. #006March 4, 2019

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - Conference Room on March 4, 2019 from 10:30 a.m. to 11:46 a.m.

PRESENT: Andrew Hallikas - Chairman, Michael Behan - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Doug Brown - CAO, Jason Kabel - Community Services Division Manager

ALSO PRESENT: Jessica Ogden - Rainy Lake Gymnastics Club, Stephanie Mann - Rainy Lake Gymnastics Club

1 CALL TO ORDER (Session #006)

The meeting was called to order by A. Hallikas at 10:28 a.m.

2 APPROVAL OF AGENDA (Call for Non-Agenda Items)

- agenda approved without revision

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee - February 19, 2019 - **Approved as circulated.**

5 ITEMS REFERRED FROM COUNCIL

- NIL

6 NEW BUSINESS

6.1 Rainy Lake Gymnastics Academy Proposal - Direction was given to work with the Air Cadets and Rainy Lake Gymnastics Academy to strive for a workable schedule for everyone.

6.2 Policy Review - Facility Rental Policy - The Committee recommends to Mayor and Council to endorse the revised Facility Rental Policy as attached.

6.3 Email from C. Goulding - Memorial Sports Centre Staff Membership Discount - The Committee gave direction for Memorial Sports Centre administration to do research of other municipalities to determine if a discount for Town staff may be something to consider.

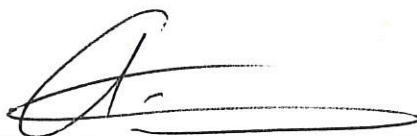
7 **NON-AGENDA ITEMS**
- NIL

8 **INFORMATION**

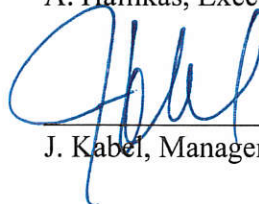
8.1 Next Meeting Date - March 18, 2019 (Fort Frances Public Library Technology Centre)

9 **ADJOURNMENT**

There being no further matters before the committee at this time, the meeting was adjourned at 11:46 a.m.



A. Hallikas, Executive Committee Chair



J. Kabel, Manager of Community Services

TOWN OF FORT FRANCESMINUTESSESSION NO. #007April 1, 2019

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Fort Frances Public Library Technology Centre on April 1, 2019 from 10:30 a.m. to 11:46 a.m.

PRESENT: Andrew Hallikas - Chairman, Michael Behan - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Doug Brown - CAO, Jason Kabel - Community Services Division Manager

1 CALL TO ORDER (Session #007)

A. Hallikas called the meeting to order at 10:30 a.m.

2 APPROVAL OF AGENDA (Call for Non-Agenda Items)

- Approved as circulated.

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

R. Wiedenhoeft declared a conflict of interest with item, 6.2 Staff Discounts, and did not participate in the discussion of that item.

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee - March 4, 2019 - **Approved as circulated.**

5 ITEMS REFERRED FROM COUNCIL

- 5.1 8th Street Trails Request - Christine Kent - The committee recommends to the Planning & Development Committee to consider the following with there recommendation to Mayor & Council:
- Have the proposed new trail GIS mapped and provided to the committee prior to giving the authorization to start clearing.
 - Have Trish Law meet with Ms. Kent and trail groomer Mr. McLeod regarding GIS options for a new trail mapping.
 - Determine if the proposed expansion is Town or Crown land.
 - Ensure Ms. Kent and any volunteers sign a liability waiver prior to commencement of any trail clearing.
 - Ensure the Town's Tree Removal policy is adhered to.

6 NEW BUSINESS

- 6.1 Pool Closure for Members - The Committee recommends, without precedent, that memberships may be suspended for pool users for the scheduled pool shut down in 2019 (July & August for 9 weeks) upon request to do so by individual members.
- 6.2 Staff Discounts - No recommendation at this time, this item will be considered at a future meeting.
- 6.3 Ice Rental Philosophy - The Committee agreed to the following philosophical operational procedures with regards to ice rental:
 - Season start - user groups should have the option to determine when their season commences.
 - Season end - user groups should have the option when their season concludes.
 - Weather cancellations - exceptions may be made to reallocate ice.
 - Playoff changes - exceptions may be made to reallocate ice.
 - Changes to allotted ice time allowed twice per year (September 15th & December 15th) as stated in the facility rental policy.

7 NON-AGENDA ITEMS

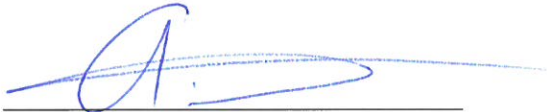
- NIL

8 INFORMATION

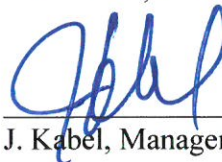
- 8.1 Gymnastics Proposal - verbal update

9 ADJOURNMENT

There being no further matters before the committee at this time, the meeting was adjourned at 11:46 a.m.



A. Hallikas, Executive Committee Chair



J. Kabel, Manager of Community Services

TOWN OF FORT FRANCESMINUTESSESSION NO. #7April 1, 2019

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on April 1, 2019 from 8:00 a.m. to 8:06 a.m.

PRESENT: D. Judson - Chairperson, W. Brunetta - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner/Committee Secretary, DJ. MacIntosh, Guest.

1. **Call to Order - 0800am**
Session #7
2. **Disclosure of pecuniary interest and the general nature thereof**
None.
3. **Approval of Previous Committee Minutes**
 - 3.1 Approval of Previous Committee Minutes.
 - Approved as presented.
 - Moved: Councillor Brunetta
 - Seconded: Mayor Caul
 - Carried
4. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
None.
5. **In-Camera**
None.
6. **Items Referred from Council**
 - 6.1 Letter from R. Van Drunen re: Noise By-Law.
 - Police Services Board reviewing request at their April 5th meeting.
 - 6.2 Request Email from C. Kent - Proposal for 8th Street Trails.
 - Waiting on comments from CSEC & OFEC Executive Committees.
7. **New Business**
 - 7.1 255 Scott Street (TBT Engineering) - Draft Land Use Agreement.
 - After a review of the draft agreement, a discussion was had with the representative from TBT Engineering. All parties were satisfied with the agreement as presented. Therefore, the Planning & Development Executive Committee is recommending that Council approve the agreement as presented.
8. **Outstanding Items**
 - 8.1 Proposed Draft Smoking By-Law.
 - Police Services Board reviewing request at their April 5th meeting.
9. **Information**
None.

10. Non-agenda Items

None.

11. Adjourn / Next Meeting Date - 0806am

Monday April 15th, 2018.

A handwritten signature in black ink, appearing to read "June Caul".

Executive Committee Chair

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke.

Secretary, Planning & Development Executive
Committee

TOWN OF FORT FRANCESMINUTESSESSION NO. # 8April 2, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on April 2, 2019 from Noon to 12:07 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer and K. Lawson, Deputy Clerk

1. Call to Order - Noon

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - no matters identified.

3. Disclosure of pecuniary interest and the general nature thereof

- 3.1 Mayor June Caul disclosed an interest in agenda item 7.1 stating that the training travel expense and per diem claim was hers. She did not participate in any discussion of the matter.

4. Approval of Previous Committee Minutes

- 4.1 Session #7 dated March 19, 2019.

Hallikas-Judson: Approved as presented.

CARRIED

5. In-Camera - no matters identified

6. Items Referred from Council


- 6.1 Rainy River District Music Festival Financial Request.
- committee recommended authorizing a donation of \$100.00 to the Rainy River District Music Festival Association's 78th Festival of the Performing Arts taking place in April 2019.

7. New Business

- 7.1 Mayor June Caul - Training Travel Expense and Per Diem.
- committee recommended approval of the Travel Expense and Per Diem claims in the amount of \$487.00 as submitted by Mayor June Caul for her attendance at the "As a Member of Council what you need to know" and "Land Use Planning: Beyond the Basics" Training in Thunder Bay on March 6-7, 2019.
- 7.2 357/358 Applications for Tax Adjustment re: 608 Scott Street (2018).
- committee recommended approval of the adjustment of 2018 taxes under section 357/358 of the *Municipal Act* for property located at 608 Scott Street resulting from the change in classification of the property.
- 7.3 357/358 Applications for Tax Adjustment - 737 Scott Street (2018).
- committee recommended approval of the adjustment of 2018 taxes under Section 357/358 of the *Municipal Act* for property located at 737 Scott Street resulting from the change of classification of the property.

- 7.4 357/358 Applications for Tax Adjustment - 1022 Colonization Road West (2018).
- committee recommended approval of the adjustment of 2018 taxes under Section 357/358 of the *Municipal Act* for property located at 1022 Colonization Road West resulting from the property being damaged by fire.
8. Non-agenda Items - no matters identified
9. Adjourn 12:07 p.m. / Next Meeting Date - April 16th, 2019


Executive Committee Chair


D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #006April 3, 2019

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on April 3, 2019 from 8:30 a.m. to 10:09 a.m.

PRESENT: - Councillor, M. Behan - Chairperson, Councillor John McTaggart and Mayor June Caul.

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO and Ray Watson (8:30 a.m. to 9:05 a.m.)

1 Call to Order

1.1 The meeting was called to order at 8:30 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting held on March 20, 2019 - the minutes were approved as amended.

4 Non-agenda Items

4.1 None

5 Items Referred from Council

5.1 Request from the Royal Canadian Legion to paint soldiers at the crosswalk at the corner of Church Street and Veteran Avenue - Ray Watson was present - the administration report was accepted as presented.

6 New Business

6.1 Request dated March 6, 2019 for expansion of the 8th Street walking trails - the information was reviewed and forwarded to the Planning and Development Executive Committee.

6.2 Landfill Use Request from Whitefish Bay First Nation - the administration report was

approved as presented.

7 Information

7.1 Maintenance Summary for the Month of March 2019 - the maintenance summary was reviewed and will be forwarded to Council as information only. No action required.

7.2 Sewer and Water Data for 2019 - the data was reviewed and will be forwarded to Council as information only. No action required.

8 Adjourn / Next Meeting Date

8.1 The meeting was adjourned at 10:09 a.m.

Next meeting April 17, 2019.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities